AGENDA
WORCESTER COUNTY COMMISSIONERS
Worcester County Government Center, Room 1101, One West Market Street, Snow Hill, Maryland 21863

Fiscal Year 2027 Budget Meetings

The public is invited to view this meeting live online at – https://worcestercountymd.swagit.com/live

Budget Work Session; Tuesday, April 14, 2026

9:00am- Call to Order
Meet with Departments - FY2027 Budget Requests

9:05am
Circuit Court, Judge Shockley 1002
Board of Education 1505
Public Works Admin/Fleet, Dallas Baker/Jana Potvin 1203
Roads, Dallas Baker/Kevin Lynch 1202
Maintenance, Dallas Baker/Mike Hutchinson 1201
Mosquito Control, Dallas Baker/Mike Hutchinson 1302
Homeowners Convenience, Quinn Dittrich/Dallas Baker 1205
Recycle, Quinn Dittrich/Dallas Baker 1206
Solid Waste, Quinn Dittrich/Dallas Baker 680
Water Wastewater, Quinn Dittrich/Dallas Baker 5XX
Library, Jennifer Ranck 1603

12-1pm ***Lunch***

Volunteer Fire & Ambulance, Fire Chief & EMS 1105
Treasurer's Office, Ondrea Starzhevskiy 1005
Debt Service, Ondrea Starzhevskiy 1975
DRP, Jennifer Keener 1008
Jail, Tim Mulligan 1103
Recreation, Kelly Rados 1601
Parks/Boat Landings, Kelly Rados/Jacob Stephens 1602/1204
Human Resources, Stacey Norton 1007
Economic Development, Melanie Pursel 1801
Tourism, Melanie Pursel 1803
Environmental Programs, Bob Mitchell 1010
IT & IT/MIS Other General Govt, Brian Jones 1011/1090.020/1090.025
Fire Marshal & Fire Training Center, Matt Owens 1104/1105.197
Emergency Services, Chris Shaffer/James Hamilton 1102
Other Social Services (non-profit book), Weston Young/Kim Reynolds (if time allows) 1402
Other Recreation & Culture (non-profit book), Weston Young/Kim Reynolds (if time) 1604

4:00pm- ***Adjourn***

AGENDAS ARE SUBJECT TO CHANGE BASED ON TIME ALLOWED

Hearing Assistance Units Available – see County Administration.
Please be thoughtful and considerate of others.
Turn off your cell phones & pagers during the meeting!

Revenue — 1002 Circuit Court Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1002 - Circuit Court**								
CHG SVC - Charges for Services									
5070.700	Sale of Publications & Copies Circuit Court	450.00	450.00	450.00	0.00	0%	200.00	846.00	
5120	Circuit Court Bar Library	5,000.00	5,000.00	5,000.00	0.00	0%	0.00	0.00	
5160	Family Services Legal Fees Other	500.00	500.00	500.00	0.00	0%	2,375.00	5,225.00	
Account Total: CHG SVC - Charges for Services		$5,950.00	$5,950.00	$5,950.00	$0.00	0%	$2,575.00	$6,071.00	
INTGOV ST - Intergovernmental - State Revenues									
5704	MD AOC Security Grant	16,805.00	16,805.00	10,134.00	6,671.00	66%	6,461.10	94,356.71	Grant Increase Access Controls.
5725	Family Support Grant	418,334.00	418,334.00	418,334.00	0.00	0%	0.00	418,870.98	
5757	Trial Jury Reimbursement	54,000.00	54,000.00	54,000.00	0.00	0%	26,700.00	32,770.00	
5760	Drug Court Grant	224,076.00	224,076.00	224,076.00	0.00	0%	64,383.39	233,790.44	
Account Total: Intergovernmental - State Revenues		$713,215.00	$713,215.00	$706,544.00	$6,671.00	1%	$97,544.49	$779,788.13	
Department Total: 1002 - Circuit Court		**$719,165.00**	**$719,165.00**	**$712,494.00**	**$6,671.00**	**1%**	**$100,119.49**	**$785,859.13**	

Expenditures — 1002 Circuit Court Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1002 - Circuit Court**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	1,317,471.96	1,387,818.00	1,308,877.00	78,941.00	6%	629,804.72	1,244,490.91	Includes longevity, holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	0.00	0.00	0.00	N/A	0.00	685.96	
6010.020	Benefits Contingency	0.00	414.00	527.00	(113.00)	-21%	0.00	275.84	
6010.025	Benefits Deferred Comp Match	0.00	14,166.00	8,000.00	6,166.00	77%	0.00	8,585.00	
6010.030	Benefits Hospitalization Insurance	244,772.06	244,773.00	226,168.00	18,605.00	8%	98,145.94	194,831.50	16.8% Health Insur Increase
6010.050	Benefits Retirement	147,235.40	155,326.00	173,819.00	(18,493.00)	-11%	0.00	89,744.20	
6010.060	Benefits Social Security Taxes	100,043.03	105,426.00	100,130.00	5,296.00	5%	45,931.23	90,786.71	
6010.070	Benefits Unemployment Insurance	0.00	536.00	527.00	9.00	2%	0.00	9,890.00	
6010.090	Benefits Workmans Compensation Ins	0.00	20,774.00	27,744.00	(6,970.00)	-25%	19,696.00	23,046.00	
6010.120	Benefits Long Term Disability	2,930.20	3,093.00	1,978.00	1,115.00	56%	0.00	2,665.95	
6010.130	Benefits Life Insurance	2,461.42	2,598.00	2,242.00	356.00	16%	0.00	2,522.85	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	3,638.00	2,426.00	1,212.00	50%	1,863.68	3,386.60	
6010.150	Benefits Retirement Administration Fee	0.00	2,478.00	2,532.00	(54.00)	-2%	0.00	2,235.72	
6010.900	Benefits OPEB contribution	0.00	57,981.00	64,837.00	(6,856.00)	-11%	0.00	69,161.00	
Account Classification Total: Personnel Services		$1,814,914.07	$1,999,021.00	$1,919,807.00	$79,214.00	4%	$795,441.57	$1,742,308.24	
SUPP & MAT - Supplies & Materials									
6100.010	Administrative Expense Administrative Expenses	2,000.00	2,000.00	2,000.00	0.00	0%	0.00	0.00	
6100.060	Administrative Expense Books and Publications	2,000.00	2,000.00	2,000.00	0.00	0%	0.00	776.81	
6100.080	Administrative Expense Copier Supplies	180.00	180.00	180.00	0.00	0%	64.89	104.08	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	4,734.00	4,734.00	4,734.00	0.00	0%	1,806.00	5,115.41	
6100.110	Administrative Expense Envelopes	1,500.00	1,500.00	1,500.00	0.00	0%	0.00	1,537.40	
6100.150	Administrative Expense Incentives & Events	1,515.00	1,515.00	1,515.00	0.00	0%	1,515.00	20.64	
6100.190	Administrative Expense Office Supplies	7,500.00	7,500.00	7,500.00	0.00	0%	2,747.66	6,677.50	
6100.210	Administrative Expense Paper	2,500.00	2,500.00	2,500.00	0.00	0%	862.86	1,810.21	
6110.090	Supplies & Equipment Computers & Printers	0.00	0.00	0.00	0.00	N/A	0.00	174.59	
6110.120	Supplies & Equipment Equipment Rental	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	0.00	
6110.170	Supplies & Equipment Jury Expenses	3,700.00	3,700.00	3,700.00	0.00	0%	629.10	1,623.35	
6110.245	Supplies & Equipment Mobile Phones	516.00	516.00	516.00	0.00	0%	240.06	0.00	
6110.270	Supplies & Equipment Office Equipment Repairs	300.00	300.00	300.00	0.00	0%	0.00	0.00	
6110.280	Supplies & Equipment Office Furniture	5,590.00	5,590.00	5,590.00	0.00	0%	1,578.37	4,514.63	
6110.290	Supplies & Equipment Other Office Equipment	810.00	810.00	810.00	0.00	0%	0.00	284.49	
6130.010	Equipment Maintenance Copier Lease	8,080.00	8,080.00	8,080.00	0.00	0%	3,889.33	6,428.10	

Expenditures — 1002 Circuit Court Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6130.070	Equipment Maintenance Software Maintenance Agreements	20,518.00	20,518.00	17,626.00	2,892.00	16%	17,599.26	7,997.56	Annual maintenance/calibration of magnetometers provided by MD AOC.
6150.050	Uniforms & Personal Equipment Uniforms	500.00	500.00	500.00	0.00	0%	81.95	81.95	
6160.040	Grant Programs Court Security Grant	16,805.00	16,805.00	10,134.00	6,671.00	66%	6,461.10	94,357.67	Increase in Security Grant Award for additional access controls.
6160.060	Grant Programs Drug Treatment Court	67,396.00	67,396.00	67,396.00	0.00	0%	5,777.39	16,424.35	
6160.070	Grant Programs Family Support Services	126,115.00	126,115.00	126,115.00	0.00	0%	54,791.09	114,971.56	
Account Classification Total: Supplies & Materials		$273,259.00	$273,259.00	$263,696.00	$9,563.00	4%	$98,044.06	$262,900.30	
MAINT & SVCS - Maintenance & Services									
6510.030	Legal Services Court Appointed Attorneys	12,000.00	12,000.00	12,000.00	0.00	0%	2,750.00	9,968.65	
6510.040	Legal Services Court Library Levy	2,000.00	2,000.00	2,000.00	0.00	0%	0.00	0.00	
6510.050	Legal Services Court Reporters	5,000.00	5,000.00	5,000.00	0.00	0%	1,150.00	3,346.00	
6510.080	Legal Services Jury Per Diem	92,000.00	92,000.00	92,000.00	0.00	0%	28,260.00	54,450.00	
6550.028	Building Site Expenses Cable	265.00	265.00	265.00	0.00	0%	226.80	419.94	
6550.270	Building Site Expenses Telephone	3,200.00	3,200.00	3,200.00	0.00	0%	1,276.22	3,096.38	
Account Classification Total: Maintenance & Services		$114,465.00	$114,465.00	$114,465.00	$0.00	0%	$33,663.02	$71,280.97	
OTHR CHGS - Other Charges									
7000.040	Travel, Training & Expense Continuing Education/Certificati	1,400.00	1,400.00	1,400.00	0.00	0%	1,136.89	1,007.74	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	6,000.00	6,000.00	6,000.00	0.00	0%	985.00	1,874.09	
7000.115	Travel, Training & Expense Mileage	1,500.00	1,500.00	1,500.00	0.00	0%	575.82	1,455.17	
Account Classification Total: Other Charges		$8,900.00	$8,900.00	$8,900.00	$0.00	0%	$2,697.71	$4,337.00	
Department Total: 1002 - Circuit Court		**$2,211,538.07**	**$2,395,645.00**	**$2,306,868.00**	**$88,777.00**	**4%**	**$929,846.36**	**$2,080,826.51**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1002 - Circuit Court**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
100.1002.6100.010	Based on trend	1.0000	2,000.00	2,000.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions 1		$2,000.00
Account **6100.060 - Administrative Expense Books and Publications**				
100.1002.6100.060	Based on current actuals	1.0000	2,000.00	2,000.00
Account **6100.060 - Administrative Expense Books and Publications** Totals		Transactions 1		$2,000.00
Account **6100.080 - Administrative Expense Copier Supplies**				
100.1002.6100.080	Based on trend	1.0000	180.00	180.00
Account **6100.080 - Administrative Expense Copier Supplies** Totals		Transactions 1		$180.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**				
100.1002.6100.100	Annual memberships for judges/admin, subscriptions and legal	1.0000	4,734.00	4,734.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions 1		$4,734.00
Account **6100.110 - Administrative Expense Envelopes**				
100.1002.6100.110	Based on trend	1.0000	1,500.00	1,500.00
Account **6100.110 - Administrative Expense Envelopes** Totals		Transactions 1		$1,500.00
Account **6100.150 - Administrative Expense Incentives & Events**				
100.1002.6100.150	Based on trend	1.0000	1,515.00	1,515.00
Account **6100.150 - Administrative Expense Incentives & Events** Totals		Transactions 1		$1,515.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1002.6100.190	Increase based on actuals	1.0000	7,500.00	7,500.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions 1		$7,500.00
Account **6100.210 - Administrative Expense Paper**				
100.1002.6100.210	Based on trend	1.0000	2,500.00	2,500.00
Account **6100.210 - Administrative Expense Paper** Totals		Transactions 1		$2,500.00
Account **6110.120 - Supplies & Equipment Equipment Rental**				
100.1002.6110.120	Water Cooler replacement and fees associated	1.0000	1,000.00	1,000.00
Account **6110.120 - Supplies & Equipment Equipment Rental** Totals		Transactions 1		$1,000.00
Account **6110.170 - Supplies & Equipment Jury Expenses**				
100.1002.6110.170	Based on trend	1.0000	3,700.00	3,700.00
Account **6110.170 - Supplies & Equipment Jury Expenses** Totals		Transactions 1		$3,700.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1002.6110.245	Mobile Phone charges	1.0000	516.00	516.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions 1		$516.00
Account **6110.270 - Supplies & Equipment Office Equipment Repairs**				
100.1002.6110.270	Based on trend	1.0000	300.00	300.00
Account **6110.270 - Supplies & Equipment Office Equipment Repairs** Totals		Transactions 1		$300.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1002 - Circuit Court**				
Account **6110.280 - Supplies & Equipment Office Furniture**				
100.1002.6110.280	Based on previous years trend	1.0000	5,590.00	5,590.00
Account **6110.280 - Supplies & Equipment Office Furniture** Totals		Transactions 1		$5,590.00
Account **6110.290 - Supplies & Equipment Other Office Equipment**				
100.1002.6110.290	Based on actuals	1.0000	810.00	810.00
Account **6110.290 - Supplies & Equipment Other Office Equipment** Totals		Transactions 1		$810.00
Account **6130.010 - Equipment Maintenance Copier Lease**				
100.1002.6130.010	Increase based on actuals	1.0000	8,080.00	8,080.00
Account **6130.010 - Equipment Maintenance Copier Lease** Totals		Transactions 1		$8,080.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements**				
100.1002.6130.070	Equipment Maintenance Software Maintenance Agreements	1.0000	20,518.00	20,518.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements** Totals		Transactions 1		$20,518.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
100.1002.6150.050	Based on trend	1.0000	500.00	500.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals		Transactions 1		$500.00
Account **6160.040 - Grant Programs Court Security Grant**				
100.1002.6160.040	Court Security Grant	1.0000	16,805.00	16,805.00
Account **6160.040 - Grant Programs Court Security Grant** Totals		Transactions 1		$16,805.00
Account **6160.060 - Grant Programs Drug Treatment Court**				
100.1002.6160.060	Grant request based on current FY award	1.0000	67,396.00	67,396.00
Account **6160.060 - Grant Programs Drug Treatment Court** Totals		Transactions 1		$67,396.00
Account **6160.070 - Grant Programs Family Support Services**				
100.1002.6160.070	Grant request based on current FY award	1.0000	126,115.00	126,115.00
Account **6160.070 - Grant Programs Family Support Services** Totals		Transactions 1		$126,115.00
Account **6510.030 - Legal Services Court Appointed Attorneys**				
100.1002.6510.030	Court Appointed Attorneys Family Law Cases	1.0000	12,000.00	12,000.00
Account **6510.030 - Legal Services Court Appointed Attorneys** Totals		Transactions 1		$12,000.00
Account **6510.040 - Legal Services Court Library Levy**				
100.1002.6510.040	Based on trend	1.0000	2,000.00	2,000.00
Account **6510.040 - Legal Services Court Library Levy** Totals		Transactions 1		$2,000.00
Account **6510.050 - Legal Services Court Reporters**				
100.1002.6510.050	Based on trend	1.0000	5,000.00	5,000.00
Account **6510.050 - Legal Services Court Reporters** Totals		Transactions 1		$5,000.00
Account **6510.080 - Legal Services Jury Per Diem**				
100.1002.6510.080	Based on trend	1.0000	92,000.00	92,000.00
Account **6510.080 - Legal Services Jury Per Diem** Totals		Transactions 1		$92,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1002 - Circuit Court**				
Account **6550.028 - Building Site Expenses Cable**				
100.1002.6550.028	Based on trend	1.0000	265.00	265.00
Account **6550.028 - Building Site Expenses Cable** Totals		Transactions 1		$265.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1002.6550.270	Telephone expenses based on actual costs	1.0000	3,200.00	3,200.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$3,200.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati**				
100.1002.7000.040	Based on planned FY25 training & continuing education	1.0000	1,400.00	1,400.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati** Totals		Transactions 1		$1,400.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**				
100.1002.7000.100	Based on planned training & conferences	1.0000	6,000.00	6,000.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals		Transactions 1		$6,000.00
Account **7000.115 - Travel, Training & Expense Mileage**				
100.1002.7000.115	Reduction in mileage based on trend	1.0000	1,500.00	1,500.00
Account **7000.115 - Travel, Training & Expense Mileage** Totals		Transactions 1		$1,500.00
Department **1002 - Circuit Court** Totals		Transactions 29		$396,624.00
Fund **100 - General Fund** Totals		Transactions 29		$396,624.00
EXPENSES Totals		Transactions 29		$396,624.00
Grand Totals		Transactions 29		$396,624.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Circuit Court	Department Number:	1002
Fund: 100	General Fund	Function:	General Government

Mission Statement:

The Worcester County Circuit Court is responsible for the administration of justice to the litigants it serves assuring equal access, fairness and timeliness for all matters that come before the Court.

- The Circuit Court administers multiple divisions to conduct its responsibilities. They consist of the Assignment (scheduling) Division, Jury Division, Family Services Division and Drug Court Division. Typically, there are 8000 hearings and trials scheduled before the Court each year.
- The Assignment Division schedules all case types that appear on the Court dockets. This encompasses reviewing cases for complexity and timeliness of matters scheduled before the Court and notification to all appropriate parties and counsel.
- The Jury Division processes and sends approximately 5,550 summons/qualification forms to residents of Worcester County each year, including qualified jurors who serve two Grand Jury terms and those that serve monthly on jury panels for criminal and civil cases. The forms are returned either by regular mail or online.
- The Family Services Division provides case processing & case mgmt services for all Family Law case types filed with the Court. In Family Court, one Associate Judge presides over approximately 750 cases per year while one Magistrate presides over approximately 250 cases per year.
- The Worcester County Drug Court, which serves as many as 80 adults per year who have interfaced with the judicial system due to problems with drugs and alcohol, celebrated 20 years of service in FY 2026. Also in Fiscal Year 2026, the Drug Treatment Court introduced Moral Reconation Therapy, a criminogenic thinking treatment program to further work at reducing recidivism of program participants. The Drug Court Division partners with multiple law enforcement and public service agencies in Worcester County to track, monitor and supervise its participants. These agencies work with the Court to reduce recidivism of substance abusing offenders thereby enhancing public safety.
- The Court launched a Mental Health Court to expand Problem Solving Court services in May, 2024. The Mental Health Court uses the Sequential Intercept Model which is the foundation of interventions for Courts and mental health consumers developed by the National Judicial Task Force to Examine State Courts' Response to Mental Illness. 12 individuals suffering from mental health issues have already completed the program, exceeding annual goals. The program operates using existing grant funds, and the Court will seek additional grant funding as the program develops.
- The Truancy Reduction Program provides case management services and coordinates cooperative efforts between Worcester County Public Schools, the Court, community organizations, and other government agencies to address truant behavior and eradicate barriers to school attendance for youth residing in Worcester County. The program capacity allows for 45 youth, aged 5-18 to participate at a time.
- In addition to the Divisions mentioned above, the Court employs an Administrator, Law Clerks, Judicial Assistants, Court Reporters and Bailiffs, to support the daily functions of the Court.

Statistical Data:

Description of Statistical Data	Actual FY2025	Estimate FY2026	Estimate FY2027
Total Criminal Case Filings	466	513	564
Total Civil Case Filings	363	399	439
Total Family Case Filings	696	766	842
Total Juvenile Case Filings	119	131	144

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Circuit Court	Department Number:	1002
Fund: 100	General Fund	Function:	General Government

All cases filed with the Circuit Court are subject to time standards established by the Supreme Court of Maryland. For example, all criminal cases must reach disposition within 180 dayes, all general civil matters must reach disposition within 18 months & foreclosure cases must reach disposition within 24 months. Juvenile matters, child welfare cases & some family law cases have tighter time requirements. The Circuit Court for Worcester County has consistently ranked at the highest level of compliance with time standards, and our percentages are generally commesurate with other jurisdictions.

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$ 1,183,783	$ 1,742,308	$ 1,919,807	$ 1,999,021	4%
Supplies & Materials	$ 237,541	$ 262,900	$ 263,696	$ 273,259	4%
Maintenance & Services	$ 93,535	$ 71,281	$ 114,465	$ 114,465	0%
Other Charges	$ 6,441	$ 4,337	$ 8,900	$ 8,900	0%
Total	$ 1,521,300	$ 2,080,826	$ 2,306,868	$ 2,395,645	4%

Staffing (Full Time Equivalent):

Position Title	Actual FY2023	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Court Reporter	3.0	3.0	3.0	3.0	0%
Bailiff - Contractual Per Day	1.9	1.9	1.9	1.9	0%
Family Supt SVC Co - Grant Funded	1.0	1.0	1.0	1.0	0%
Court Librarian	0.2	0.2	0.2	0.2	0%
Drug Court Case Mgr. - Grant Funded	1.0	1.0	1.0	1.0	0%
Drug Court Coordinator - Grant Funded	1.0	1.0	1.0	1.0	0%
Family Law Case Mgr./Guardianship Trust Clerk - Grant Funded	1.0	1.0	1.0	1.0	0%
Forensic Child Custody Evaluator - Grant Funded	1.0	1.0	1.0	1.0	0%
Judicial Assistant	4.0	4.0	4.0	4.0	0%
Law Clerk Intern	0.0	0.0	0.0	0.2	100%
Office Assistant VI	1.0	1.0	0.0	0.0	0%
Court Technology & Admin Specialist	0.0	0.0	1.0	1.0	0%
Criminal Assignment/Jury Supervisor	1.0	1.0	1.0	1.0	0%
Civil Assignment Commissioner	1.0	1.0	1.0	1.0	0%
Jury Commissioner	1.0	1.0	1.0	1.0	0%
Judicial Administrator	1.0	1.0	1.0	1.0	0%
Total	19.1	19.1	19.1	19.3	1%

DEPARTMENT BUDGET SUMMARY			
Department or Agency:	Circuit Court	Department Number:	1002
Fund: 100	General Fund	Function:	General Government

Summary of Significant Budget Increases/Decreases

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
Increase in Security Grant award. Increase for annual maintenance and calibration of magnetometers, which were provided by MD AOC.	$ 88,777	4%

Contact Information

Name:	Ilene Muhlberg	Address 1:	1 W. Market St, Courthouse
Title:	Court Administrator	Address 2:	Room 208
Email:	Ilene.Muhlberg@mdcourts.gov	City/State:	Snow Hill, MD
Telephone:	410-632-2342	Zip Code:	21863

Expenditures — 1505 Board of Education Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department: 1505 - Board of Education									
Location: 200 - Administration									
OTHR CHGS - Other Charges									
7120.010	Other Non-Matching Expenses Appropriation for Board of Educ.	123,547,384.00	123,547,384.00	111,984,899.00	11,562,485.00	10%	53,641,970.00	105,393,692.00	
7120.092	Other Non-Matching Expenses Non-Recurring Board of Ed	0.00	0.00	42,098.00	(42,098.00)	-100%	0.00	0.00	
7120.300	Other Non-Matching Expenses Board of Ed Employee Retirement	990,000.00	990,000.00	929,955.00	60,045.00	6%	955,377.00	798,304.00	
7120.332	Other Non-Matching Expenses Board of Ed Restricted Programs	1,080,169.00	1,080,169.00	0.00	1,080,169.00	N/A	0.00	84,669.84	Private Pre-K Costs paid directly from the County to MSDE.
7120.340	Other Non-Matching Expenses Teacher Pension Shift	993,784.00	993,784.00	672,312.00	321,472.00	48%	699,872.00	0.00	BOE requested Teacher Pension is $672,312. County used Teacher Pension shift from Governors Budget Documents $993,784.
7170.040	Benefits & Insurance Other Post-Employment Benefits	9,440,000.00	9,440,000.00	9,792,730.00	(352,730.00)	-4%	0.00	8,841,987.00	
Account Classification Total: OTHR CHGS - Other Charges		$136,051,337.00	$136,051,337.00	$123,421,994.00	$12,629,343.00	10%	$55,297,219.00	$115,118,652.84	
Location Total: 200 - Administration		$136,051,337.00	$136,051,337.00	$123,421,994.00	$12,629,343.00	10%	$55,297,219.00	$115,118,652.84	
Department Total: 1505 - Board of Education		**$136,051,337.00**	**$136,051,337.00**	**$123,421,994.00**	**$12,629,343.00**	**10%**	**$55,297,219.00**	**$115,118,652.84**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1505 - Board of Education**				
Location **200 - Administration**				
Account **7120.010 - Other Non-Matching Expenses Appropriation for Board of Educ.**				
100.1505.200.7120.010	Additional Request Above MOE	1.0000	12,432,222.00	12,432,222.00
100.1505.200.7120.010	Additional Required to Meet MOE	1.0000	27,980,629.00	27,980,629.00
100.1505.200.7120.010	Adjusted Local Share	1.0000	83,134,533.00	83,134,533.00
	Account **7120.010 - Other Non-Matching Expenses Appropriation for Board of Educ.** Totals	Transactions	3	$123,547,384.00
Account **7120.300 - Other Non-Matching Expenses Board of Ed Employee Retirement**				
100.1505.200.7120.300	County Appropriation Retirement Non-Teachers	1.0000	990,000.00	990,000.00
	Account **7120.300 - Other Non-Matching Expenses Board of Ed Employee Retirement** Totals	Transactions	1	$990,000.00
Account **7120.332 - Other Non-Matching Expenses Board of Ed Restricted Programs**				
100.1505.200.7120.332	Private Pre-K to paid direct to MSDE	1.0000	1,080,169.00	1,080,169.00
	Account **7120.332 - Other Non-Matching Expenses Board of Ed Restricted Programs** Totals	Transactions	1	$1,080,169.00
Account **7120.340 - Other Non-Matching Expenses Teacher Pension Shift**				
100.1505.200.7120.340	Additional Shift in Teacher Pension Anticipated for FY27	1.0000	321,472.00	321,472.00
100.1505.200.7120.340	Shift of Teacher Pension to County in FY26	1.0000	672,312.00	672,312.00
	Account **7120.340 - Other Non-Matching Expenses Teacher Pension Shift** Totals	Transactions	2	$993,784.00
Account **7170.040 - Benefits & Insurance Other Post-Employment Benefits**				
100.1505.200.7170.040	On Behalf of Board of Education 80% of total OPEB	1.0000	9,440,000.00	9,440,000.00
	Account **7170.040 - Benefits & Insurance Other Post-Employment Benefits** Totals	Transactions	1	$9,440,000.00
	Location **200 - Administration** Totals	Transactions	8	$136,051,337.00
	Department **1505 - Board of Education** Totals	Transactions	8	$136,051,337.00
	Fund **100 - General Fund** Totals	Transactions	8	$136,051,337.00
	EXPENSES Totals	Transactions	8	$136,051,337.00
	Grand Totals	Transactions	8	$136,051,337.00

Worcester County FY 2027 Requested Budget

	FY2027 Requested	FY2026 Adopted	$ Variance	% Variance
Board of Education				
BOE Operating Budget	157,382,896	143,843,378	13,539,518	9.4%
Interfund Charges (State & Other Funding)	(31,451,728)	(30,034,114)	(1,417,614)	4.7%
County Required Local Share/MOE	111,115,162	106,278,519	4,836,643	4.6%
County Appropriation Retirement Non-Teachers	990,000	929,955	60,045	6.5%
Teacher Pension Shift to County	993,784	672,312	321,472	47.8%
County Appropriation School Construction	400,000	180,000	220,000	122.2%
Non-Recurring Expenses (Computer Software)	0	42,098	(42,098)	-100.0%
Additional Funding Requested Above MOE	***12,432,222***	***5,706,380***	**6,725,842**	**117.9%**
BOE Debt Service	**7,735,999**	**7,673,065**	**62,934**	**0.8%**
Total Operating & Debt Service	**133,667,167**	**121,482,329**	**12,184,838**	**10.0%**

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Board Of Education	Department Number:	1505
Fund: 100	General Fund	Function:	Public Schools

Statistical Data:

Description of Statistal Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Student Enrollment in Worcester County Public Schools	6,793	6,985	7,002	7,035
Teachers employed in Worcester County Public Schools	668.5	661.5	669.25	673.25

Revenues:

Revenue Category	Approved Budget FY2024	Approved Budget FY2025	Approved Budget FY2026	Budget Request FY2027	% Change
UNRESTRICTED REVENUE					0.0%
County Appropriation	99,706,640	99,501,419	106,278,519	111,115,162	4.6%
State	25,147,288	25,950,045	27,416,342	28,156,046	2.7%
Other	792,463	992,011	2,617,772	3,295,682	25.9%
OTHER REQUESTS - COUNTY FUNDED RECURRING					0.0%
Appropriation - Technology	200,000	0	0	0	0.0%
Appropriation - Capital Outlay	100,000	0	0	0	0.0%
NONRECURRING -COUNTY FUNDED					0.0%
Appropriation - Technology	0	0	42,098	0	-100.0%
Appropriation - School Construction	815,000	60,000	180,000	400,000	122.2%
OTHER - COUNTY FUNDED					0.0%
Teaccher Pension Shift to County			672,312	993,784	
Appropriation - Retirement Expenses	758,679	818,722	929,955	990,000	6.5%
OPEB to meet retiree expenses		1,587,052		0	0.0%
Addition Funding Requested above MOE		4,305,221	5,706,380	12,432,222	117.9%
Total	$ 127,520,070	$ 133,214,470	$ 143,843,378	$ 157,382,896	9.4%

Expenditures:

Expenditure Category	Approved Budget FY2024	Approved Budget FY2025	Approved Budget FY2026	Budget Request FY2027	% Change
Administration	$ 1,896,875	$ 1,914,249	$ 2,282,886	2,435,999	7%
Instructional Support Services	8,777,338	9,447,630	9,852,328	10,442,654	6%
Instructional Salaries	51,186,259	52,397,601	57,001,180	61,499,217	8%
Textbooks & Classroom Supplies	2,412,317	2,372,757	3,126,294	3,422,421	9%
Other Instructional Costs	1,131,659	1,131,659	1,279,799	1,601,746	25%
Special Education	12,861,043	13,665,086	14,289,373	15,990,559	12%
Student Personnel Services	404,886	432,394	448,672	465,316	4%
Health Services	1,161,956	1,245,474	1,497,152	1,558,395	4%
Student Transportation	7,560,354	7,690,036	7,958,809	8,531,541	7%
Operation of Plant	8,915,759	9,822,653	9,842,843	10,526,331	7%
Maintenance of Plant	1,195,757	1,540,781	1,463,836	1,676,484	15%
Fixed Charges	28,009,000	30,434,465	32,788,743	36,607,169	12%
Capital Planning	133,188	240,963	229,196	241,281	5%
Technology Program	200,000	0	0	0	0%
Capital Outlay	100,000	0	0	0	0%
Nonrecurring - Software Implementation Costs	0	0	0	0	0%
School Construction	815,000	60,000	180,000	400,000	122%
Teacher Pension Shift to County			672,312	993,784	48%
Retirement Expenses	758,679	818,722	929,955	990,000	6%
Total	$ 127,520,070	$ 133,214,470	$ 143,843,378	$ 157,382,896	9%

Summary of Significant Budget Increase/Decrease

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
	$ 13,539,518	9%

Board of Education

UNRESTRICTED BUDGET	FY2027 Requested Budget	FY2026 Adopted Budget	Dollar Variance +/- FY2026
County Funding			
Major State Aid Programs (Blueprint) Local Share:			
Foundation Program (Base)	51,652,227	50,232,572	1,419,655
College & Career Ready (CCR)	499,154	473,750	25,404
Compensatory Education	15,850,739	15,941,218	(90,479)
Concentration of Poverty	1,059,771	755,405	304,366
English Learners	1,020,917	1,112,043	(91,126)
Special Education	5,284,320	4,458,808	825,512
Transitional Supplemental Instruction (TSI)	-	135,800	(135,800)
Pre-kindergarten	7,353,207	5,369,670	1,983,537
Career Ladder for Educators (NBC Teacher Salary)	286,698	220,673	66,025
Blueprint Coordinator Local Share	127,500		
Additional Funding to meet Maintenance of Effort (MOE)	27,980,629	27,578,580	402,049
MINIMUM COUNTY APPROPRIATION	**111,115,162**	**106,278,519**	**4,836,643**
OPEB to meet current retire expenses	-	-	-
Additional Funding Requested Above MOE	12,432,222	5,706,380	6,725,842
TOTAL UNRESTRICTED COUNTY APPROPRIATION	**123,547,384**	**111,984,899**	**11,562,485**
Teacher Pension Shift to County* (County allocation is in state budget)	***993,784***	672,312	
Non-Recurring Expenses (computer software)	-	42,098	(42,098)
County Appropriation Retirement for Non-Teachers	990,000	929,955	60,045
County Appropriation School Construction	400,000	180,000	220,000
TOTAL COUNTY APPROPRIATION	**125,931,168**	**113,809,264**	**12,121,904**
State & Other Funding Sources			
Major State Aid Programs (Blueprint) State Share:			
Foundation Program (Base)	9,115,099	8,864,571	250,528
Compensatory Education	10,567,159	10,627,478	(60,319)
English Learners	680,611	741,362	(60,751)
Special Education	3,522,880	2,972,538	550,342
Transportation	4,270,297	4,210,393	59,904
Other	3,295,682	2,617,772	677,910
TOTAL STATE & OTHER FUNDING	**31,451,728**	**30,034,114**	**1,417,614**
TOTAL UNRESTRICTED BUDGET	**157,382,896**	**143,843,378**	**13,539,518**

RESTRICTED BUDGET	FY2027 Requested Budget	FY2026 Adopted Budget	Dollar Variance +/- FY2026
Restricted Major State Aid Programs (Blueprint) State Share:			
Pre-kindergarten	-	1,318,996	(1,318,996)
Concentration of Poverty	2,220,912	2,125,184	95,728
College & Career Ready (CCR)		133,858	(133,858)
Transitional Supplemental Instruction		35,080	(35,080)
National Board Certified		65,327	(65,327)
Blueprint Coordinator		22,500	(22,500)
Restricted Federal Funds	7,275,190	6,864,366	410,824
Restricted State Funding Early Childcare & Education	990,000	990,000	-
Restricted State Funding Adult Education	110,020	173,137	(63,117)
Restricted State Funding PreK Expansion	738,123	-	738,123
Restricted State Funding Teachers Retirement/Pension	9,188,738	8,799,000	389,738
Restricted State Funding Safety Grants	323,350	323,170	180
Restricted State Funding Ready for Kindergarten	-	-	-
Restricted State Funding Educational Support Prof Bonus	-		
Restricted Programs Local: Pocomoke Middle Grant	-	-	-
Restricted Programs Local: Donnie Williams Grant	250,000	200,000	50,000
TOTAL RESTRICTED BUDGET	**21,096,333**	**21,050,618**	**45,715**

**Document created by County Administration*

BOARD OF EDUCATION OF WORCESTER COUNTY

REVENUES

	REVENUE SOURCE	ACTUAL FY 23	ACTUAL FY 24		ACTUAL FY 25	APPROVED FY 26	RESTATED APPROVED FY 26		REQUESTED FY 27	RESTATED VARIANCE FY 26 TO FY27
UNRESTRICTED REVENUES										
	COUNTY									
R1010,R1020	Appropriation - Current Expense	$ 100,085,947	$ 99,706,640	^	$ 105,393,692	$ 111,984,899	$ 111,984,899		$ 123,547,384	$ 11,562,485
+	Non-RecurringAppropriation - Technology	$ -	$ -		$ -	$ 42,098	$ 42,098		$ -	$ (42,098)
	STATE									
R2160	Foundation Program	$ 7,989,804	$ 8,276,124		$ 8,374,379	$ 8,864,571	$ 8,864,571		$ 9,115,099	$ 250,528
R2050	Special Education	$ 2,166,970	$ 2,391,661		$ 2,746,036	$ 2,972,538	$ 2,972,538		$ 3,522,880	$ 550,342
R2030	Transportation	$ 3,697,479	$ 4,000,397		$ 4,062,401	$ 4,210,393	$ 4,210,393		$ 4,270,297	$ 59,904
R2010	Compensatory Education	$ 7,980,405	$ 9,988,240		$ 10,168,367	$ 10,627,478	$ 10,627,478		$ 10,567,159	$ (60,319)
R2130	Limited English Proficiency	$ 448,740	$ 490,866		$ 598,862	$ 741,362	$ 741,362		$ 680,611	$ (60,751)
										$ -
	Pre-Kindergarten **						$ 1,318,996		$ 2,002,473	$ 683,477
	College & Career Ready **						$ 133,858		$ 139,396	$ 5,538
	Transitional Supplemental **						$ 35,080		$ -	$ (35,080)
	National Board Certified **						$ 65,327		$ 79,302	$ 13,975
	Blueprint Coordinator **						$ 22,500		$ 22,500	$ -
	TOTAL STATE FUNDING						$ 28,992,103		$ 30,399,717	$ 1,407,614
	OTHER									
R1100	Tuition	$ 151,473	$ 172,629		$ 206,543	$ 130,000	$ 130,000		$ 150,000	$ 20,000
	Prior Year's Fund Balance	$ 567,011	$ 567,011		$ 567,011	$ 567,011	$ 567,011		$ 567,011	$ -
R1210, R1270	Interest	$ 133,950	$ 375,678		$ 299,696	$ 200,000	$ 200,000		$ 200,000	$ -
R1280, R1290	Building Rental/Use	$ 5,932	$ 15,958		$ 14,301	$ -	$ -		$ 10,000	$ 10,000
R6030	Other - minor reimbursements, refunds, merch sales, etc.	$ 13,954	$ 2,111		$ 3,717	$ 80,000	$ 80,000		$ 50,000	$ (30,000)
	Verizon Cell Tower Leases	$ 15,201	$ 15,657		$ 16,127	$ 15,000	$ 15,000		$ 15,000	$ -
	Delmarva Power Rebate	$ 26,147	$ -							$ -
	GovDeals	$ 11,800	$ 3,125							$ -
	Powerschool Refund	$ 31,831								$ -
	US Bank Rebate	$ 25,619	$ 26,261		$ 26,547	$ 25,000	$ 25,000		$ 25,000	$ -
	Insurance Payout/Reimbursement/Refund	$ 21,253	$ 500							$ -
	Delmarva Shredding/Scrap Metal	$ 4,287	$ 962		$ 445					$ -
	iPad Buyback		$ 24,000							$ -
	Enelx Reimbursement		$ 13,918							$ -
	Waste Management Refund		$ 4,157							$ -
	TASC Reimbursement		$ 26,654		$ 127					$ -
	WCEF Reimbursement		$ 9,787		$ 25,627				$ 10,000	$ 10,000
	Restricted Programs Reimbursements	$ 30,339	$ 45,281		$ 34,963	$ 25,000	$ 25,000		$ 25,000	$ -
R6030	FY23 One Time - Sale of iPads for New Lease	$ 1,348,387	$ -							$ -
R6030	Total Other	$ 1,528,819	$ 172,413		$ 107,552	$ 145,000	$ 145,000		$ 125,000	$ (20,000)
TOTAL UNRESTRICTED REVENUE		$ 124,756,530	$ 126,157,617	^	$ 132,538,840	$ 140,485,350	$ 142,061,111	**	$ 154,999,112	$ 12,938,001
OTHER REQUESTS - COUNTY										
	RECURRING									
^	Appropriation - Technology	$ 200,000	$ 200,000	^						
^	Appropriation - Capital Outlay	$ 100,000	$ 100,000	^						
	NON-RECURRING									
	Appropriation - School Construction	$ 205,000	$ 815,000		$ 60,000	$ 180,000	$ 180,000		$ 400,000	$ 220,000
	OTHER									$ -
	Appropriation - Retirement Expenses	$ 689,670	$ 758,679		$ 818,722	$ 929,955	$ 929,955		$ 990,000	$ 60,045
TOTAL OTHER REQUESTS - COUNTY		$ 1,194,670	$ 1,873,679		$ 878,722	$ 1,109,955	$ 1,109,955		$ 1,390,000	$ 280,045
	Appropriation - County Shift of Teacher Pension					$ 672,312	$ 672,312		$ 672,312	$ -
TOTAL COUNTY APPROPRIATION		$ 101,280,617	$ 101,580,319		$ 106,272,414	$ 113,809,264	$ 113,809,264		$ 125,609,696	$ 11,800,432
TOTAL BUDGET - ALL FUNDS		$ 125,951,200	$ 128,031,296		$ 133,417,562	$ 142,267,617	$ 143,843,378		$ 157,061,424	$ 13,218,046

*** State funding is based upon current law. Subject to final legislative action, these amounts could change.**
Any decrease in State funding would result in an increased amount being requested from the County.

^ RESTATED TO INCLUDE RECURRING APPROPRIATIONS IN OPERATING BUDGET ($200,000 IN TECHNOLOGY and $100,000 IN CAPITAL OUTLAY)

+ NONRECURRING SOFTWARE IMPLEMENTATION COSTS

**** RESTATED TO REPORT BLUEPRINT FUNDING IN UNRESTRICTED BUDGET (PREVIOUSLY REPORTED IN RESTRICTED)**

RESTRICTED PROGRAMS - LOCAL, STATE AND FEDERAL

Restricted funds listed below can only be spent as authorized by the administering agency (State and Federal government). The level of funding indicated for each program is an estimate. Projects may be discontinued or reduced in scope depending upon funds allocated by the funding source.

TOTAL ANTICIPATED RESTRICTED FUNDING **$21,096,333**

	BUDGET FY 26	ESTIMATED FY 27		ESTIMATED FTEs
FEDERAL FUNDS				
Title I Educationally Disadvantaged	$ 1,730,085	$ 1,897,874		15
Title III Language Acquisition	$ 20,553	$ 230,253		
Special Education	$ 2,100,000	$ 2,193,008		18.5
JR ROTC Program	$ 131,500	$ 134,159		1.5
Title IIA, Systems of Support for Excellent Teaching & Leading	$ 226,745	$ 232,289		1.25
Career & Technology Education	$ 250,000	$ 250,000		
Laura Bush School Library Grant	$ -	$ 99,191		
Adult Education	$ 79,495	$ 114,495		
Title IV Student Support and Academic Enrichment	$ 168,312	$ 147,829		0.5
21st Century After School Elementary (STAR)	$ 400,000	$ 400,000	**	
21st Century After School Secondary (STAR)	$ 400,000	$ 400,000	**	1
21st Century After School Secondary (STAR-North End)	$ 400,000	$ 400,000	**	
Stronger Connections Grant	$ 849,024	$ 682,122	***	
McKinney Vento & Supplemental Grants (not yet renewed - expected to be same)	$ 36,980	$ 22,298		
Vocational Rehabilitation - Pre ETS (TBD for FY26)	$ 71,672	$ 71,672		
STATE FUNDS				
Judy Hoyer Early Childcare And Education	$ 990,000	$ 990,000		8
Adult Education	$ 173,137	$ 110,020		
PreK Expansion	$ -	$ 738,123		9
Blueprint for Maryland's Future				
Pre-Kindergarten	$ 1,318,996	$ -		
Concentration of Poverty	$ 2,125,184	$ 2,220,912		8.5
College & Career Ready (CCR)	$ 133,858	$ -		
Transitional Supplemental Instruction	$ 35,080	$ -		
National Board Certified	$ 65,327	$ -		
Blueprint Coordinator	$ 22,500	$ -		
Teachers Retirement & Pension	$ 8,799,000	$ 9,188,738		
Safety Grants				
SRO	$ 98,246	$ 98,453		
SSFG	$ 25,000	$ 25,000		
SSGP	$ 199,924	$ 199,897		
Hate Crimes	$ -	$ -		
Total Safety Grants	$ 323,170	$ 323,350		
LOCAL FUNDS				
Donnie Williams Grant	$ 200,000	$ 250,000		
TOTAL RESTRICTED REVENUE	$ 21,050,618	$ 21,096,333		63.25
		$ 11,907,595		

** The 21st Century grants are approved on a three year cycle, but the amount is not guaranteed to be the same for each year.

*** This is a 3 year grant that totals $2,639,421.87.

Revenues

1203 Public Works Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1203 - Public Works**								
Location:	**200 - Administration**								
CHG SVC - Charges for Services									
5045	EDU Transfer/Application Fee	0.00	0.00	0.00	0.00	N/A	600.00	0.00	
Account Classification Total: Charges for Services		$0.00	$0.00	$0.00	$0.00	0%	$600.00	$0.00	
Location Total: 200 - Administration		$0.00	$0.00	$0.00	$0.00	0%	$600.00	$0.00	
Department Total: 1203 - Public Works		**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0%**	**$600.00**	**$0.00**	

Expenditures — 1203 Public Works Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1203 - Public Works**								
Location:	**200 - Administration**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	346,611.26	365,563.00	337,287.00	28,276.00	8%	124,089.42	269,177.19	Includes longevity, holiday bonus, Step & COLA
6010.020	Benefits Contingency	0.00	109.00	136.00	(27.00)	-20%	0.00	44.31	
6010.025	Benefits Deferred Comp Match	0.00	2,195.00	3,000.00	(805.00)	-27%	0.00	1,330.00	
6010.030	Benefits Hospitalization Insurance	50,582.22	50,583.00	44,903.00	5,680.00	13%	14,671.22	31,303.99	16.8% Health Insur Increase
6010.050	Benefits Retirement	38,593.10	40,709.00	44,792.00	(4,083.00)	-9%	0.00	38,155.30	
6010.060	Benefits Social Security Taxes	26,297.46	27,421.00	24,905.00	2,516.00	10%	9,031.43	19,800.07	
6010.070	Benefits Unemployment Insurance	0.00	141.00	136.00	5.00	4%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	5,472.00	7,150.00	(1,678.00)	-23%	5,075.00	5,104.00	
6010.120	Benefits Long Term Disability	726.70	767.00	510.00	257.00	50%	0.00	577.16	
6010.130	Benefits Life Insurance	610.48	644.00	578.00	66.00	11%	0.00	546.18	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	958.00	625.00	333.00	53%	480.07	744.60	
6010.150	Benefits Retirement Administration Fee	0.00	653.00	652.00	1.00	0%	0.00	495.12	
6010.900	Benefits OPEB contribution	0.00	8,858.00	16,973.00	(8,115.00)	-48%	0.00	10,863.00	
Account Classification Total: Personnel Services		$463,421.22	$504,073.00	$481,647.00	$22,426.00	5%	$153,347.14	$378,140.92	
SUPP & MAT - Supplies & Materials									
6100.010	Administrative Expense Administrative Expenses	120.00	120.00	120.00	0.00	0%	0.00	117.55	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	225.00	225.00	325.00	(100.00)	-31%	0.00	236.00	
6100.190	Administrative Expense Office Supplies	2,000.00	2,000.00	2,000.00	0.00	0%	773.09	1,832.38	
6110.080	Supplies & Equipment Computer Repairs & Supplies	0.00	0.00	0.00	0.00	N/A	135.99	0.00	
6110.090	Supplies & Equipment Computers & Printers	1,500.00	1,500.00	3,060.00	(1,560.00)	-51%	5,775.26	1,777.98	Reduced Computer Needs per IT
6110.245	Supplies & Equipment Mobile Phones	2,300.00	2,300.00	2,300.00	0.00	0%	818.11	2,039.79	
6110.290	Supplies & Equipment Other Office Equipment	1,000.00	1,000.00	3,000.00	(2,000.00)	-67%	1,785.98	0.00	FY26 Desk Purchase Not Needed in FY27
6130.010	Equipment Maintenance Copier Lease	2,500.00	2,500.00	2,500.00	0.00	0%	746.60	2,192.59	
6150.050	Uniforms & Personal Equipment Uniforms	800.00	800.00	800.00	0.00	0%	143.10	328.04	
Account Classification Total: Supplies & Materials		$10,445.00	$10,445.00	$14,105.00	($3,660.00)	-26%	$10,178.13	$8,524.33	
MAINT & SVCS - Maintenance & Services									
6530.040	Consulting Services Consulting Services	10,000.00	10,000.00	10,000.00	0.00	0%	2,495.00	1,113.74	
6530.065	Consulting Services Gas Monitoring/Remediation	40,000.00	40,000.00	40,000.00	0.00	0%	7,425.00	56,286.03	
6530.070	Consulting Services Ground Water Mon/Closed Landfill	130,000.00	130,000.00	80,000.00	50,000.00	63%	44,625.00	138,288.67	MDE Required Ground Water Monitoring @ Closed Landfills, Including PFAS
6530.170	Consulting Services Water & Sewer Consulting	60,000.00	60,000.00	70,000.00	(10,000.00)	-14%	4,125.52	34,453.75	Decrease to Match Historical Spending

Expenditures — 1203 Public Works Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	3,000.00	3,000.00	3,000.00	0.00	0%	1,244.42	2,747.43	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	3,000.00	3,000.00	3,000.00	0.00	0%	268.73	1,959.94	
6550.043	Building Site Expenses Closed Landfills Maintenance	10,000.00	10,000.00	30,000.00	(20,000.00)	-67%	1,300.47	1,823.65	Decrease in Grass Cutting, Erosion Control, Site Work at Closed Landfills
6550.270	Building Site Expenses Telephone	420.00	420.00	420.00	0.00	0%	263.14	486.81	
6900.005	Advertising Bid Advertising	1,000.00	1,000.00	1,000.00	0.00	0%	72.75	387.95	
6900.025	Advertising Legal Advertisements	500.00	500.00	500.00	0.00	0%	57.00	1,007.20	
Account Classification Total: Maintenance & Services		$257,920.00	$257,920.00	$237,920.00	$20,000.00	8%	$61,877.03	$238,555.17	
OTHR CHGS - Other Charges									
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	24,275.00	24,275.00	13,600.00	10,675.00	78%	11,509.34	11,540.68	Additional Training, Price Increase for Conference, More Attendees
Account Classification Total: Other Charges		$24,275.00	$24,275.00	$13,600.00	$10,675.00	78%	$11,509.34	$11,540.68	
CAP EQ - Capital Equipment									
9010.010	Capital Equipment New Vehicles	50,000.00	50,000.00	0.00	50,000.00	N/A	0.00	0.00	Old SUV Will Be Used as Fleet Pool Vehicle
Account Classification Total: Capital Equipment		$50,000.00	$50,000.00	$0.00	$50,000.00		$0.00	$0.00	
Location Total: 200 - Administration		$806,061.22	$846,713.00	$747,272.00	$99,441.00	13%	$236,911.64	$636,761.10	
Location: 210 - Central Fuel Facility									
MAINT & SVCS - Maintenance & Services									
6550.090	Building Site Expenses General Maintenance Repairs	12,000.00	12,000.00	12,000.00	0.00	0%	1,995.17	7,084.41	
6850.010	Central Fuel Facility Fuel Purchases	1,200,000.00	1,200,000.00	1,200,000.00	0.00	0%	433,325.38	1,104,333.27	
6850.020	Central Fuel Facility Central Fuel Gas Billings	(1,200,000.00)	(1,200,000.00)	(1,200,000.00)	0.00	0%	(465,355.34)	(1,038,457.72)	
Account Classification Total: Maintenance & Services		$12,000.00	$12,000.00	$12,000.00	$0.00	0%	($30,034.79)	$72,959.96	
CAP EQ - Capital Equipment									
9010.050	Capital Equipment Building Improvements	0.00	0.00	65,000.00	(65,000.00)	-100%	0.00	0.00	DECREASED, NO UPGRADES NEEDED IN FY27.
Account Classification Total: Capital Equipment		$0.00	$0.00	$65,000.00	($65,000.00)	-100%	$0.00	$0.00	
Location Total: 210 - Central Fuel Facility		$12,000.00	$12,000.00	$77,000.00	($65,000.00)	-84%	($30,034.79)	$72,959.96	

Expenditures — 1203 Public Works Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Location:	**220 - Fleet Management**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	433,558.68	455,552.00	400,501.00	55,051.00	14%	165,259.59	362,915.04	Includes longevity, holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	6,000.00	5,000.00	1,000.00	20%	2,112.90	0.00	
6010.020	Benefits Contingency	0.00	136.00	161.00	(25.00)	-16%	0.00	161.71	
6010.025	Benefits Deferred Comp Match	0.00	4,439.00	3,000.00	1,439.00	48%	0.00	2,690.00	
6010.030	Benefits Hospitalization Insurance	138,789.82	138,790.00	122,033.00	16,757.00	14%	47,814.21	114,244.40	16.8% Health Insur Increase
6010.050	Benefits Retirement	47,941.40	50,574.00	53,187.00	(2,613.00)	-5%	0.00	36,546.72	
6010.060	Benefits Social Security Taxes	28,436.59	29,978.00	31,022.00	(1,044.00)	-3%	12,069.98	25,824.64	
6010.070	Benefits Unemployment Insurance	0.00	176.00	161.00	15.00	9%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	6,819.00	8,489.00	(1,670.00)	-20%	6,027.00	6,846.00	
6010.120	Benefits Long Term Disability	902.72	953.00	605.00	348.00	58%	0.00	778.72	
6010.130	Benefits Life Insurance	758.16	801.00	686.00	115.00	17%	0.00	736.92	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	1,194.00	742.00	452.00	61%	569.99	1,000.19	
6010.150	Benefits Retirement Administration Fee	0.00	813.00	775.00	38.00	5%	0.00	663.76	
6010.900	Benefits OPEB contribution	0.00	20,261.00	20,368.00	(107.00)	-1%	0.00	25,347.00	
Account Classification Total: Personnel Services		$650,387.37	$716,486.00	$646,730.00	$69,756.00	11%	$233,853.67	$577,755.10	
SUPP & MAT - Supplies & Materials									
6100.100	Administrative Expense Dues, Licenses & Subscriptions	200.00	200.00	200.00	0.00	0%	0.00	0.00	
6110.090	Supplies & Equipment Computers & Printers	0.00	0.00	2,100.00	(2,100.00)	-100%	2,064.00	0.00	DECREASED, NO COMPUTER REPLACEMENTS SCHEDULED FOR FY27
6110.340	Supplies & Equipment Safety Program Equipment	2,000.00	2,000.00	1,000.00	1,000.00	100%	855.55	571.71	Flammable safety cabinet needed for storage of flammable liquids and aerosol cans.
6110.365	Supplies & Equipment Shop Supplies	2,500.00	2,500.00	2,500.00	0.00	0%	817.36	1,990.46	
6110.420	Supplies & Equipment Tools & Supplies	6,000.00	6,000.00	6,000.00	0.00	0%	2,337.29	6,231.32	
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	1,500.00	1,500.00	1,500.00	0.00	0%	972.70	1,366.38	
6130.075	Equipment Maintenance Software Upgrades	6,850.00	6,850.00	5,800.00	1,050.00	18%	4,787.97	4,533.16	Subscription increases for Fleet Management software and shop diagnostic tools.
6150.050	Uniforms & Personal Equipment Uniforms	3,000.00	3,000.00	3,000.00	0.00	0%	1,937.95	2,969.83	
Account Classification Total: Supplies & Materials		$22,050.00	$22,050.00	$22,100.00	($50.00)	0%	$13,772.82	$17,662.86	
MAINT & SVCS - Maintenance & Services									
6530.080	Consulting Services Physicals, Shots & Drug Testing	150.00	150.00	150.00	0.00	0%	0.00	0.00	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	3,500.00	3,500.00	3,500.00	0.00	0%	1,424.18	3,109.81	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	3,500.00	3,500.00	3,500.00	0.00	0%	175.15	3,115.94	
6550.300	Building Site Expenses Trash Removal	1,000.00	1,000.00	900.00	100.00	11%	330.66	643.00	

Expenditures		1203 Public Works Budget Requested							
Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6700.650	Other Maint. & Svcs Tipping Fees	1,700.00	1,700.00	1,700.00	0.00	0%	724.20	1,848.75	
6750.010	Fleet Services Fleet Repairs	300,000.00	300,000.00	300,000.00	0.00	0%	123,834.53	274,138.08	
6750.020	Fleet Services Repair Billings	(300,000.00)	(300,000.00)	(300,000.00)	0.00	0%	(160,855.27)	(299,974.00)	
Account Classification Total: Maintenance & Services		$9,850.00	$9,850.00	$9,750.00	$100.00	1%	($34,366.55)	($17,118.42)	
OTHR CHGS - Other Charges									
7000.040	Travel, Training & Expense Continuing Education/Certificati	1,500.00	1,500.00	1,500.00	0.00	0%	161.90	609.16	
Account Classification Total: Other Charges		$1,500.00	$1,500.00	$1,500.00	$0.00	0%	$161.90	$609.16	
CAP EQ - Capital Equipment									
9010.060	Capital Equipment Other	0.00	0.00	0.00	0.00	N/A	0.00	66,563.06	
Account Classification Total: Capital Equipment		$0.00	$0.00	$0.00	$0.00	0%	$0.00	$66,563.06	
Location Total: 220 - Fleet Management		$683,787.37	$749,886.00	$680,080.00	$69,806.00	10%	$213,421.84	$645,471.76	
Department Total: 1203 - Public Works		**$1,501,848.59**	**$1,608,599.00**	**$1,504,352.00**	**$104,247.00**	**7%**	**$420,298.69**	**$1,355,192.82**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1203 - Public Works**				
Location **200 - Administration**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
100.1203.200.6100.010	Small Misc. Purchases Such as Condolence Flowers	1.0000	120.00	120.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions 1		$120.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**				
100.1203.200.6100.100	Director, Deputy Director & Project Engineer CEAM Membership	3.0000	75.00	225.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions 1		$225.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1203.200.6100.190	Paper, Pens, Staples, Paper Clips, Etc.	1.0000	2,000.00	2,000.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions 1		$2,000.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1203.200.6110.090	Supplies & Replacement Parts	1.0000	1,500.00	1,500.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions 1		$1,500.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1203.200.6110.245	Cell Phones for Director, Deputy Dir., Fleet & Proj. Engineer	1.0000	2,300.00	2,300.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions 1		$2,300.00
Account **6110.290 - Supplies & Equipment Other Office Equipment**				
100.1203.200.6110.290	Office Furniture	1.0000	1,000.00	1,000.00
Account **6110.290 - Supplies & Equipment Other Office Equipment** Totals		Transactions 1		$1,000.00
Account **6130.010 - Equipment Maintenance Copier Lease**				
100.1203.200.6130.010	Lease for Copier/Scanner	1.0000	2,500.00	2,500.00
Account **6130.010 - Equipment Maintenance Copier Lease** Totals		Transactions 1		$2,500.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
100.1203.200.6150.050	Annual Uniform Allowance	1.0000	800.00	800.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals		Transactions 1		$800.00
Account **6530.040 - Consulting Services Consulting Services**				
100.1203.200.6530.040	Study & Design AES Services, Grant Writing	1.0000	10,000.00	10,000.00
Account **6530.040 - Consulting Services Consulting Services** Totals		Transactions 1		$10,000.00
Account **6530.065 - Consulting Services Gas Monitoring/Remediation**				
100.1203.200.6530.065	MDE Required Gas Monit. at Closed LF, Increased Methane Testing	1.0000	40,000.00	40,000.00
Account **6530.065 - Consulting Services Gas Monitoring/Remediation** Totals		Transactions 1		$40,000.00
Account **6530.070 - Consulting Services Ground Water Mon/Closed Landfill**				
100.1203.200.6530.070	MDE Req. Ground Water Monitor. @ Closed LF, Including PFAS	1.0000	130,000.00	130,000.00
Account **6530.070 - Consulting Services Ground Water Mon/Closed Landfill** Totals		Transactions 1		$130,000.00
Account **6530.170 - Consulting Services Water & Sewer Consulting**				
100.1203.200.6530.170	Study & Design AES Services, Grant Writing	1.0000	60,000.00	60,000.00
Account **6530.170 - Consulting Services Water & Sewer Consulting** Totals		Transactions 1		$60,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1203 - Public Works**				
Location **200 - Administration**				
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1203.200.6540.020	Fuel for Director, Deputy & Fleet Superintendent	1.0000	3,000.00	3,000.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals		Transactions 1		$3,000.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1203.200.6540.030	Oil Changes, Tires, Misc Repairs for 3 Vehicles	1.0000	3,000.00	3,000.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals		Transactions 1		$3,000.00
Account **6550.043 - Building Site Expenses Closed Landfills Maintenance**				
100.1203.200.6550.043	Grass Cutting, Erosion Control, Site Work at Closed Landfills	1.0000	10,000.00	10,000.00
Account **6550.043 - Building Site Expenses Closed Landfills Maintenance** Totals		Transactions 1		$10,000.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1203.200.6550.270	Phone & Fax Line for PW Admin building	1.0000	420.00	420.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$420.00
Account **6900.005 - Advertising Bid Advertising**				
100.1203.200.6900.005	Advertising Fee in Local Papers for Project Bids	1.0000	1,000.00	1,000.00
Account **6900.005 - Advertising Bid Advertising** Totals		Transactions 1		$1,000.00
Account **6900.025 - Advertising Legal Advertisements**				
100.1203.200.6900.025	Advertising Fee in Local Papers for Permits	1.0000	500.00	500.00
Account **6900.025 - Advertising Legal Advertisements** Totals		Transactions 1		$500.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**				
100.1203.200.7000.100	Admin WorWic Classes and Books	1.0000	3,000.00	3,000.00
100.1203.200.7000.100	APWA Conf Houston, TX Airfare 3 Attendees	3.0000	800.00	2,400.00
100.1203.200.7000.100	APWA Conf Houston, TX Hotel 5 Nights, 3 Attendees	15.0000	300.00	4,500.00
100.1203.200.7000.100	APWA Conf Houston, TX Meals, 6 Days, 3 Attendees	18.0000	100.00	1,800.00
100.1203.200.7000.100	APWA Conf Houston, TX Registration 3 Attendees	3.0000	1,200.00	3,600.00
100.1203.200.7000.100	APWA Conf Houston, TX Transportation, 3 Attendees	3.0000	150.00	450.00
100.1203.200.7000.100	Director MACO Summer Conference	1.0000	400.00	400.00
100.1203.200.7000.100	Director Winter MACO Conference	1.0000	1,000.00	1,000.00
100.1203.200.7000.100	Director, Deputy Director & Proj. Eng. CEAM Spring Conference	3.0000	1,000.00	3,000.00
100.1203.200.7000.100	Director, Deputy Director & Proj. Engineer CEAM Fall Conference	3.0000	375.00	1,125.00
100.1203.200.7000.100	MOLO Training	2.0000	1,500.00	3,000.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals		Transactions 11		$24,275.00
Account **9010.010 - Capital Equipment New Vehicles**				
100.1203.200.9010.010	New SUV to Replace Aging Deputy Director Vehicle.	1.0000	50,000.00	50,000.00
Account **9010.010 - Capital Equipment New Vehicles** Totals		Transactions 1		$50,000.00
Location **200 - Administration** Totals		Transactions 30		$342,640.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1203 - Public Works**				
Location **210 - Central Fuel Facility**				
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1203.210.6550.090	Maintenance, Repairs, Annual Compliance Inspections	1.0000	12,000.00	12,000.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals		Transactions	1	$12,000.00
Account **6850.010 - Central Fuel Facility Fuel Purchases**				
100.1203.210.6850.010	Gas/Diesel Fuel Purchases	1.0000	1,200,000.00	1,200,000.00
Account **6850.010 - Central Fuel Facility Fuel Purchases** Totals		Transactions	1	$1,200,000.00
Account **6850.020 - Central Fuel Facility Central Fuel Gas Billings**				
100.1203.210.6850.020	Gas/Diesel Fuel Billing	1.0000	(1,200,000.00)	(1,200,000.00)
Account **6850.020 - Central Fuel Facility Central Fuel Gas Billings** Totals		Transactions	1	($1,200,000.00)
Location **210 - Central Fuel Facility** Totals		Transactions	3	$12,000.00
Location **220 - Fleet Management**				
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**				
100.1203.220.6100.100	Mechanic Commercial License Renewal Reimbursement	1.0000	200.00	200.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions	1	$200.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
100.1203.220.6110.340	Flammable Safety Cabinet	1.0000	1,000.00	1,000.00
100.1203.220.6110.340	Inspections, Ear/Eye Protection, Signs	1.0000	1,000.00	1,000.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions	2	$2,000.00
Account **6110.365 - Supplies & Equipment Shop Supplies**				
100.1203.220.6110.365	Towels, Tape, Gloves, Service Stickers, Dry Sweep	1.0000	2,500.00	2,500.00
Account **6110.365 - Supplies & Equipment Shop Supplies** Totals		Transactions	1	$2,500.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
100.1203.220.6110.420	Specialty Tools, Wrenches, Sockets, Screwdrivers	1.0000	6,000.00	6,000.00
Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals		Transactions	1	$6,000.00
Account **6130.020 - Equipment Maintenance Equipment Annual Maint Contr.**				
100.1203.220.6130.020	Vehicle Lift's and Air Compressor Inspection/Maintenance	1.0000	1,500.00	1,500.00
Account **6130.020 - Equipment Maintenance Equipment Annual Maint Contr.** Totals		Transactions	1	$1,500.00
Account **6130.075 - Equipment Maintenance Software Upgrades**				
100.1203.220.6130.075	All Data Subscription	1.0000	1,500.00	1,500.00
100.1203.220.6130.075	Manager Plus Subscription	1.0000	3,750.00	3,750.00
100.1203.220.6130.075	Snap On Diagnostic Tool Update	1.0000	1,600.00	1,600.00
Account **6130.075 - Equipment Maintenance Software Upgrades** Totals		Transactions	3	$6,850.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
100.1203.220.6150.050	Boots, Shirts, Pants, Jackets	6.0000	500.00	3,000.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals		Transactions	1	$3,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1203 - Public Works**				
Location **220 - Fleet Management**				
Account **6530.080 - Consulting Services Physicals, Shots & Drug Testing**				
100.1203.220.6530.080	Employee After Action Drug Testing	1.0000	150.00	150.00
Account **6530.080 - Consulting Services Physicals, Shots & Drug Testing** Totals		Transactions 1		$150.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1203.220.6540.020	Increase for gas prices	1.0000	3,500.00	3,500.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals		Transactions 1		$3,500.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1203.220.6540.030	Vehicle Service, Tires, Repairs	1.0000	3,500.00	3,500.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals		Transactions 1		$3,500.00
Account **6550.300 - Building Site Expenses Trash Removal**				
100.1203.220.6550.300	Dumpster fee for Maintenance/Fleet shared dumpster	1.0000	1,000.00	1,000.00
Account **6550.300 - Building Site Expenses Trash Removal** Totals		Transactions 1		$1,000.00
Account **6700.650 - Other Maint. & Svcs Tipping Fees**				
100.1203.220.6700.650	Used Tire Disposal, Pallet Disposal	1.0000	1,700.00	1,700.00
Account **6700.650 - Other Maint. & Svcs Tipping Fees** Totals		Transactions 1		$1,700.00
Account **6750.010 - Fleet Services Fleet Repairs**				
100.1203.220.6750.010	Based on trend	1.0000	300,000.00	300,000.00
Account **6750.010 - Fleet Services Fleet Repairs** Totals		Transactions 1		$300,000.00
Account **6750.020 - Fleet Services Repair Billings**				
100.1203.220.6750.020	Based on trend	1.0000	(300,000.00)	(300,000.00)
Account **6750.020 - Fleet Services Repair Billings** Totals		Transactions 1		($300,000.00)
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati**				
100.1203.220.7000.040	Brake and Electrical Certification Training	4.0000	125.00	500.00
100.1203.220.7000.040	Online Training, Misc. Safety Classes	4.0000	250.00	1,000.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati** Totals		Transactions 2		$1,500.00
Location **220 - Fleet Management** Totals		Transactions 19		$33,400.00
Department **1203 - Public Works** Totals		Transactions 52		$388,040.00
Fund **100 - General Fund** Totals		Transactions 52		$388,040.00
EXPENSES Totals		Transactions 52		$388,040.00
Grand Totals		Transactions 52		$388,040.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Department of Public Works: Administration Office, Central Fuel Facility and Fleet Management	Department Number:	1203
Fund: 100	General Fund	Function:	Public Works

MISSION STATEMENT:

The Department of Public Works is comprised of five divisions all of which are involved in ensuring the safety of citizens and staff alike. Our Mission plays a vital role with safe roadways, drinking water, clean and well maintained County properties, maintenance of County Owned vehicles, and landfill services. Of crucial importance is the safety of our citizens during disasters and inclement weather.

PROGRAM SERVICES: (STATISTICS)

- The Director of Public Works oversees the following Divisions: Administration, Fleet Management, Maintenance, Roads, Solid Waste/Recycling and Water and Wastewater. Within these divisions the Director oversees Building and Grounds Services, Fuel Facility, Roads and Bridges, Water and Sanitary Sewer concerns and Solid Waste and Recycling operations. Additionally, he oversees the Mosquito Control Section. Assist with emergency/weather related conditions such as snow removal, fallen trees, roadway flooding, etc. Provides oversight of all County facilities and maintenance thereof.

- Fleet Management under the direction of the Director of Public Works is responsible for maintaining a fleet of 600+ vehicles and equipment in safe and reliable condition for County employees use. This includes procurement and disposal of County vehicles and equipment. In addition, manages the fuel facility and record management thereof.

Statistical Data:

Description of Statistal Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
*see statistical data for each Division				
VEHICLE/EQUIPMENT REPAIR WORK ORDERS	1,782	1,605	1,600	1,700

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	666,934	955,896	1,128,377	1,220,559	8%
Supplies & Materials	22,490	26,187	36,205	32,495	-10%
Maintenance & Services	69,485	294,397	259,670	279,770	8%
Other Charges	2,795	12,150	15,100	25,775	71%
Interfund Charges	(105,085)	0	0		0%
Capital Outlay	0	66,563	65,000	50,000	-23%
Total	$ 656,619	$ 1,355,193	$ 1,504,352	$ 1,608,599	7%

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Department of Public Works: Administration Office, Central Fuel Facility and Fleet Management	Department Number:	1203
Fund: 100	General Fund	Function:	Public Works

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Director of Public Works	1.0	1.0	1.0	1.0	0%
Deputy Director	1.0	1.0	1.0	1.0	0%
Office Assistant IV	1.0	1.0	1.0	1.0	0%
Fleet Management Superintendent	1.0	1.0	1.0	1.0	0%
Veh & Equipment Mechanic IV	2.0	2.0	2.0	2.0	0%
Veh & Equipment Mechanic III	2.0	2.0	2.0	2.0	0%
Office Assistant V	1.0	1.0	1.0	1.0	0%
Fleet Studnet Intern or Apprentice	0.0	0.0	1.0	1.0	0%
Project Engineer	0.0	0.0	1.0	1.0	0%
Total	9.0	9.0	11.0	11.0	0%

Summary of Significant Budget Increase/Decrease

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
Personnel request increases and vehicle requested.	$ 104,247	7%

Contact Information

Name:	Dallas Baker	Address 1:	6113 Timmons Road
Title:	Director of Public Works	Address 2:	
Email:	dbaker@co.worcester.md.us	City/State:	Snow Hill, MD
Telephone:	410-632-5623	Zip Code:	21863

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Department of Public Works - Admin & Fleet

Department No. 100.1203

Key (N) for New or (R) for Replacement

N or R	Description:	Qty:	Cost:	Total:
____ Mini Computer	MinisForum Mini Desktop		$600	$0
____ Laptop**	Dell Latitude w/docking **		$2,300	$0
** with docking station				
____ Laptop only	Laptop w/o docking stn		$2,000	$0
____ Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
***does not include monitor				
____ Docking Station	Dell Dock Station Replicator		$300	$0
____ 24" Monitor	Single Monitor		$150	$0
____ 32" Monitor	Single Monitor		$200	$0
____ Laptop Tote	Laptop Canvas Tote		$20	$0
____ IPAD	IPAD PRO		$1,600	$0
____ MDT's Sheriff	MDT Computers no docks		$3,800	$0
____ Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
____ Microsoft Surface	Surface PRO		$1,700	$0
	TOTAL TO KEY TO ACCOUNT 6110.090			**$0**

Contact Susan McMichen with questions regarding personal computer requests at extension 1508 or email smcmichen@co.worcester.md.us

PC To Be Replaced: (Give brief description of reason for replacment and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):
Supplies & Replacement Parts $1,500	

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

Worcester County

Vehicle Request Form
FY 2027

Department/Agency Name: Department of Public Works
Department No. 100.1203

#	New key (N) or Replacement key (R)	VEHICLE TO BE REPLACED: Serial Number	Model Year	Make of Vehicle	Model of Vehicle	Actual Odometer Reading Jan. 2026	Estimated Odometer Reading 6/30/2026	Estimated Annual Maintenance & Repair	VEHICLE REQUEST: Vehicle Replacement Type	Vehicle Replacement Size	Estimated Vehicle Purchase Price *	What is the proposed use and does this vehicle require a radio, laptop or tablet dock?
1.	N								SUV	MIDSIZE	$50,000	PUBLIC WORKS DEPUTY DIRECTOR VEHICLE REPLACEMENT.
2.												
3.												
4.												
5.												
6.												
7.												
8.												
9.												
10.												
Total this page								**$0**			**$50,000**	

PUBLIC WORKS DEPUTY DIRECTOR CHEVY TRAVERSE VEHICLE WILL BE REPLACED AND MOVED DOWN TO BE USED AS A RELIABLE POOL VEHICLE DUE TO POOL VEHICLE USAGE DEMANDS.

*** Please key total request from this page to account 9010.010, Capital Equipment New Vehicles**

Worcester County	Completed By:	DERRICK BABCOCK		Date:	12/23/2025		
Subsidiary	Vehicle Identification #	Make	Year	Model	Mileage	Driver	
Public Works	1FTMSK8BH3MGB00302	Ford	2021	Explorer	58,636	Dallas Baker	
Public Works	1GNKFED6GJ234518	Chevrolet	2016	Traverse	115,836	Jana Potvin	
Public Works	1GCEC14X942334975	Chevrolet	2004	Silverado	147,537	Fleet Superintendent	
Public Works	1GCEC14X44Z220172	Chevrolet	2004	Silverado	166,194	Fleet Mechanics	
Public Works	1FM5K8B84EGB57428	Ford	2014	Explorer	186,272	Fleet Pool Car	
Public Works	1GCEC14X36Z111849	Chevrolet	2006	Silverado	133,582	Fleet Mechanics	
				Average Mileage *	134,676		
				Usable Vehicles *	6		
*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.							

Revenues — 1202 Roads Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1202 - Roads**								
ST SHRD - State Shared									
4300	Highway Users Taxes	1,999,402.00	1,999,402.00	2,031,609.00	(32,207.00)	-2%	398,872.54	1,757,832.71	Estimate from Governors FY27 Budget
Account Classification Total: ST SHRD - State Shared		$1,999,402.00	$1,999,402.00	$2,031,609.00	($32,207.00)	-2%	$398,872.54	$1,757,832.71	
CHG SVC - Charges for Services									
5105.100	Public Works Revenues Pipe Sales	50,000.00	50,000.00	50,000.00	0.00	0%	25,108.63	56,625.97	
5107	Roads Department Fees	2,500.00	2,500.00	2,500.00	0.00	0%	564.96	5,675.19	
Account Classification Total: Charges for Services		$52,500.00	$52,500.00	$52,500.00	$0.00	0%	$25,673.59	$62,301.16	
MISC - Miscellaneous									
4800	Other Miscellaneous Revenue	0.00	0.00	0.00	0.00	N/A	82,780.78	0.00	
Account Classification Total: MISC - Miscellaneous		$0.00	$0.00	$0.00	$0.00	0%	$82,780.78	$0.00	
INTGOV ST - Intergovernmental - State Revenues									
5665	State Aid for Bridges	604,000.00	584,720.00	480,000.00	104,720.00	22%	0.00	0.00	Increased Revenue to match Expenditures
Account Total: Intergovernmental - State Revenues		$604,000.00	$584,720.00	$480,000.00	$104,720.00	22%	$0.00	$0.00	
	Department Total: 1202 - Roads	**$2,655,902.00**	**$2,636,622.00**	**$2,564,109.00**	**$72,513.00**	**3%**	**$507,326.91**	**$1,820,133.87**	

Expenditures — 1202 Roads Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1202 - Roads**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	2,109,547.42	2,217,574.00	2,051,470.00	166,104.00	8%	964,702.40	1,867,256.85	Includes longevity, holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	20,000.00	20,000.00	0.00	0%	(634.01)	21,198.42	
6010.020	Benefits Contingency	0.00	662.00	827.00	(165.00)	-20%	0.00	684.51	
6010.025	Benefits Deferred Comp Match	0.00	18,047.00	14,000.00	4,047.00	29%	0.00	10,936.42	
6010.030	Benefits Hospitalization Insurance	645,741.46	645,742.00	596,570.00	49,172.00	8%	252,986.93	483,593.97	16.8% Health Insur Increase
6010.050	Benefits Retirement	261,221.48	275,045.00	272,435.00	2,610.00	1%	0.00	198,443.06	
6010.060	Benefits Social Security Taxes	161,380.40	169,645.00	155,166.00	14,479.00	9%	68,775.54	134,712.23	
6010.070	Benefits Unemployment Insurance	0.00	857.00	826.00	31.00	4%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	33,195.00	43,485.00	(10,290.00)	-24%	30,871.00	35,976.00	
6010.120	Benefits Long Term Disability	4,917.38	5,178.00	3,100.00	2,078.00	67%	0.00	4,001.78	
6010.130	Benefits Life Insurance	4,130.10	4,351.00	3,514.00	837.00	24%	0.00	3,786.98	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	5,813.00	3,803.00	2,010.00	53%	2,921.07	5,230.65	
6010.150	Benefits Retirement Administration Fee	0.00	3,960.00	3,968.00	(8.00)	0%	0.00	3,489.68	
6010.900	Benefits OPEB contribution	0.00	122,727.00	129,335.00	(6,608.00)	-5%	0.00	137,960.00	
Account Classification Total: Personnel Services		$3,186,938.24	$3,522,796.00	$3,298,499.00	$224,297.00	7%	$1,319,622.93	$2,907,270.55	
SUPP & MAT - Supplies & Materials									
6100.080	Administrative Expense Copier Supplies	400.00	400.00	400.00	0.00	0%	85.98	125.97	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	909.00	909.00	1,181.00	(272.00)	-23%	202.00	340.00	Reduced - Less employees with CDL renewals
6100.110	Administrative Expense Envelopes	0.00	0.00	0.00	0.00	N/A	0.00	146.00	
6100.190	Administrative Expense Office Supplies	1,000.00	1,000.00	1,400.00	(400.00)	-29%	373.34	530.95	Reduced based on actuals
6110.080	Supplies & Equipment Computer Repairs & Supplies	160.00	160.00	160.00	0.00	0%	135.99	0.00	
6110.090	Supplies & Equipment Computers & Printers	600.00	600.00	5,060.00	(4,460.00)	-88%	3,868.98	5,631.67	Less required computer replacements per IT
6110.120	Supplies & Equipment Equipment Rental	456.00	456.00	456.00	0.00	0%	227.70	455.40	
6110.125	Supplies & Equipment Equipment Maintenance & Repair	3,710.00	3,710.00	3,710.00	0.00	0%	983.23	3,784.99	
6110.245	Supplies & Equipment Mobile Phones	6,600.00	6,600.00	6,600.00	0.00	0%	2,718.50	6,249.47	
6110.280	Supplies & Equipment Office Furniture	0.00	0.00	0.00	0.00	N/A	0.00	339.98	
6110.340	Supplies & Equipment Safety Program Equipment	4,500.00	4,500.00	4,500.00	0.00	0%	807.37	1,341.78	
6110.345	Supplies & Equipment Salt	8,350.00	8,350.00	8,350.00	0.00	0%	0.00	6,974.79	
6110.365	Supplies & Equipment Shop Supplies	6,000.00	6,000.00	6,000.00	0.00	0%	2,758.08	4,199.73	
6110.370	Supplies & Equipment Sign Materials	50,000.00	50,000.00	50,000.00	0.00	0%	9,093.81	33,135.12	
6110.390	Supplies & Equipment Small Equipment	30,000.00	30,000.00	49,000.00	(19,000.00)	-39%	1,676.34	11,494.94	Reduced - not requesting salt spreaders for FY27
6110.400	Supplies & Equipment Striping Paint & Supplies	70,000.00	70,000.00	70,000.00	0.00	0%	0.00	70,000.00	
6110.420	Supplies & Equipment Tools & Supplies	15,000.00	15,000.00	15,000.00	0.00	0%	10,127.71	14,960.77	
6130.010	Equipment Maintenance Copier Lease	1,212.00	1,212.00	1,212.00	0.00	0%	500.13	1,651.02	

Expenditures — 1202 Roads Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6130.055	Equipment Maintenance Roads Management System	8,400.00	8,400.00	8,400.00	0.00	0%	6,500.00	12,936.00	
6130.075	Equipment Maintenance Software Upgrades	3,600.00	3,600.00	4,000.00	(400.00)	-10%	0.00	3,875.00	Reduced - software upgrades quoted less for FY27
6140.010	Road Maintenance Materials Blacktop for Overlay	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0%	0.00	926,177.11	
6140.020	Road Maintenance Materials Patching Material	35,000.00	35,000.00	35,000.00	0.00	0%	21,479.36	24,818.82	
6140.030	Road Maintenance Materials Stone	62,000.00	62,000.00	62,000.00	0.00	0%	0.00	51,480.88	
6140.040	Road Maintenance Materials Pipe	120,000.00	120,000.00	120,000.00	0.00	0%	0.00	107,562.84	
6140.050	Road Maintenance Materials Bridge Material	2,500.00	2,500.00	2,500.00	0.00	0%	0.00	481.30	
6140.060	Road Maintenance Materials Other	1,700.00	1,700.00	1,700.00	0.00	0%	1,249.43	981.85	
6150.050	Uniforms & Personal Equipment Uniforms	18,000.00	18,000.00	18,000.00	0.00	0%	13,873.03	16,457.14	
Account Classification Total: Supplies & Materials		$1,950,097.00	$1,950,097.00	$1,974,629.00	($24,532.00)	-1%	$76,660.98	$1,306,133.52	
MAINT & SVCS - Maintenance & Services									
6530.080	Consulting Services Physicals, Shots & Drug Testing	150.00	150.00	150.00	0.00	0%	180.00	110.00	
6540.010	Vehicle Operating Expenses Equipment/Vehicle Rental	5,000.00	5,000.00	5,000.00	0.00	0%	0.00	2,336.70	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	230,000.00	230,000.00	230,000.00	0.00	0%	87,660.70	188,810.62	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	200,000.00	200,000.00	180,000.00	20,000.00	11%	138,226.70	167,753.46	Increase in repair costs and aging vehicles/equipment
6540.040	Vehicle Operating Expenses Vehicle Registration	800.00	800.00	300.00	500.00	167%	0.00	200.00	Increase in requested vehicles/equipment
6540.045	Vehicle Operating Expenses Vehicle Repairs Outside	35,000.00	35,000.00	35,000.00	0.00	0%	10,607.96	33,886.66	
6540.060	Vehicle Operating Expenses Vehicle Equipment	9,648.00	9,648.00	10,800.00	(1,152.00)	-11%	2,083.23	5,420.83	only 38 vehicles with GPS instead of 40
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	0.00	
6550.040	Building Site Expenses Cleaning Contract	4,400.00	4,400.00	4,400.00	0.00	0%	1,846.95	4,011.00	
6550.050	Building Site Expenses Custodial Supplies	1,300.00	1,300.00	1,300.00	0.00	0%	1,097.94	1,763.74	
6550.060	Building Site Expenses Electricity	20,000.00	20,000.00	20,000.00	0.00	0%	7,661.05	18,829.30	
6550.080	Building Site Expenses Fire Alarm Testing	1,100.00	1,100.00	900.00	200.00	22%	0.00	1,028.35	Increased based on trend
6550.081	Building Site Expenses Fire Extinguishers	1,250.00	1,250.00	1,250.00	0.00	0%	0.00	326.00	
6550.085	Building Site Expenses Generator Fuel Oil	300.00	300.00	300.00	0.00	0%	0.00	0.00	
6550.090	Building Site Expenses General Maintenance Repairs	7,000.00	7,000.00	6,500.00	500.00	8%	1,933.91	7,042.24	Increased based on actual

Expenditures — 1202 Roads Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6550.100	Building Site Expenses Generator Services & Repairs	1,250.00	1,250.00	1,250.00	0.00	0%	0.00	450.00	
6550.120	Building Site Expenses Heating Propane	5,500.00	5,500.00	5,500.00	0.00	0%	506.14	6,208.44	
6550.140	Building Site Expenses Internet Access	3,660.00	3,660.00	2,820.00	840.00	30%	1,838.96	2,916.09	Monthly cost increased
6550.180	Building Site Expenses Pest Control/Termite Insp	1,032.00	1,032.00	1,032.00	0.00	0%	426.00	4,297.40	
6550.220	Building Site Expenses Security Alarm Monitoring	3,008.00	3,008.00	2,340.00	668.00	29%	1,254.00	2,220.00	Quarterly cost increased
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	885.00	885.00	780.00	105.00	13%	0.00	885.00	Increased based on actual
6550.270	Building Site Expenses Telephone	3,420.00	3,420.00	3,180.00	240.00	8%	1,668.99	3,415.03	Increased based on actual
6600.010	Road Maintenance Ocean Pines Per Agreement	219,535.00	219,535.00	223,071.00	(3,536.00)	-2%	0.00	232,538.21	HUR Revenue FY27 based on Governor's budget
6600.015	Road Maintenance Paving and Re-paving	5,000.00	5,000.00	5,000.00	0.00	0%	2,690.07	754.31	
6600.020	Road Maintenance Special Road Construction	5,000.00	5,000.00	5,000.00	0.00	0%	0.00	13,374.86	
6600.025	Road Maintenance Contractual Services	79,000.00	79,000.00	79,000.00	0.00	0%	16,922.00	25,789.99	
6600.030	Road Maintenance State Aid Bridges	155,000.00	730,900.00	600,000.00	130,900.00	22%	0.00	0.00	Reduced - original cost approved FY26
6600.040	Road Maintenance Street Lighting	150,000.00	150,000.00	150,000.00	0.00	0%	55,156.45	128,034.19	
6600.055	Road Maintenance Tipping Fees - Litter	3,000.00	3,000.00	6,000.00	(3,000.00)	-50%	67.20	4,920.05	Reduced due to waiver of roadside trash fees
6900.025	Advertising Legal Advertisements	300.00	300.00	300.00	0.00	0%	25.50	51.00	
Account Classification Total: Maintenance & Services		$1,152,538.00	$1,728,438.00	$1,582,173.00	$146,265.00	9%	$331,853.75	$857,373.47	
OTHR CHGS - Other Charges									
7000.060	Travel, Training & Expense Educational Training	10,033.00	10,033.00	9,398.00	635.00	7%	770.90	2,102.08	Increased due to more employees with required training
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	27,450.00	27,450.00	9,715.00	17,735.00	183%	4,995.54	2,780.79	Increase in number of employees attending APWA, CEAM, and MACO conference
Account Classification Total: Other Charges		$37,483.00	$37,483.00	$19,113.00	$18,370.00	96%	$5,766.44	$4,882.87	
CAP EQ - Capital Equipment									
9010.010	Capital Equipment New Vehicles	720,000.00	720,000.00	279,000.00	441,000.00	158%	0.00	474,553.80	Increase in requested vehicles due to age/issues
9010.050	Capital Equipment Building Improvements	157,000.00	157,000.00	0.00	157,000.00	N/A	0.00	0.00	Building was built in 1957 (all interior walls are block) - upgrades needed
9010.060	Capital Equipment Other	0.00	0.00	50,000.00	(50,000.00)	-100%	0.00	0.00	Safe Route to School Project was in FY26 Budget
9010.070	Capital Equipment Heavy Equipment	207,852.00	207,852.00	407,692.00	(199,840.00)	-49%	111,062.01	72,841.32	Reduced - requesting less equipment and with lease option instead of full purchase
Account Classification Total: Capital Equipment		$1,084,852.00	$1,084,852.00	$736,692.00	$348,160.00	47%	$111,062.01	$547,395.12	
Department Total: 1202 - Roads		**$7,411,908.24**	**$8,323,666.00**	**$7,611,106.00**	**$712,560.00**	**9%**	**$1,844,966.11**	**$5,623,055.53**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1202 - Roads**				
Account **6100.080 - Administrative Expense Copier Supplies**				
100.1202.6100.080	various copier supplies (copy paper, toner, staples)	1.0000	400.00	400.00
Account **6100.080 - Administrative Expense Copier Supplies** Totals		Transactions 1		$400.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**				
100.1202.6100.100	CDL Class B to A Permit Fee	7.0000	90.00	630.00
100.1202.6100.100	CDL reimbursement - license renewals	3.0000	68.00	204.00
100.1202.6100.100	CEAM dues - Kevin Lynch	1.0000	75.00	75.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions 3		$909.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1202.6100.190	Various office supplies based on trend	1.0000	1,000.00	1,000.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions 1		$1,000.00
Account **6110.080 - Supplies & Equipment Computer Repairs & Supplies**				
100.1202.6110.080	Computer repairs as needed	1.0000	160.00	160.00
Account **6110.080 - Supplies & Equipment Computer Repairs & Supplies** Totals		Transactions 1		$160.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1202.6110.090	Replacement Computer per IT - Lisa	1.0000	600.00	600.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions 1		$600.00
Account **6110.120 - Supplies & Equipment Equipment Rental**				
100.1202.6110.120	Water Cooler Rental	12.0000	38.00	456.00
Account **6110.120 - Supplies & Equipment Equipment Rental** Totals		Transactions 1		$456.00
Account **6110.125 - Supplies & Equipment Equipment Maintenance & Repair**				
100.1202.6110.125	Mobile vehicle lift inspection - mechanic shop	1.0000	910.00	910.00
100.1202.6110.125	Repairs on small equipment	1.0000	2,800.00	2,800.00
Account **6110.125 - Supplies & Equipment Equipment Maintenance & Repair** Totals		Transactions 2		$3,710.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1202.6110.245	Mobile Phones/Data	12.0000	550.00	6,600.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions 1		$6,600.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
100.1202.6110.340	Bug Spray	1.0000	100.00	100.00
100.1202.6110.340	Misc safety related products	1.0000	4,400.00	4,400.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions 2		$4,500.00
Account **6110.345 - Supplies & Equipment Salt**				
100.1202.6110.345	MOU with SHA for salt to use for snow events	100.0000	83.50	8,350.00
Account **6110.345 - Supplies & Equipment Salt** Totals		Transactions 1		$8,350.00
Account **6110.365 - Supplies & Equipment Shop Supplies**				
100.1202.6110.365	Cylinder lease	1.0000	1,500.00	1,500.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1202 - Roads**				
Account **6110.365 - Supplies & Equipment Shop Supplies**				
100.1202.6110.365	Misc shop supplies based on trend	1.0000	4,500.00	4,500.00
Account **6110.365 - Supplies & Equipment Shop Supplies** Totals		Transactions 2		$6,000.00
Account **6110.370 - Supplies & Equipment Sign Materials**				
100.1202.6110.370	Various sign materials posts, sign blanks, film, radar signs	1.0000	50,000.00	50,000.00
Account **6110.370 - Supplies & Equipment Sign Materials** Totals		Transactions 1		$50,000.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
100.1202.6110.390	22' Metal w/Wood Floor Landscape Trailer 10,000 pound	1.0000	10,000.00	10,000.00
100.1202.6110.390	Small equipment purchases as needed (chainsaws, trimmers, etc.)	1.0000	20,000.00	20,000.00
Account **6110.390 - Supplies & Equipment Small Equipment** Totals		Transactions 2		$30,000.00
Account **6110.400 - Supplies & Equipment Striping Paint & Supplies**				
100.1202.6110.400	Road striping (new and retrace)	1.0000	70,000.00	70,000.00
Account **6110.400 - Supplies & Equipment Striping Paint & Supplies** Totals		Transactions 1		$70,000.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
100.1202.6110.420	Mechanics various tool purchases as needed	3.0000	5,000.00	15,000.00
Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals		Transactions 1		$15,000.00
Account **6130.010 - Equipment Maintenance Copier Lease**				
100.1202.6130.010	Copier lease	12.0000	101.00	1,212.00
Account **6130.010 - Equipment Maintenance Copier Lease** Totals		Transactions 1		$1,212.00
Account **6130.055 - Equipment Maintenance Roads Management System**				
100.1202.6130.055	Iworq - Work Order System Annual Fee	1.0000	6,500.00	6,500.00
100.1202.6130.055	Yearly maintenance cost for Pub Works road inventory system	1.0000	1,900.00	1,900.00
Account **6130.055 - Equipment Maintenance Roads Management System** Totals		Transactions 2		$8,400.00
Account **6130.075 - Equipment Maintenance Software Upgrades**				
100.1202.6130.075	Mechanic Shop Diagnostic Scan Tool Yearly Updates	1.0000	3,600.00	3,600.00
Account **6130.075 - Equipment Maintenance Software Upgrades** Totals		Transactions 1		$3,600.00
Account **6140.010 - Road Maintenance Materials Blacktop for Overlay**				
100.1202.6140.010	Blacktop Overlay	1.0000	1,000,000.00	1,000,000.00
100.1202.6140.010	Slurry Seal	1.0000	500,000.00	500,000.00
Account **6140.010 - Road Maintenance Materials Blacktop for Overlay** Totals		Transactions 2		$1,500,000.00
Account **6140.020 - Road Maintenance Materials Patching Material**				
100.1202.6140.020	Cold Patch	1.0000	5,000.00	5,000.00
100.1202.6140.020	Hot Mix Patching Material	1.0000	30,000.00	30,000.00
Account **6140.020 - Road Maintenance Materials Patching Material** Totals		Transactions 2		$35,000.00
Account **6140.030 - Road Maintenance Materials Stone**				
100.1202.6140.030	CR 6, #57, Millings	1.0000	50,000.00	50,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1202 - Roads**				
Account **6140.030 - Road Maintenance Materials Stone**				
100.1202.6140.030	Fill Dirt	1.0000	12,000.00	12,000.00
Account **6140.030 - Road Maintenance Materials Stone** Totals		Transactions 2		$62,000.00
Account **6140.040 - Road Maintenance Materials Pipe**				
100.1202.6140.040	Metal / Plastic Pipe	1.0000	120,000.00	120,000.00
Account **6140.040 - Road Maintenance Materials Pipe** Totals		Transactions 1		$120,000.00
Account **6140.050 - Road Maintenance Materials Bridge Material**				
100.1202.6140.050	Bridge material for bridge preservation / repairs	1.0000	2,500.00	2,500.00
Account **6140.050 - Road Maintenance Materials Bridge Material** Totals		Transactions 1		$2,500.00
Account **6140.060 - Road Maintenance Materials Other**				
100.1202.6140.060	Grass seed, concrete, straw, pesticide spray for guardrails	1.0000	1,700.00	1,700.00
Account **6140.060 - Road Maintenance Materials Other** Totals		Transactions 1		$1,700.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
100.1202.6150.050	Full time employees - current	36.0000	500.00	18,000.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals		Transactions 1		$18,000.00
Account **6530.080 - Consulting Services Physicals, Shots & Drug Testing**				
100.1202.6530.080	Drug testing as required	1.0000	150.00	150.00
Account **6530.080 - Consulting Services Physicals, Shots & Drug Testing** Totals		Transactions 1		$150.00
Account **6540.010 - Vehicle Operating Expenses Equipment/Vehicle Rental**				
100.1202.6540.010	Tow truck rental	1.0000	5,000.00	5,000.00
Account **6540.010 - Vehicle Operating Expenses Equipment/Vehicle Rental** Totals		Transactions 1		$5,000.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1202.6540.020	Fuel expenses - vehicles/equipment	1.0000	230,000.00	230,000.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals		Transactions 1		$230,000.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1202.6540.030	Vehicle maintenance repairs - repair parts, tires, oil, def, etc	1.0000	200,000.00	200,000.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals		Transactions 1		$200,000.00
Account **6540.040 - Vehicle Operating Expenses Vehicle Registration**				
100.1202.6540.040	Vehicle registration for FY27 requested vehicles/equipment	8.0000	100.00	800.00
Account **6540.040 - Vehicle Operating Expenses Vehicle Registration** Totals		Transactions 1		$800.00
Account **6540.045 - Vehicle Operating Expenses Vehicle Repairs Outside**				
100.1202.6540.045	Outside vehicle / equipment repairs	1.0000	35,000.00	35,000.00
Account **6540.045 - Vehicle Operating Expenses Vehicle Repairs Outside** Totals		Transactions 1		$35,000.00
Account **6540.060 - Vehicle Operating Expenses Vehicle Equipment**				
100.1202.6540.060	GPS vehicle tracking subscription - 38- vehicles	12.0000	804.00	9,648.00
Account **6540.060 - Vehicle Operating Expenses Vehicle Equipment** Totals		Transactions 1		$9,648.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1202 - Roads**				
Account **6550.030 - Building Site Expenses Carpet/VCT Cleaning**				
100.1202.6550.030	Carpet / VCT Cleaning - SH Shop	1.0000	1,000.00	1,000.00
Account **6550.030 - Building Site Expenses Carpet/VCT Cleaning** Totals		Transactions 1		$1,000.00
Account **6550.040 - Building Site Expenses Cleaning Contract**				
100.1202.6550.040	Cleaning contract - SH Shop (2 times per week)	1.0000	4,400.00	4,400.00
Account **6550.040 - Building Site Expenses Cleaning Contract** Totals		Transactions 1		$4,400.00
Account **6550.050 - Building Site Expenses Custodial Supplies**				
100.1202.6550.050	Custodial supplies - SH, Berlin, Poc Shop	1.0000	1,300.00	1,300.00
Account **6550.050 - Building Site Expenses Custodial Supplies** Totals		Transactions 1		$1,300.00
Account **6550.060 - Building Site Expenses Electricity**				
100.1202.6550.060	Electric costs based on trend	1.0000	20,000.00	20,000.00
Account **6550.060 - Building Site Expenses Electricity** Totals		Transactions 1		$20,000.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing**				
100.1202.6550.080	Snow Hill, Berlin, and Pocomoke Shop Fire Testing	1.0000	1,100.00	1,100.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing** Totals		Transactions 1		$1,100.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1202.6550.081	Fire extinguisher inspections at Sh, Berlin, Poc Shop	1.0000	1,250.00	1,250.00
Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals		Transactions 1		$1,250.00
Account **6550.085 - Building Site Expenses Generator Fuel Oil**				
100.1202.6550.085	Fuel oil for generator at SH Shop	1.0000	300.00	300.00
Account **6550.085 - Building Site Expenses Generator Fuel Oil** Totals		Transactions 1		$300.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1202.6550.090	Building maintenance repairs to SH, Berlin, Poc Shops	1.0000	7,000.00	7,000.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals		Transactions 1		$7,000.00
Account **6550.100 - Building Site Expenses Generator Services & Repairs**				
100.1202.6550.100	ATS Cleaning	1.0000	500.00	500.00
100.1202.6550.100	Generator Inspection - 2 times per year	2.0000	225.00	450.00
100.1202.6550.100	Generator Repairs	1.0000	300.00	300.00
Account **6550.100 - Building Site Expenses Generator Services & Repairs** Totals		Transactions 3		$1,250.00
Account **6550.120 - Building Site Expenses Heating Propane**				
100.1202.6550.120	Heating propane at SH and Berlin Shop	1.0000	5,500.00	5,500.00
Account **6550.120 - Building Site Expenses Heating Propane** Totals		Transactions 1		$5,500.00
Account **6550.140 - Building Site Expenses Internet Access**				
100.1202.6550.140	Internet - Poc Shop	12.0000	305.00	3,660.00
Account **6550.140 - Building Site Expenses Internet Access** Totals		Transactions 1		$3,660.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1202 - Roads**				
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**				
100.1202.6550.180	Pest control at SH, Poc, and Berlin Shop	12.0000	86.00	1,032.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals		Transactions 1		$1,032.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring**				
100.1202.6550.220	Alarm repairs	1.0000	500.00	500.00
100.1202.6550.220	Quarterly alarm monitoring - SH, Berlin, Poc	4.0000	627.00	2,508.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring** Totals		Transactions 2		$3,008.00
Account **6550.240 - Building Site Expenses Sewer Pump/Septic Tank Maint**				
100.1202.6550.240	Sewer pump at all 3 shops (Sh, Poc, Berlin)	3.0000	295.00	885.00
Account **6550.240 - Building Site Expenses Sewer Pump/Septic Tank Maint** Totals		Transactions 1		$885.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1202.6550.270	Office telephone	12.0000	285.00	3,420.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$3,420.00
Account **6600.010 - Road Maintenance Ocean Pines Per Agreement**				
100.1202.6600.010	HUR Allocation to OP FY27	1.0000	219,535.00	219,535.00
Account **6600.010 - Road Maintenance Ocean Pines Per Agreement** Totals		Transactions 1		$219,535.00
Account **6600.015 - Road Maintenance Paving and Re-paving**				
100.1202.6600.015	Small paving projects (in house)	1.0000	5,000.00	5,000.00
Account **6600.015 - Road Maintenance Paving and Re-paving** Totals		Transactions 1		$5,000.00
Account **6600.020 - Road Maintenance Special Road Construction**				
100.1202.6600.020	Drainage issues at various issues & paving of bridge approaches	1.0000	5,000.00	5,000.00
Account **6600.020 - Road Maintenance Special Road Construction** Totals		Transactions 1		$5,000.00
Account **6600.025 - Road Maintenance Contractual Services**				
100.1202.6600.025	Contractual Service - Salt Brine Unit	1.0000	4,000.00	4,000.00
100.1202.6600.025	Various contractural services (curb, engineering, etc.)	1.0000	75,000.00	75,000.00
Account **6600.025 - Road Maintenance Contractual Services** Totals		Transactions 2		$79,000.00
Account **6600.030 - Road Maintenance State Aid Bridges**				
100.1202.6600.030	Hotel Road (#507) Bridge Replacement includes carryover FY26	1.0000	730,900.00	730,900.00
Account **6600.030 - Road Maintenance State Aid Bridges** Totals		Transactions 1		$730,900.00
Account **6600.040 - Road Maintenance Street Lighting**				
100.1202.6600.040	Street lighting based on trend	1.0000	150,000.00	150,000.00
Account **6600.040 - Road Maintenance Street Lighting** Totals		Transactions 1		$150,000.00
Account **6600.055 - Road Maintenance Tipping Fees - Litter**				
100.1202.6600.055	Tipping fees - reduced some fees waived	1.0000	3,000.00	3,000.00
Account **6600.055 - Road Maintenance Tipping Fees - Litter** Totals		Transactions 1		$3,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1202 - Roads**				
Account **6900.025 - Advertising Legal Advertisements**				
100.1202.6900.025	Legal ads - various bids	1.0000	300.00	300.00
	Account **6900.025 - Advertising Legal Advertisements** Totals	Transactions 1		$300.00
Account **7000.060 - Travel, Training & Expense Educational Training**				
100.1202.7000.060	Bumper to Bumper CDL Permit online training	7.0000	249.00	1,743.00
100.1202.7000.060	Defensive Driving (2)	2.0000	25.00	50.00
100.1202.7000.060	Flagger Training (16 employee renewals)	16.0000	70.00	1,120.00
100.1202.7000.060	Mechanic Training	1.0000	350.00	350.00
100.1202.7000.060	Pesticide Recertification (Jimmie and Jason W)	2.0000	75.00	150.00
100.1202.7000.060	Tolls - Various Meetings	1.0000	20.00	20.00
100.1202.7000.060	Various Management Training	4.0000	150.00	600.00
100.1202.7000.060	Vehicle/Work Zone/Shop Training (annual)	1.0000	6,000.00	6,000.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions 8		$10,033.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**				
100.1202.7000.100	APWA Conf, Houston, TX, Airfare - (KL, KB, TT, JT, JW)	5.0000	800.00	4,000.00
100.1202.7000.100	APWA Conf, Houston, TX, Hotel 5 nights -(KL, KB, TT, JT,JW)	25.0000	300.00	7,500.00
100.1202.7000.100	APWA Conf, Houston, TX, Meals 6 days - (KL, KB, TT, JT, JW)	30.0000	120.00	3,600.00
100.1202.7000.100	APWA Conf, Houston, TX, Registration - (KL, KB, TT, JT, JW)	5.0000	1,200.00	6,000.00
100.1202.7000.100	APWA Conf, Houston, TX, Transportation- (KL, KB, TT, JT, JW)	5.0000	150.00	750.00
100.1202.7000.100	CEAM Conference Fall, OC, MD (Kevin L + 1 attendee)	2.0000	400.00	800.00
100.1202.7000.100	CEAM Conference Spring, McHenry, MD (Kevin L + 1 attendee))	2.0000	1,000.00	2,000.00
100.1202.7000.100	Maco Conference - Winter, Cambridge, MD (Kevin L + 1 attendee))	2.0000	1,000.00	2,000.00
100.1202.7000.100	Maco Conference- Summer, OC, MD (Kevin L + 1 attendee)	2.0000	400.00	800.00
	Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals	Transactions 9		$27,450.00
Account **9010.010 - Capital Equipment New Vehicles**				
100.1202.9010.010	4x4 250 4 Door Pick Up with Snow Plow (R #104)	1.0000	85,000.00	85,000.00
100.1202.9010.010	4x4 250 4 Door Pick Up with Snow Plow (R #200)	1.0000	85,000.00	85,000.00
100.1202.9010.010	4x4 450 2 Door Cab Chassis with Utility Body (R#103)	1.0000	90,000.00	90,000.00
100.1202.9010.010	4x4 550 2 Door Cab Truck for Shop (R #102)	1.0000	200,000.00	200,000.00
100.1202.9010.010	6 Wheel Dump Truck w/SS Body w/snow plow (R#119)	1.0000	260,000.00	260,000.00
	Account **9010.010 - Capital Equipment New Vehicles** Totals	Transactions 5		$720,000.00
Account **9010.050 - Capital Equipment Building Improvements**				
100.1202.9010.050	Bldg Imprv to SH (HVAC, Flooring, Drywall, Windows, Electric))	1.0000	157,000.00	157,000.00
	Account **9010.050 - Capital Equipment Building Improvements** Totals	Transactions 1		$157,000.00
Account **9010.070 - Capital Equipment Heavy Equipment**				
100.1202.9010.070	Lease-Front End Loader (#164)5 yr lease approved FY24	12.0000	4,112.00	49,344.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1202 - Roads**				
Account **9010.070 - Capital Equipment Heavy Equipment**				
100.1202.9010.070	Lease-Skid Steer with bucket (#168) 5 year lease approved FY23	12.0000	1,959.00	23,508.00
100.1202.9010.070	Request - Lease 4 Ton Roller (#182) - 5 Yr	12.0000	1,250.00	15,000.00
100.1202.9010.070	Request - Lease Gradall with Bucket - 5 Yr	12.0000	10,000.00	120,000.00
	Account **9010.070 - Capital Equipment Heavy Equipment** Totals	Transactions	4	$207,852.00
	Department **1202 - Roads** Totals	Transactions	96	$4,800,870.00
	Fund **100 - General Fund** Totals	Transactions	96	$4,800,870.00
	EXPENSES Totals	Transactions	96	$4,800,870.00
	Grand Totals	Transactions	96	$4,800,870.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	DPW - Roads Division	Department Number:	1202
Fund: 100	General Fund	Function:	Public Works

Mission Statement:

To maintain and manage safe transportation of approximately 532 miles of roads and 41 bridges within Worcester County. It is the responsibility of the Roads Division to preserve roadways, roadside drainage systems, and bridges. Operations include paving, snow removal, storm clean-up, limbing, and mowing of vegetation within the County right-of-way.

PROGRAM SERVICES: (STATISTICS)

- This Division provides safe transportation for the residents and visitors of Worcester County such as drainage, patching, paving, and resurfacing of 532 miles of roads within the Worcester County Roads Inventory.
- The Roads Division operates during all storms (such as snow and debris removal) in order to provide better communication with our crews and community.
- Routine maintenance of signs, traffic studies, and pavement markings along with required County inspections of travel routes within new subdivisions are required to meet public safety standards.
- The maintenance of 35 major bridge structures and 6 minor bridge structures includes annual repairs, replacement, and inspections.
- As part of our operation this Division mows and maintains vegetation within the County right-of-way.
- The limbing operation consists of pruning trees, shrubs, and bushes within the County right-of-way which is essential in providing safe transportation in Worcester County.

Statistical Data:

Description of Statistal Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Driveway Pipe Installed (# installed)	34	44	32	35
Roadside Ditching (miles)	15.02	11.80	11.44	11.5
Road Paving (Blacktop) (miles)	7.06	6.25	9.00	10
Slurry Seal (FY25- $3.25/sq yd)(FY26- $3.93/sq yd) (miles)	30.91	27.61	10.71	10

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$1,762,784	$ 2,907,271	$ 3,298,499	$ 3,522,796	7%
Supplies & Materials	1,250,992	1,306,134	1,974,629	1,950,097	-1%
Maintenance & Services	753,532	857,373	1,582,173	1,728,438	9%
Other Charges	5,982	4,883	19,113	37,483	96%
Capital Outlay	150,607	547,395	736,692	1,084,852	47%
Total	$3,923,897	$ 5,623,056	$ 7,611,106	$ 8,323,666	9%

DEPARTMENT BUDGET SUMMARY

Department or Agency:	DPW - Roads Division	Department Number:	1202
Fund: 100	General Fund	Function:	Public Works

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Roads Superintendent	1.0	1.0	1.0	1.0	0%
Roads Supervisor	1.0	1.0	1.0	1.0	0%
Office Assistant V	1.0	1.0	1.0	1.0	0%
Office Assistant IV	0.0	0.0	0.0	0.0	0%
Roads Foreman	3.0	3.0	3.0	3.0	0%
Traffic Control Foreman	1.0	1.0	1.0	1.0	0%
Inventory/Shop Foreman	1.0	1.0	1.0	1.0	0%
Veh & Equip Mechanic III	3.0	2.0	3.0	3.0	0%
Veh & Equip Mechanic II	0.0	1.0	0.0	0.0	0%
Veh & Equip Mechanic I	0.0	0.0	0.0	0.0	0%
Roads Worker V	3.0	4.0	7.0	9.0	29%
Roads Worker IV	6.0	9.0	8.0	9.0	13%
Roads Worker III	17.5	13.1	11.1	8.1	-27%
Roads Worker II	0.6	1.0	1.0	1.1	14%
Roads Worker I	0.0	0.0	0.0	0.0	0%
Total	38.1	38.1	38.1	38.2	0%

Summary of Significant Budget Increase/Decrease

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
Increase for new vehicles, upgrades to the Snow Hill Roads shop, and increase in number of attendees to conferences	$ 712,560	9%

Contact Information

Name:	Kevin Lynch	Address 1:	5764 Worcester Highway
Title:	Roads Superintendent	Address 2:	
Email:	klynch@co.worcester.md.us	City/State:	Snow Hill, Maryland
Telephone:	410-632-2244	Zip Code:	21863

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Department of Public Works - Roads Division

Department No. 100.1202

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
R	Mini Computer	MinisForum Mini Desktop	1	$600	$600
	Laptop** ** with docking station	Dell Latitude w/docking **		$2,300	$0
	Laptop only	Laptop w/o docking stn		$2,000	$0
	Desktop w/dual video card ***does not include monitor	Dell Optiplex ***		$1,000	$0
	Docking Station	Dell Dock Station Replicator		$300	$0
	24" Monitor	Single Monitor		$150	$0
	32" Monitor	Single Monitor		$200	$0
	Laptop Tote	Laptop Canvas Tote		$20	$0
	IPAD	IPAD PRO		$1,600	$0
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
	Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
	Microsoft Surface	Surface PRO		$1,700	$0
		TOTAL TO KEY TO ACCOUNT 6110.090			**$600**

PC To Be Replaced: (Give brief description of reason for replacement and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):
Per IT recommendation for scheduled replacement (Lisa Lawrence)	WCRD9002M

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

WORCESTER COUNTY
CAPITAL EQUIPMENT REQUEST
FY 2027

Department/Agency Name: Department of Public Works - Roads Division

Department No. 100.1202

Priority Number	Account Number	Item	Estimated Cost	New or Replacement	Justification or Explanation
1	100.1202.9010.070	Gradall	$ 120,000	New (LEASE)	Currently have 2 gradalls in our fleet. They are used almost on a daily basis and when there are breakdowns there are some jobs that can't be completed until equipment is fixed. There have been times when both gradalls have been broken down at the same time creating work backlog. This machine is extremely beneficial during storms. Another gradall would enable 1 at each of the Roads shop so that when emergencies arise allowing for better reponse time. **This is for a 5 year lease est at $10,000/month = $120,000 yearly.**
2	100.1202.9010.010	1997 Chevy 3500 Shop Truck (#102)	$ 200,000	Replacement	Mileage: 180,033, $10,000 to repair, repair costs 2025 - $347.39 and 2024- $1,481.08. Truck is a 1997 with high mileage causing issues with parts availability and has no a/c during summer road calls. Reducing operator fatigue is critical to having a safe work environment. Utility body showing signs of wear and rust on the underside body frame which is a DOT failure item, engine oil pan leaking, needs clutch, and parking brake aseembly linkage is worn and stiocking from pedal to rear axle.
3	100.1202.9010.010	2007 International 7300 Dump Truck (#119)	$ 260,000	Replacement	Mileage: 204,383, $8,500 to repair, repair costs 2025 - $3,742.76 and 2024 - $3,019.71. High mileage. Truck has low power/rough idle from a bad injection control module, oil pan leaks and weeping through rust spots, dump hoist cylinder leaks (could fail under load when lifting), rear axle input seal leaking where driveshaft goes into rear housing, engine front crank seal leaking, front grill cracked, body faded, and lots of rust.
4	100.1202.9010.010	2014 Ford F450 Utility Truck (#103)	$ 90,000	Replacement	Mileage: 292,718, $17,739.80 to repair, repair costs 2025 - $3,170.23 and 2024 - $1,301.98. Truck has high mileage with wiring issue in headlight harness - headlight bulbs/pigtails are being replaced constantly, utility body showing signs of wear (rust is starting to penetrate into the underside body channels), engine has slight tap when cold (could be a lifter tap or injectors), and interior seats ripped and needs deep cleaning.
5	100.1202.9010.070	2008 Case DV201 Roller (#182)	$ 15,000	Replacement (LEASE)	Hours: 1,085, $6,500 to repair, repair costs 2025 - $89.14 and 2024 - $407.03. Roller has a rough idle until warmed up (have to keep unit a half throttle to stay running), intermittent electrical issues in main frame harness, joystick neutral safety acting up causing unit to have random no starts, needs a new starter, and water valve leaking from under the frame (needs new pump/housing).**This is for a 5 year lease est at $1,250 /month = $15,000 yearly.**
6	100.1202.9010.010	2002 Chevy 2500 4x4 Pick Up (#104)	$ 85,000	Replacement	Mileage: 258,862, $10,000 to repair, repair costs 2025 - $897.30 and 2024 - $801.13. High mileage - Pick up body condition is rusted in cab corners, over wheel well and over fuel tank straps, ABS module needs replacing, rear main seal needs replacing, 4x4 works intermittent, and needs new tires.
7	100.1202.9010.010	1998 Ford Ranger Pick Up (#200)	$ 85,000	Replacement	Mileage: 233,856, $10,000 to repair, repair costs 2025 - $214.19 and 2024 - $67.57. High mileage - Pick up evaporating system is leaking into cab (can smell a/c freon on really hot days, hole in bed from construction attachment puncture, vehicle has a terrible shake/vibration around 65 mph, headliner falling down, seats needs upholstery done, new tires, and bad body condition (rust starting to break through on cab corners and frame has rust holes in spots).
TOTAL REQUEST			$ 855,000		

NUMBER EACH ITEM IN THE ORDER OF THEIR IMPORTANCE TO THE OPERATION OF YOUR DEPARTMENT.
(NUMBER 1 IS THE HIGHEST PRIORITY).

Worcester County

Vehicle Request Form
FY 2027

Department/Agency Name: DPW - Roads Division

Department No. 100.1202

#	New key (N) or Replacement key (R)	VEHICLE TO BE REPLACED: Serial Number	Model Year	Make of Vehicle	Model of Vehicle	Tag #	Actual Odometer Reading Jan. 2026	Estimated Odometer Reading 6/30/2026	Estimated Annual Maintenance & Repair	VEHICLE REQUEST: Vehicle Replacement Type	Vehicle Replacement Size	Estimated Vehicle Purchase Price *	What is the proposed use and does this vehicle require a radio, laptop or tablet dock?
1.	R (#102)	1GBJC34F6VF036179	1997	Chevy	3500 Truck	LG-48587	180,033	200,000	$10,347	Cab Truck	F550 4x4 Truck or equivalent	$200,000	Maintain and roadside repairs of tractors, trucks, and equipment - will require a radio
2.	R (#119)	3HTWAAR67N505166	2007	International	7300 Dump Truck	LG-20098	204,383	225,000	$8,500	Dump Truck with snow plow	6 wheel w/10' stainless steel dump body	$260,000	Various road maintenance services and snow removal; will require a radio
3	R (#103)	1FDUF4GT1EEB67450	2014	Ford	F450 Utility Truck	LG-96916	292,718	317,718	$19,515	Utility Truck	F450 - 1 1/2 ton 4x4 Utility Truck or equivalent	$90,000	Sign truck - install, replace, and maintain roadway signs, thermaplastic and radar signs - will require a radio
4	R (#104)	1GCHK24U62E306289	2002	Chevy	2500 4X4 Pick Up	LG-65730	258,862	265,000	$10,215	Gas Pick Up w/snow plow	F250 4x4 - 4 door Pick Up or equivalent	$85,000	Various road maintenance services and snow removal - will require radio
5	R (#200)	1FTYR10U1WTA21254	1998	Ford	Ranger Pick up	LG-50177	233,856	263,000	$10,222	Gas Pick Up w/snow plow	F250 4x4 - 4 door Pick Up or equivalent	$85,000	Various road maintenance services and snow removal - will require radio
6													
7													
8													
9													
10													
Total this page									**$58,799**			**$720,000**	

Notes:

*** Please key total request from this page to account 9010.010, Capital Equipment New Vehicles**

VEHICLE RATING INSPECTION

Rating	Miles	Age	Est. Repairs	Body
5	Under 75,000	5 years or newer	$200 or less	Excellent
4	75,001 - 100,000	6-9 years	$500 or less	Minor Scratches
3	100,001-125,000	10-12 years	$1000 or less	Small Dents / Scratches
2	125,001 - 150,000	13-15 years	$1500 or less	Larger Dents / Peeling paint
1	150,001 or over 294,207	16+, Replace	$2000 or less MORE	Major body damage / Peeling paint / Rust

Inspection Date
1/14/2026

Department
ROADS

Mileage
294,207

Vehicle Information:

Year: 2014
Make: FORD
Model: F450 UTILITY BODY SIGN TRUCK

Serial: 1FDUF4GT1EEB67450
KBB Value: $4,720
Overall Rating: 6 out of 20

Repairs Needed: WIRING HARNESS FOR HEADLIGHTS NEEDS REPLACED. UTILITY BODY SHOWING WEAR AND AGE. RUST SHOWING ON UNDERSIDE OF BODY/FRAME COMPONENTS. ENGINE HAS A SLIGHT TAP, COULD BE INJECTORS DUE TO HIGH MILES. INTERIOR SEATS RIPPED AND SHOWING EXTREME WEAR.

VEHICLE RATING INSPECTION

Rating	Miles	Age	Est. Repairs	Body
5	Under 75,000	5 years or newer	$200 or less	Excellent
4	75,001 - 100,000	6-9 years	$500 or less	Minor Scratches
3	100,001-125,000	10-12 years	$1000 or less	Small Dents / Scratches
2	125,001 - 150,000	13-15 years	$1500 or less	Larger Dents / Peeling paint
1	150,001 or over 180,033	16+, Replace	$2000 or less MORE	Major body damage / Peeling paint / Rust

Inspection Date
1/14/2026

Department
ROADS

Mileage
180,033

Vehicle Information:

Year: 1997
Make: CHEVROLET
Model: 3500 W/T UTILITY BODY

Serial: 1GBJC34F6VF036179
KBB Value: $1,000
Overall Rating: 5 out of 20

Repairs Needed: UTILITY BODY STARTING TO RUST ON UNDERSIDE. FRAME AND COMPONENTS RUSTY. OIL PAN GASKET LEAKING. THE CLUTCH IS AT MAX ADJUSTMENT AND WILL NEED REPLACED. THE PARKING BRAKE CABLE ASSEMBLY IS RUSTED, WORN, AND STICKING. ALL COMPNONENTS TO INCLUDE BRAKE CABLES WILL NEED REPLACED.

VEHICLE RATING INSPECTION

Rating	Miles	Age	Est. Repairs	Body
5	Under 75,000	5 years or newer	$200 or less	Excellent
4	75,001 - 100,000	6-9 years	$500 or less	Minor Scratches
3	100,001-125,000	10-12 years	$1000 or less	Small Dents / Scratches
2	125,001 - 150,000	13-15 years	$1500 or less	Larger Dents / Peeling paint
1	150,001 or over 258,862	16+, Replace	$2000 or less MORE	Major body damage / Peeling paint / Rust

Inspection Date
1/14/2026

Department
ROADS

Mileage
258,862

Vehicle Information:

Year: 2002
Make: CHEVROLET
Model: SILVERADO 2500 4X4

Serial: 1GCHK24U62E306289
KBB Value: $2,520
Overall Rating: 4 out of 20

Repairs Needed: CAB CORNERS STARTING TO RUST THROUGH. FUEL TANK CROSS BAR IS RUSTED THROUGH. ABS MODULE IS BAD, CAUSING ABS LIGHT/BRAKE LIGHT ON IN DASH. BRAKE LIGHTS COME ON RANDOMLY DUE TO ABS MODULE ISSUE. REAR MAIN SEAL LEAKING. 4X4 WORKS INTERMITENLY DUE TO ELECTRICAL ISSUE. TIRES WILL NEED REPLACED.

VEHICLE RATING INSPECTION

Rating	Miles	Age	Est. Repairs	Body
5	Under 75,000	5 years or newer	$200 or less	Excellent
4	75,001 - 100,000	6-9 years	$500 or less	Minor Scratches
3	100,001-125,000	10-12 years	$1000 or less	Small Dents / Scratches
2	125,001 - 150,000	13-15 years	$1500 or less	Larger Dents / Peeling paint
1	150,001 or over 233,856	16+, Replace	$2000 or less MORE	Major body damage / Peeling paint / Rust

Inspection Date
1/15/2026

Department
ROADS

Mileage
233,856

Vehicle Information:

Year: 1998
Make: FORD
Model: RANGER 2WD

Serial: 1FTYR1OU1WTA212254
KBB Value: $900
Overall Rating: 4 out of 20

Repairs Needed: CAB CORNERS HAVE RUST PENETRATING THROUGH. TIRES ARE LOW ON TREAD AND WEARING IMPROPERLY. WILL NEED 4 TIRES. VEHICLE SUSPENSION HAS A TERRIBLE SHAKE. HEADLINER ADHESIVE IS BAD CAUSING HEADLINER TO SAG. BED HAS A PUNCTURE HOLE. A/C EVAPORATOR CORE LEAKS AND SMELLS OF FREON IN CAB.

Worcester County

Equipment Request Form - REQUEST
FY 2027

Department/Agency Name: DPW - Roads Division

Department No. 100.1202

#	New key (N) or Replacement key (R)	EQUIPMENT TO BE REPLACED: Serial Number	Model Year	Make of Equipment	Model of Equipment	Tag #	Actual Odometer Reading Jan. 2026	Estimated Odometer Reading 6/30/2026	Estimated Annual Maintenance & Repair	EQUIPMENT REQUEST: Equipment Replacement Type	Equipment Size	Estimated Equipment Purchase Price *	Proposed Use
1.	N	N/A								Gradall	XL4100-6 or equivalent	$120,000	Install driveway pipes, clean out ditches, install crossroad pipes, pick up bulk trash, remove trees from roads, repair shoulders
2.	R (#182)	DDD001854	2008	Case	DV201	LG-82861	1,085 hrs	2,000 hrs	$7,468	Roller	CAT CB2.5 - 4 ton or equivalent	$15,000	Paving, blacktop and roadway patching
3.													
4.													
5.													
6.													
7.													
8.													
9.													
10.													
Total this page									**$7,468**			**$135,000**	

Notes:

*** Please key total request from this page to account 9010.070, Capital Equipment New Equipment**

state highway admin of maryland
report as of 09/26/25 FORM HPS-60

town	total	maintained by Municipality Paved	County Paved	Town Mileage on Which Distribution Will be Based	PERCENT
berlin	28.42	18.10	0.47	18.10	0.1521
ocean city	80.61	68.37	0.00	68.37	0.5746
pocomoke city	32.51	21.20	1.98	21.20	0.1782
snow hill	16.87	11.32	0.03	11.32	0.0951
	158.41	118.99	2.48	118.99	1.0000

	MILES
RURAL ROADS MAINTAINED BY COUNTY REGARDLESS OF SURFACE TYPE	584.07
OCEAN PINES ROADS AS OF 6/8/10	64.12
NET RURAL ROADS LESS OCEAN PINES	519.95

	64.12	
	584.07	0.10978

FY27 REVENUE (January 2026)	1,999,402.00	Kim R has updated to Governor's proposed budget
OCEAN PINES %	0.10980	
FY27 OP AGREEMENT	219,534.34	100.1202.6600.010

revenue		
FY27 REVENUE	1,999,402.00	Kim R has updated to Governor's proposed budget
FY26 BUDGET	2,031,608.69	
INC/(DEC)	(32,206.69)	-1.611

Worcester C	Completed By:	Lisa Lawrence		DATE:	12/30/2025
Subsidiary	Vehicle Identification #	Make	Year	Model	Mileage
Roads	1HTGGG3T6MH353006	International	1991	2574 Dump Truck - Tandem	164,907
Roads	1GBJC34F6VF036179	Chevrolet	1997	3500 Pickup Truck	180,033
Roads	1FTYR10U1WTA21254	Ford	1998	Ranger	233,856
Roads	1HTSCAAN2XH212901	International	1999	Bucket Truck	65,736
Roads	1HTSCAAN32H543379	International	2002	4700 Bucket Truck	56,274
Roads	1GCHK24U62E306289	Chevrolet	2002	2500 4x4 Pickup Truck	258,862
Roads	J8DE5B16057901551	GMC	2005	W-5500 Truck Cat	59,293
Roads	1GCHK24UX5E246859	Chevrolet	2005	2500 4X4 Pickup Truck	226,232
Roads	1D7HU18P67J542518	Dodge	2007	1500 Ram Pickup Truck	234,373
Roads	3HTWAAAR67N505166	International	2007	7300 Dump Truck	204,383
Roads	3HTWAAAR87N505167	International	2007	7300 Dump Truck	184,995
Roads	3HTWAAARX7N505168	International	2007	7300 Dump Truck	226,446
Roads	3HTWAAAR17N505169	International	2007	7300 Dump Truck	197,178
Roads	4100000211	Gradall	2007	XL4100S11	93,499
Roads	1FTSF21R88ED04112	Ford	2008	F-250 Pickup Truck	192,876
Roads	1FTSF21RX8ED04113	Ford	2008	F-250 Pickup Truck	189,298
Roads	1HTWXAHT19J059241	International	2009	7600 SFA - Tandem	97,296
Roads	1HTWXAHT39J059242	International	2009	7600 SFA - Tandem	86,170
Roads	4100000521	Gradall	2012	XL4100S4	61,408
Roads	3HAWAAAR4EL128211	International	2014	7300 Dump Truck	90,258
Roads	3HAWAAAR6EL128212	International	2014	7300 Dump Truck	88,842
Roads	1FTBF2B64EEB53012	Ford	2014	Pickup F250 4x4	130,794
Roads	1FDUF4GT1EEB67450	Ford	2014	F450 Utility Truck	292,718
Roads	1FVAG5CY2GHHS0353	Freightliner	2016	108SD Dump Truck	92,680
Roads	1FVAG5CY4GHHS0354	Freightliner	2016	108SD Dump Truck	88,452
Roads	5KKAAXCY8HLJE7084	Western Star	2017	4700SB Dump Truck	98,312
Roads	3C6LR5AT0JG283335	Dodge	2018	2500 4X4 Pickup Truck	89,067
Roads	3C6LR5AT2JG283336	Dodge	2018	2500 4X4 Pickup Truck	99,161
Roads	5KKAAXFE6JLJZ0527	Western Star	2018	4700SB Dump Truck	61,406
Roads	5KKAAXFE8JLJZ0528	Western Star	2018	4700SB Dump Truck	72,393
Roads	1FTBF2B65KED69222	FORD	2019	F250 PICKUP TRUCK	93,100
Roads	1FTBF2B65KED69221	FORD	2019	F250 PICKUP TRUCK	137,753
Roads	1HTEDTAR9LH899295	International	2020	HV507 Dump Truck	85,887
Roads	1HTEDTAR0LH899296	International	2020	HV507 Dump Truck	80,376
Roads	3C7WRNBL7LG100281	Dodge	2020	Ram 5500 truck w/ crane/hoi	47,885
Roads	3c7wrnejxlg102469	Dodge	2020	Ram 5500 4x4 crew cab truck	69,846
Roads	5KKAAXFE3LLMF1028	Western Star	2020	4700SB dump truck	41,348
Roads	5KKAAXFE5LLMF1029	Western Star	2020	4700SB dump truck	59,424
Roads	1FD0W5HT5REC81475	FORD	2024	F550 Crew Cab Dump Truck	26,325
Roads	1GC5YLE7XRF391593	CHEVY	2024	2500 HD Silverado Pickup Tru	16,150
Roads	1FT7W2BA5RED73341	FORD	2024	F250 4x4 Pickup Truck	13,592
Roads	2NK5HJ8X8SM153932	KENWORTH	2025	T480 Dump Truck	9,649
Roads	1XKZD40X9SJ183397	KENWORTH	2025	T880 Truck	6,038
				Average Mileage *	114,060
				Usable Vehicles *	43

*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.

Expenditures — 1201 Maintenance Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
EXPENSES									
Department: 1201 - Maintenance									
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	1,708,765.20	1,800,023.00	1,682,571.00	117,452.00	7%	740,570.42	1,409,571.66	Includes longevity, holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	17,900.00	17,900.00	0.00	0%	1,918.27	5,886.71	
6010.020	Benefits Contingency	0.00	538.00	678.00	(140.00)	-21%	0.00	359.66	
6010.025	Benefits Deferred Comp Match	0.00	20,812.00	8,000.00	12,812.00	160%	0.00	12,612.14	
6010.030	Benefits Hospitalization Insurance	423,572.76	423,574.00	331,055.00	92,519.00	28%	142,409.84	254,086.44	16.8% Health Insur Increase
6010.050	Benefits Retirement	222,802.06	234,815.00	223,445.00	11,370.00	5%	0.00	159,374.23	
6010.060	Benefits Social Security Taxes	130,721.19	137,703.00	133,390.00	4,313.00	3%	53,876.85	103,277.01	
6010.070	Benefits Unemployment Insurance	0.00	695.00	677.00	18.00	3%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	26,945.00	35,666.00	(8,721.00)	-24%	23,366.29	1,272.00	
6010.120	Benefits Long Term Disability	4,194.32	4,422.00	2,543.00	1,879.00	74%	0.00	3,020.41	
6010.130	Benefits Life Insurance	3,523.78	3,715.00	2,882.00	833.00	29%	0.00	2,858.29	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	4,719.00	3,119.00	1,600.00	51%	2,396.01	3,933.08	
6010.150	Benefits Retirement Administration Fee	0.00	3,214.00	3,255.00	(41.00)	-1%	0.00	2,619.68	
6010.900	Benefits OPEB contribution	0.00	86,650.00	95,050.00	(8,400.00)	-9%	0.00	79,662.00	
Account Classification Total: Personnel Services		$2,493,579.31	$2,765,725.00	$2,540,231.00	$225,494.00	9%	$964,537.68	$2,038,533.31	
SUPP & MAT - Supplies & Materials									
6100.100	Administrative Expense Dues, Licenses & Subscriptions	9,945.00	9,945.00	9,945.00	0.00	0%	7,661.70	7,550.00	
6100.190	Administrative Expense Office Supplies	1,200.00	1,200.00	1,200.00	0.00	0%	147.95	898.74	
6110.090	Supplies & Equipment Computers & Printers	1,700.00	1,700.00	5,140.00	(3,440.00)	-67%	3,383.99	927.00	Reduced due to no computers identified for replacement by I.T. Tablet needed for new Grounds Crew Leader Position.
6110.200	Supplies & Equipment Lawn Equipment & Maintenance	9,001.00	9,001.00	8,950.00	51.00	1%	697.85	4,334.36	
6110.245	Supplies & Equipment Mobile Phones	19,973.00	19,973.00	17,250.00	2,723.00	16%	6,600.23	14,923.99	Increase includes adding phone and tablet for the grounds crew leader position. Added an allotment for replacement phones and cases.
6110.320	Supplies & Equipment Radio Supplies	2,000.00	2,000.00	2,000.00	0.00	0%	0.00	0.00	2-way radios needed for new vehicles
6110.340	Supplies & Equipment Safety Program Equipment	4,500.00	4,500.00	5,700.00	(1,200.00)	-21%	388.94	3,571.11	Reduced due to safety cabinet purchased in FY26
6110.420	Supplies & Equipment Tools & Supplies	16,750.00	16,750.00	16,750.00	0.00	0%	6,499.18	25,738.71	
6130.035	Equipment Maintenance Maintenance Management Service	22,852.00	22,852.00	22,204.00	648.00	3%	22,203.91	24,445.55	
6150.050	Uniforms & Personal Equipment Uniforms	14,900.00	14,900.00	15,000.00	(100.00)	-1%	8,126.60	10,424.54	
Account Classification Total: Supplies & Materials		$102,821.00	$102,821.00	$104,139.00	($1,318.00)	-1%	$55,710.35	$92,814.00	
MAINT & SVCS - Maintenance & Services									

Expenditures — 1201 Maintenance Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6530.080	Consulting Services Physicals, Shots & Drug Testing	250.00	250.00	100.00	150.00	150%	60.00	50.00	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	60,750.00	60,750.00	60,750.00	0.00	0%	21,721.89	42,556.98	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	14,500.00	14,500.00	14,500.00	0.00	0%	8,608.44	11,663.46	
6540.040	Vehicle Operating Expenses Vehicle Registration	800.00	800.00	200.00	600.00	300%	0.00	200.00	
6540.060	Vehicle Operating Expenses Vehicle Equipment	21,280.00	21,280.00	21,800.00	(520.00)	-2%	517.07	2,097.51	Decreased due to different vehicle requests requiring less equipment.
6540.080	Vehicle Operating Expenses Heavy Equipment Maintenance	3,000.00	3,000.00	3,000.00	0.00	0%	850.00	1,640.00	
6550.030	Building Site Expenses Carpet/VCT Cleaning	3,200.00	3,200.00	3,200.00	0.00	0%	0.00	1,232.94	
6550.050	Building Site Expenses Custodial Supplies	1,500.00	1,500.00	1,200.00	300.00	25%	854.74	3,161.22	
6550.060	Building Site Expenses Electricity	10,000.00	10,000.00	10,000.00	0.00	0%	2,872.49	8,865.28	
6550.080	Building Site Expenses Fire Alarm Testing	355.00	355.00	355.00	0.00	0%	0.00	351.13	
6550.081	Building Site Expenses Fire Extinguishers	400.00	400.00	400.00	0.00	0%	0.00	186.00	
6550.085	Building Site Expenses Generator Fuel Oil	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	0.00	
6550.090	Building Site Expenses General Maintenance Repairs	5,500.00	5,500.00	5,500.00	0.00	0%	1,867.29	4,078.06	
6550.100	Building Site Expenses Generator Services & Repairs	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	100.00	
6550.120	Building Site Expenses Heating Propane	5,000.00	5,000.00	5,000.00	0.00	0%	451.71	4,045.66	
6550.180	Building Site Expenses Pest Control/Termite Insp	348.00	348.00	348.00	0.00	0%	142.00	340.80	
6550.220	Building Site Expenses Security Alarm Monitoring	588.00	588.00	588.00	0.00	0%	294.00	588.00	
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	450.00	450.00	450.00	0.00	0%	0.00	295.00	
6550.280	Building Site Expenses Tipping Fees	300.00	300.00	300.00	0.00	0%	10.00	21.60	
6550.300	Building Site Expenses Trash Removal	1,200.00	1,200.00	1,860.00	(660.00)	-35%	330.66	643.00	Decreased to split costs with Fleet
6800.010	Custodial Services Custodial Purchases	90,000.00	90,000.00	72,500.00	17,500.00	24%	47,462.60	71,586.57	Increased due to historical expenditures and inflationary costs.
6800.020	Custodial Services Custodial Supply Billing	(85,000.00)	(85,000.00)	(67,500.00)	(17,500.00)	26%	(41,226.73)	(81,055.41)	Increased due to historical expenditures and inflationary costs.
6900.005	Advertising Bid Advertising	500.00	500.00	500.00	0.00	0%	0.00	0.00	
Account Classification Total: Maintenance & Services		$136,921.00	$136,921.00	$137,051.00	($130.00)	0%	$44,816.16	$72,647.80	

Expenditures	1201 Maintenance Budget Requested								
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
OTHR CHGS - Other Charges										
	7000.040	Travel, Training & Expense Continuing Education/Certificati	9,600.00	9,600.00	9,200.00	400.00	4%	249.00	6,550.00	
	7000.060	Travel, Training & Expense Educational Training	2,750.00	2,750.00	2,750.00	0.00	0%	0.00	1,062.52	
	7000.100	Travel, Training & Expense Meetings/Conferences/Shows	21,575.00	22,875.00	8,086.00	14,789.00	183%	2,335.00	4,860.84	Increased due to the NMFT conference being relocated to Charlotte and requesting participation at the Hurricane Conference in New Orleans for training purposes.
Account Classification Total: Other Charges			$33,925.00	$35,225.00	$20,036.00	$15,189.00	76%	$2,584.00	$12,473.36	
CAP EQ - Capital Equipment										
	9010.010	Capital Equipment New Vehicles	165,000.00	95,000.00	152,500.00	(57,500.00)	-38%	0.00	98,922.63	One vehicle is being moved to the WWW budget because these vehicles are used by staff that are 50% Maintenance & 50% WWW.
	9010.070	Capital Equipment Heavy Equipment	58,650.00	58,650.00	66,450.00	(7,800.00)	-12%	62,169.99	51,254.41	Decreased due to less capital equipment requested. Requested equipment will replace worn out equipment obtained from WWW in the groundskeeping acquisition.
Account Classification Total: Capital Equipment			$223,650.00	$153,650.00	$218,950.00	($65,300.00)	-30%	$62,169.99	$150,177.04	
Department Total: 1201 - Maintenance			**$2,990,896.31**	**$3,194,342.00**	**$3,020,407.00**	**$173,935.00**	**6%**	**$1,129,818.18**	**$2,366,645.51**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1201 - Maintenance**				
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**				
100.1201.6100.100	RSMeans Estimating Program renewal	1.0000	9,445.00	9,445.00
100.1201.6100.100	Various Trade License Renewals	1.0000	500.00	500.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions 2		$9,945.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1201.6100.190	Misc. admin office supplies	1.0000	1,200.00	1,200.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions 1		$1,200.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1201.6110.090	Surface Tablet with cell service for grounds crew leader	1.0000	1,700.00	1,700.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions 1		$1,700.00
Account **6110.200 - Supplies & Equipment Lawn Equipment & Maintenance**				
100.1201.6110.200	Baseline Operating Budget for Lawn Equipment	1.0000	4,750.00	4,750.00
100.1201.6110.200	Replacement Backpack Leaf Blowers	3.0000	599.00	1,797.00
100.1201.6110.200	Replacement Double Sided Hedge Trimmer	1.0000	399.00	399.00
100.1201.6110.200	Replacement Pole Saw	1.0000	498.00	498.00
100.1201.6110.200	Replacement Push Mowers	3.0000	519.00	1,557.00
Account **6110.200 - Supplies & Equipment Lawn Equipment & Maintenance** Totals		Transactions 5		$9,001.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1201.6110.245	Mobile service for cell phones, tablets and laptops	12.0000	1,540.00	18,480.00
100.1201.6110.245	Replacement Phones and misc. equipment	1.0000	500.00	500.00
100.1201.6110.245	Tablet and Cell phone for grounds crew leader	12.0000	82.75	993.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions 3		$19,973.00
Account **6110.320 - Supplies & Equipment Radio Supplies**				
100.1201.6110.320	Mobile and portable radio supplies and repairs	1.0000	2,000.00	2,000.00
Account **6110.320 - Supplies & Equipment Radio Supplies** Totals		Transactions 1		$2,000.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
100.1201.6110.340	Various PPE and safety equipment for maint. employees	1.0000	4,500.00	4,500.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions 1		$4,500.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
100.1201.6110.420	Baseline budget for tooling and supplies	1.0000	7,500.00	7,500.00
100.1201.6110.420	HVAC electronic gauge set	1.0000	600.00	600.00
100.1201.6110.420	HVAC meter kit	1.0000	800.00	800.00
100.1201.6110.420	HVAC vacuum pump	1.0000	1,200.00	1,200.00
100.1201.6110.420	Replacement Step Ladders, 7ft, 10ft, 12ft, 16ft	2.0000	2,075.00	4,150.00
100.1201.6110.420	Shop Air Compressor replacement	1.0000	2,500.00	2,500.00
Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals		Transactions 6		$16,750.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1201 - Maintenance**				
Account **6130.035 - Equipment Maintenance Maintenance Management Service**				
100.1201.6130.035	Work Order & Inventory Management Program	1.0000	22,852.00	22,852.00
Account **6130.035 - Equipment Maintenance Maintenance Management Service** Totals		Transactions 1		$22,852.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
100.1201.6150.050	Potential turnover for new hires	2.0000	200.00	400.00
100.1201.6150.050	Uniforms & work shoes for Maintenance employees	29.0000	500.00	14,500.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals		Transactions 2		$14,900.00
Account **6530.080 - Consulting Services Physicals, Shots & Drug Testing**				
100.1201.6530.080	Post accident testing of employees	1.0000	250.00	250.00
Account **6530.080 - Consulting Services Physicals, Shots & Drug Testing** Totals		Transactions 1		$250.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1201.6540.020	Maintenance vehicles and equipment fuel charges	1.0000	60,750.00	60,750.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals		Transactions 1		$60,750.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1201.6540.030	Maintenance Vehicles Repairs	1.0000	14,500.00	14,500.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals		Transactions 1		$14,500.00
Account **6540.040 - Vehicle Operating Expenses Vehicle Registration**				
100.1201.6540.040	4x4 Pickup registration	2.0000	200.00	400.00
100.1201.6540.040	Equipment Trailer registration	2.0000	200.00	400.00
Account **6540.040 - Vehicle Operating Expenses Vehicle Registration** Totals		Transactions 2		$800.00
Account **6540.060 - Vehicle Operating Expenses Vehicle Equipment**				
100.1201.6540.060	Outfitting New Trailers with safety & mounting equipment	2.0000	3,000.00	6,000.00
100.1201.6540.060	Outfitting New Vehicles, safety equip, tool box, racks	2.0000	5,000.00	10,000.00
100.1201.6540.060	Vehicle tracking for 22 maintenance vehicles	22.0000	240.00	5,280.00
Account **6540.060 - Vehicle Operating Expenses Vehicle Equipment** Totals		Transactions 3		$21,280.00
Account **6540.080 - Vehicle Operating Expenses Heavy Equipment Maintenance**				
100.1201.6540.080	Fork lift, and man lift(s) annual inspections & repairs	1.0000	3,000.00	3,000.00
Account **6540.080 - Vehicle Operating Expenses Heavy Equipment Maintenance** Totals		Transactions 1		$3,000.00
Account **6550.030 - Building Site Expenses Carpet/VCT Cleaning**				
100.1201.6550.030	Carpet and VCT cleanings 2 times per year	2.0000	1,600.00	3,200.00
Account **6550.030 - Building Site Expenses Carpet/VCT Cleaning** Totals		Transactions 1		$3,200.00
Account **6550.050 - Building Site Expenses Custodial Supplies**				
100.1201.6550.050	DPW/Maint/Fleet custodial supplies	1.0000	1,500.00	1,500.00
Account **6550.050 - Building Site Expenses Custodial Supplies** Totals		Transactions 1		$1,500.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1201 - Maintenance**				
Account **6550.060 - Building Site Expenses Electricity**				
100.1201.6550.060	DPW/Maint/Fleet electricity	1.0000	10,000.00	10,000.00
Account **6550.060 - Building Site Expenses Electricity** Totals		Transactions 1		$10,000.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing**				
100.1201.6550.080	DPW/Maint/Fleet fire alarm testing	1.0000	355.00	355.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing** Totals		Transactions 1		$355.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1201.6550.081	DPW/Maint/Fleet fire extinguishers	1.0000	400.00	400.00
Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals		Transactions 1		$400.00
Account **6550.085 - Building Site Expenses Generator Fuel Oil**				
100.1201.6550.085	Fuel for emergency stand-by generator	1.0000	1,000.00	1,000.00
Account **6550.085 - Building Site Expenses Generator Fuel Oil** Totals		Transactions 1		$1,000.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1201.6550.090	General building repair expenses	1.0000	5,500.00	5,500.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals		Transactions 1		$5,500.00
Account **6550.100 - Building Site Expenses Generator Services & Repairs**				
100.1201.6550.100	Contracted generator service contract fees and repairs	1.0000	1,000.00	1,000.00
Account **6550.100 - Building Site Expenses Generator Services & Repairs** Totals		Transactions 1		$1,000.00
Account **6550.120 - Building Site Expenses Heating Propane**				
100.1201.6550.120	DPW/Maint/Fleet heating propane	1.0000	5,000.00	5,000.00
Account **6550.120 - Building Site Expenses Heating Propane** Totals		Transactions 1		$5,000.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**				
100.1201.6550.180	Contracted pest control services	12.0000	29.00	348.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals		Transactions 1		$348.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring**				
100.1201.6550.220	Alarm Monitoring Contract Rate	12.0000	49.00	588.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring** Totals		Transactions 1		$588.00
Account **6550.240 - Building Site Expenses Sewer Pump/Septic Tank Maint**				
100.1201.6550.240	Cleaning and maintenance of sewer pump/septic tank	1.0000	450.00	450.00
Account **6550.240 - Building Site Expenses Sewer Pump/Septic Tank Maint** Totals		Transactions 1		$450.00
Account **6550.280 - Building Site Expenses Tipping Fees**				
100.1201.6550.280	Trash removal/landfill charges	1.0000	300.00	300.00
Account **6550.280 - Building Site Expenses Tipping Fees** Totals		Transactions 1		$300.00
Account **6550.300 - Building Site Expenses Trash Removal**				
100.1201.6550.300	Contracted Trash Removal	12.0000	100.00	1,200.00
Account **6550.300 - Building Site Expenses Trash Removal** Totals		Transactions 1		$1,200.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1201 - Maintenance**				
Account **6800.010 - Custodial Services Custodial Purchases**				
100.1201.6800.010	County Wide Custodial Purchases	1.0000	90,000.00	90,000.00
Account **6800.010 - Custodial Services Custodial Purchases** Totals		Transactions 1		$90,000.00
Account **6800.020 - Custodial Services Custodial Supply Billing**				
100.1201.6800.020	County Wide Custodial Building Requests	1.0000	(85,000.00)	(85,000.00)
Account **6800.020 - Custodial Services Custodial Supply Billing** Totals		Transactions 1		($85,000.00)
Account **6900.005 - Advertising Bid Advertising**				
100.1201.6900.005	Maintenance project and open position advertising	1.0000	500.00	500.00
Account **6900.005 - Advertising Bid Advertising** Totals		Transactions 1		$500.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati**				
100.1201.7000.040	Pesticide Recertification	11.0000	100.00	1,100.00
100.1201.7000.040	Safety training and classes for Maintenance employees	1.0000	8,000.00	8,000.00
100.1201.7000.040	Trade license CEU's	1.0000	500.00	500.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati** Totals		Transactions 3		$9,600.00
Account **7000.060 - Travel, Training & Expense Educational Training**				
100.1201.7000.060	Maintenance Trade Classes, Books and Supplies	1.0000	1,325.00	1,325.00
100.1201.7000.060	NFMT conference in Baltimore	3.0000	475.00	1,425.00
Account **7000.060 - Travel, Training & Expense Educational Training** Totals		Transactions 2		$2,750.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**				
100.1201.7000.100	Hurricane Conference (San Juan) Z.P. M.H.	2.0000	800.00	1,600.00
100.1201.7000.100	Hurricane Conference Airfare & Transfers	2.0000	850.00	1,700.00
100.1201.7000.100	Hurricane Conference Hotel, 5 Nights	10.0000	550.00	5,500.00
100.1201.7000.100	Hurricane Conference Meals, 6 Days	18.0000	100.00	1,800.00
100.1201.7000.100	Hurricane Conference Registration	2.0000	400.00	800.00
100.1201.7000.100	MACo Conventions, M.H., Z.P., V.A.	3.0000	475.00	1,425.00
100.1201.7000.100	N.F.M.T. Conference (Charlotte, N.C.) M.H. Z.P. V.A.	3.0000	200.00	600.00
100.1201.7000.100	N.F.M.T. Conference Airfare & Transfers , RT Salisbury	3.0000	550.00	1,650.00
100.1201.7000.100	N.F.M.T. Conference Hotel, 4 Nights	3.0000	1,400.00	4,200.00
100.1201.7000.100	N.F.M.T. Meals, 5 Days	3.0000	1,200.00	3,600.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals		Transactions 10		$22,875.00
Account **9010.010 - Capital Equipment New Vehicles**				
100.1201.9010.010	Enclosed Grounds Equipment Trailer	2.0000	12,500.00	25,000.00
100.1201.9010.010	Extended Cab 4x4 Pick-up truck with 8' snow plow for Grounds	1.0000	70,000.00	70,000.00
Account **9010.010 - Capital Equipment New Vehicles** Totals		Transactions 2		$95,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1201 - Maintenance**				
Account **9010.070 - Capital Equipment Heavy Equipment**				
100.1201.9010.070	New Stand-up style mower with 60 inch cut	1.0000	12,500.00	12,500.00
100.1201.9010.070	Replacement Zero Turn Mower with 60 inch cut	3.0000	15,000.00	45,000.00
100.1201.9010.070	Trenching bucket attachment for Mini Excavator	1.0000	1,150.00	1,150.00
	Account **9010.070 - Capital Equipment Heavy Equipment** Totals	Transactions	3	$58,650.00
	Department **1201 - Maintenance** Totals	Transactions	69	$428,617.00
	Fund **100 - General Fund** Totals	Transactions	69	$428,617.00
	EXPENSES Totals	Transactions	69	$428,617.00
	Grand Totals	Transactions	69	$428,617.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Public Works - Maintenance Divison	Department Number:	1201
Fund: 100	General Fund	Function:	Public Works

MISSION STATEMENT:

It is the mission of the Worcester County Department of Public Works Maintenance Division to responsibly maintain and protect county-owned facilities and assets through efficient, accountable, and sustainable maintenance practices that serve the public interest and support essential county services while aligning with the goals of the County's Commissioners, Administration and the Department of Public Works.

PROGRAM SERVICES: (STATISTICS)

- The Maintenance Division manages the day-to-day building and grounds maintenance of 147+/- County-owned or leased properties consisting of; Animal Control, Courthouse, 4-Senior Centers, Board of Elections, Library Annex/Extension Office, Firing Range, Fire Training Center, Government Center, 5-Health Departments, Isle of Wight, 5-Library Branches, Mosquito Control, 5-Public Works Divisions, Recreation Center, 4-Parks Concession Stands, 7-911 Radio Towers, State's Attorney, CBI-CET, Solid Waste, Recycling Center, 3-Transfer Stations, Tourism & Economic Development, Welcome Center and 73-Water & Waste Water facilities.
- The Maintenance Division is also involved in special events and projects such as; Construction and Renovations of County Facilities, Ribbon-Cutting Ceremonies, Economic Development Events, Storm Shelter Setup, Snow and Ice Removal, Training and Meeting Rooms and other issues not considered as day-to-day maintenance.
- The Maintenance Division staff receive and complete approximately 6,800 Work Order Requests annually plus respond to other special requests and various project involvement that is not recorded in the Work Order Tracking System.
- The Maintenance Division's administrative staff coordinate all building & grounds maintenance, building inspections, field repairs, upgrades, special projects plus procure, reconcile invoices and process accounts payables for all building maintenance expenditures for the listed properties.

Statistical Data:

Description of Statistcal Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Reactive Maintenance Work Orders	4,905	4,662	4,750	5,000
Preventive Maintenance Work Orders	1,638	1,545	1,600	1,600
Custodial Product Delivery Requests	303	544	550	550

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Budget Adopted FY2026	Budget Request FY2027	% Change
Personnel Services	$ 1,366,795	$ 2,038,533	$ 2,540,231	$ 2,765,725	9%
Supplies & Materials	71,187	92,814	104,139	102,821	-1%
Maintenance & Services	104,279	72,648	137,051	136,921	0%
Other Charges	7,653	12,473	20,036	35,225	76%
Capital Outlay	49,818	150,177	218,950	153,650	-30%
Total	$ 1,599,732	$ 2,366,645	$ 3,020,407	$ 3,194,342	6%

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Public Works - Maintenance Divison	Department Number:	1201
Fund: 100	General Fund	Function:	Public Works

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Budget Adopted FY2026	Budget Request FY2027	% Change
Maintenance Superintendent	1.0	1.0	1.0	1.0	0%
Maintenance Supervisor	1.0	1.0	1.0	1.0	0%
Project Manager	1.0	1.0	1.0	1.0	0%
Office Assistant V	1.0	1.0	1.0	1.0	0%
Bldg. Maintenance Mechanic V	1.0	1.0	1.0	1.0	0%
Bldg. Maintenance Mechanic IV	0.0	0.0	0.0	0.0	0%
Master HVACR Mechanic	1.0	1.0	1.0	2.0	100%
Bldg. Maintenance Mechanic IV	1.0	1.0	1.0	0.0	-100%
Bldg. Maintenance Mechanic III	1.0	0.0	0.0	0.0	0%
Electrician-Master	0.0	0.0	1.0	1.0	0%
Plumber-Master	1.0	1.0	1.0	1.0	0%
Bldg. Maintenance Mechanic II	0.0	1.0	1.0	1.0	0%
Bldg. Maintenance Mechanic I	1.0	1.0	1.0	1.0	0%
Painter	1.0	1.0	1.0	1.0	0%
Carpenter II	2.0	2.0	3.0	3.0	0%
Maintenance Worker III	1.0	1.0	1.0	1.0	0%
Carpenter I	0.0	0.0	0.0	0.0	0%
Grounds Crew Leader	1.0	1.0	1.0	1.0	0%
Grounds Utility Mechanic	1.0	1.0	1.0	2.0	100%
Grounds Worker III	0.0	0.0	0.0	0.0	0%
Grounds Worker II	3.0	3.0	4.0	6.0	50%
Maintenance Worker II (transfer)	0.0	0.0	2.0	0.0	-100%
Maintenance Worker I (transfer)	0.0	0.0	1.0	0.0	-100%
Chief Custodian	1.0	1.0	1.0	1.0	0%
Custodial Worker II	2.0	2.0	2.0	2.0	0%
Total	22.0	22.0	28.0	28.0	0%

Summary of Significant Budget Increase/Decrease Request

Description of Increase/Decrease	$ Increase	% Inc/(Dec)
An increase is requested to accommodate personnel attendance and participation at training conferences & personnel requests.	$ 173,935	6%

Contact Information

Name:	Michael Hutchinson	Address 1:	6113 Timmons Road
Title:	Maintenance Superintendent	Address 2:	
Email:	mhutchinson@co.worcester.md.us	City/State:	Snow Hill, MD
Telephone:	410-632-3766	Zip Code:	21863

WORCESTER COUNTY
PERSONAL COMPUTER FORM

FY2027

Department/Agency Name: Department of Public Works - Maintenance Division

Department No. 100.1201

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
	Mini Computer	MinisForum Mini Desktop		$600	$0
	Laptop** ** with docking station	Dell Latitude w/docking **		$2,300	$0
	Laptop only	Laptop w/o docking stn		$2,000	$0
	Desktop w/dual video card ***does not include monitor	Dell Optiplex ***		$1,000	$0
	Docking Station	Dell Dock Station Replicator		$300	$0
	24" Monitor	Single Monitor		$150	$0
	32" Monitor	Single Monitor		$200	$0
	Laptop Tote	Laptop Canvas Tote		$20	$0
	IPAD	IPAD PRO		$1,600	$0
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
	Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
1	Microsoft Surface	Surface PRO		$1,700	$1,700
		TOTAL TO KEY TO ACCOUNT 6110.090			**$1,700**

PC To Be Replaced: (Give brief description of reason for replacement and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):
New surface tablet with WiFi is requested for the new grounds crew leader.	

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

WORCESTER COUNTY
CAPITAL EQUIPMENT REQUEST
FY 2027

Department/Agency : Department of Public Works - Maintenance Division

Department No. 100.1201

Priority Number	Account Number	Item	Estimated Cost	New or Replacement	Justification or Explanation
1	9010.010	Heavy Duty Enclosed Equipment Trailer with rear ramp, side door and dual axles	$ 25,000	Replacement	2 new trailers will replace the open, worn out trailers obtained from WWW as part of the groundskeeping acquisition. Enclosed trailers will protect the equipment from the weather and provide additional security.
2	9010.070	60 inch cut Zero Turn Mowers for Grounds Maintenance	$ 45,000	Replacement	3 new mowers will replace the worn equipment obtained from WWW as part of the groundskeeping acquisition. New mowers will increase the reliability of equipment and ability to maintain the schedule.
3	9010.070	60 inch cut, Stand-up style mower for mowing inclines	$ 12,500	New	This mower is to cut the steep slopes around the WWW ponds, lagoons and various storm water ponds. This mower can be easily dismounted in an unsafe condition.
4	9010.070	Trenching Bucket for Mini Excavator	$ 1,150	New	This is a smaller, narrow 6 inch bucket to use when installing electric, plumbing in ground causing less disturbance.
5					

TOTAL REQUEST	$ 83,650	

NUMBER EACH ITEM IN THE ORDER OF THEIR IMPORTANCE TO THE OPERATION OF YOUR DEPARTMENT.
(NUMBER 1 IS THE HIGHEST PRIORITY).

Worcester County

Vehicle Request Form
FY 2027

Department/Agency Name: DPW - Maintenance Division

Department No. 100.1201

#	New key (N) or Replacement key (R)	VEHICLE TO BE REPLACED: Serial Number	Model Year	Make of Vehicle	Model of Vehicle	Actual Odometer Reading Jan. 2026	Estimated Odometer Reading 6/30/2026	Estimated Annual Maintenance & Repair	VEHICLE REQUEST: Vehicle Replacement	Vehicle Replacement Size	Estimated Vehicle Purchase Price *	What is the proposed use and does this vehicle require a radio, laptop or tablet dock?
1.	R	Extended Cab Pick-up T	2004	Ford	E150 Van	153,103			Extended cab pick-up, electronics pkg, 4x4 with snow plow	3/4 ton	$70,000	This is a replacement for old vehicles obtained from WWW. This will be assigned to our Grounds Crew for landscaping and grounds work. A mobile radio will be needed.
2.												
3.												
4.												
5.												
6.												
7.												
8.												
9.												
Total this page								**$0**			**$70,000**	

Notes:

*** Please key total request from this page to account 9010.010, Capital Equipment New Vehicles**

VEHICLE RATING INSPECTION

Rating	Miles	Age	Est. Repairs	Body
5	Under 75,000	5 years or newer	$200 or less	Excellent
4	75,001 - 100,000	6-9 years	$500 or less	Minor Scratches
3	100,001-125,000	10-12 years	$1000 or less	Small Dents / Scratches
2	125,001 - 150,000	13-15 years	$1500 or less	Larger Dents / Peeling paint
1	150,001 or over 153,223	16+, Replace	$2000 or less	Major body damage / Peeling paint / Rust

Inspection Date
2/3/2026

Department
MAINTENANCE

Mileage
153,223

Vehicle Information:

Year: 2005
Make: FORD
Model: E-250 WORK VAN

Serial: 1FTNE24W95HA80246
KBB Value: $2,000
Overall Rating: 4 out of 20

Repairs Needed: BODY HAS MAJOR DENTS/DINGS, SCRATCHES. DRIVER DOOR DOES NOT OPEN. ABS LIGHT ON IN DASH. COOLANT TANK NEEDS REPLACED. WINDSHIELD WIPER ARMS NEED REPLACED. FRAME AND COMPONENTS SHOWING LOTS OF RUST.

	Worcester County	Completed By:	Michael Hutchinson			Date: 1/7/2026	
Ct.	Subsidiary	Vehicle Identification #	Make	Year	Model	Mileage	Driver
1	Maintenance	1GBHC24U14E235765	Chevrolet	2003	C1500 Utility Truck	151,155	Mumford
2	Maintenance	1FTNE24W95HA80246	Ford	2004	E150 Econoline Van	153,103	Wallace
3	Maintenance	1FTBF2A68FEC56145	Ford	2015	F250 Utility Truck	118,630	Duff
4	Maintenance	1FTBF2A6XFEC56146	Ford	2015	F250 Utility Truck	107,650	LeCates
5	Maintenance	1FTYE9ZG3GKA75251	Ford	2016	Transit Van	62,585	Drukarov
6	Maintenance	1FTBF2B64GEB79192	Ford	2016	F250 4x4 Pickup Truck	85,826	Kline
7	Maintenance	1FD0W4GY8GEC25163	Ford	2016	F450 Dump Truck	104,345	Brandow
8	Maintenance	1GCNKNEC0GZ185026	Chevrolet	2016	C1500 Pickup Truck	108,349	Foxwell
9	Maintenance	1GB2CUEG2JZ253867	Chevrolet	2018	C2500 Utility Truck	97,085	Smith
10	Maintenance	1GB2CUEG9Z251498	Chevrolet	2018	C2500 Utility Truck	63,268	King
11	Maintenance	1GB2CUEGXJZ252224	Chevrolet	2018	C2500 Utility Truck	84,243	Smullen
12	Maintenance	1C6RR7FT5KS597555	Dodge	2019	1500 Pickup truck	82,784	Parker
13	Maintenance	1GCHSBEA3K1212317	Chevrolet	2019	Colorado	119,832	Arillo
14	Maintenance	3C6MR5AJ9LG100620	Dodge	2020	2500 Pickup truck	48,305	Bradford
15	Maintenance	1FD7X2B64MEC82932	Ford	2021	F250 Utility Truck	42,332	Davis
16	Maintenance	1FD7X2A62NEF31845	Ford	2022	F250 Utility Truck	27,084	Evans
17	Maintenance	1FD7X2A62NEF31846	Ford	2022	F250 Utility Truck	17,689	Brewington
18	Maintenance	1FD7X2A62NEF31847	Ford	2022	F250 Utility Truck	23,950	Waidner
19	Maintenance	1GC5YLE79RF391441	Chevrolet	2024	2500 Pickup truck	13,053	Hutchinson
20	Maintenance	1FTBR1Y87RKA19693	Ford	2024	Transit Van	3,940	Brittingham
					Average Mileage *	75,760	
					Usable Vehicles *	20	
	*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.						

MAINTENANCE DIVISION

FY2027 EQUIPMENT & TOOLING

ITEM	G/L ACCT. NO.	DESCRIPTION	PURPOSE/JUSTIFICATION	QTY.	PRICE	EXT.
1	6110.200	Baseline Budget for Lawn Equip.	Baseline Budget for Lawn equipment maintenance	1	4,750.00	4,750.00
2	6110.200	Backpack Leaf Blower	Replacement of worn out equipment	3	599.00	1,797.00
3	6110.200	Hedge Trimmer	Double sided Hedge Trimmer for landscape maintenance	1	399.00	399.00
4	6110.200	Gas Powered Pole Saw	Replacement pole saw for worn out equipment	1	498.00	498.00
5	6110.200	Push Mowers	Additional push mowers as replacements for worn out equipment	4	519.00	2,076.00
6						0.00
7						0.00
					SUB	9,520.00
8	6110.420	Baseline Budget	Baseline Budget for Tooling and Supplies	1	7,500.00	7,500.00
9	6110.420	Shop Air Compressor	Replacement of our 49 year old compressor before failure	1	2,500.00	2,500.00
10	6110.420	Replacement Step Ladders	Replacement of various sized aged and worn step ladders, type IAA	2	2,075.00	4,150.00
11						0.00
					SUB	14,150.00
					TOTAL	23,670.00

FY2027 Budget - Maintenance Contracts

Department Name: Public Works - Maintenance Division

Department Number: 1201

	Vendor Contract	Terms	What is covered	Cost	extension options (if applicable)
1	RS Means	1 year	Estimating program for construction, renovation and small projects	$9,445.00	This is an annual service contract but have inquired on multi-year
2	Dude Solutions	1 year	Work order and inventory programs	$22,852.00	This is the second year of a 3 year discounted agreement
3					
4					
5					
6					
7					
8					

Note: include software and hardware contracts

Revenue — 1302 Mosquito Control Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1302 - Mosquito Control**								
CHG SVC - Charges for Services									
5115	Mosquito Control Charges	45,000.00	45,000.00	45,000.00	0.00	0%	38,955.66	52,992.02	
Account Classification Total: Charges for Services		$45,000.00	$45,000.00	$45,000.00	$0.00	0%	$38,955.66	$52,992.02	
Department Total: 1302 - Mosquito Control		**$45,000.00**	**$45,000.00**	**$45,000.00**	**$0.00**	**0%**	**$38,955.66**	**$52,992.02**	

Expenditures — 1302 Mosquito Control Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1302 - Mosquito Control**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	76,536.91	80,714.00	77,841.00	2,873.00	4%	35,049.16	70,964.91	Includes longevity bonus,holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	0.00	0.00	0.00	N/A	263.63	465.53	
6010.020	Benefits Contingency	0.00	24.00	31.00	(7.00)	-23%	0.00	10.76	
6010.025	Benefits Deferred Comp Match	0.00	0.00	1,000.00	(1,000.00)	-100%	0.00	0.00	
6010.030	Benefits Hospitalization Insurance	9,518.08	9,519.00	8,154.00	1,365.00	17%	3,896.98	7,597.89	16.8% Health Insur Increase
6010.050	Benefits Retirement	10,084.36	10,639.00	10,337.00	302.00	3%	0.00	8,099.51	
6010.060	Benefits Social Security Taxes	5,855.08	6,175.00	5,957.00	218.00	4%	2,688.66	5,456.72	
6010.070	Benefits Unemployment Insurance	0.00	31.00	31.00	0.00	0%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	1,208.00	1,650.00	(442.00)	-27%	1,171.00	1,326.00	
6010.120	Benefits Long Term Disability	189.80	201.00	118.00	83.00	70%	0.00	152.22	
6010.130	Benefits Life Insurance	159.38	169.00	133.00	36.00	27%	0.00	144.05	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	212.00	144.00	68.00	47%	111.10	194.49	
6010.150	Benefits Retirement Administration Fee	0.00	144.00	151.00	(7.00)	-5%	0.00	128.40	
6010.900	Benefits OPEB contribution	0.00	3,221.00	3,395.00	(174.00)	-5%	0.00	3,621.00	
Account Classification Total: Personnel Services		$102,343.61	$112,257.00	$108,942.00	$3,315.00	3%	$43,180.53	$98,161.48	
SUPP & MAT - Supplies & Materials									
6100.080	Administrative Expense Copier Supplies	100.00	100.00	100.00	0.00	0%	0.00	0.00	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	0.00	0.00	100.00	(100.00)	-100%	0.00	0.00	
6100.190	Administrative Expense Office Supplies	300.00	300.00	300.00	0.00	0%	52.31	250.82	
6110.090	Supplies & Equipment Computers & Printers	600.00	600.00	0.00	600.00	N/A	0.00	0.00	
6110.245	Supplies & Equipment Mobile Phones	525.00	525.00	525.00	0.00	0%	213.98	512.04	
6110.340	Supplies & Equipment Safety Program Equipment	750.00	750.00	1,000.00	(250.00)	-25%	0.00	576.74	
6110.420	Supplies & Equipment Tools & Supplies	500.00	500.00	500.00	0.00	0%	0.00	0.00	
6130.010	Equipment Maintenance Copier Lease	480.00	480.00	480.00	0.00	0%	110.45	305.54	
6150.050	Uniforms & Personal Equipment Uniforms	500.00	500.00	500.00	0.00	0%	399.76	500.00	
Account Classification Total: Supplies & Materials		$3,755.00	$3,755.00	$3,505.00	$250.00	7%	$776.50	$2,145.14	
MAINT & SVCS - Maintenance & Services									
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	12,500.00	12,500.00	12,500.00	0.00	0%	4,635.36	7,907.87	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	4,500.00	4,500.00	4,500.00	0.00	0%	992.97	2,418.17	
6540.045	Vehicle Operating Expenses Vehicle Repairs Outside	2,500.00	2,500.00	2,000.00	500.00	25%	0.00	3,174.21	
6540.060	Vehicle Operating Expenses Vehicle Equipment	1,440.00	1,440.00	1,440.00	0.00	0%	187.08	0.00	
6550.050	Building Site Expenses Custodial Supplies	500.00	500.00	300.00	200.00	67%	386.30	237.09	

Expenditures		1302 Mosquito Control Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
	6550.060	Building Site Expenses Electricity	2,500.00	2,500.00	3,500.00	(1,000.00)	-29%	483.87	1,189.15	Reduced to closer match historical expenditures.
	6550.080	Building Site Expenses Fire Alarm Testing	325.00	325.00	325.00	0.00	0%	0.00	0.00	
	6550.081	Building Site Expenses Fire Extinguishers	150.00	150.00	150.00	0.00	0%	0.00	10.50	
	6550.090	Building Site Expenses General Maintenance Repairs	3,500.00	3,500.00	5,500.00	(2,000.00)	-36%	385.77	2,825.96	Reduced to closer match historical expenditures.
	6550.220	Building Site Expenses Security Alarm Monitoring	1,020.00	1,020.00	1,020.00	0.00	0%	510.00	1,020.00	
	6550.280	Building Site Expenses Tipping Fees	100.00	100.00	100.00	0.00	0%	0.00	0.00	
Account Classification Total: Maintenance & Services			$29,035.00	$29,035.00	$31,335.00	($2,300.00)	-7%	$7,581.35	$18,782.95	
OTHR CHGS - Other Charges										
	7000.040	Travel, Training & Expense Continuing Education/Certificati	500.00	500.00	500.00	0.00	0%	0.00	75.00	
	7120.030	Other Non-Matching Expenses Appropriation for Mosquito Cont.	151,040.00	151,040.00	151,040.00	0.00	0%	0.00	87,045.33	
Account Classification Total: Other Charges			$151,540.00	$151,540.00	$151,540.00	$0.00	0%	$0.00	$87,120.33	
Department Total: 1302 - Mosquito Control			**$286,673.61**	**$296,587.00**	**$295,322.00**	**$1,265.00**	**0%**	**$51,538.38**	**$206,209.90**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1302 - Mosquito Control**				
Account **6100.080 - Administrative Expense Copier Supplies**				
100.1302.6100.080	Copier & Toner Supplies.	1.0000	100.00	100.00
Account **6100.080 - Administrative Expense Copier Supplies** Totals		Transactions 1		$100.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1302.6100.190	Various office supplies to support the program.	1.0000	300.00	300.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions 1		$300.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1302.6110.090	A replacement desktop computer recommended by I.T.	1.0000	600.00	600.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions 1		$600.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1302.6110.245	Mosquito Control Foreman cellular telephone.	12.0000	43.75	525.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions 1		$525.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
100.1302.6110.340	Various safety equipment and supplies required by program.	1.0000	750.00	750.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions 1		$750.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
100.1302.6110.420	Tools and supplies to effectively maintain program equipment.	1.0000	500.00	500.00
Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals		Transactions 1		$500.00
Account **6130.010 - Equipment Maintenance Copier Lease**				
100.1302.6130.010	Lease of copier/fax/printer combination unit.	12.0000	40.00	480.00
Account **6130.010 - Equipment Maintenance Copier Lease** Totals		Transactions 1		$480.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
100.1302.6150.050	Employee uniform and shoe allowance.	1.0000	500.00	500.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals		Transactions 1		$500.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1302.6540.020	Fuel charges for all vehicles and spray units.	1.0000	12,500.00	12,500.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals		Transactions 1		$12,500.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1302.6540.030	Maintenance and repair charges for county vehicles.	1.0000	4,500.00	4,500.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals		Transactions 1		$4,500.00
Account **6540.045 - Vehicle Operating Expenses Vehicle Repairs Outside**				
100.1302.6540.045	Repair account for external repair services/vehicle body damage.	1.0000	2,500.00	2,500.00
Account **6540.045 - Vehicle Operating Expenses Vehicle Repairs Outside** Totals		Transactions 1		$2,500.00
Account **6540.060 - Vehicle Operating Expenses Vehicle Equipment**				
100.1302.6540.060	Spray Vehicle Tracking System, 6 vehicles	6.0000	240.00	1,440.00
Account **6540.060 - Vehicle Operating Expenses Vehicle Equipment** Totals		Transactions 1		$1,440.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1302 - Mosquito Control**				
Account **6550.050 - Building Site Expenses Custodial Supplies**				
100.1302.6550.050	Building custodial supplies.	1.0000	500.00	500.00
Account **6550.050 - Building Site Expenses Custodial Supplies** Totals		Transactions 1		$500.00
Account **6550.060 - Building Site Expenses Electricity**				
100.1302.6550.060	Building electricity.	1.0000	2,500.00	2,500.00
Account **6550.060 - Building Site Expenses Electricity** Totals		Transactions 1		$2,500.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing**				
100.1302.6550.080	Annual fire alarm system testing for the building.	1.0000	325.00	325.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing** Totals		Transactions 1		$325.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1302.6550.081	Annual fire extinguisher testing and recertification.	1.0000	150.00	150.00
Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals		Transactions 1		$150.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1302.6550.090	General building repairs and unforeseen issues.	1.0000	3,500.00	3,500.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals		Transactions 1		$3,500.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring**				
100.1302.6550.220	Monitoring service for Burglar and Fire Alarm Systems.	12.0000	85.00	1,020.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring** Totals		Transactions 1		$1,020.00
Account **6550.280 - Building Site Expenses Tipping Fees**				
100.1302.6550.280	Landfill charges for trash removal.	1.0000	100.00	100.00
Account **6550.280 - Building Site Expenses Tipping Fees** Totals		Transactions 1		$100.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati**				
100.1302.7000.040	General Pest Control 7A Certification Testing.	1.0000	150.00	150.00
100.1302.7000.040	Required CEU's for Public Health Licenses.	1.0000	200.00	200.00
100.1302.7000.040	Rodent Control 7D Certification Testing.	1.0000	150.00	150.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati** Totals		Transactions 3		$500.00
Account **7120.030 - Other Non-Matching Expenses Appropriation for Mosquito Cont.**				
100.1302.7120.030	State Fees and annual agreement payment.	1.0000	151,040.00	151,040.00
Account **7120.030 - Other Non-Matching Expenses Appropriation for Mosquito Cont.** Totals		Transactions 1		$151,040.00
Department **1302 - Mosquito Control** Totals		Transactions 23		$184,330.00
Fund **100 - General Fund** Totals		Transactions 23		$184,330.00
EXPENSES Totals		Transactions 23		$184,330.00
Grand Totals		Transactions 23		$184,330.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Public Works - Mosquito Control	Department Number:	1302
Fund: 100	General Fund	Function:	Public Works

Mission Statement:

Mosquito Control's mission is to work jointly with the State of Maryland-Department of Agriculture to effectively monitor and abate mosquitos in an effective manner to protect the County's residents and animals from exposure to disease that is transmitted by the insects.

PROGRAM SERVICES: (STATISTICS)

- Worcester County assists the State of Maryland with Larvicide efforts that are employed from early spring through late fall to reduce and potentially eliminate the mosquito larvae that breed in drainage ditches and areas where there is standing water.
- Joint operations between the State of Maryland & Worcester County provide spring through fall surveillance and abatement of mosquitoes for approximately 500 individual participants in rural residential locations throughout Worcester County. 27 Businesses, Worcester County Parks and 100% Payors are incorporated into the overall distribution of treatment. The Worcester County Mosquito Control program utilizes 6 vehicles/trucks with bed-mounted ULV sprayers driven by temporary State employees who are supervised by a County Mosquito Foreman. Vehicle #6 is for larvicide surveillance and treatment.
- Street Spraying/Adulticide efforts are facilitated by the State of Maryland to abate air-borne mosquitos that collect in Towns and Home Owner's Associations. The County and State also respond to special event requests and employ the County's Mosquito Control Foreman, the temporary staff and the vehicles equipped with ULV sprayers to complete the requests.
- The State of Maryland & Worcester County provide joint oversight of financial reporting, collection of revenue, laboratory testing and daily operations to provide an effective mosquito mitigation program.

Statistical Data:

Description of Statistal Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Homeowner Associations	23	24	24	24
Individual Homeowner Participants	465	461	465	465
Business Participants	27	26	26	26

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$67,665	$98,161	$108,942	$112,257	3%
Supplies & Materials	2,648	2,145	3,505	3,755	7%
Maintenance & Services	21,169	18,783	31,335	29,035	-7%
Other Charges	91,333	87,120	151,540	151,540	0%
Capital Outlay	30,371	0	0	0	0%
Total	$ 213,186	$ 206,209	$ 295,322	$ 296,587	0%

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Public Works - Mosquito Control	Department Number:	1302
Fund: 100	General Fund	Function:	Public Works

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Mosquito Control Foreman	1.0	1.0	1.0	1.0	0%
Total	1.0	1.0	1.0	1.0	0%

Summary of Significant Budget Increase/Decreases

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
Budget is relatively flat, due to assessing the department's historical expenses and appropriately adjusting accounts.	$ 1,265	0%

Contact Information

Name:	Michael Hutchinson	Address 1:	6149 Timmons Road
Title:	Maintenance Division Superintendent	Address 2:	6113 Timmons Road
Email:	mhutchinson@co.worcester.md.us	City/State:	Snow Hill, MD
Telephone:	410.632.3766	Zip Code:	21863

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Department of Public Works - Mosquito Division

Department No. 100.1302

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
R	Mini Computer	MinisForum Mini Desktop	1	$600	$600
	Laptop**	Dell Latitude w/docking **		$2,300	$0
	** with docking station				
	Laptop only	Laptop w/o docking stn		$2,000	$0
	Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
	***does not include monitor				
	Docking Station	Dell Dock Station Replicator		$300	$0
	24" Monitor	Single Monitor		$150	$0
	32" Monitor	Single Monitor		$200	$0
	Laptop Tote	Laptop Canvas Tote		$20	$0
	IPAD	IPAD PRO		$1,600	$0
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
	Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
	Microsoft Surface	Surface PRO		$1,700	$0
		TOTAL TO KEY TO ACCOUNT 6110.090			**$600**

Contact Susan McMichen with questions regarding personal computer requests at extension 1508 or email smcmichen@co.worcester.md.us

PC To Be Replaced: (Give brief description of reason for replacement and computer # to be

	Computer # (i.e. WCIT0001):
The budget increase is accounting for inflationary trends and charges.	
As I.T. recommended, this is a replacement for the foreman's desktop computer	WCMC9003

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

Worcester County	Completed By:	Michael Hutchinson		Date:	1/8/2026	
Subsidiary	Vehicle Identification #	Make	Year	Model	Mileage	Driver
Mosquito Control - #1	1GCHSBEA6J1182793	Chevrolet	2018	Colorado	59,616	STATE DRIVER TBD
Mosquito Control - #2	1GCHSBEAXJ1183400	Chevrolet	2018	Colorado	54,246	STATE DRIVER TBD
Mosquito Control - #3	1GCHSBEA7K1212272	Chevrolet	2019	Colorado	43,733	STATE DRIVER TBD
Mosquito Control - #4	1GCHSBEA7J1179921	Chevrolet	2018	Colorado	54,860	STATE DRIVER TBD
Mosquito Control - #5	1GCHSBEA3K1212611	Chevrolet	2019	Colorado	48,942	STATE DRIVER TBD
Mosquito Control - #6	3C6JR6DG2PG647694	Dodge	2023	Ram 1500 Pickup	19,282	STATE DRIVER TBD
Mosquito Control - #7	1FTFX1E59NFB73911	Ford	2022	F150 Pickup Truck	34,372	LAWRENCE
				Average Mileage *	45,007	
				Usable Vehicles *	7	

Revenues — 1205 Homeowner Convenience Centers Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1205 - Homeowner Convenience C**								
LIC/PRMT - Licenses and Permits									
4980	Landfill Permits-Household	320,000.00	320,000.00	320,000.00	0.00	0%	161,100.00	315,900.00	
4982	PAYT Tags - Household	7,500.00	7,500.00	7,500.00	0.00	0%	3,685.00	6,900.00	
Account Classification Total: Licenses and Permits		$327,500.00	$327,500.00	$327,500.00	$0.00	0%	$164,785.00	$322,800.00	
MISC - Miscellaneous									
4800	Other Miscellaneous Revenue	0.00	0.00	0.00	0.00	N/A	100.00	0.00	
Account Classification Total: MISC - Miscellaneous		$0.00	$0.00	$0.00	$0.00	0%	$100.00	$0.00	
Department Total: 1205 - Homeowner Convenience		**$327,500.00**	**$327,500.00**	**$327,500.00**	**$0.00**	**0%**	**$164,885.00**	**$322,800.00**	

Expenditures — 1205 Homeowner Convenience Centers Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1205 - Homeowner Convenience C**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	417,363.60	440,031.00	415,042.00	24,989.00	6%	156,221.82	290,706.26	Includes longevity, holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	5,000.00	5,000.00	0.00	0%	1,576.18	3,736.88	
6010.020	Benefits Contingency	0.00	136.00	167.00	(31.00)	-19%	0.00	63.24	
6010.025	Benefits Deferred Comp Match	0.00	1,403.00	1,000.00	403.00	40%	0.00	849.21	
6010.030	Benefits Hospitalization Insurance	74,122.62	74,122.00	78,247.00	(4,125.00)	-5%	23,880.05	44,678.61	16.8% Health Insur Increase
6010.050	Benefits Retirement	55,239.86	58,249.00	55,117.00	3,132.00	6%	0.00	25,174.58	
6010.060	Benefits Social Security Taxes	31,928.47	33,662.00	32,135.00	1,527.00	5%	11,529.82	21,660.87	
6010.070	Benefits Unemployment Insurance	0.00	170.00	167.00	3.00	2%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	6,587.00	8,798.00	(2,211.00)	-25%	6,245.00	7,221.00	
6010.120	Benefits Long Term Disability	1,039.74	1,097.00	627.00	470.00	75%	0.00	623.59	
6010.130	Benefits Life Insurance	873.60	922.00	711.00	211.00	30%	0.00	590.12	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	1,153.00	769.00	384.00	50%	591.06	988.57	
6010.150	Benefits Retirement Administration Fee	0.00	786.00	803.00	(17.00)	-2%	0.00	700.56	
6010.900	Benefits OPEB contribution	0.00	30,923.00	30,552.00	371.00	1%	0.00	32,589.00	
Account Classification Total: Personnel Services		$580,567.89	$654,241.00	$629,135.00	$25,106.00	4%	$200,043.93	$429,582.49	
SUPP & MAT - Supplies & Materials									
6100.010	Administrative Expense Administrative Expenses	7,700.00	7,700.00	7,700.00	0.00	0%	5,918.65	6,666.11	
6150.050	Uniforms & Personal Equipment Uniforms	4,500.00	4,500.00	4,500.00	0.00	0%	1,955.21	4,755.18	
Account Classification Total: Supplies & Materials		$12,200.00	$12,200.00	$12,200.00	$0.00	0%	$7,873.86	$11,421.29	
MAINT & SVCS - Maintenance & Services									
6550.020	Building Site Expenses Buildings & Grounds Maintenance	8,000.00	8,000.00	8,000.00	0.00	0%	1,385.35	1,400.31	
6550.060	Building Site Expenses Electricity	4,000.00	4,000.00	4,000.00	0.00	0%	1,349.73	21,374.78	
6550.081	Building Site Expenses Fire Extinguishers	0.00	0.00	0.00	0.00	N/A	0.00	14.00	
6550.200	Building Site Expenses Portalets	3,996.00	3,996.00	3,996.00	0.00	0%	1,520.00	3,637.88	
6550.270	Building Site Expenses Telephone	996.00	996.00	996.00	0.00	0%	386.27	927.98	
6550.280	Building Site Expenses Tipping Fees	250,000.00	250,000.00	250,000.00	0.00	0%	93,789.60	196,405.60	
Account Classification Total: Maintenance & Services		$266,992.00	$266,992.00	$266,992.00	$0.00	0%	$98,430.95	$223,760.55	
OTHR CHGS - Other Charges									
7000.060	Travel, Training & Expense Educational Training	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	1,000.00	
Account Classification Total: Other Charges		$1,000.00	$1,000.00	$1,000.00	$0.00	0%	$0.00	$1,000.00	
CAP EQ - Capital Equipment									
9010.060	Capital Equipment Other	55,000.00	55,000.00	68,000.00	(13,000.00)	-19%	0.00	0.00	Reduction due to cost of equipment requested.
Account Classification Total: Capital Equipment		$55,000.00	$55,000.00	$68,000.00	($13,000.00)	-19%	$0.00	$0.00	
Department Total: 1205 - Homeowner Convenience		**$915,759.89**	**$989,433.00**	**$977,327.00**	**$12,106.00**	**1%**	**$306,348.74**	**$665,764.33**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1205 - Homeowner Convenience Centers**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
100.1205.6100.010	Decals	1.0000	1,700.00	1,700.00
100.1205.6100.010	Mail Permit Applications	1.0000	6,000.00	6,000.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions 2		$7,700.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
100.1205.6150.050	Uniforms	9.0000	500.00	4,500.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals		Transactions 1		$4,500.00
Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance**				
100.1205.6550.020	MD & DE Railroad Lease	1.0000	700.00	700.00
100.1205.6550.020	Surface Repairs, Materials, Maintenance	1.0000	7,300.00	7,300.00
Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals		Transactions 2		$8,000.00
Account **6550.060 - Building Site Expenses Electricity**				
100.1205.6550.060	Electric	1.0000	4,000.00	4,000.00
Account **6550.060 - Building Site Expenses Electricity** Totals		Transactions 1		$4,000.00
Account **6550.200 - Building Site Expenses Portalets**				
100.1205.6550.200	Pocomoke, Snow Hill, Newark, Berlin/ $76 mth ea	12.0000	333.00	3,996.00
Account **6550.200 - Building Site Expenses Portalets** Totals		Transactions 1		$3,996.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1205.6550.270	Telephone	12.0000	83.00	996.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$996.00
Account **6550.280 - Building Site Expenses Tipping Fees**				
100.1205.6550.280	Tipping Fees	1.0000	250,000.00	250,000.00
Account **6550.280 - Building Site Expenses Tipping Fees** Totals		Transactions 1		$250,000.00
Account **7000.060 - Travel, Training & Expense Educational Training**				
100.1205.7000.060	Safety Training	1.0000	1,000.00	1,000.00
Account **7000.060 - Travel, Training & Expense Educational Training** Totals		Transactions 1		$1,000.00
Account **9010.060 - Capital Equipment Other**				
100.1205.9010.060	2 - 20 yd Bins, 2 - 40 yd Bins	4.0000	13,750.00	55,000.00
Account **9010.060 - Capital Equipment Other** Totals		Transactions 1		$55,000.00
Department **1205 - Homeowner Convenience Centers** Totals		Transactions 11		$335,192.00
Fund **100 - General Fund** Totals		Transactions 11		$335,192.00
EXPENSES Totals		Transactions 11		$335,192.00
Grand Totals		Transactions 11		$335,192.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Worcester County Homeowner Convenience Centers	Department Number:	1205
Fund:	General Fund	Function:	Public Works

MISSION STATEMENT:

To receive, process and dispose of recyclines within the County as required by State law.

PROGRAM SERVICES: (STATISTICS)

- Operates four manned homeowner convenience centers in Newark, Snow Hill, Pocomoke, and Berlin for residents to dispose of household waste.
- FY2020 became a Public Works Division of the General Fund

Statistical Data:

Description of Statistal Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Tonage - Berlin Transfer Station	1,140	1,013	1,374	1,176
Tonage - Central Transfer Station	23,524	17,667	18,695	19,962
Tonage - Pocomoke Transfer Station	838	549	572	653
Tonage - Snow Hill Transfer Station closed part FY23	509	510	617	545
Homeowner Permits	3,216	3,159	3,142	3,172
PAYT Tags (5 on a sheet/33 Gal max)	1,175	1,380	1,470	1,342

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$ 232,879	$ 429,582	$ 629,135	$ 654,241	4%
Supplies & Materials	10,718	11,421	12,200	12,200	0%
Maintenance & Services	222,429	223,761	266,992	266,992	0%
Other Charges	0	1,000	1,000	1,000	0%
Interfund Charges	198,951	0	0	0	0%
Capital Outlay	0	0	68,000	55,000	-19%
Total	$ 664,977	$ 665,764	$ 977,327	$ 989,433	1%

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Transfer Station Attendant	10.0	9.0	9.0	9.0	0%
Total	10.0	9.0	9.0	9.0	0%

Summary of Budget Increase/Decrease Request

Description of Increase/Decrease	**$ Increase/ Decrease**	**% Inc/(Dec)**
Decrease in Capital Equipment Requests	$ 12,106	1%

Contact Information

Name:	Dallas Baker	Address 1:	1 W. Market St. #1105
Title:	Director Public Works	Address 2:	
Email:		City/State:	Snow Hill, MD
Telephone:		Zip Code:	21863

Worcester County Solid Waste
Rate for Materials

Material	Charge Type	FY 2023 Approved	FY 2024 Approved	FY 2025 Approved	FY 2026 Approved	FY 2027 Proposed
Homeowner permit	Per household	100.00	100.00	100.00	100.00	100.00
OR	2nd vehicle	Free	Free	Free	Free	Free
	3rd vehicle	100.00	100.00	100.00	100.00	100.00
Pay as you throw	Per 33 gallon bag	$1/bag	$1/bag	$1/bag	$1/bag	$1/bag
Returned check fee		25.00	25.00	25.00	25.00	25.00
Late charges - % per month		1.0	N/A	N/A	N/A	N/A

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Public Works Division - Homeowner Convenience Centers

Department No. 100.1205

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
	Mini Computer	MinisForum Mini Desktop		$600	$0
	Laptop**	Dell Latitude w/docking **		$2,300	$0
	** with docking station				
	Laptop only	Laptop w/o docking stn		$2,000	$0
	Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
	***does not include monitor				
	Docking Station	Dell Dock Station Replicator		$300	$0
	24" Monitor	Single Monitor		$150	$0
	32" Monitor	Single Monitor		$200	$0
	Laptop Tote	Laptop Canvas Tote		$20	$0
	IPAD	IPAD PRO		$1,600	$0
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
	Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
	Microsoft Surface	Surface PRO		$1,700	$0
		TOTAL TO KEY TO ACCOUNT 6110.090			**$0**

Contact Susan McMichen with questions regarding personal computer requests at extension 1508 or email smcmichen@co.worcester.md.us

PC To Be Replaced: (Give brief description of reason for replacment and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

WORCESTER COUNTY
CAPITAL IMPROVEMENT REQUEST
FY 2027

Department/Agency Name: Public Works - Homeowner Convenience Center

Department No. 100.1205

Priority Number	Account Number	Item	Estimated Cost	New or Replacement	Justification or Explanation
1	9010.06	2-20yd bins; 2-40yd bins	55,000.00	New or	Current bins are aging and deteriorating.
TOTAL REQUEST			$ 55,000		

NUMBER EACH ITEM IN THE ORDER OF THEIR IMPORTANCE TO THE OPERATION OF YOUR DEPARTMENT.
(NUMBER 1 IS THE HIGHEST PRIORITY).

Revenues — 1206 Recycling Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1206 - Recycling**								
CHG SVC - Charges for Services									
5185	Recycling Revenue	75,000.00	75,000.00	180,500.00	(105,500.00)	-58%	38,332.55	119,544.02	Reduced due to past performance.
5186	Metal Recycling Revenue	40,000.00	40,000.00	35,000.00	5,000.00	14%	27,588.23	56,869.78	Increase due to amount of metal being received and recycled.
5195	Tire Revenue	35,000.00	35,000.00	35,000.00	0.00	0%	0.00	30,266.20	
5223	Special Events - Recycling	0.00	0.00	0.00	0.00	N/A	(891.00)	0.00	
Account Classification Total:Charges for Services		$150,000.00	$150,000.00	$250,500.00	($100,500.00)	-40%	$65,029.78	$206,680.00	
Department Total: 1206 - Recycling		**$150,000.00**	**$150,000.00**	**$250,500.00**	**($100,500.00)**	**-40%**	**$65,029.78**	**$206,680.00**	

Expenditures — 1206 Recycling Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1206 - Recycling**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	501,167.08	528,313.00	499,847.00	28,466.00	6%	283,010.27	534,303.26	Includes longevity, holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	5,000.00	5,000.00	0.00	0%	3,165.55	4,710.91	
6010.020	Benefits Contingency	0.00	158.00	201.00	(43.00)	-21%	0.00	178.66	
6010.025	Benefits Deferred Comp Match	0.00	5,429.00	1,000.00	4,429.00	443%	0.00	3,290.00	
6010.030	Benefits Hospitalization Insurance	163,201.48	163,205.00	127,099.00	36,106.00	28%	66,810.16	126,223.21	16.8% Health Insur Increase
6010.050	Benefits Retirement	66,302.60	69,912.00	66,380.00	3,532.00	5%	0.00	52,297.60	
6010.060	Benefits Social Security Taxes	38,339.18	40,419.00	38,620.00	1,799.00	5%	20,488.55	38,524.34	
6010.070	Benefits Unemployment Insurance	0.00	204.00	201.00	3.00	1%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	7,908.00	10,595.00	(2,687.00)	-25%	7,521.00	8,685.00	
6010.120	Benefits Long Term Disability	1,249.04	1,318.00	755.00	563.00	75%	0.00	1,142.92	
6010.130	Benefits Life Insurance	1,048.32	1,106.00	856.00	250.00	29%	0.00	1,081.58	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	1,385.00	927.00	458.00	49%	711.86	1,323.64	
6010.150	Benefits Retirement Administration Fee	0.00	843.00	967.00	(124.00)	-13%	0.00	842.36	
6010.900	Benefits OPEB contribution	0.00	31,407.00	30,552.00	855.00	3%	0.00	32,589.00	
Account Classification Total: Personnel Services		$771,307.70	$856,607.00	$783,000.00	$73,607.00	9%	$381,707.39	$805,192.48	
SUPP & MAT - Supplies & Materials									
6100.030	Administrative Expense Alcohol and Drug Testing	90.00	90.00	90.00	0.00	0%	0.00	0.00	
6100.190	Administrative Expense Office Supplies	2,000.00	2,000.00	2,000.00	0.00	0%	218.68	1,262.19	
6110.090	Supplies & Equipment Computers & Printers	0.00	0.00	880.00	(880.00)	-100%	1,098.00	0.00	
6110.340	Supplies & Equipment Safety Program Equipment	1,500.00	1,500.00	1,500.00	0.00	0%	278.49	1,632.61	
6110.420	Supplies & Equipment Tools & Supplies	11,500.00	11,500.00	11,500.00	0.00	0%	1,255.22	9,439.75	
6150.050	Uniforms & Personal Equipment Uniforms	4,500.00	4,500.00	4,500.00	0.00	0%	2,770.96	4,099.59	
Account Classification Total: Supplies & Materials		$19,590.00	$19,590.00	$20,470.00	($880.00)	-4%	$5,621.35	$16,434.14	
MAINT & SVCS - Maintenance & Services									
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	55,000.00	55,000.00	60,000.00	(5,000.00)	-8%	24,235.02	42,281.48	Reduced due to actual & current amounts spent.
6540.030	Vehicle Operating Expenses Vehicle Maintenance	10,000.00	10,000.00	10,000.00	0.00	0%	2,476.90	4,753.19	
6540.070	Vehicle Operating Expenses Off-road Fuel	10,000.00	10,000.00	10,000.00	0.00	0%	1,128.18	9,521.18	
6540.080	Vehicle Operating Expenses Heavy Equipment Maintenance	40,000.00	40,000.00	35,000.00	5,000.00	14%	23,141.74	32,139.54	Increase due to current equipment maintenance & repairs occurring.
6550.020	Building Site Expenses Buildings & Grounds Maintenance	50,000.00	50,000.00	50,000.00	0.00	0%	7,836.27	26,348.29	
6550.040	Building Site Expenses Cleaning Contract	5,000.00	5,000.00	5,000.00	0.00	0%	1,634.95	3,621.00	

Expenditures — 1206 Recycling Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6550.050	Building Site Expenses Custodial Supplies	1,500.00	1,500.00	1,500.00	0.00	0%	1,127.61	1,421.31	
6550.060	Building Site Expenses Electricity	40,000.00	40,000.00	40,000.00	0.00	0%	10,063.58	31,394.33	
6550.081	Building Site Expenses Fire Extinguishers	50.00	50.00	50.00	0.00	0%	0.00	52.50	
6550.180	Building Site Expenses Pest Control/Termite Insp	500.00	500.00	360.00	140.00	39%	142.00	415.80	
6550.220	Building Site Expenses Security Alarm Monitoring	1,000.00	1,000.00	2,000.00	(1,000.00)	-50%	294.00	726.75	Decrease due to monthly billing rates.
6550.250	Building Site Expenses Sprinkler Testing	1,600.00	1,600.00	1,600.00	0.00	0%	770.00	1,520.00	
6550.270	Building Site Expenses Telephone	1,400.00	1,400.00	1,400.00	0.00	0%	429.31	1,159.67	
6550.280	Building Site Expenses Tipping Fees	25,000.00	25,000.00	30,000.00	(5,000.00)	-17%	21,364.00	18,268.80	Decrease due to current and actual tipping fees paid.
6700.620	Other Maint. & Svcs Tire Recycling	35,000.00	35,000.00	35,000.00	0.00	0%	13,409.00	28,542.00	
6700.640	Other Maint. & Svcs Special Events	50,000.00	50,000.00	40,000.00	10,000.00	25%	1,465.75	37,595.61	Increase due to billing amounts from outside vendor.
6700.660	Other Maint. & Svcs HHW Ads	5,000.00	5,000.00	7,000.00	(2,000.00)	-29%	2,282.50	3,188.00	Decrease due to current and actual billing amounts.
6900.025	Advertising Legal Advertisements	0.00	0.00	0.00	0.00	N/A	24.75	0.00	
Account Classification Total: Maintenance & Services		$331,050.00	$331,050.00	$328,910.00	$2,140.00	1%	$111,825.56	$242,949.45	
OTHR CHGS - Other Charges									
7000.060	Travel, Training & Expense Educational Training	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	1,000.00	
Account Classification Total: Other Charges		$1,000.00	$1,000.00	$1,000.00	$0.00	0%	$0.00	$1,000.00	
CAP EQ - Capital Equipment									
9010.010	Capital Equipment New Vehicles	0.00	0.00	80,000.00	(80,000.00)	-100%	0.00	0.00	Decrease due to no new vehicles requested.
9010.070	Capital Equipment Heavy Equipment	71,000.00	71,000.00	30,000.00	41,000.00	137%	0.00	0.00	Increase due to request for new wire tie machine for baler.
Account Classification Total: Capital Equipment		$71,000.00	$71,000.00	$110,000.00	($39,000.00)	-35%	$0.00	$0.00	
Department Total: 1206 - Recycling		**$1,193,947.70**	**$1,279,247.00**	**$1,243,380.00**	**$35,867.00**	**3%**	**$499,154.30**	**$1,065,576.07**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1206 - Recycling**				
Account **6100.030 - Administrative Expense Alcohol and Drug Testing**				
100.1206.6100.030	Random Testing	1.0000	90.00	90.00
Account **6100.030 - Administrative Expense Alcohol and Drug Testing** Totals		Transactions 1		$90.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1206.6100.190	Office Supplies	1.0000	2,000.00	2,000.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions 1		$2,000.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
100.1206.6110.340	First Aid Supplies	1.0000	1,500.00	1,500.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions 1		$1,500.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
100.1206.6110.420	wire, salt, grease, small tools, supplies	1.0000	11,500.00	11,500.00
Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals		Transactions 1		$11,500.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
100.1206.6150.050	Uniforms	9.0000	500.00	4,500.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals		Transactions 1		$4,500.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1206.6540.020	Fuel	1.0000	55,000.00	55,000.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals		Transactions 1		$55,000.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1206.6540.030	Vehicle Maintenance	1.0000	10,000.00	10,000.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals		Transactions 1		$10,000.00
Account **6540.070 - Vehicle Operating Expenses Off-road Fuel**				
100.1206.6540.070	Off Road Fuel	1.0000	10,000.00	10,000.00
Account **6540.070 - Vehicle Operating Expenses Off-road Fuel** Totals		Transactions 1		$10,000.00
Account **6540.080 - Vehicle Operating Expenses Heavy Equipment Maintenance**				
100.1206.6540.080	Heavy Equipment Maintenance	1.0000	40,000.00	40,000.00
Account **6540.080 - Vehicle Operating Expenses Heavy Equipment Maintenance** Totals		Transactions 1		$40,000.00
Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance**				
100.1206.6550.020	Annual Service Contract for Baler	1.0000	6,500.00	6,500.00
100.1206.6550.020	Bin Welding & Repair	1.0000	20,000.00	20,000.00
100.1206.6550.020	Bottled Water, Building Maintenance	1.0000	23,500.00	23,500.00
Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals		Transactions 3		$50,000.00
Account **6550.040 - Building Site Expenses Cleaning Contract**				
100.1206.6550.040	Cleaning Services	1.0000	5,000.00	5,000.00
Account **6550.040 - Building Site Expenses Cleaning Contract** Totals		Transactions 1		$5,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1206 - Recycling**				
Account **6550.050 - Building Site Expenses Custodial Supplies**				
100.1206.6550.050	Custodial Supplies	1.0000	1,500.00	1,500.00
Account **6550.050 - Building Site Expenses Custodial Supplies** Totals		Transactions 1		$1,500.00
Account **6550.060 - Building Site Expenses Electricity**				
100.1206.6550.060	Electric	1.0000	40,000.00	40,000.00
Account **6550.060 - Building Site Expenses Electricity** Totals		Transactions 1		$40,000.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1206.6550.081	Annual Extinguisher Charge	1.0000	50.00	50.00
Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals		Transactions 1		$50.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**				
100.1206.6550.180	Pest Control	1.0000	500.00	500.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals		Transactions 1		$500.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring**				
100.1206.6550.220	Alarm Monitoring	1.0000	1,000.00	1,000.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring** Totals		Transactions 1		$1,000.00
Account **6550.250 - Building Site Expenses Sprinkler Testing**				
100.1206.6550.250	Sprinkler Inspections Quarterly	4.0000	400.00	1,600.00
Account **6550.250 - Building Site Expenses Sprinkler Testing** Totals		Transactions 1		$1,600.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1206.6550.270	Telephones	1.0000	1,400.00	1,400.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$1,400.00
Account **6550.280 - Building Site Expenses Tipping Fees**				
100.1206.6550.280	Tipping Fees	1.0000	25,000.00	25,000.00
Account **6550.280 - Building Site Expenses Tipping Fees** Totals		Transactions 1		$25,000.00
Account **6700.620 - Other Maint. & Svcs Tire Recycling**				
100.1206.6700.620	Tire Recycling	1.0000	35,000.00	35,000.00
Account **6700.620 - Other Maint. & Svcs Tire Recycling** Totals		Transactions 1		$35,000.00
Account **6700.640 - Other Maint. & Svcs Special Events**				
100.1206.6700.640	Hazardous Waste Event	1.0000	50,000.00	50,000.00
Account **6700.640 - Other Maint. & Svcs Special Events** Totals		Transactions 1		$50,000.00
Account **6700.660 - Other Maint. & Svcs HHW Ads**				
100.1206.6700.660	Advertisements- Budget, Bids, Events	1.0000	5,000.00	5,000.00
Account **6700.660 - Other Maint. & Svcs HHW Ads** Totals		Transactions 1		$5,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1206 - Recycling**				
Account **7000.060 - Travel, Training & Expense Educational Training**				
100.1206.7000.060	Safety Training	1.0000	1,000.00	1,000.00
Account **7000.060 - Travel, Training & Expense Educational Training** Totals		Transactions	1	$1,000.00
Account **9010.070 - Capital Equipment Heavy Equipment**				
100.1206.9010.070	Dump Bins	2.0000	3,000.00	6,000.00
100.1206.9010.070	Wire Tie Machine for Baler	1.0000	65,000.00	65,000.00
Account **9010.070 - Capital Equipment Heavy Equipment** Totals		Transactions	2	$71,000.00
Department **1206 - Recycling** Totals		Transactions	27	$422,640.00
Fund **100 - General Fund** Totals		Transactions	27	$422,640.00
EXPENSES Totals		Transactions	27	$422,640.00
Grand Totals		Transactions	27	$422,640.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Public Works - Recycling	Department Number:	1206
Fund: 100	General Fund	Function:	Public Works

MISSION STATEMENT:

To receive, process, and dispose of recyclables within the County as required by State law.

PROGRAM SERVICES: (STATISTICS)

- In FY20 the Recycling Center became a division of Public Works in the General Fund Budget
- Operating a full scale recycling operation facility at the central landfill.

Statistical Data:

	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Recycled Tonage	4,400	5,356	5,500	5,650
Recycled Materials				

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$ 460,564	$ 805,192	$ 783,000	$ 856,607	9%
Supplies & Materials	18,220	16,434	20,470	19,590	-4%
Maintenance & Services	250,180	242,949	328,910	331,050	1%
Other Charges	50	1,000	1,000	1,000	0%
Interfund Charges	183,045	0	0		0%
Capital Outlay	15,825	0	110,000	71,000	-35%
Total	$ 927,884	$ 1,065,575	$ 1,243,380	$ 1,279,247	3%

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Recycling Manager	1.0	1.0	1.0	1.0	0%
Recycle Crew Leader	1.0	1.0	1.0	1.0	0%
Office Assistant III	0.0	0.0	0.0	0.0	0%
Recycle Worker III	5.0	5.0	6.0	6.0	0%
Recycle Worker II	0.0	0.0	0.0	0.0	0%
Utility Mechanic I	1.0	1.0	1.0	1.0	0%
Recycle Worker I	1.0	1.0	0.0	0.0	0%
Total	9.0	9.0	9.0	9.0	0%

Summary of Significant Budget Increase/Decrease Request

Description of Increase/Decrease	**$ Increase**	**% Inc/(Dec)**
Decrease in capital equipment requested	$ 35,867	3%

Contact Information

Name:	Quinn Dittrich	Address 1:	1 W. Market St. #1105
Title:	Enterprise Fund Controller	Address 2:	
Email:	qmdittrich@co.worcester.md.us	City/State:	Snow Hill, MD
Telephone:	410-632-0686	Zip Code:	21863

Worcester County Recycling
Rate for Materials

Material	Charge Type	FY2023 Approved	FY2024 Approved	FY2025 Approved	FY2026 Approved	FY2027 Proposed
Metal	Weight/Ton	25.00	25.00	25.00	25.00	25.00
Tires - industrial/tractor	Weight/Ton	600.00	600.00	600.00	600.00	600.00
Tires - by weight	Weight/Ton	225.00	**255.00**	255.00	**255.00**	**255.00**
Tires - passenger car	Flat/Each	3.00	3.00	3.00	3.00	3.00
Tires - passenger car on rim	Flat/Each	5.00	5.00	5.00	5.00	5.00
Tires - truck	Flat/Each	10.00	10.00	10.00	10.00	10.00
Tires- disposed of on landfill	Flat/Each	20.00	20.00	20.00	20.00	20.00
Returned check fee		25.00	25.00	25.00	25.00	25.00
Late charges - % per month		1.0	N/A	N/A	N/A	N/A

***FY24 proposed rate changes**

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Public Works - Recycling Divison

Department No. 1206

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
	Mini Computer	MinisForum Mini Desktop		$600	$0
	Laptop**	Dell Latitude w/docking **		$2,300	$0
	** with docking station				
	Laptop only	Laptop w/o docking stn		$2,000	$0
	Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
	***does not include monitor				
	Docking Station	Dell Dock Station Replicator		$300	$0
	24" Monitor	Single Monitor		$150	$0
	32" Monitor	Single Monitor		$200	$0
	Laptop Tote	Laptop Canvas Tote		$20	$0
	IPAD	IPAD PRO		$1,600	$0
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
	Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
	Microsoft Surface	Surface PRO		$1,700	$0
		TOTAL TO KEY TO ACCOUNT 6110.090			**$0**

Contact Susan McMichen with questions regarding personal computer requests at extension 1508 or email smcmichen@co.worcester.md.us

PC To Be Replaced: (Give brief description of reason for replacment and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

WORCESTER COUNTY
CAPITAL IMPROVEMENT REQUEST
FY 2027

Department/Agency Name: Public Works Division - Recycling

Department No. 1206

Priority	Account	Description	Estimated		Justification
1	9010.070	Wire Tie Machine for Baler	$ 65,000		Needed to secure bales coming off the line.
2	9010.070	Dump Bins	$ 6,000		Bins are aging and detoriating. In need of replacement.
3					
TOTAL REQUEST			$ 71,000		

NUMBER EACH ITEM IN THE ORDER OF THEIR IMPORTANCE TO THE OPERATION OF YOUR DEPARTMENT.

(NUMBER 1 IS THE HIGHEST PRIORITY).

Worcester County

Vehicle Request Form
FY 2027

Department/Agency Name: Public Works - Recycling Division

Department No. 1206

#	New key (N) or Replacement key (R)	VEHICLE TO BE REPLACED								VEHICLE REQUEST			
		Serial Number	Model Year	Make of Vehicle	Model of Vehicle	Tag #	Actual Odometer Reading Jan. 2026	Estimated Odometer Reading 6/30/2026	Estimated Annual Maintenance & Repair	Vehicle Replacement Type	Vehicle Replacement Size	Estimated Vehicle Purchase Price *	What is the proposed use and does this vehicle require a radio, laptop or tablet dock?
2.													
3.													
4.													
5.													
6.													
7.													
8.													
9.													
10.													
Total this page									**$0**			**$0**	

Notes:

*** Please key total request from this page to account 9010.010, Capital Equipment New Vehicles**

	VEHICLE LIST - RECYCLING DIVISION						
	Vehicle Identification #	Subsidiary	Make	Year	Model	Mileage	Driver
1	1GNDV23137D1172749	RECYCLING	CHEVY	2007	Van	182,109	various
2	1FDRF3E66HEC34299	RECYCLING	FORD	2017	F350	195,059	JR Cropper
3	1FTRF12288KC27494	RECYCLING	FORD	2008	F150	138,678	Bob Keenan
4	3C6JR7DG2KG532432	RECYCLING	Dodge	2019	Ram	58,892	Mike McClung
					Average Mileage *	143,685	
					Usable Vehicles *	4	
	*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.						

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Worcester County Solid Waste Division	Department Number:	680
Fund:	Solid Waste Enterprise Fund	Function:	Public Works

MISSION STATEMENT:

To receive, process, and dispose of solid waste within the County as required by State law.

PROGRAM SERVICES: (STATISTICS)

The Central Landfill Facility, a state-of-the-art vacility, situated on a 724.5 acre parcel located approximately 3.5 miles northeast of the Town of Snow Hill in Newark. The Landfill began operations in April 1990 and has a permitted life span of 40-50 years which includes nine potential landfill cells. This facility contains lined landfills which serve the solid waste disposal needs of Worcester County. The Central Landfill Facility utilizes bioreactor landfill cells which recirculate leachate through the cells in order to accelerate the decomposition and stabilization of waste.

There are currently 4 inactive and 1 active cells at the central landfill facility in Newark. Currently Cell 5 was completed in January 2019.

Statistical Data:

Description of Statistal Data		Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Materials Brought Across Scales / Tonnage					
	Refuse	27,652	24,086	38,387	30,042
	Clean Concrete	2,115	2,417	1,469	2,000
	Demolition	28,886	30,658	30,205	29,916
	Yard Waste	533	770	855	720

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$ 1,234,596	$ 1,434,226	$ 1,790,950	$ 1,891,725	5.6%
Supplies & Materials	50,869	149,805	501,774	499,884	-0.4%
Maintenance & Services	1,480,730	1,411,350	1,263,500	1,288,402	2.0%
Other Charges	24,054	32,108	43,750	61,400	40.3%
Interfund Charges	(191,893)				0.0%
Depreciation & Reserve for Closure	2,557,068	2,599,186			0.0%
Capital Outlay	3,950,118	877,098	150,000	153,000	2.0%
Debt Service	1,011,507	1,504,103	1,637,626	1,600,536	-2.3%
Total	$ 10,117,049	$ 8,007,876	$ 5,387,600	$ 5,494,947	2.0%

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Worcester County Solid Waste Division	Department Number:	680
Fund:	Solid Waste Enterprise Fund	Function:	Public Works

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Solid Waste Superintendent	1	1	1	1	0%
Landfill Operation Foreman	1	1	1	1	0%
Landfill Crew Leader	1	1	1	1	0%
Landfill Operator III	1	3	3	4	33%
Landfill Operator II	6	6	6	3	-50%
Landfill Operator I	4	3	3	5	67%
Environmental Compliance Inspector	-	1	1	1	0%
Vehicle & Utility Mechanic III	1	1	1	1	0%
Utility Mechanic I	-	1	1	1	0%
Utility Mechanic II	1	-	-	-	0%
Office Assistant III	1	1	-	-	0%
Office Assistant V	-	-	1	1	0%
Scale Operator I	2	1	1	1	0%
Scale Operator II		1	1	1	0%
Total	19	21	21	21	0%

Summary of Budget Increase/Decrease Request

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
Increase due to increase in personnel expense, insurance, offset by normal decrease in debt service payments.	$ 107,347	2.0%

Contact Information

Name:	Quinn Dittrich	Address 1:	1 W Market St
Title:	Enterprise Fund Controller	Address 2:	Room 1105
Email:	qmdittrich@worcestermd.gov	City/State:	Snow Hill, MD
Telephone:	410-632-0686 ext 1201	Zip Code:	21863

Worcester County Solid Waste
Rate for Materials

Material	Charge Type	FY 2024 Approved	FY 2025 Approved	FY 2026 Approved	FY2027 Requested
Refuse	Weight/Ton	80.00	80.00	80.00	80.00
Construction/demolition	Weight/Ton	80.00	80.00	80.00	80.00
Asbestos	Weight/Ton	150.00	150.00	150.00	150.00
Boats	Weight/Ton	80.00	Estimated	Estimated	Estimated
Concrete	Weight/Ton	80.00	Annual	Annual	Annual
Concrete (clean)	Weight/Ton	Free	Maintenance	Maintenance	Maintenance
Dirt	Weight/Ton	80.00	80.00	80.00	80.00
Grit	Weight/Ton	80.00	80.00	80.00	80.00
Red ash	Weight/Ton	80.00	80.00	80.00	80.00
Sludge	Weight/Ton	80.00	80.00	80.00	80.00
Stumps	Weight/Ton	80.00	80.00	80.00	80.00
Yard waste	Weight/Ton	80.00	80.00	80.00	80.00
Mulch purchase	Flat/Bucket	20.00	20.00	20.00	20.00
House trailers	Flat/Each	2,500.00	2,500.00	2,500.00	2,500.00
Paint Can / Petroleum Can	Each	20.00	20.00	20.00	20.00
Commercial permit	Each vehicle	25.00	25.00	25.00	25.00
Commercial permit- Local Government	Each vehicle	15.00	15.00	15.00	15.00
Returned check fee		25.00	25.00	25.00	25.00
Late charges - % per month		1.0	1.0	1.0	1.0
Credit Card Fee % per $		3.0	3.0	3.0	3.0

Revenues			680 Solid Waste Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Fund: 680 - Landfill										
REVENUES										
LOSS DSP ASTS - Gain/Loss on Disposal of Assets										
	4600	Sale Of Fixed Assets	0.00	0.00	0.00	0.00	N/A	0.00	72,400.00	
ssification Total: LOSS DSP ASTS - Gain/Loss on Disposal of Assets			$0.00	$0.00	$0.00	$0.00	0%	$0.00	$72,400.00	
LIC/PRMT - Licenses and Permits										
	4985	Landfill Permits-Commercial	4,500.00	4,500.00	4,500.00	0.00	0%	4,375.00	5,080.00	
Account Classification Total: LIC/PRMT - Licenses and Permits			$4,500.00	$4,500.00	$4,500.00	$0.00	0%	$4,375.00	$5,080.00	
CHG SVC - Charges for Services										
	4850	Credit Card Fees	10,000.00	5,000.00	10,000.00	(5,000.00)	-50%	5,768.10	10,749.41	Decrease due to switching to a platform that processes the fees themselves as opposed to us processing and passing through.
	4990	Tipping Fee Revenue	5,266,430.00	4,957,000.00	4,750,000.00	207,000.00	4%	3,077,724.36	4,865,675.74	FY26 actuals are coming in higher than budgeted year to date. Increasing budgeted FY27 revenues.
	5190	Stump/Yard Waste/Mulch Revenue	61,200.00	57,600.00	60,000.00	(2,400.00)	-4%	0.00	68,026.80	Decrease due to downward trend in materials being brough to the landfill
Account Classification Total: CHG SVC - Charges for Services			$5,337,630.00	$5,019,600.00	$4,820,000.00	$199,600.00	4%	$3,083,492.46	$4,944,451.95	
INT/PEN - Interest & Penalties										
	4700	Interest On Investments	475,000.00	475,000.00	650,000.00	(175,000.00)	-27%	267,581.04	634,549.23	Decrease due to decreasing interest trend
	4710	Penalty/Fees	2,000.00	2,000.00	1,500.00	500.00	33%	1,064.33	1,803.43	
Account Classification Total: INT/PEN - Interest & Penalties			$477,000.00	$477,000.00	$651,500.00	($174,500.00)	-27%	$268,645.37	$636,352.66	
OTH REV - Other Revenue										
	5850	Other Revenue	0.00	0.00	0.00	0.00	N/A	1,043.78	43,791.47	
Account Classification Total: OTH REV - Other Revenue			$0.00	$0.00	$0.00	$0.00	0%	$1,043.78	$43,791.47	
TRNS IN - Transfers In										
	5975.100	Transfers From (To) Reserve	1.00	(6,153.00)	(88,400.00)	82,247.00	-93%	0.00	0.00	Budgeted surplus
Account Classification Total: TRNS IN - Transfers In			$1.00	($6,153.00)	($88,400.00)	$82,247.00	-100%	$0.00	$0.00	
REVENUES Total			$5,819,131.00	$5,494,947.00	$5,387,600.00	$107,347.00	2%	$3,357,556.61	$5,702,076.08	
Fund REVENUE Total: 680 - Landfill			$5,819,131.00	$5,494,947.00	$5,387,600.00	$107,347.00	2%	$3,357,556.61	$5,702,076.08	
REVENUE GRAND Totals:			$5,819,131.00	$5,494,947.00	$5,387,600.00	$107,347.00	2%	$3,357,556.61	$5,702,076.08	

Expenditures — 680 Solid Waste Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Fund: 680 - Landfill										
EXPENSES										
Department: 7001 - Admin										
PERS SVCS - Personnel Services										
	6000.100	Personnel Services Salaries	340,201.94	358,322.00	340,824.00	17,498.00	5%	132,099.63	283,815.76	
	6000.400	Personnel Services Overtime Pay	0.00	1,000.00	0.00	1,000.00	N/A	56.77	514.86	
	6010.020	Benefits Contingency	0.00	107.00	137.00	(30.00)	-22%	0.00	50.76	
	6010.025	Benefits Deferred Comp Match	0.00	2,230.00	0.00	2,230.00	N/A	0.00	1,350.45	
	6010.030	Benefits Hospitalization Insurance	49,043.28	49,042.00	42,405.00	6,637.00	16%	15,958.23	35,858.80	
	6010.050	Benefits Retirement	41,467.38	43,674.00	45,261.00	(1,587.00)	-4%	0.00	15,191.00	
	6010.060	Benefits Social Security Taxes	25,871.97	27,074.00	25,589.00	1,485.00	6%	9,643.58	20,898.84	
	6010.070	Benefits Unemployment Insurance	0.00	138.00	137.00	1.00	1%	0.00	0.00	
	6010.090	Benefits Workmans Compensation Ins	0.00	5,364.00	7,224.00	(1,860.00)	-26%	0.00	5,106.00	
	6010.120	Benefits Long Term Disability	765.96	808.00	515.00	293.00	57%	0.00	609.15	
	6010.130	Benefits Life Insurance	654.95	691.00	584.00	107.00	18%	0.00	576.45	
	6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	939.00	632.00	307.00	49%	0.00	754.83	
	6010.150	Benefits Retirement Administration Fee	0.00	640.00	659.00	(19.00)	-3%	0.00	495.68	
	6010.900	Benefits OPEB contribution	0.00	14,303.00	10,184.00	4,119.00	40%	0.00	8,943.72	
Account Classification Total: PERS SVCS - Personnel Services			$458,005.48	$504,332.00	$474,151.00	$30,181.00	6%	$157,758.21	$374,166.30	
SUPP & MAT - Supplies & Materials										
	6100.010	Administrative Expense Administrative Expenses	7,284.00	7,284.00	7,284.00	0.00	0%	2,486.28	6,574.15	
	6100.052	Administrative Expense Bank Fees	5,000.00	5,000.00	10,000.00	(5,000.00)	-50%	7,110.28	10,270.35	Fees should be reduced due to outside vendor processing credit cards and collecting fee up front.
	6110.090	Supplies & Equipment Computers & Printers	0.00	0.00	4,840.00	(4,840.00)	-100%	0.00	0.00	No computers replaced or requested this year.
	6130.010	Equipment Maintenance Copier Lease	1,200.00	1,200.00	1,200.00	0.00	0%	0.00	889.29	
	6130.060	Equipment Maintenance Software Licensing	0.00	0.00	0.00	0.00	N/A	0.00	1,000.00	
	6130.070	Equipment Maintenance Software Maintenance Agreements	2,300.00	2,300.00	1,600.00	700.00	44%	1,100.00	1,750.00	
	6150.050	Uniforms & Personal Equipment Uniforms	1,500.00	1,500.00	1,500.00	0.00	0%	507.42	955.28	
Account Classification Total: SUPP & MAT - Supplies & Materials			$17,284.00	$17,284.00	$26,424.00	($9,140.00)	-35%	$11,203.98	$21,439.07	
MAINT & SVCS - Maintenance & Services										
	6530.010	Consulting Services Annual Audit Fees	11,000.00	11,000.00	11,000.00	0.00	0%	0.00	11,000.00	
	6530.100	Consulting Services Professional Fees	0.00	0.00	2,000.00	(2,000.00)	-100%	0.00	0.00	Not needed in Admin account.
	6550.040	Building Site Expenses Cleaning Contract	7,200.00	7,200.00	3,500.00	3,700.00	106%	2,620.20	3,094.94	Contractor's rates increased.
	6550.050	Building Site Expenses Custodial Supplies	3,000.00	3,000.00	3,000.00	0.00	0%	2,055.96	1,568.24	
	6550.180	Building Site Expenses Pest Control/Termite Insp	750.00	750.00	1,500.00	(750.00)	-50%	142.00	28.40	
	6550.220	Building Site Expenses Security Alarm Monitoring	1,500.00	1,500.00	2,000.00	(500.00)	-25%	192.00	768.00	

Expenditures			680 Solid Waste Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
	6550.270	Building Site Expenses Telephone	750.00	750.00	2,000.00	(1,250.00)	-63%	291.23	589.53	Decrease due to phones split between Admin and Landfill accounts.
ount Classification Total: MAINT & SVCS - Maintenance & Services			$24,200.00	$24,200.00	$25,000.00	($800.00)	-3%	$5,301.39	$17,049.11	
OTHR CHGS - Other Charges										
	7000.020	Travel, Training & Expense Board Member Allowance	3,500.00	3,500.00	3,500.00	0.00	0%	900.00	1,900.00	
	7170.100	Benefits & Insurance Property & Liability Insurance	45,000.00	35,000.00	20,000.00	15,000.00	75%	53.00	18,184.65	60% increase in FY26. 15% increase estimated for FY27.
Account Classification Total: OTHR CHGS - Other Charges			$48,500.00	$38,500.00	$23,500.00	$15,000.00	64%	$953.00	$20,084.65	
Department Total: 7001 - Admin			$547,989.48	$584,316.00	$549,075.00	$35,241.00	6%	$175,216.58	$432,739.13	
Department: 7002 - Solid Waste										
PERS SVCS - Personnel Services										
	6000.100	Personnel Services Salaries	846,691.61	890,760.00	843,922.00	46,838.00	6%	354,300.40	679,144.59	
	6000.400	Personnel Services Overtime Pay	0.00	25,000.00	25,000.00	0.00	0%	11,321.62	25,898.17	
	6010.020	Benefits Contingency	0.00	266.00	340.00	(74.00)	-22%	0.00	1,666.69	
	6010.025	Benefits Deferred Comp Match	0.00	3,857.00	1,000.00	2,857.00	286%	0.00	2,336.86	
	6010.030	Benefits Hospitalization Insurance	215,763.72	215,763.00	182,740.00	33,023.00	18%	76,638.86	138,674.80	
	6010.050	Benefits Retirement	101,215.57	106,738.00	112,073.00	(5,335.00)	-5%	0.00	65,532.45	
	6010.060	Benefits Social Security Taxes	64,772.12	68,144.00	66,475.00	1,669.00	3%	26,346.94	51,027.32	
	6010.070	Benefits Unemployment Insurance	0.00	344.00	340.00	4.00	1%	0.00	0.00	
	6010.090	Benefits Workmans Compensation Ins	0.00	13,334.00	17,889.00	(4,555.00)	-25%	0.00	14,703.00	
	6010.120	Benefits Long Term Disability	1,903.72	2,008.00	1,275.00	733.00	57%	0.00	1,454.24	
	6010.130	Benefits Life Insurance	1,598.74	1,687.00	1,445.00	242.00	17%	0.00	1,376.19	
	6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	2,335.00	1,564.00	771.00	49%	0.00	2,075.53	
	6010.150	Benefits Retirement Administration Fee	0.00	1,591.00	1,633.00	(42.00)	-3%	0.00	1,426.08	
	6010.900	Benefits OPEB contribution	0.00	55,566.00	61,103.00	(5,537.00)	-9%	0.00	74,743.90	
Account Classification Total: PERS SVCS - Personnel Services			$1,231,945.48	$1,387,393.00	$1,316,799.00	$70,594.00	5%	$468,607.82	$1,060,059.82	
SUPP & MAT - Supplies & Materials										
	6100.010	Administrative Expense Administrative Expenses	1,000.00	1,000.00	1,000.00	0.00	0%	153.62	1,282.99	
	6100.075	Administrative Expense Compliance and Permitting	12,000.00	12,000.00	10,000.00	2,000.00	20%	6,400.00	6,744.82	Increase in fees to include Clean Air Compliance permit.
	6100.100	Administrative Expense Dues, Licenses & Subscriptions	900.00	900.00	900.00	0.00	0%	0.00	660.00	
	6100.190	Administrative Expense Office Supplies	2,500.00	2,500.00	2,500.00	0.00	0%	619.20	366.25	
	6110.090	Supplies & Equipment Computers & Printers	2,200.00	2,200.00	0.00	2,200.00	N/A	0.00	1,789.56	Laptop per IT schedule
	6110.105	Supplies & Equipment Custodial Supplies	0.00	0.00	0.00	0.00	N/A	0.00	356.15	
	6110.245	Supplies & Equipment Mobile Phones	4,500.00	4,500.00	3,450.00	1,050.00	30%	1,473.13	2,268.35	Increase for air card and rate increases.
	6110.340	Supplies & Equipment Safety Program Equipment	1,000.00	1,000.00	1,000.00	0.00	0%	288.58	1,708.60	
	6110.420	Supplies & Equipment Tools & Supplies	17,000.00	17,000.00	15,000.00	2,000.00	13%	9,036.13	15,188.86	Increases in supply costs and equipment needs.
	6140.060	Road Maintenance Materials Other	130,000.00	130,000.00	130,000.00	0.00	0%	1,951.21	11,049.76	
	6150.050	Uniforms & Personal Equipment Uniforms	11,500.00	11,500.00	11,500.00	0.00	0%	2,223.17	8,009.66	

Expenditures			680 Solid Waste Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
	6200.020	Other Supplies & Materials Materials	300,000.00	300,000.00	300,000.00	0.00	0%	83,324.81	78,941.08	
Account Classification Total: SUPP & MAT - Supplies & Materials			$482,600.00	$482,600.00	$475,350.00	$7,250.00	2%	$105,469.85	$128,366.08	
MAINT & SVCS - Maintenance & Services										
	6530.040	Consulting Services Consulting Services	350,000.00	350,000.00	300,000.00	50,000.00	17%	77,060.00	259,639.71	Increase to include PFAS testing,
	6540.010	Vehicle Operating Expenses Equipment/Vehicle Rental	10,000.00	10,000.00	10,000.00	0.00	0%	0.00	14,064.25	
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	60,000.00	60,000.00	60,000.00	0.00	0%	19,309.65	59,614.32	
	6540.030	Vehicle Operating Expenses Vehicle Maintenance	5,000.00	5,000.00	5,000.00	0.00	0%	772.67	3,573.15	
	6540.060	Vehicle Operating Expenses Vehicle Equipment	2,502.00	2,502.00	14,100.00	(11,598.00)	-82%	340.56	1,924.16	Decrease as no new equipment needed for Road Vehicles.
	6540.070	Vehicle Operating Expenses Off-road Fuel	170,000.00	170,000.00	150,000.00	20,000.00	13%	82,823.10	147,252.23	Increase due to fuel cost and consumption.
	6540.080	Vehicle Operating Expenses Heavy Equipment Maintenance	300,000.00	300,000.00	300,000.00	0.00	0%	162,907.84	276,635.67	
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	190,000.00	190,000.00	200,000.00	(10,000.00)	-5%	50,126.30	344,295.51	Decrease due to less repairs being necessary.
	6550.040	Building Site Expenses Cleaning Contract	0.00	0.00	0.00	0.00	N/A	0.00	1,551.48	
	6550.050	Building Site Expenses Custodial Supplies	0.00	0.00	0.00	0.00	N/A	0.00	1,776.83	
	6550.060	Building Site Expenses Electricity	22,000.00	22,000.00	22,000.00	0.00	0%	6,922.68	20,029.20	
	6550.120	Building Site Expenses Heating Propane	3,800.00	3,800.00	1,500.00	2,300.00	153%	293.70	3,682.64	Increase to cover average annual spending.
	6550.180	Building Site Expenses Pest Control/Termite Insp	0.00	0.00	0.00	0.00	N/A	0.00	359.00	
	6550.210	Building Site Expenses Prison Labor	0.00	0.00	0.00	0.00	N/A	0.00	54.00	
	6550.220	Building Site Expenses Security Alarm Monitoring	0.00	0.00	0.00	0.00	N/A	0.00	127.50	
	6550.270	Building Site Expenses Telephone	900.00	900.00	900.00	0.00	0%	0.00	462.26	
	6700.610	Other Maint. & Svcs Leachate Treatment	150,000.00	150,000.00	175,000.00	(25,000.00)	-14%	34,728.31	186,996.45	Decrease due to tanks being maintained at lower levels not needing to haul as much for treatment.
ount Classification Total: MAINT & SVCS - Maintenance & Services			$1,264,202.00	$1,264,202.00	$1,238,500.00	$25,702.00	2%	$435,284.81	$1,322,038.36	
OTHR CHGS - Other Charges										
	7000.060	Travel, Training & Expense Educational Training	22,900.00	22,900.00	20,250.00	2,650.00	13%	2,473.32	12,023.00	Increase to cover Hurricane & RCON conferences.
	7200.010	Bond & Interest Expense Interest Expense	0.00	0.00	0.00	0.00	N/A	0.00	229,768.87	
	7200.020	Bond & Interest Expense Bond Interest Expense	106,736.00	106,736.00	121,839.00	(15,103.00)	-12%	64,590.23	133,646.39	Decrease due to normal decrease of interest expense as principal balance lowers.
	7200.025	Bond & Interest Expense Bond Principal Expense	343,064.00	343,064.00	324,581.00	18,483.00	6%	0.00	0.00	Increase due to normal increase in principal payments and interest expense decreases,
Account Classification Total: OTHR CHGS - Other Charges			$472,700.00	$472,700.00	$466,670.00	$6,030.00	1%	$67,063.55	$375,438.26	
CAP EQ - Capital Equipment										
	9010.060	Capital Equipment Other	0.00	0.00	0.00	0.00	N/A	95,820.00	0.00	
	9010.070	Capital Equipment Heavy Equipment	153,000.00	153,000.00	150,000.00	3,000.00	2%	434,353.41	0.00	Increase to cover new equipment requests for FY27.

Expenditures			680 Solid Waste Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
	9010.125	Capital Equipment Leases	1,090,736.00	1,150,736.00	1,191,206.00	(40,470.00)	-3%	662,077.91	0.00	Decrease due to end of lease for an articulated truck and two leases ending in April 2027
	9100.010	Depreciation Depreciation Expense	0.00	0.00	0.00	0.00	N/A	0.00	2,599,185.76	
	9100.500	Depreciation Reserve for Closure	0.00	0.00	0.00	0.00	N/A	0.00	538,677.08	
Account Classification Total: CAP EQ - Capital Equipment			$1,243,736.00	$1,303,736.00	$1,341,206.00	($37,470.00)	-3%	$1,192,251.32	$3,137,862.84	
Department Total: 7002 - Solid Waste			$4,695,183.48	$4,910,631.00	$4,838,525.00	$72,106.00	1%	$2,268,677.35	$6,023,765.36	
EXPENSES Total			$5,243,172.96	$5,494,947.00	$5,387,600.00	$107,347.00	2%	$2,443,893.93	$6,456,504.49	
Fund REVENUE Total: 680 - Landfill										
Fund EXPENSE Total: 680 - Landfill			$5,243,172.96	$5,494,947.00	$5,387,600.00	$107,347.00	2%	$2,443,893.93	$6,456,504.49	
Fund Total: 680 - Landfill			($5,243,172.96)	($5,494,947.00)	($5,387,600.00)	($107,347.00)	2%	($2,443,893.93)	($6,456,504.49)	
REVENUE GRAND Totals:			$0.00	$0.00	$0.00	$0.00	0%	$0.00	$0.00	
EXPENSE GRAND Totals:			$5,243,172.96	$5,494,947.00	$5,387,600.00	$107,347.00	2%	$2,443,893.93	$6,456,504.49	
Grand Totals:			($5,243,172.96)	($5,494,947.00)	($5,387,600.00)	($107,347.00)	2%	($2,443,893.93)	($6,456,504.49)	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **680 - Landfill**				
Department **7001 - Admin**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
680.7001.6100.010	Office Supplies	1.0000	6,084.00	6,084.00
680.7001.6100.010	Tickets/Statements	1.0000	1,200.00	1,200.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions	2	$7,284.00
Account **6100.052 - Administrative Expense Bank Fees**				
680.7001.6100.052	Credit Card Fees	1.0000	5,000.00	5,000.00
Account **6100.052 - Administrative Expense Bank Fees** Totals		Transactions	1	$5,000.00
Account **6130.010 - Equipment Maintenance Copier Lease**				
680.7001.6130.010	Xerox Copier lease	12.0000	100.00	1,200.00
Account **6130.010 - Equipment Maintenance Copier Lease** Totals		Transactions	1	$1,200.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements**				
680.7001.6130.070	Wasteworks/Carolina Software increased $175/quarter	4.0000	575.00	2,300.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements** Totals		Transactions	1	$2,300.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
680.7001.6150.050	Uniforms	3.0000	500.00	1,500.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals		Transactions	1	$1,500.00
Account **6530.010 - Consulting Services Annual Audit Fees**				
680.7001.6530.010	Allocate Audit	1.0000	11,000.00	11,000.00
Account **6530.010 - Consulting Services Annual Audit Fees** Totals		Transactions	1	$11,000.00
Account **6550.040 - Building Site Expenses Cleaning Contract**				
680.7001.6550.040	Cleaning Contract	1.0000	7,200.00	7,200.00
Account **6550.040 - Building Site Expenses Cleaning Contract** Totals		Transactions	1	$7,200.00
Account **6550.050 - Building Site Expenses Custodial Supplies**				
680.7001.6550.050	Cleaning Supplies	1.0000	3,000.00	3,000.00
Account **6550.050 - Building Site Expenses Custodial Supplies** Totals		Transactions	1	$3,000.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**				
680.7001.6550.180	Pest Control	12.0000	62.50	750.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals		Transactions	1	$750.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
Account	**6550.220 - Building Site Expenses Security Alarm Monitoring**			
680.7001.6550.220	Absolute Security System	1.0000	1,000.00	1,000.00
680.7001.6550.220	Phonetics-dialer alarm system	1.0000	500.00	500.00
	Account **6550.220 - Building Site Expenses Security Alarm Monitoring** Totals	Transactions	2	$1,500.00
Account	**6550.270 - Building Site Expenses Telephone**			
680.7001.6550.270	Telephone	1.0000	750.00	750.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	1	$750.00
Account	**7000.020 - Travel, Training & Expense Board Member Allowance**			
680.7001.7000.020	Advisory Board Attendees	1.0000	3,500.00	3,500.00
	Account **7000.020 - Travel, Training & Expense Board Member Allowance** Totals	Transactions	1	$3,500.00
Account	**7170.100 - Benefits & Insurance Property & Liability Insurance**			
680.7001.7170.100	Property Liability Insurance	1.0000	35,000.00	35,000.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance** Totals	Transactions	1	$35,000.00
	Department **7001 - Admin** Totals	Transactions	15	$79,984.00
Department	**7002 - Solid Waste**			
Account	**6100.010 - Administrative Expense Administrative Expenses**			
680.7002.6100.010	Administrative Supplies	1.0000	1,000.00	1,000.00
	Account **6100.010 - Administrative Expense Administrative Expenses** Totals	Transactions	1	$1,000.00
Account	**6100.075 - Administrative Expense Compliance and Permitting**			
680.7002.6100.075	Clean Air Compliance	1.0000	12,000.00	12,000.00
	Account **6100.075 - Administrative Expense Compliance and Permitting** Totals	Transactions	1	$12,000.00
Account	**6100.100 - Administrative Expense Dues, Licenses & Subscriptions**			
680.7002.6100.100	SWANA Dues-David C, Wade P, Doug S.	3.0000	300.00	900.00
	Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals	Transactions	1	$900.00
Account	**6100.190 - Administrative Expense Office Supplies**			
680.7002.6100.190	Office Supplies	1.0000	2,500.00	2,500.00
	Account **6100.190 - Administrative Expense Office Supplies** Totals	Transactions	1	$2,500.00
Account	**6110.090 - Supplies & Equipment Computers & Printers**			
680.7002.6110.090	Laptop per IT Schedule	1.0000	2,200.00	2,200.00
	Account **6110.090 - Supplies & Equipment Computers & Printers** Totals	Transactions	1	$2,200.00
Account	**6110.245 - Supplies & Equipment Mobile Phones**			

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
680.7002.6110.245	Mobile Phones, Hot Spot	1.0000	2,400.00	2,400.00
680.7002.6110.245	Phones and Data Connect	12.0000	175.00	2,100.00
	Account **6110.245 - Supplies & Equipment Mobile Phones** Totals	Transactions	2	$4,500.00
Account	**6110.340 - Supplies & Equipment Safety Program Equipment**			
680.7002.6110.340	Safety Supplies	1.0000	1,000.00	1,000.00
	Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals	Transactions	1	$1,000.00
Account	**6110.420 - Supplies & Equipment Tools & Supplies**			
680.7002.6110.420	Oxygen, hoses, filters, clamps small tools, supplies	1.0000	17,000.00	17,000.00
	Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals	Transactions	1	$17,000.00
Account	**6140.060 - Road Maintenance Materials Other**			
680.7002.6140.060	Hauled Recycle Concrete	1.0000	30,000.00	30,000.00
680.7002.6140.060	Road Maintenance	1.0000	100,000.00	100,000.00
	Account **6140.060 - Road Maintenance Materials Other** Totals	Transactions	2	$130,000.00
Account	**6150.050 - Uniforms & Personal Equipment Uniforms**			
680.7002.6150.050	Uniforms - current	16.0000	500.00	8,000.00
680.7002.6150.050	Uniforms - new hires	5.0000	700.00	3,500.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	2	$11,500.00
Account	**6200.020 - Other Supplies & Materials Materials**			
680.7002.6200.020	Compliance Materials (cover material, dirt, straw, seed, etc.)	1.0000	300,000.00	300,000.00
	Account **6200.020 - Other Supplies & Materials Materials** Totals	Transactions	1	$300,000.00
Account	**6530.040 - Consulting Services Consulting Services**			
680.7002.6530.040	Landfill Gas & Groundwater Monitoring	1.0000	350,000.00	350,000.00
	Account **6530.040 - Consulting Services Consulting Services** Totals	Transactions	1	$350,000.00
Account	**6540.010 - Vehicle Operating Expenses Equipment/Vehicle Rental**			
680.7002.6540.010	Vehicle Rentals	1.0000	10,000.00	10,000.00
	Account **6540.010 - Vehicle Operating Expenses Equipment/Vehicle Rental** Totals	Transactions	1	$10,000.00
Account	**6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**			
680.7002.6540.020	Fuel - vehicles driven by tagged vehicles on road	1.0000	60,000.00	60,000.00
	Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals	Transactions	1	$60,000.00
Account	**6540.030 - Vehicle Operating Expenses Vehicle Maintenance**			
680.7002.6540.030	Vehicle Maintenance	1.0000	5,000.00	5,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
	Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals	Transactions	1	$5,000.00
	Account **6540.060 - Vehicle Operating Expenses Vehicle Equipment**			
680.7002.6540.060	Vehicle Tracking	12.0000	208.45	2,501.40
	Account **6540.060 - Vehicle Operating Expenses Vehicle Equipment** Totals	Transactions	1	$2,501.40
	Account **6540.070 - Vehicle Operating Expenses Off-road Fuel**			
680.7002.6540.070	Off Road Fuel - Vehicles/Equipment used on cell sites	1.0000	170,000.00	170,000.00
	Account **6540.070 - Vehicle Operating Expenses Off-road Fuel** Totals	Transactions	1	$170,000.00
	Account **6540.080 - Vehicle Operating Expenses Heavy Equipment Maintenance**			
680.7002.6540.080	Heavy Equipment Repairs/Maintenance	1.0000	300,000.00	300,000.00
	Account **6540.080 - Vehicle Operating Expenses Heavy Equipment Maintenance** Totals	Transactions	1	$300,000.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance**			
680.7002.6550.020	General Maintenance & Repairs	1.0000	100,000.00	100,000.00
680.7002.6550.020	Pump station repairs, Misc Items	1.0000	66,500.00	66,500.00
680.7002.6550.020	Tarps for Cover on Cell	1.0000	20,000.00	20,000.00
680.7002.6550.020	Troubleshoot Alarms	1.0000	3,500.00	3,500.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals	Transactions	4	$190,000.00
	Account **6550.060 - Building Site Expenses Electricity**			
680.7002.6550.060	Electric	1.0000	22,000.00	22,000.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1	$22,000.00
	Account **6550.120 - Building Site Expenses Heating Propane**			
680.7002.6550.120	Propane	1.0000	3,800.00	3,800.00
	Account **6550.120 - Building Site Expenses Heating Propane** Totals	Transactions	1	$3,800.00
	Account **6550.270 - Building Site Expenses Telephone**			
680.7002.6550.270	Landlines	1.0000	900.00	900.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	1	$900.00
	Account **6700.610 - Other Maint. & Svcs Leachate Treatment**			
680.7002.6700.610	Leachate Treatment	1.0000	150,000.00	150,000.00
	Account **6700.610 - Other Maint. & Svcs Leachate Treatment** Totals	Transactions	1	$150,000.00
	Account **7000.060 - Travel, Training & Expense Educational Training**			
680.7002.7000.060	Added Safety Training	1.0000	8,000.00	8,000.00
680.7002.7000.060	Hurricane Conf New Orleans Airfare & Transfers	2.0000	700.00	1,400.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
680.7002.7000.060	Hurricane Conf New Orleans Hotel 5 nights	10.0000	450.00	4,500.00
680.7002.7000.060	Hurricane Conf New Orleans Meals 6 days	12.0000	100.00	1,200.00
680.7002.7000.060	Hurricane Conf Registration New Orleans, 2 Attendees	2.0000	400.00	800.00
680.7002.7000.060	RCON Conf St. Louis, MO, Airfare 2 attendees	2.0000	500.00	1,000.00
680.7002.7000.060	RCON Conf St. Louis, MO, Hotel 4 days 2 attendees	8.0000	239.00	1,912.00
680.7002.7000.060	RCON Conf St. Louis, MO, Meals 4 days 2 attendees	8.0000	120.00	960.00
680.7002.7000.060	RCON Conf St. Louis, MO, Registration 2 attendees	2.0000	1,000.00	2,000.00
680.7002.7000.060	Training, Travel for Training	1.0000	1,128.00	1,128.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	10	$22,900.00
	Account **7200.020 - Bond & Interest Expense Bond Interest Expense**			
680.7002.7200.020	15A Bond / Cell 5	1.0000	24,786.00	24,786.00
680.7002.7200.020	19 Bond / Addition to Cell 5	1.0000	81,950.00	81,950.00
	Account **7200.020 - Bond & Interest Expense Bond Interest Expense** Totals	Transactions	2	$106,736.00
	Account **7200.025 - Bond & Interest Expense Bond Principal Expense**			
680.7002.7200.025	15A Bond / Cell 5	1.0000	163,064.00	163,064.00
680.7002.7200.025	19 Bond / Addition to Cell 5	1.0000	180,000.00	180,000.00
	Account **7200.025 - Bond & Interest Expense Bond Principal Expense** Totals	Transactions	2	$343,064.00
	Account **9010.070 - Capital Equipment Heavy Equipment**			
680.7002.9010.070	6 Post Lifts for Shop	1.0000	95,000.00	95,000.00
680.7002.9010.070	Broom for 299	1.0000	12,000.00	12,000.00
680.7002.9010.070	Replace John Deere Gator	1.0000	32,000.00	32,000.00
680.7002.9010.070	Truck Diagnostic Computer	1.0000	9,500.00	9,500.00
680.7002.9010.070	Truck Diagnostic Computer Software	1.0000	4,500.00	4,500.00
	Account **9010.070 - Capital Equipment Heavy Equipment** Totals	Transactions	5	$153,000.00
	Account **9010.125 - Capital Equipment Leases**			
680.7002.9010.125	231 Excavator 336 Lease	10.0000	4,980.50	49,805.00
680.7002.9010.125	233 Articulated Truck 725 Lease	12.0000	6,276.77	75,321.24
680.7002.9010.125	235 963 Track Loader Lease	10.0000	9,521.04	95,210.40
680.7002.9010.125	236 Crawler/Dozer D6 Lease	12.0000	13,488.90	161,866.80
680.7002.9010.125	237 Skid Steer w/Bush Hog Lease	12.0000	3,097.60	37,171.20
680.7002.9010.125	238 Compactor 826K Lease	12.0000	27,612.50	331,350.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
680.7002.9010.125	239 2710 D Trac Mounted Horizontal Grinder		12.0000	17,417.50	209,010.00
680.7002.9010.125	243 Long Stick Excavator		12.0000	10,916.77	131,001.24
680.7002.9010.125	313 New Excavator in FY27		12.0000	5,000.00	60,000.00
		Account **9010.125 - Capital Equipment Leases** Totals	Transactions	9	$1,150,735.88
		Department **7002 - Solid Waste** Totals	Transactions	57	$3,523,237.28
		Fund **680 - Landfill** Totals	Transactions	72	$3,603,221.28
		EXPENSES Totals	Transactions	72	$3,603,221.28
		Grand Totals	Transactions	72	$3,603,221.28

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Solid Waste Division

Department No. 680

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
	Mini Computer	MinisForum Mini Dektop		$600	$0
1	Laptop**	Dell Latitude w/docking **	1	$2,300	$2,300
	** with docking station				
	Laptop only	Laptop w/o docking stn		$2,000	$0
	Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
	***does not include monitor				
	Docking Station	Dell Dock Station Replicator		$300	$0
	24" Monitor	Single Monitor		$150	$0
	32" Monitor	Single Monitor		$200	$0
	Laptop Tote	Laptop Canvas Tote		$20	$0
	IPAD	IPAD PRO		$1,600	$0
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
	Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
	Microsoft Surface	Surface PRO		$1,700	$0
		TOTAL TO KEY TO ACCOUNT 6110.090			**$2,300**

Contact Susan McMichen with questions regarding personal computer requests at extension 1508 or email smcmichen@co.worcester.md.us

PC To Be Replaced: (Give brief description of reason for replacment and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):
Replace per IT	WCLF9008M

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

WORCESTER COUNTY
CAPITAL IMPROVEMENT REQUEST
FY 2027

Department/Agency Name: Solid Waste Division

Department No. 680

Priority Number	Account Number	Item	Estimated Cost	New or Replacement	Justification or Explanation
1	680.7002.9010.070	6 Post Lifts for Shop	$ 95,000	New	Lifts will be used when doing services on vehicles
2	680.7002.9010.070	Broom for 299	$ 12,000	Replacement	We have problems getting parts
3	680.7002.9010.070	Replace John Deere Gator	$ 32,000	Replacement	The gator is used almost every day and is showing its age
4	680.7002.9010.070	Truck Diagnostic Computer	$ 9,500	New	Solid Waste needs a way to diagnose our trucks, when we send a truck out with a mechanical issues it can be gone for a week or two
5	680.7002.9010.070	Truck Diagnostic Computer Software	$ 4,500	New	
TOTAL APPROVED			$ 153,000		

NUMBER EACH ITEM IN THE ORDER OF THEIR IMPORTANCE TO THE OPERATION OF YOUR DEPARTMENT.
(NUMBER 1 IS THE HIGHEST PRIORITY).

Worcester County

Vehicle Request Form
FY 2027

Department/Agency Name: Solid Waste

Department No. 680

#	New key (N) or Replacement key (R)	VEHICLE TO BE REPLACED: Serial Number	Model Year	Make of Vehicle	Model of Vehicle	Tag #	Actual Odometer Reading Jan. 2026	Estimated Odometer Reading 6/30/2026	Estimated Annual Maintenance & Repair	VEHICLE APPROVED: Vehicle Replacement Type	Vehicle Replacement Size	Estimated Vehicle Purchase Price *	What is the proposed use and does this vehicle require a radio, laptop or tablet dock?
1.													
2.	Replacement	1M0560TBPGM010077	2016	John Deeere	560	N/A	N/A		$3,000	John Deere Gator		$32,000	It is used to pick litter, move people around the landfill for maintenance work.
3.													
4.													
5.													
6.													
7.													
8.													
9.													
10.													
Total this page									**$3,000**			**$32,000**	

Notes:

*** Please key total request from this page to account 9010.010, Capital Equipment New Vehicles**

VEHICLE LIST - SOLID WASTE DIVISION

Worcester County **Completed By:** **Quinn Dittrich**

	Vehicle Identification #	Subsidiary	Make	Year	Model	Mileage	Driver	Driver	
1	1HTZPGBT1GHA61877	Landfill	International	1986	Dump Truck		C		
2	1HTGLAET11H400637	Landfill	International	2001	Roll Off Truck	450,050	C		This truck will become the new fuel truck used on the landfill only
3	1FUJAEAS13DL90515	Landfill	Freightliner	2003	Truck		FF		New speedometer was diven for sometime with speedometer not working
4	1HTWYAXT43J071177	Landfill	International	2003	Truck/7600/SBA	636,401	FF		
5	2FZHAZDE75AW77985	Landfill	Sterling	2005	LT9500 Truck	634,981			To be auctioned on Gov.deals
6	1GCHK24415E247074	Landfill	CHEVY	2005	Pickup	131,189	FF		
7	46UFU222751097215	Landfill	Road Clipper	2005	6 Ton Trailer	N/A	FF		
8	3ALHGNBG3EDFY4561	Landfill	Freightliner	2014	Roll Off Truck	327,669	FF		
9	IFTRF3B64HEC23827	Landfill	Ford	2017	Pickup	39,390	FF	B Bradford	
10	3AKNGNFG7JDJR7382	Landfill	Freightliner	2018	122 SD Truck	243,572	FF	R Layton	
11	5KKHALFGLPLE9802	Landfill	Western Star	2020	Dump Truck	65,069	FF	T Seaton	
12	1FDUF4HT9NDA25531	Landfill	Ford	2022	F450 Service Truck	6,359	FF		
13	5KKHBPFM1RLUL9928	Landfill	Western Star	2023	Roll Off Truck	51,678	FF	B Murphy	
14	1FT8X3BA3REC48300	Landfill	Ford	2024	Pickup	19,621	FF	D Candy	
15	1M2GR4GC1TM052127	Landfill	Mack	2026	Roll Off Truck	7,879	FF	W Wellman	
16	1GNSK2E04CR188598	Landfill	Chevy	2012	Tahoe	214,209	FF	Hill Crew	
17	1FDYF80EXVVA08902	Landfill	Ford		F800 Dump truck	215,828	C		New Service Truck

Average Mileage * 217,421
Usable Vehicles * 14

*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.
A- Currently used for Parts only. (Not on roads)
C- Currently used on site. (Not on roads)
DD- Planning to take this out of service. (Not used on roads or on site)
EE- Planning to use on site. (Not on roads)
FF- Planning to continue use on roads.

Worcester County Department of Public Works
Solid Waste Division
Capital Leases Payable
680.7002.9010.125

Dept	Equipment	Term	Lease Period	Payment	Annual Budget
SW	Excavator 336 Asset 233	7 years	05/20-04/27	4,980.50	49,805
SW	Articulated Truck 725 Asset 233	7 years	07/20-06/27	6,276.77	75,321
SW	Caterpillar 963K Track Loader Asset 235	5 years	04/22-03/27	9,521.04	95,210
SW	Cat Crawler/Dozer D6TXW Asset Replace asset 221	5 years	10/23-10/28	13,488.92	161,867
SW	Compactor 826K Asset Replace asset 223	5 years	04/24-04/29	27,612.61	331,351
SW	299D Cat Skid Steer w/Bush Hog	5 years	12/23-12/28	3,097.60	37,171
SW	340 AKSP Excavator	5 years	5/24-5/29	10,916.76	131,001
SW	2710D Track Mounted Horizontal Grinder	5 years	7/24-6/29	17,417.37	209,008
SW	313 Excavator	5 years	7/26 - 6/33	5,000.00	60,000
	Total				1,150,736

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Water and Wastewater Department	Department Number:	500
Fund:	WWW Enterprise Fund	Function:	Public Works

MISSION STATEMENT:

Provide Water and Wastewater Operation Services to the unincorporated portions of Worcester County though the management of 11 Sanitary Service Areas.

PROGRAM SERVICES: (STATISTICS)

- Operates 11 water supply facilities, 8 wastewater treatment plants and 56 wastewater pumping stations.
- Repairs water leaks, replaces wastewater holding tanks and installs water and sewer services connections as needed
- Reads over 10,000 water meters for each quarterly billing cycle
- Oversees capital additions to the water and wastewater facilities
- Prepare and submit required regulatory reports to regulatory Agencies. This Division prepares and submits 27 annual, 12 semi-annual, 2 quarterly and 37 monthly reports
- Conducts meetings with Advisory Boards for Ocean Pines, Mystic Harbour and West Ocean City

Statistical Data:

Gallons of Water Produced	Actual FY2024	Actual FY2025	Adopted FY2026	Estimate FY2027
Assteague Point	26,370,200	12,380,740	27,976,145	30,773,760
Landings	33,221,740	25,889,587	35,244,944	38,769,438
Mystic Harbor	122,644,480	140,166,750	130,113,259	143,124,882
Newark	12,088,608	10,980,107	12,824,804	14,107,284
Ocean Pines	482,719,000	483,390,000	512,116,587	563,328,246
Gallons of Wastewater Treated	**Actual FY2024**	**Actual FY2025**	**Adopted FY2026**	**Estimate FY2027**
Assateague Point	8,669,600	7,991,600	9,589,920	10,548,912
Lighthouse Sound	6,633,600	6,812,100	8,174,520	8,991,972
Mystic Harbor	74,620,000	69,613,713	83,536,456	91,890,101
Newark	11,275,900	10,640,516	12,768,619	14,045,481
Ocean Pines	299,747,000	300,437,000	360,524,400	396,576,840
Riddle Farm	24,848,000	15,052,639	18,063,167	19,869,483
River Run	9,072,963	10,713,814	12,856,577	14,142,234

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$ 5,895,214	$ 6,973,303	$ 7,417,897	$ 7,900,071	6.5%
Supplies & Materials	$ 1,658,152	$ 1,682,583	$ 2,184,376	$ 2,409,404	10.3%
Maintenance & Services	$ 7,023,318	$ 8,185,999	$ 7,312,880	$ 7,739,049	5.8%
Other Charges	$ 873,736	$ 240,253	$ 323,650	$ 1,523,646	370.8%
Interfund Charges	$ 869,753	$ -	$ -	$ -	0.0%
Depreciation	$ 3,844,492	$ 3,807,032	$ -	$ -	0.0%
Capital Outlay	$ -	$ -	$ 4,493,184	$ 2,815,977	-37.3%
Debt Service	-	-	-	$ 1,749,666	100.0%
Total	$ 20,164,665	$ 20,889,171	$ 21,731,987	$ 24,137,813	11.1%

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Water and Wastewater Department	Department Number:	500
Fund:	WWW Enterprise Fund	Function:	Public Works

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Supervisory	6	9	9	9	0%
Technicians and mechanics	4	3	3	3	0%
Plant operators	37	37	36	37	3%
Equipment operators	2	2	3	3	0%
Construction expediter/Crew leaders	4	4	4	3	-25%
Maintenance workers	9	7	4	5	25%
Inventory/Office Assistants	3	3	3	3	0%
Total	65	65	62	63	2%

Summary of Budget Increase/Decrease Request

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
Salary increases for plant operators are based on the MACO salary study. Plant operators are approximately 10% below the state average. Other increases are due to job performance of mission critical staff. Inter-governmental loan repayemnts are budgeted to begin in FY27, as well as Debt Service being presented. Offset by reduction in capital requests.	$ 2,405,826	11.1%

Contact Information

Name:	Quinn Dittrich	Address 1:	1 W Market St
Title:	Enterprise Fund Controller	Address 2:	Room 1105
Email:	qmdittrich@worcestermd.gov	City/State:	Snow Hill, MD
Telephone:	410-632-0686 ext 1201	Zip Code:	21863

WORCESTER COUNTY
WATER & WASTEWATER SERVICES
ENTERPRISE FUND

REVENUE

Account Name	FY24 Actual	FY25 Actual	FY26 Adopted	FY26 Actual as of 11/30/2025	FY27 Budget	Variance
Charges for Services	13,885,602	14,824,499	18,752,099	10,100,335	20,048,315	1,296,216
Interest & Penalties	297,122	429,907	235,500	223,785	284,500	49,000
Operating Grants	31,500	31,500	631,500	-	31,500	(600,000)
Other Revenue	1,806,886	1,943,758	935,077	443,315	475,345	(459,732)
Transfers from Other Funds	201,955	246,891	260,000	170,017	280,000	20,000
Transfers from (to) Fund Balance	-	-	(202,098)	-	151,868	353,966
Transfers from General Fund	-	3,510,177	1,229,909	-	1,116,919	(112,990)
Total	16,223,065	20,986,732	21,841,987	10,937,453	22,388,447	546,460

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Water & Wastewater

Department No. Listed Below

N or R		Description:	Qty:	Cost:	Total:
R	Mini Computer	MinisForum Mini Dektop	2	$600	$1,200
R	Laptop**	Dell Latitude w/docking **	1	$2,300	$2,300
	** with docking station				
	Laptop only	Laptop w/o docking stn		$2,000	$0
	Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
	***does not include monitor				
	Docking Station	Dell Dock Station Replicator		$300	$0
	24" Monitor	Single Monitor		$150	$0
	32" Monitor	Single Monitor		$200	$0
	Laptop Tote	Laptop Canvas Tote		$20	$0
	IPAD	IPAD PRO		$1,600	$0
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
	Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
	Microsoft Surface	Surface PRO		$1,700	$0

TOTAL TO KEY TO ACCOUNT 6110.090 **$3,500**

Contact Susan McMichen with questions regarding personal computer requests at extension 1508 or email smcmichen@co.worcester.md.us

PC To Be Replaced: (Give brief description of reason for replacment and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):
Mini to be replaced per IT (510.6110.090)	WCOP9005M
Laptop to be replaced per IT (510.6110.090)	WCOP9006L
Mini to be replaced per IT (555.8001.6110.090)	WCOP9017

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

WORCESTER COUNTY
CAPITAL EQUIPMENT REQUESTED
FY 2027

Department/Agency Name: Water and Wastewater Department

Department No. 500

Priority Number	Account Number	Service Area	Item	Estimated Cost	New, Ongoing, or Replacement	Justification or Explanation
1	540.9010	Lighthouse Sound	Replacement Aerators (2)	$ 10,000	Replacement	Replacement of the existing aerators
1	545.9010.080	Mystic Harbour	Oyster Harbor Line	$ 25,000	New	Line to provide a loop connection on Keyser Point Rd for over 150 homes.
2	545.9010.080	Mystic Harbour	SCADA Panel Station G	$ 200,000	New	Replace pump station control panel due to corrosion.
3	545.9010.080	Mystic Harbour	WWTP Injection Wells	$ 100,000	New	MDE Permit requirement to inspect and clean wells
1	555.8002.9010	Ocean Pines - Water	Meter Data Logger	$ 9,000	New	Additional data logger to provide a additional capability in service areas
2	555.8002.9010	Ocean Pines - Water	Replace Blue Tubing	$ 30,000	Ongoing	Blue tubing replacement is to replace failing pipe material
3	555.8002.9010	Ocean Pines - Water	Stainless Tank	$ 20,000	Replacement	Replacement tank for drinking wells if they break the wells will not operate.
4	555.8002.9010	Ocean Pines - Water	Well 1 & 9 Abandonment per EPA	$ 16,000	New	Requirement from last EPA inspection in CY2025.
5	555.8002.9010	Ocean Pines - Water	Well 2 electrical/mechanical upgrades	$ 300,000	Replacement	Existing equipment is 40 yrs old and is at the end of service life.
1	555.8003.9010.090	Ocean Pines - Treatment	Blower Replacement	$ 60,000	Replacement	Existing equipment is 40 yrs old and is at the end of service life.
2	555.8003.9010.090	Ocean Pines - Treatment	Circulation Pumps (2)	$ 60,000	Replacement	Existing equipment is 40 yrs old and is at the end of service life.
3	555.8003.9010.090	Ocean Pines - Treatment	FET Pump	$ 30,000	Replacement	Existing equipment is 40 yrs old and is at the end of service life.
4	555.8003.9010.090	Ocean Pines - Treatment	Tank Cleaning	$ 250,000	New	Cleaning of FET Tank #2, last time the tank was cleaned with 12 Yrs ago.
1	555.8004.9010.090	Ocean Pines - Collections	Bush Pumps	$ 45,000	Ongoing	End of service life replacement for existing 35yr old pump station pumps.
2	555.8004.9010.090	Ocean Pines - Collections	Fibergalss Vac Tanks	$ 120,000	Ongoing	Replace old cement and plastic tanks. Reduce infiltration flow to WWTP during weather events.
3	555.8004.9010.090	Ocean Pines - Collections	FM N to L Design (46 breaks)	$ 300,000	Replacement	Line breaks down consistently. Over 45 breaks in the last 10 yrs on the line costing the county approximently $4500 each break
4	555.8004.9010.090	Ocean Pines - Collections	Lift Station T Pump Replacement	$ 100,000	Replacement	Replacement pump as the existing pumps are obsolete.
1	570	Riddle Farm	Walmart water main loop design/build	$ 300,000	New	Line to provide a loop connection for the shopping center across from Riddle Farm. Currently only has one line crossing Rt 50.
2	570	Riddle Farm	WTP Backwash Pump	$ 20,000	Replacement	Replacement of a over 20 yr old pump.
3	570	Riddle Farm	WTP HVAC Design	$ 50,000	New	Design new HVAC system to reduce mosture issues in the building.
4	570	Riddle Farm	WTP Stainless Steel Garage Door	$ 25,000	New	Replacement of the existing over 20 yr old door for chemical storage area.
1	575	River Run	Blower Replacement	$ 5,000	Replacement	Replacement of the existing blowers.
2	575	River Run	Design/Build Spray Irrigation	$ 125,000	New	New spray irrigation system to improve effluent disposal.
3	575	River Run	Sewer Bypass Design	$ 200,000	New	Design of a bypass line to ocean pines to reduce operational costs.
TOTAL CAPITAL				$ 2,400,000		

WORCESTER COUNTY
LEASE REQUESTED
FY 2027

Department/Agency Name: Water and Wastewater Department

Department No. 500

Number	Account Number	Service Area	Item	Estimated Annual Cost
1	511.9010.010	Construction	Backhoe Lease	$ 45,000
2	511.9010.010	Construction	Mini Excavator Lease	$ 25,000
3	511.9010.010	Construction	Small Vac Truck Lease	$ 60,000
4	511.9010.010	Construction	Vac Truck Lease	$ 93,977
TOTAL LEASES				$ 223,977

WATER & WASTEWATER
HOOK UP AND RELATED FEES
FY 2027

WATER SERVICE INSTALLATION WITHOUT FIRE SERVICE

1" - Existing Homes Only	3,500	

WATER SERVICE INSTALLATION WITH FIRE SERVICE

1.0"	4,150	
1.5"	7,100	
2.0"	8,850	

SEWER SERVICE INSTALLATION

Sewer lateral	3,300	
Ocean Pines - Tank/Lateral Install and Tank Fee	6,500	
Sewer Service Connection (customer purchases grinder pump)	3,500	
Snug Harbor Sub-Area Section 1- (Local share)	3,355	
Snug Harbor Sub-Area Section 2- (Construction Costs & Grinder Pump)	15,000	
Edgewater Acres Sewer- Sussex County Fee	**10,700**	**A**

FUTURE CAPITAL IMPROVEMENT CHARGE PER EDU

Edgewater	Water/Sewer	**750**
Landings	Water/Sewer	**750**
Lighthouse Sound	Sewer	**750**
Mystic Harbour	Water	500
Mystic Harbour	Sewer	1,000
Newark	Water/Sewer	**750**
Ocean Pines	Water/Sewer	**750**
Riddle Farm	Water/Sewer	**750**
River Run	Water	950
West Ocean City	Sewer	**750**

WATER & WASTEWATER
HOOK UP AND RELATED FEES
FY 2027

EQUITY CONTRIBUTIONS & CONSTRUCTION COSTS PER EDU

Landings Service Area		
Water	4,666	
Sewer	13,625	
Lighthouse Sound Service Area		
Sewer	6,100	
Mystic Harbour Service Area		
Water	3,000	
Sewer	**9,812**	
Newark Service Area		
Water/Sewer	**8,484**	
Ocean Pines Service Area		
Water	3,000	
Sewer	**12,317**	
Pines Plaza Water & Sewer Construction	5,300	
Gum Point Road Sewer Construction	2,763	
Gum Point Road Sewer Connection (customer purchases grinder pump)	3,500	
Riddle Farm Service Area		
Water (Including Route 50 Corridor Water)	6,323	
Route 50 Corridor Water Construction	2,853	
Sewer	**9,148**	
Route 50 Corridor Sewer	4,926	**B**
Snug Harbour Sub-Area Section 3		
Sewer (includes equity contrib, con costs, hookup & misc fees)	**28,813**	

A- Fee set by Sussex County. Good through 6/30/26- subject to change after that date.
B - The additional money the County collects for the sewer is distributed per the Contract.

WORCESTER COUNTY
WATER & WASTEWATER ENTERPRISE FUND
REQUESTED FEE SCHEDULE
FISCAL YEAR 2027

TERMINATION SERVICE FEE	$	50.00
REQUEST WATER SHUT-OFF	$	25.00
REQUEST WATER TURN-ON	$	25.00
CALL IN DURING NON-WORKING HOURS, IF HOMEOWNERS PROBLEM	$	100.00
TEST WATER METER (IF METER PROVES TO BE ACCURATE)	$	62.50
RETURNED CHECK	$	25.00
REQUEST SPECIAL METER READING (I.E. ATTORNEY, REALTOR ETC.)	$	25.00
BULK WATER SALE		
ANNUAL PERMIT CHARGE	$	50.00
Metered usage shall be billed at $5.00 per thousand gallons with a $5.00 connection charge		

Worcester County

Vehicle Request Form
FY 2027

Department/Agency Name: Water & Wastewater

Department No. 8000

#	New key (N) or Replacement key (R)	VEHICLE TO BE REPLACED: Serial Number	Model Year	Make of Vehicle	Model of Vehicle	Actual Odometer Reading Jan. 2026	Estimated Odometer Reading 6/30/2026	Estimated Annual Maintenance & Repair	VEHICLE REQUEST: Vehicle Replacement Type	Vehicle Replacement Size	Estimated Vehicle Purchase Price *	What is the proposed use and does this vehicle require a radio, laptop or tablet dock?
1.	Replacement	JJG0248237	1999	Case	Backhoe 580L	N/A	N/A	$4,500	Replacement	CAT 908	$45,000	Replacing with a CAT 908 Wheel loader (CON)
2.	Replacement	1X61571872400	2003	John Deere	35B Excavator	N/A	N/A	$6,500	Replacement	CAT 305	$25,000	Replace with a CAT 305 Mini Excavator (CON)
3.	Replacement	1M9FE1224B5284172	2005	Vermeer	Small Vac Truck	N/A	N/A	$6,500	Replacement	Vac Hunter HD	$60,000	Replace with a similar vac machine (CON)
4.	Replacement	1FTRF122X8KC27495	2008	Ford	F150	162,461	182,461	$8,000	Replacement	3/4 Ton 4x4 Pick Up w/ plow	$100,000	Replace with larger 4 wheel drive truck and plow to assist with snow removal around WTP & WWTP (SUP)
5.	Replacement	1GBHC24U14E235765	2003	Chevy	1500 Utility Body	151,555			Extended cab pick-up, electronics pkg, 4x4 with snow plow	3/4 Ton 4x4 Pick Up w/ plow	$70,000	This is a replacement for old vehicles obtained from WWW. This will be assigned to our Grounds Crew for landscaping and grounds work. A mobile radio will be needed.
6.												
7.												
8.												
9.												
10.												
Total this page								**$25,500**			**$300,000**	

Notes:

*** Please key total request from this page to account 9010.010, Capital Equipment New Vehicles**

VEHICLE RATING INSPECTION

Rating	Miles	Age	Est. Repairs	Body
5	Under 75,000	5 years or newer	$200 or less	Excellent
4	75,001 - 100,000	6-9 years	$500 or less	Minor Scratches
3	100,001-125,000	10-12 years	$1000 or less	Small Dents / Scratches
2	125,001 - 150,000	13-15 years	$1500 or less	Larger Dents / Peeling paint
1	150,001 or over 151,155	16+, Replace	$2000 or less	Major body damage / Peeling paint / Rust

Inspection Date
2/3/2026

Department
WWW

Mileage
151,155

Vehicle Information:

Serial: 1GBHC24U14E235765

Year: 2004

Make: CHEVROLET

KBB Value: $3,826

Model: SILVERADO 2500 UTILITY

Overall Rating: 4 out of 20

Repairs Needed: BODY IS RUSTED. HVAC MOTOR INOP. HEADLINER COMPLETELY MISSING. MISSING INNER FENDER WELLS. DEAD BATTERY. DASH HARNESS WIRING IS MESSED UP. FRAME AND COMPONENTS RUSTY. BRAKE PEDAL HYDRO BOOST ISSUE.

VEHICLE RATING INSPECTION

Rating	Miles	Age	Est. Repairs	Body
5	Under 75,000	5 years or newer	$200 or less	Excellent
4	75,001 - 100,000	6-9 years	$500 or less	Minor Scratches
3	100,001-125,000	10-12 years	$1000 or less	Small Dents / Scratches
2	125,001 - 150,000	13-15 years	$1500 or less	Larger Dents / Peeling paint
1	150,001 or over	16+, Replace	$2000 or less MORE	Major body damage / Peeling paint / Rust

Inspection Date
2/27/2026

Department
WWW

Mileage
162,715

Vehicle Information:

Year: 2007
Make: FORD
Model: F150 2WD

Serial: 1FTRF122X8KC27495
KBB Value: $1,705
Overall Rating: 4 out of 20

Repairs Needed: ROCKER PANELS RUSTED OUT, WHEEL WELLS RUSTED OUT, RIGHT SIDE BED HAS DENT, TAILGATE BENT, PAINT PEELING OFF THE BODY, FRAME RUSTED OUT, SUSPENSION ITEMS RUSTED, DRIVER SEAT TORN, HVAC BLOWER BLEND DOOR INOP, MULTIPLE OIL LEAKS, CHECK ENGINE LIGHT ON, MISSFIRE, PARKING LIGHT ON, TPMS LIGHT ON.

Department of Public Works - Water and Wastewater Division Vehicle List

Asset #	Asset ID	Serial#	Year	Description	Category	TAG #	WWW Group	Mileage
2	D65936	1FTMF1CM7DKD65936	2013	2013 FORD F-150	VEHICLES	LG-93819	CONSTRUCTION	**176558**
3	C23844	1FTBF2A68HEC23844	2017	2017 FORD F-250 PICKUP 4X2	VEHICLES	07137-LG	WWTP	**142214**
4	C57037	1FDOW4GT1HEC57037	2017	2017 F-450 CREW CAB UTILITY BODY	VEHICLES	07320-LG	CONSTRUCTION	**30907**
5	C90440	1FD0W4GTXFEC90440	2015	2015 FORD F-450 CREW CAB UTILITY	VEHICLES	00831-LG	CONSTRUCTION	**49560**
6	105515	3HAWAMMR8GL105515	2016	2016 INTERNATIONAL 7300 DUMP TRUC	VEHICLES	01354-LG	CONSTRUCTION	**39500**
7	C19287	1FDWF36L51EC19287	2001	2001 FORD 1 1/2 TON TRUCK	VEHICLES	LG-61433	OP WATER	**73319**
8	531992	3C6JR6DGXKG531992	2019	2019 RAM 1500	VEHICLES	14550LG	WTP	**55100**
9	D65935	1FTMF1CM5DKD65935	2013	2013 FORD F-150	VEHICLES	LG-93818	SPARE	**166504**
10	209433	3C6JR6DG6LG209433	2020	2020 RAM 1500	VEHICLES	17353LG	COLLECTIONS	**89814**
11	522578	3C6JR6DGXKG522578	2019	2019 RAM 1500	VEHICLES	13648LG	CONSTRUCTION	**55247**
12	D31106	1FTMF1C88FKD31106	2015	2015 FORD F-150	VEHICLES	00832-LG	COLLECTIONS	**111965**
13	D83787	1FTMF1CB7NKD83787	2022	2022 FORD F150	VEHICLES	23157LG	COLLECTIONS	**54987**
14	257322	3C6JR6DG9GG257322	2016	2016 RAM 1500 4X2	VEHICLES	04852-LG	COLLECTIONS	**140141**
15	522577	3C6JR6DG8KG522577	2019	2019 RAM 1500	VEHICLES	13647LG	COLLECTIONS	**181649**
16	D31105	1FTMF1C86FKD31105	2015	2015 FORD F-150	VEHICLES	00830-LG	WTP	**153036**
17	209434	3C6JR6DG8LG209434	2020	2020 RAM 1500	VEHICLES	17354LG	COLLECTIONS	**77453**
18	D31107	1FTMF1C8XFKD31107	2015	2015 FORD F-150	VEHICLES	00829-LG	COLLECTIONS	**134323**
19	305811	1GBHC24U82E305811	2002	2002 CHEVY 2500 UTILITY BODY	VEHICLES	28809LG	MAINTENANCE	**Turn In**
20	B79193	1FDBF3A62GEB79193	2016	2016 FORD F-350 UTILITY 4X2	VEHICLES	04851-LG	SUPPORT GROUP	**219043**
28	A52014	1FDWW36SX2EA52014	2002	2002 FORD F-350 DUMP	VEHICLES	LG-63653	CONSTRUCTION	**205674**
29	521353	1J8GR48K99C521353	2009	2009 JEEP GRAND CHEROKEE	VEHICLES	LG-84436	COLLECTIONS	**192025**
30	531993	3C6JR6DG1KG531993	2019	2019 RAM 1500	VEHICLES	14733LG	WWTP	**93976**
31	F31830	1FDBF2A64NEF31830	2022	2022 FORD F250 UTILITY	VEHICLES	24934LG	COLLECTIONS	**29887**
33	721363	3C6MR5AJXKG721363	2019	2019 RAM 2500 4X4	VEHICLES	15283LG	SUPPORT GROUP	**78628**
35	E23241	1FTMF1CPXLKE23241	2020	2020 FORD F150	VEHICLES	18549LG	CONSTRUCTION	**71345**
36	721365	3C6MR5A13KG721365	2019	2019 RAM 2500 4X4	VEHICLES	15284LG	SUPPORT GROUP	**132713**
37	568280	1HTWAAAR58J568280	2008	2008 INTERNATIONAL 7300 DUMP TRK.	VEHICLES	LG-80531	WWTP	**129474**
38	312274	1GCWGAFPXK1312274	2019	2019 CHEVY EXPRESS 2500	VEHICLES	15596LG	SUPPORT GROUP	**91256**
39	661096	1HTSCAAR8XH661096	1999	1999 INTERNATIONAL 4700	VEHICLES	LG-75346	CONSTRUCTION	**108667**
40	233628	1C6RR7FT8JS233628	2018	2018 RAM 1500 QUAD CAB	VEHICLES	10479LG	SUPPORT GROUP	**142633**
43	G00248	1FTMF1CB8PKG00248	2023	2023 FORD F150	VEHICLES	28379LG	COLLECTIONS	**23323**
45	D31104	1FTMF1C84FKD31104	2015	2015 FORD F-150	VEHICLES	00828-LG	WTP	**146468**
50	586732	3C6JR6DG5HG586732	2017	2017 RAM 1500 4X2	VEHICLES	07130-LG	WTP	**116859**
51	C23826	1FTBF3A69HEC23826	2017	2017 FORD F-350 UTILITY 4X2	VEHICLES	07307-LG	MAINTENANCE	**103291**
52	145680	1GBHC44K99F145680	2009	2009 CHEVY 2500 W/UTILITY BODY	VEHICLES	LG-87013	WWTP	**158081**
53	235765	1GBHC24U14E235765	2004	2004 CHEVY 2500 UTILITY	VEHICLES	LG-69731	SUPPORT GROUP	**Turn In**
54	C56657	1FDBF3A60FEC56657	2015	2015 FORD F-350 UTILITY BODY	VEHICLES	00805-LG	COLLECTIONS	**175321**
56	600491	1HTMKAAN23H600491	2003	2003 INT. 4700 LUGGER TRK.	VEHICLES	LG-68394	SUPPORT GROUP	**21135**
60	251157	1GCEC14V95Z251157	2005	2005 CHEVY 1500	VEHICLES	LG-72121	WWTP	**158000**
61	E89964	1FDBF2A64LEE89964	2020	2020 FORD F250 UTILITY BODY 2WD	VEHICLES	19351LG	SUPPORT GROUP	**32896**
62	D04114	1FDWW36R78ED04114	2008	2008 FORD F-350 UTILITY	VEHICLES	LG-82880	CONSTRUCTION	**153639**
68	254833	1GCEC14V55Z254833	2005	2005 CHEVY 1500	VEHICLES	LG-72112	SUPPORT GROUP	**223866**
70	372201	1HTWGAZT66J372201	2006	2006 INTERNATIONAL VAC TRK.	VEHICLES	LG77754	COLLECTIONS	**76512**
71	G00540	1FTMF1CB4PKG00540	2023	2023 FORD F150	VEHICLES	28377LG	SUPPORT GROUP	**22600**
72	541407	1D7HA16K37J541407	2007	2007 RAM 1500	VEHICLES	LG-78369	SUPPORT GROUP	**179628**
73	153694	1GBHC24D47E153694	2007	2007 CHEVY 2500 UTILITY BODY	VEHICLES	LG-79221	SUPPORT GROUP	**213088**
74	568284	1HTWYAHT68J568284	2008	2008 INTERNATIONAL 7600 DUMP TRK.	VEHICLES	LG-80532	CONSTRUCTION	**162368**
77	C27495	1FTRF122X8KC27495	2008	2008 FORD F-150 PICKUP	VEHICLES	LG-82308	SUPPORT GROUP	**162461**
80	A75262	1FTYR1ZM3GKA75262	2016	2016 FORD TRANSIT 250 CARGO VAN	VEHICLES	03755-LG	SUPPORT GROUP	**103627**
88	G00034	1FTMF1CB0PKG00034	2023	2023 FORD F150	VEHICLES	28378LG	WWTP	**30811**
89	721364	3C6MR5AJ1KG721364	2019	2019 RAM 2500 4X4	VEHICLES	15282LG	SUPPORT GROUP	**83500**
90	E84384	1FD9W4GN3REE84384	2024	2024 FORD F450 DUMP BODY	VEHICLES	31590LG	CONSTRUCTION	**5750**
100	A36048	1FMSK8DH6RGA36048	2024	2024 FORD EXPLORER	VEHICLES	30076LG	ADMIN	**30130**
103	D84292	1FTMF1CB7NKD84292	2022	2022 FORD F150	VEHICLES	23154LG	WWTP	**53239**
106	C50088	1FD0W4GN2LEC50088	2020	2020 FORD F450 DUMP BODY	VEHICLES	16016LG	CONSTRUCTION	**41163**
113	B02883	1FTRF12W29KB02883	2009	2009 FORD F-150	VEHICLES	LG-84441	CONSTRUCTION	**186258**
118	531991	3C6JR6DG8KG531991	2019	2019 RAM 1500	VEHICLES	14549LG	WATER	**54286**
130	518307	3C6JR6DGXMG518307	2021	2021 RAM 1500	VEHICLES	18550LG	WATER	**55500**
131	D83654	1FTMF1CBXNKD83654	2022	2022 FORD F150	VEHICLES	23156LG	SUPPORT GROUP	**38023**
132	D83741	1FTMF1CB5NKD83741	2022	2022 FORD F150	VEHICLES	23155LG	SUPPORT GROUP	**56091**
140	E60860	1FTMF1KP0RKE60860	2024	2024 FORD F150 2WD	VEHICLES	30146LG	SUPPORT GROUP	**22414**

Department of Public Works - Water and Wastewater Division Equipment List							
Number	Description	VIN Number	Tag Number	Assignment	Driver	Fuel	Mileage
21	2002 Backhoe Case 580M	JJG0310846	4E32970	Const		Diesel	
22	2009 JCB 3C-14 EXT Backhoe	SLP214TC9U0912524	LG85139	Const		Diesel	
23	1999 Backhoe, Case 580L	JJG0248237	4E32972	Const		Diesel	
24	1999 Vermeer Trencher	1VRS072P1W100782	4E32969	Const		Diesel	
25	1999 Compressor Air Trailer, Mtd	305684UJJ222	LG56872	Coll Sys		Diesel	
26	2004 Bobcat Loader	523211392	4E32968	WWTP	WWTP	Diesel	
27	1980 Snow Trailer	H00344	LG27633	Sup Grp			
32	1995 Trailer Pro Design w/Welder	PD951008G02001051	LG43889	Veh Maint		Gasoline	
34	2001 Trailer	4DEUS20201S001320	LG62881	WWTP			
41	2001 Lighting Tower System	78101	4E32979	Const		Diesel	
42							
44	2015 Kruger Trailer	1K9FS2124FDO57715	01344LG	Const			
46	1989 Trailer, Tilt Bed	1H9CT110XKL059009	LG40325	WWTP			
47	1993 Trailer Equipment, Lowboy	112HAM302RL042039	LG40334	Const			
48	2015 4 inch Pump Trailer	4YMUL1014FV044406	00844LG	Sup Grp			
49	2002 Trailer Equipment Roller	4YMUL16282V006297	LG65733	Sup Grp			
55	Vac Trailer	5HZBF19262LJ22155	LG67804	Const		Gasoline	
57	2003 Caterpiller Track Loader	CML00744		Sup Grp		Diesel	
58	2003 John Deere Excavator	1X61571872400		Const		Diesel	
59	2004 Bobcat Loader	526211481		Sup Grp		Diesel	
63	1997 Trailer Equipment Excavator	1K9ES1420VD057803	LG98262	Const			
64	2005 Bobcat Trailer	HB9TL183X5X200373	LG73248	Sup Grp			
65	2015 John Deere Escavator	1FF050GXPEH281385		Const			
66	2005 Small Landscape Trailer	4YMUL12145V055790	LG87245	WWTP			
67	Vermeer Vac	1M9FE1224B5284172		Const			
69	2005 CASE 450 Skid Steer Loader	N5M417876/JAF422146		Const	Const		
75	2007 Road Cut Saw Trailer	4YMUL081X7V134076	LG81001	Const	Const		
76	2007 Onan Generator Trailer	4YMUL12227V147167	LG81043	All Groups	All Groups	Diesel	
78	2008 Case Roller	DDD001853		Const			
79	Roller Trailer 2008 Kruger	1K9FS14238D057438	LG82345	Const			
81	2006 Simplicity Mower 1693592	Serial#07019/65740		WWTP		Gasoline	
82	2007 John Deere X748 54" Cut	Serial #MOX748AO21110		WWTP		Diesel	
83	2000 Kubota F-2560 60" Front Cut	Serial # 21286		WWTP		Diesel	
84	2000 Kubota G2160 54" Cut	Serial # 11212		WWTP		Diesel	
85	2003 John Deere 332 50" Cut	Serial # M00332X110308		WWTP		Diesel	
86	2004 Kawasaki All Terrain Vehicle	JKBVFHA144B535441		Sup Grp		Gasoline	
87	2013 Vaccum Pump Trailer	5TRBE2029DD030716	LG 93793	Coll Sys			
91	2016 vactron IP973sgt	5hzbf1928gljg2174	LG06938	const		gas	
114	2007 Haulmark Trailer	16HCB101X7P062925	LG81026	Sup Grp			
142	Forklift	2222-8D SER 4412		All Groups		Diesel	
143	John Deere Skid Steer 331	1T0331GKKPF437939					

Revenues — 505 Shared Facilities Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 505 - Shared Facilities/Escrow									
REVENUES									
INT/PEN - Interest & Penalties									
4700	Interest On Investments	0.00	0.00	10,000.00	(10,000.00)	-100%	0.00	0.00	No interest bearing account
Account Classification Total: INT/PEN - Interest & Penalties		$0.00	$0.00	$10,000.00	($10,000.00)	-100%	$0.00	$0.00	
OTH REV - Other Revenue									
5855	Payments By Developers	40,000.00	40,000.00	1,263.00	38,737.00	3067%	67,604.40	106,278.97	Historical average
Account Classification Total: OTH REV - Other Revenue		$40,000.00	$40,000.00	$1,263.00	$38,737.00	3067%	$67,604.40	$106,278.97	
REVENUES Total		$40,000.00	$40,000.00	$11,263.00	$28,737.00	255%	$67,604.40	$106,278.97	
Fund REVENUE Total: 505 - Shared Facilities/Escrow		$40,000.00	$40,000.00	$11,263.00	$28,737.00	255%	$67,604.40	$106,278.97	

Expenditures			505 Shared Facilities Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 505 - Shared Facilities/Escrow										
EXPENSES										
SUPP & MAT - Supplies & Materials										
	6200.020	Other Supplies & Materials Materials	0.00	0.00	199.00	(199.00)	-100%	0.00	0.00	
Account Classification Total: SUPP & MAT - Supplies & Materials			$0.00	$0.00	$199.00	($199.00)	-100%	$0.00	$0.00	
MAINT & SVCS - Maintenance & Services										
	6530.100	Consulting Services Professional Fees	40,000.00	40,000.00	0.00	40,000.00	N/A	44,160.00	84,060.00	Historical average
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	0.00	0.00	1,064.00	(1,064.00)	-100%	0.00	0.00	Historical average
ount Classification Total: MAINT & SVCS - Maintenance & Services			$40,000.00	$40,000.00	$1,064.00	$38,936.00	3659%	$44,160.00	$84,060.00	
OTHR CHGS - Other Charges										
	7300.010	Refund Refund to Developers	0.00	0.00	0.00	0.00	N/A	2,401.10	0.00	
Account Classification Total: OTHR CHGS - Other Charges			$0.00	$0.00	$0.00	$0.00	0%	$2,401.10	$0.00	
		EXPENSES Total	$40,000.00	$40,000.00	$1,263.00	$38,737.00	3067%	$46,561.10	$84,060.00	
Fund EXPENSE Total: 505 - Shared Facilities/Escrow			**$40,000.00**	**$40,000.00**	**$1,263.00**	**$38,737.00**	**3067%**	**$46,561.10**	**$84,060.00**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
EXPENSES					
Fund **505 - Shared Facilities/Escrow**					
Account **6530.100 - Consulting Services Professional Fees**					
505.6530.100	Developer expenses		1.0000	40,000.00	40,000.00
		Account **6530.100 - Consulting Services Professional Fees** Totals	Transactions	1	$40,000.00
		Fund **505 - Shared Facilities/Escrow** Totals	Transactions	1	$40,000.00
		EXPENSES Totals	Transactions	1	$40,000.00
		Grand Totals	Transactions	1	$40,000.00

Revenues — 510 Support Group Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 510 - Support										
REVENUES										
OTH REV - Other Revenue										
	5830	Reimb Benefits From Service Area	0.00	358,500.00	0.00	358,200.00	N/A	0.00	0.00	Previously budgeted in 510.5850
	5850	Other Revenue	358,200.00	0.00	343,600.00	(343,600.00)	-100%	35,645.08	150,911.76	Now budgeted in 510.5830
	5870	Reimb Equip/Veh Service Areas	100,000.00	170,000.00	130,000.00	40,000.00	31%	0.00	0.00	Reimburse for two pick up trucks
Account Classification Total: OTH REV - Other Revenue			$458,200.00	$528,500.00	$473,600.00	$54,600.00	12%	$35,645.08	$150,911.76	
REVENUES Total			$458,200.00	$528,500.00	$473,600.00	$54,600.00	12%	$35,645.08	$150,911.76	
Fund REVENUE Total: 510 - Support			**$458,200.00**	**$528,500.00**	**$473,600.00**	**$54,600.00**	**12%**	**$35,645.08**	**$150,911.76**	

Expenditures			510 Support Group Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 510 - Support										
EXPENSES										
PERS SVCS - Personnel Services										
	6010.200	Benefits Benefits-Support Group	0.00	0.00	0.00	0.00	N/A	1,570.51	0.00	
Account Classification Total: PERS SVCS - Personnel Services			$0.00	$0.00	$0.00	$0.00	0%	$1,570.51	$0.00	
SUPP & MAT - Supplies & Materials										
	6100.010	Administrative Expense Administrative Expenses	90,000.00	90,000.00	90,000.00	0.00	0%	19,559.37	0.00	All 510 Fund expense accounts were previously cleared out every quarter or at the end of the fiscal year when expenses were allocated to the service areas. Starting in FY26, the expenses will be kept in the 510 Fund for historical tracking.
	6110.090	Supplies & Equipment Computers & Printers	2,600.00	2,900.00	0.00	2,600.00	N/A	2,304.29	0.00	Replacement mini and laptop per IT
	6110.245	Supplies & Equipment Mobile Phones	0.00	0.00	0.00	0.00	N/A	2,139.58	0.00	
	6110.340	Supplies & Equipment Safety Program Equipment	6,000.00	6,000.00	6,000.00	0.00	0%	1,360.99	0.00	
	6110.390	Supplies & Equipment Small Equipment	2,000.00	2,000.00	2,000.00	0.00	0%	1,612.05	0.00	
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	10,500.00	10,500.00	10,500.00	0.00	0%	1,973.14	0.00	
	6130.055	Equipment Maintenance Roads Management System	50,000.00	50,000.00	38,000.00	12,000.00	32%	0.00	0.00	Adding modules to the work order system
	6150.050	Uniforms & Personal Equipment Uniforms	7,000.00	7,000.00	7,000.00	0.00	0%	4,459.75	0.00	
	6200.020	Other Supplies & Materials Materials	20,000.00	20,000.00	20,000.00	0.00	0%	4,939.01	0.00	
Account Classification Total: SUPP & MAT - Supplies & Materials			$188,100.00	$188,400.00	$173,500.00	$14,600.00	8%	$38,348.18	$0.00	
MAINT & SVCS - Maintenance & Services										
	6530.100	Consulting Services Professional Fees	25,000.00	25,000.00	25,000.00	0.00	0%	1,800.00	0.00	
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	50,000.00	50,000.00	50,000.00	0.00	0%	13,297.92	0.00	
	6540.030	Vehicle Operating Expenses Vehicle Maintenance	70,000.00	70,000.00	70,000.00	0.00	0%	21,813.92	0.00	
	6540.060	Vehicle Operating Expenses Vehicle Equipment	12,500.00	12,500.00	12,500.00	0.00	0%	11,107.10	0.00	
	6550.270	Building Site Expenses Telephone	6,000.00	6,000.00	6,000.00	0.00	0%	0.00	0.00	
ount Classification Total: MAINT & SVCS - Maintenance & Services			$163,500.00	$163,500.00	$163,500.00	$0.00	0%	$48,018.94	$0.00	
OTHR CHGS - Other Charges										
	7000.060	Travel, Training & Expense Educational Training	6,600.00	6,600.00	6,600.00	0.00	0%	2,690.54	0.00	
	7170.100	Benefits & Insurance Property & Liability Insurance	0.00	0.00	0.00	0.00	N/A	170.00	0.00	
Account Classification Total: OTHR CHGS - Other Charges			$6,600.00	$6,600.00	$6,600.00	$0.00	0%	$2,860.54	$0.00	
INTFND CHGS - Interfund Charges										
	8010.010	Interfund Office Expense (Divided)	0.00	0.00	0.00	0.00	N/A	3,064.36	0.00	
Account Classification Total: INTFND CHGS - Interfund Charges			$0.00	$0.00	$0.00	$0.00	0%	$3,064.36	$0.00	
CAP EQ - Capital Equipment										
	9010.010	Capital Equipment New Vehicles	100,000.00	170,000.00	130,000.00	40,000.00	31%	0.00	0.00	Two 2-WD trucks
	9100.010	Depreciation Depreciation Expense	0.00	0.00	0.00	0.00	N/A	0.00	67,255.59	
Account Classification Total: CAP EQ - Capital Equipment			$100,000.00	$170,000.00	$130,000.00	$40,000.00	31%	$0.00	$67,255.59	
		EXPENSES Total	$458,200.00	$528,500.00	$473,600.00	$54,600.00	12%	$93,862.53	$67,255.59	
		Fund EXPENSE Total: 510 - Support	**$458,200.00**	**$528,500.00**	**$473,600.00**	**$54,600.00**	**12%**	**$93,862.53**	**$67,255.59**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **510 - Support**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
510.6100.010	Allocation of Office Expenses	1.0000	63,120.00	63,120.00
510.6100.010	Credit Card Process Fee-Payargo	1.0000	2,500.00	2,500.00
510.6100.010	Forms for Billing	1.0000	5,000.00	5,000.00
510.6100.010	Mailbox Rental Fee	1.0000	300.00	300.00
510.6100.010	Miss Utility Fee	12.0000	200.00	2,400.00
510.6100.010	Tyler Technologies Maintenance Agreement	1.0000	2,000.00	2,000.00
510.6100.010	United Parcel-Lockbox Delivery Fees	1.0000	3,000.00	3,000.00
510.6100.010	Utility Billing-mail, process, envelopes	1.0000	10,000.00	10,000.00
510.6100.010	Xerox Rental	12.0000	140.00	1,680.00
	Account **6100.010 - Administrative Expense Administrative Expenses** Totals	Transactions	9	$90,000.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
510.6110.090	Replacement latptop per IT	1.0000	2,300.00	2,300.00
510.6110.090	Replacement mini per IT	1.0000	600.00	600.00
	Account **6110.090 - Supplies & Equipment Computers & Printers** Totals	Transactions	2	$2,900.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
510.6110.340	First Aid, Safety Supplies	1.0000	3,000.00	3,000.00
510.6110.340	Safety Training	1.0000	3,000.00	3,000.00
	Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals	Transactions	2	$6,000.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
510.6110.390	SUP Allocation of expenses	1.0000	2,000.00	2,000.00
	Account **6110.390 - Supplies & Equipment Small Equipment** Totals	Transactions	1	$2,000.00
Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair**				
510.6130.045	Allocation of Equipment Maintenance & Repairs	1.0000	10,500.00	10,500.00
	Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair** Totals	Transactions	1	$10,500.00
Account **6130.055 - Equipment Maintenance Roads Management System**				
510.6130.055	iWorks System	1.0000	18,000.00	18,000.00
510.6130.055	Neptune Software	1.0000	20,000.00	20,000.00
510.6130.055	Water Plants and Permit Module to work order system	1.0000	12,000.00	12,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6130.055 - Equipment Maintenance Roads Management System** Totals	Transactions	3	$50,000.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms**			
510.6150.050	Uniforms	1.0000	7,000.00	7,000.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	1	$7,000.00
	Account **6200.020 - Other Supplies & Materials Materials**			
510.6200.020	Allocate Supplies, Materials purchased thru Support Group	1.0000	20,000.00	20,000.00
	Account **6200.020 - Other Supplies & Materials Materials** Totals	Transactions	1	$20,000.00
	Account **6530.010 - Consulting Services Annual Audit Fees**			
510.6530.010	Allocate Audit Fees	1.0000	25,000.00	25,000.00
	Account **6530.010 - Consulting Services Annual Audit Fees** Totals	Transactions	1	$25,000.00
	Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**			
510.6540.020	Fuel	1.0000	50,000.00	50,000.00
	Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals	Transactions	1	$50,000.00
	Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**			
510.6540.030	Vehicle Maintenace, Repairs	1.0000	70,000.00	70,000.00
	Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals	Transactions	1	$70,000.00
	Account **6540.060 - Vehicle Operating Expenses Vehicle Equipment**			
510.6540.060	Vehicle GPS Tracking Subscription	1.0000	12,500.00	12,500.00
	Account **6540.060 - Vehicle Operating Expenses Vehicle Equipment** Totals	Transactions	1	$12,500.00
	Account **6550.270 - Building Site Expenses Telephone**			
510.6550.270	Telephone	1.0000	6,000.00	6,000.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	1	$6,000.00
	Account **7000.060 - Travel, Training & Expense Educational Training**			
510.7000.060	Certifications, Licenses, Dues	1.0000	6,600.00	6,600.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	1	$6,600.00
	Account **9010.010 - Capital Equipment New Vehicles**			
510.9010.010	Truck	1.0000	70,000.00	70,000.00
510.9010.010	Truck 4x4+Plow	1.0000	100,000.00	100,000.00
	Account **9010.010 - Capital Equipment New Vehicles** Totals	Transactions	2	$170,000.00
	Fund **510 - Support** Totals	Transactions	28	$528,500.00

Revenues — 511 Construction Group Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 511 - Construction										
REVENUES										
OTH REV - Other Revenue										
	5830	Reimb Benefits From Service Area	0.00	301,100.00	0.00	301,100.00	N/A	0.00	0.00	Previously budgeted in account 511.5850
	5850	Other Revenue	231,100.00	0.00	181,100.00	(181,100.00)	-100%	31,969.45	125,869.06	Now budgeted in account 511.5830
	5870	Reimb Equip/Veh Service Areas	223,977.00	223,977.00	800,000.00	(576,023.00)	-72%	0.00	0.00	Reimbursement from service areas for lease payments
Account Classification Total: OTH REV - Other Revenue			$455,077.00	$525,077.00	$981,100.00	($456,023.00)	-46%	$31,969.45	$125,869.06	
REVENUES Total			$455,077.00	$525,077.00	$981,100.00	($456,023.00)	-46%	$31,969.45	$125,869.06	
Fund REVENUE Total: 511 - Construction			**$455,077.00**	**$525,077.00**	**$981,100.00**	**($456,023.00)**	**-46%**	**$31,969.45**	**$125,869.06**	

Expenditures — 511 Construction Group Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 511 - Construction										
EXPENSES										
SUPP & MAT - Supplies & Materials										
	6110.245	Supplies & Equipment Mobile Phones	0.00	0.00	0.00	0.00	N/A	2,182.65	0.00	
	6110.340	Supplies & Equipment Safety Program Equipment	2,500.00	2,500.00	2,500.00	0.00	0%	879.98	0.00	All 511 Fund expense accounts were previously cleared out every quarter or at the end of the fiscal year when expenses were allocated to the service areas. Starting in FY26, the expenses will be kept in the 511 Fund for historical tracking.
	6110.390	Supplies & Equipment Small Equipment	1,000.00	11,000.00	1,000.00	10,000.00	1000%	0.00	0.00	Increase due to moving the Vehicle Group previously budgeted in Ocean Pines to the Construction Group.
	6110.420	Supplies & Equipment Tools & Supplies	20,000.00	80,000.00	20,000.00	60,000.00	300%	6,090.08	0.00	Increase due to moving the Vehicle Group previously budgeted in Ocean Pines to the Construction Group.
	6150.050	Uniforms & Personal Equipment Uniforms	3,500.00	3,500.00	3,500.00	0.00	0%	3,115.03	0.00	
Account Classification Total: SUPP & MAT - Supplies & Materials			$27,000.00	$97,000.00	$27,000.00	$70,000.00	259%	$12,267.74	$0.00	
MAINT & SVCS - Maintenance & Services										
	6530.100	Consulting Services Professional Fees	50,000.00	50,000.00	0.00	50,000.00	N/A	0.00	0.00	Updating water & sewer specs
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	40,000.00	40,000.00	40,000.00	0.00	0%	12,153.20	0.00	
	6540.030	Vehicle Operating Expenses Vehicle Maintenance	45,000.00	45,000.00	45,000.00	0.00	0%	5,144.29	0.00	
	6540.080	Vehicle Operating Expenses Heavy Equipment Maintenance	60,000.00	60,000.00	60,000.00	0.00	0%	19,350.15	0.00	
	6550.270	Building Site Expenses Telephone	3,100.00	3,100.00	3,100.00	0.00	0%	0.00	0.00	
	6550.280	Building Site Expenses Tipping Fees	6,000.00	6,000.00	6,000.00	0.00	0%	0.00	0.00	
ount Classification Total: MAINT & SVCS - Maintenance & Services			$204,100.00	$204,100.00	$154,100.00	$50,000.00	32%	$36,647.64	$0.00	
OTHR CHGS - Other Charges										
	7000.060	Travel, Training & Expense Educational Training	0.00	0.00	0.00	0.00	N/A	1,699.00	0.00	
	7170.100	Benefits & Insurance Property & Liability Insurance	0.00	0.00	0.00	0.00	N/A	87.00	0.00	
Account Classification Total: OTHR CHGS - Other Charges			$0.00	$0.00	$0.00	$0.00	0%	$1,786.00	$0.00	
CAP EQ - Capital Equipment										
	9010.010	Capital Equipment New Vehicles	223,977.00	223,977.00	800,000.00	(576,023.00)	-72%	0.00	0.00	Lease payments for vac truck, small vac truck, backhoe, and mini excavator
	9100.010	Depreciation Depreciation Expense	0.00	0.00	0.00	0.00	N/A	0.00	36,230.69	
Account Classification Total: CAP EQ - Capital Equipment			$223,977.00	$223,977.00	$800,000.00	($576,023.00)	-72%	$0.00	$36,230.69	
EXPENSES Total			$455,077.00	$525,077.00	$981,100.00	($456,023.00)	-46%	$50,701.38	$36,230.69	
Fund EXPENSE Total: 511 - Construction			**$455,077.00**	**$525,077.00**	**$981,100.00**	**($456,023.00)**	**-46%**	**$50,701.38**	**$36,230.69**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **511 - Construction**				
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
511.6110.340	Allocation of SGS/Const	1.0000	350.00	350.00
511.6110.340	Gloves, Safety Shirts/Waders,Rainsuits	1.0000	2,150.00	2,150.00
	Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals	Transactions	2	$2,500.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
511.6110.390	Scan tool and software subscription	1.0000	10,000.00	10,000.00
511.6110.390	small tools	1.0000	1,000.00	1,000.00
	Account **6110.390 - Supplies & Equipment Small Equipment** Totals	Transactions	2	$11,000.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
511.6110.420	Oil, antifreeze, break pads, hoses, belts, etc.	1.0000	60,000.00	60,000.00
511.6110.420	paint, concrete, hand tools, pipe	1.0000	20,000.00	20,000.00
	Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals	Transactions	2	$80,000.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
511.6150.050	Uniforms	1.0000	3,500.00	3,500.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	1	$3,500.00
Account **6530.100 - Consulting Services Professional Fees**				
511.6530.100	Consulting services for water specs	1.0000	50,000.00	50,000.00
	Account **6530.100 - Consulting Services Professional Fees** Totals	Transactions	1	$50,000.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
511.6540.020	Fuel	1.0000	40,000.00	40,000.00
	Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals	Transactions	1	$40,000.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
511.6540.030	Vehicle Repairs & Maintenance	1.0000	45,000.00	45,000.00
	Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals	Transactions	1	$45,000.00
Account **6540.080 - Vehicle Operating Expenses Heavy Equipment Maintenance**				
511.6540.080	Repairs & Maintenance in house-Heavy Equipment	1.0000	60,000.00	60,000.00
	Account **6540.080 - Vehicle Operating Expenses Heavy Equipment Maintenance** Totals	Transactions	1	$60,000.00
Account **6550.270 - Building Site Expenses Telephone**				
511.6550.270	Cell Phones	1.0000	3,100.00	3,100.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
EXPENSES					
		Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	1	$3,100.00
	Account **6550.280 - Building Site Expenses Tipping Fees**				
511.6550.280	Tipping Fees		1.0000	6,000.00	6,000.00
		Account **6550.280 - Building Site Expenses Tipping Fees** Totals	Transactions	1	$6,000.00
	Account **9010.010 - Capital Equipment New Vehicles**				
511.9010.010	Backhoe lease payment		1.0000	45,000.00	45,000.00
511.9010.010	Mini Excavator lease payment		1.0000	25,000.00	25,000.00
511.9010.010	Small Vac Truck lease payment		1.0000	60,000.00	60,000.00
511.9010.010	Vac Truck lease payment		1.0000	93,977.00	93,977.00
		Account **9010.010 - Capital Equipment New Vehicles** Totals	Transactions	4	$223,977.00
		Fund **511 - Construction** Totals	Transactions	17	$525,077.00
		EXPENSES Totals	Transactions	17	$525,077.00
		Grand Totals	Transactions	17	$525,077.00

WORCESTER COUNTY
WATER & WASTEWATER SERVICES
ENTERPRISE FUND BY SERVICE AREA

Assateague Pointe Service Area

Account Name	FY27 Budget	FY27 Budget w/ FY26 Rates	FY26 Budget	$ Variance	% Variance	FY25 Actual	FY24 Actual	FY23 Actual
Charges for Services	581,915	554,476	525,078	56,837	11%	346,474	322,023	281,388
Interest & Penalties	4,600	4,600	4,600	-	0%	5,188	4,725	3,844
Other Revenue	2,500	2,500	2,500	-	-	1,780.48	2,508	1,418
Transfer From/(To) Reserves	(9,757)	-	131,169	(140,926)	-	-	-	-
Total Revenues	579,258	561,576	663,347	(84,089)	-13%	353,442	329,256	286,650
				-				
Personnel Services	231,361	231,361	220,124	11,237	5%	194,522	131,167	132,522
Supplies & Materials	110,529	110,529	104,070	6,459	6%	41,999	58,728	64,787
Maintenance & Services	180,511	180,511	169,569	10,942	6%	127,935	134,530	105,932
Other Charges	56,857	56,857	10,929	45,928	420%	10,073	8,164	6,979
Interfund Charges	-		-	-	#DIV/0!	-	33,432	31,550
Depreciation Expense				-	-	6,320	6,320	3,845
Capital Outlay	-		158,655	(158,655)	-	-	-	-
Total Expenses	**579,258**	**579,258**	**663,347**	**(84,089)**	**-13%**	**380,848**	**372,341**	**345,616**
Net Income (Loss)	**-**	**(17,682)**	**-**	**-**	**#DIV/0!**	**(27,405)**	**(43,085)**	**(58,966)**

Additional revenue based on proposed rates 27,439

Proposed Quarterly Rates

	FY27	FY26	FY26	$ Change	% Change		$1 Revenue	
Water & Sewer per Park Trailer (flat rate- 110 gpd/unit)	190.30	181.50	181.50	8.80	5%		2,116.00	
Sewer Only per EDU (flat rate - 250 gpd/unit)	324.38	309.38	309.38	15.00	5%		353.76	
Comercial Sewer Only per EDU	142.73	136.13	136.13	6.60	5%		245.22	
Accessibility	204.00	191.25	191.25	12.75	7%		148.00	

Revenues — 520 Assateague Point Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 520 - Assateague Point										
REVENUES										
CHG SVC - Charges for Services										
	5000.100	Domestic Water Service	94,200.00	98,900.00	95,288.00	3,612.00	4%	47,638.50	61,395.75	Updated revenue estimates to actuals
	5005.100	Commercial Water Service	1,815.00	1,815.00	4,125.00	(2,310.00)	-56%	907.40	1,170.00	Updated revenue estimates to actuals
	5010.100	Domestic Sewer Service	396,941.00	416,200.00	407,138.00	9,062.00	2%	197,387.38	247,195.25	Updated revenue estimates to actuals
	5015.100	Commercial Sewer Service	33,215.00	34,800.00	14,702.00	20,098.00	137%	17,152.38	22,113.00	Updated revenue estimates to actuals
	5020.200	Additional Assessments - Accessibility Sewer Accessibility	28,305.00	30,200.00	3,825.00	26,375.00	690%	0.00	0.00	Updated revenue estimates to actuals
	5040	Hook-Ups	0.00	0.00	0.00	0.00	N/A	4,500.00	0.00	
	5856	Grinder Pump Surcharge	0.00	0.00	0.00	0.00	N/A	0.00	14,600.00	
Account Classification Total: CHG SVC - Charges for Services			$554,476.00	$581,915.00	$525,078.00	$56,837.00	11%	$267,585.66	$346,474.00	
INT/PEN - Interest & Penalties										
	4710	Penalty/Fees	4,600.00	4,600.00	4,600.00	0.00	0%	2,662.28	5,187.64	
Account Classification Total: INT/PEN - Interest & Penalties			$4,600.00	$4,600.00	$4,600.00	$0.00	0%	$2,662.28	$5,187.64	
OTH REV - Other Revenue										
	5850	Other Revenue	2,500.00	2,500.00	2,500.00	0.00	0%	16,142.32	1,780.48	
Account Classification Total: OTH REV - Other Revenue			$2,500.00	$2,500.00	$2,500.00	$0.00	0%	$16,142.32	$1,780.48	
TRNS IN - Transfers In										
	5975.100	Transfers From (To) Reserve	0.00	(9,751.00)	0.00	(9,757.00)	N/A	0.00	0.00	Budgeted surplus to transfer to Fund Balance
	5975.200	Transfers From Other Funds	1.00	0.00	131,169.00	(131,169.00)	-100%	0.00	0.00	
Account Classification Total: TRNS IN - Transfers In			$1.00	($9,751.00)	$131,169.00	($140,926.00)	-107%	$0.00	$0.00	
REVENUES Total			$561,577.00	$579,264.00	$663,347.00	($84,089.00)	-13%	$286,390.26	$353,442.12	
Fund REVENUE Total: 520 - Assateague Point			**$561,577.00**	**$579,264.00**	**$663,347.00**	**($84,089.00)**	**-13%**	**$286,390.26**	**$353,442.12**	

Expenditures — 520 Assateague Point Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund:	**520 - Assateague Point**									
EXPENSES										
PERS SVCS - Personnel Services										
	6000.100	Personnel Services Salaries	71,797.62	75,261.00	69,494.00	5,767.00	8%	41,498.42	79,340.31	
	6000.200	Personnel Services Salaries-Support Group	65,523.64	67,416.00	64,055.00	3,361.00	5%	26,534.88	43,818.07	
	6000.300	Personnel Services Salaries-Construction	1,878.76	1,961.00	3,031.00	(1,070.00)	-35%	952.97	1,628.16	
	6000.400	Personnel Services Overtime Pay	0.00	3,360.00	6,030.00	(2,670.00)	-44%	1,599.23	2,473.21	
	6010.020	Benefits Contingency	0.00	43.00	55.00	(12.00)	-22%	0.00	44.39	
	6010.025	Benefits Deferred Comp Match	0.00	1,481.00	1,270.00	211.00	17%	0.00	896.17	
	6010.030	Benefits Hospitalization Insurance	40,782.18	40,776.00	37,507.00	3,269.00	9%	17,944.76	31,360.65	
	6010.050	Benefits Retirement	19,403.40	20,222.00	18,137.00	2,085.00	11%	0.00	14,852.74	
	6010.060	Benefits Social Security Taxes	10,624.01	11,028.00	10,453.00	575.00	6%	5,088.45	9,106.25	
	6010.070	Benefits Unemployment Insurance	0.00	56.00	55.00	1.00	2%	0.00	0.00	
	6010.090	Benefits Workmans Compensation Ins	0.00	2,165.00	2,895.00	(730.00)	-25%	2,098.40	2,216.03	
	6010.100	Benefits Fica & Fringe Benefits	0.00	0.00	0.00	0.00	N/A	0.00	417.80	
	6010.120	Benefits Long Term Disability	334.62	347.00	206.00	141.00	68%	0.00	264.62	
	6010.130	Benefits Life Insurance	281.58	294.00	234.00	60.00	26%	0.00	250.41	
	6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	379.00	253.00	126.00	50%	0.00	293.13	
	6010.150	Benefits Retirement Administration Fee	0.00	258.00	264.00	(6.00)	-2%	0.00	221.43	
	6010.200	Benefits Benefits-Support Group	0.00	0.00	0.00	0.00	N/A	105.61	0.00	
	6010.900	Benefits OPEB contribution	0.00	6,314.00	6,185.00	129.00	2%	0.00	7,338.26	
Account Classification Total: PERS SVCS - Personnel Services			$210,625.81	$231,361.00	$220,124.00	$11,237.00	5%	$95,822.72	$194,521.63	
SUPP & MAT - Supplies & Materials										
	6100.010	Administrative Expense Administrative Expenses	8,000.00	8,000.00	5,701.00	2,299.00	40%	1,498.30	7,046.51	Historical spending
	6110.060	Supplies & Equipment Chemicals	60,000.00	25,000.00	55,000.00	(30,000.00)	-55%	15,951.55	27,565.40	Split water chemicals into 525.6110.065. Overall chemical increase due to inflation.
	6110.065	Supplies & Equipment Water Chemicals	0.00	35,000.00	0.00	35,000.00	N/A	0.00	0.00	Water chemicals now budgeted in 520.6110.065. Previously budgeted in 520.6110.060. Overall chemical increase due to inflation.
	6110.090	Supplies & Equipment Computers & Printers	51.00	62.00	0.00	56.00	N/A	0.00	34.27	
	6110.340	Supplies & Equipment Safety Program Equipment	500.00	480.00	4,395.00	(3,915.00)	-89%	3,330.26	238.14	Not purchasing life rings in FY27
	6110.390	Supplies & Equipment Small Equipment	300.00	238.00	133.00	105.00	79%	0.00	7.60	
	6110.420	Supplies & Equipment Tools & Supplies	2,000.00	2,000.00	1,188.00	812.00	68%	492.45	1,565.42	
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	1,000.00	806.00	651.00	155.00	24%	0.00	0.00	
	6130.055	Equipment Maintenance Roads Management System	1,231.00	1,344.00	995.00	349.00	35%	262.50	0.00	
	6130.060	Equipment Maintenance Software Licensing	700.00	700.00	700.00	0.00	0%	0.00	625.38	
	6150.050	Uniforms & Personal Equipment Uniforms	500.00	565.00	467.00	98.00	21%	278.08	475.82	
	6200.010	Other Supplies & Materials Lab Testing	31,200.00	31,200.00	31,200.00	0.00	0%	3,961.25	4,440.00	
	6200.020	Other Supplies & Materials Materials	3,140.00	3,140.00	3,140.00	0.00	0%	0.00	0.00	
	6200.030	Other Supplies & Materials Testing Supplies	2,000.00	2,000.00	500.00	1,500.00	300%	0.00	0.00	PFAS testing new in FY27
Account Classification Total: SUPP & MAT - Supplies & Materials			$110,622.00	$110,535.00	$104,070.00	$6,459.00	6%	$25,774.39	$41,998.54	

Expenditures			520 Assateague Point Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
MAINT & SVCS - Maintenance & Services										
	6500.010	Systems Maintenance Collection System Maintenance	15,000.00	15,000.00	10,000.00	5,000.00	50%	115,686.50	16,379.47	Historical costs
	6500.012	Systems Maintenance Grinder Pump	50,000.00	50,000.00	50,000.00	0.00	0%	43,753.84	54,237.94	
	6500.020	Systems Maintenance Water Plant/System Maint	15,000.00	15,000.00	15,000.00	0.00	0%	2,274.88	4,474.37	
	6500.030	Systems Maintenance Wastewater Treatment Plant Maint	15,000.00	15,000.00	15,000.00	0.00	0%	1,376.99	6,021.04	
	6500.040	Systems Maintenance WWW Paving	2,000.00	2,000.00	2,000.00	0.00	0%	234.08	0.00	
	6500.070	Systems Maintenance Contractor Water Install/Repair	8,000.00	8,000.00	8,000.00	0.00	0%	3,000.00	1,500.00	
	6500.075	Systems Maintenance Contractor Sewer Install/Repair	5,000.00	5,000.00	5,000.00	0.00	0%	500.00	0.00	
	6530.100	Consulting Services Professional Fees	12,961.00	918.00	12,492.00	(11,574.00)	-93%	0.00	1,154.80	Resiliency study budgeted in FY26. No study budgeted in FY27.
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	8,802.00	10,318.00	8,802.00	1,516.00	17%	1,928.01	9,640.77	Adjusted the Support and Construction allocation
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	3,000.00	3,000.00	1,977.00	1,023.00	52%	355.28	559.48	Garage door replacement
	6550.060	Building Site Expenses Electricity	40,000.00	40,000.00	40,000.00	0.00	0%	12,525.22	27,548.76	
	6550.180	Building Site Expenses Pest Control/Termite Insp	1,023.00	1,023.00	1,023.00	0.00	0%	426.00	994.00	
	6550.270	Building Site Expenses Telephone	219.00	285.00	219.00	66.00	30%	70.92	279.49	
	6550.280	Building Site Expenses Tipping Fees	56.00	46.00	56.00	(10.00)	-18%	0.00	0.00	
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	9,275.00	14,921.00	0.00	14,921.00	N/A	0.00	5,145.14	Previously budgeted in 520.9010.
ount Classification Total: MAINT & SVCS - Maintenance & Services			$185,336.00	$180,511.00	$169,569.00	$10,942.00	6%	$182,131.72	$127,935.26	
OTHR CHGS - Other Charges										
	7000.060	Travel, Training & Expense Educational Training	409.00	507.00	409.00	98.00	24%	23.83	494.23	
	7170.100	Benefits & Insurance Property & Liability Insurance	18,000.00	17,000.00	10,520.00	6,480.00	62%	7.30	9,578.35	60% increase in FY26 insurace. Adding an additional 10% for increase in FY27
	7200.010	Bond & Interest Expense Interest Expense	12,826.00	12,826.00	0.00	12,826.00	N/A	0.00	0.00	Intergovernmental Loan repayment beginning in FY27
	7200.025	Bond & Interest Expense Bond Principal Expense	26,524.00	26,524.00	0.00	26,524.00	N/A	0.00	0.00	Intergovernmental Loan repayment beginning in FY27
Account Classification Total: OTHR CHGS - Other Charges			$57,759.00	$56,857.00	$10,929.00	$45,928.00	420%	$31.13	$10,072.58	
CAP EQ - Capital Equipment										
	9010	Capital Equipment	0.00	0.00	158,655.00	(158,655.00)	-100%	63,754.18	0.00	No capital expenses requested
	9100.010	Depreciation Depreciation Expense	0.00	0.00	0.00	0.00	N/A	0.00	6,319.60	
Account Classification Total: CAP EQ - Capital Equipment			$0.00	$0.00	$158,655.00	($158,655.00)	-100%	$63,754.18	$6,319.60	
		EXPENSES Total	$564,342.81	$579,264.00	$663,347.00	($84,089.00)	-13%	$367,514.14	$380,847.61	
Fund EXPENSE		**Total: 520 - Assateague Point**	**$564,342.81**	**$579,264.00**	**$663,347.00**	**($84,089.00)**	**-13%**	**$367,514.14**	**$380,847.61**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **520 - Assateague Point**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
520.6100.010	Mailing & Postage of Utility Bills	1.0000	4,385.00	4,385.00
520.6100.010	Ocean Pines Overhead Reimursement	1.0000	1,680.00	1,680.00
520.6100.010	SUP Allocation	1.0000	1,935.00	1,935.00
	Account **6100.010 - Administrative Expense Administrative Expenses** Totals	Transactions	3	$8,000.00
Account **6110.060 - Supplies & Equipment Chemicals**				
520.6110.060	Wastewater chemicals	1.0000	25,000.00	25,000.00
	Account **6110.060 - Supplies & Equipment Chemicals** Totals	Transactions	1	$25,000.00
Account **6110.065 - Supplies & Equipment Water Chemicals**				
520.6110.065	Water chemicals	1.0000	35,000.00	35,000.00
	Account **6110.065 - Supplies & Equipment Water Chemicals** Totals	Transactions	1	$35,000.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
520.6110.090	SUP Allocation	1.0000	62.00	62.00
	Account **6110.090 - Supplies & Equipment Computers & Printers** Totals	Transactions	1	$62.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
520.6110.340	CON Allocation	1.0000	19.00	19.00
520.6110.340	SUP Allocation	1.0000	461.00	461.00
	Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals	Transactions	2	$480.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
520.6110.390	CON Allocation	1.0000	84.00	84.00
520.6110.390	SUP Allocation	1.0000	154.00	154.00
	Account **6110.390 - Supplies & Equipment Small Equipment** Totals	Transactions	2	$238.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
520.6110.420	CON Allocation	1.0000	608.00	608.00
520.6110.420	parts for small repairs, tools. Based on actual	1.0000	1,392.00	1,392.00
	Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals	Transactions	2	$2,000.00
Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair**				
520.6130.045	SUP Allocation	1.0000	806.00	806.00
	Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair** Totals	Transactions	1	$806.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6130.055 - Equipment Maintenance Roads Management System**			
520.6130.055	SUP Allocation	1.0000	1,344.00	1,344.00
	Account **6130.055 - Equipment Maintenance Roads Management System** Totals	Transactions	1	$1,344.00
	Account **6130.060 - Equipment Maintenance Software Licensing**			
520.6130.060	Brightly Software	1.0000	700.00	700.00
	Account **6130.060 - Equipment Maintenance Software Licensing** Totals	Transactions	1	$700.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms**			
520.6150.050	CON Allocation	1.0000	27.00	27.00
520.6150.050	SUP Allocation	1.0000	538.00	538.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	2	$565.00
	Account **6200.010 - Other Supplies & Materials Lab Testing**			
520.6200.010	14 PFAS Sampling Events	14.0000	1,300.00	18,200.00
520.6200.010	Lab Testing - Town of OC	1.0000	5,000.00	5,000.00
520.6200.010	PFAS Testing - 2 per year per well	4.0000	2,000.00	8,000.00
	Account **6200.010 - Other Supplies & Materials Lab Testing** Totals	Transactions	3	$31,200.00
	Account **6200.020 - Other Supplies & Materials Materials**			
520.6200.020	Sampling Station	1.0000	1,604.00	1,604.00
520.6200.020	SUP Allocation	1.0000	1,536.00	1,536.00
	Account **6200.020 - Other Supplies & Materials Materials** Totals	Transactions	2	$3,140.00
	Account **6200.030 - Other Supplies & Materials Testing Supplies**			
520.6200.030	PFAS Supplies	1.0000	1,500.00	1,500.00
520.6200.030	Testing Supplies	1.0000	500.00	500.00
	Account **6200.030 - Other Supplies & Materials Testing Supplies** Totals	Transactions	2	$2,000.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance**			
520.6500.010	General maintenance costs, including repairs	1.0000	15,000.00	15,000.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance** Totals	Transactions	1	$15,000.00
	Account **6500.012 - Systems Maintenance Grinder Pump**			
520.6500.012	New and Replacement of Grinder Pumps	1.0000	50,000.00	50,000.00
	Account **6500.012 - Systems Maintenance Grinder Pump** Totals	Transactions	1	$50,000.00
	Account **6500.020 - Systems Maintenance Water Plant/System Maint**			

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
520.6500.020	Maintenance, hydrant repairs, meter box repairs	1.0000	10,000.00	10,000.00
520.6500.020	Rebuild Brine Tanks	1.0000	5,000.00	5,000.00
	Account **6500.020 - Systems Maintenance Water Plant/System Maint** Totals	Transactions	2	$15,000.00
Account	**6500.030 - Systems Maintenance Wastewater Treatment Plant Maint**			
520.6500.030	Repairs & Maintenance, valves, switches, supplies	1.0000	15,000.00	15,000.00
	Account **6500.030 - Systems Maintenance Wastewater Treatment Plant Maint** Totals	Transactions	1	$15,000.00
Account	**6500.040 - Systems Maintenance WWW Paving**			
520.6500.040	Paving Repairs	1.0000	2,000.00	2,000.00
	Account **6500.040 - Systems Maintenance WWW Paving** Totals	Transactions	1	$2,000.00
Account	**6500.070 - Systems Maintenance Contractor Water Install/Repair**			
520.6500.070	Outside Contractor Water Installs	1.0000	8,000.00	8,000.00
	Account **6500.070 - Systems Maintenance Contractor Water Install/Repair** Totals	Transactions	1	$8,000.00
Account	**6500.075 - Systems Maintenance Contractor Sewer Install/Repair**			
520.6500.075	Outside Contractor Sewer Installs	1.0000	5,000.00	5,000.00
	Account **6500.075 - Systems Maintenance Contractor Sewer Install/Repair** Totals	Transactions	1	$5,000.00
Account	**6530.100 - Consulting Services Professional Fees**			
520.6530.100	CON Allocation	1.0000	380.00	380.00
520.6530.100	SUP Allocation	1.0000	538.00	538.00
	Account **6530.100 - Consulting Services Professional Fees** Totals	Transactions	2	$918.00
Account	**6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group**			
520.6540.090	CON Allocation	1.0000	1,102.00	1,102.00
520.6540.090	SUP Allocation	1.0000	9,216.00	9,216.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group** Totals	Transactions	2	$10,318.00
Account	**6550.020 - Building Site Expenses Buildings & Grounds Maintenance**			
520.6550.020	Garage Door Replacement	1.0000	1,023.00	1,023.00
520.6550.020	Maintenance	1.0000	1,977.00	1,977.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals	Transactions	2	$3,000.00
Account	**6550.060 - Building Site Expenses Electricity**			
520.6550.060	Electricity	1.0000	40,000.00	40,000.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1	$40,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**			
520.6550.180	Pest Control	12.0000	85.25	1,023.00
	Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals	Transactions	1	$1,023.00
	Account **6550.270 - Building Site Expenses Telephone**			
520.6550.270	CON Allocation	1.0000	156.00	156.00
520.6550.270	SUP Allocation	1.0000	129.00	129.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	2	$285.00
	Account **6550.280 - Building Site Expenses Tipping Fees**			
520.6550.280	CON Allocation	1.0000	46.00	46.00
	Account **6550.280 - Building Site Expenses Tipping Fees** Totals	Transactions	1	$46.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction**			
520.6700.500	CON Allocation of Capital Expenses	1.0000	11,266.00	11,266.00
520.6700.500	SUP Allocation of Capital Expenses	1.0000	3,655.00	3,655.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction** Totals	Transactions	2	$14,921.00
	Account **7000.060 - Travel, Training & Expense Educational Training**			
520.7000.060	SUP Allocation	1.0000	507.00	507.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	1	$507.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance**			
520.7170.100	LGIT Property Liability	1.0000	17,000.00	17,000.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance** Totals	Transactions	1	$17,000.00
	Account **7200.010 - Bond & Interest Expense Interest Expense**			
520.7200.010	IG Loan Interest Payment	1.0000	12,826.00	12,826.00
	Account **7200.010 - Bond & Interest Expense Interest Expense** Totals	Transactions	1	$12,826.00
	Account **7200.025 - Bond & Interest Expense Bond Principal Expense**			
520.7200.025	IG Loan Principal Repayment	1.0000	26,524.00	26,524.00
	Account **7200.025 - Bond & Interest Expense Bond Principal Expense** Totals	Transactions	1	$26,524.00
	Fund **520 - Assateague Point** Totals	Transactions	49	$347,903.00
	EXPENSES Totals	Transactions	49	$347,903.00
	Grand Totals	Transactions	49	$347,903.00

WORCESTER COUNTY
WATER & WASTEWATER SERVICES
ENTERPRISE FUND BY SERVICE AREA

Briddletown Service Area

Account Name	FY27 Budget	FY27 Budget w/ FY26 Rates	FY26 Budget	$ Variance	% Variance	FY25 Actual	FY24 Actual	FY23 Actual
Charges for Services	20,000	19,140	19,840	160	1%	14,613	21,175	14,703
Interest & Penalties	500	500	500	-	0%	444	426	568
Operating Grant	31,500	31,500	31,500	-	0%	31,500	31,500	31,500
Other Revenue	-	-	-	-	#DIV/0!	136	187	107
General Fund Support	6,722	-	23,477	(16,755)	-	-	-	-
Total Revenues	**58,722**	**51,140**	**75,317**	**(16,595)**	**-22%**	**46,693**	**53,288**	**46,878**
Personnel Services	9,183	9,231	13,050	(3,867)	-30%	9,834	5,911	7,162
Supplies & Materials	1,645	1,645	1,712	(67)	-4%	938	1,109	977
Maintenance & Services	47,729	47,603	47,263	466	1%	43,738	43,189	31,248
Other Charges	165	165	79	86	109%	73	301	243
Interfund Charges	-	-	-	-	#DIV/0!	-	1,569	1,488
Depreciation Expense	-		-	-	-	7,244	7,886	9,814
Capital Outlay	-		13,213	-	-		-	-
Total Expenses	**58,722**	**58,644**	**75,317**	**(16,595)**	**-22%**	**61,827**	**59,966**	**50,932**
Net Income (Loss)	**0**	**(7,504)**	**0**	**0**	**#DIV/0!**	**(15,134)**	**(6,677)**	**(4,054)**

Additional revenue based on proposed rates: 860

Proposed Quarterly Rates

	FY27	FY26	FY26	$ Change	% Change		$1 Revenue	
Domestic Water Only (flat rate)	94.50	90.00	90.00	4.50	5%		176.00	
Commercial Water Only Base Fee Range (per EDU's)	54.50	50.00	50.00	4.50	9%		20.00	
Commercial Water Only Usage (per 1k gal, per EDU)	11.00	11.00	11.00	-	0%			
Swimming pool charge (flat rate)	100.00	100.00	100.00	-	0%		8.00	
Operating Grant	31,500.00	31,500.00	31,500.00	-	0%			

Revenues — 525 Briddletown Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 525 - Briddletown									
REVENUES									
CHG SVC - Charges for Services									
5000.100	Domestic Water Service	16,640.00	17,400.00	16,640.00	760.00	5%	8,320.00	13,252.00	
5005.100	Commercial Water Service	1,000.00	1,100.00	1,000.00	100.00	10%	500.00	693.00	
5005.200	Commercial Water Usage	1,500.00	1,500.00	2,200.00	(700.00)	-32%	728.20	667.98	
Account Classification Total: CHG SVC - Charges for Services		$19,140.00	$20,000.00	$19,840.00	$160.00	1%	$9,548.20	$14,612.98	
INT/PEN - Interest & Penalties									
4710	Penalty/Fees	500.00	500.00	500.00	0.00	0%	112.81	444.25	
Account Classification Total: INT/PEN - Interest & Penalties		$500.00	$500.00	$500.00	$0.00	0%	$112.81	$444.25	
OP GRT - Operating Grant									
5815	Operating Grant	31,500.00	31,500.00	31,500.00	0.00	0%	0.00	31,500.00	
Account Classification Total: OP GRT - Operating Grant		$31,500.00	$31,500.00	$31,500.00	$0.00	0%	$0.00	$31,500.00	
OTH REV - Other Revenue									
5850	Other Revenue	0.00	0.00	0.00	0.00	N/A	29.97	135.80	
Account Classification Total: OTH REV - Other Revenue		$0.00	$0.00	$0.00	$0.00	0%	$29.97	$135.80	
TRNS IN - Transfers In									
5975.200	Transfers From Other Funds	1.00	6,722.00	23,477.00	(16,755.00)	-71%	0.00	0.00	Request for General Fund support to balance the budget
Account Classification Total: TRNS IN - Transfers In		$1.00	$6,722.00	$23,477.00	($16,755.00)	-71%	$0.00	$0.00	
	REVENUES Total	$51,141.00	$58,722.00	$75,317.00	($16,595.00)	-22%	$9,690.98	$46,693.03	
Fund REVENUE Total: 525 - Briddletown		**$51,141.00**	**$58,722.00**	**$75,317.00**	**($16,595.00)**	**-22%**	**$9,690.98**	**$46,693.03**	

Expenditures — 525 Briddletown Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund:	**525 - Briddletown**									
EXPENSES										
PERS SVCS - Personnel Services										
	6000.100	Personnel Services Salaries	3,538.17	3,708.00	3,384.00	324.00	10%	2,583.85	2,621.70	
	6000.200	Personnel Services Salaries-Support Group	891.02	926.00	3,374.00	(2,448.00)	-73%	754.66	3,679.92	
	6000.300	Personnel Services Salaries-Construction	1,155.18	1,218.00	1,599.00	(381.00)	-24%	375.55	52.94	
	6000.400	Personnel Services Overtime Pay	0.00	120.00	107.00	13.00	12%	56.16	67.00	
	6010.020	Benefits Contingency	0.00	2.00	3.00	(1.00)	-33%	0.00	1.98	
	6010.025	Benefits Deferred Comp Match	0.00	90.00	36.00	54.00	150%	0.00	53.75	
	6010.030	Benefits Hospitalization Insurance	1,529.06	1,546.00	2,288.00	(742.00)	-32%	803.71	1,398.87	
	6010.050	Benefits Retirement	657.03	707.00	1,110.00	(403.00)	-36%	0.00	1,127.02	
	6010.060	Benefits Social Security Taxes	409.33	438.00	639.00	(201.00)	-31%	272.73	466.48	
	6010.070	Benefits Unemployment Insurance	0.00	2.00	3.00	(1.00)	-33%	0.00	0.00	
	6010.090	Benefits Workmans Compensation Ins	0.00	88.00	177.00	(89.00)	-50%	126.00	(24.16)	
	6010.100	Benefits Fica & Fringe Benefits	0.00	0.00	0.00	0.00	N/A	0.00	17.82	
	6010.120	Benefits Long Term Disability	10.92	12.00	13.00	(1.00)	-8%	0.00	13.48	
	6010.130	Benefits Life Insurance	9.36	11.00	14.00	(3.00)	-21%	0.00	12.75	
	6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	15.00	15.00	0.00	0%	0.00	11.10	
	6010.150	Benefits Retirement Administration Fee	0.00	10.00	16.00	(6.00)	-38%	0.00	7.96	
	6010.200	Benefits Benefits-Support Group	0.00	0.00	0.00	0.00	N/A	9.12	0.00	
	6010.900	Benefits OPEB contribution	0.00	290.00	272.00	18.00	7%	0.00	325.33	
Account Classification Total: PERS SVCS - Personnel Services			$8,200.07	$9,183.00	$13,050.00	($3,867.00)	-30%	$4,981.78	$9,833.94	
SUPP & MAT - Supplies & Materials										
	6100.010	Administrative Expense Administrative Expenses	757.00	757.00	757.00	0.00	0%	98.38	440.36	
	6110.090	Supplies & Equipment Computers & Printers	4.00	5.00	0.00	5.00	N/A	0.00	3.00	
	6110.340	Supplies & Equipment Safety Program Equipment	35.00	35.00	35.00	0.00	0%	4.17	18.30	
	6110.390	Supplies & Equipment Small Equipment	12.00	37.00	12.00	25.00	208%	0.00	(0.02)	
	6110.420	Supplies & Equipment Tools & Supplies	1.00	1.00	1.00	0.00	0%	16.26	3.67	
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	62.00	23.00	62.00	(39.00)	-63%	0.71	32.34	
	6130.055	Equipment Maintenance Roads Management System	102.00	113.00	83.00	30.00	36%	35.00	0.00	
	6130.060	Equipment Maintenance Software Licensing	4.00	4.00	4.00	0.00	0%	0.00	3.30	
	6150.050	Uniforms & Personal Equipment Uniforms	41.00	26.00	41.00	(15.00)	-37%	19.70	37.06	
	6200.010	Other Supplies & Materials Lab Testing	600.00	600.00	600.00	0.00	0%	150.00	325.00	
	6200.020	Other Supplies & Materials Materials	117.00	44.00	117.00	(73.00)	-62%	7.84	75.06	
Account Classification Total: SUPP & MAT - Supplies & Materials			$1,735.00	$1,645.00	$1,712.00	($67.00)	-4%	$332.06	$938.07	
MAINT & SVCS - Maintenance & Services										
	6500.040	Systems Maintenance WWW Paving	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	0.00	
	6500.070	Systems Maintenance Contractor Water Install/Repair	3,500.00	3,500.00	3,500.00	0.00	0%	0.00	450.00	
	6530.100	Consulting Services Professional Fees	41.00	195.00	41.00	154.00	376%	0.00	86.61	
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	712.00	699.00	712.00	(13.00)	-2%	171.50	661.01	

Expenditures			525 Briddletown Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
	6550.270	Building Site Expenses Telephone	10.00	11.00	10.00	1.00	10%	6.48	23.77	
	6550.280	Building Site Expenses Tipping Fees	0.00	18.00	0.00	18.00	N/A	0.00	0.00	
	6700.200	Other Maint. & Svcs Payment to Water Utility	42,000.00	42,000.00	42,000.00	0.00	0%	23,223.06	42,019.60	
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	164.00	306.00	0.00	306.00	N/A	0.00	497.34	Previously budgeted in 520.9010
ount Classification Total: MAINT & SVCS - Maintenance & Services			$47,427.00	$47,729.00	$47,263.00	$466.00	100%	$23,401.04	$43,738.33	
OTHR CHGS - Other Charges										
	7000.060	Travel, Training & Expense Educational Training	39.00	15.00	39.00	(24.00)	-62%	7.87	36.65	
	7170.100	Benefits & Insurance Property & Liability Insurance	130.00	150.00	40.00	110.00	275%	0.95	36.24	Vehicle Insurance increased by over 260% and Property insurance doubled.
Account Classification Total: OTHR CHGS - Other Charges			$169.00	$165.00	$79.00	$86.00	109%	$8.82	$72.89	
CAP EQ - Capital Equipment										
	9010	Capital Equipment	0.00	0.00	213.00	(213.00)	-100%	0.00	0.00	
	9010.090	Capital Equipment Other WWW Equipment	0.00	0.00	13,000.00	(13,000.00)	-100%	9,394.92	0.00	No capital expenditures this fiscal year
	9100.010	Depreciation Depreciation Expense	0.00	0.00	0.00	0.00	N/A	0.00	7,243.79	
Account Classification Total: CAP EQ - Capital Equipment			$0.00	$0.00	$13,213.00	($13,213.00)	-100%	$9,394.92	$7,243.79	
		EXPENSES Total	$57,531.07	$58,722.00	$75,317.00	($16,595.00)	-22%	$38,118.62	$61,827.02	
Fund EXPENSE Total: 525 - Briddletown			**$57,531.07**	**$58,722.00**	**$75,317.00**	**($16,595.00)**	**-22%**	**$38,118.62**	**$61,827.02**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **525 - Briddletown**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
525.6100.010	Billing - Envelopes, Postage	1.0000	454.00	454.00
525.6100.010	Ocean Pines Overhead Reimbursement	1.0000	141.00	141.00
525.6100.010	SUP Allocation	1.0000	162.00	162.00
	Account **6100.010 - Administrative Expense Administrative Expenses** Totals	Transactions	3	$757.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
525.6110.090	SUP Allocation	1.0000	5.00	5.00
	Account **6110.090 - Supplies & Equipment Computers & Printers** Totals	Transactions	1	$5.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
525.6110.340	SUP Allocation	1.0000	35.00	35.00
	Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals	Transactions	1	$35.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
525.6110.390	CON Allocation	1.0000	33.00	33.00
525.6110.390	SUP Allocation	1.0000	4.00	4.00
	Account **6110.390 - Supplies & Equipment Small Equipment** Totals	Transactions	2	$37.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
525.6110.420	CON Allocation	1.0000	1.00	1.00
	Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals	Transactions	1	$1.00
Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair**				
525.6130.045	SUP Allocation	1.0000	23.00	23.00
	Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair** Totals	Transactions	1	$23.00
Account **6130.055 - Equipment Maintenance Roads Management System**				
525.6130.055	SUP Allocation	1.0000	113.00	113.00
	Account **6130.055 - Equipment Maintenance Roads Management System** Totals	Transactions	1	$113.00
Account **6130.060 - Equipment Maintenance Software Licensing**				
525.6130.060	Brightly Software	1.0000	4.00	4.00
	Account **6130.060 - Equipment Maintenance Software Licensing** Totals	Transactions	1	$4.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
525.6150.050	CON Allocation	1.0000	11.00	11.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
525.6150.050	SUP Allocation	1.0000	15.00	15.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	2	$26.00
	Account **6200.010 - Other Supplies & Materials Lab Testing**			
525.6200.010	Lab Testing	1.0000	600.00	600.00
	Account **6200.010 - Other Supplies & Materials Lab Testing** Totals	Transactions	1	$600.00
	Account **6200.020 - Other Supplies & Materials Materials**			
525.6200.020	SUP Allocation	1.0000	44.00	44.00
	Account **6200.020 - Other Supplies & Materials Materials** Totals	Transactions	1	$44.00
	Account **6500.040 - Systems Maintenance WWW Paving**			
525.6500.040	Paving Repairs	1.0000	1,000.00	1,000.00
	Account **6500.040 - Systems Maintenance WWW Paving** Totals	Transactions	1	$1,000.00
	Account **6500.070 - Systems Maintenance Contractor Water Install/Repair**			
525.6500.070	Repairs	1.0000	3,500.00	3,500.00
	Account **6500.070 - Systems Maintenance Contractor Water Install/Repair** Totals	Transactions	1	$3,500.00
	Account **6530.100 - Consulting Services Professional Fees**			
525.6530.100	CON Allocation	1.0000	150.00	150.00
525.6530.100	SUP Allocation	1.0000	45.00	45.00
	Account **6530.100 - Consulting Services Professional Fees** Totals	Transactions	2	$195.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group**			
525.6540.090	CON Allocation	1.0000	435.00	435.00
525.6540.090	SUP Allocation	1.0000	264.00	264.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group** Totals	Transactions	2	$699.00
	Account **6550.270 - Building Site Expenses Telephone**			
525.6550.270	SUP Allocation	1.0000	11.00	11.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	1	$11.00
	Account **6550.280 - Building Site Expenses Tipping Fees**			
525.6550.280	CON Allocation	1.0000	18.00	18.00
	Account **6550.280 - Building Site Expenses Tipping Fees** Totals	Transactions	1	$18.00
	Account **6700.200 - Other Maint. & Svcs Payment to Water Utility**			
525.6700.200	Water purchased - Town of Berlin	1.0000	42,000.00	42,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6700.200 - Other Maint. & Svcs Payment to Water Utility** Totals	Transactions	1	$42,000.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction**			
525.6700.500	SUP Allocation of Capital Expenses	1.0000	306.00	306.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction** Totals	Transactions	1	$306.00
	Account **7000.060 - Travel, Training & Expense Educational Training**			
525.7000.060	SUP Allocation	1.0000	15.00	15.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	1	$15.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance**			
525.7170.100	Property Insurance	1.0000	150.00	150.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance** Totals	Transactions	1	$150.00
	Fund **525 - Briddletown** Totals	Transactions	27	$49,539.00
	EXPENSES Totals	Transactions	27	$49,539.00
	Grand Totals	Transactions	27	$49,539.00

WORCESTER COUNTY
WATER & WASTEWATER SERVICES
ENTERPRISE FUND BY SERVICE AREA

Edgewater Acres Service Area

Account Name	FY27 Budget	FY27 Budget w/ FY26 Rates	FY26 Budget	$ Variance	% Variance	FY25 Actual	FY24 Actual	FY23 Actual
Charges for Services	370,100	358,840	339,360	30,740	9%	284,807	254,782	257,513
Interest & Penalties	1,600	1,600	1,600	-	0%	1,597	1,749	1,692
Other Revenue	875	875	875	-	-	874	871	864
Transfer From/(To) Reserves	(27,039)	-	-	(27,039.00)	-	-	-	-
General Fund Support	-	-	90,857	(90,857.00)	-	-	-	-
Total Revenues	**345,536**	**361,315**	**341,835**	**3,701**	**1%**	**287,278**	**257,402**	**260,069**
Personnel Services	58,277	58,277	78,541	(20,264)	-26%	88,989	100,583	90,026
Supplies & Materials	11,850	11,850	8,193	3,657	45%	5,588	5,020	5,527
Maintenance & Services	225,186	225,186	190,466	34,720	18%	191,791	173,491	203,013
Other Charges	50,223	50,223	1,976	48,247	2442%	1,862	3,385	2,854
Interfund Charges	-	-	-	-	#DIV/0!	-	13,015	12,280
Depreciation Expense	-	-	-	-	-	6,889	6,889	7,056
Capital Outlay	-	-	153,516	(153,516)	-	-	-	-
Total Expenses	**345,536**	**345,536**	**432,692**	**(87,156)**	**-20%**	**295,119**	**302,384**	**320,756**
Net Income (Loss)	**0**	**15,779**	**(90,857)**	**90,857**	**-100%**	**(7,840)**	**(44,982)**	**(60,687)**

Additional revenue based on proposed rates 11,260

Proposed Quarterly Rates

	FY27	FY26	FY26	$ Change	% Change		$1 Revenue	
Domestic Water & Sewer Base Fee	241.50	230.00	230.00	11.50	5%		424.00	
Domestic Water Only Usage Range (per 1k gal, per EDU)								
0 - 22,500 Gallons	8.00	8.00	8.00	-	0%			
over 22,500 Gallons	15.00	15.00	15.00	-	0%			
Domestic Water (flat rate)	228.75	220.00	220.00	8.75	4%		552.00	
Domestic Sewer (flat rate)	192.75	190.00	190.00	2.75	1%		552.00	
Sewer Accessibility charge per EDU	124.95	119.00	119.00	5.95	5%			
Sussex County front foot assessment per linear ft	0.02	0.02	0.02	-	0%			

Revenues — 530 Edgewater Acres Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 530 - Edgewater Acres									
REVENUES									
CHG SVC - Charges for Services									
5000.100	Domestic Water Service	145,820.00	151,900.00	113,920.00	37,980.00	33%	61,793.55	67,808.00	Updated revenue estimates to actuals
5000.200	Domestic Water Usage	8,750.00	8,750.00	40,000.00	(31,250.00)	-78%	1,735.01	36,672.62	Updated revenue estimates to actuals
5010.100	Domestic Sewer Service	178,020.00	183,200.00	185,440.00	(2,240.00)	-1%	89,010.00	180,326.40	Updated revenue estimates to actuals
5010.200	Domestic Sewer Usage	26,250.00	26,250.00	0.00	26,250.00	N/A	15,674.32	0.00	Updated revenue estimates to actuals
Account Classification Total: CHG SVC - Charges for Services		$358,840.00	$370,100.00	$339,360.00	$30,740.00	9%	$168,212.88	$284,807.02	
INT/PEN - Interest & Penalties									
4710	Penalty/Fees	1,600.00	1,600.00	1,600.00	0.00	0%	670.63	1,596.98	
Account Classification Total: INT/PEN - Interest & Penalties		$1,600.00	$1,600.00	$1,600.00	$0.00	0%	$670.63	$1,596.98	
TRNS IN - Transfers In									
5975.100	Transfers From (To) Reserve	0.00	(27,032.00)	0.00	(27,039.00)	N/A	0.00	0.00	Budgeted surplus to transfer to Fund Balance
5975.200	Transfers From Other Funds	1.00	0.00	90,857.00	(90,857.00)	-100%	0.00	0.00	No outside support requested in FY27
Account Classification Total: TRNS IN - Transfers In		$1.00	($27,032.00)	$90,857.00	($117,896.00)	-130%	$0.00	$0.00	
DEBT SRV REV - Debt Service Revenue									
5980	Front Foot/EDU Revenue	875.00	875.00	875.00	0.00	0%	437.12	874.24	
ccount Classification Total: DEBT SRV REV - Debt Service Revenue		$875.00	$875.00	$875.00	$0.00	0%	$437.12	$874.24	
	REVENUES Total	$361,316.00	$345,543.00	$432,692.00	($87,156.00)	-20%	$169,320.63	$287,278.24	
Fund REVENUE	**Total: 530 - Edgewater Acres**	**$361,316.00**	**$345,543.00**	**$432,692.00**	**($87,156.00)**	**-20%**	**$169,320.63**	**$287,278.24**	

Expenditures — 530 Edgewater Acres Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 530 - Edgewater Acres									
EXPENSES									
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	27,519.99	28,561.00	26,049.00	2,512.00	10%	15,517.68	32,469.35	
6000.200	Personnel Services Salaries-Support Group	8,658.78	9,115.00	24,182.00	(15,067.00)	-62%	11,568.33	21,649.81	
6000.300	Personnel Services Salaries-Construction	101.14	108.00	126.00	(18.00)	-14%	1,321.01	9.53	
6000.400	Personnel Services Overtime Pay	0.00	210.00	1,190.00	(980.00)	-82%	95.79	624.81	
6010.020	Benefits Contingency	0.00	11.00	20.00	(9.00)	-45%	0.00	15.99	
6010.025	Benefits Deferred Comp Match	0.00	887.00	211.00	676.00	320%	0.00	536.83	
6010.030	Benefits Hospitalization Insurance	9,455.94	9,464.00	12,759.00	(3,295.00)	-26%	6,490.47	11,296.34	
6010.050	Benefits Retirement	4,488.68	4,693.00	6,687.00	(1,994.00)	-30%	0.00	13,919.14	
6010.060	Benefits Social Security Taxes	2,748.12	2,868.00	3,857.00	(989.00)	-26%	2,072.51	3,956.62	
6010.070	Benefits Unemployment Insurance	0.00	15.00	20.00	(5.00)	-25%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	566.00	1,067.00	(501.00)	-47%	758.00	1,320.35	
6010.100	Benefits Fica & Fringe Benefits	0.00	0.00	0.00	0.00	N/A	0.00	164.35	
6010.120	Benefits Long Term Disability	83.72	89.00	76.00	13.00	17%	0.00	114.93	
6010.130	Benefits Life Insurance	70.46	74.00	86.00	(12.00)	-14%	0.00	108.77	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	99.00	93.00	6.00	6%	0.00	156.54	
6010.150	Benefits Retirement Administration Fee	0.00	67.00	97.00	(30.00)	-31%	0.00	128.41	
6010.200	Benefits Benefits-Support Group	0.00	0.00	0.00	0.00	N/A	54.94	0.00	
6010.900	Benefits OPEB contribution	0.00	1,450.00	2,021.00	(571.00)	-28%	0.00	2,516.82	
Account Classification Total: PERS SVCS - Personnel Services		$53,126.83	$58,277.00	$78,541.00	($20,264.00)	-26%	$37,878.73	$88,988.59	
SUPP & MAT - Supplies & Materials									
6100.010	Administrative Expense Administrative Expenses	3,158.00	4,805.00	3,158.00	1,647.00	52%	562.66	2,906.56	Updated Support allocation percentage
6110.090	Supplies & Equipment Computers & Printers	42.00	67.00	0.00	60.00	N/A	0.00	9.54	
6110.340	Supplies & Equipment Safety Program Equipment	160.00	227.00	160.00	67.00	42%	33.43	119.93	
6110.390	Supplies & Equipment Small Equipment	53.00	183.00	53.00	130.00	245%	46.36	0.13	
6110.420	Supplies & Equipment Tools & Supplies	1.00	840.00	1.00	839.00	83900%	0.00	0.42	
6130.045	Equipment Maintenance Other Equipment Maint/Repair	280.00	352.00	280.00	72.00	26%	9.59	195.68	
6130.055	Equipment Maintenance Roads Management System	1,020.00	1,444.00	824.00	620.00	75%	52.50	0.00	
6130.060	Equipment Maintenance Software Licensing	497.00	497.00	497.00	0.00	0%	0.00	496.11	
6150.050	Uniforms & Personal Equipment Uniforms	187.00	272.00	187.00	85.00	45%	143.69	241.78	
6200.010	Other Supplies & Materials Lab Testing	1,500.00	1,500.00	1,500.00	0.00	0%	422.00	547.00	
6200.020	Other Supplies & Materials Materials	533.00	670.00	533.00	137.00	26%	105.10	400.68	
6200.030	Other Supplies & Materials Testing Supplies	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	670.00	
Account Classification Total: SUPP & MAT - Supplies & Materials		$8,431.00	$11,857.00	$8,193.00	$3,657.00	45%	$1,375.33	$5,587.83	
MAINT & SVCS - Maintenance & Services									
6500.010	Systems Maintenance Collection System Maintenance	7,000.00	7,000.00	5,000.00	2,000.00	40%	841.13	4,230.41	Inflation
6500.020	Systems Maintenance Water Plant/System Maint	5,000.00	4,000.00	5,000.00	(1,000.00)	-20%	0.00	3,864.78	Split out water meters into account 530.6500.025

Expenditures			530 Edgewater Acres Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
	6500.025	Systems Maintenance Water Meters - System Maint	0.00	1,000.00	0.00	1,000.00	N/A	0.00	0.00	Split water meters out from account 530.6500.020.
	6500.040	Systems Maintenance WWW Paving	1,500.00	1,500.00	1,500.00	0.00	0%	0.00	465.00	
	6500.070	Systems Maintenance Contractor Water Install/Repair	5,500.00	5,500.00	5,500.00	0.00	0%	0.00	1,850.00	
	6530.100	Consulting Services Professional Fees	411.00	1,103.00	408.00	695.00	170%	0.00	433.05	
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	3,210.00	5,543.00	3,210.00	2,333.00	73%	1,049.77	3,700.01	Updated Support and Construction Allocation
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	10,000.00	10,000.00	1,000.00	9,000.00	900%	1,280.35	(197.90)	Mold abatement from leaking roof
	6550.060	Building Site Expenses Electricity	8,000.00	8,000.00	8,000.00	0.00	0%	1,357.71	5,546.74	
	6550.270	Building Site Expenses Telephone	848.00	848.00	848.00	0.00	0%	23.08	96.40	
	6550.280	Building Site Expenses Tipping Fees	0.00	63.00	0.00	63.00	N/A	0.00	0.00	
	6700.100	Other Maint. & Svcs Payment to Sewer Utility	95,000.00	95,000.00	90,000.00	5,000.00	6%	45,454.80	87,492.92	Increased charges from service provider
	6700.200	Other Maint. & Svcs Payment to Water Utility	80,000.00	80,000.00	70,000.00	10,000.00	14%	29,119.31	82,714.81	Increased charges from service provider
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	2,335.00	5,629.00	0.00	5,629.00	N/A	0.00	1,595.06	Previously budgeted in account 530.9010
ount Classification Total: MAINT & SVCS - Maintenance & Services			$218,804.00	$225,186.00	$190,466.00	$34,720.00	18%	$79,126.15	$191,791.28	
OTHR CHGS - Other Charges										
	7000.060	Travel, Training & Expense Educational Training	176.00	221.00	176.00	45.00	26%	27.58	255.71	
	7170.100	Benefits & Insurance Property & Liability Insurance	3,100.00	3,200.00	1,800.00	1,400.00	78%	3.82	1,605.80	Insurance increased by 60% in FY26. Adding an additional 10% for increase in FY27.
	7200.010	Bond & Interest Expense Interest Expense	15,255.00	15,255.00	0.00	15,255.00	N/A	0.00	0.00	Intergovernmental Loan repayment starting in FY27
	7200.025	Bond & Interest Expense Bond Principal Expense	31,547.00	31,547.00	0.00	31,547.00	N/A	0.00	0.00	Intergovernmental Loan repayment starting in FY27
Account Classification Total: OTHR CHGS - Other Charges			$50,078.00	$50,223.00	$1,976.00	$48,247.00	2442%	$31.40	$1,861.51	
CAP EQ - Capital Equipment										
	9010	Capital Equipment	0.00	0.00	153,516.00	(153,516.00)	-100%	0.00	0.00	No capital equipment requested in FY27
	9100.010	Depreciation Depreciation Expense	0.00	0.00	0.00	0.00	N/A	0.00	6,889.41	
Account Classification Total: CAP EQ - Capital Equipment			$0.00	$0.00	$153,516.00	($153,516.00)	-100%	$0.00	$6,889.41	
		EXPENSES Total	$330,439.83	$345,543.00	$432,692.00	($87,156.00)	-20%	$118,411.61	$295,118.62	
Fund EXPENSE		**Total: 530 - Edgewater Acres**	**$330,439.83**	**$345,543.00**	**$432,692.00**	**($87,156.00)**	**-20%**	**$118,411.61**	**$295,118.62**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **535 - Landings**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
535.6100.010	Billing	1.0000	675.00	675.00
535.6100.010	Ocean Pines Reimbursement	1.0000	1,345.00	1,345.00
535.6100.010	SUP Allocation	1.0000	1,548.00	1,548.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions	3	$3,568.00
Account **6110.060 - Supplies & Equipment Chemicals**				
535.6110.060	Chemicals	1.0000	25,000.00	25,000.00
Account **6110.060 - Supplies & Equipment Chemicals** Totals		Transactions	1	$25,000.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
535.6110.090	SUP Allocation	1.0000	50.00	50.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions	1	$50.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
535.6110.340	CON Alloation	1.0000	22.00	22.00
535.6110.340	SUP Allocation	1.0000	203.00	203.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions	2	$225.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
535.6110.390	CON Allocation	1.0000	96.00	96.00
535.6110.390	SUP Allocation	1.0000	68.00	68.00
Account **6110.390 - Supplies & Equipment Small Equipment** Totals		Transactions	2	$164.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
535.6110.420	CON Allocation	1.0000	696.00	696.00
535.6110.420	Small Tools	1.0000	500.00	500.00
Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals		Transactions	2	$1,196.00
Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair**				
535.6130.045	SUP Allocation	1.0000	355.00	355.00
Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair** Totals		Transactions	1	$355.00
Account **6130.055 - Equipment Maintenance Roads Management System**				
535.6130.055	SUP Allocation	1.0000	1,075.00	1,075.00
Account **6130.055 - Equipment Maintenance Roads Management System** Totals		Transactions	1	$1,075.00
Account **6130.060 - Equipment Maintenance Software Licensing**				
535.6130.060	Brightly Software	1.0000	868.00	868.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6130.060 - Equipment Maintenance Software Licensing** Totals	Transactions	1	$868.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms**			
535.6150.050	CON Allocation	1.0000	30.00	30.00
535.6150.050	SUP Allocation	1.0000	237.00	237.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	2	$267.00
	Account **6200.010 - Other Supplies & Materials Lab Testing**			
535.6200.010	Lab Testing	1.0000	2,000.00	2,000.00
535.6200.010	PFAS Testing	1.0000	5,000.00	5,000.00
535.6200.010	PFAS Testing - 2 per year per well (2)	4.0000	2,000.00	8,000.00
	Account **6200.010 - Other Supplies & Materials Lab Testing** Totals	Transactions	3	$15,000.00
	Account **6200.020 - Other Supplies & Materials Materials**			
535.6200.020	SUP Allocation	1.0000	676.00	676.00
	Account **6200.020 - Other Supplies & Materials Materials** Totals	Transactions	1	$676.00
	Account **6200.030 - Other Supplies & Materials Testing Supplies**			
535.6200.030	Testing supplies	1.0000	2,000.00	2,000.00
	Account **6200.030 - Other Supplies & Materials Testing Supplies** Totals	Transactions	1	$2,000.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance**			
535.6500.010	Line cleaning	1.0000	15,000.00	15,000.00
535.6500.010	Scada renewal, maintenance	1.0000	7,500.00	7,500.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance** Totals	Transactions	2	$22,500.00
	Account **6500.020 - Systems Maintenance Water Plant/System Maint**			
535.6500.020	Pipe and maintenance	1.0000	140,000.00	140,000.00
535.6500.020	Water Tower Inspection	1.0000	10,000.00	10,000.00
	Account **6500.020 - Systems Maintenance Water Plant/System Maint** Totals	Transactions	2	$150,000.00
	Account **6500.025 - Systems Maintenance Water Meters - System Maint**			
535.6500.025	Water meters	1.0000	30,000.00	30,000.00
	Account **6500.025 - Systems Maintenance Water Meters - System Maint** Totals	Transactions	1	$30,000.00
	Account **6500.030 - Systems Maintenance Wastewater Treatment Plant Maint**			
535.6500.030	Plant maintenance	1.0000	5,000.00	5,000.00
	Account **6500.030 - Systems Maintenance Wastewater Treatment Plant Maint** Totals	Transactions	1	$5,000.00
	Account **6500.040 - Systems Maintenance WWW Paving**			
535.6500.040	Paving repair for leaks and/or installs	1.0000	5,000.00	5,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6500.040 - Systems Maintenance WWW Paving** Totals	Transactions	1	$5,000.00
	Account **6500.070 - Systems Maintenance Contractor Water Install/Repair**			
535.6500.070	Contractor repairs and installs	1.0000	70,000.00	70,000.00
	Account **6500.070 - Systems Maintenance Contractor Water Install/Repair** Totals	Transactions	1	$70,000.00
	Account **6500.075 - Systems Maintenance Contractor Sewer Install/Repair**			
535.6500.075	Lewis Road Sewer	1.0000	10,000.00	10,000.00
	Account **6500.075 - Systems Maintenance Contractor Sewer Install/Repair** Totals	Transactions	1	$10,000.00
	Account **6530.100 - Consulting Services Professional Fees**			
535.6530.100	CON Allocation	1.0000	435.00	435.00
535.6530.100	SUP Allocation	1.0000	430.00	430.00
	Account **6530.100 - Consulting Services Professional Fees** Totals	Transactions	2	$865.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group**			
535.6540.090	CON Allocation	1.0000	1,262.00	1,262.00
535.6540.090	SUP Allocation	1.0000	4,056.00	4,056.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group** Totals	Transactions	2	$5,318.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance**			
535.6550.020	Garage door replacement	1.0000	5,000.00	5,000.00
535.6550.020	maintenance	1.0000	2,000.00	2,000.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals	Transactions	2	$7,000.00
	Account **6550.060 - Building Site Expenses Electricity**			
535.6550.060	Electric	1.0000	47,000.00	47,000.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1	$47,000.00
	Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**			
535.6550.180	Pest Control	1.0000	682.00	682.00
	Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals	Transactions	1	$682.00
	Account **6550.270 - Building Site Expenses Telephone**			

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
535.6550.270	CON Allocation	1.0000	233.00	233.00
535.6550.270	SUP Allocation	1.0000	103.00	103.00
535.6550.270	Telephone	1.0000	1,000.00	1,000.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	3	$1,336.00
Account	**6550.280 - Building Site Expenses Tipping Fees**			
535.6550.280	CON Allocation	1.0000	52.00	52.00
	Account **6550.280 - Building Site Expenses Tipping Fees** Totals	Transactions	1	$52.00
Account	**6700.100 - Other Maint. & Svcs Payment to Sewer Utility**			
535.6700.100	Payment to Mystic Service Area - Effluent	1.0000	280,000.00	280,000.00
	Account **6700.100 - Other Maint. & Svcs Payment to Sewer Utility** Totals	Transactions	1	$280,000.00
Account	**6700.500 - Other Maint. & Svcs Water & Wastewater Construction**			
535.6700.500	CON Allocation of Capital Expenses	1.0000	16,865.00	16,865.00
535.6700.500	SUP Allocation of Capital Expenses	1.0000	2,924.00	2,924.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction** Totals	Transactions	2	$19,789.00
Account	**6700.650 - Other Maint. & Svcs Tipping Fees**			
535.6700.650	Sludge tipping fees	1.0000	5,000.00	5,000.00
	Account **6700.650 - Other Maint. & Svcs Tipping Fees** Totals	Transactions	1	$5,000.00
Account	**7000.060 - Travel, Training & Expense Educational Training**			
535.7000.060	SUP Allocation	1.0000	223.00	223.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	1	$223.00
Account	**7170.100 - Benefits & Insurance Property & Liability Insurance**			
535.7170.100	Property Insurance	1.0000	25,000.00	25,000.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance** Totals	Transactions	1	$25,000.00
Account	**7200.010 - Bond & Interest Expense Interest Expense**			
535.7200.010	IG Loan Interest Payment	1.0000	49,872.00	49,872.00
	Account **7200.010 - Bond & Interest Expense Interest Expense** Totals	Transactions	1	$49,872.00
Account	**7200.025 - Bond & Interest Expense Bond Principal Expense**			
535.7200.025	IG Loan Principal Repayment	1.0000	103,131.00	103,131.00
	Account **7200.025 - Bond & Interest Expense Bond Principal Expense** Totals	Transactions	1	$103,131.00
	Fund **535 - Landings** Totals	Transactions	50	$888,212.00
	EXPENSES Totals	Transactions	50	$888,212.00
	Grand Totals	Transactions	50	$888,212.00

WORCESTER COUNTY
WATER & WASTEWATER SERVICES
ENTERPRISE FUND BY SERVICE AREA

Landings Service Area

Account Name	FY27 Budget	FY27 Budget w/ FY26 Rates	FY26 Budget	$ Variance	% Variance	FY25 Actual	FY24 Actual	FY23 Actual
Charges for Services	556,500	533,320	613,784	(57,284)	-9%	808,650	715,553	510,681
Interest & Penalties	3,000	3,000	3,000	-	0%	4,598	3,128	6,664
Other Revenue	-	-	100,000	(100,000)	-	2,543	1,794	26,341
General Fund Support	510,715	-	241,522	269,193	-	-	-	-
Total Revenues	**1,070,215**	**536,320**	**958,306**	**111,909**	**12%**	**815,791**	**720,475**	**543,687**
Personnel Services	182,008	182,008	197,442	(15,434)	-8%	168,208	154,456	157,670
Supplies & Materials	50,439	50,439	43,987	5,702	13%	23,708	29,554	38,121
Maintenance & Services	659,542	659,542	627,407	32,135	5%	631,062	522,906	400,724
Other Charges	178,226	178,226	15,760	162,466	1031%	14,423	2,642	2,296
Interfund Charges	-	-	0	-	#DIV/0!	-	9,009	8,495
Depreciation Expense		-		-	-	226,407	225,289	232,772
Capital Outlay	-	-	73,710	(73,710)	-	-	-	-
Total Expenses	**1,070,215**	**1,070,215**	**958,306**	**111,909**	**12%**	**1,063,808**	**943,856**	**840,078**
Net Income (Loss)	**0**	**(533,895)**	**0**	**0**	**#DIV/0!**	**(248,017)**	**(223,381)**	**(296,391)**

Additional revenue based on proposed rates 23,180

See the next page for the Proposed Quarterly Rates.

Landings Proposed Quarterly Rates

	FY27	FY26	FY26	$ Change	% Change		$1 Revenue	
Domestic Water & Sewer Base Fee	378.00	360.00	360.00	18.00	5%		1,261.00	
Domestic Water & Sewer Usage Range (per 1k gal, per EDU)								
0 - 22,500 Gallons	5.00	5.00	5.00	-	0%			
over 22,500 Gallons	15.00	15.00	15.00	-	0%			
Domestic Water Only (flat rate - Lewis Rd)	94.50	60.00	60.00	34.50	58%		104.00	
Commercial Water & Sewer Base Fee	378.00	360.00	360.00	18.00	5%			
Commercial Water & Sewer Base & Usage Range (per 1k gal, per EDU)								
0 - 22,500 Gallons	5.00	5.00	5.00	-	0%			
over 22,500 Gallons	15.00	15.00	15.00	-	0%			
Water & Sewer Accessibility charge per EDU	321.30	306.00	306.00	15.30	5%			

Revenues — 535 Landings Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 535 - Landings										
REVENUES										
LOSS DSP ASTS - Gain/Loss on Disposal of Assets										
	4600	Sale Of Fixed Assets	0.00	0.00	100,000.00	(100,000.00)	-100%	0.00	0.00	No sale of fixed assets in FY27
ssification Total: LOSS DSP ASTS - Gain/Loss on Disposal of Assets			$0.00	$0.00	$100,000.00	($100,000.00)	-100%	$0.00	$0.00	
CHG SVC - Charges for Services										
	5000.100	Domestic Water Service	122,850.00	129,000.00	103,080.00	25,920.00	25%	59,910.00	87,104.24	Updated revenue estimates to actuals
	5000.200	Domestic Water Usage	17,500.00	17,500.00	17,500.00	0.00	0%	14,368.21	8,919.31	
	5010.100	Domestic Sewer Service	340,470.00	357,500.00	290,520.00	66,980.00	23%	167,670.00	240,955.08	Updated revenue estimates to actuals
	5010.200	Domestic Sewer Usage	52,500.00	52,500.00	52,500.00	0.00	0%	40,962.94	24,398.41	
	5020	Additional Assessments - Accessibility	0.00	0.00	50,184.00	(50,184.00)	-100%	(596.88)	65,072.91	Decrease due to buildout of Landings
	5040	Hook-Ups	0.00	0.00	100,000.00	(100,000.00)	-100%	0.00	323,700.00	Decrease due to buildout of Landings
	5825	Future Capital Development Reven	0.00	0.00	0.00	0.00	N/A	0.00	58,500.00	
Account Classification Total: CHG SVC - Charges for Services			$533,320.00	$556,500.00	$613,784.00	($57,284.00)	-9%	$282,314.27	$808,649.95	
INT/PEN - Interest & Penalties										
	4710	Penalty/Fees	3,000.00	3,000.00	3,000.00	0.00	0%	2,888.56	4,598.24	
Account Classification Total: INT/PEN - Interest & Penalties			$3,000.00	$3,000.00	$3,000.00	$0.00	0%	$2,888.56	$4,598.24	
OTH REV - Other Revenue										
	5042	Equity Contribution	0.00	0.00	0.00	0.00	N/A	4,666.00	0.00	
	5850	Other Revenue	0.00	0.00	0.00	0.00	N/A	1,450.34	2,542.89	
Account Classification Total: OTH REV - Other Revenue			$0.00	$0.00	$0.00	$0.00	0%	$6,116.34	$2,542.89	
TRNS IN - Transfers In										
	5975.200	Transfers From Other Funds	1.00	510,720.00	341,522.00	169,193.00	50%	0.00	0.00	Request for General Fund support to balance the budget
Account Classification Total: TRNS IN - Transfers In			$1.00	$510,720.00	$341,522.00	$169,193.00	50%	$0.00	$0.00	
REVENUES Total			$536,321.00	$1,070,220.00	$1,058,306.00	$11,909.00	1%	$291,319.17	$815,791.08	
Fund REVENUE Total: 535 - Landings			**$536,321.00**	**$1,070,220.00**	**$1,058,306.00**	**$11,909.00**	**1%**	**$291,319.17**	**$815,791.08**	

Expenditures — 535 Landings Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund:	**535 - Landings**									
EXPENSES										
PERS SVCS - Personnel Services										
	6000.100	Personnel Services Salaries	79,212.57	82,284.00	89,895.00	(7,611.00)	-8%	51,506.39	83,774.06	
	6000.200	Personnel Services Salaries-Support Group	29,337.88	31,224.00	30,963.00	261.00	1%	11,690.91	26,254.78	
	6000.300	Personnel Services Salaries-Construction	5,001.36	5,173.00	5,083.00	90.00	2%	1,094.20	3,108.90	
	6000.400	Personnel Services Overtime Pay	0.00	1,480.00	933.00	547.00	59%	700.08	1,005.98	
	6010.020	Benefits Contingency	0.00	35.00	51.00	(16.00)	-31%	0.00	29.53	
	6010.025	Benefits Deferred Comp Match	0.00	1,842.00	411.00	1,431.00	348%	0.00	1,115.76	
	6010.030	Benefits Hospitalization Insurance	26,624.52	26,625.00	33,171.00	(6,546.00)	-20%	10,751.74	20,865.36	
	6010.050	Benefits Retirement	15,141.13	15,856.00	16,725.00	(869.00)	-5%	0.00	13,918.35	
	6010.060	Benefits Social Security Taxes	8,666.22	9,057.00	9,699.00	(642.00)	-7%	4,778.87	8,228.00	
	6010.070	Benefits Unemployment Insurance	0.00	46.00	51.00	(5.00)	-10%	0.00	0.00	
	6010.090	Benefits Workmans Compensation Ins	0.00	1,777.00	2,670.00	(893.00)	-33%	1,895.00	1,778.16	
	6010.100	Benefits Fica & Fringe Benefits	0.00	0.00	0.00	0.00	N/A	0.00	413.84	
	6010.120	Benefits Long Term Disability	264.94	278.00	190.00	88.00	46%	0.00	239.62	
	6010.130	Benefits Life Insurance	222.82	235.00	216.00	19.00	9%	0.00	226.76	
	6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	311.00	233.00	78.00	33%	0.00	240.41	
	6010.150	Benefits Retirement Administration Fee	0.00	212.00	244.00	(32.00)	-13%	0.00	173.04	
	6010.200	Benefits Benefits-Support Group	0.00	0.00	0.00	0.00	N/A	137.40	0.00	
	6010.900	Benefits OPEB contribution	0.00	5,573.00	6,907.00	(1,334.00)	-19%	0.00	6,835.75	
Account Classification Total: PERS SVCS - Personnel Services			$164,471.44	$182,008.00	$197,442.00	($15,434.00)	-8%	$82,554.59	$168,208.30	
SUPP & MAT - Supplies & Materials										
	6100.010	Administrative Expense Administrative Expenses	2,826.00	3,568.00	2,826.00	742.00	26%	421.26	2,662.58	Updated Support and Construction allocation percentages
	6110.060	Supplies & Equipment Chemicals	25,000.00	25,000.00	25,000.00	0.00	0%	10,934.09	15,402.93	
	6110.090	Supplies & Equipment Computers & Printers	41.00	50.00	0.00	45.00	N/A	0.00	25.86	
	6110.245	Supplies & Equipment Mobile Phones	0.00	0.00	0.00	0.00	N/A	286.22	336.13	
	6110.340	Supplies & Equipment Safety Program Equipment	247.00	225.00	247.00	(22.00)	-9%	29.23	154.11	
	6110.390	Supplies & Equipment Small Equipment	85.00	164.00	85.00	79.00	93%	0.00	19.65	
	6110.420	Supplies & Equipment Tools & Supplies	806.00	1,196.00	806.00	390.00	48%	154.89	616.03	
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	367.00	355.00	367.00	(12.00)	-3%	9.32	217.46	
	6130.055	Equipment Maintenance Roads Management System	980.00	1,075.00	792.00	283.00	36%	350.00	0.00	
	6130.060	Equipment Maintenance Software Licensing	868.00	868.00	868.00	0.00	0%	0.00	867.36	
	6150.050	Uniforms & Personal Equipment Uniforms	298.00	267.00	298.00	(31.00)	-10%	122.23	292.60	
	6200.010	Other Supplies & Materials Lab Testing	15,000.00	15,000.00	10,000.00	5,000.00	50%	2,761.25	2,454.00	Additional PFAS Testing
	6200.020	Other Supplies & Materials Materials	698.00	676.00	698.00	(22.00)	-3%	102.09	503.64	
	6200.030	Other Supplies & Materials Testing Supplies	2,000.00	2,000.00	2,000.00	0.00	0%	0.00	156.06	
Account Classification Total: SUPP & MAT - Supplies & Materials			$49,216.00	$50,444.00	$43,987.00	$6,452.00	15%	$15,170.58	$23,708.41	
MAINT & SVCS - Maintenance & Services										
	6500.010	Systems Maintenance Collection System Maintenance	22,500.00	22,500.00	22,500.00	0.00	0%	2,333.34	2,191.92	

Expenditures			535 Landings Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
	6500.020	Systems Maintenance Water Plant/System Maint	180,000.00	150,000.00	170,000.00	(20,000.00)	-12%	34,480.38	228,459.42	Split out water meters into account 535.6500.025.
	6500.025	Systems Maintenance Water Meters - System Maint	0.00	30,000.00	0.00	30,000.00	N/A	0.00	0.00	Split out water meters from account 535.6500.020.
	6500.030	Systems Maintenance Wastewater Treatment Plant Maint	5,000.00	5,000.00	5,000.00	0.00	0%	1,031.00	11,810.23	
	6500.040	Systems Maintenance WWW Paving	5,000.00	5,000.00	5,000.00	0.00	0%	0.00	0.00	
	6500.070	Systems Maintenance Contractor Water Install/Repair	70,000.00	70,000.00	90,000.00	(20,000.00)	-22%	22,500.00	92,700.00	Construction finishing at Bayside Landings
	6500.075	Systems Maintenance Contractor Sewer Install/Repair	10,000.00	10,000.00	5,000.00	5,000.00	100%	0.00	0.00	Construction starting on Lewis Rd sewer
	6530.100	Consulting Services Professional Fees	13,158.00	865.00	12,392.00	(11,527.00)	-93%	0.00	317.57	Resiliency study budgeted for in FY26. Not budgeted in FY27.
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	6,410.00	5,318.00	6,410.00	(1,092.00)	-17%	840.07	6,320.40	Adjusted the Support and Construction allocation
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	7,000.00	7,000.00	2,018.00	4,982.00	247%	687.30	931.62	Garage door replacement
	6550.060	Building Site Expenses Electricity	47,000.00	47,000.00	47,000.00	0.00	0%	11,194.00	32,295.00	
	6550.180	Building Site Expenses Pest Control/Termite Insp	682.00	682.00	682.00	0.00	0%	198.80	596.40	
	6550.270	Building Site Expenses Telephone	1,313.00	1,336.00	1,313.00	23.00	2%	243.01	817.99	
	6550.280	Building Site Expenses Tipping Fees	92.00	52.00	92.00	(40.00)	-43%	0.00	0.00	
	6700.100	Other Maint. & Svcs Payment to Sewer Utility	280,000.00	280,000.00	260,000.00	20,000.00	8%	170,017.20	246,890.80	New homes being brought online results in more flow to Mystic Harbour Plant
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	17,434.00	19,789.00	0.00	19,789.00	N/A	0.00	3,437.02	Previously budgeted in Capital equipment
	6700.650	Other Maint. & Svcs Tipping Fees	5,000.00	5,000.00	0.00	5,000.00	N/A	0.00	4,293.20	Previously budgeted in account 535.6550.280 and increase based on historical spending
ount Classification Total: MAINT & SVCS - Maintenance & Services			$670,589.00	$659,542.00	$627,407.00	$32,135.00	5%	$243,525.10	$631,061.57	
OTHR CHGS - Other Charges										
	7000.060	Travel, Training & Expense Educational Training	230.00	223.00	230.00	(7.00)	-3%	15.58	298.38	
	7170.100	Benefits & Insurance Property & Liability Insurance	26,500.00	25,000.00	15,530.00	9,470.00	61%	2.43	14,124.25	60% increase in FY26 insurance. Adding an additional 10% for increase in FY27.
	7200.010	Bond & Interest Expense Interest Expense	49,872.00	49,872.00	0.00	49,872.00	N/A	0.00	0.00	Intergovernmental Loan repayment beginning in FY27
	7200.025	Bond & Interest Expense Bond Principal Expense	103,131.00	103,131.00	0.00	103,131.00	N/A	0.00	0.00	Intergovernmental Loan repayment beginning in FY27
Account Classification Total: OTHR CHGS - Other Charges			$179,733.00	$178,226.00	$15,760.00	$162,466.00	1031%	$18.01	$14,422.63	
CAP EQ - Capital Equipment										
	9010	Capital Equipment	0.00	0.00	58,710.00	(58,710.00)	-100%	0.00	0.00	No capital equipment requested in FY27.
	9010.090	Capital Equipment Other WWW Equipment	0.00	0.00	15,000.00	(15,000.00)	-100%	14,000.00	0.00	No capital equipment requested in FY27
	9100.010	Depreciation Depreciation Expense	0.00	0.00	0.00	0.00	N/A	0.00	226,407.15	
Account Classification Total: CAP EQ - Capital Equipment			$0.00	$0.00	$73,710.00	($73,710.00)	-100%	$14,000.00	$226,407.15	
		EXPENSES Total	$1,064,009.44	$1,070,220.00	$958,306.00	$111,909.00	12%	$355,268.28	$1,063,808.06	
Fund EXPENSE Total: 535 - Landings			**$1,064,009.44**	**$1,070,220.00**	**$958,306.00**	**$111,909.00**	**12%**	**$355,268.28**	**$1,063,808.06**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **535 - Landings**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
535.6100.010	Billing	1.0000	675.00	675.00
535.6100.010	Ocean Pines Reimbursement	1.0000	1,345.00	1,345.00
535.6100.010	SUP Allocation	1.0000	1,548.00	1,548.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions	3	$3,568.00
Account **6110.060 - Supplies & Equipment Chemicals**				
535.6110.060	Chemicals	1.0000	25,000.00	25,000.00
Account **6110.060 - Supplies & Equipment Chemicals** Totals		Transactions	1	$25,000.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
535.6110.090	SUP Allocation	1.0000	50.00	50.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions	1	$50.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
535.6110.340	CON Alloation	1.0000	22.00	22.00
535.6110.340	SUP Allocation	1.0000	203.00	203.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions	2	$225.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
535.6110.390	CON Allocation	1.0000	96.00	96.00
535.6110.390	SUP Allocation	1.0000	68.00	68.00
Account **6110.390 - Supplies & Equipment Small Equipment** Totals		Transactions	2	$164.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
535.6110.420	CON Allocation	1.0000	696.00	696.00
535.6110.420	Small Tools	1.0000	500.00	500.00
Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals		Transactions	2	$1,196.00
Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair**				
535.6130.045	SUP Allocation	1.0000	355.00	355.00
Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair** Totals		Transactions	1	$355.00
Account **6130.055 - Equipment Maintenance Roads Management System**				
535.6130.055	SUP Allocation	1.0000	1,075.00	1,075.00
Account **6130.055 - Equipment Maintenance Roads Management System** Totals		Transactions	1	$1,075.00
Account **6130.060 - Equipment Maintenance Software Licensing**				
535.6130.060	Brightly Software	1.0000	868.00	868.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6130.060 - Equipment Maintenance Software Licensing** Totals	Transactions	1	$868.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms**			
535.6150.050	CON Allocation	1.0000	30.00	30.00
535.6150.050	SUP Allocation	1.0000	237.00	237.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	2	$267.00
	Account **6200.010 - Other Supplies & Materials Lab Testing**			
535.6200.010	Lab Testing	1.0000	2,000.00	2,000.00
535.6200.010	PFAS Testing	1.0000	5,000.00	5,000.00
535.6200.010	PFAS Testing - 2 per year per well (2)	4.0000	2,000.00	8,000.00
	Account **6200.010 - Other Supplies & Materials Lab Testing** Totals	Transactions	3	$15,000.00
	Account **6200.020 - Other Supplies & Materials Materials**			
535.6200.020	SUP Allocation	1.0000	676.00	676.00
	Account **6200.020 - Other Supplies & Materials Materials** Totals	Transactions	1	$676.00
	Account **6200.030 - Other Supplies & Materials Testing Supplies**			
535.6200.030	Testing supplies	1.0000	2,000.00	2,000.00
	Account **6200.030 - Other Supplies & Materials Testing Supplies** Totals	Transactions	1	$2,000.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance**			
535.6500.010	Line cleaning	1.0000	15,000.00	15,000.00
535.6500.010	Scada renewal, maintenance	1.0000	7,500.00	7,500.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance** Totals	Transactions	2	$22,500.00
	Account **6500.020 - Systems Maintenance Water Plant/System Maint**			
535.6500.020	Pipe and maintenance	1.0000	140,000.00	140,000.00
535.6500.020	Water Tower Inspection	1.0000	10,000.00	10,000.00
	Account **6500.020 - Systems Maintenance Water Plant/System Maint** Totals	Transactions	2	$150,000.00
	Account **6500.025 - Systems Maintenance Water Meters - System Maint**			
535.6500.025	Water meters	1.0000	30,000.00	30,000.00
	Account **6500.025 - Systems Maintenance Water Meters - System Maint** Totals	Transactions	1	$30,000.00
	Account **6500.030 - Systems Maintenance Wastewater Treatment Plant Maint**			
535.6500.030	Plant maintenance	1.0000	5,000.00	5,000.00
	Account **6500.030 - Systems Maintenance Wastewater Treatment Plant Maint** Totals	Transactions	1	$5,000.00
	Account **6500.040 - Systems Maintenance WWW Paving**			
535.6500.040	Paving repair for leaks and/or installs	1.0000	5,000.00	5,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6500.040 - Systems Maintenance WWW Paving** Totals	Transactions	1	$5,000.00
	Account **6500.070 - Systems Maintenance Contractor Water Install/Repair**			
535.6500.070	Contractor repairs and installs	1.0000	70,000.00	70,000.00
	Account **6500.070 - Systems Maintenance Contractor Water Install/Repair** Totals	Transactions	1	$70,000.00
	Account **6500.075 - Systems Maintenance Contractor Sewer Install/Repair**			
535.6500.075	Lewis Road Sewer	1.0000	10,000.00	10,000.00
	Account **6500.075 - Systems Maintenance Contractor Sewer Install/Repair** Totals	Transactions	1	$10,000.00
	Account **6530.100 - Consulting Services Professional Fees**			
535.6530.100	CON Allocation	1.0000	435.00	435.00
535.6530.100	SUP Allocation	1.0000	430.00	430.00
	Account **6530.100 - Consulting Services Professional Fees** Totals	Transactions	2	$865.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group**			
535.6540.090	CON Allocation	1.0000	1,262.00	1,262.00
535.6540.090	SUP Allocation	1.0000	4,056.00	4,056.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group** Totals	Transactions	2	$5,318.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance**			
535.6550.020	Garage door replacement	1.0000	5,000.00	5,000.00
535.6550.020	maintenance	1.0000	2,000.00	2,000.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals	Transactions	2	$7,000.00
	Account **6550.060 - Building Site Expenses Electricity**			
535.6550.060	Electric	1.0000	47,000.00	47,000.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1	$47,000.00
	Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**			
535.6550.180	Pest Control	1.0000	682.00	682.00
	Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals	Transactions	1	$682.00
	Account **6550.270 - Building Site Expenses Telephone**			

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
535.6550.270	CON Allocation	1.0000	233.00	233.00
535.6550.270	SUP Allocation	1.0000	103.00	103.00
535.6550.270	Telephone	1.0000	1,000.00	1,000.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	3	$1,336.00
Account	**6550.280 - Building Site Expenses Tipping Fees**			
535.6550.280	CON Allocation	1.0000	52.00	52.00
	Account **6550.280 - Building Site Expenses Tipping Fees** Totals	Transactions	1	$52.00
Account	**6700.100 - Other Maint. & Svcs Payment to Sewer Utility**			
535.6700.100	Payment to Mystic Service Area - Effluent	1.0000	280,000.00	280,000.00
	Account **6700.100 - Other Maint. & Svcs Payment to Sewer Utility** Totals	Transactions	1	$280,000.00
Account	**6700.500 - Other Maint. & Svcs Water & Wastewater Construction**			
535.6700.500	CON Allocation of Capital Expenses	1.0000	16,865.00	16,865.00
535.6700.500	SUP Allocation of Capital Expenses	1.0000	2,924.00	2,924.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction** Totals	Transactions	2	$19,789.00
Account	**6700.650 - Other Maint. & Svcs Tipping Fees**			
535.6700.650	Sludge tipping fees	1.0000	5,000.00	5,000.00
	Account **6700.650 - Other Maint. & Svcs Tipping Fees** Totals	Transactions	1	$5,000.00
Account	**7000.060 - Travel, Training & Expense Educational Training**			
535.7000.060	SUP Allocation	1.0000	223.00	223.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	1	$223.00
Account	**7170.100 - Benefits & Insurance Property & Liability Insurance**			
535.7170.100	Property Insurance	1.0000	25,000.00	25,000.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance** Totals	Transactions	1	$25,000.00
Account	**7200.010 - Bond & Interest Expense Interest Expense**			
535.7200.010	IG Loan Interest Payment	1.0000	49,872.00	49,872.00
	Account **7200.010 - Bond & Interest Expense Interest Expense** Totals	Transactions	1	$49,872.00
Account	**7200.025 - Bond & Interest Expense Bond Principal Expense**			
535.7200.025	IG Loan Principal Repayment	1.0000	103,131.00	103,131.00
	Account **7200.025 - Bond & Interest Expense Bond Principal Expense** Totals	Transactions	1	$103,131.00
	Fund **535 - Landings** Totals	Transactions	50	$888,212.00
	EXPENSES Totals	Transactions	50	$888,212.00
	Grand Totals	Transactions	50	$888,212.00

WORCESTER COUNTY
WATER & WASTEWATER SERVICES
ENTERPRISE FUND BY SERVICE AREA

Lighthouse Sound Service Area

Account Name	FY27 Budget	FY27 Budget w/ FY26 Rates	FY26 Budget	$ Variance	% Variance	FY25 Actual	FY24 Actual	FY23 Actual
Charges for Services	140,200	135,116	134,211	5,989	4%	116,862	116,328	112,008
Interest & Penalties	800	800	800	-	0%	812	659	649
Other Revenue	-	-	-	-	#DIV/0!	360	466	275
Transfer From/(To) Reserves	(19,614)	-	(1,817)	(17,797)	979%	-	-	-
Total Revenues	**121,386**	**135,916**	**133,194**	**(11,808)**	**-9%**	**118,034**	**117,453**	**112,932**
Personnel Services	46,747	46,747	64,516	(17,769)	-28%	82,545	88,188	69,270
Supplies & Materials	18,884	18,884	17,464	1,420	8%	12,853	12,841	11,485
Maintenance & Services	38,533	38,533	34,386	4,147	12%	26,764	22,834	34,734
Other Charges	7,222	7,222	4,367	2,855	65%	4,019	980	777
Interfund Charges	-	-	-	-	#DIV/0!	-	3,923	3,720
Depreciation Expense	-	-	-	-	#DIV/0!	5,276	5,276	5,276
Capital Outlay	10,000	10,000	12,461	(2,461)	-20%	-	-	-
Total Expenses	**121,386**	**121,386**	**133,194**	**(11,808)**	**-9%**	**131,457**	**134,042**	**125,261**
Net Income (Loss)	**0**	**14,530**	**0**	**0**	**#DIV/0!**	**(13,423)**	**(16,589)**	**(12,329)**

Additional revenue based on proposed rates 5,084

Proposed Quarterly Rates

	FY27	FY26	FY26	$ Change	% Change		$1 Revenue	
Domestic Sewer Only (flat rate/private wells)	285.98	276.38	276.38	9.60	3%		444.00	
Sewer Accessibility charge per EDU	171.36	163.20	163.20	8.16	5%		76.00	

Revenues — 540 Lighthouse Sound Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 540 - Lighthouse Sound										
REVENUES										
CHG SVC - Charges for Services										
	5010.100	Domestic Sewer Service	122,713.00	127,200.00	120,502.00	6,698.00	6%	61,356.36	107,448.00	Updated revenue estimates to actuals
	5020	Additional Assessments - Accessibility	12,403.00	13,000.00	13,709.00	(709.00)	-5%	6,201.60	8,664.00	Updated revenue estimates to actuals
	5825	Future Capital Development Reven	0.00	0.00	0.00	0.00	N/A	0.00	750.00	
Account Classification Total: CHG SVC - Charges for Services			$135,116.00	$140,200.00	$134,211.00	$5,989.00	4%	$67,557.96	$116,862.00	
INT/PEN - Interest & Penalties										
	4710	Penalty/Fees	800.00	800.00	800.00	0.00	0%	505.76	811.69	
Account Classification Total: INT/PEN - Interest & Penalties			$800.00	$800.00	$800.00	$0.00	0%	$505.76	$811.69	
OTH REV - Other Revenue										
	5850	Other Revenue	0.00	0.00	0.00	0.00	N/A	72.88	360.30	
Account Classification Total: OTH REV - Other Revenue			$0.00	$0.00	$0.00	$0.00	0%	$72.88	$360.30	
TRNS IN - Transfers In										
	5975.100	Transfers From (To) Reserve	1.00	(19,613.00)	(1,817.00)	(17,797.00)	979%	0.00	0.00	Budgeted surplus to transfer to Fund Balance
Account Classification Total: TRNS IN - Transfers In			$1.00	($19,613.00)	($1,817.00)	($17,797.00)	979%	$0.00	$0.00	
REVENUES Total			$135,917.00	$121,387.00	$133,194.00	($11,808.00)	-9%	$68,136.60	$118,033.99	
Fund REVENUE Total: 540 - Lighthouse Sound			**$135,917.00**	**$121,387.00**	**$133,194.00**	**($11,808.00)**	**-9%**	**$68,136.60**	**$118,033.99**	

Expenditures — 540 Lighthouse Sound Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 540 - Lighthouse Sound									
EXPENSES									
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	20,569.21	21,247.00	18,160.00	3,087.00	17%	13,972.09	23,747.49	
6000.200	Personnel Services Salaries-Support Group	6,543.16	6,800.00	22,310.00	(15,510.00)	-70%	11,607.75	27,059.71	
6000.300	Personnel Services Salaries-Construction	685.62	724.00	695.00	29.00	4%	9.25	376.40	
6000.400	Personnel Services Overtime Pay	0.00	1,480.00	466.00	1,014.00	218%	700.76	642.31	
6010.020	Benefits Contingency	0.00	9.00	17.00	(8.00)	-47%	0.00	16.03	
6010.025	Benefits Deferred Comp Match	0.00	811.00	123.00	688.00	559%	0.00	490.38	
6010.030	Benefits Hospitalization Insurance	7,634.90	7,639.00	10,986.00	(3,347.00)	-30%	6,040.78	11,324.21	
6010.050	Benefits Retirement	3,620.25	3,759.00	5,466.00	(1,707.00)	-31%	0.00	11,369.78	
6010.060	Benefits Social Security Taxes	2,105.00	2,181.00	3,191.00	(1,010.00)	-32%	1,915.28	3,739.80	
6010.070	Benefits Unemployment Insurance	0.00	0.00	17.00	(17.00)	-100%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	431.00	873.00	(442.00)	-51%	35.00	912.75	
6010.100	Benefits Fica & Fringe Benefits	0.00	0.00	0.00	0.00	N/A	0.00	164.35	
6010.120	Benefits Long Term Disability	63.70	67.00	62.00	5.00	8%	0.00	108.95	
6010.130	Benefits Life Insurance	53.56	56.00	71.00	(15.00)	-21%	0.00	103.10	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	75.00	76.00	(1.00)	-1%	0.00	115.00	
6010.150	Benefits Retirement Administration Fee	0.00	51.00	80.00	(29.00)	-36%	0.00	89.08	
6010.200	Benefits Benefits-Support Group	0.00	0.00	0.00	0.00	N/A	44.91	0.00	
6010.900	Benefits OPEB contribution	0.00	1,417.00	1,923.00	(506.00)	-26%	0.00	2,285.41	
Account Classification Total: PERS SVCS - Personnel Services		$41,275.40	$46,747.00	$64,516.00	($17,769.00)	-28%	$34,325.82	$82,544.75	
SUPP & MAT - Supplies & Materials									
6100.010	Administrative Expense Administrative Expenses	1,500.00	1,500.00	909.00	591.00	65%	228.44	1,353.91	
6110.060	Supplies & Equipment Chemicals	6,000.00	6,000.00	4,000.00	2,000.00	50%	1,886.52	4,352.46	Inflation
6110.090	Supplies & Equipment Computers & Printers	10.00	12.00	0.00	11.00	N/A	584.00	19.73	
6110.340	Supplies & Equipment Safety Program Equipment	232.00	202.00	3,232.00	(3,030.00)	-94%	3,292.95	142.97	Bought life rings in FY26, not needed in FY27
6110.390	Supplies & Equipment Small Equipment	78.00	68.00	78.00	(10.00)	-13%	0.00	0.02	
6110.420	Supplies & Equipment Tools & Supplies	65.00	8.00	65.00	(57.00)	-88%	0.00	25.87	
6130.045	Equipment Maintenance Other Equipment Maint/Repair	393.00	353.00	393.00	(40.00)	-10%	10.66	211.51	
6130.055	Equipment Maintenance Roads Management System	232.00	256.00	187.00	69.00	37%	105.00	0.00	
6130.060	Equipment Maintenance Software Licensing	379.00	379.00	379.00	0.00	0%	0.00	378.98	
6150.050	Uniforms & Personal Equipment Uniforms	273.00	235.00	273.00	(38.00)	-14%	123.43	279.77	
6200.010	Other Supplies & Materials Lab Testing	7,200.00	7,200.00	7,200.00	0.00	0%	3,806.35	6,088.00	
6200.020	Other Supplies & Materials Materials	748.00	672.00	748.00	(76.00)	-10%	0.00	0.00	
6200.030	Other Supplies & Materials Testing Supplies	2,000.00	2,000.00	0.00	2,000.00	N/A	0.00	0.00	New account to better track lab testing supplies
Account Classification Total: SUPP & MAT - Supplies & Materials		$19,110.00	$18,885.00	$17,464.00	$1,420.00	8%	$10,037.35	$12,853.22	
MAINT & SVCS - Maintenance & Services									
6500.010	Systems Maintenance Collection System Maintenance	5,500.00	5,500.00	5,500.00	0.00	0%	21,784.01	7,479.94	
6500.030	Systems Maintenance Wastewater Treatment Plant Maint	7,000.00	7,000.00	7,000.00	0.00	0%	115.29	1,249.67	

Expenditures			540 Lighthouse Sound Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
	6530.100	Consulting Services Professional Fees	254.00	108.00	93.00	15.00	16%	0.00	173.22	
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	4,956.00	4,047.00	4,956.00	(909.00)	-18%	907.91	4,753.87	
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	300.00	300.00	300.00	0.00	0%	220.16	0.00	
	6550.060	Building Site Expenses Electricity	16,000.00	16,000.00	16,000.00	0.00	0%	3,104.22	11,431.40	
	6550.270	Building Site Expenses Telephone	518.00	535.00	518.00	17.00	3%	234.11	426.84	
	6550.280	Building Site Expenses Tipping Fees	19.00	1.00	19.00	(18.00)	-95%	0.00	0.00	
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	3,724.00	5,042.00	0.00	5,042.00	N/A	0.00	1,249.43	Was previously budgeted in 540.9010
ount Classification Total: MAINT & SVCS - Maintenance & Services			$38,271.00	$38,533.00	$34,386.00	$4,147.00	12%	$26,365.70	$26,764.37	
OTHR CHGS - Other Charges										
	7000.060	Travel, Training & Expense Educational Training	247.00	222.00	247.00	(25.00)	-10%	7.22	277.52	
	7170.100	Benefits & Insurance Property & Liability Insurance	7,000.00	7,000.00	4,120.00	2,880.00	70%	1.02	3,741.37	60% increase in FY26 insurance. Adding an additional 10% for increase in FY27
Account Classification Total: OTHR CHGS - Other Charges			$7,247.00	$7,222.00	$4,367.00	$2,855.00	65%	$8.24	$4,018.89	
CAP EQ - Capital Equipment										
	9010	Capital Equipment	10,000.00	10,000.00	12,461.00	(2,461.00)	-20%	0.00	0.00	Support and Construction allocation budgeted in 540.6700.500
	9100.010	Depreciation Depreciation Expense	0.00	0.00	0.00	0.00	N/A	0.00	5,276.22	
Account Classification Total: CAP EQ - Capital Equipment			$10,000.00	$10,000.00	$12,461.00	($2,461.00)	-20%	$0.00	$5,276.22	
		EXPENSES Total	$115,903.40	$121,387.00	$133,194.00	($11,808.00)	-9%	$70,737.11	$131,457.45	
Fund EXPENSE		**Total: 540 - Lighthouse Sound**	**$115,903.40**	**$121,387.00**	**$133,194.00**	**($11,808.00)**	**-9%**	**$70,737.11**	**$131,457.45**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **540 - Lighthouse Sound**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
540.6100.010	Envelopes, postage, process billing	1.0000	810.00	810.00
540.6100.010	Ocean Pines Overhead Reimbursement	1.0000	321.00	321.00
540.6100.010	SUP Allocation	1.0000	369.00	369.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions	3	$1,500.00
Account **6110.060 - Supplies & Equipment Chemicals**				
540.6110.060	Chemicals	1.0000	6,000.00	6,000.00
Account **6110.060 - Supplies & Equipment Chemicals** Totals		Transactions	1	$6,000.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
540.6110.090	SUP Allocation	1.0000	12.00	12.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions	1	$12.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
540.6110.340	SUP Allocation	1.0000	202.00	202.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions	1	$202.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
540.6110.390	CON Allocation	1.0000	1.00	1.00
540.6110.390	SUP Allocation	1.0000	67.00	67.00
Account **6110.390 - Supplies & Equipment Small Equipment** Totals		Transactions	2	$68.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
540.6110.420	CON Allocation	1.0000	8.00	8.00
Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals		Transactions	1	$8.00
Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair**				
540.6130.045	SUP Allocation	1.0000	353.00	353.00
Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair** Totals		Transactions	1	$353.00
Account **6130.055 - Equipment Maintenance Roads Management System**				
540.6130.055	SUP Allocation	1.0000	256.00	256.00
Account **6130.055 - Equipment Maintenance Roads Management System** Totals		Transactions	1	$256.00
Account **6130.060 - Equipment Maintenance Software Licensing**				
540.6130.060	Brightly Software	1.0000	379.00	379.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6130.060 - Equipment Maintenance Software Licensing** Totals	Transactions	1	$379.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms**			
540.6150.050	SUP Allocation	1.0000	235.00	235.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	1	$235.00
	Account **6200.010 - Other Supplies & Materials Lab Testing**			
540.6200.010	Lab Testing	1.0000	7,200.00	7,200.00
	Account **6200.010 - Other Supplies & Materials Lab Testing** Totals	Transactions	1	$7,200.00
	Account **6200.020 - Other Supplies & Materials Materials**			
540.6200.020	SUP Allocation	1.0000	672.00	672.00
	Account **6200.020 - Other Supplies & Materials Materials** Totals	Transactions	1	$672.00
	Account **6200.030 - Other Supplies & Materials Testing Supplies**			
540.6200.030	Lab testing supplies	1.0000	2,000.00	2,000.00
	Account **6200.030 - Other Supplies & Materials Testing Supplies** Totals	Transactions	1	$2,000.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance**			
540.6500.010	Generator maintenance, pump repairs	1.0000	5,500.00	5,500.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance** Totals	Transactions	1	$5,500.00
	Account **6500.030 - Systems Maintenance Wastewater Treatment Plant Maint**			
540.6500.030	Meters, Valves, repairs	1.0000	7,000.00	7,000.00
	Account **6500.030 - Systems Maintenance Wastewater Treatment Plant Maint** Totals	Transactions	1	$7,000.00
	Account **6530.100 - Consulting Services Professional Fees**			
540.6530.100	CON Allocation	1.0000	5.00	5.00
540.6530.100	SUP Allocation	1.0000	103.00	103.00
	Account **6530.100 - Consulting Services Professional Fees** Totals	Transactions	2	$108.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group**			
540.6540.090	CON Allocation	1.0000	15.00	15.00
540.6540.090	SUP Allocation	1.0000	4,032.00	4,032.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group** Totals	Transactions	2	$4,047.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance**			
540.6550.020	Small repairs, maintenance	1.0000	300.00	300.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals	Transactions	1	$300.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6550.060 - Building Site Expenses Electricity**			
540.6550.060	Electricity	1.0000	16,000.00	16,000.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1	$16,000.00
	Account **6550.270 - Building Site Expenses Telephone**			
540.6550.270	CON Allocation	1.0000	60.00	60.00
540.6550.270	SUP Allocation	1.0000	25.00	25.00
540.6550.270	Telephone	1.0000	450.00	450.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	3	$535.00
	Account **6550.280 - Building Site Expenses Tipping Fees**			
540.6550.280	CON Allocation	1.0000	1.00	1.00
	Account **6550.280 - Building Site Expenses Tipping Fees** Totals	Transactions	1	$1.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction**			
540.6700.500	CON Allocation of Capital Expenses	1.0000	4,345.00	4,345.00
540.6700.500	SUP Allocation of Capital Expenses	1.0000	697.00	697.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction** Totals	Transactions	2	$5,042.00
	Account **7000.060 - Travel, Training & Expense Educational Training**			
540.7000.060	SUP Allocation	1.0000	222.00	222.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	1	$222.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance**			
540.7170.100	Property Insurance	1.0000	7,000.00	7,000.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance** Totals	Transactions	1	$7,000.00
	Account **9010 - Capital Equipment**			
540.9010	Two replacement aerators	2.0000	5,000.00	10,000.00
	Account **9010 - Capital Equipment** Totals	Transactions	1	$10,000.00
	Fund **540 - Lighthouse Sound** Totals	Transactions	33	$74,640.00
	EXPENSES Totals	Transactions	33	$74,640.00
	Grand Totals	Transactions	33	$74,640.00

WORCESTER COUNTY
WATER & WASTEWATER SERVICES
ENTERPRISE FUND BY SERVICE AREA

Mystic Harbour Service Area

Account Name	FY27 Budget	FY27 Budget w/ FY26 Rates	FY26 Budget	$ Variance	% Variance	FY25 Actual	FY24 Actual	FY23 Actual
Charges for Services	2,503,800	2,284,659	2,280,774	223,026	10%	1,301,458	1,087,445	1,350,427
Usage Revenue	442,000	659,000	600,000	(158,000)	-26%	311,247	290,252	292,757
Interest & Penalties	18,000	18,000	18,000	-	0%	45,966	18,343	15,928
Other Revenue	-	-	-	-	-	99,307	(15,896)	422,645
Transfer From Other Funds	280,000	260,000	379,616	(99,616)	-26%	246,891	201,955	147,607
Transfer From/(To) Reserves	303,769	-	-	303,769	#DIV/0!	-	-	-
Total Revenues	**3,547,569**	**3,221,659**	**3,278,390**	**269,179**	**8%**	**2,004,869**	**1,582,099**	**2,229,364**
Personnel Services	970,957	970,957	929,348	41,609	4%	820,662	707,059	563,832
Supplies & Materials	585,940	585,940	544,092	41,848	8%	473,560	434,507	219,496
Maintenance & Services	1,323,926	1,323,926	1,185,054	138,872	12%	1,049,797	990,349	806,499
Other Charges	319,746	319,746	58,959	260,787.00	442%	51,110	29,380	24,773
Interfund Charges	-	-	-	-	#DIV/0!	-	106,161	99,999
Depreciation Expense	-	-	-	-	-	625,745	641,888	632,159
Capital Outlay	347,000	347,000	560,937	(213,937)	-38%	-	-	-
Total Expenses	**3,547,569**	**3,547,569**	**3,278,390**	**269,179**	**8%**	**3,020,874**	**2,909,345**	**2,346,758**
Net Income (Loss)	**0**	**(325,910)**	**0**	**0**	**#DIV/0!**	**(1,016,005)**	**(1,327,245)**	**(117,394)**
Additional revenue based on proposed rates	2,141							

See the next page for the Proposed Quarterly Rates.

Mystic Harbour Proposed Quarterly Rates								
	FY27	FY26	FY26	$ Change	% Change		$1 Revenue	
Sewer Debt Service charge per EDU	66.00	66.00	66.00	-	0%			
Oyster Debt Service per EDU	-	-	-	-	#DIV/0!			
Oyster Harbor Domestic Water Only	78.75	75.00	75.00	3.75	5%		1,030.00	
Domestic Water & Sewer Base Fee	315.00	300.00	300.00	15.00	5%		3,232.00	
Domestic Water & Sewer Usage Range (per 1k gal, per EDU)								
0 - 22,500 Gallons	5.00	5.00	5.00	-	0%			
over 22,500 Gallons	15.00	15.00	15.00	-	0%			
Domestic Sewer Only (flat rate)	320.63	309.38	309.38	11.25	4%		183.00	
Commercial Water & Sewer Base Fee per EDU	315.00	300.00	300.00	15.00	5%		844.00	
Commercial Water & Sewer Usage Range (per 1k gal, per EDU)								
0 - 22,500 Gallons	5.00	5.00	5.00	-	0%			
over 22,500 Gallons	15.00	15.00	15.00					
Commercial Water Only Base Fee per EDU	78.75	75.00	75.00	3.75	5%		457.00	
Commercial Sewer Only Base Fee per EDU	236.25	225.00	225.00	11.25	5%		924.00	
Water Accessibility	66.94	63.75	63.75	3.19	5%		272.00	
Sewer Accessibility	200.81	191.25	191.25	9.56	5%		505.00	

Revenues — 545 Mystic Harbour Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 545 - Mystic Harbour										
REVENUES										
CHG SVC - Charges for Services										
	5000.100	Domestic Water Service	551,400.00	579,000.00	537,000.00	42,000.00	8%	275,100.00	431,009.50	Updated revenue estimates to actuals
	5000.200	Domestic Water Usage	145,000.00	123,000.00	157,000.00	(34,000.00)	-22%	102,115.79	69,628.79	Updated revenue estimates to actuals
	5005.100	Commercial Water Service	200,400.00	233,400.00	196,200.00	37,200.00	19%	100,200.00	91,807.62	Updated revenue estimates to actuals
	5005.200	Commercial Water Usage	115,000.00	66,000.00	95,000.00	(29,000.00)	-31%	76,500.47	49,105.67	Updated revenue estimates to actuals
	5010.100	Domestic Sewer Service	802,689.00	841,800.00	745,089.00	96,711.00	13%	399,994.36	612,448.04	Updated revenue estimates to actuals
	5010.200	Domestic Sewer Usage	155,000.00	153,300.00	223,000.00	(69,700.00)	-31%	135,358.15	77,172.47	Updated revenue estimates to actuals
	5015.100	Commercial Sewer Service	467,100.00	574,600.00	500,400.00	74,200.00	15%	233,338.38	84,992.86	Updated revenue estimates to actuals
	5015.200	Commercial Sewer Usage	244,000.00	100,000.00	125,000.00	(25,000.00)	-20%	182,395.08	115,339.76	Updated revenue estimates to actuals
	5020.100	Additional Assessments - Accessibility Water Accessibility	81,600.00	85,700.00	85,425.00	275.00	0%	40,736.25	0.00	
	5020.200	Additional Assessments - Accessibility Sewer Accessibility	151,470.00	159,000.00	186,660.00	(27,660.00)	-15%	78,986.25	0.00	Updated revenue estimates to actuals
	5040	Hook-Ups	30,000.00	30,000.00	30,000.00	0.00	0%	3,500.00	43,450.00	
	5825	Future Capital Development Reven	0.00	0.00	0.00	0.00	N/A	2,000.00	37,750.00	
Account Classification Total: CHG SVC - Charges for Services			$2,943,659.00	$2,945,800.00	$2,880,774.00	$65,026.00	2%	$1,630,224.73	$1,612,704.71	
INT/PEN - Interest & Penalties										
	4700	Interest On Investments	0.00	0.00	0.00	0.00	N/A	32,158.75	24,809.41	
	4710	Penalty/Fees	18,000.00	18,000.00	18,000.00	0.00	0%	5,961.12	21,156.88	
Account Classification Total: INT/PEN - Interest & Penalties			$18,000.00	$18,000.00	$18,000.00	$0.00	0%	$38,119.87	$45,966.29	
OTH REV - Other Revenue										
	5042	Equity Contribution	0.00	0.00	0.00	0.00	N/A	11,578.50	94,469.00	
	5850	Other Revenue	0.00	0.00	0.00	0.00	N/A	1,317.73	4,837.88	
Account Classification Total: OTH REV - Other Revenue			$0.00	$0.00	$0.00	$0.00	0%	$12,896.23	$99,306.88	
TRNS IN - Transfers In										
	5510	Transfers From Other Funds	280,000.00	280,000.00	260,000.00	20,000.00	8%	170,017.20	246,890.80	New homes being brought online results in more flow to Mystic Harbour Plant from the Landings
	5975.100	Transfers From (To) Reserve	0.00	303,813.00	0.00	303,769.00	N/A	0.00	0.00	Fund Balance requested to balance the budget deficit
	5975.200	Transfers From Other Funds	1.00	0.00	119,616.00	(119,616.00)	-100%	0.00	0.00	
Account Classification Total: TRNS IN - Transfers In			$280,001.00	$583,813.00	$379,616.00	$204,153.00	54%	$170,017.20	$246,890.80	
REVENUES Total			$3,241,660.00	$3,547,613.00	$3,278,390.00	$269,179.00	8%	$1,851,258.03	$2,004,868.68	
Fund REVENUE Total: 545 - Mystic Harbour			**$3,241,660.00**	**$3,547,613.00**	**$3,278,390.00**	**$269,179.00**	**8%**	**$1,851,258.03**	**$2,004,868.68**	

Expenditures — 545 Mystic Harbour Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 545 - Mystic Harbour									
EXPENSES									
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	349,042.24	359,182.00	292,247.00	66,935.00	23%	140,517.70	283,219.40	
6000.200	Personnel Services Salaries-Support Group	236,962.44	252,135.00	282,950.00	(30,815.00)	-11%	107,478.23	235,377.74	
6000.300	Personnel Services Salaries-Construction	7,547.28	7,955.00	9,339.00	(1,384.00)	-15%	3,109.18	6,028.66	
6000.400	Personnel Services Overtime Pay	0.00	7,470.00	21,379.00	(13,909.00)	-65%	3,555.68	12,489.03	
6010.020	Benefits Contingency	0.00	185.00	236.00	(51.00)	-22%	0.00	176.97	
6010.025	Benefits Deferred Comp Match	0.00	6,993.00	2,220.00	4,773.00	215%	0.00	4,237.84	
6010.030	Benefits Hospitalization Insurance	163,927.14	163,937.00	151,288.00	12,649.00	8%	57,582.39	125,031.32	
6010.050	Benefits Retirement	78,944.94	82,504.00	77,626.00	4,878.00	6%	0.00	69,477.91	
6010.060	Benefits Social Security Taxes	45,356.23	47,295.00	46,363.00	932.00	2%	18,514.46	38,550.71	
6010.070	Benefits Unemployment Insurance	0.00	239.00	235.00	4.00	2%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	9,270.00	12,390.00	(3,120.00)	-25%	8,796.00	7,586.31	
6010.100	Benefits Fica & Fringe Benefits	0.00	0.00	0.00	0.00	N/A	0.00	1,744.48	
6010.120	Benefits Long Term Disability	1,426.88	1,490.00	883.00	607.00	69%	0.00	1,112.11	
6010.130	Benefits Life Insurance	1,204.33	1,259.00	1,001.00	258.00	26%	0.00	1,052.40	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	1,623.00	1,084.00	539.00	50%	0.00	1,113.13	
6010.150	Benefits Retirement Administration Fee	0.00	1,106.00	1,131.00	(25.00)	-2%	0.00	798.48	
6010.200	Benefits Benefits-Support Group	0.00	0.00	0.00	0.00	N/A	637.79	0.00	
6010.900	Benefits OPEB contribution	0.00	28,314.00	28,976.00	(662.00)	-2%	0.00	32,665.24	
Account Classification Total: PERS SVCS - Personnel Services		$884,411.48	$970,957.00	$929,348.00	$41,609.00	4%	$340,191.43	$820,661.73	
SUPP & MAT - Supplies & Materials									
6100.010	Administrative Expense Administrative Expenses	23,637.00	30,604.00	23,637.00	6,967.00	29%	4,432.36	19,779.41	Adjusted the Support allocation
6110.060	Supplies & Equipment Chemicals	450,000.00	300,000.00	450,000.00	(150,000.00)	-33%	174,549.89	415,376.02	Split out water chemicals to account 545.6110.065.
6110.065	Supplies & Equipment Water Chemicals	0.00	150,000.00	0.00	150,000.00	N/A	0.00	0.00	Split out water chemicals from account 545.6110.060.
6110.090	Supplies & Equipment Computers & Printers	331.00	421.00	0.00	377.00	N/A	0.00	150.62	
6110.245	Supplies & Equipment Mobile Phones	600.00	600.00	0.00	600.00	N/A	367.03	267.05	New account in FY27
6110.340	Supplies & Equipment Safety Program Equipment	1,806.00	1,928.00	3,806.00	(1,878.00)	-49%	2,456.86	1,987.68	Bought life rings in FY26, not needed in FY27
6110.390	Supplies & Equipment Small Equipment	608.00	895.00	608.00	287.00	47%	0.00	173.64	
6110.420	Supplies & Equipment Tools & Supplies	5,630.00	5,630.00	5,630.00	0.00	0%	2,952.34	4,414.81	
6130.045	Equipment Maintenance Other Equipment Maint/Repair	3,022.00	3,266.00	3,022.00	244.00	8%	91.51	1,970.49	
6130.055	Equipment Maintenance Roads Management System	7,948.00	9,069.00	6,422.00	2,647.00	41%	1,750.00	0.00	Increase in Support Allocation due to additional modules in work order system
6130.060	Equipment Maintenance Software Licensing	3,087.00	3,087.00	3,087.00	0.00	0%	0.00	3,086.02	
6150.050	Uniforms & Personal Equipment Uniforms	2,124.00	2,264.00	2,124.00	140.00	7%	1,172.07	2,414.45	
6200.010	Other Supplies & Materials Lab Testing	62,000.00	62,000.00	30,000.00	32,000.00	107%	9,646.50	16,023.84	PFAS sampling at 9 wells and plant
6200.020	Other Supplies & Materials Materials	5,756.00	6,220.00	5,756.00	464.00	8%	1,002.47	4,376.06	
6200.030	Other Supplies & Materials Testing Supplies	10,000.00	10,000.00	10,000.00	0.00	0%	1,548.58	3,540.31	
Account Classification Total: SUPP & MAT - Supplies & Materials		$576,549.00	$585,984.00	$544,092.00	$41,848.00	8%	$199,969.61	$473,560.40	

Expenditures — 545 Mystic Harbour Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
MAINT & SVCS - Maintenance & Services									
6500.010	Systems Maintenance Collection System Maintenance	45,000.00	45,000.00	45,000.00	0.00	0%	20,558.16	36,264.03	
6500.020	Systems Maintenance Water Plant/System Maint	146,000.00	146,000.00	146,000.00	0.00	0%	8,435.88	147,130.77	
6500.030	Systems Maintenance Wastewater Treatment Plant Maint	200,000.00	200,000.00	200,000.00	0.00	0%	70,049.16	171,749.18	
6500.040	Systems Maintenance WWW Paving	5,000.00	5,000.00	5,000.00	0.00	0%	1,145.76	6,145.50	
6500.070	Systems Maintenance Contractor Water Install/Repair	20,000.00	20,000.00	20,000.00	0.00	0%	1,800.00	22,463.00	
6500.075	Systems Maintenance Contractor Sewer Install/Repair	20,000.00	20,000.00	20,000.00	0.00	0%	0.00	500.00	
6530.100	Consulting Services Professional Fees	16,754.00	4,868.00	15,179.00	(10,311.00)	-68%	0.00	3,031.35	Resiliency Study budgeted for in FY26. Not budgeted for in FY27.
6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	39,102.00	40,916.00	39,102.00	1,814.00	5%	8,293.94	41,851.17	Adjusted the Support and Construction allocation
6550.020	Building Site Expenses Buildings & Grounds Maintenance	100,000.00	100,000.00	55,718.00	44,282.00	79%	5,099.42	8,690.91	Building repair, HVAC, insulation, and garage door replacement
6550.060	Building Site Expenses Electricity	260,000.00	260,000.00	260,000.00	0.00	0%	112,029.37	250,731.87	
6550.120	Building Site Expenses Heating Propane	7,000.00	7,000.00	3,600.00	3,400.00	94%	1,176.00	6,507.97	Inflation
6550.140	Building Site Expenses Internet Access	2,195.00	2,195.00	2,195.00	0.00	0%	1,097.40	1,829.00	
6550.180	Building Site Expenses Pest Control/Termite Insp	800.00	800.00	682.00	118.00	17%	340.80	756.60	
6550.270	Building Site Expenses Telephone	6,389.00	6,389.00	6,389.00	0.00	0%	2,930.99	3,449.28	
6550.280	Building Site Expenses Tipping Fees	75,189.00	75,149.00	75,189.00	(40.00)	0%	40,641.40	0.00	
6700.100	Other Maint. & Svcs Payment to Sewer Utility	250,000.00	250,000.00	250,000.00	0.00	0%	0.00	413,235.46	
6700.150	Other Maint. & Svcs Payment to Water Utility Effluen	60,000.00	60,000.00	40,000.00	20,000.00	50%	11,146.48	54,779.63	Historical trend
6700.400	Other Maint. & Svcs State Waste Water Sludge Fees	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	199.31	
6700.500	Other Maint. & Svcs Water & Wastewater Construction	57,626.00	79,609.00	0.00	79,609.00	N/A	0.00	21,228.21	Previously budgeted in 545.9010
6700.650	Other Maint. & Svcs Tipping Fees	0.00	0.00	0.00	0.00	N/A	0.00	47,193.62	
ount Classification Total: MAINT & SVCS - Maintenance & Services		$1,312,055.00	$1,323,926.00	$1,185,054.00	$138,872.00	12%	$284,744.76	$1,237,736.86	
OTHR CHGS - Other Charges									
7000.060	Travel, Training & Expense Educational Training	1,899.00	2,053.00	1,899.00	154.00	8%	134.80	2,767.49	
7170.100	Benefits & Insurance Property & Liability Insurance	88,000.00	85,000.00	51,850.00	33,150.00	64%	22.22	47,130.42	60% increase in FY26 insurance. Adding an additional 10% for increase in FY27.
7200.010	Bond & Interest Expense Interest Expense	75,414.00	75,414.00	5,210.00	70,204.00	1347%	2,204.83	1,211.99	Intergovernmental Loan Repayment beginning in FY27
7200.025	Bond & Interest Expense Bond Principal Expense	157,279.00	157,279.00	0.00	157,279.00	N/A	0.00	0.00	Intergovernmental Loan Repayment beginning in FY27
Account Classification Total: OTHR CHGS - Other Charges		$322,592.00	$319,746.00	$58,959.00	$260,787.00	442%	$2,361.85	$51,109.90	
CAP EQ - Capital Equipment									
9010	Capital Equipment	22,000.00	22,000.00	330,937.00	(308,937.00)	-93%	509,324.55	0.00	Only Skid Steer lease payment in FY27
9010.080	Capital Equipment Construction Projects	325,000.00	325,000.00	230,000.00	95,000.00	41%	43,542.10	0.00	Oyster Harbor water line, SCADA Panel Station G, and WWTP Injection Well Rehab in FY27
9100.010	Depreciation Depreciation Expense	0.00	0.00	0.00	0.00	N/A	0.00	625,744.78	
Account Classification Total: CAP EQ - Capital Equipment		$347,000.00	$347,000.00	$560,937.00	($213,937.00)	-38%	$552,866.65	$625,744.78	
	EXPENSES Total	$3,442,607.48	$3,547,613.00	$3,278,390.00	$269,179.00	8%	$1,380,134.30	$3,208,813.67	
Fund EXPENSE	**Total: 545 - Mystic Harbour**	**$3,442,607.48**	**$3,547,613.00**	**$3,278,390.00**	**$269,179.00**	**8%**	**$1,380,134.30**	**$3,208,813.67**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **545 - Mystic Harbour**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
545.6100.010	Mailing	1.0000	6,200.00	6,200.00
545.6100.010	Ocean Pines Overhead Reimbursement	1.0000	11,345.00	11,345.00
545.6100.010	SUP Allocation	1.0000	13,059.00	13,059.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions	3	$30,604.00
Account **6110.060 - Supplies & Equipment Chemicals**				
545.6110.060	WWTP Chemicals	1.0000	300,000.00	300,000.00
Account **6110.060 - Supplies & Equipment Chemicals** Totals		Transactions	1	$300,000.00
Account **6110.065 - Supplies & Equipment Water Chemicals**				
545.6110.065	WTP Chemcials	1.0000	150,000.00	150,000.00
Account **6110.065 - Supplies & Equipment Water Chemicals** Totals		Transactions	1	$150,000.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
545.6110.090	SUP Allocation	1.0000	421.00	421.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions	1	$421.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
545.6110.245	Mobile Phones	12.0000	50.00	600.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions	1	$600.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
545.6110.340	CON Allocation	1.0000	62.00	62.00
545.6110.340	SUP Allocation	1.0000	1,866.00	1,866.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions	2	$1,928.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
545.6110.390	CON Allocation	1.0000	273.00	273.00
545.6110.390	SUP Allocation	1.0000	622.00	622.00
Account **6110.390 - Supplies & Equipment Small Equipment** Totals		Transactions	2	$895.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
545.6110.420	CON Allocation	1.0000	1,984.00	1,984.00
545.6110.420	Custodial, Small Tools	1.0000	3,646.00	3,646.00
Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals		Transactions	2	$5,630.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair**			
545.6130.045	SUP Allocation	1.0000	3,266.00	3,266.00
	Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair** Totals	Transactions	1	$3,266.00
	Account **6130.055 - Equipment Maintenance Roads Management System**			
545.6130.055	SUP Allocation	1.0000	9,069.00	9,069.00
	Account **6130.055 - Equipment Maintenance Roads Management System** Totals	Transactions	1	$9,069.00
	Account **6130.060 - Equipment Maintenance Software Licensing**			
545.6130.060	Brightly Software	1.0000	3,087.00	3,087.00
	Account **6130.060 - Equipment Maintenance Software Licensing** Totals	Transactions	1	$3,087.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms**			
545.6150.050	CON Allocation	1.0000	87.00	87.00
545.6150.050	SUP Allocation	1.0000	2,177.00	2,177.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	2	$2,264.00
	Account **6200.010 - Other Supplies & Materials Lab Testing**			
545.6200.010	Choliform Testing	1.0000	4,000.00	4,000.00
545.6200.010	Lab Testing	1.0000	10,000.00	10,000.00
545.6200.010	PFAS Sampling - injection wells (9)	1.0000	32,000.00	32,000.00
545.6200.010	PFAS Testing - 2 per year per well (4)	8.0000	2,000.00	16,000.00
	Account **6200.010 - Other Supplies & Materials Lab Testing** Totals	Transactions	4	$62,000.00
	Account **6200.020 - Other Supplies & Materials Materials**			
545.6200.020	SUP Allocation	1.0000	6,220.00	6,220.00
	Account **6200.020 - Other Supplies & Materials Materials** Totals	Transactions	1	$6,220.00
	Account **6200.030 - Other Supplies & Materials Testing Supplies**			
545.6200.030	Testing Supplies	1.0000	10,000.00	10,000.00
	Account **6200.030 - Other Supplies & Materials Testing Supplies** Totals	Transactions	1	$10,000.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance**			
545.6500.010	Generators, Pumps, Alarms and Maintenance	1.0000	45,000.00	45,000.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance** Totals	Transactions	1	$45,000.00
	Account **6500.020 - Systems Maintenance Water Plant/System Maint**			
545.6500.020	Meters, Parts, Maintenance	1.0000	146,000.00	146,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6500.020 - Systems Maintenance Water Plant/System Maint** Totals	Transactions	1	$146,000.00
	Account **6500.030 - Systems Maintenance Wastewater Treatment Plant Maint**			
545.6500.030	Blowers	5.0000	10,000.00	50,000.00
545.6500.030	Maintenance	1.0000	150,000.00	150,000.00
	Account **6500.030 - Systems Maintenance Wastewater Treatment Plant Maint** Totals	Transactions	2	$200,000.00
	Account **6500.040 - Systems Maintenance WWW Paving**			
545.6500.040	Paving	1.0000	5,000.00	5,000.00
	Account **6500.040 - Systems Maintenance WWW Paving** Totals	Transactions	1	$5,000.00
	Account **6500.070 - Systems Maintenance Contractor Water Install/Repair**			
545.6500.070	Outside Contractor Installs	1.0000	20,000.00	20,000.00
	Account **6500.070 - Systems Maintenance Contractor Water Install/Repair** Totals	Transactions	1	$20,000.00
	Account **6500.075 - Systems Maintenance Contractor Sewer Install/Repair**			
545.6500.075	Outside Contractor Installs	1.0000	20,000.00	20,000.00
	Account **6500.075 - Systems Maintenance Contractor Sewer Install/Repair** Totals	Transactions	1	$20,000.00
	Account **6530.100 - Consulting Services Professional Fees**			
545.6530.100	CON Allocation	1.0000	1,240.00	1,240.00
545.6530.100	SUP Allocation	1.0000	3,628.00	3,628.00
	Account **6530.100 - Consulting Services Professional Fees** Totals	Transactions	2	$4,868.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group**			
545.6540.090	CON Allocation	1.0000	3,596.00	3,596.00
545.6540.090	SUP Allocation	1.0000	37,320.00	37,320.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group** Totals	Transactions	2	$40,916.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance**			
545.6550.020	HVAC, Painting, Cleaning	1.0000	45,000.00	45,000.00
545.6550.020	Insulation, Garage door replacement	1.0000	44,282.00	44,282.00
545.6550.020	Pest Control, Building Maintenance	1.0000	10,718.00	10,718.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals	Transactions	3	$100,000.00
	Account **6550.060 - Building Site Expenses Electricity**			
545.6550.060	Electricity	1.0000	260,000.00	260,000.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1	$260,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6550.120 - Building Site Expenses Heating Propane**			
545.6550.120	Propane	1.0000	70,000.00	7,000.00
	Account **6550.120 - Building Site Expenses Heating Propane** Totals	Transactions	1	$7,000.00
	Account **6550.140 - Building Site Expenses Internet Access**			
545.6550.140	Internet Access	1.0000	2,195.00	2,195.00
	Account **6550.140 - Building Site Expenses Internet Access** Totals	Transactions	1	$2,195.00
	Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**			
545.6550.180	Pest Control	1.0000	800.00	800.00
	Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals	Transactions	1	$800.00
	Account **6550.270 - Building Site Expenses Telephone**			
545.6550.270	CON Allocation	1.0000	760.00	760.00
545.6550.270	SUP Allocation	1.0000	871.00	871.00
545.6550.270	Telephone & Internet	1.0000	4,758.00	4,758.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	3	$6,389.00
	Account **6550.280 - Building Site Expenses Tipping Fees**			
545.6550.280	CON Allocation	1.0000	149.00	149.00
545.6550.280	Tipping Fees	1.0000	75,000.00	75,000.00
	Account **6550.280 - Building Site Expenses Tipping Fees** Totals	Transactions	2	$75,149.00
	Account **6700.100 - Other Maint. & Svcs Payment to Sewer Utility**			
545.6700.100	Treatment - Town of Ocean City	1.0000	250,000.00	250,000.00
	Account **6700.100 - Other Maint. & Svcs Payment to Sewer Utility** Totals	Transactions	1	$250,000.00
	Account **6700.150 - Other Maint. & Svcs Payment to Water Utility Effluen**			
545.6700.150	Eagles Landing Golf Course	1.0000	60,000.00	60,000.00
	Account **6700.150 - Other Maint. & Svcs Payment to Water Utility Effluen** Totals	Transactions	1	$60,000.00
	Account **6700.400 - Other Maint. & Svcs State Waste Water Sludge Fees**			
545.6700.400	Sewage Sludge Generation Fee	1.0000	1,000.00	1,000.00
	Account **6700.400 - Other Maint. & Svcs State Waste Water Sludge Fees** Totals	Transactions	1	$1,000.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction**			
545.6700.500	CON Allocation of Capital Expense	1.0000	54,942.00	54,942.00
545.6700.500	SUP Allocation of Capital Expense	1.0000	24,667.00	24,667.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction** Totals	Transactions	2	$79,609.00
	Account **7000.060 - Travel, Training & Expense Educational Training**			
545.7000.060	SUP Allocation	1.0000	2,053.00	2,053.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	1	$2,053.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance**			
545.7170.100	Property Insurance	1.0000	85,000.00	85,000.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance** Totals	Transactions	1	$85,000.00
	Account **7200.010 - Bond & Interest Expense Interest Expense**			
545.7200.010	Inter-Governmental Loan Interest	1.0000	75,414.00	75,414.00
	Account **7200.010 - Bond & Interest Expense Interest Expense** Totals	Transactions	1	$75,414.00
	Account **7200.025 - Bond & Interest Expense Bond Principal Expense**			
545.7200.025	IG Loan Principal Repayment	1.0000	157,279.00	157,279.00
	Account **7200.025 - Bond & Interest Expense Bond Principal Expense** Totals	Transactions	1	$157,279.00
	Account **9010 - Capital Equipment**			
545.9010	Skid Steer Lease	1.0000	22,000.00	22,000.00
	Account **9010 - Capital Equipment** Totals	Transactions	1	$22,000.00
	Account **9010.080 - Capital Equipment Construction Projects**			
545.9010.080	Oyster Habor water line	1.0000	25,000.00	25,000.00
545.9010.080	SCADA Panel Station G	1.0000	200,000.00	200,000.00
545.9010.080	WWTP Injection Well Rehab	1.0000	100,000.00	100,000.00
	Account **9010.080 - Capital Equipment Construction Projects** Totals	Transactions	3	$325,000.00
	Fund **545 - Mystic Harbour** Totals	Transactions	60	$2,576,656.00
	EXPENSES Totals	Transactions	60	$2,576,656.00
	Grand Totals	Transactions	60	$2,576,656.00

Revenues			546 Mystic Harbour Debt Service Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 546 - Mystic Harbour Debt Service										
REVENUES										
INT/PEN - Interest & Penalties										
	4700	Interest On Investments	0.00	0.00	0.00	0.00	N/A	49,351.05	133,966.65	
Account Classification Total: INT/PEN - Interest & Penalties			$0.00	$0.00	$0.00	$0.00	0%	$49,351.05	$133,966.65	
OTH REV - Other Revenue										
	4815	Other Revenue	0.00	0.00	0.00	0.00	N/A	0.00	7,148.46	
	5042	Equity Contribution	0.00	0.00	0.00	0.00	N/A	3,000.00	129,004.00	
Account Classification Total: OTH REV - Other Revenue			$0.00	$0.00	$0.00	$0.00	0%	$3,000.00	$136,152.46	
TRNS IN - Transfers In										
	5975.100	Transfers From (To) Reserve	0.00	80,121.00	0.00	80,121.00	N/A	0.00	0.00	Fund Balance requested to balance the budget deficit
Account Classification Total: TRNS IN - Transfers In			$0.00	$80,121.00	$0.00	$80,121.00	0%	$0.00	$0.00	
DEBT SRV REV - Debt Service Revenue										
	5980	Front Foot/EDU Revenue	0.00	442,200.00	0.00	442,200.00	N/A	0.00	423,786.00	Previously presented with the Treasurer's Budget as an overall summary.
ccount Classification Total: DEBT SRV REV - Debt Service Revenue			$0.00	$442,200.00	$0.00	$442,200.00	0%	$0.00	$423,786.00	
		REVENUES Total	$0.00	$522,321.00	$0.00	$522,321.00	0%	$52,351.05	$693,905.11	
Fund REVENUE Total: 546 - Mystic Harbour Debt Service			**$0.00**	**$522,321.00**	**$0.00**	**$522,321.00**	**0%**	**$52,351.05**	**$693,905.11**	

Expenditures			546 Mystic Harbour Debt Service Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 546 - Mystic Harbour Debt Service										
EXPENSES										
OTHR CHGS - Other Charges										
	7200.020	Bond & Interest Expense Bond Interest Expense	0.00	209,014.00	0.00	209,014.00	N/A	110,499.66	224,773.84	Previously presented with the Treasurer's Budget as an overall summary.
	7200.025	Bond & Interest Expense Bond Principal Expense	0.00	313,307.00	0.00	313,307.00	N/A	0.00	0.00	Previously presented with the Treasurer's Budget as an overall summary.
Account Classification Total: OTHR CHGS - Other Charges			$0.00	$522,321.00	$0.00	$522,321.00	0%	$110,499.66	$224,773.84	
		EXPENSES Total	$0.00	$522,321.00	$0.00	$522,321.00	0%	$110,499.66	$224,773.84	
Fund EXPENSE Total: 546 - Mystic Harbour Debt Service			**$0.00**	**$522,321.00**	**$0.00**	**$522,321.00**	**0%**	**$110,499.66**	**$224,773.84**	

WORCESTER COUNTY
WATER & WASTEWATER SERVICES
ENTERPRISE FUND BY SERVICE AREA

Newark Service Area

Account Name	FY27 Budget	FY27 Budget w/ FY26 Rates	FY26 Budget	$ Variance	% Variance	FY25 Actual	FY24 Actual	FY23 Actual
Charges for Services	219,100	208,738	216,160	2,940	1%	149,750	148,500	134,480
Usage Revenue	30,400	34,000	16,800	13,600	81%	27,853	28,037	29,868
Interest & Penalties	3,000	3,000	3,000	-	0%	71,816	22,656	3,815
Other Revenue / Miscellaneous	78,470	78,070	76,939	1,531	2%	54,497	49,908	26,007
Transfer From/(To) Reserves	17,300	-	-	17,300	-	-	-	-
Total Revenues	**348,270**	**323,808**	**312,899**	**35,371**	**11%**	**303,916**	**249,101**	**194,170**
Personnel Services	153,438	154,254	189,440	(36,002)	-19%	198,629	190,009	148,143
Supplies & Materials	55,553	55,553	56,036	(483)	-1%	20,325	14,392	12,455
Maintenance & Services	100,765	99,995	135,173	(34,408)	-25%	84,068	68,467	69,417
Other Charges	38,514	38,514	7,778	30,736	395%	6,709	2,234	1,799
Interfund Charges	-	-	-	-	#DIV/0!	-	6,855	6,464
Depreciation Expense	-	-	-	-	-	98,941	98,623	98,623
Capital Outlay	-	-	19,396.00	(19,396.00)	-	-	-	-
Total Expenses	**348,270**	**348,316**	**407,823**	**(59,553)**	**-15%**	**408,672**	**380,578**	**336,900**
Net Income (Loss)	**0**	**(24,508)**	**(94,924)**	**94,924**	**-100%**	**(104,756)**	**(131,478)**	**(142,730)**
Additional revenue based on proposed rates	6,762							

Proposed Quarterly Rates

	FY27	FY26	FY26	$ Change	% Change		$1 Revenue	
Sewer debt service per EDU	55.00	55.00	55.00	-	0%			
Water debt service per EDU	27.00	27.00	27.00	-	0%			
Domestic Water & Sewer Base Fee	294.00	280.00	280.00	14.00	5%		468.00	
Domestic Water & Sewer Usage Range (per 1k gal, per EDU)								
0 - 22,500 Gallons	5.00	5.00	5.00	-	0%			
over 22,500 Gallons	15.00	15.00	15.00	-	0%			
Sewer Only (non-metered)	304.88	294.38	294.38	10.50	4%		3.00	
Commercial Water & Sewer Base Fee	294.00	280.00	280.00	14.00	5%		128.00	
Commercial Water & Sewer Usage Range (per 1k gal, per EDU)								
0 - 22,500 Gallons	5.00	5.00	5.00	-	0%			
over 22,500 Gallons	15.00	15.00	15.00	-	0%			
Sewer Accessibility	187.43	178.50	178.50	8.93	5%		17.85	
Water Accessibility	62.48	59.50	59.50	2.98	5%		8.50	

Revenues — 550 Newark Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 550 - Newark										
REVENUES										
CHG SVC - Charges for Services										
	5000.100	Domestic Water Service	35,000.00	36,300.00	42,560.00	(6,260.00)	-15%	17,640.00	60,480.00	Updated revenue estimates to actuals
	5000.200	Domestic Water Usage	7,000.00	7,000.00	4,000.00	3,000.00	75%	3,331.41	12,815.27	Updated revenue estimates to actuals
	5005.100	Commercial Water Service	10,080.00	10,600.00	10,080.00	520.00	5%	5,040.00	6,020.00	Updated revenue estimates to actuals
	5005.200	Commercial Water Usage	500.00	400.00	800.00	(400.00)	-50%	301.94	1,518.51	Updated revenue estimates to actuals
	5010.100	Domestic Sewer Service	98,280.00	103,200.00	100,800.00	2,400.00	2%	49,140.00	56,160.00	Updated revenue estimates to actuals
	5010.200	Domestic Sewer Usage	20,500.00	20,000.00	10,000.00	10,000.00	100%	9,340.14	11,713.98	Updated revenue estimates to actuals
	5015.100	Commercial Sewer Service	58,000.00	61,200.00	57,960.00	3,240.00	6%	29,148.76	27,090.00	Updated revenue estimates to actuals
	5015.200	Commercial Sewer Usage	6,000.00	3,000.00	2,000.00	1,000.00	50%	3,649.93	1,805.51	Updated revenue estimates to actuals
	5020.100	Additional Assessments - Accessibility Water Accessibility	2,380.00	2,500.00	476.00	2,024.00	425%	1,190.00	0.00	Updated revenue estimates to actuals
	5020.200	Additional Assessments - Accessibility Sewer Accessibility	4,998.00	5,300.00	4,284.00	1,016.00	24%	2,499.00	0.00	Updated revenue estimates to actuals
	5040	Hook-Ups	0.00	0.00	0.00	0.00	N/A	4,500.00	0.00	
	5825	Future Capital Development Reven	0.00	0.00	0.00	0.00	N/A	187.50	0.00	
Account Classification Total: CHG SVC - Charges for Services			$242,738.00	$249,500.00	$232,960.00	$16,540.00	7%	$125,968.68	$177,603.27	
INT/PEN - Interest & Penalties										
	4700	Interest On Investments	0.00	0.00	0.00	0.00	N/A	0.00	68,153.22	
	4710	Penalty/Fees	3,000.00	3,000.00	3,000.00	0.00	0%	1,748.47	3,662.49	
Account Classification Total: INT/PEN - Interest & Penalties			$3,000.00	$3,000.00	$3,000.00	$0.00	0%	$1,748.47	$71,815.71	
MISC - Miscellaneous										
	4270	Rents-Tower Site/Contrib & Donat	78,070.00	78,070.00	76,539.00	1,531.00	2%	48,326.24	49,102.10	2% increase in payments per payment schedule
Account Classification Total: MISC - Miscellaneous			$78,070.00	$78,070.00	$76,539.00	$1,531.00	2%	$48,326.24	$49,102.10	
OTH REV - Other Revenue										
	5042	Equity Contribution	0.00	0.00	0.00	0.00	N/A	2,078.00	0.00	
	5850	Other Revenue	400.00	400.00	400.00	0.00	0%	86.95	5,394.85	
Account Classification Total: OTH REV - Other Revenue			$400.00	$400.00	$400.00	$0.00	0%	$2,164.95	$5,394.85	
TRNS IN - Transfers In										
	5975.100	Transfers From (To) Reserve	0.00	17,303.00	0.00	17,300.00	N/A	0.00	0.00	Fund Balance requested to balance the budget deficit
	5975.200	Transfers From Other Funds	1.00	0.00	94,924.00	(94,924.00)	-100%	0.00	0.00	
Account Classification Total: TRNS IN - Transfers In			$1.00	$17,303.00	$94,924.00	($77,624.00)	-82%	$0.00	$0.00	
REVENUES Total			$324,209.00	$348,273.00	$407,823.00	($59,553.00)	-15%	$178,208.34	$303,915.93	
Fund REVENUE Total: 550 - Newark			**$324,209.00**	**$348,273.00**	**$407,823.00**	**($59,553.00)**	**-15%**	**$178,208.34**	**$303,915.93**	

Expenditures — 550 Newark Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund:	**550 - Newark**									
EXPENSES										
PERS SVCS - Personnel Services										
	6000.100	Personnel Services Salaries	57,073.99	57,050.00	49,249.00	7,801.00	16%	28,332.58	45,377.36	
	6000.200	Personnel Services Salaries-Support Group	38,160.46	41,363.00	68,683.00	(27,320.00)	-40%	24,690.46	71,040.75	
	6000.300	Personnel Services Salaries-Construction	716.56	757.00	1,610.00	(853.00)	-53%	273.01	1,047.33	
	6000.400	Personnel Services Overtime Pay	0.00	2,740.00	6,102.00	(3,362.00)	-55%	1,303.76	4,031.71	
	6010.020	Benefits Contingency	0.00	30.00	48.00	(18.00)	-38%	0.00	39.64	
	6010.025	Benefits Deferred Comp Match	0.00	1,400.00	205.00	1,195.00	583%	0.00	847.28	
	6010.030	Benefits Hospitalization Insurance	22,180.41	22,157.00	28,131.00	(5,974.00)	-21%	12,496.81	28,004.63	
	6010.050	Benefits Retirement	12,829.22	13,286.00	15,875.00	(2,589.00)	-16%	0.00	28,619.10	
	6010.060	Benefits Social Security Taxes	7,321.41	7,559.00	9,606.00	(2,047.00)	-21%	3,965.33	8,733.63	
	6010.070	Benefits Unemployment Insurance	0.00	38.00	48.00	(10.00)	-21%	0.00	0.00	
	6010.090	Benefits Workmans Compensation Ins	0.00	1,484.00	2,534.00	(1,050.00)	-41%	1,799.00	1,861.89	
	6010.100	Benefits Fica & Fringe Benefits	0.00	0.00	0.00	0.00	N/A	0.00	401.96	
	6010.120	Benefits Long Term Disability	228.54	236.00	181.00	55.00	30%	0.00	249.67	
	6010.130	Benefits Life Insurance	191.62	198.00	205.00	(7.00)	-3%	0.00	236.27	
	6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	260.00	222.00	38.00	17%	0.00	253.47	
	6010.150	Benefits Retirement Administration Fee	0.00	177.00	231.00	(54.00)	-23%	0.00	181.68	
	6010.200	Benefits Benefits-Support Group	0.00	0.00	0.00	0.00	N/A	130.44	0.00	
	6010.900	Benefits OPEB contribution	0.00	4,703.00	6,510.00	(1,807.00)	-28%	0.00	7,702.87	
Account Classification Total: PERS SVCS - Personnel Services			$138,702.21	$153,438.00	$189,440.00	($36,002.00)	-19%	$72,991.39	$198,629.24	
SUPP & MAT - Supplies & Materials										
	6100.010	Administrative Expense Administrative Expenses	2,329.00	2,329.00	2,329.00	0.00	0%	316.55	2,181.03	
	6110.060	Supplies & Equipment Chemicals	10,000.00	4,000.00	8,000.00	(4,000.00)	-50%	4,003.75	6,593.00	Split out water chemicals to account 550.6110.065.
	6110.065	Supplies & Equipment Water Chemicals	0.00	6,000.00	0.00	6,000.00	N/A	0.00	0.00	Split out water chemicals from 550.6110.060.
	6110.090	Supplies & Equipment Computers & Printers	33.00	32.00	0.00	29.00	N/A	0.00	40.20	
	6110.340	Supplies & Equipment Safety Program Equipment	589.00	434.00	2,589.00	(2,155.00)	-83%	2,237.52	1,044.00	Life rings purchased in FY26. Not needed in FY27.
	6110.390	Supplies & Equipment Small Equipment	197.00	167.00	197.00	(30.00)	-15%	0.00	9.44	
	6110.420	Supplies & Equipment Tools & Supplies	145.00	176.00	145.00	31.00	21%	61.83	179.88	
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	999.00	750.00	999.00	(249.00)	-25%	21.92	624.09	
	6130.055	Equipment Maintenance Roads Management System	788.00	688.00	637.00	51.00	8%	175.00	0.00	
	6130.060	Equipment Maintenance Software Licensing	844.00	844.00	844.00	0.00	0%	0.00	843.05	
	6150.050	Uniforms & Personal Equipment Uniforms	692.00	508.00	692.00	(184.00)	-27%	253.78	806.59	
	6200.010	Other Supplies & Materials Lab Testing	36,700.00	36,700.00	36,700.00	0.00	0%	8,556.00	5,584.00	
	6200.020	Other Supplies & Materials Materials	1,904.00	1,428.00	1,904.00	(476.00)	-25%	240.16	1,350.91	
	6200.030	Other Supplies & Materials Testing Supplies	1,500.00	1,500.00	1,000.00	500.00	50%	0.00	1,068.73	
Account Classification Total: SUPP & MAT - Supplies & Materials			$56,720.00	$55,556.00	$56,036.00	($483.00)	-1%	$15,866.51	$20,324.92	
MAINT & SVCS - Maintenance & Services										
	6500.010	Systems Maintenance Collection System Maintenance	9,200.00	9,200.00	9,200.00	0.00	0%	0.00	6,099.32	

Expenditures			550 Newark Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
	6500.020	Systems Maintenance Water Plant/System Maint	15,000.00	15,000.00	15,000.00	0.00	0%	7,736.58	25,831.57	
	6500.030	Systems Maintenance Wastewater Treatment Plant Maint	12,000.00	12,000.00	12,000.00	0.00	0%	185.56	9,707.96	
	6500.040	Systems Maintenance WWW Paving	1,000.00	1,000.00	0.00	1,000.00	N/A	147.84	0.00	New account to better track paving costs
	6500.070	Systems Maintenance Contractor Water Install/Repair	4,500.00	4,500.00	4,500.00	0.00	0%	3,000.00	2,600.00	
	6530.100	Consulting Services Professional Fees	13,363.00	13,070.00	60,315.00	(47,245.00)	-78%	446.74	2,730.96	Pipe inspection in FY26, not needed in FY27; WWTP Pond Soundings in current FY27
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	12,474.00	8,887.00	12,474.00	(3,587.00)	-29%	1,626.46	10,454.14	Updated Support and Construction allocation percentages
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	3,000.00	3,000.00	1,000.00	2,000.00	200%	1,368.35	811.33	WTP heater replacement
	6550.060	Building Site Expenses Electricity	25,000.00	25,000.00	20,000.00	5,000.00	25%	9,577.02	23,438.88	Historical trend
	6550.270	Building Site Expenses Telephone	640.00	640.00	640.00	0.00	0%	297.13	473.28	
	6550.280	Building Site Expenses Tipping Fees	44.00	13.00	44.00	(31.00)	-70%	0.00	0.00	
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	5,869.00	8,455.00	0.00	8,455.00	N/A	0.00	1,920.67	Previously budgeted in Capital Equipment
ount Classification Total: MAINT & SVCS - Maintenance & Services			$102,090.00	$100,765.00	$135,173.00	($34,408.00)	-25%	$24,385.68	$84,068.11	
OTHR CHGS - Other Charges										
	7000.060	Travel, Training & Expense Educational Training	628.00	471.00	628.00	(157.00)	-25%	14.84	784.57	
	7170.100	Benefits & Insurance Property & Liability Insurance	11,000.00	11,000.00	6,300.00	4,700.00	75%	1.36	5,728.00	60% increase in FY26 insurance. Adding an additional 10% for increase in FY27.
	7200.010	Bond & Interest Expense Interest Expense	9,004.00	9,004.00	850.00	8,154.00	959%	358.21	196.91	Intergovernmental Loan repayment beginning in FY27
	7200.025	Bond & Interest Expense Bond Principal Expense	18,039.00	18,039.00	0.00	18,039.00	N/A	0.00	0.00	Intergovernmental Loan repayment beginning in FY27
Account Classification Total: OTHR CHGS - Other Charges			$38,671.00	$38,514.00	$7,778.00	$30,736.00	395%	$374.41	$6,709.48	
CAP EQ - Capital Equipment										
	9010	Capital Equipment	0.00	0.00	19,396.00	(19,396.00)	-100%	0.00	0.00	No capital Requested in FY27
	9100.010	Depreciation Depreciation Expense	0.00	0.00	0.00	0.00	N/A	0.00	98,940.50	
Account Classification Total: CAP EQ - Capital Equipment			$0.00	$0.00	$19,396.00	($19,396.00)	-100%	$0.00	$98,940.50	
EXPENSES Total			$336,183.21	$348,273.00	$407,823.00	($59,553.00)	-15%	$113,617.99	$408,672.25	
Fund EXPENSE Total: 550 - Newark			**$336,183.21**	**$348,273.00**	**$407,823.00**	**($59,553.00)**	**-15%**	**$113,617.99**	**$408,672.25**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **550 - Newark**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
550.6100.010	Mailing & Postage	1.0000	478.00	478.00
550.6100.010	Ocean Pines Overhead Reimbursement	1.0000	860.00	860.00
550.6100.010	SUP Allocation	1.0000	991.00	991.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions	3	$2,329.00
Account **6110.060 - Supplies & Equipment Chemicals**				
550.6110.060	WWTP Chemicals	1.0000	4,000.00	4,000.00
Account **6110.060 - Supplies & Equipment Chemicals** Totals		Transactions	1	$4,000.00
Account **6110.065 - Supplies & Equipment Water Chemicals**				
550.6110.065	WTP Chemicals	1.0000	6,000.00	6,000.00
Account **6110.065 - Supplies & Equipment Water Chemicals** Totals		Transactions	1	$6,000.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
550.6110.090	SUP Allocation	1.0000	32.00	32.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions	1	$32.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
550.6110.340	CON Allocation	1.0000	6.00	6.00
550.6110.340	SUP Allocation	1.0000	428.00	428.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions	2	$434.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
550.6110.390	CON Allocation	1.0000	24.00	24.00
550.6110.390	SUP Allocation	1.0000	143.00	143.00
Account **6110.390 - Supplies & Equipment Small Equipment** Totals		Transactions	2	$167.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
550.6110.420	CON Allocation	1.0000	176.00	176.00
Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals		Transactions	1	$176.00
Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair**				
550.6130.045	SUP Allocation	1.0000	750.00	750.00
Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair** Totals		Transactions	1	$750.00
Account **6130.055 - Equipment Maintenance Roads Management System**				

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
550.6130.055	SUP Allocation	1.0000	688.00	688.00
	Account **6130.055 - Equipment Maintenance Roads Management System** Totals	Transactions	1	$688.00
Account	**6130.060 - Equipment Maintenance Software Licensing**			
550.6130.060	Brightly Software	1.0000	844.00	844.00
	Account **6130.060 - Equipment Maintenance Software Licensing** Totals	Transactions	1	$844.00
Account	**6150.050 - Uniforms & Personal Equipment Uniforms**			
550.6150.050	CON Allocation	1.0000	8.00	8.00
550.6150.050	SUP Allocation	1.0000	500.00	500.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	2	$508.00
Account	**6200.010 - Other Supplies & Materials Lab Testing**			
550.6200.010	Lab Testing - Town of Ocean City	1.0000	5,300.00	5,300.00
550.6200.010	PFAS Sample Events	18.0000	1,300.00	23,400.00
550.6200.010	PFAS Testing - 2 per year per well (2)	4.0000	2,000.00	8,000.00
	Account **6200.010 - Other Supplies & Materials Lab Testing** Totals	Transactions	3	$36,700.00
Account	**6200.020 - Other Supplies & Materials Materials**			
550.6200.020	SUP Allocation	1.0000	1,428.00	1,428.00
	Account **6200.020 - Other Supplies & Materials Materials** Totals	Transactions	1	$1,428.00
Account	**6200.030 - Other Supplies & Materials Testing Supplies**			
550.6200.030	Testing Supplies	1.0000	1,500.00	1,500.00
	Account **6200.030 - Other Supplies & Materials Testing Supplies** Totals	Transactions	1	$1,500.00
Account	**6500.010 - Systems Maintenance Collection System Maintenance**			
550.6500.010	Pump Replacement	1.0000	7,500.00	7,500.00
550.6500.010	Railroad Lease	1.0000	670.00	670.00
550.6500.010	Relay, pump maintenance	1.0000	1,030.00	1,030.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance** Totals	Transactions	3	$9,200.00
Account	**6500.020 - Systems Maintenance Water Plant/System Maint**			
550.6500.020	meters, pumps, generator repairs	1.0000	15,000.00	15,000.00
	Account **6500.020 - Systems Maintenance Water Plant/System Maint** Totals	Transactions	1	$15,000.00
Account	**6500.030 - Systems Maintenance Wastewater Treatment Plant Maint**			
550.6500.030	Lagoon repairs/upkeep, spray site repairs, plant maint	1.0000	12,000.00	12,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6500.030 - Systems Maintenance Wastewater Treatment Plant Maint** Totals	Transactions	1	$12,000.00
	Account **6500.040 - Systems Maintenance WWW Paving**			
550.6500.040	Paving	1.0000	1,000.00	1,000.00
	Account **6500.040 - Systems Maintenance WWW Paving** Totals	Transactions	1	$1,000.00
	Account **6500.070 - Systems Maintenance Contractor Water Install/Repair**			
550.6500.070	Outside Contractor Installations	3.0000	1,500.00	4,500.00
	Account **6500.070 - Systems Maintenance Contractor Water Install/Repair** Totals	Transactions	1	$4,500.00
	Account **6530.100 - Consulting Services Professional Fees**			
550.6530.100	CON Allocation	1.0000	110.00	110.00
550.6530.100	SUP Allocation	1.0000	275.00	275.00
550.6530.100	WWTP Pond Soundings	1.0000	12,685.00	12,685.00
	Account **6530.100 - Consulting Services Professional Fees** Totals	Transactions	3	$13,070.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group**			
550.6540.090	CON Allocation	1.0000	319.00	319.00
550.6540.090	SUP Allocation	1.0000	8,568.00	8,568.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group** Totals	Transactions	2	$8,887.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance**			
550.6550.020	Building Maintenance	1.0000	1,000.00	1,000.00
550.6550.020	WTP Heater Replacement	1.0000	2,000.00	2,000.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals	Transactions	2	$3,000.00
	Account **6550.060 - Building Site Expenses Electricity**			
550.6550.060	Electricity	1.0000	25,000.00	25,000.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1	$25,000.00
	Account **6550.270 - Building Site Expenses Telephone**			
550.6550.270	CON Allocation	1.0000	91.00	91.00
550.6550.270	SUP Allocation	1.0000	66.00	66.00
550.6550.270	Telephone	1.0000	483.00	483.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	3	$640.00
	Account **6550.280 - Building Site Expenses Tipping Fees**			
550.6550.280	CON Allocation	1.0000	13.00	13.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6550.280 - Building Site Expenses Tipping Fees** Totals	Transactions	1	$13.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction**			
550.6700.500	CON Allocation of Capital Expenses	1.0000	6,585.00	6,585.00
550.6700.500	SUP Allocation of Capital Expenses	1.0000	1,870.00	1,870.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction** Totals	Transactions	2	$8,455.00
	Account **7000.060 - Travel, Training & Expense Educational Training**			
550.7000.060	SUP Allocation	1.0000	471.00	471.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	1	$471.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance**			
550.7170.100	Property Insurance	1.0000	11,000.00	11,000.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance** Totals	Transactions	1	$11,000.00
	Account **7200.010 - Bond & Interest Expense Interest Expense**			
550.7200.010	IG Loan Interest Payment	1.0000	9,004.00	9,004.00
	Account **7200.010 - Bond & Interest Expense Interest Expense** Totals	Transactions	1	$9,004.00
	Account **7200.025 - Bond & Interest Expense Bond Principal Expense**			
550.7200.025	IG Loan Principal Repayment	1.0000	18,039.00	18,039.00
	Account **7200.025 - Bond & Interest Expense Bond Principal Expense** Totals	Transactions	1	$18,039.00
	Fund **550 - Newark** Totals	Transactions	46	$194,835.00
	EXPENSES Totals	Transactions	46	$194,835.00
	Grand Totals	Transactions	46	$194,835.00

Revenues — 551 Newark Debt Service Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 551 - Newark Debt Service									
REVENUES									
INT/PEN - Interest & Penalties									
4700	Interest On Investments	0.00	0.00	0.00	0.00	N/A	1,011.92	787.07	
Account Classification Total: INT/PEN - Interest & Penalties		$0.00	$0.00	$0.00	$0.00	0%	$1,011.92	$787.07	
TRNS IN - Transfers In									
5975.100	Transfers From (To) Reserve	0.00	(7,225.00)	0.00	(7,225.00)	N/A	0.00	0.00	Budgeted surplus to transfer to Fund Balance
Account Classification Total: TRNS IN - Transfers In		$0.00	($7,225.00)	$0.00	($7,225.00)	0%	$0.00	$0.00	
DEBT SRV REV - Debt Service Revenue									
5980	Front Foot/EDU Revenue	0.00	65,688.00	0.00	65,688.00	N/A	0.00	65,580.00	Previously presented with the Treasurer's Budget as an overall summary.
ccount Classification Total: DEBT SRV REV - Debt Service Revenue		$0.00	$65,688.00	$0.00	$65,688.00	0%	$0.00	$65,580.00	
	REVENUES Total	$0.00	$58,463.00	$0.00	$58,463.00	0%	$1,011.92	$66,367.07	
Fund REVENUE Total: 551 - Newark Debt Service		**$0.00**	**$58,463.00**	**$0.00**	**$58,463.00**	**0%**	**$1,011.92**	**$66,367.07**	

Expenditures — 551 Newark Debt Service Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 551 - Newark Debt Service										
EXPENSES										
OTHR CHGS - Other Charges										
	7200.020	Bond & Interest Expense Bond Interest Expense	0.00	4,126.00	0.00	4,126.00	N/A	5,126.49	7,577.27	Previously presented with the Treasurer's Budget as an overall summary.
	7200.025	Bond & Interest Expense Bond Principal Expense	0.00	54,337.00	0.00	54,337.00	N/A	0.00	0.00	Previously presented with the Treasurer's Budget as an overall summary.
Account Classification Total: OTHR CHGS - Other Charges			$0.00	$58,463.00	$0.00	$58,463.00	0%	$5,126.49	$7,577.27	
		EXPENSES Total	$0.00	$58,463.00	$0.00	$58,463.00	0%	$5,126.49	$7,577.27	
Fund EXPENSE Total: 551 - Newark Debt Service			**$0.00**	**$58,463.00**	**$0.00**	**$58,463.00**	**0%**	**$5,126.49**	**$7,577.27**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **551 - Newark Debt Service**				
Account **7200.020 - Bond & Interest Expense Bond Interest Expense**				
551.7200.020	MDE Loan #1	1.0000	693.00	693.00
551.7200.020	MDE Loan #2	1.0000	3,433.00	3,433.00
Account **7200.020 - Bond & Interest Expense Bond Interest Expense** Totals		Transactions	2	$4,126.00
Account **7200.025 - Bond & Interest Expense Bond Principal Expense**				
551.7200.025	MDE Loan #1	1.0000	20,763.00	20,763.00
551.7200.025	MDE Loan #2	1.0000	33,574.00	33,574.00
Account **7200.025 - Bond & Interest Expense Bond Principal Expense** Totals		Transactions	2	$54,337.00
Fund **551 - Newark Debt Service** Totals		Transactions	4	$58,463.00
EXPENSES Totals		Transactions	4	$58,463.00
Grand Totals		Transactions	4	$58,463.00

WORCESTER COUNTY
WATER & WASTEWATER SERVICES
ENTERPRISE FUND BY SERVICE AREA

Ocean Pines Service Area

Account Name	FY27 Budget	FY27 Budget w/ FY26 Rates	FY26 Budget	$ Variance	% Variance	FY25 Actual	FY24 Actual	FY23 Actual
Charges for Services	8,841,600	8,420,840	8,497,029	344,571	4%	7,646,936	7,429,049	6,880,680
Usage Revenue	1,850,000	2,034,500	1,300,000	550,000	42%	894,158	822,948	835,214
Interest & Penalties	119,000	119,000	95,000	24,000	25%	133,735	98,847	92,339
Other Revenue	353,500	321,500	753,500	(400,000)	-53%	771,204	1,639,949	886,403
Transfer From/(To) Reserves	403,662	-	(347,736)	751,398	-	-	-	972,527
Total Revenues	**11,567,762**	**10,895,840**	**10,297,793**	**1,269,969**	**12%**	**9,446,033**	**9,990,794**	**9,667,163**
Personnel Services	5,373,094	5,373,094	4,785,224	587,870	12%	4,593,415	3,933,646	3,814,461
Supplies & Materials	1,193,152	1,193,152	1,132,399	60,753	5%	845,042	925,826	846,715
Maintenance & Services	3,342,678	3,342,678	3,034,172	308,506	10%	3,155,918	2,667,927	3,317,597
Other Charges	318,838	318,838	158,808	160,030	101%	92,014	149,049	132,783
Interfund Charges	-	-	-	-	#DIV/0!	-	531,418	501,172
Depreciation Expense	-	-	-	-	-	1,748,133	1,778,542	1,723,310
Capital Outlay	1,340,000	1,340,000	1,187,190	152,810	13%	-	-	-
Total Expenses	**11,567,762**	**11,567,762**	**10,297,793**	**1,269,969**	**12%**	**10,434,522**	**9,986,408**	**10,336,038**
Net Income (Loss)	**0**	**(671,922)**	**0**	**-**	**#DIV/0!**	**(988,489)**	**4,385**	**(668,875)**
Additional revenue based on proposed rates	236,260							

See the next page for the Proposed Quarterly Rates.

Ocean Pines Proposed Quarterly Rates	FY27	FY26	FY26	$ Change	% Change		$1 Revenue	
Standard Water & Sewer Debt Service per EDU	36.00	36.00	36.00	-	0%			
Supplemental Water & Sewer Debt Service per EDU	31.00	31.00	31.00	-	0%			
Domestic Water & Sewer Base Fee	219.45	209.00	209.00	10.45	5%		33,204.00	
Domestic Water & Sewer Usage Range (per 1k gal, per EDU)								
0 - 22,500 Gallons	5.00	5.00	5.00	-	0%			
over 22,500 Gallons	15.00	15.00	15.00	-	0%			
Domestic Sewer Only (flat rate)	248.96	241.13	241.13	7.83	3%		17.88	
White Horse Park Water & Sewer (flat rate per lot)	160.00	160.00	160.00	-	0%		1,860.00	
Commercial Water & Sewer Base	219.45	209.00	209.00	10.45	5%		2,796.00	
Commercial Water & Sewer Usage Range (per 1k gal, per EDU)								
0 - 22,500 Gallons	5.00	5.00	5.00	-	0%			
over 22,500 Gallons	15.00	15.00	15.00	-	0%			
Commercial Sewer Only	164.59	156.75	156.75	7.84	5%		157.50	
Sewer Accessibility	139.90	133.24	133.24	6.66	5%		897.60	
Water Accessibility	46.63	44.41	44.41	2.22	5%		286.45	

Revenues — 555 Ocean Pines Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 555 - Ocean Pines										
REVENUES										
CHG SVC - Charges for Services										
	5000.100	Domestic Water Service	1,735,000.00	1,822,000.00	1,770,230.00	51,770.00	3%	867,250.66	1,715,270.94	Updated revenue estimates to actuals
	5000.200	Domestic Water Usage	420,000.00	415,000.00	320,000.00	95,000.00	30%	254,630.13	201,693.54	Updated revenue estimates to actuals
	5005.100	Commercial Water Service	149,226.00	157,000.00	120,802.00	36,198.00	30%	78,110.57	72,876.78	Updated revenue estimates to actuals
	5005.200	Commercial Water Usage	84,500.00	45,000.00	30,000.00	15,000.00	50%	35,523.90	34,069.66	Updated revenue estimates to actuals
	5010.100	Domestic Sewer Service	5,210,500.00	5,471,000.00	5,310,690.00	160,310.00	3%	2,604,647.30	5,150,108.07	Updated revenue estimates to actuals
	5010.200	Domestic Sewer Usage	1,262,000.00	1,246,000.00	865,000.00	381,000.00	44%	735,670.99	552,373.79	Updated revenue estimates to actuals
	5015.100	Commercial Sewer Service	553,014.00	606,000.00	474,639.00	131,361.00	28%	288,838.41	210,543.02	Updated revenue estimates to actuals
	5015.200	Commercial Sewer Usage	268,000.00	144,000.00	85,000.00	59,000.00	69%	121,065.70	106,020.61	Updated revenue estimates to actuals
	5020.100	Additional Assessments - Accessibility Water Accessibility	59,900.00	63,000.00	84,517.00	(21,517.00)	-25%	26,423.95	0.00	Updated revenue estimates to actuals
	5020.200	Additional Assessments - Accessibility Sewer Accessibility	187,600.00	197,000.00	253,551.00	(56,551.00)	-22%	83,408.24	0.00	Updated revenue estimates to actuals
	5025	Transfer from River Run	108,000.00	108,000.00	65,000.00	43,000.00	66%	71,062.38	89,337.59	Updated revenue estimates to actuals
	5030	White Horse Park Revenue	297,600.00	297,600.00	297,600.00	0.00	0%	148,800.00	297,600.00	
	5040	Hook-Ups	120,000.00	120,000.00	120,000.00	0.00	0%	75,600.00	97,700.00	
	5825	Future Capital Development Reven	0.00	0.00	0.00	0.00	N/A	9,750.00	13,500.00	
Account Classification Total: CHG SVC - Charges for Services			$10,455,340.00	$10,691,600.00	$9,797,029.00	$894,571.00	9%	$5,400,782.23	$8,541,094.00	
INT/PEN - Interest & Penalties										
	4700	Interest On Investments	24,000.00	24,000.00	0.00	24,000.00	N/A	11,227.77	32,365.00	Increase due to interest rate trend on newly opened MLGIP account
	4710	Penalty/Fees	95,000.00	95,000.00	95,000.00	0.00	0%	38,416.08	101,370.42	
Account Classification Total: INT/PEN - Interest & Penalties			$119,000.00	$119,000.00	$95,000.00	$24,000.00	25%	$49,643.85	$133,735.42	
OTH REV - Other Revenue										
	5042	Equity Contribution	81,500.00	81,500.00	81,500.00	0.00	0%	69,303.49	95,053.03	
	5850	Other Revenue	210,000.00	242,000.00	642,000.00	(400,000.00)	-62%	211,669.70	646,150.47	Reduction due to Riddle Farm WWTP and WTP coming back online
	5875	Rent/Overhead Reimbursement	30,000.00	30,000.00	30,000.00	0.00	0%	7,500.00	30,000.00	
Account Classification Total: OTH REV - Other Revenue			$321,500.00	$353,500.00	$753,500.00	($400,000.00)	-53%	$288,473.19	$771,203.50	
TRNS IN - Transfers In										
	5975.100	Transfers From (To) Reserve	1.00	403,847.00	(347,736.00)	751,398.00	-216%	0.00	0.00	Fund Balance requested to balance the budget deficit
Account Classification Total: TRNS IN - Transfers In			$1.00	$403,847.00	($347,736.00)	$751,398.00	-216%	$0.00	$0.00	
DEBT SRV REV - Debt Service Revenue										
	5980	Front Foot/EDU Revenue	0.00	0.00	0.00	0.00	N/A	142.33	0.00	
count Classification Total: DEBT SRV REV - Debt Service Revenue			$0.00	$0.00	$0.00	$0.00	0%	$142.33	$0.00	
		REVENUES Total	$10,895,841.00	$11,567,947.00	$10,297,793.00	$1,269,969.00	12%	$5,739,041.60	$9,446,032.92	
Fund REVENUE Total: 555 - Ocean Pines			**$10,895,841.00**	**$11,567,947.00**	**$10,297,793.00**	**$1,269,969.00**	**12%**	**$5,739,041.60**	**$9,446,032.92**	

Expenditures — 555 Ocean Pines Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund:	**555 - Ocean Pines**									
EXPENSES										
Department:	**8001 - Admin**									
PERS SVCS - Personnel Services										
	6000.100	Personnel Services Salaries	613,687.51	643,488.00	613,954.00	29,534.00	5%	293,437.01	576,145.56	
	6000.200	Personnel Services Salaries-Support Group	42,684.98	45,028.00	47,361.00	(2,333.00)	-5%	14,870.53	36,050.20	
	6000.400	Personnel Services Overtime Pay	0.00	90.00	179.00	(89.00)	-50%	42.46	216.44	
	6010.020	Benefits Contingency	0.00	206.00	266.00	(60.00)	-23%	0.00	124.13	
	6010.025	Benefits Deferred Comp Match	0.00	8,369.00	2,242.00	6,127.00	273%	0.00	5,071.54	
	6010.030	Benefits Hospitalization Insurance	120,730.91	120,713.00	94,252.00	26,461.00	28%	42,250.92	87,695.45	
	6010.050	Benefits Retirement	94,548.03	98,974.00	87,822.00	11,152.00	13%	0.00	23,527.60	
	6010.060	Benefits Social Security Taxes	50,175.05	52,477.00	50,208.00	2,269.00	5%	22,578.04	44,956.91	
	6010.070	Benefits Unemployment Insurance	0.00	266.00	266.00	0.00	0%	0.00	0.00	
	6010.090	Benefits Workmans Compensation Ins	0.00	10,306.00	14,018.00	(3,712.00)	-26%	9,952.00	11,244.86	
	6010.100	Benefits Fica & Fringe Benefits	0.00	0.00	0.00	0.00	N/A	0.00	39,351.99	
	6010.120	Benefits Long Term Disability	1,505.40	1,583.00	999.00	584.00	58%	0.00	1,312.74	
	6010.130	Benefits Life Insurance	1,296.13	1,361.00	1,133.00	228.00	20%	0.00	1,242.29	
	6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	1,805.00	1,226.00	579.00	47%	0.00	1,421.47	
	6010.150	Benefits Retirement Administration Fee	0.00	1,229.00	1,279.00	(50.00)	-4%	0.00	1,091.56	
	6010.200	Benefits Benefits-Support Group	0.00	0.00	0.00	0.00	N/A	721.56	0.00	
	6010.900	Benefits OPEB contribution	0.00	42,262.00	12,727.00	29,535.00	232%	0.00	15,646.53	
Account Classification Total: PERS SVCS - Personnel Services			$924,628.01	$1,028,157.00	$927,932.00	$100,225.00	11%	$383,852.52	$845,099.27	
SUPP & MAT - Supplies & Materials										
	6100.010	Administrative Expense Administrative Expenses	87,705.00	87,705.00	87,705.00	0.00	0%	12,857.78	54,722.13	
	6100.190	Administrative Expense Office Supplies	3,600.00	3,600.00	3,600.00	0.00	0%	1,524.09	3,699.46	
	6110.090	Supplies & Equipment Computers & Printers	2,189.00	2,387.00	2,100.00	102.00	5%	0.00	311.16	1 Replacement Computer per IT
	6110.245	Supplies & Equipment Mobile Phones	516.00	516.00	0.00	516.00	N/A	260.86	256.44	Historical average and due to opening a new GL Acccount
	6110.280	Supplies & Equipment Office Furniture	1,300.00	1,300.00	1,020.00	280.00	27%	1,885.68	1,233.62	Historical average
	6110.290	Supplies & Equipment Other Office Equipment	1,980.00	1,980.00	1,980.00	0.00	0%	219.98	34.98	
	6110.340	Supplies & Equipment Safety Program Equipment	2,075.00	2,075.00	2,075.00	0.00	0%	487.35	1,820.23	
	6110.390	Supplies & Equipment Small Equipment	78.00	86.00	78.00	8.00	10%	0.00	0.00	
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	410.00	451.00	410.00	41.00	10%	17.47	406.80	
	6130.055	Equipment Maintenance Roads Management System	38,188.00	38,519.00	30,856.00	7,663.00	25%	0.00	0.00	Increase due to increase in Support allocation from additional module add on for work order system
	6130.060	Equipment Maintenance Software Licensing	2,459.00	2,459.00	2,459.00	0.00	0%	0.00	2,458.43	
	6150.050	Uniforms & Personal Equipment Uniforms	21,000.00	21,000.00	18,274.00	2,726.00	15%	12,998.62	20,080.56	Historical average
	6200.020	Other Supplies & Materials Materials	782.00	860.00	782.00	78.00	10%	191.38	718.58	
Account Classification Total: SUPP & MAT - Supplies & Materials			$162,282.00	$162,938.00	$151,339.00	$11,414.00	8%	$30,443.21	$85,742.39	
MAINT & SVCS - Maintenance & Services										
	6530.100	Consulting Services Professional Fees	35,275.00	35,275.00	35,275.00	0.00	0%	10,457.50	46,289.80	
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	5,000.00	5,000.00	5,000.00	0.00	0%	752.64	2,220.92	

Expenditures			555 Ocean Pines Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
	6540.060	Vehicle Operating Expenses Vehicle Equipment	0.00	0.00	0.00	0.00	N/A	0.00	9,170.81	
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	9,692.00	9,692.00	9,692.00	0.00	0%	667.23	29,475.05	
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	28,051.00	28,051.00	18,611.00	9,440.00	51%	5,491.71	6,303.30	Historical average and two storage containers
	6550.040	Building Site Expenses Cleaning Contract	10,360.00	10,360.00	10,360.00	0.00	0%	889.02	8,578.81	
	6550.050	Building Site Expenses Custodial Supplies	2,000.00	2,000.00	688.00	1,312.00	191%	583.15	1,625.51	Historical average
	6550.180	Building Site Expenses Pest Control/Termite Insp	341.00	341.00	341.00	0.00	0%	113.20	339.60	
	6550.270	Building Site Expenses Telephone	11,772.00	11,772.00	11,772.00	0.00	0%	2,171.35	5,610.44	
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	153,983.00	164,685.00	0.00	164,685.00	N/A	0.00	48,517.20	Support allocation for the 2 pick-up trucks
	6700.650	Other Maint. & Svcs Tipping Fees	0.00	0.00	0.00	0.00	N/A	0.00	1,239.00	
unt Classification Total: MAINT & SVCS - Maintenance & Services			$256,474.00	$267,176.00	$91,739.00	$175,437.00	191%	$21,125.80	$159,370.44	
OTHR CHGS - Other Charges										
	7000.020	Travel, Training & Expense Board Member Allowance	7,000.00	7,000.00	3,500.00	3,500.00	100%	2,300.00	3,200.00	Board meeting frequency doubled
	7000.060	Travel, Training & Expense Educational Training	1,258.00	1,258.00	2,633.00	(1,375.00)	-52%	951.83	1,692.94	CEAM Conferences moved to account 555.8001.7000.100
	7000.100	Travel, Training & Expense Meetings/Conferences/Shows	10,255.00	10,255.00	355.00	9,900.00	2789%	0.00	177.40	CEAM Conferences moved from account 555.8001.7000.060. APWA Conference in Houston, TX
	7170.100	Benefits & Insurance Property & Liability Insurance	103,000.00	108,000.00	60,400.00	47,600.00	79%	174.89	55,099.56	60% increase in FY26 insurance. Adding an additional 10% for increase in FY27
Account Classification Total: OTHR CHGS - Other Charges			$121,513.00	$126,513.00	$66,888.00	$59,625.00	89%	$3,426.72	$60,169.90	
CAP EQ - Capital Equipment										
	9010	Capital Equipment	0.00	0.00	411,190.00	(411,190.00)	-100%	0.00	0.00	SUP and CON capital asset allocation recorded in account 555.8001.6700.500
	9100.010	Depreciation Depreciation Expense	0.00	0.00	0.00	0.00	N/A	0.00	1,748,133.33	
Account Classification Total: CAP EQ - Capital Equipment			$0.00	$0.00	$411,190.00	($411,190.00)	-100%	$0.00	$1,748,133.33	
Department Total: 8001 - Admin			$1,464,897.01	$1,584,784.00	$1,649,088.00	($64,489.00)	-4%	$438,848.25	$2,898,515.33	
Department: 8002 - Water										
PERS SVCS - Personnel Services										
	6000.100	Personnel Services Salaries	516,097.66	619,684.00	476,066.00	143,618.00	30%	272,433.09	544,053.95	
	6000.200	Personnel Services Salaries-Support Group	30,684.68	32,374.00	35,913.00	(3,539.00)	-10%	12,146.32	32,036.25	
	6000.300	Personnel Services Salaries-Construction	130,738.92	136,355.00	166,218.00	(29,863.00)	-18%	59,333.08	91,153.92	
	6000.400	Personnel Services Overtime Pay	0.00	22,330.00	23,108.00	(778.00)	-3%	10,631.63	19,202.22	
	6010.020	Benefits Contingency	0.00	235.00	273.00	(38.00)	-14%	0.00	173.21	
	6010.025	Benefits Deferred Comp Match	0.00	4,480.00	4,501.00	(21.00)	0%	0.00	2,714.45	
	6010.030	Benefits Hospitalization Insurance	160,397.12	186,092.00	135,828.00	50,264.00	37%	70,087.10	122,367.11	
	6010.050	Benefits Retirement	98,796.10	108,232.00	90,064.00	18,168.00	20%	0.00	67,586.06	
	6010.060	Benefits Social Security Taxes	51,831.70	57,064.00	53,649.00	3,415.00	6%	25,786.24	48,761.44	
	6010.070	Benefits Unemployment Insurance	0.00	305.00	273.00	32.00	12%	0.00	0.00	
	6010.090	Benefits Workmans Compensation Ins	0.00	11,802.00	14,376.00	(2,574.00)	-18%	10,234.36	11,031.42	
	6010.100	Benefits Fica & Fringe Benefits	0.00	0.00	0.00	0.00	N/A	0.00	57,604.60	
	6010.120	Benefits Long Term Disability	1,634.36	1,807.00	1,025.00	782.00	76%	0.00	1,383.85	
	6010.130	Benefits Life Insurance	1,373.32	1,516.00	1,162.00	354.00	30%	0.00	1,309.58	
	6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	2,066.00	1,257.00	809.00	64%	0.00	1,568.76	

Expenditures			555 Ocean Pines Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
	6010.150	Benefits Retirement Administration Fee	0.00	1,408.00	1,312.00	96.00	7%	0.00	1,193.60	
	6010.200	Benefits Benefits-Support Group	0.00	0.00	0.00	0.00	N/A	710.63	0.00	
	6010.900	Benefits OPEB contribution	0.00	40,973.00	39,957.00	1,016.00	3%	0.00	49,042.25	
Account Classification Total: PERS SVCS - Personnel Services			$991,553.86	$1,226,723.00	$1,044,982.00	$181,741.00	17%	$461,362.45	$1,051,182.67	
SUPP & MAT - Supplies & Materials										
	6110.060	Supplies & Equipment Chemicals	260,000.00	260,000.00	250,000.00	10,000.00	4%	121,535.56	246,926.15	Inflationary increase
	6110.090	Supplies & Equipment Computers & Printers	300.00	300.00	0.00	300.00	N/A	0.00	214.81	Historical Average
	6110.245	Supplies & Equipment Mobile Phones	1,668.00	1,668.00	0.00	1,668.00	N/A	928.64	929.88	New GL Account added
	6110.340	Supplies & Equipment Safety Program Equipment	3,436.00	3,436.00	3,436.00	0.00	0%	980.29	2,763.22	
	6110.390	Supplies & Equipment Small Equipment	1,555.00	6,273.00	1,555.00	4,718.00	303%	16.97	1,223.11	Vehicle Group now being allocated through Construction Group
	6110.420	Supplies & Equipment Tools & Supplies	10,630.00	39,340.00	10,630.00	28,710.00	270%	2,798.35	8,260.51	Vehicle Group now being allocated through Construction Group
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	517.00	369.00	517.00	(148.00)	-29%	6.57	303.42	
	6130.055	Equipment Maintenance Roads Management System	0.00	0.00	0.00	0.00	N/A	3,692.50	0.00	
	6150.050	Uniforms & Personal Equipment Uniforms	1,943.00	1,902.00	1,943.00	(41.00)	-2%	76.04	0.00	
	6200.010	Other Supplies & Materials Lab Testing	50,000.00	50,000.00	50,000.00	0.00	0%	9,376.00	14,671.00	
	6200.020	Other Supplies & Materials Materials	985.00	702.00	985.00	(283.00)	-29%	71.96	639.63	
	6200.030	Other Supplies & Materials Testing Supplies	2,000.00	2,000.00	2,000.00	0.00	0%	981.04	0.00	
Account Classification Total: SUPP & MAT - Supplies & Materials			$333,034.00	$365,990.00	$321,066.00	$44,924.00	14%	$140,463.92	$275,931.73	
MAINT & SVCS - Maintenance & Services										
	6500.020	Systems Maintenance Water Plant/System Maint	480,000.00	480,000.00	440,000.00	40,000.00	9%	212,686.33	459,474.87	Inflation
	6500.040	Systems Maintenance WWW Paving	45,000.00	45,000.00	40,000.00	5,000.00	13%	18,812.00	43,623.00	Inflationary increase
	6500.070	Systems Maintenance Contractor Water Install/Repair	350,000.00	350,000.00	350,000.00	0.00	0%	220,052.80	386,831.00	
	6530.100	Consulting Services Professional Fees	32,824.00	33,650.00	85,000.00	(51,350.00)	-60%	0.00	0.00	Historical average and South Tower Inspection
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	22,000.00	22,000.00	22,000.00	0.00	0%	5,544.08	17,188.29	
	6540.030	Vehicle Operating Expenses Vehicle Maintenance	20,000.00	20,000.00	12,000.00	8,000.00	67%	5,833.17	22,020.61	Historical Average
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	72,096.00	72,797.00	72,096.00	701.00	1%	11,620.87	63,194.49	
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	18,000.00	18,000.00	0.00	18,000.00	N/A	59.23	1,714.51	Historical Average and Well 4 Repairs
	6550.060	Building Site Expenses Electricity	100,000.00	100,000.00	95,000.00	5,000.00	5%	41,669.34	96,529.12	Inflationary increase
	6550.120	Building Site Expenses Heating Propane	12,000.00	12,000.00	10,000.00	2,000.00	20%	1,631.67	9,886.27	Inflationary increase
	6550.270	Building Site Expenses Telephone	5,960.00	5,960.00	1,750.00	4,210.00	241%	405.17	1,777.66	Inflationary increase
	6550.280	Building Site Expenses Tipping Fees	20,000.00	20,000.00	62,739.00	(42,739.00)	-68%	0.00	18,317.86	Historical average
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	0.00	0.00	0.00	0.00	N/A	0.00	35,918.03	
unt Classification Total: MAINT & SVCS - Maintenance & Services			$1,177,880.00	$1,179,407.00	$1,190,585.00	($11,178.00)	-1%	$518,314.66	$1,156,475.71	
OTHR CHGS - Other Charges										
	7000.060	Travel, Training & Expense Educational Training	4,325.00	4,325.00	4,325.00	0.00	0%	848.98	3,078.82	
	7200.010	Bond & Interest Expense Interest Expense	50,249.00	50,249.00	73,750.00	(23,501.00)	-32%	31,213.57	17,157.98	Intergovernmental Loan repayment for Radio Read Registers

Expenditures — 555 Ocean Pines Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
	7200.025	Bond & Interest Expense Bond Principal Expense	122,715.00	122,715.00	0.00	122,715.00	N/A	0.00	0.00	Intergovernmental Loan repayment for Radio Read Registers
Account Classification Total: OTHR CHGS - Other Charges			$177,289.00	$177,289.00	$78,075.00	$99,214.00	127%	$32,062.55	$20,236.80	
CAP EQ - Capital Equipment										
	9010	Capital Equipment	375,000.00	375,000.00	165,000.00	210,000.00	127%	0.00	0.00	Meter data logger, Replace Blue tubing, Stainless tank, Well 1 & 9 abandonment, and Well 2 electrical upgrades in FY27
Account Classification Total: CAP EQ - Capital Equipment			$375,000.00	$375,000.00	$165,000.00	$210,000.00	127%	$0.00	$0.00	
Department Total: 8002 - Water			$3,054,756.86	$3,324,409.00	$2,799,708.00	$524,701.00	19%	$1,152,203.58	$2,503,826.91	
Department: 8003 - Treatment Plant										
PERS SVCS - Personnel Services										
	6000.100	Personnel Services Salaries	983,039.67	1,014,064.00	856,648.00	157,416.00	18%	406,652.53	800,305.62	
	6000.200	Personnel Services Salaries-Support Group	19,545.50	20,618.00	19,460.00	1,158.00	6%	8,912.19	36,854.79	
	6000.300	Personnel Services Salaries-Construction	13,230.36	13,962.00	16,648.00	(2,686.00)	-16%	16,724.05	15,406.86	
	6000.400	Personnel Services Overtime Pay	0.00	58,160.00	57,635.00	525.00	1%	27,691.71	52,955.03	
	6010.020	Benefits Contingency	0.00	313.00	360.00	(47.00)	-13%	0.00	297.70	
	6010.025	Benefits Deferred Comp Match	0.00	10,438.00	9,093.00	1,345.00	15%	0.00	6,325.35	
	6010.030	Benefits Hospitalization Insurance	319,809.10	319,810.00	245,427.00	74,383.00	30%	109,004.23	210,316.42	
	6010.050	Benefits Retirement	150,092.54	155,818.00	118,558.00	37,260.00	31%	0.00	103,116.32	
	6010.060	Benefits Social Security Taxes	77,716.88	80,226.00	72,718.00	7,508.00	10%	33,232.81	64,722.13	
	6010.070	Benefits Unemployment Insurance	0.00	405.00	360.00	45.00	13%	0.00	0.00	
	6010.090	Benefits Workmans Compensation Ins	0.00	15,697.00	18,924.00	(3,227.00)	-17%	13,435.00	17,012.64	
	6010.100	Benefits Fica & Fringe Benefits	0.00	0.00	0.00	0.00	N/A	0.00	57,486.65	
	6010.120	Benefits Long Term Disability	2,221.18	2,303.00	1,349.00	954.00	71%	0.00	1,799.70	
	6010.130	Benefits Life Insurance	1,866.54	1,935.00	1,529.00	406.00	27%	0.00	1,703.11	
	6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	2,748.00	1,655.00	1,093.00	66%	0.00	2,134.38	
	6010.150	Benefits Retirement Administration Fee	0.00	1,872.00	1,727.00	145.00	8%	0.00	1,657.00	
	6010.200	Benefits Benefits-Support Group	0.00	0.00	0.00	0.00	N/A	974.11	0.00	
	6010.900	Benefits OPEB contribution	0.00	58,464.00	51,583.00	6,881.00	13%	0.00	63,816.55	
Account Classification Total: PERS SVCS - Personnel Services			$1,567,521.77	$1,756,833.00	$1,473,674.00	$283,159.00	19%	$616,626.63	$1,435,910.25	
SUPP & MAT - Supplies & Materials										
	6110.060	Supplies & Equipment Chemicals	525,000.00	525,000.00	525,000.00	0.00	0%	247,092.62	432,874.23	
	6110.090	Supplies & Equipment Computers & Printers	1,680.00	1,680.00	21,060.00	(19,380.00)	-92%	12,788.99	54.66	No computers needed in FY27
	6110.245	Supplies & Equipment Mobile Phones	0.00	0.00	0.00	0.00	N/A	1,024.88	1,024.56	
	6110.340	Supplies & Equipment Safety Program Equipment	7,583.00	4,583.00	7,583.00	(3,000.00)	-40%	4,340.36	3,697.79	Life rings purchased in FY26, not needed in FY27.
	6110.390	Supplies & Equipment Small Equipment	205.00	1,518.00	205.00	1,313.00	640%	0.00	120.54	Vehicle Group being allocated through Construction Group now
	6110.420	Supplies & Equipment Tools & Supplies	3,196.00	12,664.00	3,196.00	9,468.00	296%	1,798.26	3,722.62	Vehicle Group now being allocated through Construction Group
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	3,759.00	3,271.00	3,759.00	(488.00)	-13%	4.60	224.20	
	6130.055	Equipment Maintenance Roads Management System	0.00	0.00	0.00	0.00	N/A	3,692.50	0.00	
	6150.050	Uniforms & Personal Equipment Uniforms	715.00	648.00	715.00	(67.00)	-9%	243.19	0.00	
	6200.010	Other Supplies & Materials Lab Testing	60,400.00	60,400.00	60,400.00	0.00	0%	8,899.37	21,114.84	
	6200.020	Other Supplies & Materials Materials	5,445.00	4,516.00	5,445.00	(929.00)	-17%	50.34	799.57	
	6200.030	Other Supplies & Materials Testing Supplies	15,000.00	15,000.00	15,000.00	0.00	0%	4,527.74	8,257.64	

Expenditures — 555 Ocean Pines Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Account Classification Total: SUPP & MAT - Supplies & Materials			$622,983.00	$629,280.00	$642,363.00	($13,083.00)	-2%	$284,462.85	$471,890.65	
MAINT & SVCS - Maintenance & Services										
	6500.030	Systems Maintenance Wastewater Treatment Plant Maint	200,000.00	200,000.00	175,000.00	25,000.00	14%	149,035.37	200,671.69	Increase in unanticipated repairs
	6530.100	Consulting Services Professional Fees	2,991.00	6,665.00	0.00	6,665.00	N/A	0.00	0.00	Updated Construction allocation percentages
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	22,000.00	22,000.00	22,000.00	0.00	0%	5,563.25	19,366.15	
	6540.030	Vehicle Operating Expenses Vehicle Maintenance	30,000.00	30,000.00	30,000.00	0.00	0%	11,504.15	28,985.73	
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	17,344.00	22,425.00	17,344.00	5,081.00	29%	3,264.59	30,236.38	Updated Support and Construction allocation percentages
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	22,000.00	22,000.00	21,337.00	663.00	3%	15,243.71	20,241.86	
	6550.060	Building Site Expenses Electricity	300,000.00	300,000.00	300,000.00	0.00	0%	130,653.04	262,010.21	
	6550.120	Building Site Expenses Heating Propane	6,000.00	6,000.00	3,663.00	2,337.00	64%	864.52	5,814.52	Historical average
	6550.270	Building Site Expenses Telephone	3,000.00	3,000.00	3,000.00	0.00	0%	507.75	1,997.13	
	6550.280	Building Site Expenses Tipping Fees	260,000.00	260,000.00	180,359.00	79,641.00	44%	115,647.40	0.00	Increased sludge hauling due to tank cleaning
	6700.400	Other Maint. & Svcs State Waste Water Sludge Fees	5,000.00	5,000.00	3,000.00	2,000.00	67%	0.00	2,463.23	Increased sludge hauling due to tank cleaning
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	0.00	0.00	0.00	0.00	N/A	0.00	9,088.41	
	6700.650	Other Maint. & Svcs Tipping Fees	0.00	0.00	0.00	0.00	N/A	0.00	287,897.86	
unt Classification Total: MAINT & SVCS - Maintenance & Services			$868,335.00	$877,090.00	$755,703.00	$121,387.00	16%	$432,283.78	$868,773.17	
OTHR CHGS - Other Charges										
	7000.060	Travel, Training & Expense Educational Training	8,000.00	7,693.00	6,477.00	1,216.00	19%	4,080.68	7,994.54	New employee training
Account Classification Total: OTHR CHGS - Other Charges			$8,000.00	$7,693.00	$6,477.00	$1,216.00	19%	$4,080.68	$7,994.54	
CAP EQ - Capital Equipment										
	9010.090	Capital Equipment Other WWW Equipment	350,000.00	400,000.00	326,000.00	74,000.00	23%	165,337.97	0.00	$60k Blower Replacement; $200k tank cleaning; $30k FET pump; $30k circulation pumps
Account Classification Total: CAP EQ - Capital Equipment			$350,000.00	$400,000.00	$326,000.00	$74,000.00	23%	$165,337.97	$0.00	
Department Total: 8003 - Treatment Plant			$3,416,839.77	$3,670,896.00	$3,204,217.00	$466,679.00	15%	$1,502,791.91	$2,784,568.61	
Department: 8004 - Collection Systems										
PERS SVCS - Personnel Services										
	6000.100	Personnel Services Salaries	610,574.02	638,854.00	540,351.00	98,503.00	18%	281,532.75	627,838.65	
	6000.200	Personnel Services Salaries-Support Group	69,576.78	69,766.00	61,338.00	8,428.00	14%	20,886.01	42,021.96	
	6000.300	Personnel Services Salaries-Construction	123,996.08	129,277.00	155,332.00	(26,055.00)	-17%	33,249.18	77,831.69	
	6000.400	Personnel Services Overtime Pay	0.00	27,080.00	41,891.00	(14,811.00)	-35%	12,894.26	38,431.43	
	6010.020	Benefits Contingency	0.00	250.00	305.00	(55.00)	-18%	0.00	255.18	
	6010.025	Benefits Deferred Comp Match	0.00	14,186.00	7,360.00	6,826.00	93%	0.00	8,596.55	
	6010.030	Benefits Hospitalization Insurance	212,199.26	212,241.00	205,677.00	6,564.00	3%	80,478.91	180,279.00	
	6010.050	Benefits Retirement	138,530.86	145,329.00	100,532.00	44,797.00	45%	0.00	79,303.76	
	6010.060	Benefits Social Security Taxes	61,578.80	64,170.00	61,123.00	3,047.00	5%	25,235.36	55,668.98	
	6010.070	Benefits Unemployment Insurance	0.00	324.00	305.00	19.00	6%	0.00	0.00	
	6010.090	Benefits Workmans Compensation Ins	0.00	12,542.00	16,047.00	(3,505.00)	-22%	11,391.00	12,168.76	
	6010.100	Benefits Fica & Fringe Benefits	0.00	0.00	0.00	0.00	N/A	0.00	84,847.86	
	6010.120	Benefits Long Term Disability	1,921.66	2,007.00	1,144.00	863.00	75%	0.00	1,565.28	
	6010.130	Benefits Life Insurance	1,614.60	1,689.00	1,297.00	392.00	30%	0.00	1,481.26	
	6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	2,195.00	1,403.00	792.00	56%	0.00	1,803.30	

Expenditures — 555 Ocean Pines Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
	6010.150	Benefits Retirement Administration Fee	0.00	1,496.00	1,464.00	32.00	2%	0.00	1,381.92	
	6010.200	Benefits Benefits-Support Group	0.00	0.00	0.00	0.00	N/A	826.01	0.00	
	6010.900	Benefits OPEB contribution	0.00	39,975.00	41,187.00	(1,212.00)	-3%	0.00	47,746.93	
Account Classification Total: PERS SVCS - Personnel Services			$1,219,992.06	$1,361,381.00	$1,236,756.00	$124,625.00	10%	$466,493.48	$1,261,222.51	
SUPP & MAT - Supplies & Materials										
	6110.090	Supplies & Equipment Computers & Printers	0.00	0.00	0.00	0.00	N/A	0.00	188.23	
	6110.245	Supplies & Equipment Mobile Phones	1,000.00	1,000.00	0.00	1,000.00	N/A	1,054.88	1,054.56	Historical average
	6110.340	Supplies & Equipment Safety Program Equipment	4,200.00	4,200.00	4,200.00	0.00	0%	2,102.43	2,373.40	
	6110.390	Supplies & Equipment Small Equipment	459.00	3,036.00	459.00	2,577.00	561%	0.00	497.15	Updated Construction allocation
	6110.420	Supplies & Equipment Tools & Supplies	9,607.00	23,700.00	9,607.00	14,093.00	147%	1,295.72	6,713.46	Updated Construction allocation
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	545.00	634.00	545.00	89.00	16%	19.35	400.12	
	6130.055	Equipment Maintenance Roads Management System	0.00	0.00	0.00	0.00	N/A	3,692.50	0.00	
	6150.050	Uniforms & Personal Equipment Uniforms	1,608.00	1,351.00	1,608.00	(257.00)	-16%	223.94	0.00	
	6200.020	Other Supplies & Materials Materials	1,039.00	1,208.00	1,039.00	169.00	16%	211.93	784.54	
Account Classification Total: SUPP & MAT - Supplies & Materials			$18,458.00	$35,129.00	$17,458.00	$17,671.00	101%	$8,600.75	$12,011.46	
MAINT & SVCS - Maintenance & Services										
	6500.010	Systems Maintenance Collection System Maintenance	300,000.00	300,000.00	282,850.00	17,150.00	6%	153,432.07	297,896.43	Historical average
	6500.040	Systems Maintenance WWW Paving	10,000.00	10,000.00	10,000.00	0.00	0%	2,125.00	5,205.75	
	6500.075	Systems Maintenance Contractor Sewer Install/Repair	100,000.00	100,000.00	100,000.00	0.00	0%	49,926.31	86,780.68	
	6530.100	Consulting Services Professional Fees	17,767.00	13,250.00	0.00	13,250.00	N/A	0.00	0.00	Allocation for consulting services from Construction group
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	35,000.00	35,000.00	35,000.00	0.00	0%	10,260.07	27,921.57	
	6540.030	Vehicle Operating Expenses Vehicle Maintenance	45,000.00	45,000.00	40,000.00	5,000.00	13%	5,397.54	44,461.32	Historical average
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	57,759.00	45,673.00	57,759.00	(12,086.00)	-21%	8,372.01	59,151.94	Updated Support and Construction allocation percentages
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	2,000.00	2,000.00	2,000.00	0.00	0%	5,646.26	1,563.81	
	6550.060	Building Site Expenses Electricity	430,000.00	430,000.00	430,000.00	0.00	0%	178,316.27	382,915.26	
	6550.270	Building Site Expenses Telephone	8,800.00	8,800.00	8,800.00	0.00	0%	3,240.08	8,703.75	
	6550.280	Building Site Expenses Tipping Fees	29,282.00	29,282.00	29,282.00	0.00	0%	6,076.60	6,969.86	
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	0.00	0.00	0.00	0.00	N/A	0.00	35,623.20	
	6700.650	Other Maint. & Svcs Tipping Fees	0.00	0.00	0.00	0.00	N/A	0.00	13,571.06	
unt Classification Total: MAINT & SVCS - Maintenance & Services			$1,035,608.00	$1,019,005.00	$995,691.00	$23,314.00	2%	$422,792.21	$970,764.63	
OTHR CHGS - Other Charges										
	7000.060	Travel, Training & Expense Educational Training	7,343.00	7,343.00	7,343.00	0.00	0%	1,069.03	3,612.56	
Account Classification Total: OTHR CHGS - Other Charges			$7,343.00	$7,343.00	$7,343.00	$0.00	0%	$1,069.03	$3,612.56	
CAP EQ - Capital Equipment										
	9010.090	Capital Equipment Other WWW Equipment	565,000.00	565,000.00	285,000.00	280,000.00	98%	113,777.30	0.00	$15k bush pumps; $120k fibergalss tank repairs; $100k PS T replacement; $300k FM N to L design (46 breaks)
Account Classification Total: CAP EQ - Capital Equipment			$565,000.00	$565,000.00	$285,000.00	$280,000.00	98%	$113,777.30	$0.00	
Department Total: 8004 - Collection Systems			$2,846,401.06	$2,987,858.00	$2,542,248.00	$445,610.00	18%	$1,012,732.77	$2,247,611.16	

Expenditures — 555 Ocean Pines Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Department: 8006 - Veh-Equip									
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	0.00	0.00	71,792.00	(71,792.00)	-100%	3,416.08	(1,285.25)	
6000.200	Personnel Services Salaries-Support Group	0.00	0.00	0.00	0.00	N/A	5,996.03	946.87	
6000.400	Personnel Services Overtime Pay	0.00	0.00	0.00	0.00	N/A	138.12	0.00	
6010.020	Benefits Contingency	0.00	0.00	29.00	(29.00)	-100%	0.00	11.92	
6010.025	Benefits Deferred Comp Match	0.00	0.00	978.00	(978.00)	-100%	0.00	0.00	
6010.030	Benefits Hospitalization Insurance	0.00	0.00	8,593.00	(8,593.00)	-100%	2,802.15	8,427.88	
6010.050	Benefits Retirement	0.00	0.00	9,534.00	(9,534.00)	-100%	0.00	0.00	
6010.060	Benefits Social Security Taxes	0.00	0.00	5,494.00	(5,494.00)	-100%	686.26	5,559.11	
6010.070	Benefits Unemployment Insurance	0.00	0.00	29.00	(29.00)	-100%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	0.00	1,522.00	(1,522.00)	-100%	1,080.00	1,233.00	
6010.100	Benefits Fica & Fringe Benefits	0.00	0.00	0.00	0.00	N/A	0.00	(15,501.03)	
6010.120	Benefits Long Term Disability	0.00	0.00	108.00	(108.00)	-100%	0.00	165.61	
6010.130	Benefits Life Insurance	0.00	0.00	123.00	(123.00)	-100%	0.00	156.73	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	0.00	133.00	(133.00)	-100%	0.00	165.16	
6010.150	Benefits Retirement Administration Fee	0.00	0.00	139.00	(139.00)	-100%	0.00	120.00	
6010.200	Benefits Benefits-Support Group	0.00	0.00	0.00	0.00	N/A	78.35	0.00	
6010.900	Benefits OPEB contribution	0.00	0.00	3,406.00	(3,406.00)	-100%	0.00	0.00	
Account Classification Total: PERS SVCS - Personnel Services		$0.00	$0.00	$101,880.00	($101,880.00)	-100%	$14,196.99	($0.00)	Moved the Vehicle Group expenses to the Construction Group as it is benefits all service areas.
SUPP & MAT - Supplies & Materials									
6110.340	Supplies & Equipment Safety Program Equipment	23.00	0.00	23.00	(23.00)	-100%	0.00	0.00	
6110.365	Supplies & Equipment Shop Supplies	60,000.00	0.00	0.00	0.00	N/A	13,100.23	(534.27)	
6110.390	Supplies & Equipment Small Equipment	10,000.00	0.00	8.00	(8.00)	-100%	0.00	0.00	
6130.045	Equipment Maintenance Other Equipment Maint/Repair	40.00	0.00	40.00	(40.00)	-100%	0.00	0.00	
6150.050	Uniforms & Personal Equipment Uniforms	26.00	0.00	26.00	(26.00)	-100%	101.86	0.00	
6200.020	Other Supplies & Materials Materials	76.00	0.00	76.00	(76.00)	-100%	0.00	0.00	
Account Classification Total: SUPP & MAT - Supplies & Materials		$70,165.00	$0.00	$173.00	($173.00)	-100%	$13,202.09	($534.27)	
MAINT & SVCS - Maintenance & Services									
6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	454.00	0.00	454.00	(454.00)	-100%	801.97	386.37	
6550.280	Building Site Expenses Tipping Fees	0.00	0.00	0.00	0.00	N/A	0.00	147.90	
unt Classification Total: MAINT & SVCS - Maintenance & Services		$454.00	$0.00	$454.00	($454.00)	-100%	$801.97	$534.27	
OTHR CHGS - Other Charges									
7000.060	Travel, Training & Expense Educational Training	25.00	0.00	25.00	(25.00)	-100%	0.00	0.00	
Account Classification Total: OTHR CHGS - Other Charges		$25.00	$0.00	$25.00	($25.00)	-100%	$0.00	$0.00	
Department Total: 8006 - Veh-Equip		$70,644.00	$0.00	$102,532.00	($102,532.00)	-100%	$28,201.05	($0.00)	
	EXPENSES Total	$10,853,538.70	$11,567,947.00	$10,297,793.00	$1,269,969.00	12%	$4,134,777.56	$10,434,522.01	
Fund EXPENSE Total: 555 - Ocean Pines		**$10,853,538.70**	**$11,567,947.00**	**$10,297,793.00**	**$1,269,969.00**	**12%**	**$4,134,777.56**	**$10,434,522.01**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **555 - Ocean Pines**				
Department **8001 - Admin**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
555.8001.6100.010	Billing Postage & Mailing	1.0000	20,597.00	20,597.00
555.8001.6100.010	SUP Allocation	1.0000	55,467.00	55,467.00
555.8001.6100.010	Water Cooler, Office Supplies, Billing	1.0000	11,641.00	11,641.00
	Account **6100.010 - Administrative Expense Administrative Expenses** Totals	Transactions	3	$87,705.00
Account **6100.190 - Administrative Expense Office Supplies**				
555.8001.6100.190	Office Supplies	1.0000	3,600.00	3,600.00
	Account **6100.190 - Administrative Expense Office Supplies** Totals	Transactions	1	$3,600.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
555.8001.6110.090	Conference Room Mini replacement per IT	1.0000	600.00	600.00
555.8001.6110.090	SUP Allocation	1.0000	1,787.00	1,787.00
	Account **6110.090 - Supplies & Equipment Computers & Printers** Totals	Transactions	2	$2,387.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
555.8001.6110.245	Monthly Phone Charges	12.0000	43.00	516.00
	Account **6110.245 - Supplies & Equipment Mobile Phones** Totals	Transactions	1	$516.00
Account **6110.280 - Supplies & Equipment Office Furniture**				
555.8001.6110.280	Office Furniture	1.0000	1,300.00	1,300.00
	Account **6110.280 - Supplies & Equipment Office Furniture** Totals	Transactions	1	$1,300.00
Account **6110.290 - Supplies & Equipment Other Office Equipment**				
555.8001.6110.290	Furniture, File Cabinets	1.0000	1,980.00	1,980.00
	Account **6110.290 - Supplies & Equipment Other Office Equipment** Totals	Transactions	1	$1,980.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
555.8001.6110.340	Safety Equipment	1.0000	1,817.00	1,817.00
555.8001.6110.340	SUP Allocation	1.0000	258.00	258.00
	Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals	Transactions	2	$2,075.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
555.8001.6110.390	SUP Allocation	1.0000	86.00	86.00
	Account **6110.390 - Supplies & Equipment Small Equipment** Totals	Transactions	1	$86.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair**			
555.8001.6130.045	SUP Allocation	1.0000	451.00	451.00
	Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair** Totals	Transactions	1	$451.00
	Account **6130.055 - Equipment Maintenance Roads Management System**			
555.8001.6130.055	SUP Allocation	1.0000	38,519.00	38,519.00
	Account **6130.055 - Equipment Maintenance Roads Management System** Totals	Transactions	1	$38,519.00
	Account **6130.060 - Equipment Maintenance Software Licensing**			
555.8001.6130.060	Brightly Software	1.0000	2,459.00	2,459.00
	Account **6130.060 - Equipment Maintenance Software Licensing** Totals	Transactions	1	$2,459.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms**			
555.8001.6150.050	SUP Allocation	1.0000	301.00	301.00
555.8001.6150.050	Uniforms	1.0000	20,699.00	20,699.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	2	$21,000.00
	Account **6200.020 - Other Supplies & Materials Materials**			
555.8001.6200.020	SUP Allocation	1.0000	860.00	860.00
	Account **6200.020 - Other Supplies & Materials Materials** Totals	Transactions	1	$860.00
	Account **6530.100 - Consulting Services Professional Fees**			
555.8001.6530.100	Consulting Fees	1.0000	19,867.00	19,867.00
555.8001.6530.100	SUP Allocation	1.0000	15,408.00	15,408.00
	Account **6530.100 - Consulting Services Professional Fees** Totals	Transactions	2	$35,275.00
	Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**			
555.8001.6540.020	Fuel	1.0000	5,000.00	5,000.00
	Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals	Transactions	1	$5,000.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group**			
555.8001.6540.090	SUP Allocation	1.0000	5,160.00	5,160.00
555.8001.6540.090	Vehicle Repairs	1.0000	4,532.00	4,532.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group** Totals	Transactions	2	$9,692.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance**			
555.8001.6550.020	Custodial Supplies, Building Maintenance/Repairs	1.0000	14,111.00	14,111.00
555.8001.6550.020	Dumpster Service	12.0000	495.00	5,940.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
555.8001.6550.020	Shipping Container Storage Units	2.0000	4,000.00	8,000.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals	Transactions	3	$28,051.00
	Account **6550.040 - Building Site Expenses Cleaning Contract**			
555.8001.6550.040	Cleaning Contract	1.0000	10,360.00	10,360.00
	Account **6550.040 - Building Site Expenses Cleaning Contract** Totals	Transactions	1	$10,360.00
	Account **6550.050 - Building Site Expenses Custodial Supplies**			
555.8001.6550.050	Custodial Supplies	1.0000	2,000.00	2,000.00
	Account **6550.050 - Building Site Expenses Custodial Supplies** Totals	Transactions	1	$2,000.00
	Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**			
555.8001.6550.180	Pest Control	1.0000	341.00	341.00
	Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals	Transactions	1	$341.00
	Account **6550.270 - Building Site Expenses Telephone**			
555.8001.6550.270	CON Allocation	1.0000	829.00	829.00
555.8001.6550.270	Laptop Air Cards Annual Charge	9.0000	480.00	4,320.00
555.8001.6550.270	SUP Allocation	1.0000	3,698.00	3,698.00
555.8001.6550.270	Telephone	1.0000	2,925.00	2,925.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	4	$11,772.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction**			
555.8001.6700.500	CON Allocation of Capital Expenses	1.0000	59,914.00	59,914.00
555.8001.6700.500	SUP Allocation of Capital Expenses	1.0000	104,771.00	104,771.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction** Totals	Transactions	2	$164,685.00
	Account **7000.020 - Travel, Training & Expense Board Member Allowance**			
555.8001.7000.020	OPAB / 5 Members @ $100 - 7 Mtgs	14.0000	500.00	7,000.00
	Account **7000.020 - Travel, Training & Expense Board Member Allowance** Totals	Transactions	1	$7,000.00
	Account **7000.060 - Travel, Training & Expense Educational Training**			
555.8001.7000.060	EZPass, travel costs	1.0000	419.00	419.00
555.8001.7000.060	MACO	1.0000	555.00	555.00
555.8001.7000.060	SUP Allocation	1.0000	284.00	284.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	3	$1,258.00
	Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**			

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
555.8001.7000.100	APWA Conf, Houston TX Airfare, 2 attendees	2.0000	800.00	1,600.00
555.8001.7000.100	APWA Conf, Houston TX, Hotel, 5 nights, 2 attendees	10.0000	300.00	3,000.00
555.8001.7000.100	APWA Conf, Houston TX, Meals, 6 days, 2 attendees	12.0000	100.00	1,200.00
555.8001.7000.100	APWA Conf, Houston TX, Registration, 2 attendees	2.0000	1,200.00	2,400.00
555.8001.7000.100	APWA Conf, Houston TX, Transportation, 2 attendees	2.0000	150.00	300.00
555.8001.7000.100	Fall CEAM Conference	1.0000	400.00	400.00
555.8001.7000.100	Spring CEAM Conference	1.0000	1,000.00	1,000.00
555.8001.7000.100	Travel	1.0000	355.00	355.00
	Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals	Transactions	8	$10,255.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance**			
555.8001.7170.100	Property Insurance	1.0000	108,000.00	108,000.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance** Totals	Transactions	1	$108,000.00
	Department **8001 - Admin** Totals	Transactions	48	$556,627.00
	Department **8002 - Water**			
	Account **6110.060 - Supplies & Equipment Chemicals**			
555.8002.6110.060	Chemicals	1.0000	260,000.00	260,000.00
	Account **6110.060 - Supplies & Equipment Chemicals** Totals	Transactions	1	$260,000.00
	Account **6110.090 - Supplies & Equipment Computers & Printers**			
555.8002.6110.090	Computers	1.0000	300.00	300.00
	Account **6110.090 - Supplies & Equipment Computers & Printers** Totals	Transactions	1	$300.00
	Account **6110.245 - Supplies & Equipment Mobile Phones**			
555.8002.6110.245	Verizon	12.0000	139.00	1,668.00
	Account **6110.245 - Supplies & Equipment Mobile Phones** Totals	Transactions	1	$1,668.00
	Account **6110.340 - Supplies & Equipment Safety Program Equipment**			
555.8002.6110.340	CON Allocation	1.0000	1,183.00	1,183.00
555.8002.6110.340	Gloves, Fire Extinguishers	1.0000	2,042.00	2,042.00
555.8002.6110.340	SUP Allocation	1.0000	211.00	211.00
	Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals	Transactions	3	$3,436.00
	Account **6110.390 - Supplies & Equipment Small Equipment**			
555.8002.6110.390	CON Allocation	1.0000	5,203.00	5,203.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
555.8002.6110.390	Replace Caustic Pump	1.0000	1,000.00	1,000.00
555.8002.6110.390	SUP Allocation	1.0000	70.00	70.00
	Account **6110.390 - Supplies & Equipment Small Equipment** Totals	Transactions	3	$6,273.00
Account	**6110.420 - Supplies & Equipment Tools & Supplies**			
555.8002.6110.420	CON Allocation	1.0000	37,840.00	37,840.00
555.8002.6110.420	Hand Tools, Small Equipment	1.0000	1,500.00	1,500.00
	Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals	Transactions	2	$39,340.00
Account	**6130.045 - Equipment Maintenance Other Equipment Maint/Repair**			
555.8002.6130.045	SUP Allocation	1.0000	369.00	369.00
	Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair** Totals	Transactions	1	$369.00
Account	**6150.050 - Uniforms & Personal Equipment Uniforms**			
555.8002.6150.050	CON Allocation	1.0000	1,656.00	1,656.00
555.8002.6150.050	SUP Allocation	1.0000	246.00	246.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	2	$1,902.00
Account	**6200.010 - Other Supplies & Materials Lab Testing**			
555.8002.6200.010	Lab Testing - Outsourced	1.0000	10,000.00	10,000.00
555.8002.6200.010	PFAS Testing - 4 per year per well (5)	20.0000	2,000.00	40,000.00
	Account **6200.010 - Other Supplies & Materials Lab Testing** Totals	Transactions	2	$50,000.00
Account	**6200.020 - Other Supplies & Materials Materials**			
555.8002.6200.020	SUP Allocation	1.0000	702.00	702.00
	Account **6200.020 - Other Supplies & Materials Materials** Totals	Transactions	1	$702.00
Account	**6200.030 - Other Supplies & Materials Testing Supplies**			
555.8002.6200.030	Testing Equipment/Supplies	1.0000	2,000.00	2,000.00
	Account **6200.030 - Other Supplies & Materials Testing Supplies** Totals	Transactions	1	$2,000.00
Account	**6500.020 - Systems Maintenance Water Plant/System Maint**			
555.8002.6500.020	Contact Tank Inspections	5.0000	10,000.00	50,000.00
555.8002.6500.020	Meters, Hydrants, Marking Paint	1.0000	385,400.00	385,400.00
555.8002.6500.020	Miss Utility	1.0000	4,600.00	4,600.00
555.8002.6500.020	Sand, Topsoil, Cement, Grass Seed	1.0000	40,000.00	40,000.00
	Account **6500.020 - Systems Maintenance Water Plant/System Maint** Totals	Transactions	4	$480,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6500.040 - Systems Maintenance WWW Paving**			
555.8002.6500.040	Paving	1.0000	45,000.00	45,000.00
	Account **6500.040 - Systems Maintenance WWW Paving** Totals	Transactions	1	$45,000.00
	Account **6500.070 - Systems Maintenance Contractor Water Install/Repair**			
555.8002.6500.070	Outside Contractor Insalls/Repairs	1.0000	350,000.00	350,000.00
	Account **6500.070 - Systems Maintenance Contractor Water Install/Repair** Totals	Transactions	1	$350,000.00
	Account **6530.100 - Consulting Services Professional Fees**			
555.8002.6530.100	CON Allocation	1.0000	23,650.00	23,650.00
555.8002.6530.100	South Tower Inspection	1.0000	10,000.00	10,000.00
	Account **6530.100 - Consulting Services Professional Fees** Totals	Transactions	2	$33,650.00
	Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**			
555.8002.6540.020	Fuel	1.0000	22,000.00	22,000.00
	Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals	Transactions	1	$22,000.00
	Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**			
555.8002.6540.030	Vehicle Maintenance	1.0000	20,000.00	20,000.00
	Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals	Transactions	1	$20,000.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group**			
555.8002.6540.090	CON Allocation	1.0000	68,585.00	68,585.00
555.8002.6540.090	SUP Allocation	1.0000	4,212.00	4,212.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group** Totals	Transactions	2	$72,797.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance**			
555.8002.6550.020	Historical Average and Well 4 Repairs	1.0000	18,000.00	18,000.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals	Transactions	1	$18,000.00
	Account **6550.060 - Building Site Expenses Electricity**			
555.8002.6550.060	Electricity	1.0000	100,000.00	100,000.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1	$100,000.00
	Account **6550.120 - Building Site Expenses Heating Propane**			
555.8002.6550.120	Propane	1.0000	12,000.00	12,000.00
	Account **6550.120 - Building Site Expenses Heating Propane** Totals	Transactions	1	$12,000.00
	Account **6550.270 - Building Site Expenses Telephone**			

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
555.8002.6550.270	7 monthly Cradle Points	84.0000	40.00	3,360.00
555.8002.6550.270	Telephone	1.0000	2,600.00	2,600.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	2	$5,960.00
Account	**6550.280 - Building Site Expenses Tipping Fees**			
555.8002.6550.280	CON Allocation	1.0000	2,838.00	2,838.00
555.8002.6550.280	Tipping Fees	1.0000	17,162.00	17,162.00
	Account **6550.280 - Building Site Expenses Tipping Fees** Totals	Transactions	2	$20,000.00
Account	**7000.060 - Travel, Training & Expense Educational Training**			
555.8002.7000.060	License Renewals, Certifications	1.0000	4,093.00	4,093.00
555.8002.7000.060	SUP Allocation	1.0000	232.00	232.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	2	$4,325.00
Account	**7200.010 - Bond & Interest Expense Interest Expense**			
555.8002.7200.010	Radio Read Meter Inter-Gov Loan Interest	1.0000	50,249.00	50,249.00
	Account **7200.010 - Bond & Interest Expense Interest Expense** Totals	Transactions	1	$50,249.00
Account	**7200.025 - Bond & Interest Expense Bond Principal Expense**			
555.8002.7200.025	IG Loan Principal Repayment	1.0000	122,715.00	122,715.00
	Account **7200.025 - Bond & Interest Expense Bond Principal Expense** Totals	Transactions	1	$122,715.00
Account	**9010 - Capital Equipment**			
555.8002.9010	Meter data logger	1.0000	9,000.00	9,000.00
555.8002.9010	Replace Blue Tubing	1.0000	30,000.00	30,000.00
555.8002.9010	Stainless Tank	1.0000	20,000.00	20,000.00
555.8002.9010	Well 1 & 9 Abandonment per EPA	2.0000	8,000.00	16,000.00
555.8002.9010	Well 2 electrical/mechanical upgrades	1.0000	300,000.00	300,000.00
	Account **9010 - Capital Equipment** Totals	Transactions	5	$375,000.00
	Department **8002 - Water** Totals	Transactions	46	$2,097,686.00
Department	**8003 - Treatment Plant**			
Account	**6110.060 - Supplies & Equipment Chemicals**			
555.8003.6110.060	Chemicals	1.0000	525,000.00	525,000.00
	Account **6110.060 - Supplies & Equipment Chemicals** Totals	Transactions	1	$525,000.00
Account	**6110.090 - Supplies & Equipment Computers & Printers**			

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
555.8003.6110.090	Xerox Lease	12.0000	140.00	1,680.00
	Account **6110.090 - Supplies & Equipment Computers & Printers** Totals	Transactions	1	$1,680.00
Account	**6110.340 - Supplies & Equipment Safety Program Equipment**			
555.8003.6110.340	CON Allocation	1.0000	333.00	333.00
555.8003.6110.340	Raingear, Gloves, First Aid Supplies	1.0000	4,095.00	4,095.00
555.8003.6110.340	SUP Allocation	1.0000	155.00	155.00
	Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals	Transactions	3	$4,583.00
Account	**6110.390 - Supplies & Equipment Small Equipment**			
555.8003.6110.390	CON Allocation	1.0000	1,466.00	1,466.00
555.8003.6110.390	SUP Allocation	1.0000	52.00	52.00
	Account **6110.390 - Supplies & Equipment Small Equipment** Totals	Transactions	2	$1,518.00
Account	**6110.420 - Supplies & Equipment Tools & Supplies**			
555.8003.6110.420	CON Allocation	1.0000	10,664.00	10,664.00
555.8003.6110.420	Supplies, Small Tools	1.0000	2,000.00	2,000.00
	Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals	Transactions	2	$12,664.00
Account	**6130.045 - Equipment Maintenance Other Equipment Maint/Repair**			
555.8003.6130.045	Maintenance	1.0000	3,000.00	3,000.00
555.8003.6130.045	SUP Allocation	1.0000	271.00	271.00
	Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair** Totals	Transactions	2	$3,271.00
Account	**6150.050 - Uniforms & Personal Equipment Uniforms**			
555.8003.6150.050	CON Allocation	1.0000	467.00	467.00
555.8003.6150.050	SUP Allocation	1.0000	181.00	181.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	2	$648.00
Account	**6200.010 - Other Supplies & Materials Lab Testing**			
555.8003.6200.010	Lab Testing - Town of Ocean City, Other sources	1.0000	20,000.00	20,000.00
555.8003.6200.010	PFAS Sampling Events	8.0000	1,300.00	10,400.00
555.8003.6200.010	Toxicity testing, bio monitoring, & 10 new chems per new permit	1.0000	30,000.00	30,000.00
	Account **6200.010 - Other Supplies & Materials Lab Testing** Totals	Transactions	3	$60,400.00
Account	**6200.020 - Other Supplies & Materials Materials**			
555.8003.6200.020	Sampling Station	1.0000	4,000.00	4,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
555.8003.6200.020	SUP Allocation	1.0000	516.00	516.00
	Account **6200.020 - Other Supplies & Materials Materials** Totals	Transactions	2	$4,516.00
Account	**6200.030 - Other Supplies & Materials Testing Supplies**			
555.8003.6200.030	Testing Supplies	1.0000	15,000.00	15,000.00
	Account **6200.030 - Other Supplies & Materials Testing Supplies** Totals	Transactions	1	$15,000.00
Account	**6500.030 - Systems Maintenance Wastewater Treatment Plant Maint**			
555.8003.6500.030	Materials, pipe, fittings, Plant Maintenance	1.0000	200,000.00	200,000.00
	Account **6500.030 - Systems Maintenance Wastewater Treatment Plant Maint** Totals	Transactions	1	$200,000.00
Account	**6530.100 - Consulting Services Professional Fees**			
555.8003.6530.100	CON Allocation	1.0000	6,665.00	6,665.00
	Account **6530.100 - Consulting Services Professional Fees** Totals	Transactions	1	$6,665.00
Account	**6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**			
555.8003.6540.020	Fuel	1.0000	22,000.00	22,000.00
	Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals	Transactions	1	$22,000.00
Account	**6540.030 - Vehicle Operating Expenses Vehicle Maintenance**			
555.8003.6540.030	Vehicle Repairs/Maintenance	1.0000	30,000.00	30,000.00
	Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals	Transactions	1	$30,000.00
Account	**6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group**			
555.8003.6540.090	CON Allocation	1.0000	19,329.00	19,329.00
555.8003.6540.090	SUP Allocation	1.0000	3,096.00	3,096.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group** Totals	Transactions	2	$22,425.00
Account	**6550.020 - Building Site Expenses Buildings & Grounds Maintenance**			
555.8003.6550.020	Custodial, Parts, Dirt, Maintenance	1.0000	22,000.00	22,000.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals	Transactions	1	$22,000.00
Account	**6550.060 - Building Site Expenses Electricity**			
555.8003.6550.060	Electricity	1.0000	300,000.00	300,000.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1	$300,000.00
Account	**6550.120 - Building Site Expenses Heating Propane**			
555.8003.6550.120	Propane	1.0000	6,000.00	6,000.00
	Account **6550.120 - Building Site Expenses Heating Propane** Totals	Transactions	1	$6,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Account **6550.270 - Building Site Expenses Telephone**				
555.8003.6550.270	Telephone	1.0000	3,000.00	3,000.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions	1	$3,000.00
Account **6550.280 - Building Site Expenses Tipping Fees**				
555.8003.6550.280	CON Allocation	1.0000	800.00	800.00
555.8003.6550.280	Tipping Fees	1.0000	259,200.00	259,200.00
Account **6550.280 - Building Site Expenses Tipping Fees** Totals		Transactions	2	$260,000.00
Account **6700.400 - Other Maint. & Svcs State Waste Water Sludge Fees**				
555.8003.6700.400	MDE Sewage Sludge Utilization Fee	1.0000	5,000.00	5,000.00
Account **6700.400 - Other Maint. & Svcs State Waste Water Sludge Fees** Totals		Transactions	1	$5,000.00
Account **7000.060 - Travel, Training & Expense Educational Training**				
555.8003.7000.060	SUP Allocation	1.0000	170.00	170.00
555.8003.7000.060	Training, Continuing Education	1.0000	7,523.00	7,523.00
Account **7000.060 - Travel, Training & Expense Educational Training** Totals		Transactions	2	$7,693.00
Account **9010.090 - Capital Equipment Other WWW Equipment**				
555.8003.9010.090	Blower Replacement	1.0000	60,000.00	60,000.00
555.8003.9010.090	Circulation Pumps	2.0000	30,000.00	60,000.00
555.8003.9010.090	FET Pump	1.0000	30,000.00	30,000.00
555.8003.9010.090	Tank Cleaning	1.0000	250,000.00	250,000.00
Account **9010.090 - Capital Equipment Other WWW Equipment** Totals		Transactions	4	$400,000.00
Department **8003 - Treatment Plant** Totals		Transactions	38	$1,914,063.00
Department **8004 - Collection Systems**				
Account **6110.245 - Supplies & Equipment Mobile Phones**				
555.8004.6110.245	Verizon	1.0000	1,000.00	1,000.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions	1	$1,000.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
555.8004.6110.340	CON Allocation	1.0000	663.00	663.00
555.8004.6110.340	Gloves, Safety Equipment	1.0000	3,175.00	3,175.00
555.8004.6110.340	SUP Allocation	1.0000	362.00	362.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions	3	$4,200.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6110.390 - Supplies & Equipment Small Equipment**			
555.8004.6110.390	CON Allocation	1.0000	2,915.00	2,915.00
555.8004.6110.390	SUP Allocation	1.0000	121.00	121.00
	Account **6110.390 - Supplies & Equipment Small Equipment** Totals	Transactions	2	$3,036.00
	Account **6110.420 - Supplies & Equipment Tools & Supplies**			
555.8004.6110.420	CON Allocation	1.0000	21,200.00	21,200.00
555.8004.6110.420	Hand Tools	1.0000	2,500.00	2,500.00
	Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals	Transactions	2	$23,700.00
	Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair**			
555.8004.6130.045	SUP Allocation	1.0000	634.00	634.00
	Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair** Totals	Transactions	1	$634.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms**			
555.8004.6150.050	CON Allocation	1.0000	928.00	928.00
555.8004.6150.050	SUP Allocation	1.0000	423.00	423.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	2	$1,351.00
	Account **6200.020 - Other Supplies & Materials Materials**			
555.8004.6200.020	SUP Allocation	1.0000	1,208.00	1,208.00
	Account **6200.020 - Other Supplies & Materials Materials** Totals	Transactions	1	$1,208.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance**			
555.8004.6500.010	Pipe, Stone, Mulch, Sand	1.0000	300,000.00	300,000.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance** Totals	Transactions	1	$300,000.00
	Account **6500.040 - Systems Maintenance WWW Paving**			
555.8004.6500.040	Paving	1.0000	10,000.00	10,000.00
	Account **6500.040 - Systems Maintenance WWW Paving** Totals	Transactions	1	$10,000.00
	Account **6500.075 - Systems Maintenance Contractor Sewer Install/Repair**			
555.8004.6500.075	Outside Contractor Installs/Repairs	1.0000	100,000.00	100,000.00
	Account **6500.075 - Systems Maintenance Contractor Sewer Install/Repair** Totals	Transactions	1	$100,000.00
	Account **6530.100 - Consulting Services Professional Fees**			
555.8004.6530.100	CON Allocation	1.0000	13,250.00	13,250.00
	Account **6530.100 - Consulting Services Professional Fees** Totals	Transactions	1	$13,250.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**			
555.8004.6540.020	Fuel	1.0000	35,000.00	35,000.00
	Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals	Transactions	1	$35,000.00
	Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**			
555.8004.6540.030	Vehicle Maintenance	1.0000	45,000.00	45,000.00
	Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals	Transactions	1	$45,000.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group**			
555.8004.6540.090	CON Allocation	1.0000	38,425.00	38,425.00
555.8004.6540.090	SUP Allocation	1.0000	7,248.00	7,248.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group** Totals	Transactions	2	$45,673.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance**			
555.8004.6550.020	Mulch, Painting, Maintenance	1.0000	2,000.00	2,000.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals	Transactions	1	$2,000.00
	Account **6550.060 - Building Site Expenses Electricity**			
555.8004.6550.060	Electric	1.0000	430,000.00	430,000.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1	$430,000.00
	Account **6550.270 - Building Site Expenses Telephone**			
555.8004.6550.270	Telephone	1.0000	8,800.00	8,800.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	1	$8,800.00
	Account **6550.280 - Building Site Expenses Tipping Fees**			
555.8004.6550.280	CON Allocation	1.0000	1,590.00	1,590.00
555.8004.6550.280	Tipping Fees	1.0000	27,692.00	27,692.00
	Account **6550.280 - Building Site Expenses Tipping Fees** Totals	Transactions	2	$29,282.00
	Account **7000.060 - Travel, Training & Expense Educational Training**			
555.8004.7000.060	Certifications, Continuing Education	1.0000	6,944.00	6,944.00
555.8004.7000.060	SUP Allocation	1.0000	399.00	399.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	2	$7,343.00
	Account **9010.090 - Capital Equipment Other WWW Equipment**			
555.8004.9010.090	Bush Pumps	3.0000	15,000.00	45,000.00
555.8004.9010.090	Fiberglass Vacuum Tanks	60.0000	2,000.00	120,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
EXPENSES					
555.8004.9010.090	FM N to L Design (46 Breaks)		1.0000	300,000.00	300,000.00
555.8004.9010.090	Lift Station T Pump Replacement		1.0000	100,000.00	100,000.00
		Account **9010.090 - Capital Equipment Other WWW Equipment** Totals	Transactions	4	$565,000.00
		Department **8004 - Collection Systems** Totals	Transactions	31	$1,626,477.00
		Fund **555 - Ocean Pines** Totals	Transactions	163	$6,194,853.00
		EXPENSES Totals	Transactions	163	$6,194,853.00
		Grand Totals	Transactions	163	$6,194,853.00

Revenues — 556 Ocean Pines Debt Service Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 556 - Ocean Pines Debt Service										
REVENUES										
INT/PEN - Interest & Penalties										
	4700	Interest On Investments	0.00	0.00	0.00	0.00	N/A	216,617.85	526,445.20	
Account Classification Total: INT/PEN - Interest & Penalties			$0.00	$0.00	$0.00	$0.00	0%	$216,617.85	$526,445.20	
OTH REV - Other Revenue										
	4815	Other Revenue	0.00	0.00	0.00	0.00	N/A	0.00	98,522.44	
Account Classification Total: OTH REV - Other Revenue			$0.00	$0.00	$0.00	$0.00	0%	$0.00	$98,522.44	
TRNS IN - Transfers In										
	5975.100	Transfers From (To) Reserve	0.00	(231,719.00)	0.00	(231,719.00)	N/A	0.00	0.00	Budgeted surplus to transfer to Fund Balance
Account Classification Total: TRNS IN - Transfers In			$0.00	($231,719.00)	$0.00	($231,719.00)	0%	$0.00	$0.00	
DEBT SRV REV - Debt Service Revenue										
	5980	Front Foot/EDU Revenue	0.00	1,379,376.00	0.00	1,379,376.00	N/A	0.00	1,359,961.60	Previously presented with the Treasurer's Budget as an overall summary.
ccount Classification Total: DEBT SRV REV - Debt Service Revenue			$0.00	$1,379,376.00	$0.00	$1,379,376.00	0%	$0.00	$1,359,961.60	
REVENUES Total			$0.00	$1,147,657.00	$0.00	$1,147,657.00	0%	$216,617.85	$1,984,929.24	
Fund REVENUE Total: 556 - Ocean Pines Debt Service			**$0.00**	**$1,147,657.00**	**$0.00**	**$1,147,657.00**	**0%**	**$216,617.85**	**$1,984,929.24**	

Expenditures — 556 Ocean Pines Debt Service Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 556 - Ocean Pines Debt Service										
EXPENSES										
OTHR CHGS - Other Charges										
	7200.020	Bond & Interest Expense Bond Interest Expense	0.00	282,657.00	0.00	282,657.00	N/A	164,093.76	342,851.05	Previously presented with the Treasurer's Budget as an overall summary.
	7200.025	Bond & Interest Expense Bond Principal Expense	0.00	865,000.00	0.00	865,000.00	N/A	0.00	0.00	Previously presented with the Treasurer's Budget as an overall summary.
Account Classification Total: OTHR CHGS - Other Charges			$0.00	$1,147,657.00	$0.00	$1,147,657.00	0%	$164,093.76	$342,851.05	
		EXPENSES Total	$0.00	$1,147,657.00	$0.00	$1,147,657.00	0%	$164,093.76	$342,851.05	
Fund EXPENSE Total: 556 - Ocean Pines Debt Service			**$0.00**	**$1,147,657.00**	**$0.00**	**$1,147,657.00**	**0%**	**$164,093.76**	**$342,851.05**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **556 - Ocean Pines Debt Service**				
Account **7200.020 - Bond & Interest Expense Bond Interest Expense**				
556.7200.020	14 GO Bond	1.0000	41,613.00	41,613.00
556.7200.020	15R GO Bond	1.0000	563.00	563.00
556.7200.020	19 GO Bond	1.0000	73,700.00	73,700.00
556.7200.020	22 GO Bond	1.0000	166,781.00	166,781.00
	Account **7200.020 - Bond & Interest Expense Bond Interest Expense** Totals	Transactions	4	$282,657.00
Account **7200.025 - Bond & Interest Expense Bond Principal Expense**				
556.7200.025	14 GO Bond	1.0000	425,000.00	425,000.00
556.7200.025	15R GO Bond	1.0000	50,000.00	50,000.00
556.7200.025	19 GO Bond	1.0000	160,000.00	160,000.00
556.7200.025	22 GO Bond	1.0000	230,000.00	230,000.00
	Account **7200.025 - Bond & Interest Expense Bond Principal Expense** Totals	Transactions	4	$865,000.00
	Fund **556 - Ocean Pines Debt Service** Totals	Transactions	8	$1,147,657.00
	EXPENSES Totals	Transactions	8	$1,147,657.00
	Grand Totals	Transactions	8	$1,147,657.00

WORCESTER COUNTY
WATER & WASTEWATER SERVICES
ENTERPRISE FUND BY SERVICE AREA

Riddle Farm Service Area

Account Name	FY27 Budget	FY27 Budget w/ FY26 Rates	FY26 Budget	$ Variance	% Variance	FY25 Actual	FY24 Actual	FY23 Actual
Charges for Services	1,348,600	1,276,922	1,259,875	88,725	7%	897,012	730,917	665,595
Usage Revenue	282,000	311,000	350,000	(68,000)	-19%	167,235	141,597	173,544
Interest & Penalties	7,000	7,000	7,000	-	0%	50,249	7,136	8,073
Operating Grant	-	-	600,000	(600,000)	-100%	-	-	-
Other Revenue	-	-	-	-	-	787,770	2,719	145,408
Transfer From/(To) Reserves	554,207	-	-	554,207	-	-	-	-
General Fund Support	300,000	-	402,351	(102,351)		3,510,177	-	-
Total Revenues	**2,491,807**	**1,594,922**	**2,619,226**	**(127,419)**	**-5%**	**5,412,443**	**882,369**	**992,619**
Personnel Services	404,609	406,621	507,161	(102,552)	-20%	402,679	355,509	380,043
Supplies & Materials	297,370	297,370	193,725	103,645	54%	151,970	116,450	104,613
Maintenance & Services	876,314	872,856	1,674,096	(797,782)	-48%	1,754,047	2,128,967	1,035,281
Other Charges	518,514	518,514	43,164	475,350	1101%	40,164	7,122	6,106
Interfund Charges	-	-	-	-	#DIV/0!	-	25,747	24,293
Depreciation Expense	-	-	-	-	-	594,270	593,278	591,373
Capital Outlay	395,000	395,000	201,080	193,920	-	-	-	-
Total Expenses	**2,491,807**	**2,490,361**	**2,619,226**	**(127,419)**	**-5%**	**2,943,131**	**3,227,074**	**2,141,709**
Net Income (Loss)	**0**	**(895,439)**	**0**	**-**	**#DIV/0!**	**2,469,312**	**(2,344,705)**	**(1,149,090)**

Additional revenue based on proposed rates 42,678

Riddle Farm Proposed Quarterly Rates

	FY27	FY26	FY26	$ Change	% Change		$1 Revenue
Water & Sewer Debt Service per EDU	9.00	9.00	9.00	-	0%		
Domestic Water & Sewer Base Fee	367.50	350.00	350.00	17.50	5%		2,505.00
Domestic Water & Sewer Usage Range (per 1k gal, per EDU)							
0 - 22,500 Gallons	5.00	5.00	5.00	-	0%		
over 22,500 Gallons	15.00	15.00	15.00	-	0%		
Commercial Water & Sewer Base	367.50	350.00	350.00	17.50	5%		192.00
Commercial Water & Sewer Usage Range (per 1k gal, per EDU)							
0 - 22,500 Gallons	5.00	5.00	5.00	-	0%		
over 22,500 Gallons	15.00	15.00	15.00	-	0%		
Water & Sewer Accessibility charge per EDU	312.38	297.50	297.50	14.88	5%		897.60

Revenues — 570 Riddle Farm Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 570 - Riddle Farm									
REVENUES									
CHG SVC - Charges for Services									
5000.100	Domestic Water Service	219,188.00	230,000.00	218,050.00	11,950.00	5%	109,725.00	180,000.00	Updated revenue estimates to actuals
5000.200	Domestic Water Usage	62,000.00	62,000.00	70,125.00	(8,125.00)	-12%	42,163.00	34,821.49	Updated revenue estimates to actuals
5005.100	Commercial Water Service	16,800.00	20,000.00	14,350.00	5,650.00	39%	8,400.00	7,651.44	Updated revenue estimates to actuals
5005.200	Commercial Water Usage	16,000.00	8,700.00	17,375.00	(8,675.00)	-50%	9,385.59	7,150.24	Updated revenue estimates to actuals
5010.100	Domestic Sewer Service	657,563.00	690,400.00	653,100.00	37,300.00	6%	328,650.00	539,136.00	Updated revenue estimates to actuals
5010.200	Domestic Sewer Usage	185,000.00	185,000.00	209,375.00	(24,375.00)	-12%	126,482.17	104,456.14	Updated revenue estimates to actuals
5015.100	Commercial Sewer Service	50,400.00	60,000.00	42,000.00	18,000.00	43%	25,200.00	21,974.84	Updated revenue estimates to actuals
5015.200	Commercial Sewer Usage	48,000.00	26,000.00	53,125.00	(27,125.00)	-51%	28,156.61	20,807.21	Updated revenue estimates to actuals
5020	Additional Assessments - Accessibility	312,971.00	328,500.00	312,375.00	16,125.00	5%	157,080.00	110,550.00	Updated revenue estimates to actuals
5040	Hook-Ups	20,000.00	20,000.00	20,000.00	0.00	0%	4,500.00	12,450.00	
5825	Future Capital Development Reven	0.00	0.00	0.00	0.00	N/A	750.00	750.00	
5857	Effluent Disposal Surcharge	0.00	0.00	0.00	0.00	N/A	17,990.00	24,500.00	
Account Classification Total: CHG SVC - Charges for Services		$1,587,922.00	$1,630,600.00	$1,609,875.00	$20,725.00	1%	$858,482.37	$1,064,247.36	
INT/PEN - Interest & Penalties									
4700	Interest On Investments	0.00	0.00	0.00	0.00	N/A	53,597.91	41,349.01	
4710	Penalty/Fees	7,000.00	7,000.00	7,000.00	0.00	0%	7,652.99	8,899.69	
Account Classification Total: INT/PEN - Interest & Penalties		$7,000.00	$7,000.00	$7,000.00	$0.00	0%	$61,250.90	$50,248.70	
OP GRT - Operating Grant									
5815	Operating Grant	0.00	0.00	600,000.00	(600,000.00)	-100%	0.00	0.00	No pumping and hauling in FY27
Account Classification Total: OP GRT - Operating Grant		$0.00	$0.00	$600,000.00	($600,000.00)	-100%	$0.00	$0.00	
OTH REV - Other Revenue									
5042	Equity Contribution	0.00	0.00	0.00	0.00	N/A	0.00	786,069.00	
5850	Other Revenue	0.00	0.00	0.00	0.00	N/A	456.60	1,700.67	
Account Classification Total: OTH REV - Other Revenue		$0.00	$0.00	$0.00	$0.00	0%	$456.60	$787,769.67	
TRNS IN - Transfers In									
5975.100	Transfers From (To) Reserve	0.00	554,222.00	0.00	554,207.00	N/A	0.00	0.00	Fund Balance requested to balance the budget deficit
5975.200	Transfers From Other Funds	1.00	300,000.00	402,351.00	(102,351.00)	-25%	0.00	3,384,711.72	Request from General Fund to cover capital
Account Classification Total: TRNS IN - Transfers In		$1.00	$854,222.00	$402,351.00	$451,856.00	112%	$0.00	$3,384,711.72	
	REVENUES Total	$1,594,923.00	$2,491,822.00	$2,619,226.00	($127,419.00)	-5%	$920,189.87	$5,286,977.45	
Fund REVENUE Total: 570 - Riddle Farm		**$1,594,923.00**	**$2,491,822.00**	**$2,619,226.00**	**($127,419.00)**	**-5%**	**$920,189.87**	**$5,286,977.45**	

Expenditures — 570 Riddle Farm Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund:	**570 - Riddle Farm**									
EXPENSES										
PERS SVCS - Personnel Services										
	6000.100	Personnel Services Salaries	95,603.86	99,828.00	129,946.00	(30,118.00)	-23%	51,132.86	111,967.36	
	6000.200	Personnel Services Salaries-Support Group	138,080.80	141,856.00	172,411.00	(30,555.00)	-18%	76,649.17	135,701.05	
	6000.300	Personnel Services Salaries-Construction	2,821.78	2,949.00	3,050.00	(101.00)	-3%	764.95	2,457.34	
	6000.400	Personnel Services Overtime Pay	0.00	9,490.00	5,948.00	3,542.00	60%	4,515.48	3,634.62	
	6010.020	Benefits Contingency	0.00	73.00	123.00	(50.00)	-41%	0.00	104.56	
	6010.025	Benefits Deferred Comp Match	0.00	3,715.00	3,016.00	699.00	23%	0.00	2,250.44	
	6010.030	Benefits Hospitalization Insurance	78,097.38	78,114.00	102,828.00	(24,714.00)	-24%	34,573.98	73,870.79	
	6010.050	Benefits Retirement	31,205.04	32,314.00	40,558.00	(8,244.00)	-20%	0.00	31,226.45	
	6010.060	Benefits Social Security Taxes	18,060.35	18,679.00	23,825.00	(5,146.00)	-22%	9,531.11	17,846.11	
	6010.070	Benefits Unemployment Insurance	0.00	94.00	123.00	(29.00)	-24%	0.00	0.00	
	6010.090	Benefits Workmans Compensation Ins	0.00	3,662.00	6,474.00	(2,812.00)	-43%	4,596.00	4,798.21	
	6010.100	Benefits Fica & Fringe Benefits	0.00	0.00	0.00	0.00	N/A	0.00	813.83	
	6010.120	Benefits Long Term Disability	572.78	594.00	462.00	132.00	29%	0.00	528.44	
	6010.130	Benefits Life Insurance	483.60	502.00	523.00	(21.00)	-4%	0.00	500.08	
	6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	641.00	566.00	75.00	13%	0.00	656.10	
	6010.150	Benefits Retirement Administration Fee	0.00	437.00	591.00	(154.00)	-26%	0.00	517.00	
	6010.200	Benefits Benefits-Support Group	0.00	0.00	0.00	0.00	N/A	333.24	0.00	
	6010.900	Benefits OPEB contribution	0.00	11,661.00	16,717.00	(5,056.00)	-30%	0.00	15,806.63	
Account Classification Total: PERS SVCS - Personnel Services			$364,925.59	$404,609.00	$507,161.00	($102,552.00)	-20%	$182,096.79	$402,679.01	
SUPP & MAT - Supplies & Materials										
	6100.010	Administrative Expense Administrative Expenses	8,830.00	11,058.00	8,830.00	2,228.00	25%	1,326.97	7,525.56	Updated Support allocation percentages
	6110.060	Supplies & Equipment Chemicals	240,000.00	140,000.00	140,000.00	0.00	0%	23,241.94	114,836.97	Increase in chemicals due to both WWTP and WTP coming back online
	6110.065	Supplies & Equipment Water Chemicals	0.00	100,000.00	0.00	100,000.00	N/A	0.00	0.00	Split out water chemicals from account 570.6110.060. Increase due to water treatment plant expected to come back online.
	6110.090	Supplies & Equipment Computers & Printers	115.00	143.00	0.00	128.00	N/A	0.00	73.89	
	6110.340	Supplies & Equipment Safety Program Equipment	4,446.00	1,846.00	4,446.00	(2,600.00)	-58%	3,443.80	1,158.83	Life rings purchased in FY26, not purchasing life rings in FY27.
	6110.390	Supplies & Equipment Small Equipment	316.00	511.00	316.00	195.00	62%	0.00	19.32	
	6110.420	Supplies & Equipment Tools & Supplies	2,038.00	2,338.00	2,038.00	300.00	15%	306.61	1,013.23	
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	1,613.00	2,329.00	1,613.00	716.00	44%	61.66	1,356.49	
	6130.055	Equipment Maintenance Roads Management System	2,771.00	3,088.00	2,239.00	849.00	38%	2,625.00	0.00	
	6130.060	Equipment Maintenance Software Licensing	2,063.00	2,063.00	2,063.00	0.00	0%	0.00	2,062.87	
	6150.050	Uniforms & Personal Equipment Uniforms	1,108.00	1,573.00	1,108.00	465.00	42%	743.39	1,374.77	
	6200.010	Other Supplies & Materials Lab Testing	24,000.00	24,000.00	24,000.00	0.00	0%	5,260.00	19,158.39	
	6200.020	Other Supplies & Materials Materials	3,072.00	4,436.00	3,072.00	1,364.00	44%	1,790.20	2,478.67	Updated Support allocation percentages
	6200.030	Other Supplies & Materials Testing Supplies	4,000.00	4,000.00	4,000.00	0.00	0%	1,212.99	911.02	
Account Classification Total: SUPP & MAT - Supplies & Materials			$294,372.00	$297,385.00	$193,725.00	$103,645.00	54%	$40,012.56	$151,970.01	

Expenditures			570 Riddle Farm Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
MAINT & SVCS - Maintenance & Services										
	6500.010	Systems Maintenance Collection System Maintenance	30,000.00	30,000.00	30,000.00	0.00	0%	15,244.07	19,715.27	
	6500.020	Systems Maintenance Water Plant/System Maint	230,000.00	200,000.00	98,000.00	102,000.00	104%	1,591.81	49,840.66	Increase in costs expected due to turning WTP back on
	6500.025	Systems Maintenance Water Meters - System Maint	0.00	30,000.00	0.00	30,000.00	N/A	0.00	0.00	Split out water meters from account 570.6500.020.
	6500.030	Systems Maintenance Wastewater Treatment Plant Maint	140,000.00	140,000.00	140,000.00	0.00	0%	54,909.60	126,195.81	
	6500.040	Systems Maintenance WWW Paving	1,000.00	1,000.00	1,000.00	0.00	0%	591.59	734.50	
	6500.060	Systems Maintenance Emergency Repairs	0.00	0.00	0.00	0.00	N/A	0.00	105.95	
	6500.070	Systems Maintenance Contractor Water Install/Repair	20,000.00	20,000.00	15,000.00	5,000.00	33%	1,500.00	19,650.00	Historical Trend
	6500.075	Systems Maintenance Contractor Sewer Install/Repair	3,200.00	3,200.00	3,200.00	0.00	0%	0.00	400.00	
	6530.100	Consulting Services Professional Fees	1,578.00	1,540.00	1,109.00	431.00	39%	0.00	866.10	
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	19,789.00	27,501.00	19,789.00	7,712.00	39%	5,053.14	25,326.07	Updated Support and Construction allocation percentages
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	60,000.00	10,000.00	63,080.00	(53,080.00)	-84%	3,005.75	5,491.89	Split out water plant maintenance to account 570.6550.021.
	6550.021	Building Site Expenses Water Treatment Plant	0.00	50,000.00	0.00	50,000.00	N/A	0.00	0.00	Split out water plant maintenance from account 570.6550.020.
	6550.060	Building Site Expenses Electricity	150,000.00	150,000.00	150,000.00	0.00	0%	41,019.03	80,821.35	
	6550.120	Building Site Expenses Heating Propane	8,000.00	8,000.00	8,000.00	0.00	0%	490.24	4,876.63	
	6550.180	Building Site Expenses Pest Control/Termite Insp	1,032.00	1,032.00	1,032.00	0.00	0%	369.20	955.40	
	6550.270	Building Site Expenses Telephone	1,329.00	1,429.00	1,329.00	100.00	8%	638.61	1,077.24	
	6550.280	Building Site Expenses Tipping Fees	16,000.00	16,000.00	10,057.00	5,943.00	59%	8,369.60	12,496.81	Increased sludge disposal expected with WTP & WWTP coming online
	6700.100	Other Maint. & Svcs Payment to Sewer Utility	0.00	0.00	400,000.00	(400,000.00)	-100%	76,560.00	451,954.28	Stopped Pumping and Hauling due to WWTP coming online
	6700.200	Other Maint. & Svcs Payment to Water Utility	100,000.00	132,000.00	132,000.00	0.00	0%	170,023.39	230,639.13	
	6700.310	Other Maint. & Svcs Transport Raw Sewage	0.00	0.00	600,000.00	(600,000.00)	-100%	217,034.86	732,135.61	Stopped Pumping and Hauling due to WWTP coming online
	6700.400	Other Maint. & Svcs State Waste Water Sludge Fees	500.00	500.00	500.00	0.00	0%	0.00	138.57	
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	45,118.00	54,112.00	0.00	54,112.00	N/A	0.00	21,532.41	Previously budgeted in Capital Expenses
	6700.650	Other Maint. & Svcs Tipping Fees	0.00	0.00	0.00	0.00	N/A	0.00	318.01	
ount Classification Total: MAINT & SVCS - Maintenance & Services			$827,546.00	$876,314.00	$1,674,096.00	($797,782.00)	-48%	$596,400.89	$1,785,271.69	
OTHR CHGS - Other Charges										
	7000.060	Travel, Training & Expense Educational Training	1,014.00	1,464.00	1,014.00	450.00	44%	60.86	1,851.00	
	7170.100	Benefits & Insurance Property & Liability Insurance	72,000.00	67,000.00	42,150.00	24,850.00	59%	6.25	38,313.29	60% increase in FY26 insurance. Adding an additional 10% for increase in FY27.
	7200.010	Bond & Interest Expense Interest Expense	146,441.00	146,441.00	0.00	146,441.00	N/A	1,666.95	0.00	Intergovernmental Loan repayment beginning in FY27
	7200.025	Bond & Interest Expense Bond Principal Expense	303,609.00	303,609.00	0.00	303,609.00	N/A	0.00	0.00	Intergovernmental Loan repayment beginning in FY27
Account Classification Total: OTHR CHGS - Other Charges			$523,064.00	$518,514.00	$43,164.00	$475,350.00	1101%	$1,734.06	$40,164.29	
CAP EQ - Capital Equipment										

Expenditures			570 Riddle Farm Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
	9010	Capital Equipment	395,000.00	395,000.00	201,080.00	193,920.00	96%	110,350.00	0.00	WTP Stainless Steel Garage Door, WTP Backwash Pump, WTP HVAC Design, Walmart water main loop design/build
	9010.080	Capital Equipment Construction Projects	0.00	0.00	0.00	0.00	N/A	9,276.75	0.00	
	9010.090	Capital Equipment Other WWW Equipment	0.00	0.00	0.00	0.00	N/A	82,382.20	0.00	
	9100.010	Depreciation Depreciation Expense	0.00	0.00	0.00	0.00	N/A	0.00	594,270.28	
Account Classification Total: CAP EQ - Capital Equipment			$395,000.00	$395,000.00	$201,080.00	$193,920.00	96%	$202,008.95	$594,270.28	
EXPENSES Total			$2,404,907.59	$2,491,822.00	$2,619,226.00	($127,419.00)	-5%	$1,022,253.25	$2,974,355.28	
Fund EXPENSE Total: 570 - Riddle Farm			**$2,404,907.59**	**$2,491,822.00**	**$2,619,226.00**	**($127,419.00)**	**-5%**	**$1,022,253.25**	**$2,974,355.28**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **570 - Riddle Farm**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
570.6100.010	Mailing and postage	1.0000	2,750.00	2,750.00
570.6100.010	Ocean Pines Overhead Reimbursement	1.0000	3,862.00	3,862.00
570.6100.010	SUP Allocation	1.0000	4,446.00	4,446.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions	3	$11,058.00
Account **6110.060 - Supplies & Equipment Chemicals**				
570.6110.060	WWTP Chemicals	1.0000	140,000.00	140,000.00
Account **6110.060 - Supplies & Equipment Chemicals** Totals		Transactions	1	$140,000.00
Account **6110.065 - Supplies & Equipment Water Chemicals**				
570.6110.065	WTP Chemicals	1.0000	100,000.00	100,000.00
Account **6110.065 - Supplies & Equipment Water Chemicals** Totals		Transactions	1	$100,000.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
570.6110.090	SUP Allocation	1.0000	143.00	143.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions	1	$143.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
570.6110.340	CON Allocation	1.0000	15.00	15.00
570.6110.340	Safety Equipment	1.0000	500.00	500.00
570.6110.340	SUP Allocation	1.0000	1,331.00	1,331.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions	3	$1,846.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
570.6110.390	CON Allocation	1.0000	67.00	67.00
570.6110.390	SUP Allocation	1.0000	444.00	444.00
Account **6110.390 - Supplies & Equipment Small Equipment** Totals		Transactions	2	$511.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
570.6110.420	CON Allocation	1.0000	488.00	488.00
570.6110.420	Tools, Supplies	1.0000	1,850.00	1,850.00
Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals		Transactions	2	$2,338.00
Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair**				
570.6130.045	SUP Allocation	1.0000	2,329.00	2,329.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair** Totals	Transactions	1	$2,329.00
	Account **6130.055 - Equipment Maintenance Roads Management System**			
570.6130.055	SUP Allocation	1.0000	3,088.00	3,088.00
	Account **6130.055 - Equipment Maintenance Roads Management System** Totals	Transactions	1	$3,088.00
	Account **6130.060 - Equipment Maintenance Software Licensing**			
570.6130.060	Brightly Software	1.0000	2,063.00	2,063.00
	Account **6130.060 - Equipment Maintenance Software Licensing** Totals	Transactions	1	$2,063.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms**			
570.6150.050	CON Allocation	1.0000	20.00	20.00
570.6150.050	SUP Allocation	1.0000	1,553.00	1,553.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	2	$1,573.00
	Account **6200.010 - Other Supplies & Materials Lab Testing**			
570.6200.010	Lab Testing	1.0000	16,000.00	16,000.00
570.6200.010	PFAS Testing - 2 per year per well (2)	4.0000	2,000.00	8,000.00
	Account **6200.010 - Other Supplies & Materials Lab Testing** Totals	Transactions	2	$24,000.00
	Account **6200.020 - Other Supplies & Materials Materials**			
570.6200.020	SUP Allocation	1.0000	4,436.00	4,436.00
	Account **6200.020 - Other Supplies & Materials Materials** Totals	Transactions	1	$4,436.00
	Account **6200.030 - Other Supplies & Materials Testing Supplies**			
570.6200.030	Testing Supplies	1.0000	4,000.00	4,000.00
	Account **6200.030 - Other Supplies & Materials Testing Supplies** Totals	Transactions	1	$4,000.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance**			
570.6500.010	Generator, Materials, Pump Service, Plant Maintenance	1.0000	30,000.00	30,000.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance** Totals	Transactions	1	$30,000.00
	Account **6500.020 - Systems Maintenance Water Plant/System Maint**			
570.6500.020	Turning on WTP	1.0000	200,000.00	200,000.00
	Account **6500.020 - Systems Maintenance Water Plant/System Maint** Totals	Transactions	1	$200,000.00
	Account **6500.025 - Systems Maintenance Water Meters - System Maint**			
570.6500.025	Water meters	1.0000	30,000.00	30,000.00
	Account **6500.025 - Systems Maintenance Water Meters - System Maint** Totals	Transactions	1	$30,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6500.030 - Systems Maintenance Wastewater Treatment Plant Maint**			
570.6500.030	Plant Maintenance	1.0000	140,000.00	140,000.00
	Account **6500.030 - Systems Maintenance Wastewater Treatment Plant Maint** Totals	Transactions	1	$140,000.00
	Account **6500.040 - Systems Maintenance WWW Paving**			
570.6500.040	Paving	1.0000	1,000.00	1,000.00
	Account **6500.040 - Systems Maintenance WWW Paving** Totals	Transactions	1	$1,000.00
	Account **6500.070 - Systems Maintenance Contractor Water Install/Repair**			
570.6500.070	Outside Contractor Water Installs/Repairs	1.0000	20,000.00	20,000.00
	Account **6500.070 - Systems Maintenance Contractor Water Install/Repair** Totals	Transactions	1	$20,000.00
	Account **6500.075 - Systems Maintenance Contractor Sewer Install/Repair**			
570.6500.075	Outside Contractor Sewer Install/Repair	1.0000	3,200.00	3,200.00
	Account **6500.075 - Systems Maintenance Contractor Sewer Install/Repair** Totals	Transactions	1	$3,200.00
	Account **6530.100 - Consulting Services Professional Fees**			
570.6530.100	CON Allocation	1.0000	305.00	305.00
570.6530.100	SUP Allocation	1.0000	1,235.00	1,235.00
	Account **6530.100 - Consulting Services Professional Fees** Totals	Transactions	2	$1,540.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group**			
570.6540.090	CON Allocation	1.0000	885.00	885.00
570.6540.090	SUP Allocation	1.0000	26,616.00	26,616.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group** Totals	Transactions	2	$27,501.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance**			
570.6550.020	Dumpster Service	12.0000	90.00	1,080.00
570.6550.020	WWTP Building Maintenance	1.0000	8,920.00	8,920.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals	Transactions	2	$10,000.00
	Account **6550.021 - Building Site Expenses Water Treatment Plant**			
570.6550.021	Water plant maintenance	1.0000	50,000.00	50,000.00
	Account **6550.021 - Building Site Expenses Water Treatment Plant** Totals	Transactions	1	$50,000.00
	Account **6550.060 - Building Site Expenses Electricity**			
570.6550.060	Electric	1.0000	150,000.00	150,000.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1	$150,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6550.120 - Building Site Expenses Heating Propane**			
570.6550.120	Fuel Oil	1.0000	8,000.00	8,000.00
	Account **6550.120 - Building Site Expenses Heating Propane** Totals	Transactions	1	$8,000.00
	Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**			
570.6550.180	Pest Control	12.0000	86.00	1,032.00
	Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals	Transactions	1	$1,032.00
	Account **6550.270 - Building Site Expenses Telephone**			
570.6550.270	CON Allocation	1.0000	633.00	633.00
570.6550.270	SUP Allocation	1.0000	296.00	296.00
570.6550.270	Telephone	1.0000	500.00	500.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	3	$1,429.00
	Account **6550.280 - Building Site Expenses Tipping Fees**			
570.6550.280	CON Allocation	1.0000	37.00	37.00
570.6550.280	Tipping Fees	1.0000	15,963.00	15,963.00
	Account **6550.280 - Building Site Expenses Tipping Fees** Totals	Transactions	2	$16,000.00
	Account **6700.100 - Other Maint. & Svcs Payment to Sewer Utility**			
570.6700.100	Pump & Hauling	1.0000	.00	.00
	Account **6700.100 - Other Maint. & Svcs Payment to Sewer Utility** Totals	Transactions	1	$0.00
	Account **6700.200 - Other Maint. & Svcs Payment to Water Utility**			
570.6700.200	Payment to OCP for Water Service Q1	1.0000	76,000.00	76,000.00
570.6700.200	Payment to OCP for Water Usage Q1	1.0000	56,000.00	56,000.00
	Account **6700.200 - Other Maint. & Svcs Payment to Water Utility** Totals	Transactions	2	$132,000.00
	Account **6700.310 - Other Maint. & Svcs Transport Raw Sewage**			
570.6700.310	Transport Sewage	1.0000	.00	.00
	Account **6700.310 - Other Maint. & Svcs Transport Raw Sewage** Totals	Transactions	1	$0.00
	Account **6700.400 - Other Maint. & Svcs State Waste Water Sludge Fees**			
570.6700.400	Sewage Sludge Utilization Fee	1.0000	500.00	500.00
	Account **6700.400 - Other Maint. & Svcs State Waste Water Sludge Fees** Totals	Transactions	1	$500.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction**			
570.6700.500	CON Allocation of Capital Expenses	1.0000	45,714.00	45,714.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
570.6700.500	SUP Allocation of Capital Expenses	1.0000	8,398.00	8,398.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction** Totals	Transactions	2	$54,112.00
Account	**7000.060 - Travel, Training & Expense Educational Training**			
570.7000.060	SUP Allocation	1.0000	1,464.00	1,464.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	1	$1,464.00
Account	**7170.100 - Benefits & Insurance Property & Liability Insurance**			
570.7170.100	Property Insurance	1.0000	67,000.00	67,000.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance** Totals	Transactions	1	$67,000.00
Account	**7200.010 - Bond & Interest Expense Interest Expense**			
570.7200.010	IG Loan Interest Payment	1.0000	146,441.00	146,441.00
	Account **7200.010 - Bond & Interest Expense Interest Expense** Totals	Transactions	1	$146,441.00
Account	**7200.025 - Bond & Interest Expense Bond Principal Expense**			
570.7200.025	IG Loan Principal Repayment	1.0000	303,609.00	303,609.00
	Account **7200.025 - Bond & Interest Expense Bond Principal Expense** Totals	Transactions	1	$303,609.00
Account	**9010 - Capital Equipment**			
570.9010	Walmart water main loop design/build	1.0000	300,000.00	300,000.00
570.9010	WTP Backwash Pump	1.0000	20,000.00	20,000.00
570.9010	WTP HVAC Design	1.0000	50,000.00	50,000.00
570.9010	WTP Stainless Steel Garage Door	1.0000	25,000.00	25,000.00
	Account **9010 - Capital Equipment** Totals	Transactions	4	$395,000.00
	Fund **570 - Riddle Farm** Totals	Transactions	59	$2,087,213.00
	EXPENSES Totals	Transactions	59	$2,087,213.00
	Grand Totals	Transactions	59	$2,087,213.00

Revenues — 571 Riddle Farm Debt Service Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 571 - Riddle Farm Debt Service										
REVENUES										
INT/PEN - Interest & Penalties										
	4700	Interest On Investments	0.00	0.00	0.00	0.00	N/A	1,009.17	1,033.79	
Account Classification Total: INT/PEN - Interest & Penalties			$0.00	$0.00	$0.00	$0.00	0%	$1,009.17	$1,033.79	
OTH REV - Other Revenue										
	4815	Other Revenue	0.00	0.00	0.00	0.00	N/A	0.00	2,421.30	
Account Classification Total: OTH REV - Other Revenue			$0.00	$0.00	$0.00	$0.00	0%	$0.00	$2,421.30	
TRNS IN - Transfers In										
	5975.100	Transfers From (To) Reserve	0.00	(12,723.00)	0.00	(12,723.00)	N/A	0.00	0.00	Budgeted surplus to transfer to Fund Balance
Account Classification Total: TRNS IN - Transfers In			$0.00	($12,723.00)	$0.00	($12,723.00)	0%	$0.00	$0.00	
DEBT SRV REV - Debt Service Revenue										
	5980	Front Foot/EDU Revenue	0.00	33,948.00	0.00	33,948.00	N/A	0.00	30,672.00	Previously presented with the Treasurer's Budget as an overall summary.
ccount Classification Total: DEBT SRV REV - Debt Service Revenue			$0.00	$33,948.00	$0.00	$33,948.00	0%	$0.00	$30,672.00	
		REVENUES Total	$0.00	$21,225.00	$0.00	$21,225.00	0%	$1,009.17	$34,127.09	
Fund REVENUE Total: 571 - Riddle Farm Debt Service			**$0.00**	**$21,225.00**	**$0.00**	**$21,225.00**	**0%**	**$1,009.17**	**$34,127.09**	

Expenditures			571 Riddle Farm Debt Service Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 571 - Riddle Farm Debt Service										
EXPENSES										
OTHR CHGS - Other Charges										
	7200.020	Bond & Interest Expense Bond Interest Expense	0.00	6,225.00	0.00	6,225.00	N/A	3,675.00	7,391.67	Previously presented with the Treasurer's Budget as an overall summary.
	7200.025	Bond & Interest Expense Bond Principal Expense	0.00	15,000.00	0.00	15,000.00	N/A	0.00	0.00	Previously presented with the Treasurer's Budget as an overall summary.
Account Classification Total: OTHR CHGS - Other Charges			$0.00	$21,225.00	$0.00	$21,225.00	0%	$3,675.00	$7,391.67	
		EXPENSES Total	$0.00	$21,225.00	$0.00	$21,225.00	0%	$3,675.00	$7,391.67	
Fund EXPENSE Total: 571 - Riddle Farm Debt Service			**$0.00**	**$21,225.00**	**$0.00**	**$21,225.00**	**0%**	**$3,675.00**	**$7,391.67**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **571 - Riddle Farm Debt Service**				
Account **7200.020 - Bond & Interest Expense Bond Interest Expense**				
571.7200.020	19 GO Bond	1.0000	6,225.00	6,225.00
Account **7200.020 - Bond & Interest Expense Bond Interest Expense** Totals		Transactions	1	$6,225.00
Account **7200.025 - Bond & Interest Expense Bond Principal Expense**				
571.7200.025	19 GO Bond	1.0000	15,000.00	15,000.00
Account **7200.025 - Bond & Interest Expense Bond Principal Expense** Totals		Transactions	1	$15,000.00
Fund **571 - Riddle Farm Debt Service** Totals		Transactions	2	$21,225.00
EXPENSES Totals		Transactions	2	$21,225.00
Grand Totals		Transactions	2	$21,225.00

WORCESTER COUNTY
WATER & WASTEWATER SERVICES
ENTERPRISE FUND BY SERVICE AREA

River Run Service Area

Account Name	FY27 Budget	FY27 Budget w/ FY26 Rates	FY26 Budget	$ Variance	% Variance	FY25 Actual	FY24 Actual	FY23 Actual
Charges for Services	429,250	440,000	398,066	52,734	13%	321,214	242,510	202,106
Usage Revenue	21,550	-	-	21,550	#DIV/0!	-	-	-
Interest & Penalties	1,000	1,000	1,000	-	0%	1,456	1,511	941
Other Revenue	-	-	-	-	-	995	1,098	570
General Fund Support	299,471	-	25,993	273,478	-	-	-	-
Total Revenues	**751,271**	**441,000**	**425,059**	**326,212**	**77%**	**323,666**	**245,120**	**203,617**
Personnel Services	135,212	135,931	123,329	11,883	10%	111,811	67,548	61,256
Supplies & Materials	44,527	44,527	45,574	(1,047)	-2%	25,533	27,979	13,043
Maintenance & Services	226,453	225,179	203,665	22,788	11%	182,964	133,279	137,906
Other Charges	15,079	15,079	10,020	5,059	50%	9,119	2,745	2,342
Interfund Charges	-	-	-	-	#DIV/0!	-	10,880	10,258
Depreciation Expense	-	-	-	-	-	-	-	-
Capital Outlay	330,000	330,000	42,471	287,529	677%	-	-	-
Total Expenses	**751,271**	**750,716**	**425,059**	**326,212**	**77%**	**329,426**	**242,431**	**224,805**
Net Income (Loss)	**0**	**(309,716)**	**0**	**-**	**#DIV/0!**	**(5,761)**	**2,688**	**(21,188)**

Additional revenue based on proposed rates (10,750)

River Run Proposed Quarterly Rates

	FY27	FY26	FY26	$ Change	% Change		$1 Revenue	
Domestic Sewer Only (flat rate)	262.88	254.38	254.38	8.50	3%		1,304.00	
Domestic Water Base Fee	76.81	73.15	73.15	3.66	5%		1,124.00	
Domestic Water & Sewer Usage Range (per 1k gal, per EDU)								
0 - 22,500 Gallons	1.25	1.25	1.25	-	0%			
over 22,500 Gallons	3.75	3.75	3.75	-	0%			
Sewer Accessibility	151.73	144.50	144.50	7.23	5%			
Water Accessibility	65.29	62.18	62.18	3.11	5%			
				-	#DIV/0!			

Revenues — 575 River Run Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 575 - River Run										
REVENUES										
CHG SVC - Charges for Services										
	5000.100	Domestic Water Service	108,000.00	108,000.00	65,000.00	43,000.00	66%	0.00	89,351.97	Updated revenue estimates to actuals
	5010.100	Domestic Sewer Service	332,000.00	342,800.00	292,028.00	50,772.00	17%	165,601.38	227,712.00	Updated revenue estimates to actuals
	5020.200	Additional Assessments - Accessibility Sewer Accessibility	0.00	0.00	41,038.00	(41,038.00)	-100%	0.00	0.00	Due to Refuge at Windmill reaching full buildout
	5040	Hook-Ups	0.00	0.00	0.00	0.00	N/A	0.00	4,150.00	
Account Classification Total: CHG SVC - Charges for Services			$440,000.00	$450,800.00	$398,066.00	$52,734.00	13%	$165,601.38	$321,213.97	
INT/PEN - Interest & Penalties										
	4710	Penalty/Fees	1,000.00	1,000.00	1,000.00	0.00	0%	771.68	1,456.45	
Account Classification Total: INT/PEN - Interest & Penalties			$1,000.00	$1,000.00	$1,000.00	$0.00	0%	$771.68	$1,456.45	
OTH REV - Other Revenue										
	5850	Other Revenue	0.00	0.00	0.00	0.00	N/A	193.31	995.19	
Account Classification Total: OTH REV - Other Revenue			$0.00	$0.00	$0.00	$0.00	0%	$193.31	$995.19	
TRNS IN - Transfers In										
	5975.200	Transfers From Other Funds	1.00	299,477.00	25,993.00	273,478.00	1052%	0.00	0.00	Request from General Fund to cover capital
Account Classification Total: TRNS IN - Transfers In			$1.00	$299,477.00	$25,993.00	$273,478.00	1052%	$0.00	$0.00	
REVENUES Total			$441,001.00	$751,277.00	$425,059.00	$326,212.00	77%	$166,566.37	$323,665.61	
Fund REVENUE Total: 575 - River Run			**$441,001.00**	**$751,277.00**	**$425,059.00**	**$326,212.00**	**77%**	**$166,566.37**	**$323,665.61**	

Expenditures — 575 River Run Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 575 - River Run										
EXPENSES										
PERS SVCS - Personnel Services										
	6000.100	Personnel Services Salaries	63,172.25	64,787.00	57,869.00	6,918.00	12%	28,812.48	57,402.84	
	6000.200	Personnel Services Salaries-Support Group	18,059.86	18,960.00	19,260.00	(300.00)	-2%	4,121.97	13,466.89	
	6000.300	Personnel Services Salaries-Construction	3,545.88	3,653.00	3,547.00	106.00	3%	1,458.15	1,887.27	
	6000.400	Personnel Services Overtime Pay	0.00	2,950.00	3,220.00	(270.00)	-8%	1,402.60	3,726.73	
	6010.020	Benefits Contingency	0.00	26.00	33.00	(7.00)	-21%	0.00	17.30	
	6010.025	Benefits Deferred Comp Match	0.00	1,096.00	416.00	680.00	163%	0.00	663.35	
	6010.030	Benefits Hospitalization Insurance	18,173.74	18,162.00	15,740.00	2,422.00	15%	5,650.83	12,220.89	
	6010.050	Benefits Retirement	12,411.66	12,811.00	10,714.00	2,097.00	20%	0.00	10,664.88	
	6010.060	Benefits Social Security Taxes	6,463.85	6,655.00	6,422.00	233.00	4%	2,615.45	5,536.35	
	6010.070	Benefits Unemployment Insurance	0.00	34.00	32.00	2.00	6%	0.00	0.00	
	6010.090	Benefits Workmans Compensation Ins	0.00	1,308.00	1,710.00	(402.00)	-24%	1,214.00	1,108.44	
	6010.100	Benefits Fica & Fringe Benefits	0.00	0.00	0.00	0.00	N/A	0.00	275.24	
	6010.120	Benefits Long Term Disability	203.32	212.00	122.00	90.00	74%	0.00	153.80	
	6010.130	Benefits Life Insurance	171.60	178.00	138.00	40.00	29%	0.00	145.54	
	6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	229.00	150.00	79.00	53%	0.00	150.99	
	6010.150	Benefits Retirement Administration Fee	0.00	156.00	156.00	0.00	0%	0.00	108.72	
	6010.200	Benefits Benefits-Support Group	0.00	0.00	0.00	0.00	N/A	88.02	0.00	
	6010.900	Benefits OPEB contribution	0.00	3,995.00	3,800.00	195.00	5%	0.00	4,281.79	
Account Classification Total: PERS SVCS - Personnel Services			$122,202.16	$135,212.00	$123,329.00	$11,883.00	10%	$45,363.50	$111,811.02	
SUPP & MAT - Supplies & Materials										
	6100.010	Administrative Expense Administrative Expenses	3,407.00	4,061.00	3,407.00	654.00	19%	436.05	1,956.06	
	6110.060	Supplies & Equipment Chemicals	30,000.00	30,000.00	30,000.00	0.00	0%	11,947.40	18,524.25	
	6110.090	Supplies & Equipment Computers & Printers	46.00	53.00	0.00	47.00	N/A	0.00	11.69	
	6110.340	Supplies & Equipment Safety Program Equipment	3,141.00	100.00	3,141.00	(3,041.00)	-97%	2,735.20	82.18	Life rings purchased in FY26. Not purchasing life rings in FY27.
	6110.390	Supplies & Equipment Small Equipment	49.00	152.00	49.00	103.00	210%	0.00	17.72	
	6110.420	Supplies & Equipment Tools & Supplies	253.00	928.00	253.00	675.00	267%	57.60	109.56	
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	190.00	125.00	190.00	(65.00)	-34%	3.09	144.89	
	6130.055	Equipment Maintenance Roads Management System	1,097.00	1,138.00	886.00	252.00	28%	175.00	0.00	
	6130.060	Equipment Maintenance Software Licensing	114.00	114.00	114.00	0.00	0%	0.00	113.81	
	6150.050	Uniforms & Personal Equipment Uniforms	171.00	124.00	171.00	(47.00)	-27%	76.36	193.56	
	6200.010	Other Supplies & Materials Lab Testing	6,000.00	6,000.00	6,000.00	0.00	0%	3,657.00	4,121.00	
	6200.020	Other Supplies & Materials Materials	363.00	238.00	363.00	(125.00)	-34%	33.89	258.18	
	6200.030	Other Supplies & Materials Testing Supplies	1,500.00	1,500.00	1,000.00	500.00	50%	1,416.73	0.00	
Account Classification Total: SUPP & MAT - Supplies & Materials			$46,331.00	$44,533.00	$45,574.00	($1,047.00)	-2%	$20,538.32	$25,532.90	
MAINT & SVCS - Maintenance & Services										
	6500.010	Systems Maintenance Collection System Maintenance	20,000.00	20,000.00	20,000.00	0.00	0%	2,054.03	32,321.43	
	6500.020	Systems Maintenance Water Plant/System Maint	8,000.00	8,000.00	8,000.00	0.00	0%	0.00	1,379.32	

Expenditures			575 River Run Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
	6500.030	Systems Maintenance Wastewater Treatment Plant Maint	15,000.00	15,000.00	10,000.00	5,000.00	50%	11,414.29	18,863.54	Historical average plus chart recorder
	6500.040	Systems Maintenance WWW Paving	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	0.00	
	6500.070	Systems Maintenance Contractor Water Install/Repair	6,000.00	6,000.00	6,000.00	0.00	0%	0.00	3,000.00	
	6500.075	Systems Maintenance Contractor Sewer Install/Repair	6,000.00	6,000.00	6,000.00	0.00	0%	0.00	1,500.00	
	6530.100	Consulting Services Professional Fees	1,073.00	1,035.00	439.00	596.00	136%	0.00	317.57	
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	4,015.00	3,110.00	4,015.00	(905.00)	-23%	649.51	3,745.33	
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	2,000.00	2,000.00	2,000.00	0.00	0%	27.36	45.16	
	6550.060	Building Site Expenses Electricity	35,000.00	35,000.00	35,000.00	0.00	0%	13,512.05	29,740.82	
	6550.270	Building Site Expenses Telephone	635.00	694.00	635.00	59.00	9%	225.70	535.24	
	6550.280	Building Site Expenses Tipping Fees	6,000.00	6,000.00	76.00	5,924.00	7795%	0.00	0.00	Historical trend and expected increase with homes coming online
	6700.200	Other Maint. & Svcs Payment to Water Utility	108,000.00	108,000.00	110,000.00	(2,000.00)	-2%	71,062.38	89,351.97	Updated flow estimates
	6700.400	Other Maint. & Svcs State Waste Water Sludge Fees	500.00	500.00	500.00	0.00	0%	0.00	0.00	
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	8,808.00	14,114.00	0.00	14,114.00	N/A	0.00	2,163.25	Previously budgeted in 575.9010
ount Classification Total: MAINT & SVCS - Maintenance & Services			$222,031.00	$226,453.00	$203,665.00	$22,788.00	11%	$98,945.32	$182,963.63	
OTHR CHGS - Other Charges										
	7000.060	Travel, Training & Expense Educational Training	120.00	79.00	120.00	(41.00)	-34%	28.29	171.20	
	7170.100	Benefits & Insurance Property & Liability Insurance	17,000.00	15,000.00	9,900.00	5,100.00	52%	3.44	8,947.69	60% increase in FY26 insurance. Adding an additional 10% for increase in FY27.
Account Classification Total: OTHR CHGS - Other Charges			$17,120.00	$15,079.00	$10,020.00	$5,059.00	50%	$31.73	$9,118.89	
CAP EQ - Capital Equipment										
	9010	Capital Equipment	330,000.00	330,000.00	27,471.00	302,529.00	1101%	0.00	0.00	$200k Sewer Bypass design. $125k design/build spray irrigation. $5k blower replacement
	9010.090	Capital Equipment Other WWW Equipment	0.00	0.00	15,000.00	(15,000.00)	-100%	41,978.00	0.00	Concrete walkway complete in FY26
Account Classification Total: CAP EQ - Capital Equipment			$330,000.00	$330,000.00	$42,471.00	$287,529.00	677%	$41,978.00	$0.00	
		EXPENSES Total	$737,684.16	$751,277.00	$425,059.00	$326,212.00	77%	$206,856.87	$329,426.44	
Fund EXPENSE Total: 575 - River Run			**$737,684.16**	**$751,277.00**	**$425,059.00**	**$326,212.00**	**77%**	**$206,856.87**	**$329,426.44**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **575 - River Run**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
575.6100.010	Mailing and postage	1.0000	1,000.00	1,000.00
575.6100.010	Ocean Pines Overhead Reimbursement	1.0000	1,423.00	1,423.00
575.6100.010	SUP Allocation	1.0000	1,638.00	1,638.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions	3	$4,061.00
Account **6110.060 - Supplies & Equipment Chemicals**				
575.6110.060	Chemicals	1.0000	30,000.00	30,000.00
Account **6110.060 - Supplies & Equipment Chemicals** Totals		Transactions	1	$30,000.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
575.6110.090	SUP Allocation	1.0000	53.00	53.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions	1	$53.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
575.6110.340	CON Allocation	1.0000	29.00	29.00
575.6110.340	SUP Allocation	1.0000	71.00	71.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions	2	$100.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
575.6110.390	CON Allocation	1.0000	128.00	128.00
575.6110.390	SUP Allocation	1.0000	24.00	24.00
Account **6110.390 - Supplies & Equipment Small Equipment** Totals		Transactions	2	$152.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
575.6110.420	CON Allocation	1.0000	928.00	928.00
Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals		Transactions	1	$928.00
Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair**				
575.6130.045	SUP Allocation	1.0000	125.00	125.00
Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair** Totals		Transactions	1	$125.00
Account **6130.055 - Equipment Maintenance Roads Management System**				
575.6130.055	SUP Allocation	1.0000	1,138.00	1,138.00
Account **6130.055 - Equipment Maintenance Roads Management System** Totals		Transactions	1	$1,138.00
Account **6130.060 - Equipment Maintenance Software Licensing**				

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
575.6130.060	Brightly Software	1.0000	114.00	114.00
	Account **6130.060 - Equipment Maintenance Software Licensing** Totals	Transactions	1	$114.00
Account	**6150.050 - Uniforms & Personal Equipment Uniforms**			
575.6150.050	CON Allocation	1.0000	41.00	41.00
575.6150.050	SUP Allocation	1.0000	83.00	83.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	2	$124.00
Account	**6200.010 - Other Supplies & Materials Lab Testing**			
575.6200.010	Lab Testing	1.0000	6,000.00	6,000.00
	Account **6200.010 - Other Supplies & Materials Lab Testing** Totals	Transactions	1	$6,000.00
Account	**6200.020 - Other Supplies & Materials Materials**			
575.6200.020	SUP Allocation	1.0000	238.00	238.00
	Account **6200.020 - Other Supplies & Materials Materials** Totals	Transactions	1	$238.00
Account	**6200.030 - Other Supplies & Materials Testing Supplies**			
575.6200.030	Testing Supplies	1.0000	1,500.00	1,500.00
	Account **6200.030 - Other Supplies & Materials Testing Supplies** Totals	Transactions	1	$1,500.00
Account	**6500.010 - Systems Maintenance Collection System Maintenance**			
575.6500.010	System Maintenance	1.0000	20,000.00	20,000.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance** Totals	Transactions	1	$20,000.00
Account	**6500.020 - Systems Maintenance Water Plant/System Maint**			
575.6500.020	Plant Maintenance	1.0000	8,000.00	8,000.00
	Account **6500.020 - Systems Maintenance Water Plant/System Maint** Totals	Transactions	1	$8,000.00
Account	**6500.030 - Systems Maintenance Wastewater Treatment Plant Maint**			
575.6500.030	Chart Recorder	1.0000	5,000.00	5,000.00
575.6500.030	Generator Service, Nutrient Management, filters, Maintenance	1.0000	10,000.00	10,000.00
	Account **6500.030 - Systems Maintenance Wastewater Treatment Plant Maint** Totals	Transactions	2	$15,000.00
Account	**6500.040 - Systems Maintenance WWW Paving**			
575.6500.040	Paving	1.0000	1,000.00	1,000.00
	Account **6500.040 - Systems Maintenance WWW Paving** Totals	Transactions	1	$1,000.00
Account	**6500.070 - Systems Maintenance Contractor Water Install/Repair**			
575.6500.070	Outside Contractor Installs	4.0000	1,500.00	6,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6500.070 - Systems Maintenance Contractor Water Install/Repair** Totals	Transactions	1	$6,000.00
	Account **6500.075 - Systems Maintenance Contractor Sewer Install/Repair**			
575.6500.075	Outside Contractor Install	4.0000	1,500.00	6,000.00
	Account **6500.075 - Systems Maintenance Contractor Sewer Install/Repair** Totals	Transactions	1	$6,000.00
	Account **6530.100 - Consulting Services Professional Fees**			
575.6530.100	CON Allocation	1.0000	580.00	580.00
575.6530.100	SUP Allocation	1.0000	455.00	455.00
	Account **6530.100 - Consulting Services Professional Fees** Totals	Transactions	2	$1,035.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group**			
575.6540.090	CON Allocation	1.0000	1,682.00	1,682.00
575.6540.090	SUP Allocation	1.0000	1,428.00	1,428.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group** Totals	Transactions	2	$3,110.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance**			
575.6550.020	paint, lines, maintenance	1.0000	2,000.00	2,000.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals	Transactions	1	$2,000.00
	Account **6550.060 - Building Site Expenses Electricity**			
575.6550.060	Electric	1.0000	35,000.00	35,000.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1	$35,000.00
	Account **6550.270 - Building Site Expenses Telephone**			
575.6550.270	CON Allocation	1.0000	153.00	153.00
575.6550.270	SUP Allocation	1.0000	109.00	109.00
575.6550.270	Telephone	12.0000	36.00	432.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	3	$694.00
	Account **6550.280 - Building Site Expenses Tipping Fees**			
575.6550.280	CON Allocation	1.0000	70.00	70.00
575.6550.280	Tipping fees	1.0000	5,930.00	5,930.00
	Account **6550.280 - Building Site Expenses Tipping Fees** Totals	Transactions	2	$6,000.00
	Account **6700.200 - Other Maint. & Svcs Payment to Water Utility**			
575.6700.200	Payment to OCP for Water	1.0000	108,000.00	108,000.00
	Account **6700.200 - Other Maint. & Svcs Payment to Water Utility** Totals	Transactions	1	$108,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6700.400 - Other Maint. & Svcs State Waste Water Sludge Fees**			
575.6700.400	MDE Sludge Fee	1.0000	500.00	500.00
	Account **6700.400 - Other Maint. & Svcs State Waste Water Sludge Fees** Totals	Transactions	1	$500.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction**			
575.6700.500	Con Allocation of Capital Expenses	1.0000	11,020.00	11,020.00
575.6700.500	SUP Allocation of Capital Expenses	1.0000	3,094.00	3,094.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction** Totals	Transactions	2	$14,114.00
	Account **7000.060 - Travel, Training & Expense Educational Training**			
575.7000.060	SUP Allocation	1.0000	79.00	79.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	1	$79.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance**			
575.7170.100	LGIT Property Insurance	1.0000	15,000.00	15,000.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance** Totals	Transactions	1	$15,000.00
	Account **9010 - Capital Equipment**			
575.9010	Blower Replacement	1.0000	5,000.00	5,000.00
575.9010	Design/Build Spray Irrigation	1.0000	125,000.00	125,000.00
575.9010	Sewer Bypass Design	1.0000	200,000.00	200,000.00
	Account **9010 - Capital Equipment** Totals	Transactions	3	$330,000.00
	Fund **575 - River Run** Totals	Transactions	45	$616,065.00
	EXPENSES Totals	Transactions	45	$616,065.00
	Grand Totals	Transactions	45	$616,065.00

WORCESTER COUNTY
WATER & WASTEWATER SERVICES
ENTERPRISE FUND BY SERVICE AREA

West Ocean City Service Area

Account Name	FY27 Budget	FY26 Budget	$ Variance	% Variance	FY25 Actual	FY24 Actual	FY23 Actual
Charges for Services	2,411,300	2,201,122	210,178	10%	1,536,229	1,534,485	1,520,349
Interest & Penalties	126,000	91,000	35,000	38%	114,046	137,943	76,870
Other Revenue	-	-	-	-	118,014	88,122	3,135
Transfer From/(To) Reserves	(1,070,949)	147,455	(1,218,404)	-	-	-	-
Total Revenues	**1,466,351**	**2,439,577**	**(973,226)**	**-40%**	**1,768,289**	**1,760,551**	**1,600,354**
Personnel Services	335,185	309,722	25,463	8%	302,011	117,403	107,191
Supplies & Materials	39,515	36,925	2,590	7%	28,186	31,747	41,090
Maintenance & Services	1,071,389	940,565	130,824	14%	906,735	788,303	769,149
Other Charges	20,262	11,810	8,452	72%	10,688	28,958	24,756
Interfund Charges	-	-	-	#DIV/0!	-	127,743	120,628
Depreciation Expense	-	-	-	-	381,321	384,867	371,001
Capital Outlay	-	1,140,555	(1,140,555)	-100%	-	-	-
Total Expenses	**1,466,351**	**2,439,577**	**(973,226)**	**-40%**	**1,628,941**	**1,479,022**	**1,433,815**
Net Income (Loss)	**0**	**0**	**-**	**#DIV/0!**	**139,348**	**281,529**	**166,539**

Additional revenue based on proposed rates -

Proposed Quarterly Rates

	FY27	FY26	$ Change	% Change		$1 Revenue	
Domestic Sewer Only (flat rate per EDU)	139.38	139.38	-	0%		10,450.00	
Commercial Sewer Only (flat rate per EDU)	139.38	139.38	-	0%		5,314.00	
Accessibility	46.75	46.75	-	0%		1,142.00	

NO PROPOSED RATE CHANGE FY27

Revenues			580 West Ocean City Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund: 580 - West Ocean City										
REVENUES										
CHG SVC - Charges for Services										
	5010.100	Domestic Sewer Service	1,456,783.00	1,456,500.00	1,406,065.00	50,435.00	4%	726,315.59	1,231,258.67	Updated revenue estimates to actuals
	5015.100	Commercial Sewer Service	740,704.00	877,000.00	766,032.00	110,968.00	14%	365,062.99	288,570.69	Updated revenue estimates to actuals
	5020.200	Additional Assessments - Accessibility Sewer Accessibility	62,832.00	62,800.00	14,025.00	48,775.00	348%	32,678.25	0.00	Updated revenue estimates to actuals
	5040	Hook-Ups	15,000.00	15,000.00	15,000.00	0.00	0%	0.00	14,900.00	
	5825	Future Capital Development Reven	0.00	0.00	0.00	0.00	N/A	0.00	1,500.00	
Account Classification Total: CHG SVC - Charges for Services			$2,275,319.00	$2,411,300.00	$2,201,122.00	$210,178.00	10%	$1,124,056.83	$1,536,229.36	
INT/PEN - Interest & Penalties										
	4700	Interest On Investments	110,000.00	110,000.00	75,000.00	35,000.00	47%	61,278.09	96,900.93	Increase due to historical trend
	4710	Penalty/Fees	16,000.00	16,000.00	16,000.00	0.00	0%	4,132.24	17,144.77	
Account Classification Total: INT/PEN - Interest & Penalties			$126,000.00	$126,000.00	$91,000.00	$35,000.00	38%	$65,410.33	$114,045.70	
OTH REV - Other Revenue										
	5850	Other Revenue	0.00	0.00	0.00	0.00	N/A	73,393.23	118,013.72	
Account Classification Total: OTH REV - Other Revenue			$0.00	$0.00	$0.00	$0.00	0%	$73,393.23	$118,013.72	
TRNS IN - Transfers In										
	5975.100	Transfers From (To) Reserve	1.00	(1,070,921.00)	147,455.00	(1,218,404.00)	-826%	0.00	0.00	Budgeted surplus to transfer to Fund Balance
Account Classification Total: TRNS IN - Transfers In			$1.00	($1,070,921.00)	$147,455.00	($1,218,404.00)	-826%	$0.00	$0.00	
REVENUES Total			$2,401,320.00	$1,466,379.00	$2,439,577.00	($973,226.00)	-40%	$1,262,860.39	$1,768,288.78	
Fund REVENUE Total: 580 - West Ocean City			**$2,401,320.00**	**$1,466,379.00**	**$2,439,577.00**	**($973,226.00)**	**-40%**	**$1,262,860.39**	**$1,768,288.78**	

Expenditures — 580 West Ocean City Budget Requested

	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
Fund:	**580 - West Ocean City**									
EXPENSES										
PERS SVCS - Personnel Services										
	6000.100	Personnel Services Salaries	165,341.00	172,917.00	158,894.00	14,023.00	9%	74,222.30	162,027.29	
	6000.200	Personnel Services Salaries-Support Group	31,182.84	32,566.00	31,983.00	583.00	2%	13,714.17	35,502.13	
	6000.300	Personnel Services Salaries-Construction	14,070.68	14,539.00	14,839.00	(300.00)	-2%	6,787.42	9,232.72	
	6000.400	Personnel Services Overtime Pay	0.00	250.00	5,063.00	(4,813.00)	-95%	114.94	3,331.30	
	6010.020	Benefits Contingency	0.00	66.00	83.00	(17.00)	-20%	0.00	58.70	
	6010.025	Benefits Deferred Comp Match	0.00	3,015.00	918.00	2,097.00	228%	0.00	1,826.63	
	6010.030	Benefits Hospitalization Insurance	51,563.06	51,567.00	43,309.00	8,258.00	19%	19,177.78	41,473.55	
	6010.050	Benefits Retirement	28,218.17	29,477.00	27,319.00	2,158.00	8%	0.00	21,562.96	
	6010.060	Benefits Social Security Taxes	16,060.80	16,747.00	16,134.00	613.00	4%	6,855.34	15,044.88	
	6010.070	Benefits Unemployment Insurance	0.00	85.00	83.00	2.00	2%	0.00	0.00	
	6010.090	Benefits Workmans Compensation Ins	0.00	3,293.00	4,361.00	(1,068.00)	-24%	3,096.00	2,995.48	
	6010.100	Benefits Fica & Fringe Benefits	0.00	0.00	0.00	0.00	N/A	0.00	855.41	
	6010.120	Benefits Long Term Disability	478.14	503.00	311.00	192.00	62%	0.00	437.05	
	6010.130	Benefits Life Insurance	408.73	428.00	352.00	76.00	22%	0.00	413.59	
	6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	577.00	381.00	196.00	51%	0.00	423.34	
	6010.150	Benefits Retirement Administration Fee	0.00	393.00	398.00	(5.00)	-1%	0.00	298.00	
	6010.200	Benefits Benefits-Support Group	0.00	0.00	0.00	0.00	N/A	224.48	0.00	
	6010.900	Benefits OPEB contribution	0.00	8,762.00	5,294.00	3,468.00	66%	0.00	6,527.50	
Account Classification Total: PERS SVCS - Personnel Services			$307,323.42	$335,185.00	$309,722.00	$25,463.00	8%	$124,192.43	$302,010.53	
SUPP & MAT - Supplies & Materials										
	6100.010	Administrative Expense Administrative Expenses	24,614.00	24,614.00	24,614.00	0.00	0%	5,372.32	24,290.65	
	6110.090	Supplies & Equipment Computers & Printers	339.00	268.00	0.00	240.00	N/A	0.00	52.29	
	6110.340	Supplies & Equipment Safety Program Equipment	472.00	373.00	472.00	(99.00)	-21%	43.33	238.31	
	6110.390	Supplies & Equipment Small Equipment	164.00	674.00	164.00	510.00	311%	0.00	49.05	
	6110.420	Supplies & Equipment Tools & Supplies	2,515.00	6,053.00	2,515.00	3,538.00	141%	158.76	1,925.57	Updated Support and Construction allocation percentages
	6130.045	Equipment Maintenance Other Equipment Maint/Repair	652.00	417.00	652.00	(235.00)	-36%	8.02	275.56	
	6130.055	Equipment Maintenance Roads Management System	8,142.00	5,769.00	6,579.00	(810.00)	-12%	892.50	0.00	Increase in Support allocation due to module add on for the work order system
	6130.060	Equipment Maintenance Software Licensing	114.00	114.00	114.00	0.00	0%	0.00	113.81	
	6150.050	Uniforms & Personal Equipment Uniforms	573.00	467.00	573.00	(106.00)	-18%	202.44	496.93	
	6200.020	Other Supplies & Materials Materials	1,242.00	794.00	1,242.00	(448.00)	-36%	87.91	743.38	
Account Classification Total: SUPP & MAT - Supplies & Materials			$38,827.00	$39,543.00	$36,925.00	$2,590.00	7%	$6,765.28	$28,185.55	
MAINT & SVCS - Maintenance & Services										
	6500.010	Systems Maintenance Collection System Maintenance	180,000.00	180,000.00	180,000.00	0.00	0%	22,718.46	91,627.81	
	6500.040	Systems Maintenance WWW Paving	3,000.00	3,000.00	2,000.00	1,000.00	50%	0.00	3,432.50	Inflation
	6500.075	Systems Maintenance Contractor Sewer Install/Repair	8,500.00	8,500.00	8,500.00	0.00	0%	0.00	4,400.00	
	6530.100	Consulting Services Professional Fees	5,233.00	5,013.00	3,257.00	1,756.00	54%	0.00	76,036.77	Updated Support and Construction allocation percentages

Expenditures			580 West Ocean City Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount as of 12/31/25	2025 Actual Amount	Department Requested Comments
	6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	13,185.00	12,609.00	13,185.00	(576.00)	-4%	1,729.99	18,769.11	
	6550.020	Building Site Expenses Buildings & Grounds Maintenance	2,000.00	2,000.00	600.00	1,400.00	233%	0.00	709.82	Historical Trend
	6550.060	Building Site Expenses Electricity	30,000.00	30,000.00	30,000.00	0.00	0%	11,401.34	21,905.77	
	6550.180	Building Site Expenses Pest Control/Termite Insp	400.00	400.00	400.00	0.00	0%	142.00	340.80	
	6550.270	Building Site Expenses Telephone	2,386.00	2,227.00	2,386.00	(159.00)	-7%	739.67	2,636.30	
	6550.280	Building Site Expenses Tipping Fees	237.00	325.00	237.00	88.00	37%	0.00	0.00	
	6700.100	Other Maint. & Svcs Payment to Sewer Utility	800,000.00	800,000.00	700,000.00	100,000.00	14%	0.00	1,432,397.26	Historical Trend. FY26 = $765,845
	6700.500	Other Maint. & Svcs Water & Wastewater Construction	19,641.00	27,315.00	0.00	27,315.00	N/A	0.00	20,323.63	Previously budgeted for in 580.9010 accounts
ount Classification Total: MAINT & SVCS - Maintenance & Services			$1,064,582.00	$1,071,389.00	$940,565.00	$130,824.00	14%	$36,731.46	$1,672,579.77	
OTHR CHGS - Other Charges										
	7000.060	Travel, Training & Expense Educational Training	410.00	262.00	410.00	(148.00)	-36%	76.21	288.45	
	7170.100	Benefits & Insurance Property & Liability Insurance	20,000.00	20,000.00	11,400.00	8,600.00	75%	33.32	10,399.91	60% increase in FY26 insurance. Adding an additional 10% for increase in FY27.
Account Classification Total: OTHR CHGS - Other Charges			$20,410.00	$20,262.00	$11,810.00	$8,452.00	72%	$109.53	$10,688.36	
CAP EQ - Capital Equipment										
	9010	Capital Equipment	0.00	0.00	40,555.00	(40,555.00)	-100%	0.00	0.00	Now budgeted in account 580.6700.500
	9010.090	Capital Equipment Other WWW Equipment	0.00	0.00	1,100,000.00	(1,100,000.00)	-100%	0.00	0.00	No capital equipment requested in FY27; Sunset Ave Sewer Relief encumbered in FY26
	9100.010	Depreciation Depreciation Expense	0.00	0.00	0.00	0.00	N/A	0.00	384,321.03	
Account Classification Total: CAP EQ - Capital Equipment			$0.00	$0.00	$1,140,555.00	($1,140,555.00)	-100%	$0.00	$384,321.03	
		EXPENSES Total	$1,431,142.42	$1,466,379.00	$2,439,577.00	($973,226.00)	-40%	$167,798.70	$2,397,785.24	
Fund EXPENSE	**Total: 580 - West Ocean City**		**$1,431,142.42**	**$1,466,379.00**	**$2,439,577.00**	**($973,226.00)**	**-40%**	**$167,798.70**	**$2,397,785.24**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **580 - West Ocean City**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
580.6100.010	Billing	1.0000	9,090.00	9,090.00
580.6100.010	Ocean Pines Overhead Reimbursement	1.0000	7,217.00	7,217.00
580.6100.010	SUP Allocation	1.0000	8,307.00	8,307.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions	3	$24,614.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
580.6110.090	SUP Allocation	1.0000	268.00	268.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions	1	$268.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
580.6110.340	CON Allocation	1.0000	135.00	135.00
580.6110.340	SUP Allocation	1.0000	238.00	238.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions	2	$373.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
580.6110.390	CON Allocation	1.0000	595.00	595.00
580.6110.390	SUP Allocation	1.0000	79.00	79.00
Account **6110.390 - Supplies & Equipment Small Equipment** Totals		Transactions	2	$674.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
580.6110.420	CON Allocation	1.0000	4,328.00	4,328.00
580.6110.420	hand tools	1.0000	1,725.00	1,725.00
Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals		Transactions	2	$6,053.00
Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair**				
580.6130.045	SUP Allocation	1.0000	417.00	417.00
Account **6130.045 - Equipment Maintenance Other Equipment Maint/Repair** Totals		Transactions	1	$417.00
Account **6130.055 - Equipment Maintenance Roads Management System**				
580.6130.055	SUP Allocation	1.0000	5,769.00	5,769.00
Account **6130.055 - Equipment Maintenance Roads Management System** Totals		Transactions	1	$5,769.00
Account **6130.060 - Equipment Maintenance Software Licensing**				
580.6130.060	Brightly Software	1.0000	114.00	114.00
Account **6130.060 - Equipment Maintenance Software Licensing** Totals		Transactions	1	$114.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6150.050 - Uniforms & Personal Equipment Uniforms**			
580.6150.050	CON Allocation	1.0000	189.00	189.00
580.6150.050	SUP Allocation	1.0000	278.00	278.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	2	$467.00
	Account **6200.020 - Other Supplies & Materials Materials**			
580.6200.020	SUP Allocation	1.0000	794.00	794.00
	Account **6200.020 - Other Supplies & Materials Materials** Totals	Transactions	1	$794.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance**			
580.6500.010	Force main cleaning	1.0000	50,000.00	50,000.00
580.6500.010	materials, clean lift station, pump, plant maintenance	1.0000	130,000.00	130,000.00
	Account **6500.010 - Systems Maintenance Collection System Maintenance** Totals	Transactions	2	$180,000.00
	Account **6500.040 - Systems Maintenance WWW Paving**			
580.6500.040	Paving	1.0000	3,000.00	3,000.00
	Account **6500.040 - Systems Maintenance WWW Paving** Totals	Transactions	1	$3,000.00
	Account **6500.075 - Systems Maintenance Contractor Sewer Install/Repair**			
580.6500.075	Outside Contractor Install/Repair	1.0000	8,500.00	8,500.00
	Account **6500.075 - Systems Maintenance Contractor Sewer Install/Repair** Totals	Transactions	1	$8,500.00
	Account **6530.100 - Consulting Services Professional Fees**			
580.6530.100	CON Allocation	1.0000	2,705.00	2,705.00
580.6530.100	SUP Allocation	1.0000	2,308.00	2,308.00
	Account **6530.100 - Consulting Services Professional Fees** Totals	Transactions	2	$5,013.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group**			
580.6540.090	CON Allocation	1.0000	7,845.00	7,845.00
580.6540.090	SUP Allocation	1.0000	4,764.00	4,764.00
	Account **6540.090 - Vehicle Operating Expenses Vehicle/Equip - Support Group** Totals	Transactions	2	$12,609.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance**			
580.6550.020	Maintenance	1.0000	2,000.00	2,000.00
	Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals	Transactions	1	$2,000.00
	Account **6550.060 - Building Site Expenses Electricity**			
580.6550.060	Electric	1.0000	30,000.00	30,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1	$30,000.00
	Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**			
580.6550.180	Pest Control	1.0000	400.00	400.00
	Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals	Transactions	1	$400.00
	Account **6550.270 - Building Site Expenses Telephone**			
580.6550.270	CON Allocation	1.0000	161.00	161.00
580.6550.270	SUP Allocation	1.0000	554.00	554.00
580.6550.270	Telephone	12.0000	126.00	1,512.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	3	$2,227.00
	Account **6550.280 - Building Site Expenses Tipping Fees**			
580.6550.280	CON Allocation	1.0000	325.00	325.00
	Account **6550.280 - Building Site Expenses Tipping Fees** Totals	Transactions	1	$325.00
	Account **6700.100 - Other Maint. & Svcs Payment to Sewer Utility**			
580.6700.100	Payment to Town of OC - Treatment	1.0000	800,000.00	800,000.00
	Account **6700.100 - Other Maint. & Svcs Payment to Sewer Utility** Totals	Transactions	1	$800,000.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction**			
580.6700.500	CON Allocation of Capital Expenses	1.0000	11,624.00	11,624.00
580.6700.500	SUP Allocation of Capital Expenses	1.0000	15,691.00	15,691.00
	Account **6700.500 - Other Maint. & Svcs Water & Wastewater Construction** Totals	Transactions	2	$27,315.00
	Account **7000.060 - Travel, Training & Expense Educational Training**			
580.7000.060	SUP Allocation	1.0000	262.00	262.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	1	$262.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance**			
580.7170.100	LGIT Property Insurance	1.0000	20,000.00	20,000.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance** Totals	Transactions	1	$20,000.00
	Fund **580 - West Ocean City** Totals	Transactions	36	$1,131,194.00
	EXPENSES Totals	Transactions	36	$1,131,194.00
	Grand Totals	Transactions	36	$1,131,194.00

Revenues — 1603 Library Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1603 - Libraries**								
Location:	**200 - Administration**								
CHG SVC - Charges for Services									
5075	Library Use Charges	20,000.00	20,000.00	20,000.00	0.00	0%	11,438.65	23,717.16	
5076	Library Erate Reimbursement	500.00	500.00	850.00	(350.00)	-41%	0.00	1,573.44	
Account Classification Total: Charges for Services		$20,500.00	$20,500.00	$20,850.00	($350.00)	-2%	$11,438.65	$25,290.60	
INTGOV FED - Intergovernmental - Federal Revenues									
5900	Library Federal Grants	0.00	0.00	0.00	0.00	N/A	4,091.98	33,438.00	
Account Total: Intergovernmental - Federal Revenues		$0.00	$0.00	$0.00	$0.00	0%	$4,091.98	$33,438.00	
INTGOV ST - Intergovernmental - State Revenues									
5530	Eastern Shore Library Grant	84,000.00	84,000.00	80,000.00	4,000.00	5%	12,445.11	80,000.00	Estimated increase in grant revenue.
5640	State Library Aid	202,600.00	202,600.00	202,600.00	0.00	0%	101,300.01	197,150.00	
Account Total: Intergovernmental - State Revenues		$286,600.00	$286,600.00	$282,600.00	$4,000.00	1%	$113,745.12	$277,150.00	
Location Total: 200 - Administration		$307,100.00	$307,100.00	$303,450.00	$3,650.00	1%	$129,275.75	$335,878.60	
Department Total: 1603 - Libraries		**$307,100.00**	**$307,100.00**	**$303,450.00**	**$3,650.00**	**1%**	**$129,275.75**	**$335,878.60**	

Expenditures — 1603 Library Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1603 - Libraries**								
Location:	**200 - Administration**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	2,632,458.12	2,767,124.00	2,566,656.00	200,468.00	8%	1,206,042.13	2,339,974.94	Includes longevity,holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	2,000.00	2,000.00	0.00	0%	0.00	106.12	
6010.020	Benefits Contingency	0.00	826.00	1,034.00	(208.00)	-20%	0.00	614.97	
6010.025	Benefits Deferred Comp Match	0.00	19,223.00	19,000.00	223.00	1%	0.00	11,650.00	
6010.030	Benefits Hospitalization Insurance	612,130.48	612,131.00	524,576.00	87,555.00	17%	225,864.99	434,465.65	16.8% Health Insur Increase
6010.050	Benefits Retirement	297,215.66	313,658.00	340,852.00	(27,194.00)	-8%	0.00	208,535.28	
6010.060	Benefits Social Security Taxes	201,383.05	211,685.00	196,504.00	15,181.00	8%	87,802.36	170,373.56	
6010.070	Benefits Unemployment Insurance	0.00	1,069.00	1,033.00	36.00	3%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	41,421.00	54,406.00	(12,985.00)	-24%	38,623.00	44,205.00	
6010.120	Benefits Long Term Disability	5,577.00	5,881.00	3,879.00	2,002.00	52%	0.00	5,015.53	
6010.130	Benefits Life Insurance	4,684.42	4,943.00	4,396.00	547.00	12%	0.00	4,746.32	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	7,254.00	4,758.00	2,496.00	52%	3,654.88	6,459.61	
6010.150	Benefits Retirement Administration Fee	0.00	4,941.00	4,965.00	(24.00)	0%	0.00	4,287.80	
6010.900	Benefits OPEB contribution	0.00	175,748.00	158,868.00	16,880.00	11%	0.00	168,739.00	
Account Classification Total: Personnel Services		$3,753,448.73	$4,167,904.00	$3,882,927.00	$284,977.00	7%	$1,561,987.36	$3,399,173.78	
SUPP & MAT - Supplies & Materials									
6100.100	Administrative Expense Dues, Licenses & Subscriptions	1,600.00	1,600.00	1,600.00	0.00	0%	1,279.00	1,242.00	
6100.190	Administrative Expense Office Supplies	18,000.00	18,000.00	18,000.00	0.00	0%	4,395.69	9,500.11	
6100.210	Administrative Expense Paper	3,000.00	3,000.00	3,000.00	0.00	0%	1,094.84	2,317.81	
6100.230	Administrative Expense Postage & Freight	4,500.00	4,500.00	4,500.00	0.00	0%	261.89	1,844.60	
6110.090	Supplies & Equipment Computers & Printers	25,600.00	25,600.00	25,950.00	(350.00)	-1%	9,436.00	17,168.97	
6110.125	Supplies & Equipment Equipment Maintenance & Repair	3,000.00	3,000.00	3,000.00	0.00	0%	603.00	733.99	
6110.210	Supplies & Equipment Library AV-Multimedia	81,000.00	81,000.00	81,000.00	0.00	0%	27,289.09	65,719.11	
6110.230	Supplies & Equipment Library Books	204,000.00	204,000.00	204,000.00	0.00	0%	39,451.77	157,313.14	
6110.240	Supplies & Equipment Library Periodicals	38,000.00	38,000.00	32,000.00	6,000.00	19%	33,735.49	28,901.32	Cost of newspaper and magazines continues to increase, we feel strongly about having print newspapers in all library branches
6110.245	Supplies & Equipment Mobile Phones	2,000.00	2,000.00	1,550.00	450.00	29%	636.22	1,447.99	
6110.270	Supplies & Equipment Office Equipment Repairs	500.00	500.00	500.00	0.00	0%	0.00	250.00	
6110.280	Supplies & Equipment Office Furniture	5,100.00	5,100.00	5,100.00	0.00	0%	249.99	2,162.92	
6110.310	Supplies & Equipment Promotional Materials	5,000.00	5,000.00	5,000.00	0.00	0%	576.00	0.00	

Expenditures — 1603 Library Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6130.010	Equipment Maintenance Copier Lease	24,300.00	24,300.00	24,300.00	0.00	0%	12,347.86	23,103.09	
6130.030	Equipment Maintenance Library Shared Computer System	0.00	0.00	7,150.00	(7,150.00)	-100%	0.00	0.00	Regional Library has started covering some costs and moved the remaining costs to 6130.070.
6130.070	Equipment Maintenance Software Maintenance Agreements	17,000.00	17,000.00	9,500.00	7,500.00	79%	10,023.34	13,647.68	Eliminating account 6130.030 (library shared computer system) & moving expenses to this GL.
6160.095	Grant Programs Library - Miscellaneous	0.00	0.00	0.00	0.00	N/A	14,868.25	37,235.80	
6160.120	Grant Programs Library Srv Enhancement - ESRL	84,000.00	84,000.00	80,000.00	4,000.00	5%	22,930.71	80,000.00	Grant is increasing by $4,000
6170.040	Program Expense Library Programs	3,600.00	3,600.00	3,600.00	0.00	0%	2,804.81	0.00	
Account Classification Total: Supplies & Materials		$520,200.00	$520,200.00	$509,750.00	$10,450.00	2%	$181,983.95	$442,588.53	
MAINT & SVCS - Maintenance & Services									
6510.085	Legal Services Other Legal Expenses	1,500.00	1,500.00	1,500.00	0.00	0%	0.00	1,636.56	
6530.060	Consulting Services Design Fees	0.00	0.00	12,000.00	(12,000.00)	-100%	0.00	0.00	This project should be completed in FY 26
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	5,000.00	5,000.00	4,250.00	750.00	18%	1,027.44	2,052.43	
6540.045	Vehicle Operating Expenses Vehicle Repairs Outside	500.00	500.00	0.00	500.00	N/A	502.60	187.77	
Account Classification Total: Maintenance & Services		$7,000.00	$7,000.00	$17,750.00	($10,750.00)	-61%	$1,530.04	$3,876.76	
OTHR CHGS - Other Charges									
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	9,500.00	9,500.00	8,800.00	700.00	8%	1,981.52	3,375.87	
7120.115	Other Non-Matching Expenses Retirement	0.00	11,592.00	0.00	11,592.00	N/A	0.00	0.00	Proposed shift of retirement costs in Governors Budget.
7170.100	Benefits & Insurance Property & Liability Insurance	3,400.00	3,400.00	3,000.00	400.00	13%	1,194.84	411.65	
Account Classification Total: Other Charges		$12,900.00	$24,492.00	$11,800.00	$12,692.00	108%	$3,176.36	$3,787.52	
Location Total: 200 - Administration		$4,293,548.73	$4,719,596.00	$4,422,227.00	$297,369.00	7%	$1,748,677.71	$3,849,426.59	
Location: 300 - Snow Hill Branch									
MAINT & SVCS - Maintenance & Services									
6550.005	Building Site Expenses Automatic Doors	447.00	447.00	447.00	0.00	0%	0.00	0.00	
6550.030	Building Site Expenses Carpet/VCT Cleaning	2,500.00	2,500.00	2,500.00	0.00	0%	0.00	728.71	
6550.040	Building Site Expenses Cleaning Contract	15,980.00	15,980.00	15,525.00	455.00	3%	2,034.00	0.00	
6550.050	Building Site Expenses Custodial Supplies	2,200.00	2,200.00	2,100.00	100.00	5%	523.86	1,971.18	
6550.060	Building Site Expenses Electricity	15,000.00	15,000.00	15,000.00	0.00	0%	8,323.90	15,072.61	
6550.080	Building Site Expenses Fire Alarm Testing	500.00	500.00	500.00	0.00	0%	0.00	351.13	
6550.081	Building Site Expenses Fire Extinguishers	150.00	150.00	150.00	0.00	0%	0.00	31.50	
6550.090	Building Site Expenses General Maintenance Repairs	7,000.00	7,000.00	7,000.00	0.00	0%	3,646.39	3,610.32	

Expenditures — 1603 Library Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6550.120	Building Site Expenses Heating Propane	7,500.00	7,500.00	7,500.00	0.00	0%	2,536.65	7,406.34	
6550.124	Building Site Expenses HVAC Loop Water Treatment	1,000.00	1,000.00	1,000.00	0.00	0%	173.99	695.96	
6550.125	Building Site Expenses HVAC Repairs/Replacement	500.00	500.00	500.00	0.00	0%	0.00	0.00	
6550.180	Building Site Expenses Pest Control/Termite Insp	400.00	400.00	400.00	0.00	0%	142.00	415.80	
6550.220	Building Site Expenses Security Alarm Monitoring	1,000.00	1,000.00	1,000.00	0.00	0%	300.00	594.00	
6550.270	Building Site Expenses Telephone	2,800.00	2,800.00	2,800.00	0.00	0%	1,521.01	3,328.26	
6550.280	Building Site Expenses Tipping Fees	400.00	400.00	400.00	0.00	0%	27.60	57.20	
6550.300	Building Site Expenses Trash Removal	1,500.00	1,500.00	1,500.00	0.00	0%	296.04	770.00	
6550.310	Building Site Expenses Water & Sewer	4,000.00	4,000.00	4,000.00	0.00	0%	1,959.20	2,830.44	
Account Classification Total: Maintenance & Services		$62,877.00	$62,877.00	$62,322.00	$555.00	1%	$21,484.64	$37,863.45	
Location Total: 300 - Snow Hill Branch		$62,877.00	$62,877.00	$62,322.00	$555.00	1%	$21,484.64	$37,863.45	
Location: 310 - Pocomoke Branch									
MAINT & SVCS - Maintenance & Services									
6550.005	Building Site Expenses Automatic Doors	447.00	447.00	447.00	0.00	0%	0.00	0.00	
6550.040	Building Site Expenses Cleaning Contract	15,980.00	15,980.00	9,300.00	6,680.00	72%	3,427.48	8,752.10	larger building will require additional funds for cleaning
6550.050	Building Site Expenses Custodial Supplies	2,500.00	2,500.00	1,400.00	1,100.00	79%	427.91	954.83	anticipate increased visits, programs in the new building
6550.060	Building Site Expenses Electricity	35,000.00	35,000.00	2,500.00	32,500.00	1300%	492.78	5,731.86	Using the OC library as a comparison.
6550.080	Building Site Expenses Fire Alarm Testing	600.00	600.00	300.00	300.00	100%	0.00	0.00	
6550.081	Building Site Expenses Fire Extinguishers	50.00	50.00	50.00	0.00	0%	0.00	0.00	
6550.090	Building Site Expenses General Maintenance Repairs	2,000.00	2,000.00	500.00	1,500.00	300%	163.74	1,086.24	maintenance costs should be low with the new bldg., adding some funds for maintenance for any unforeseen issues
6550.110	Building Site Expenses Heating Fuel Oil	0.00	0.00	0.00	0.00	N/A	0.00	588.10	
6550.120	Building Site Expenses Heating Propane	7,500.00	7,500.00	400.00	7,100.00	1775%	0.00	0.00	Estimates based on the Snow Hill Library.
6550.124	Building Site Expenses HVAC Loop Water Treatment	1,200.00	1,200.00	300.00	900.00	300%	0.00	130.49	Basing this figure on the Berlin branch
6550.170	Building Site Expenses Office Rent/Lease	0.00	0.00	32,505.00	(32,505.00)	-100%	19,503.00	43,255.50	No rent, new library will open June 2026.
6550.180	Building Site Expenses Pest Control/Termite Insp	400.00	400.00	400.00	0.00	0%	0.00	217.00	
6550.220	Building Site Expenses Security Alarm Monitoring	1,200.00	1,200.00	400.00	800.00	200%	0.00	51.00	
6550.270	Building Site Expenses Telephone	3,500.00	3,500.00	3,500.00	0.00	0%	0.00	922.03	
6550.280	Building Site Expenses Tipping Fees	400.00	400.00	400.00	0.00	0%	0.00	0.00	
6550.300	Building Site Expenses Trash Removal	50.00	50.00	50.00	0.00	0%	0.00	0.00	

Expenditures — 1603 Library Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6550.310	Building Site Expenses Water & Sewer	1,000.00	1,000.00	500.00	500.00	100%	4.05	2.81	
6700.250	Other Maint. & Svcs Internet Service	0.00	0.00	0.00	0.00	N/A	2,530.95	2,204.35	
Account Classification Total: Maintenance & Services		$71,827.00	$71,827.00	$52,952.00	$18,875.00	36%	$26,549.91	$63,896.31	
Location Total: 310 - Pocomoke Branch		$71,827.00	$71,827.00	$52,952.00	$18,875.00	36%	$26,549.91	$63,896.31	
Location: 320 - Berlin Branch									
MAINT & SVCS - Maintenance & Services									
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,500.00	1,500.00	1,500.00	0.00	0%	0.00	711.20	
6550.040	Building Site Expenses Cleaning Contract	15,980.00	15,980.00	15,525.00	455.00	3%	6,428.80	14,577.54	
6550.050	Building Site Expenses Custodial Supplies	2,500.00	2,500.00	2,400.00	100.00	4%	531.12	1,526.63	
6550.060	Building Site Expenses Electricity	11,000.00	11,000.00	10,000.00	1,000.00	10%	2,879.66	6,333.24	
6550.070	Building Site Expenses Elevator Testing	3,000.00	3,000.00	3,000.00	0.00	0%	1,508.33	2,807.00	
6550.080	Building Site Expenses Fire Alarm Testing	600.00	600.00	600.00	0.00	0%	0.00	401.13	
6550.081	Building Site Expenses Fire Extinguishers	50.00	50.00	50.00	0.00	0%	0.00	28.00	
6550.090	Building Site Expenses General Maintenance Repairs	7,500.00	7,500.00	7,500.00	0.00	0%	1,412.88	2,334.53	
6550.124	Building Site Expenses HVAC Loop Water Treatment	1,200.00	1,200.00	1,200.00	0.00	0%	130.49	521.96	
6550.180	Building Site Expenses Pest Control/Termite Insp	400.00	400.00	400.00	0.00	0%	142.00	340.80	
6550.220	Building Site Expenses Security Alarm Monitoring	1,200.00	1,200.00	1,200.00	0.00	0%	300.00	951.00	
6550.250	Building Site Expenses Sprinkler Testing	1,800.00	1,800.00	1,800.00	0.00	0%	500.00	990.00	
6550.270	Building Site Expenses Telephone	5,000.00	5,000.00	5,000.00	0.00	0%	2,039.38	4,529.79	
6550.280	Building Site Expenses Tipping Fees	400.00	400.00	400.00	0.00	0%	10.00	0.00	
6550.300	Building Site Expenses Trash Removal	600.00	600.00	600.00	0.00	0%	300.00	600.00	
6550.310	Building Site Expenses Water & Sewer	3,000.00	3,000.00	3,000.00	0.00	0%	615.15	1,476.36	
Account Classification Total: Maintenance & Services		$55,730.00	$55,730.00	$54,175.00	$1,555.00	3%	$16,797.81	$38,129.18	
Location Total: 320 - Berlin Branch		$55,730.00	$55,730.00	$54,175.00	$1,555.00	3%	$16,797.81	$38,129.18	
Location: 325 - Ocean Pines Branch									
MAINT & SVCS - Maintenance & Services									
6550.005	Building Site Expenses Automatic Doors	638.00	638.00	638.00	0.00	0%	0.00	0.00	
6550.030	Building Site Expenses Carpet/VCT Cleaning	2,500.00	2,500.00	2,500.00	0.00	0%	200.00	2,358.46	
6550.040	Building Site Expenses Cleaning Contract	17,550.00	17,550.00	17,100.00	450.00	3%	7,057.89	16,004.49	
6550.050	Building Site Expenses Custodial Supplies	2,500.00	2,500.00	2,400.00	100.00	4%	1,297.53	3,375.04	
6550.060	Building Site Expenses Electricity	37,000.00	37,000.00	37,000.00	0.00	0%	16,700.00	26,371.00	
6550.080	Building Site Expenses Fire Alarm Testing	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	376.13	

Expenditures — 1603 Library Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6550.081	Building Site Expenses Fire Extinguishers	50.00	50.00	50.00	0.00	0%	0.00	42.00	
6550.090	Building Site Expenses General Maintenance Repairs	10,000.00	10,000.00	10,000.00	0.00	0%	4,584.96	10,359.51	
6550.120	Building Site Expenses Heating Propane	16,000.00	16,000.00	16,000.00	0.00	0%	1,449.63	12,581.16	
6550.124	Building Site Expenses HVAC Loop Water Treatment	1,000.00	1,000.00	1,000.00	0.00	0%	130.49	521.96	
6550.125	Building Site Expenses HVAC Repairs/Replacement	2,000.00	2,000.00	2,000.00	0.00	0%	0.00	0.00	
6550.180	Building Site Expenses Pest Control/Termite Insp	400.00	400.00	400.00	0.00	0%	142.00	340.80	
6550.220	Building Site Expenses Security Alarm Monitoring	1,000.00	1,000.00	1,000.00	0.00	0%	300.00	480.00	
6550.250	Building Site Expenses Sprinkler Testing	1,800.00	1,800.00	1,800.00	0.00	0%	910.00	1,660.00	
6550.270	Building Site Expenses Telephone	4,000.00	4,000.00	4,000.00	0.00	0%	1,868.34	4,121.17	
6550.280	Building Site Expenses Tipping Fees	400.00	400.00	400.00	0.00	0%	0.00	0.00	
6550.300	Building Site Expenses Trash Removal	2,300.00	2,300.00	2,300.00	0.00	0%	1,109.81	2,179.08	
6550.310	Building Site Expenses Water & Sewer	3,500.00	3,500.00	3,500.00	0.00	0%	1,673.71	2,750.88	
Account Classification Total: Maintenance & Services		$103,638.00	$103,638.00	$103,088.00	$550.00	1%	$37,424.36	$83,521.68	
Location Total: 325 - Ocean Pines Branch		$103,638.00	$103,638.00	$103,088.00	$550.00	1%	$37,424.36	$83,521.68	
Location: 335 - Ocean City 100th St. Branch									
MAINT & SVCS - Maintenance & Services									
6550.005	Building Site Expenses Automatic Doors	575.00	575.00	575.00	0.00	0%	0.00	0.00	
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,600.00	1,600.00	1,600.00	0.00	0%	0.00	1,095.07	
6550.040	Building Site Expenses Cleaning Contract	14,040.00	14,040.00	13,650.00	390.00	3%	5,645.97	12,803.29	
6550.050	Building Site Expenses Custodial Supplies	2,500.00	2,500.00	2,400.00	100.00	4%	756.86	1,589.05	
6550.060	Building Site Expenses Electricity	40,000.00	40,000.00	40,000.00	0.00	0%	16,749.20	34,337.45	
6550.070	Building Site Expenses Elevator Testing	4,000.00	4,000.00	4,000.00	0.00	0%	2,009.14	4,206.90	
6550.080	Building Site Expenses Fire Alarm Testing	450.00	450.00	450.00	0.00	0%	196.63	765.39	
6550.081	Building Site Expenses Fire Extinguishers	50.00	50.00	50.00	0.00	0%	0.00	31.50	
6550.090	Building Site Expenses General Maintenance Repairs	10,000.00	10,000.00	10,000.00	0.00	0%	678.78	19,775.40	
6550.124	Building Site Expenses HVAC Loop Water Treatment	800.00	800.00	800.00	0.00	0%	130.49	521.96	
6550.125	Building Site Expenses HVAC Repairs/Replacement	2,000.00	2,000.00	2,000.00	0.00	0%	0.00	0.00	
6550.140	Building Site Expenses Internet Access	2,500.00	2,500.00	2,500.00	0.00	0%	1,114.40	2,262.15	
6550.180	Building Site Expenses Pest Control/Termite Insp	400.00	400.00	400.00	0.00	0%	217.00	490.80	

Expenditures		1603 Library Budget Requested								
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
	6550.220	Building Site Expenses Security Alarm Monitoring	1,500.00	1,500.00	1,500.00	0.00	0%	450.00	914.50	
	6550.242	Building Site Expenses Sewage Pump Monitoring	300.00	300.00	300.00	0.00	0%	0.00	0.00	
	6550.250	Building Site Expenses Sprinkler Testing	1,800.00	1,800.00	1,800.00	0.00	0%	850.00	1,530.00	
	6550.270	Building Site Expenses Telephone	4,000.00	4,000.00	4,000.00	0.00	0%	1,873.69	3,660.33	
	6550.280	Building Site Expenses Tipping Fees	400.00	400.00	400.00	0.00	0%	0.00	10.00	
	6550.300	Building Site Expenses Trash Removal	100.00	100.00	100.00	0.00	0%	0.00	0.00	
	6550.310	Building Site Expenses Water & Sewer	4,500.00	4,500.00	4,500.00	0.00	0%	2,189.90	4,144.30	
Account Classification Total: Maintenance & Services			$91,515.00	$91,515.00	$91,025.00	$490.00	1%	$32,862.06	$88,138.09	
CAP EQ - Capital Equipment										
	9010.100	Capital Equipment Furniture & Fixtures	32,000.00	32,000.00	32,000.00	0.00	0%	0.00	0.00	
Account Classification Total: CAP EQ - Capital Equipment			$32,000.00	$32,000.00	$32,000.00	$0.00	0%	$0.00	$0.00	
Location Total: 335 - Ocean City 100th St. Branch			$123,515.00	$123,515.00	$123,025.00	$490.00	0%	$32,862.06	$88,138.09	
Department Total: 1603 - Libraries			**$4,711,135.73**	**$5,137,183.00**	**$4,817,789.00**	**$319,394.00**	**7%**	**$1,883,796.49**	**$4,160,975.30**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1603 - Libraries**				
Location **200 - Administration**				
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**				
100.1603.200.6100.100	MD Assoc. of Public Library Administrator dues	1.0000	1,600.00	1,600.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions 1		$1,600.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1603.200.6100.190	office supplies for all 5 branches and admin office	6.0000	3,000.00	18,000.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions 1		$18,000.00
Account **6100.210 - Administrative Expense Paper**				
100.1603.200.6100.210	paper for 5 branches and admin office	6.0000	500.00	3,000.00
Account **6100.210 - Administrative Expense Paper** Totals		Transactions 1		$3,000.00
Account **6100.230 - Administrative Expense Postage & Freight**				
100.1603.200.6100.230	includes funding for our books by mail program	1.0000	4,500.00	4,500.00
Account **6100.230 - Administrative Expense Postage & Freight** Totals		Transactions 1		$4,500.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1603.200.6110.090	2 ipads new library Pocomoke	2.0000	1,600.00	3,200.00
100.1603.200.6110.090	replacement laptops for staff	2.0000	2,000.00	4,000.00
100.1603.200.6110.090	replacement staff and public machines	16.0000	1,150.00	18,400.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions 3		$25,600.00
Account **6110.125 - Supplies & Equipment Equipment Maintenance & Repair**				
100.1603.200.6110.125	vehicle maintenance (Pop-Up bookmobile and youth serv van	2.0000	1,500.00	3,000.00
Account **6110.125 - Supplies & Equipment Equipment Maintenance & Repair** Totals		Transactions 1		$3,000.00
Account **6110.210 - Supplies & Equipment Library AV-Multimedia**				
100.1603.200.6110.210	DVD and audiobook collection for 5 branches and bookmobile	6.0000	13,500.00	81,000.00
Account **6110.210 - Supplies & Equipment Library AV-Multimedia** Totals		Transactions 1		$81,000.00
Account **6110.230 - Supplies & Equipment Library Books**				
100.1603.200.6110.230	Print Collection for 5 branches and bookmobile	6.0000	34,000.00	204,000.00
Account **6110.230 - Supplies & Equipment Library Books** Totals		Transactions 1		$204,000.00
Account **6110.240 - Supplies & Equipment Library Periodicals**				
100.1603.200.6110.240	magazine and newspaper collection for all 5 branches	5.0000	7,600.00	38,000.00
Account **6110.240 - Supplies & Equipment Library Periodicals** Totals		Transactions 1		$38,000.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1603.200.6110.245	4 cell phones: Youth Coor., Adult Coor, Bookmob, Marketing Coor	1.0000	2,000.00	2,000.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions 1		$2,000.00
Account **6110.270 - Supplies & Equipment Office Equipment Repairs**				
100.1603.200.6110.270	office equipment repairs	1.0000	500.00	500.00
Account **6110.270 - Supplies & Equipment Office Equipment Repairs** Totals		Transactions 1		$500.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1603 - Libraries**				
Location **200 - Administration**				
Account **6110.280 - Supplies & Equipment Office Furniture**				
100.1603.200.6110.280	furniture replacement as needed - 5 branches and boomobile	6.0000	850.00	5,100.00
Account **6110.280 - Supplies & Equipment Office Furniture** Totals		Transactions 1		$5,100.00
Account **6110.310 - Supplies & Equipment Promotional Materials**				
100.1603.200.6110.310	Funds to help market library services and programs	1.0000	5,000.00	5,000.00
Account **6110.310 - Supplies & Equipment Promotional Materials** Totals		Transactions 1		$5,000.00
Account **6130.010 - Equipment Maintenance Copier Lease**				
100.1603.200.6130.010	copy machines for staff and public all six locations	9.0000	2,700.00	24,300.00
Account **6130.010 - Equipment Maintenance Copier Lease** Totals		Transactions 1		$24,300.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements**				
100.1603.200.6130.070	Avaya phone annual maintenance agreement	1.0000	3,100.00	3,100.00
100.1603.200.6130.070	Kajeet Mobile Hotspot (mobile wifi for patrons)	25.0000	250.00	6,250.00
100.1603.200.6130.070	Kajeet SmartBus (mobile wifi for Bookmobile)	1.0000	900.00	900.00
100.1603.200.6130.070	Springshare online registration and calendar software	1.0000	6,750.00	6,750.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements** Totals		Transactions 4		$17,000.00
Account **6160.120 - Grant Programs Library Srv Enhancement - ESRL**				
100.1603.200.6160.120	ESRL Grant to Libraries	1.0000	84,000.00	84,000.00
Account **6160.120 - Grant Programs Library Srv Enhancement - ESRL** Totals		Transactions 1		$84,000.00
Account **6170.040 - Program Expense Library Programs**				
100.1603.200.6170.040	To fund outreach programs for the Pop-Up Library	12.0000	300.00	3,600.00
Account **6170.040 - Program Expense Library Programs** Totals		Transactions 1		$3,600.00
Account **6510.085 - Legal Services Other Legal Expenses**				
100.1603.200.6510.085	review library policy or legal issues as needed	1.0000	1,500.00	1,500.00
Account **6510.085 - Legal Services Other Legal Expenses** Totals		Transactions 1		$1,500.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1603.200.6540.020	Fuel for Pop-Up/Bookmobile and youth serv van	1.0000	5,000.00	5,000.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals		Transactions 1		$5,000.00
Account **6540.045 - Vehicle Operating Expenses Vehicle Repairs Outside**				
100.1603.200.6540.045	outside repair costs for Pop-Up/Bookmobile	1.0000	500.00	500.00
Account **6540.045 - Vehicle Operating Expenses Vehicle Repairs Outside** Totals		Transactions 1		$500.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**				
100.1603.200.7000.100	Maryland Library Association Conference	12.0000	450.00	5,400.00
100.1603.200.7000.100	mileage reimbursement for meetings and programs	1.0000	4,100.00	4,100.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals		Transactions 2		$9,500.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1603 - Libraries**				
Location **200 - Administration**				
Account **7120.115 - Other Non-Matching Expenses Retirement**				
100.1603.200.7120.115	Proposed shift of Library Retirement Exp from Governors Budget	1.0000	11,592.00	11,592.00
	Account **7120.115 - Other Non-Matching Expenses Retirement** Totals	Transactions 1		$11,592.00
Account **7170.100 - Benefits & Insurance Property & Liability Insurance**				
100.1603.200.7170.100	insurance for Pop-Up/bookmobile and youth coor van	1.0000	3,400.00	3,400.00
	Account **7170.100 - Benefits & Insurance Property & Liability Insurance** Totals	Transactions 1		$3,400.00
	Location **200 - Administration** Totals	Transactions 29		$551,692.00
Location **300 - Snow Hill Branch**				
Account **6550.005 - Building Site Expenses Automatic Doors**				
100.1603.300.6550.005	based on trend	1.0000	447.00	447.00
	Account **6550.005 - Building Site Expenses Automatic Doors** Totals	Transactions 1		$447.00
Account **6550.030 - Building Site Expenses Carpet/VCT Cleaning**				
100.1603.300.6550.030	based on trend	1.0000	2,500.00	2,500.00
	Account **6550.030 - Building Site Expenses Carpet/VCT Cleaning** Totals	Transactions 1		$2,500.00
Account **6550.040 - Building Site Expenses Cleaning Contract**				
100.1603.300.6550.040	Based on custodial contract	1.0000	15,980.00	15,980.00
	Account **6550.040 - Building Site Expenses Cleaning Contract** Totals	Transactions 1		$15,980.00
Account **6550.050 - Building Site Expenses Custodial Supplies**				
100.1603.300.6550.050	based on trend	1.0000	2,200.00	2,200.00
	Account **6550.050 - Building Site Expenses Custodial Supplies** Totals	Transactions 1		$2,200.00
Account **6550.060 - Building Site Expenses Electricity**				
100.1603.300.6550.060	based on trend	1.0000	15,000.00	15,000.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions 1		$15,000.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing**				
100.1603.300.6550.080	based on trend	1.0000	500.00	500.00
	Account **6550.080 - Building Site Expenses Fire Alarm Testing** Totals	Transactions 1		$500.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1603.300.6550.081	based on trend	1.0000	150.00	150.00
	Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals	Transactions 1		$150.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1603.300.6550.090	based on trend	1.0000	7,000.00	7,000.00
	Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals	Transactions 1		$7,000.00
Account **6550.120 - Building Site Expenses Heating Propane**				
100.1603.300.6550.120	based on trend	1.0000	7,500.00	7,500.00
	Account **6550.120 - Building Site Expenses Heating Propane** Totals	Transactions 1		$7,500.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1603 - Libraries**				
Location **300 - Snow Hill Branch**				
Account **6550.124 - Building Site Expenses HVAC Loop Water Treatment**				
100.1603.300.6550.124	based on trend	1.0000	1,000.00	1,000.00
Account **6550.124 - Building Site Expenses HVAC Loop Water Treatment** Totals		Transactions 1		$1,000.00
Account **6550.125 - Building Site Expenses HVAC Repairs/Replacement**				
100.1603.300.6550.125	based on trend	1.0000	500.00	500.00
Account **6550.125 - Building Site Expenses HVAC Repairs/Replacement** Totals		Transactions 1		$500.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**				
100.1603.300.6550.180	based on trend	1.0000	400.00	400.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals		Transactions 1		$400.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring**				
100.1603.300.6550.220	based on trend	1.0000	1,000.00	1,000.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring** Totals		Transactions 1		$1,000.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1603.300.6550.270	based on trend	1.0000	2,800.00	2,800.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$2,800.00
Account **6550.280 - Building Site Expenses Tipping Fees**				
100.1603.300.6550.280	based on trend	1.0000	400.00	400.00
Account **6550.280 - Building Site Expenses Tipping Fees** Totals		Transactions 1		$400.00
Account **6550.300 - Building Site Expenses Trash Removal**				
100.1603.300.6550.300	based on trend	1.0000	1,500.00	1,500.00
Account **6550.300 - Building Site Expenses Trash Removal** Totals		Transactions 1		$1,500.00
Account **6550.310 - Building Site Expenses Water & Sewer**				
100.1603.300.6550.310	based on trend	1.0000	4,000.00	4,000.00
Account **6550.310 - Building Site Expenses Water & Sewer** Totals		Transactions 1		$4,000.00
Location **300 - Snow Hill Branch** Totals		Transactions 17		$62,877.00
Location **310 - Pocomoke Branch**				
Account **6550.005 - Building Site Expenses Automatic Doors**				
100.1603.310.6550.005	based on trend	1.0000	447.00	447.00
Account **6550.005 - Building Site Expenses Automatic Doors** Totals		Transactions 1		$447.00
Account **6550.040 - Building Site Expenses Cleaning Contract**				
100.1603.310.6550.040	based on contract	1.0000	15,980.00	15,980.00
Account **6550.040 - Building Site Expenses Cleaning Contract** Totals		Transactions 1		$15,980.00
Account **6550.050 - Building Site Expenses Custodial Supplies**				
100.1603.310.6550.050	based on trend	1.0000	2,500.00	2,500.00
Account **6550.050 - Building Site Expenses Custodial Supplies** Totals		Transactions 1		$2,500.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1603 - Libraries**				
Location **310 - Pocomoke Branch**				
Account **6550.060 - Building Site Expenses Electricity**				
100.1603.310.6550.060	based on trend, similar size buildings/use	1.0000	35,000.00	35,000.00
Account **6550.060 - Building Site Expenses Electricity** Totals		Transactions 1		$35,000.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing**				
100.1603.310.6550.080	based on trend	1.0000	600.00	600.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing** Totals		Transactions 1		$600.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1603.310.6550.081	based on trend	1.0000	50.00	50.00
Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals		Transactions 1		$50.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1603.310.6550.090	new building less maintenance	1.0000	2,000.00	2,000.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals		Transactions 1		$2,000.00
Account **6550.120 - Building Site Expenses Heating Propane**				
100.1603.310.6550.120	based on cost MEP estimate; similar size library branch	1.0000	7,500.00	7,500.00
Account **6550.120 - Building Site Expenses Heating Propane** Totals		Transactions 1		$7,500.00
Account **6550.124 - Building Site Expenses HVAC Loop Water Treatment**				
100.1603.310.6550.124	Based on similar size library branch	1.0000	1,200.00	1,200.00
Account **6550.124 - Building Site Expenses HVAC Loop Water Treatment** Totals		Transactions 1		$1,200.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**				
100.1603.310.6550.180	based on trend	1.0000	400.00	400.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals		Transactions 1		$400.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring**				
100.1603.310.6550.220	based on similar size library branch	1.0000	1,200.00	1,200.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring** Totals		Transactions 1		$1,200.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1603.310.6550.270	based on trend	1.0000	3,500.00	3,500.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$3,500.00
Account **6550.280 - Building Site Expenses Tipping Fees**				
100.1603.310.6550.280	based on trend	1.0000	400.00	400.00
Account **6550.280 - Building Site Expenses Tipping Fees** Totals		Transactions 1		$400.00
Account **6550.300 - Building Site Expenses Trash Removal**				
100.1603.310.6550.300	based on trend	1.0000	50.00	50.00
Account **6550.300 - Building Site Expenses Trash Removal** Totals		Transactions 1		$50.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1603 - Libraries**				
Location **310 - Pocomoke Branch**				
Account **6550.310 - Building Site Expenses Water & Sewer**				
100.1603.310.6550.310	based on trend	1.0000	1,000.00	1,000.00
Account **6550.310 - Building Site Expenses Water & Sewer** Totals		Transactions 1		$1,000.00
Location **310 - Pocomoke Branch** Totals		Transactions 15		$71,827.00
Location **320 - Berlin Branch**				
Account **6550.030 - Building Site Expenses Carpet/VCT Cleaning**				
100.1603.320.6550.030	based on trend	1.0000	1,500.00	1,500.00
Account **6550.030 - Building Site Expenses Carpet/VCT Cleaning** Totals		Transactions 1		$1,500.00
Account **6550.040 - Building Site Expenses Cleaning Contract**				
100.1603.320.6550.040	based on contract	1.0000	15,980.00	15,980.00
Account **6550.040 - Building Site Expenses Cleaning Contract** Totals		Transactions 1		$15,980.00
Account **6550.050 - Building Site Expenses Custodial Supplies**				
100.1603.320.6550.050	based on trend	1.0000	2,500.00	2,500.00
Account **6550.050 - Building Site Expenses Custodial Supplies** Totals		Transactions 1		$2,500.00
Account **6550.060 - Building Site Expenses Electricity**				
100.1603.320.6550.060	based on trend	1.0000	11,000.00	11,000.00
Account **6550.060 - Building Site Expenses Electricity** Totals		Transactions 1		$11,000.00
Account **6550.070 - Building Site Expenses Elevator Testing**				
100.1603.320.6550.070	based on trend	1.0000	3,000.00	3,000.00
Account **6550.070 - Building Site Expenses Elevator Testing** Totals		Transactions 1		$3,000.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing**				
100.1603.320.6550.080	based on trend	1.0000	600.00	600.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing** Totals		Transactions 1		$600.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1603.320.6550.081	based on trend	1.0000	50.00	50.00
Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals		Transactions 1		$50.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1603.320.6550.090	based on trend	1.0000	7,500.00	7,500.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals		Transactions 1		$7,500.00
Account **6550.124 - Building Site Expenses HVAC Loop Water Treatment**				
100.1603.320.6550.124	based on trend	1.0000	1,200.00	1,200.00
Account **6550.124 - Building Site Expenses HVAC Loop Water Treatment** Totals		Transactions 1		$1,200.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**				
100.1603.320.6550.180	based on trend	1.0000	400.00	400.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals		Transactions 1		$400.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1603 - Libraries**				
Location **320 - Berlin Branch**				
Account **6550.220 - Building Site Expenses Security Alarm Monitoring**				
100.1603.320.6550.220	based on trend	1.0000	1,200.00	1,200.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring** Totals		Transactions 1		$1,200.00
Account **6550.250 - Building Site Expenses Sprinkler Testing**				
100.1603.320.6550.250	based on trend	1.0000	1,800.00	1,800.00
Account **6550.250 - Building Site Expenses Sprinkler Testing** Totals		Transactions 1		$1,800.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1603.320.6550.270	based on trend	1.0000	5,000.00	5,000.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$5,000.00
Account **6550.280 - Building Site Expenses Tipping Fees**				
100.1603.320.6550.280	based on trend	1.0000	400.00	400.00
Account **6550.280 - Building Site Expenses Tipping Fees** Totals		Transactions 1		$400.00
Account **6550.300 - Building Site Expenses Trash Removal**				
100.1603.320.6550.300	based on trend	1.0000	600.00	600.00
Account **6550.300 - Building Site Expenses Trash Removal** Totals		Transactions 1		$600.00
Account **6550.310 - Building Site Expenses Water & Sewer**				
100.1603.320.6550.310	based on trend	1.0000	3,000.00	3,000.00
Account **6550.310 - Building Site Expenses Water & Sewer** Totals		Transactions 1		$3,000.00
Location **320 - Berlin Branch** Totals		Transactions 16		$55,730.00
Location **325 - Ocean Pines Branch**				
Account **6550.005 - Building Site Expenses Automatic Doors**				
100.1603.325.6550.005	based on trend	1.0000	638.00	638.00
Account **6550.005 - Building Site Expenses Automatic Doors** Totals		Transactions 1		$638.00
Account **6550.030 - Building Site Expenses Carpet/VCT Cleaning**				
100.1603.325.6550.030	based on trend	1.0000	2,500.00	2,500.00
Account **6550.030 - Building Site Expenses Carpet/VCT Cleaning** Totals		Transactions 1		$2,500.00
Account **6550.040 - Building Site Expenses Cleaning Contract**				
100.1603.325.6550.040	based on contract	1.0000	17,550.00	17,550.00
Account **6550.040 - Building Site Expenses Cleaning Contract** Totals		Transactions 1		$17,550.00
Account **6550.050 - Building Site Expenses Custodial Supplies**				
100.1603.325.6550.050	based on trend	1.0000	2,500.00	2,500.00
Account **6550.050 - Building Site Expenses Custodial Supplies** Totals		Transactions 1		$2,500.00
Account **6550.060 - Building Site Expenses Electricity**				
100.1603.325.6550.060	based on trend	1.0000	37,000.00	37,000.00
Account **6550.060 - Building Site Expenses Electricity** Totals		Transactions 1		$37,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1603 - Libraries**				
Location **325 - Ocean Pines Branch**				
Account **6550.080 - Building Site Expenses Fire Alarm Testing**				
100.1603.325.6550.080	based on trend	1.0000	1,000.00	1,000.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing** Totals		Transactions 1		$1,000.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1603.325.6550.081	based on trend	1.0000	50.00	50.00
Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals		Transactions 1		$50.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1603.325.6550.090	based on trend	1.0000	10,000.00	10,000.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals		Transactions 1		$10,000.00
Account **6550.120 - Building Site Expenses Heating Propane**				
100.1603.325.6550.120	based on trend	1.0000	16,000.00	16,000.00
Account **6550.120 - Building Site Expenses Heating Propane** Totals		Transactions 1		$16,000.00
Account **6550.124 - Building Site Expenses HVAC Loop Water Treatment**				
100.1603.325.6550.124	based on trend	1.0000	1,000.00	1,000.00
Account **6550.124 - Building Site Expenses HVAC Loop Water Treatment** Totals		Transactions 1		$1,000.00
Account **6550.125 - Building Site Expenses HVAC Repairs/Replacement**				
100.1603.325.6550.125	based on trend	1.0000	2,000.00	2,000.00
Account **6550.125 - Building Site Expenses HVAC Repairs/Replacement** Totals		Transactions 1		$2,000.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**				
100.1603.325.6550.180	based on trend	1.0000	400.00	400.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals		Transactions 1		$400.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring**				
100.1603.325.6550.220	based on trend	1.0000	1,000.00	1,000.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring** Totals		Transactions 1		$1,000.00
Account **6550.250 - Building Site Expenses Sprinkler Testing**				
100.1603.325.6550.250	based on trend	1.0000	1,800.00	1,800.00
Account **6550.250 - Building Site Expenses Sprinkler Testing** Totals		Transactions 1		$1,800.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1603.325.6550.270	based on trend	1.0000	4,000.00	4,000.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$4,000.00
Account **6550.280 - Building Site Expenses Tipping Fees**				
100.1603.325.6550.280	based on trend	1.0000	400.00	400.00
Account **6550.280 - Building Site Expenses Tipping Fees** Totals		Transactions 1		$400.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1603 - Libraries**				
Location **325 - Ocean Pines Branch**				
Account **6550.300 - Building Site Expenses Trash Removal**				
100.1603.325.6550.300	based on trend	1.0000	2,300.00	2,300.00
Account **6550.300 - Building Site Expenses Trash Removal** Totals		Transactions 1		$2,300.00
Account **6550.310 - Building Site Expenses Water & Sewer**				
100.1603.325.6550.310	based on trend	1.0000	3,500.00	3,500.00
Account **6550.310 - Building Site Expenses Water & Sewer** Totals		Transactions 1		$3,500.00
Location **325 - Ocean Pines Branch** Totals		Transactions 18		$103,638.00
Location **335 - Ocean City 100th St. Branch**				
Account **6550.005 - Building Site Expenses Automatic Doors**				
100.1603.335.6550.005	based on trend	1.0000	575.00	575.00
Account **6550.005 - Building Site Expenses Automatic Doors** Totals		Transactions 1		$575.00
Account **6550.030 - Building Site Expenses Carpet/VCT Cleaning**				
100.1603.335.6550.030	based on trend	1.0000	1,600.00	1,600.00
Account **6550.030 - Building Site Expenses Carpet/VCT Cleaning** Totals		Transactions 1		$1,600.00
Account **6550.040 - Building Site Expenses Cleaning Contract**				
100.1603.335.6550.040	based on contract	1.0000	14,040.00	14,040.00
Account **6550.040 - Building Site Expenses Cleaning Contract** Totals		Transactions 1		$14,040.00
Account **6550.050 - Building Site Expenses Custodial Supplies**				
100.1603.335.6550.050	based on trend	1.0000	2,500.00	2,500.00
Account **6550.050 - Building Site Expenses Custodial Supplies** Totals		Transactions 1		$2,500.00
Account **6550.060 - Building Site Expenses Electricity**				
100.1603.335.6550.060	based on trend	1.0000	40,000.00	40,000.00
Account **6550.060 - Building Site Expenses Electricity** Totals		Transactions 1		$40,000.00
Account **6550.070 - Building Site Expenses Elevator Testing**				
100.1603.335.6550.070	based on trend	1.0000	4,000.00	4,000.00
Account **6550.070 - Building Site Expenses Elevator Testing** Totals		Transactions 1		$4,000.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing**				
100.1603.335.6550.080	based on trend	1.0000	450.00	450.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing** Totals		Transactions 1		$450.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1603.335.6550.081	based on trend	1.0000	50.00	50.00
Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals		Transactions 1		$50.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1603.335.6550.090	based on trend	1.0000	10,000.00	10,000.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals		Transactions 1		$10,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1603 - Libraries**				
Location **335 - Ocean City 100th St. Branch**				
Account **6550.124 - Building Site Expenses HVAC Loop Water Treatment**				
100.1603.335.6550.124	based on trend	1.0000	800.00	800.00
Account **6550.124 - Building Site Expenses HVAC Loop Water Treatment** Totals		Transactions 1		$800.00
Account **6550.125 - Building Site Expenses HVAC Repairs/Replacement**				
100.1603.335.6550.125	based on trend	1.0000	2,000.00	2,000.00
Account **6550.125 - Building Site Expenses HVAC Repairs/Replacement** Totals		Transactions 1		$2,000.00
Account **6550.140 - Building Site Expenses Internet Access**				
100.1603.335.6550.140	based on trend	1.0000	2,500.00	2,500.00
Account **6550.140 - Building Site Expenses Internet Access** Totals		Transactions 1		$2,500.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**				
100.1603.335.6550.180	based on trend	1.0000	400.00	400.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals		Transactions 1		$400.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring**				
100.1603.335.6550.220	based on trend	1.0000	1,500.00	1,500.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring** Totals		Transactions 1		$1,500.00
Account **6550.242 - Building Site Expenses Sewage Pump Monitoring**				
100.1603.335.6550.242	based on trend	1.0000	300.00	300.00
Account **6550.242 - Building Site Expenses Sewage Pump Monitoring** Totals		Transactions 1		$300.00
Account **6550.250 - Building Site Expenses Sprinkler Testing**				
100.1603.335.6550.250	based on trend	1.0000	1,800.00	1,800.00
Account **6550.250 - Building Site Expenses Sprinkler Testing** Totals		Transactions 1		$1,800.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1603.335.6550.270	based on trend	1.0000	4,000.00	4,000.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$4,000.00
Account **6550.280 - Building Site Expenses Tipping Fees**				
100.1603.335.6550.280	based on trend	1.0000	400.00	400.00
Account **6550.280 - Building Site Expenses Tipping Fees** Totals		Transactions 1		$400.00
Account **6550.300 - Building Site Expenses Trash Removal**				
100.1603.335.6550.300	based on trend	1.0000	100.00	100.00
Account **6550.300 - Building Site Expenses Trash Removal** Totals		Transactions 1		$100.00
Account **6550.310 - Building Site Expenses Water & Sewer**				
100.1603.335.6550.310	based on trend	1.0000	4,500.00	4,500.00
Account **6550.310 - Building Site Expenses Water & Sewer** Totals		Transactions 1		$4,500.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
EXPENSES					
Fund **100 - General Fund**					
Department **1603 - Libraries**					
Location **335 - Ocean City 100th St. Branch**					
Account **9010.100 - Capital Equipment Furniture & Fixtures**					
100.1603.335.9010.100	digital sign replacement		1.0000	32,000.00	32,000.00
	Account **9010.100 - Capital Equipment Furniture & Fixtures** Totals	Transactions	1		$32,000.00
	Location **335 - Ocean City 100th St. Branch** Totals	Transactions	21		$123,515.00
	Department **1603 - Libraries** Totals	Transactions	116		$969,279.00
	Fund **100 - General Fund** Totals	Transactions	116		$969,279.00
	EXPENSES Totals	Transactions	116		$969,279.00
	Grand Totals	Transactions	116		$969,279.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Library	Department Number:	100.1603
Fund: 100	General Fund	Function:	General Government

Mission Statement:

The mission of the Worcester County Library is to encourage a love of reading, provide free access to information, and offer programs to serve and connect our communities. Full-service branch libraries operate six days per week in Berlin, Ocean City, Ocean Pines, Pocomoke City, and Snow Hill. In FY 23, the Library introduced a mobile branch.

PROGRAM SERVICES:

- In FY 2025, libraries presented 1,598 programs, including lectures, discussions, music, story times, and early literacy
- Library users checked out 471,278 books and non-print materials, including digital books and magazines
- Cooking Up Health Grant in partnership with the Worc Co. Health Dept., helped to establish mobile kitchens and seed libraries in Berlin, Pocomoke, and Snow Hill library branches
- Citizens and guests made 292,024 visits to Worcester County libraries; the library website attracted 178,528 visits
- Library visitors used public access computers and wireless network for a total of 89,948 sessions
- Student Library Cards were implemented in partnership with Worc Co. Public Schools, enabling access to online resources and checkout of three books using school lunch #

Statistical Data:

Description of Statistal Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Library Visits	302,380	292,024	270,000	305,000
Total Circulation	470,073	471,278	450,000	475,000
Program Attendance	28,180	28,398	28,000	30,000
Computer Use	99,132	89,948	85,000	100,000

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$ 2,238,457	$ 3,399,174	$ 3,882,927	$ 4,167,904	7%
Supplies & Materials	448,671	480,452	572,072	520,200	-9%
Maintenance & Services	268,873	277,562	318,990	392,587	23%
Other Charges	3,772	3,788	11,800	24,492	108%
Capital Outlay	0	0	32,000	32,000	0%
Total	$ 2,959,773	$ 4,160,976	$ 4,817,789	$ 5,137,183	7%

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Library	Department Number:	100.1603
Fund: 100	General Fund	Function:	General Government

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Director	1.0	1.0	1.0	1.0	0%
Assistant Director	1.0	1.0	1.0	1.0	0%
Library Branch Manager	5.0	5.0	5.0	5.0	0%
Assistant Branch Library Manager	7.0	7.0	7.0	7.0	0%
Technical Services Manager	1.0	1.0	1.0	1.0	0%
Technical Services Assistant II	1.5	1.5	1.5	1.5	0%
Youth Services Manager	1.0	1.0	1.0	1.0	0%
Youth Services Specialist	5.0	5.0	5.0	5.0	0%
Library Office Assistant V	1.0	1.0	1.0	1.0	0%
Local History Librarian	1.0	1.0	1.0	1.0	0%
Comm Svcs Coordinator	1.0	1.0	1.0	1.0	0%
Mobile Outreach Coordinator	0.0	0.0	0.0	1.0	100%
Marketing Coordinator	0.0	0.0	1.0	1.0	0%
Marketing Assistant	1.0	1.0	1.0	1.0	0%
Custodial Worker	0.5	0.5	0.0	0.0	0%
Library Service Assistant III	1.0	1.0	1.0	0.0	-100%
Library Service Assistant II	18.3	18.3	18.3	19.5	7%
Library Service Assistant I	0.0	0.0	0.0	0.0	0%
Total	46.3	46.3	46.8	48.0	2.6%

Summary of Significant Budget Increase/Decrease

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
Increase for the opening of the New Pocomoke Library Branch, personnel requests & increase in operating costs.	$ 319,394	7%

Contact Information

Name:	Jennifer Ranck	Address 1:	Worcester County Library
Title:	Library Director	Address 2:	307 North Washington Street
Email:	jranck@worcesterlibrary.org	City/State:	Snow Hill, MD
Telephone:	410-632-2600	Zip Code:	21863

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Library

Department No. 100.1603

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
	Mini Computer	MinisForum Mini Desktop		$600	$0
	Laptop** ** with docking station	Dell Latitude w/docking **		$2,300	$0
N	Laptop only	Laptop w/o docking stn	2	$2,000	$4,000
N	Desktop w/dual video card ***does not include monitor	Dell Optiplex ***	16	$1,000	$16,000
	Docking Station	Dell Dock Station Replicator		$300	$0
N	24" Monitor	Single Monitor	16	$150	$2,400
	32" Monitor	Single Monitor		$200	$0
	Laptop Tote	Laptop Canvas Tote		$20	$0
N	IPAD	IPAD PRO	2	$1,600	$3,200
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
	Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
	Microsoft Surface	Surface PRO		$1,700	$0
		TOTAL TO KEY TO ACCOUNT 6110.090			**$25,600**

Contact Susan McMichen with questions regarding personal computer requests at extension 1508 or email smcmichen@co.worcester.md.us

PC To Be Replaced: (Give brief description of reason for replacment and computer # to be replaced).

Reason: **Computer # (i.e. WCIT0001):**

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

Worcester Cnty	Completed By:	Jennifer Ranck		Date:	1/12/2026	
Subsidiary	Vehicle Identification #	Make	Year	Model	Mileage	Driver
Library	1FDRF3GN4NEE12484	Ford	2022	F350	20,368	A. Laick, S. Widsor
Library	ZFBHRFAB0N6Y49001	Ram	2022	Promaster	7,608	S. Arena
				Average Mileage *	13,988	
				Usable Vehicles *	2	
*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.						

Revenues — 1105 Volunteer Fire & EMS Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1105 - Volunteer Fire Departments**								
Location:	**200 - Administration**								
INTGOV ST - Intergovernmental - State Revenues									
5650	State Aid for Fire Companies	405,819.00	405,819.00	369,004.00	36,815.00	10%	420,621.00	368,926.00	Increase based on FY27 Governor's Budget
Account Total:Intergovernmental - State Revenues		$405,819.00	$405,819.00	$369,004.00	$36,815.00	10%	$420,621.00	$368,926.00	
Location Total: 200 - Administration		$405,819.00	$405,819.00	$369,004.00	$36,815.00	10%	$420,621.00	$368,926.00	
Department Total: 1105 - Volunteer Fire Departments		**$405,819.00**	**$405,819.00**	**$369,004.00**	**$36,815.00**	**10%**	**$420,621.00**	**$368,926.00**	

Expenditures — 1105 Volunteer Fire & EMS Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1105 - Volunteer Fire Departments**								
Location:	**100 - Town of Pocomoke**								
OTHR CHGS - Other Charges									
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	1,223,566.00	1,223,566.00	1,144,479.00	79,087.00	7%	1,144,479.00	1,017,957.00	Requested increase for base personnel from $8k to $15k per employee. Request for supplement runs increase.
7080.060	Fire & Ambulance State Grant for Fire Companies	1,889.00	1,889.00	159.00	1,730.00	1088%	0.00	158.71	Increase based on FY26 actuals.
Account Classification Total: Other Charges		$1,225,455.00	$1,225,455.00	$1,144,638.00	$80,817.00	7%	$1,144,479.00	$1,018,115.71	
Location Total: 100 - Town of Pocomoke		$1,225,455.00	$1,225,455.00	$1,144,638.00	$80,817.00	7%	$1,144,479.00	$1,018,115.71	
Location:	**105 - Pocomoke VFD**								
OTHR CHGS - Other Charges									
7080.010	Fire & Ambulance County Grant to Fire Companies	329,632.00	329,632.00	301,924.00	27,708.00	9%	150,962.00	266,650.00	Increase per SDAT November assessable base.
7080.060	Fire & Ambulance State Grant for Fire Companies	33,138.00	33,138.00	32,035.00	1,103.00	3%	0.00	32,027.20	Increase based on FY26 actuals.
Account Classification Total: Other Charges		$362,770.00	$362,770.00	$333,959.00	$28,811.00	9%	$150,962.00	$298,677.20	
Location Total: 105 - Pocomoke VFD		$362,770.00	$362,770.00	$333,959.00	$28,811.00	9%	$150,962.00	$298,677.20	
Location:	**110 - Town of Berlin**								
OTHR CHGS - Other Charges									
7080.060	Fire & Ambulance State Grant for Fire Companies	14,956.00	14,956.00	4,175.00	10,781.00	258%	0.00	4,175.24	Increase based on FY26 actuals.
Account Classification Total: Other Charges		$14,956.00	$14,956.00	$4,175.00	$10,781.00	258%	$0.00	$4,175.24	
Location Total: 110 - Town of Berlin		$14,956.00	$14,956.00	$4,175.00	$10,781.00	258%	$0.00	$4,175.24	
Location:	**115 - Berlin VFD**								
OTHR CHGS - Other Charges									
7080.010	Fire & Ambulance County Grant to Fire Companies	329,632.00	329,632.00	301,924.00	27,708.00	9%	150,962.00	266,650.00	Increase per SDAT November assessable base.
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	1,456,647.00	1,456,647.00	1,309,919.00	146,728.00	11%	1,309,919.00	1,197,215.00	Requested increase for base personnel from $8k to $15k per employee. Request for supplement runs increase.
7080.060	Fire & Ambulance State Grant for Fire Companies	33,138.00	33,138.00	32,035.00	1,103.00	3%	0.00	32,027.20	Increase based on FY26 Actuals.
Account Classification Total: Other Charges		$1,819,417.00	$1,819,417.00	$1,643,878.00	$175,539.00	11%	$1,460,881.00	$1,495,892.20	
Location Total: 115 - Berlin VFD		$1,819,417.00	$1,819,417.00	$1,643,878.00	$175,539.00	11%	$1,460,881.00	$1,495,892.20	
Location:	**120 - Town of Snow Hill**								
OTHR CHGS - Other Charges									
7080.060	Fire & Ambulance State Grant for Fire Companies	2,842.00	2,842.00	754.00	2,088.00	277%	0.00	754.02	Increase based on FY26 actuals.
Account Classification Total: Other Charges		$2,842.00	$2,842.00	$754.00	$2,088.00	277%	$0.00	$754.02	
Location Total: 120 - Town of Snow Hill		$2,842.00	$2,842.00	$754.00	$2,088.00	277%	$0.00	$754.02	
Location:	**125 - Snow Hill VFD**								
OTHR CHGS - Other Charges									
7080.010	Fire & Ambulance County Grant to Fire Companies	329,632.00	329,632.00	301,924.00	27,708.00	9%	150,962.00	266,650.00	Increase per SDAT November assessable base.

Expenditures — 1105 Volunteer Fire & EMS Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	1,097,978.00	1,097,978.00	1,007,236.00	90,742.00	9%	1,007,236.00	903,312.00	Requested increase for base personnel from $8k to $15k per employee. Request for supplement runs increase.
7080.060	Fire & Ambulance State Grant for Fire Companies	33,138.00	33,138.00	32,035.00	1,103.00	3%	0.00	32,027.20	Increase based on FY26 actuals.
Account Classification Total: Other Charges		$1,460,748.00	$1,460,748.00	$1,341,195.00	$119,553.00	9%	$1,158,198.00	$1,201,989.20	
Location Total: 125 - Snow Hill VFD		$1,460,748.00	$1,460,748.00	$1,341,195.00	$119,553.00	9%	$1,158,198.00	$1,201,989.20	
Location: 130 - Town of Ocean City									
OTHR CHGS - Other Charges									
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	4,206,673.00	4,206,673.00	3,711,841.00	494,832.00	13%	3,711,841.00	3,254,635.00	Requested increase for base personnel from $8k to $15k per employee. Request for supplement runs increase. Includes WOC Service Area request per town.
7080.060	Fire & Ambulance State Grant for Fire Companies	69,552.00	69,552.00	43,566.00	25,986.00	60%	0.00	43,566.03	Increase based on FY26 actuals.
Account Classification Total: Other Charges		$4,276,225.00	$4,276,225.00	$3,755,407.00	$520,818.00	14%	$3,711,841.00	$3,298,201.03	
Location Total: 130 - Town of Ocean City		$4,276,225.00	$4,276,225.00	$3,755,407.00	$520,818.00	14%	$3,711,841.00	$3,298,201.03	
Location: 135 - Ocean City VFD									
OTHR CHGS - Other Charges									
7080.010	Fire & Ambulance County Grant to Fire Companies	329,632.00	329,632.00	301,924.00	27,708.00	9%	150,962.00	266,650.00	Increase per SDAT November assessable base.
7080.060	Fire & Ambulance State Grant for Fire Companies	33,138.00	33,138.00	32,035.00	1,103.00	3%	0.00	32,027.20	Increase based on FY26 actuals.
Account Classification Total: Other Charges		$362,770.00	$362,770.00	$333,959.00	$28,811.00	9%	$150,962.00	$298,677.20	
Location Total: 135 - Ocean City VFD		$362,770.00	$362,770.00	$333,959.00	$28,811.00	9%	$150,962.00	$298,677.20	
Location: 145 - Girdletree VFD									
OTHR CHGS - Other Charges									
7080.010	Fire & Ambulance County Grant to Fire Companies	342,132.00	342,132.00	311,924.00	30,208.00	10%	155,962.00	273,650.00	Fire Grant increase per SDAT & requested increase for Rural Fire Co Allowance.
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	86,000.00	86,000.00	86,550.00	(550.00)	-1%	86,550.00	81,600.00	Requested increase from $150 to $200 per call.
7080.060	Fire & Ambulance State Grant for Fire Companies	33,138.00	33,138.00	32,035.00	1,103.00	3%	0.00	32,027.20	Increase based on FY26 actuals.
Account Classification Total: Other Charges		$461,270.00	$461,270.00	$430,509.00	$30,761.00	7%	$242,512.00	$387,277.20	
Location Total: 145 - Girdletree VFD		$461,270.00	$461,270.00	$430,509.00	$30,761.00	7%	$242,512.00	$387,277.20	
Location: 155 - Stockton VFD									
OTHR CHGS - Other Charges									
7080.010	Fire & Ambulance County Grant to Fire Companies	342,532.00	342,532.00	311,924.00	30,608.00	10%	155,962.00	273,650.00	Fire Grant increase per SDAT & requested increase for Rural Fire Co Allowance.
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	91,800.00	91,800.00	89,850.00	1,950.00	2%	89,850.00	85,800.00	Requested increase from $150 to $250 per call.

Expenditures — 1105 Volunteer Fire & EMS Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
7080.060	Fire & Ambulance State Grant for Fire Companies	33,138.00	33,138.00	32,035.00	1,103.00	3%	0.00	32,027.20	Increase based on FY26 actuals.
Account Classification Total: Other Charges		$467,470.00	$467,470.00	$433,809.00	$33,661.00	8%	$245,812.00	$391,477.20	
Location Total: 155 - Stockton VFD		$467,470.00	$467,470.00	$433,809.00	$33,661.00	8%	$245,812.00	$391,477.20	
Location: 165 - Newark VFD									
OTHR CHGS - Other Charges									
7080.010	Fire & Ambulance County Grant to Fire Companies	342,132.00	342,132.00	311,924.00	30,208.00	10%	155,962.00	273,650.00	Fire Grant increase per SDAT & requested increase for Rural Fire Co Allowance.
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	457,121.00	457,121.00	411,192.00	45,929.00	11%	411,192.00	407,064.00	Requested increase for base personnel from $8k to $15k per employee. Request for supplement runs increase.
7080.060	Fire & Ambulance State Grant for Fire Companies	33,138.00	33,138.00	32,035.00	1,103.00	3%	0.00	32,027.20	Increase based on FY26 actuals.
Account Classification Total: Other Charges		$832,391.00	$832,391.00	$755,151.00	$77,240.00	10%	$567,154.00	$712,741.20	
Location Total: 165 - Newark VFD		$832,391.00	$832,391.00	$755,151.00	$77,240.00	10%	$567,154.00	$712,741.20	
Location: 175 - Bishopville VFD									
OTHR CHGS - Other Charges									
7080.010	Fire & Ambulance County Grant to Fire Companies	314,424.00	314,424.00	311,924.00	2,500.00	1%	155,962.00	273,650.00	Fire Grant increase per SDAT & requested increase for Rural Fire Co Allowance.
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	560,740.00	560,740.00	502,660.00	58,080.00	12%	502,660.00	464,205.00	Requested increase for base personnel from $8k to $15k per employee. Request for supplement runs increase.
7080.060	Fire & Ambulance State Grant for Fire Companies	33,138.00	33,138.00	32,035.00	1,103.00	3%	0.00	32,027.20	Increase based on FY26 actuals.
Account Classification Total: Other Charges		$908,302.00	$908,302.00	$846,619.00	$61,683.00	7%	$658,622.00	$769,882.20	
Location Total: 175 - Bishopville VFD		$908,302.00	$908,302.00	$846,619.00	$61,683.00	7%	$658,622.00	$769,882.20	
Location: 185 - Showell VFD									
OTHR CHGS - Other Charges									
7080.010	Fire & Ambulance County Grant to Fire Companies	342,132.00	342,132.00	311,924.00	30,208.00	10%	155,962.00	273,650.00	Fire Grant increase per SDAT & requested increase for Rural Fire Co Allowance.
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	537,073.00	537,073.00	473,780.00	63,293.00	13%	473,780.00	441,243.00	Requested increase for base personnel from $8k to $15k per employee. Request for supplement runs increase.
7080.060	Fire & Ambulance State Grant for Fire Companies	33,138.00	33,138.00	32,035.00	1,103.00	3%	0.00	32,027.20	Increase based on FY26 actuals.
Account Classification Total: Other Charges		$912,343.00	$912,343.00	$817,739.00	$94,604.00	12%	$629,742.00	$746,920.20	
Location Total: 185 - Showell VFD		$912,343.00	$912,343.00	$817,739.00	$94,604.00	12%	$629,742.00	$746,920.20	
Location: 195 - Ocean Pines VFD									
OTHR CHGS - Other Charges									
7080.010	Fire & Ambulance County Grant to Fire Companies	329,632.00	329,632.00	301,924.00	27,708.00	9%	150,962.00	266,650.00	Increase per SDAT November assessable base.

Expenditures — 1105 Volunteer Fire & EMS Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	1,111,330.00	1,111,330.00	952,200.00	159,130.00	17%	952,200.00	870,124.00	Requested increase for base personnel from $8k to $15k per employee. Request for supplement runs increase.
7080.060	Fire & Ambulance State Grant for Fire Companies	33,138.00	33,138.00	32,035.00	1,103.00	3%	0.00	32,027.20	Increase based on FY26 actuals.
Account Classification Total: Other Charges		$1,474,100.00	$1,474,100.00	$1,286,159.00	$187,941.00	15%	$1,103,162.00	$1,168,801.20	
Location Total: 195 - Ocean Pines VFD		$1,474,100.00	$1,474,100.00	$1,286,159.00	$187,941.00	15%	$1,103,162.00	$1,168,801.20	
Location: 197 - County Fire Training Center									
SUPP & MAT - Supplies & Materials									
6110.150	Supplies & Equipment Hazmat Supplies & Equipment	35,500.00	35,500.00	53,000.00	(17,500.00)	-33%	84,646.08	50,146.20	Decrease because in FY26 we purchased a new propane fire training prop.
6200.020	Other Supplies & Materials Materials	0.00	0.00	0.00	0.00	N/A	0.00	28,062.76	
Account Classification Total: Supplies & Materials		$35,500.00	$35,500.00	$53,000.00	($17,500.00)	-33%	$84,646.08	$78,208.96	
MAINT & SVCS - Maintenance & Services									
6550.010	Building Site Expenses Building/Property Improvement	1,500.00	1,500.00	1,500.00	0.00	0%	0.00	0.00	
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,300.00	1,300.00	1,300.00	0.00	0%	0.00	717.50	
6550.040	Building Site Expenses Cleaning Contract	3,200.00	3,200.00	3,000.00	200.00	7%	1,345.10	3,141.00	
6550.050	Building Site Expenses Custodial Supplies	300.00	300.00	300.00	0.00	0%	0.00	0.00	
6550.060	Building Site Expenses Electricity	7,500.00	7,500.00	7,500.00	0.00	0%	3,885.00	6,553.00	
6550.080	Building Site Expenses Fire Alarm Testing	500.00	500.00	500.00	0.00	0%	0.00	351.13	
6550.081	Building Site Expenses Fire Extinguishers	200.00	200.00	200.00	0.00	0%	0.00	63.00	
6550.085	Building Site Expenses Generator Fuel Oil	600.00	600.00	600.00	0.00	0%	0.00	462.26	
6550.090	Building Site Expenses General Maintenance Repairs	4,000.00	4,000.00	3,500.00	500.00	14%	1,686.91	684.90	
6550.100	Building Site Expenses Generator Services & Repairs	2,200.00	2,200.00	1,500.00	700.00	47%	2,564.32	2,635.04	
6550.120	Building Site Expenses Heating Propane	2,000.00	2,000.00	2,000.00	0.00	0%	0.00	1,385.06	
6550.180	Building Site Expenses Pest Control/Termite Insp	500.00	500.00	500.00	0.00	0%	232.00	556.80	
6550.220	Building Site Expenses Security Alarm Monitoring	1,400.00	1,400.00	1,400.00	0.00	0%	510.00	1,020.00	
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	300.00	300.00	300.00	0.00	0%	0.00	0.00	
6550.270	Building Site Expenses Telephone	700.00	700.00	650.00	50.00	8%	292.89	650.96	
6550.280	Building Site Expenses Tipping Fees	100.00	100.00	100.00	0.00	0%	0.00	0.00	
6550.300	Building Site Expenses Trash Removal	900.00	900.00	850.00	50.00	6%	403.98	794.04	
6550.320	Building Site Expenses Water Treatment	200.00	200.00	200.00	0.00	0%	0.00	0.00	
Account Classification Total: Maintenance & Services		$27,400.00	$27,400.00	$25,900.00	$1,500.00	6%	$10,920.20	$19,014.69	
OTHR CHGS - Other Charges									
7000.125	Travel, Training & Expense Transport Expenses	3,000.00	3,000.00	3,000.00	0.00	0%	0.00	0.00	

Expenditures — 1105 Volunteer Fire & EMS Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
7080.030	Fire & Ambulance Firemens Training Center	24,500.00	24,500.00	15,000.00	9,500.00	63%	3,725.00	35.33	Fire Marshal Requests: 2000 for training throughout the year. Fire Dept Requests: $15,000 for training. EMS Requests:$7,500 for training.
Account Classification Total: Other Charges		$27,500.00	$27,500.00	$18,000.00	$9,500.00	53%	$3,725.00	$35.33	
CAP EQ - Capital Equipment									
9010.010	Capital Equipment New Vehicles	70,000.00	70,000.00	0.00	70,000.00	N/A	0.00	0.00	Two requests - Enclosed trailer replacement and a new Polaris for hazmat response & FTC use.
Account Classification Total: Capital Equipment		$70,000.00	$70,000.00	$0.00	$70,000.00		$0.00	$0.00	
Location Total: 197 - County Fire Training Center		$160,400.00	$160,400.00	$96,900.00	$63,500.00	66%	$99,291.28	$97,258.98	
Location: 198 - LOSAP									
OTHR CHGS - Other Charges									
7080.040	Fire & Ambulance LOSAP Appropriation	205,266.00	205,266.00	205,266.00	0.00	0%	0.00	21,200.00	
7080.080	Fire & Ambulance EMT Paramedic Tuition Reimb Pgm	8,000.00	8,000.00	8,000.00	0.00	0%	0.00	0.00	
Account Classification Total: Other Charges		$213,266.00	$213,266.00	$213,266.00	$0.00	0%	$0.00	$21,200.00	
Location Total: 198 - LOSAP		$213,266.00	$213,266.00	$213,266.00	$0.00	0%	$0.00	$21,200.00	
Location: 200 - Administration									
SUPP & MAT - Supplies & Materials									
6160.043	Grant Programs Other Grants	210,000.00	210,000.00	210,000.00	0.00	0%	44,361.71	0.00	Request to continue funding of MICH Program
Account Classification Total: Supplies & Materials		$210,000.00	$210,000.00	$210,000.00	$0.00	0%	$44,361.71	$0.00	
OTHR CHGS - Other Charges									
7080.070	Fire & Ambulance Fire	128,015.00	128,015.00	83,348.00	44,667.00	54%	111,317.00	63,786.00	Estimate 15% increase over FY26 actual expense.
Account Classification Total: Other Charges		$128,015.00	$128,015.00	$83,348.00	$44,667.00	54%	$111,317.00	$63,786.00	
Location Total: 200 - Administration		$338,015.00	$338,015.00	$293,348.00	$44,667.00	15%	$155,678.71	$63,786.00	
Department Total: 1105 - Volunteer Fire Departments		**$15,292,740.00**	**$15,292,740.00**	**$13,731,465.00**	**$1,561,275.00**	**11%**	**$11,479,296.99**	**$11,975,825.98**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1105 - Volunteer Fire Departments**				
Location **100 - Town of Pocomoke**				
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.**				
100.1105.100.7080.020	County Grant to Ambulance Company	1.0000	1,223,566.00	1,223,566.00
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.** Totals		Transactions 1		$1,223,566.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies**				
100.1105.100.7080.060	State-Aid Fire Companies based on formula	1.0000	1,889.00	1,889.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies** Totals		Transactions 1		$1,889.00
Location **100 - Town of Pocomoke** Totals		Transactions 2		$1,225,455.00
Location **105 - Pocomoke VFD**				
Account **7080.010 - Fire & Ambulance County Grant to Fire Companies**				
100.1105.105.7080.010	County Grant to Fire Company November SDAT	1.0000	326,512.00	326,512.00
100.1105.105.7080.010	Request for Cancer Screenings/Physicals funding	1.0000	3,120.00	3,120.00
Account **7080.010 - Fire & Ambulance County Grant to Fire Companies** Totals		Transactions 2		$329,632.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies**				
100.1105.105.7080.060	State-Aid Fire Companies	1.0000	33,138.00	33,138.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies** Totals		Transactions 1		$33,138.00
Location **105 - Pocomoke VFD** Totals		Transactions 3		$362,770.00
Location **110 - Town of Berlin**				
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies**				
100.1105.110.7080.060	State-Aid Fire Companies based on formula	1.0000	14,956.00	14,956.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies** Totals		Transactions 1		$14,956.00
Location **110 - Town of Berlin** Totals		Transactions 1		$14,956.00
Location **115 - Berlin VFD**				
Account **7080.010 - Fire & Ambulance County Grant to Fire Companies**				
100.1105.115.7080.010	County Grant Fire Companies November SDAT	1.0000	326,512.00	326,512.00
100.1105.115.7080.010	Supplemental Request for cancer screening funding	1.0000	3,120.00	3,120.00
Account **7080.010 - Fire & Ambulance County Grant to Fire Companies** Totals		Transactions 2		$329,632.00
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.**				
100.1105.115.7080.020	County Grant Ambulance Company	1.0000	1,456,647.00	1,456,647.00
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.** Totals		Transactions 1		$1,456,647.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies**				
100.1105.115.7080.060	State Aid Fire Companies	1.0000	33,138.00	33,138.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies** Totals		Transactions 1		$33,138.00
Location **115 - Berlin VFD** Totals		Transactions 4		$1,819,417.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1105 - Volunteer Fire Departments**				
Location **120 - Town of Snow Hill**				
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies**				
100.1105.120.7080.060	State-Aid Fire Companies	1.0000	2,842.00	2,842.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies** Totals		Transactions 1		$2,842.00
Location **120 - Town of Snow Hill** Totals		Transactions 1		$2,842.00
Location **125 - Snow Hill VFD**				
Account **7080.010 - Fire & Ambulance County Grant to Fire Companies**				
100.1105.125.7080.010	County Grant Fire Companies November SDAT	1.0000	326,512.00	326,512.00
100.1105.125.7080.010	Supplemental request for cancer screening funding	1.0000	3,120.00	3,120.00
Account **7080.010 - Fire & Ambulance County Grant to Fire Companies** Totals		Transactions 2		$329,632.00
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.**				
100.1105.125.7080.020	County Grant Ambulance Company	1.0000	1,097,978.00	1,097,978.00
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.** Totals		Transactions 1		$1,097,978.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies**				
100.1105.125.7080.060	State-Aid Fire Companies	1.0000	33,138.00	33,138.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies** Totals		Transactions 1		$33,138.00
Location **125 - Snow Hill VFD** Totals		Transactions 4		$1,460,748.00
Location **130 - Town of Ocean City**				
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.**				
100.1105.130.7080.020	County Ambulance Grant	1.0000	2,861,285.00	2,861,285.00
100.1105.130.7080.020	Town Requested additional EMS Service to WOC Grant	1.0000	1,345,388.00	1,345,388.00
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.** Totals		Transactions 2		$4,206,673.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies**				
100.1105.130.7080.060	State-Aid Fire Grant	1.0000	69,552.00	69,552.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies** Totals		Transactions 1		$69,552.00
Location **130 - Town of Ocean City** Totals		Transactions 3		$4,276,225.00
Location **135 - Ocean City VFD**				
Account **7080.010 - Fire & Ambulance County Grant to Fire Companies**				
100.1105.135.7080.010	County Grant Fire Companies November SDAT	1.0000	326,512.00	326,512.00
100.1105.135.7080.010	Supplemental request for cancer screening funding	1.0000	3,120.00	3,120.00
Account **7080.010 - Fire & Ambulance County Grant to Fire Companies** Totals		Transactions 2		$329,632.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies**				
100.1105.135.7080.060	State-Aid Fire Grant	1.0000	33,138.00	33,138.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies** Totals		Transactions 1		$33,138.00
Location **135 - Ocean City VFD** Totals		Transactions 3		$362,770.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1105 - Volunteer Fire Departments**				
Location **145 - Girdletree VFD**				
Account **7080.010 - Fire & Ambulance County Grant to Fire Companies**				
100.1105.145.7080.010	County Grant to Fire Company November SDAT	1.0000	326,512.00	326,512.00
100.1105.145.7080.010	Fire Co Rural Allowance	1.0000	10,000.00	10,000.00
100.1105.145.7080.010	Fire Co Rural Allowance Additional Request	1.0000	2,500.00	2,500.00
100.1105.145.7080.010	Supplemental request for cancer screening funding	1.0000	3,120.00	3,120.00
	Account **7080.010 - Fire & Ambulance County Grant to Fire Companies** Totals	Transactions	4	$342,132.00
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.**				
100.1105.145.7080.020	Medical Assist Supplement	1.0000	86,000.00	86,000.00
	Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.** Totals	Transactions	1	$86,000.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies**				
100.1105.145.7080.060	State-Aid Fire Company	1.0000	33,138.00	33,138.00
	Account **7080.060 - Fire & Ambulance State Grant for Fire Companies** Totals	Transactions	1	$33,138.00
	Location **145 - Girdletree VFD** Totals	Transactions	6	$461,270.00
Location **155 - Stockton VFD**				
Account **7080.010 - Fire & Ambulance County Grant to Fire Companies**				
100.1105.155.7080.010	County Grant to Fire Company November SDAT	1.0000	326,912.00	326,912.00
100.1105.155.7080.010	Fire Co Rural Allowance	1.0000	10,000.00	10,000.00
100.1105.155.7080.010	Fire Co Rural Allowance Increase request	1.0000	2,500.00	2,500.00
100.1105.155.7080.010	Supplemental request for cancer screening funding	1.0000	3,120.00	3,120.00
	Account **7080.010 - Fire & Ambulance County Grant to Fire Companies** Totals	Transactions	4	$342,532.00
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.**				
100.1105.155.7080.020	Medical Assist Supplement	1.0000	91,800.00	91,800.00
	Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.** Totals	Transactions	1	$91,800.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies**				
100.1105.155.7080.060	State-Aid Fire Company	1.0000	33,138.00	33,138.00
	Account **7080.060 - Fire & Ambulance State Grant for Fire Companies** Totals	Transactions	1	$33,138.00
	Location **155 - Stockton VFD** Totals	Transactions	6	$467,470.00
Location **165 - Newark VFD**				
Account **7080.010 - Fire & Ambulance County Grant to Fire Companies**				
100.1105.165.7080.010	County Grant to Fire Company November SDAT	1.0000	326,512.00	326,512.00
100.1105.165.7080.010	Rural Fire Co. Allowance	1.0000	10,000.00	10,000.00
100.1105.165.7080.010	Rural Fire Co. Allowance Additional Request	1.0000	2,500.00	2,500.00
100.1105.165.7080.010	Supplemental request for cancer screening funding	1.0000	3,120.00	3,120.00
	Account **7080.010 - Fire & Ambulance County Grant to Fire Companies** Totals	Transactions	4	$342,132.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1105 - Volunteer Fire Departments**				
Location **165 - Newark VFD**				
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.**				
100.1105.165.7080.020	County Grant to Ambulance Co	1.0000	457,121.00	457,121.00
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.** Totals		Transactions 1		$457,121.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies**				
100.1105.165.7080.060	State-Aid Fire Company	1.0000	33,138.00	33,138.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies** Totals		Transactions 1		$33,138.00
Location **165 - Newark VFD** Totals		Transactions 6		$832,391.00
Location **175 - Bishopville VFD**				
Account **7080.010 - Fire & Ambulance County Grant to Fire Companies**				
100.1105.175.7080.010	County Grant to Fire Company updated March SDAT	1.0000	298,804.00	298,804.00
100.1105.175.7080.010	Rural Fire Co Allowance	1.0000	10,000.00	10,000.00
100.1105.175.7080.010	Rural Fire Co Allowance Increase requested	1.0000	2,500.00	2,500.00
100.1105.175.7080.010	Supplemental request for cancer screening funding	1.0000	3,120.00	3,120.00
Account **7080.010 - Fire & Ambulance County Grant to Fire Companies** Totals		Transactions 4		$314,424.00
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.**				
100.1105.175.7080.020	County Grant to Ambulance Co.	1.0000	560,740.00	560,740.00
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.** Totals		Transactions 1		$560,740.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies**				
100.1105.175.7080.060	State-Aid Fire Company	1.0000	33,138.00	33,138.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies** Totals		Transactions 1		$33,138.00
Location **175 - Bishopville VFD** Totals		Transactions 6		$908,302.00
Location **185 - Showell VFD**				
Account **7080.010 - Fire & Ambulance County Grant to Fire Companies**				
100.1105.185.7080.010	County Grant to Fire Company November SDAT	1.0000	326,512.00	326,512.00
100.1105.185.7080.010	Rural Fire Co Allowance	1.0000	10,000.00	10,000.00
100.1105.185.7080.010	Rural Fire Co Allowance Increase Request	1.0000	2,500.00	2,500.00
100.1105.185.7080.010	Supplemental request for cancer screening funding	1.0000	3,120.00	3,120.00
Account **7080.010 - Fire & Ambulance County Grant to Fire Companies** Totals		Transactions 4		$342,132.00
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.**				
100.1105.185.7080.020	County Grant to Ambulance Co	1.0000	537,073.00	537,073.00
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.** Totals		Transactions 1		$537,073.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies**				
100.1105.185.7080.060	State-Aid Fire Company	1.0000	33,138.00	33,138.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies** Totals		Transactions 1		$33,138.00
Location **185 - Showell VFD** Totals		Transactions 6		$912,343.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1105 - Volunteer Fire Departments**				
Location **195 - Ocean Pines VFD**				
Account **7080.010 - Fire & Ambulance County Grant to Fire Companies**				
100.1105.195.7080.010	County Grant to Fire Companies November SDAT	1.0000	326,512.00	326,512.00
100.1105.195.7080.010	Supplemental request for cancer screening funding	1.0000	3,120.00	3,120.00
	Account **7080.010 - Fire & Ambulance County Grant to Fire Companies** Totals	Transactions	2	$329,632.00
Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.**				
100.1105.195.7080.020	Ambulance Grant	1.0000	1,111,330.00	1,111,330.00
	Account **7080.020 - Fire & Ambulance County Grant to Ambulance Cos.** Totals	Transactions	1	$1,111,330.00
Account **7080.060 - Fire & Ambulance State Grant for Fire Companies**				
100.1105.195.7080.060	State-Aid Fire Grant	1.0000	33,138.00	33,138.00
	Account **7080.060 - Fire & Ambulance State Grant for Fire Companies** Totals	Transactions	1	$33,138.00
	Location **195 - Ocean Pines VFD** Totals	Transactions	4	$1,474,100.00
Location **197 - County Fire Training Center**				
Account **6110.150 - Supplies & Equipment Hazmat Supplies & Equipment**				
100.1105.197.6110.150	Annual SCBA Compressor Testing/Maintenance	1.0000	1,500.00	1,500.00
100.1105.197.6110.150	Annual SCBA Testing/Maintenance	1.0000	2,500.00	2,500.00
100.1105.197.6110.150	Hazmat Vehicle Annual DOT	5.0000	1,000.00	5,000.00
100.1105.197.6110.150	Hazmat Vehicle Maintenance	1.0000	6,500.00	6,500.00
100.1105.197.6110.150	Propane Training Prop Maintenance	1.0000	5,000.00	5,000.00
100.1105.197.6110.150	Training Tower Maintenance	1.0000	15,000.00	15,000.00
	Account **6110.150 - Supplies & Equipment Hazmat Supplies & Equipment** Totals	Transactions	6	$35,500.00
Account **6550.010 - Building Site Expenses Building/Property Improvement**				
100.1105.197.6550.010	General Repairs and Maintenance	1.0000	1,500.00	1,500.00
	Account **6550.010 - Building Site Expenses Building/Property Improvement** Totals	Transactions	1	$1,500.00
Account **6550.030 - Building Site Expenses Carpet/VCT Cleaning**				
100.1105.197.6550.030	Annual Striping and Waxing of VCT Flooring	1.0000	1,300.00	1,300.00
	Account **6550.030 - Building Site Expenses Carpet/VCT Cleaning** Totals	Transactions	1	$1,300.00
Account **6550.040 - Building Site Expenses Cleaning Contract**				
100.1105.197.6550.040	Cleaning Contract	1.0000	3,200.00	3,200.00
	Account **6550.040 - Building Site Expenses Cleaning Contract** Totals	Transactions	1	$3,200.00
Account **6550.050 - Building Site Expenses Custodial Supplies**				
100.1105.197.6550.050	Custodial Cleaning Supplies	1.0000	300.00	300.00
	Account **6550.050 - Building Site Expenses Custodial Supplies** Totals	Transactions	1	$300.00
Account **6550.060 - Building Site Expenses Electricity**				
100.1105.197.6550.060	Electricity	1.0000	7,500.00	7,500.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1	$7,500.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1105 - Volunteer Fire Departments**				
Location **197 - County Fire Training Center**				
Account **6550.080 - Building Site Expenses Fire Alarm Testing**				
100.1105.197.6550.080	Annual Fire Alarm Testing/Maintenance	1.0000	500.00	500.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing** Totals		Transactions 1		$500.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1105.197.6550.081	Annual Testing/Maintenance of Portable Fire Extinguishers	1.0000	200.00	200.00
Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals		Transactions 1		$200.00
Account **6550.085 - Building Site Expenses Generator Fuel Oil**				
100.1105.197.6550.085	Annual Testing/Maintenance of Building Generator	1.0000	600.00	600.00
Account **6550.085 - Building Site Expenses Generator Fuel Oil** Totals		Transactions 1		$600.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1105.197.6550.090	General Maintenance Repairs	1.0000	4,000.00	4,000.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals		Transactions 1		$4,000.00
Account **6550.100 - Building Site Expenses Generator Services & Repairs**				
100.1105.197.6550.100	Building Generator Service/Repairs	1.0000	2,200.00	2,200.00
Account **6550.100 - Building Site Expenses Generator Services & Repairs** Totals		Transactions 1		$2,200.00
Account **6550.120 - Building Site Expenses Heating Propane**				
100.1105.197.6550.120	Building Heating Propane	1.0000	2,000.00	2,000.00
Account **6550.120 - Building Site Expenses Heating Propane** Totals		Transactions 1		$2,000.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**				
100.1105.197.6550.180	Pest Control and Termite Inspection	1.0000	500.00	500.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals		Transactions 1		$500.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring**				
100.1105.197.6550.220	Monitoring of Fire Alarm/Security Systems	1.0000	1,400.00	1,400.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring** Totals		Transactions 1		$1,400.00
Account **6550.240 - Building Site Expenses Sewer Pump/Septic Tank Maint**				
100.1105.197.6550.240	Annual Maintenance/Pumping of Septic Tank	1.0000	300.00	300.00
Account **6550.240 - Building Site Expenses Sewer Pump/Septic Tank Maint** Totals		Transactions 1		$300.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1105.197.6550.270	Telephone Monthly Bills	1.0000	700.00	700.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$700.00
Account **6550.280 - Building Site Expenses Tipping Fees**				
100.1105.197.6550.280	Tipping Fees	1.0000	100.00	100.00
Account **6550.280 - Building Site Expenses Tipping Fees** Totals		Transactions 1		$100.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1105 - Volunteer Fire Departments**				
Location **197 - County Fire Training Center**				
Account **6550.300 - Building Site Expenses Trash Removal**				
100.1105.197.6550.300	Trash Removal	1.0000	900.00	900.00
Account **6550.300 - Building Site Expenses Trash Removal** Totals		Transactions 1		$900.00
Account **6550.320 - Building Site Expenses Water Treatment**				
100.1105.197.6550.320	Water Treatment Chemicals	1.0000	200.00	200.00
Account **6550.320 - Building Site Expenses Water Treatment** Totals		Transactions 1		$200.00
Account **7000.125 - Travel, Training & Expense Transport Expenses**				
100.1105.197.7000.125	Transportation for County Firefighter I Training	1.0000	3,000.00	3,000.00
Account **7000.125 - Travel, Training & Expense Transport Expenses** Totals		Transactions 1		$3,000.00
Account **7080.030 - Fire & Ambulance Firemens Training Center**				
100.1105.197.7080.030	Additional County Training per Fire Marshal	1.0000	2,000.00	2,000.00
100.1105.197.7080.030	EMS Companies requesting training funds	1.0000	7,500.00	7,500.00
100.1105.197.7080.030	Fire & Rescue Training request from Fire & EMS	1.0000	15,000.00	15,000.00
Account **7080.030 - Fire & Ambulance Firemens Training Center** Totals		Transactions 3		$24,500.00
Account **9010.010 - Capital Equipment New Vehicles**				
100.1105.197.9010.010	Polaris for Hazmat Response & FTC Use	1.0000	30,000.00	30,000.00
100.1105.197.9010.010	Replacement of 2004 Cargo Trailer (Spill Response Unit)	1.0000	40,000.00	40,000.00
Account **9010.010 - Capital Equipment New Vehicles** Totals		Transactions 2		$70,000.00
Location **197 - County Fire Training Center** Totals		Transactions 30		$160,400.00
Location **198 - LOSAP**				
Account **7080.040 - Fire & Ambulance LOSAP Appropriation**				
100.1105.198.7080.040	LOSAP Appropriation	1.0000	205,266.00	205,266.00
Account **7080.040 - Fire & Ambulance LOSAP Appropriation** Totals		Transactions 1		$205,266.00
Account **7080.080 - Fire & Ambulance EMT Paramedic Tuition Reimb Pgm**				
100.1105.198.7080.080	EMT/Paramedic Grant	1.0000	8,000.00	8,000.00
Account **7080.080 - Fire & Ambulance EMT Paramedic Tuition Reimb Pgm** Totals		Transactions 1		$8,000.00
Location **198 - LOSAP** Totals		Transactions 2		$213,266.00
Location **200 - Administration**				
Account **6160.043 - Grant Programs Other Grants**				
100.1105.200.6160.043	MICH (Mobile Intigrated Community Health) request	1.0000	210,000.00	210,000.00
Account **6160.043 - Grant Programs Other Grants** Totals		Transactions 1		$210,000.00
Account **7080.070 - Fire & Ambulance Fire**				
100.1105.200.7080.070	Workmans Comp Volunteer Fire estimate 15% increase over FY26	1.0000	128,015.00	128,015.00
Account **7080.070 - Fire & Ambulance Fire** Totals		Transactions 1		$128,015.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1105 - Volunteer Fire Departments**				
	Location **200 - Administration** Totals	Transactions	2	$338,015.00
	Department **1105 - Volunteer Fire Departments** Totals	Transactions	89	$15,292,740.00
	Fund **100 - General Fund** Totals	Transactions	89	$15,292,740.00
	EXPENSES Totals	Transactions	89	$15,292,740.00
	Grand Totals	Transactions	89	$15,292,740.00

Worcester County
Volunteer Firefighters Association

February 12, 2026

County Commissioners of Worcester County
1 West Market Street Room 1103
Snow Hill, MD 21863
via email to Weston Young—Chief Administrative Officer

Dear Commissioners:

On behalf of the Worcester County Fire and EMS Companies and EMS municipal services, we would like to thank you for your continued support of emergency medical services. Please find our request below for the Fiscal Year 2026-2027 budget year.

Thank you for your continued EMS funding that has provided the additional needed career staffing within our organizations. This has allowed additional EMS crews and medical assist staff to be available to serve the county. We continue to struggle with career staff recruitment and retention and constantly monitor pay and benefits regionally in an attempt to stay competitive in the job market.

We would ask your consideration to continue the base EMS per run rate to remain equal to the annual Medicare BLS rate. The Medicare rate for 2026 is $284.56. We are proposing changing the base rate on the fiscal year EMS formula to $285.00. This would be a $5.00 per base run increase. The mileage rate to increase to the 2026 IRS mileage rate of $0.725 per mile.

Personnel is our largest annual expenditure. The per FTE amount of $8,000 has not increased since 2020, however our pay and benefit expenses have greatly increased. We would request this allocation change to $15,000 per FTE to allow our companies to retain our current employees and the ability to be competitive in the job market to recruit new employees. Many of the companies have current full-time vacancies.

If you could maintain all other EMS categories at the current funding levels, it would be greatly appreciated.

The medical assist companies (Stockton and Girdletree) are requesting your consideration to raise their run rate from $150 to $200 per run due to increased costs of medical supplies and maintenance.

Please retain the EMS Tuition Reimbursement program at $8,000 with the flexibility to increase should we have additional personnel interested in this training. We continue with difficulties in recruiting new providers in both career and volunteer EMS categories.

We are requesting $7,500 for EMS training. This would provide training for EMS providers to learn new techniques, improve their skills, and retain their certification. From September to May, two classes per month will be held, one for EMT skills refresher and second for general EMS training that would be applicable to recertification requirements. This funding would be used for instructor costs and training supplies.

Thank you for your commitment to all of our companies and your continued meetings with the Worcester County Fire/EMS Strategic Planning Committee and your consideration to our request on behalf of the Worcester County and municipal EMS organizations. We will be available to meet with you for a budget work session discussion as required.

Sincerely Yours in Community Service,

Robert C. Rhode

Robert Rhode, President

Worcester County
Volunteer Firefighters Association

February 12, 2026

County Commissioners of Worcester County
1 West Market Street Room 1103
Snow Hill, MD 21863

via email to Weston Young—Chief Administrative Officer

Dear Commissioners:

On behalf of the Worcester County Fire and EMS Companies and EMS municipal services, we would like to request the Commissioners continue the funding for the Mobile Integrated Community Health (MICH) program. This program is a partnership between many agencies, such as EMS companies, health department and Atlantic General Hospital. This team operates to aid those who repeatedly call 911 for emergency medical services and requesting general support, either medical or other general public service needs. In some instances, these calls require much more on scene time than a normal 911 emergency medical services call or resources that we do not have or are aware of. By use of this team, 911 EMS resources can remain available for more urgent calls and provide a better and more appropriate service to the caller. The team also provides follow up to these callers to ensure they are continuing to do well and not burden the 911 EMS services unnecessarily.

This funding would allow the MICH team to continue to provide services five days a week. This team assists the EMS companies in an attempt to reduce the 911 calls for public assistance calls that take the EMS crews out of availability for more urgent calls for service.

Thank you for your commitment to all of our companies and your continued meetings with the Worcester County Fire/EMS Strategic Planning Committee and your consideration to our request on behalf of the Worcester County and municipal EMS organizations. We will be available to meet with you for a budget work session discussion as required.

Sincerely Yours in Community Service,

Robert C. Rhode

Robert Rhode
President

Worcester County
Volunteer Firefighters Association

February 12, 2026

County Commissioners of Worcester County
1 West Market Street Room 11103
Snow Hill, MD 21863

via email to Weston Young—Chief Administrative Officer

Dear Commissioners:

We would request the funding for our annual physicals, cancer screenings, and ultrasound testing remain at $3,120 each company. If this expense could be provided separate as a separate line item of the county grant check and in one sum in August, we would appreciate it for our accounting and expense purposes.

These tests are important to our members health and safety. The costs of an annual NFPA and driving physical are approximately $300 per person, cancer screenings $500 per person and ultrasound an additional $500 per person.

Thank you for your consideration of this request in the Fiscal Year 2027 budget process.

Sincerely Yours in Community Service,

Robert C. Rhode

Robert Rhode
President

Worcester County
Volunteer Firefighters Association

February 12, 2026

County Commissioners of Worcester County
1 West Market Street Room 11103
Snow Hill, MD 21863

via email to Weston Young—Chief Administrative Officer

Dear Commissioners:

On behalf of the Worcester County Fire Companies, we would like to thank you for your continued support of fire and rescue services. Please find our request below for the Fiscal Year 2026-2027 budget year.

Thank you for your continued past supplemental funding above the county code required property tax calculation that increased our annual funding to $250,000. This calculation has been in effect since **1977** and some consideration should be made to revise this in the near future. This year due to the reassessments, no supplement will be required and our amount per company is $326,512 which greatly assists to cover some of the increased expenses due to increased costs and demands of service.

The five rural fire companies (Stockton, Girdletree, Newark, Showell, and Bishopville) have requested an increase from $10,000 per company to $12,500 per company. This would increase the overall allocation in this category by $12,500. The other fire companies request that the $1,000 per out of town run continue as it has been since Fiscal Year 2007.

We request to the fire and rescue training fund to remain at $15,000. This will be used to provide training in rural water supply, recruitment and retention, strategy and tactics, and fire operations leadership.

Thank you for your commitment to all of our companies and your continued meetings with the Worcester County Fire/EMS Strategic Planning Committee. We will be available to meet with you for a budget work session discussion as required.

Sincerely Yours in Community Service,

Robert C. Rhode

Robert Rhode
President

Worcester County
Volunteer Firefighters Association

February 12, 2026

County Commissioners of Worcester County
1 West Market Street Room 1103
Snow Hill, MD 21863
via email to Weston Young—Chief Administrative Officer

Dear Commissioners:

We are requesting the County Commissioners establish a real estate property tax credit for qualified volunteers. This would be an additional incentive to recruit and retain volunteers. Many other jurisdictions have implemented this. Queen Anne's and Wicomico Counties and the towns of Ocean City and Delmar are some local examples.

We are glad to assist with any research needed to help implement this program.

We would propose the qualifications be the same as used now for the State of Maryland Income Tax Subtraction and Worcester County Length of Service Award programs. By utilizing these criteria, it provides consistency and would require no additional paperwork on behalf of the fire companies or county to determine eligibility.

We consider this a high priority to improve our ability to recruit and retain volunteer personnel.

Thank you for your commitment to all of our companies and your continued meetings with the Worcester County Fire/EMS Strategic Planning Committee and your consideration to our request on behalf of the Worcester County Fire Companies. We will be available to meet with you for a budget work session discussion as required.

Sincerely Yours in Community Service,

Robert C. Rhode

Robert Rhode, President

DEPARTMENT BUDGET SUMMARY

Department or Agency:	EMS and Fire Departments	Department Number:	1105
Fund: 100	General Fund	Function:	Public Safety

MISSION STATEMENT:

The Ambulance and Fire Departments function of Public Safety in the County is the grouping of Chartered Companies that provide 24/7 emergency medical and fire protection throughout Worcester County. Annual funding for ambulance and fire companies are based on formulas and updated annually. In the County there is 10 fire companies, 8 ambulance companies and 2 medic assist companies.

PROGRAM SERVICES: (STATISTICS)

- The annual pass thru of funds from the State for the Senator William H. Amoss Fire, Rescue, and Ambulance Fund is passed through the County to the Fire Companies and Towns.
- The County grant to the Ambulance companies is based on the prior calendar year credit runs provided by the County Emergency Servcies department. The town of Pocomoke and Ocean City has municipal paid ambulance services.
- The County grant to the Fire Companies is updated annually and is $.013 per $100 of property assessment. This annual budget is divided equally between the 10 fire departments. There is approximately 610 volunteer firemen.
- The County Fire Training Center building expenses are funded through this budget.
- The County contributes to the Length of Service Awards Program (LOSAP) for the Chartered Fire & Ambulance Companies personnel of Worcester County, due to the adopted Resolution 19-33 to $10,000. The County also contributes annually to the Chesapeake Employers' Insurance Company for Volunteer firefighters & drivers.

Statistical Data:

Description of Statistal Data	Actual FY23	Actual FY24	Estimate FY25	Estimate FY26

Expenditures:

Expenditure Category	Actual FY24	Actual FY25	Adopted Budget FY26	Budget Request FY27	% Change
Personnel Services	0	0	0	0	0%
Supplies & Materials	50,751	78,209	263,000	245,500	-7%
Maintenance & Services	16,716	19,015	25,900	27,400	6%
Other Charges	10,313,091	11,878,602	13,442,565	14,949,840	11%
Capital Outlay	0	0	0	70,000	100%
Total	$ 10,380,558	$ 11,975,826	$ 13,731,465	$ 15,292,740	11%

DEPARTMENT BUDGET SUMMARY

Department or Agency:	EMS and Fire Departments	Department Number:	1105
Fund: 100	General Fund	Function:	Public Safety

Staffing (Full Time Equivalent):

Position Title	Actual FY24	Actual FY25	Adopted Budget FY26	Budget Request FY27	% Change
No County Employees	0.0	0.0	0.0	0.0	0%
Total	0.0	0.0	0.0	0.0	0%

Summary of Significiant Budget Increase/Decrease

Description of Increase/Decrease	**$ Increase/ Decrease**	**% Inc/(Dec)**
Increase derived from the funding formula requests for Fire Companies, various EMS increase requests and capital request for Fire Training Center	$ 1,561,275	11%

Contact Information

Name:	Weston S. Young	Address 1:	One West Market Street
Title:	Chief Administrative Officer	Address 2:	Government Center, Room 1103
Email:	admin@co.worcester.md.us	City/State:	Snow Hill, Maryland
Telephone:	410-632-1194	Zip Code:	21863

FIRE COMPANIES NOT IN TOWN LIMITS
FY2027 REQUESTED

	FY2027 REQUESTED BUDGET	FY2026 APPROVED BUDGET	FY27/26 Variance
Girdletree	$12,500.00	$10,000.00	$2,500.00
Stockton	$12,500.00	$10,000.00	$2,500.00
Newark	$12,500.00	$10,000.00	$2,500.00
Bishopville	$12,500.00	$10,000.00	$2,500.00
Showell	$12,500.00	$10,000.00	$2,500.00
TOTALS	**$62,500.00**	**$50,000.00**	**$12,500.00**

FY27 Budget REQUESTED $62,500.00
FY26 Budget APPROVED $50,000.00

Supplemental Amount is paid to each fire company that is not in Town limits

Budget In Volunteer Fire & Ambulance:

Girdletree	100.1105.145.7080.010
Stockton	100.1105.155.7080.010
Newark	100.1105.165.7080.010
Bishopville	100.1105.175.7080.010
Showell	100.1105.185.7080.010

Rate History:	Annual Allowance	
FY2019	$4,000	old rate
FY2025	$7,000	old rate
FY26 Adopted	$10,000	new rate
FY27 Requested	$12,500	Requested

REQUESTED FY27

The Estimated Taxable Assessable Base at the County Level
For the tax year beginning July 1, 2026
Base Estimate Date: November 30, 2025
(figures expressed in thousands)

Jurisdiction	Real Property Full Year	Real Property New Construction	Railroad Operating Real Property	**Total Assessable Base Subject to the Real Property County Tax Rate**	Loss Due to Homestead Tax Credit	County Homestead Tax Credit Percentage	**Net Assessable Base Subject to the Real Property County Tax Rate**	Railroad Operating Personal Property	Utility Operating Real Property	Utility Operating Personal Property	Business Personal Property	**Total Assessable Base Subject to the Personal Property Utility County Tax Rates**	**Total Taxable County Assessable Base**
Worcester	24,638,987	10,000	626	**24,649,613**	1,189,660	0%	**23,459,953**	315	7,842	239,646	218,888	**466,691**	**25,116,304**
				24,649,613								466,691	

Full year column includes new construction added for the full year (July 1). New construction is property added for partial year levy (Oct. 1, Jan 1, and Apr. 1).

These figures do not include adjustments necessary to calculate State grants to local governments or any tax credits. The above Business Personal Property figures for July 2025 must be adjusted before being used for state aid purposes by substituting the following figures in ($000) :

State Department of Assessments and Taxation

Account coding for General Ledger :			FY2026 ADOPTED	FY2027 Code Based	FY27 Supplement Required	FY27 Additional Request from Fire Companies	FY27 Budget REQUESTED
County Grant to Fire Companies							
Poc VFC	100.1105.105	7080.010	$ 298,804.00	$ 326,512.00			$ 326,512.00
Berlin VFD	100.1105.115	7080.010	$ 298,804.00	$ 326,512.00			$ 326,512.00
Snow Hill VFD	100.1105.125	7080.010	$ 298,804.00	$ 326,512.00			$ 326,512.00
Ocean City VFD	100.1105.135	7080.010	$ 298,804.00	$ 326,512.00			$ 326,512.00
Girdletree VFD	100.1105.145	7080.010	$ 298,804.00	$ 326,512.00			$ 326,512.00
Stockton VFD	100.1105.155	7080.010	$ 298,804.00	$ 326,512.00			$ 326,512.00
Newark VFD	100.1105.165	7080.010	$ 298,804.00	$ 326,512.00			$ 326,512.00
Bishopville VFD	100.1105.175	7080.010	$ 298,804.00	$ 326,512.00			$ 326,512.00
Showell VFD	100.1105.185	7080.010	$ 298,804.00	$ 326,512.00			$ 326,512.00
Ocean Pines VFD	100.1105.195	7080.010	$ 298,804.00	$ 326,512.00			$ 326,512.00
			$ 2,988,040.00	3,265,120.00	-	-	$ 3,265,120.00

Fire Grant Calculations for Fire Depts:

		assessable base	25,116,304,000
		divided by $100	251,163,040
		rate=.013	3,265,120
based on Code- each co.	FY27	$	326,512
Budget - each VFC	FY26	$	298,804
	VARIANCE	$	27,708
FY27 Budget REQUESTED		$	3,265,120

FY27 November Assessable Base	3,265,120
FY26 County Approved Budget	2,988,040
Variance	277,080

§ PS 1-101 Appropriation and distribution of money to volunteer fire companies. [Amended 1-12-1993 by Bill No. 92-16]

(a) Appropriation. The County Commissioners shall appropriate, on an annual basis, in the County expense budget, an amount of money equal to one and three tenths cents on each one hundred dollars of assessable property in the County for the assistance, maintenance and support of the various volunteer fire companies chartered by the County Commissioners pursuant to this Subtitle.[Amended 5/15-2001 by Bill No. 01-5]

(b) Distribution. The funds so appropriated by the County Commissioners shall be distributed and expended by the County Commissioners among the chartered volunteer fire companies of the County in as nearly as may be computed an equal sum for each. The appropriation shall be paid to each fire company no less frequently than in two equal installments on or before August 1 and February 1 of each fiscal year.

(c) Expenditures restricted. All funds so distributed by the County Commissioners to the chartered volunteer fire companies of the County shall be used strictly for fire fighting and protection within the County and surrounding jurisdictions by the fire company to which the funds are distributed. The funds shall be expended and used for the equipment, training and maintenance of such fire companies and all necessary expenses relating thereto.

EMS FUNDING - FY2027 (FY2027 is based on 2025 runs)

	2025 Non Credit Out-Town		2025 Credit Runs In Town		2025 Credit Runs Out-Town		Additional Supplement Runs ($285 & $1,140)	2025 TRANSPORT DESTINATIONS			2025 Mileage Supplement $.725 x 4	2025 # of Ambulances	Ambulance Allocation	2025 # Per	Base Personnel	*FY27 Additional Base Personnel Supplement Request	Personnel Supplement	FY 2027 REQUESTED Funding	FY2026 APPROVED BUDGET	FY27/FY26 FUNDING VARIANCE
Grant Amount	$280.00			$280.00		$1,120.00		**AGH**	**PRMC**	**MCC/BMC**	**$2.90**		$25,000		**$8,000**	**$7,000**	**$190,000**			
Pocomoke			973	$272,440			$4,865	**47**	**1,146**	**1**	**$127,115.70**	3	$75,000	18	**$144,000**	**$126,000**	**$190,000**	**$1,223,566**	**$1,144,479**	**$79,087**
out town	113	$31,640			221	$247,520	$4,985	**$4,089.00**	**$122,965.80**	**$60.90**										
Snow Hill			422	$118,160			$2,110	**97**	**661**	**0**	**$40,078.00**	3	$75,000	16	**$128,000**	**$112,000**	**$190,000**	**$1,097,978**	**$1,007,236**	**$90,742**
out town	174	$48,720			336	$376,320	$7,590	**$3,656.90**	**$36,421.10**	**$0.00**										
Newark	88	$24,640			71	$79,520	$1,860	**47**	**24**	**0**	**$1,600.80**	2	$50,000	7.3	**$58,400**	**$51,100**	**$190,000**	**$457,121**	**$411,192**	**$45,929**
								$0.00	**$1,600.80**											
Berlin			857	$239,960			$4,285	**1,081**	**286**	**0**	**$17,417.40**	3	$75,000	16	**$128,000**	**$112,000**	**$190,000**	**$1,456,647**	**$1,309,919**	**$146,728**
out town	381	$106,680			510	$571,200	$12,105	**$0.00**	**$17,417.40**											
Ocean City			2032	$568,960			$10,160	**2,094**	**531**	**1**	**$57,077.80**	10	$250,000	68	**$544,000**	**$476,000**	**$190,000**	**$4,206,673**	**$3,711,841**	**$494,832**
out town	524	$146,720			626	$701,120	$15,140	**$0.00**	**$56,976.30**	**$101.50**						includes $1,345,388				
Showell	121	$33,880					$605	**100**	**31**	**$0.00**	**$2,247.50**	2	$50,000	7.4	**$59,200**	**$51,800**	**$190,000**	**$537,073**	**$473,780**	**$63,293**
out town					131	$146,720	$2,620	**$0.00**	**$2,247.50**											
Bishopville	80	$22,400					$400	**91**	**56**	**0**	**$4,060.00**	2	$50,000	8.42	**$67,360**	**$58,940**	**$190,000**	**$560,740**	**$502,660**	**$58,080**
out town					147	$164,640	$2,940	**$0.00**	**$4,060.00**											
Ocean Pines			1152	$322,560			$5,760	**1,057**	**276**	**0**	**$20,010.00**	3	$75,000	18	**$144,000**	**$126,000**	**$190,000**	**$1,111,330**	**$952,200**	**$159,130**
out town	76	$21,280			181	$202,720	$4,000	**$0.00**	**$20,010.00**											
Totals	1557	$435,960	5,436	$1,522,080	2,223	$2,489,760	$79,425	**4,514.00**	**2,980.00**	**$162.40**	**$269,607.20**	**28**	**$700,000**	**159.1**	**$1,272,960**	**$1,113,840**	**$1,520,000**	**$10,651,127**	**$9,513,307**	**$1,137,820**
																		172,350.00	**176,400.00**	**-4,050.00**
																		10,823,477.20	**9,689,707.00**	**1,133,770.20**

ROUND TRIP MILEAGE - Paid over 25 miles round trip

	AGH	PRMC	MCC/BMC
Pocomoke	**55**	**62**	**46**
Snow Hill	**38**	**44**	**46**
Newark	20	**48**	
Berlin	2	**46**	
Ocean City	24	**62**	**60**
Bishopville	18	**50**	
Ocean Pines	10	**50**	
Showell	8	**50**	

DEFINITIONS

Credit Run is an emergency transport to a hospital from a Worcester County location

EMS Units to be MIEMSS Certified ALS/BLS transport units

Full time equivalent personnel are those who cover a minimum of 40 hours per week time block year round

MEMORANDUM OF UNDERSTANDING ITEMS

To qualify for the additional personnel supplement must provide a minimum of 8 hours each day ALS paid coverage
Quarterly Reporting of Personnel Hours worked required to be submitted to County
Annual EMS financial report detailing income and expenses and include any financial audit records
EMS grant funding to be segregated from fire company funds and dedicated to EMS operations
Participation with county emergency exercises, preparation, information and resource requests
Must participate in Quality Assurance program monitored by EMS Captain committee
Failure to sign and comply with MOU will result in funding to be withheld until compliance is met

Rates As of FY2026:

Additional Personnel Supplement	FY21 =$60,000
	FY20= $50,000 FY16 $40,000 FY15-FY06 = $30,000
FY23 Budget	Added $365,182 to Ocean City personnel supplement
	Added $48,874 EMS Supplemental Funding to provide level funding
	Increased Ambulance Allocation from $10,000 to $15,000 on 6/21/22 Resolution 22-10
FY24 Budget	Added $354,212 to Ocean City personnel supplement
	Added funding increase of $225 to "Non Credit Out-Town" & "Credit Runs In Town"
	Added funding increase of $900 to "Credit Runs Out-Town"
	Added an additional mileage supplement to equal 4 times Maryland rate
	Added requested additional $10,000 per ambulance
	Added an additional personnel supplement of $15,000
FY25 Budget	Added funding increase of $250 to "Non Credit Out-Town" & "Credit Runs In Town"
	Added funding increase of $1,000 to "Credit Runs Out-Town"
FY26 Budget	Added funding increase from $250 to $280 "Non Credit Out-Town" & "Credit Runs In Town"
	Added funding increase from $1,000 to $1,120 "Credit Runs Out-Town"
FY27 Budget	Request funding increase from $280 to $285 "Non Credit Out-Town" & "Credit Runs In Town"
	Request funding increase from $1,120 to $1,140 "Credit Runs Out-Town"
	Request funding increase from $8,000 to $15,000 per FTE Base Personnel Formula

FY2027 MEDICAL ASSIST COMPANIES

	CY 2025 Medical Assists	per call	Base Amount	# FTE	Paid 2 FTE @ $8k	Supplement	FY2027 Requested Budget	FY2026 Approved	FY27/FY26 Variance
		$200.00			**$8,000.00**				
Stockton	69	$13,800	$9,000	2	$16,000	$53,000	$91,800	$89,850	$1,950
Girdletree	40	$8,000	$9,000	2	$16,000	$53,000	$86,000	$86,550	-$550
TOTALS		**$21,800**	$18,000		$32,000	$106,000	$177,800	$176,400	$1,400
									0.79%

FY27 Budget Requested **177,800**

FY26 Approved Budget **176,400** Approved increase from $100 per call to $150 per call

Medical Assist Company is alerted each time a call for EMS service is in their response area

Full time equivalent personnel are those who cover a minimum of 40 hours per week time block year round
Per Call amount is paid for each **response** to a medical assist call
Base Amount is paid to each fire company that is alerted for every EMS call within their fire response area

Budget In Volunteer Fire & Ambulance:		FY27 Requested
Stockton	100.1105.155.7080.020	$91,800
Girdletree	100.1105.145.7080.020	$86,000

Rate History:	Base Amount	Per Call	Paid per FTE
FY2027	**$9,000**	$200	$8,000
FY2026	**$9,000**	$150	$8,000
FY2025	**$9,000**	$100	$8,000
FY2024	**$9,000**	$100	$8,000
FY2023	**$9,000**	$100	$8,000
FY2022	**$9,000**	$100	$8,000
FY2021	**$9,000**	$100	$8,000
FY2020	$7,500	$100	$8,000
FY2019	$7,500	$100	$5,000
FY2018	$7,500	$100	
FY2015-FY07	$7,500	$80	
FY2006-FY04	$3,000	0	

FY2027 Grant to Towns - for Fire Company for Out of Town Responses

Amount to be paid to TOWN **$1,000.00 per call**

	CY2025	FY2027 Requested	FY2026 Approved	FY27/FY26 Variance
Pocomoke	68	68,000	72,000	-$4,000
Snow Hill	92	92,000	83,000	$9,000
Berlin	221	221,000	221,000	$0
Ocean City	225	225,000	208,000	$17,000
Ocean Pines	54	54,000	46,000	$8,000
Total	660	660,000	630,000	$30,000

4.76% Increase

Any dispatched emergency call for fire apparatus where the location is outside the town limits for the company's first due response area.

Budget In Grants to Towns:

Pocomoke	100.1902.100.7100.153
Snow Hill	100.1902.120.7100.153
Berlin	100.1902.110.7100.153
Ocean City	100.1902.130.7100.153
Ocean Pines	100.1902.190.7100.153

On June 1, 2004, a new program was budgeted for appropriation in FY2005. This new program entitled, Restricted Fire Grant to the Towns, was budgeted as a pass thru of funds for Fire Service for all municipalities. and OceanPines Association (OPA). Funding will be based on qualified **Out of Town Fire Service Runs,** which means the fire apparatus leaves the corporate municipal or homeowner association limits that the apparatus is situated in.

This new County funding will be provided to your municipality for further distribution to the Vol. Fire Company based on qualified runs.

Qualified runs are defined as:
- Fire Company must be alerted by Central for an emergency alarm.
- Fire Company must respond with a minimum of one certified piece of fire apparatus and arrive on the scene.
- Public service calls are not eligible.

How to Qualify:
- Municipality must agree not to reduce their current/future funding level formulas.
- Fire Company must show participation in county drills.
- Fire Company must maintain current equipment and departmental roster lists with Central.
- Fire Company must participate, and successfully complete annual inspection.
- Money must go toward fire equipment and/or equipment operating expenses.

Rate History:

FY2025-FY2007 = $1,000 FY2006-FY2005=$250

	FY2027 Requested	FY2026 Approved	FY27/26 Variance

1105.198.7080.040 LOSAP Contribution

Annual Contribution	$ 203,466	$ 203,466	$ -
Administrative Fee	$ 1,800	$ 1,800	$ -
Total	$ 205,266	$ 205,266	$ -

*Annual Report is May 1

FY20 Plan approved - Resolution 19-33

1105.198.7080.080 EMT Paramedic Scholarship Program

Annual Contribution	$ 8,000	$ 8,000	$ -

FY20 Plan approved - Resolution 19-34

1105.200.6160.043 Grant Programs Other Grants

MICH Program	$ 210,000	$ 210,000	$ -

1105.200.7080.070 Worker's Compensation Vol Firemen

Policy Premium	$ 128,015	$ 83,348	$ 44,667

1105.7080.060 State Grant to Fire Companies

Each year, the county and towns must report to the State, the cost for fire protection, rescue & ambulance services. The State funds are distributed to the towns and fire companies according to Article 38A, Sections 45A through 45D, of the Annotated Code of Maryland, known as "Senator William H. Amoss Fire, Rescue & Ambulance Fund." If the town share of funds provided equals 10% of the total spent in the County, they would receive 5% of the State grant in the next year. The State funds not distributed to the towns are split evenly among the 10 fire companies.

		FY2027 Budgeted Estimate	FY2026 Actual	$ Inc/(Dec)	FY2025 Actual
100.1105.100.7080.060	Pocomoke City/Town	$ 1,889	$ 1,889	$ -	$ 159
100.1105.110.7080.060	Berlin/Town	$ 14,956	$ 14,956	0	$ 4,175
100.1105.120.7080.060	Snow Hill/ Town	$ 2,842	$ 2,842	0	$ 754
100.1105.130.7080.060	Ocean City/Town	$ 69,552	$ 69,552	0	$ 43,566
100.1105.115.7080.060	Berlin	$ 33,138	$ 33,138	0	$ 32,027
100.1105.175.7080.060	Bishopville	$ 33,138	$ 33,138	0	$ 32,027
100.1105.145.7080.060	Girdletree	$ 33,138	$ 33,138	0	$ 32,027
100.1105.165.7080.060	Newark	$ 33,138	$ 33,138	0	$ 32,027
100.1105.135.7080.060	Ocean City	$ 33,138	$ 33,138	0	$ 32,027
100.1105.195.7080.060	Ocean Pines	$ 33,138	$ 33,138	0	$ 32,027
100.1105.105.7080.060	Pocomoke	$ 33,138	$ 33,138	0	$ 32,027
100.1105.185.7080.060	Showell	$ 33,138	$ 33,138	0	$ 32,027
100.1105.125.7080.060	Snow Hill	$ 33,138	$ 33,138	0	$ 32,027
100.1105.155.7080.060	Stockton	$ 33,138	$ 33,138	0	$ 32,027
		$ 420,619	$ 420,619	$ (0)	$ 368,924

Note: FY27 budget $420619 uses FY26 actual allocation & State budget aid report to compile budget

Revenues — 1005 Treasurer's Office Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1005 - Treasurer's Office**								
Location:	**010 - Treasurer's Office**								
PROP TAX - Property Taxes									
4000	Full Year Real Property Taxes	200,807,744.00	200,807,744.00	182,546,198.00	18,261,546.00	10%	183,649,900.89	169,857,976.29	
4010	Personal Property Taxes	151,635.00	150,743.00	224,125.00	(73,382.00)	-33%	180,811.21	164,898.86	
4020	Corporation Property Taxes	4,308,208.00	4,309,100.00	4,946,052.00	(636,952.00)	-13%	3,323,262.87	4,815,545.83	
4030	Railroad & Utility Property Tax	5,048,986.00	5,048,986.00	4,846,235.00	202,751.00	4%	3,704,048.88	4,989,337.61	
4035	Railroad Real Property	5,102.00	5,102.00	2,437.00	2,665.00	109%	6,074.32	9,981.52	
4040	Half Year Real Property Taxes	40,750.00	40,750.00	224,125.00	(183,375.00)	-82%	0.00	298,819.56	
4050	Tax Additions & Abatements	(188,200.00)	(232,600.00)	(188,200.00)	(44,400.00)	24%	(99,845.69)	(265,398.50)	
4060	Interest on Delinquent Taxes	875,000.00	850,000.00	800,000.00	50,000.00	6%	315,769.86	876,682.06	
4070	Discounts Allowed on Taxes	(600,000.00)	(600,000.00)	(550,000.00)	(50,000.00)	9%	(594,608.91)	(580,715.44)	
4080	Tax Credits For Assessment I	(9,695,729.00)	(9,695,729.00)	(7,032,227.00)	(2,663,502.00)	38%	(6,962,087.60)	(4,809,787.97)	
Account Classification Total: Property Taxes		$200,753,496.00	$200,684,096.00	$185,818,745.00	$14,865,351.00	8%	$183,523,325.83	$175,357,339.82	
OTHER TAX - Other Taxes									
4210	Recordation Taxes	9,600,000.00	9,500,000.00	9,450,000.00	50,000.00	1%	4,888,978.16	9,476,507.29	
4340	Transfer Tax	6,500,000.00	6,500,000.00	6,000,000.00	500,000.00	8%	3,043,491.54	6,296,475.81	
Account Classification Total: Other Taxes		$16,100,000.00	$16,000,000.00	$15,450,000.00	$550,000.00	4%	$7,932,469.70	$15,772,983.10	
CHG SVC - Charges for Services									
5080	County Share Vehicle Tag Fee	0.00	0.00	0.00	0.00	N/A	57.50	228.50	
Account Classification Total: Charges for Services		$0.00	$0.00	$0.00	$0.00	0%	$57.50	$228.50	
INT/PEN - Interest & Penalties									
4700	Interest On Investments	6,000,000.00	6,000,000.00	5,000,000.00	1,000,000.00	20%	3,930,908.60	8,304,899.29	
Account Classification Total: Interest & Penalties		$6,000,000.00	$6,000,000.00	$5,000,000.00	$1,000,000.00	20%	$3,930,908.60	$8,304,899.29	
MISC - Miscellaneous									
4875	Tax Sale Revenue	17,500.00	14,000.00	17,500.00	(3,500.00)	-20%	0.00	11,006.03	
Account Classification Total: MISC - Miscellaneous		$17,500.00	$14,000.00	$17,500.00	($3,500.00)	-20%	$0.00	$11,006.03	
Department Total: 1005 - Treasurer's Office		**$222,870,996.00**	**$222,698,096.00**	**$206,286,245.00**	**$16,411,851.00**	**8%**	**$195,386,761.63**	**$199,446,456.74**	

Expenditures — 1005 Treasurer's Office Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1005 - Treasurer's Office**								
Location:	**010 - Treasurer's Office**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	1,110,818.75	1,281,348.10	1,185,966.00	95,382.10	8%	515,984.21	1,129,024.79	Includes longevity, holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	0.00	2,000.00	(2,000.00)	-100%	0.00	0.00	
6010.020	Benefits Contingency	0.00	350.00	478.00	(128.00)	-27%	0.00	202.90	
6010.025	Benefits Deferred Comp Match	0.00	12,362.00	10,000.00	2,362.00	24%	0.00	7,492.05	
6010.030	Benefits Hospitalization Insurance	168,981.54	214,300.12	163,046.00	51,254.12	31%	53,988.34	143,345.98	16.8% Health Insur Increase
6010.050	Benefits Retirement	140,707.58	163,136.00	157,496.00	5,640.00	4%	0.00	148,504.06	
6010.060	Benefits Social Security Taxes	84,976.82	98,021.08	91,281.00	6,740.08	7%	37,697.91	83,404.58	
6010.070	Benefits Unemployment Insurance	0.00	452.00	477.00	(25.00)	-5%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	17,517.00	25,139.00	(7,622.00)	-30%	17,846.00	22,091.00	
6010.120	Benefits Long Term Disability	2,649.14	3,072.16	1,792.00	1,280.16	71%	0.00	2,430.59	
6010.130	Benefits Life Insurance	2,225.08	2,579.96	2,031.00	548.96	27%	0.00	2,300.13	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	3,068.00	2,199.00	869.00	40%	1,688.74	3,202.75	
6010.150	Benefits Retirement Administration Fee	0.00	2,090.00	2,294.00	(204.00)	-9%	0.00	2,142.96	
6010.900	Benefits OPEB contribution	0.00	50,573.00	65,177.00	(14,604.00)	-22%	0.00	69,523.00	
Account Classification Total: Personnel Services		$1,510,358.91	$1,848,869.42	$1,709,376.00	$139,493.42	8%	$627,205.20	$1,613,664.79	
SUPP & MAT - Supplies & Materials									
6100.010	Administrative Expense Administrative Expenses	1,100.00	1,100.00	1,100.00	0.00	0%	87.25	230.95	
6100.055	Administrative Expense Bond	3,000.00	3,000.00	3,000.00	0.00	0%	2,750.00	2,750.00	
6100.060	Administrative Expense Books and Publications	2,000.00	2,000.00	2,000.00	0.00	0%	1,780.47	1,504.58	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	3,030.00	3,030.00	4,400.00	(1,370.00)	-31%	1,102.10	2,770.63	Removal of AICPA memberships and 2 CPA renewal fees.
6100.110	Administrative Expense Envelopes	3,500.00	3,500.00	3,500.00	0.00	0%	0.00	1,098.25	
6100.130	Administrative Expense Food Tax Bills & Envelopes	0.00	0.00	250.00	(250.00)	-100%	0.00	0.00	
6100.190	Administrative Expense Office Supplies	9,350.00	9,350.00	9,350.00	0.00	0%	3,546.38	9,277.93	
6100.210	Administrative Expense Paper	2,500.00	2,500.00	2,500.00	0.00	0%	955.70	2,362.48	
6100.220	Administrative Expense Payroll Checks & Forms	3,000.00	3,000.00	2,000.00	1,000.00	50%	3,608.65	1,168.12	Increase relates to inclusion of costs for 1099s, W-2s.
6100.230	Administrative Expense Postage & Freight	100.00	100.00	100.00	0.00	0%	0.00	0.00	
6100.250	Administrative Expense Room Tax Bills & Envelopes	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	421.68	
6100.260	Administrative Expense Tax Bills & Envelopes	22,000.00	22,000.00	23,500.00	(1,500.00)	-6%	18,570.23	22,467.15	Decrease attributed to no longer using reply envelopes.
6110.090	Supplies & Equipment Computers & Printers	8,100.00	8,100.00	7,880.00	220.00	3%	6,472.98	4,531.44	
6110.245	Supplies & Equipment Mobile Phones	3,000.00	3,000.00	3,420.00	(420.00)	-12%	965.85	2,965.66	

Expenditures		1005 Treasurer's Office Budget Requested								
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
	6110.270	Supplies & Equipment Office Equipment Repairs	0.00	0.00	300.00	(300.00)	-100%	0.00	0.00	
	6110.280	Supplies & Equipment Office Furniture	1,750.00	1,750.00	1,750.00	0.00	0%	283.98	668.99	
	6110.290	Supplies & Equipment Other Office Equipment	1,000.00	1,000.00	1,000.00	0.00	0%	634.94	1,071.63	
	6130.010	Equipment Maintenance Copier Lease	6,060.00	6,060.00	6,060.00	0.00	0%	1,320.53	3,989.28	
	6130.020	Equipment Maintenance Equipment Annual Maint Contr.	125,500.00	125,500.00	119,500.00	6,000.00	5%	118,403.48	112,765.19	Assumes a 6% contractual increase over prior year's actuals.
	6130.060	Equipment Maintenance Software Licensing	0.00	15,436.00	0.00	15,436.00	N/A	0.00	0.00	Tyler Credit Card Processing at Treasurer's Office Front Counters
	6150.050	Uniforms & Personal Equipment Uniforms	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	1,201.36	
	Account Classification Total: Supplies & Materials		$196,990.00	$212,426.00	$193,610.00	$18,816.00	10%	$160,482.54	$171,245.32	
	MAINT & SVCS - Maintenance & Services									
	6530.110	Consulting Services Programming	16,936.00	1,500.00	1,500.00	0.00	0%	0.00	0.00	Counter credit card processing (Non Utility Billing).
	6550.270	Building Site Expenses Telephone	1,800.00	1,800.00	1,440.00	360.00	25%	779.65	1,725.85	
	6900.025	Advertising Legal Advertisements	0.00	0.00	0.00	0.00	N/A	0.00	27.00	
	Account Classification Total: Maintenance & Services		$18,736.00	$3,300.00	$2,940.00	$360.00	12%	$779.65	$1,752.85	
	OTHR CHGS - Other Charges									
	7000.040	Travel, Training & Expense Continuing Education/Certificati	3,940.00	3,940.00	6,000.00	(2,060.00)	-34%	0.00	4,640.54	Removal of cost of 2 CPA employees, reduced CPE (Continuing Professional Education) amounts.
	7000.060	Travel, Training & Expense Educational Training	3,000.00	3,000.00	3,000.00	0.00	0%	0.00	1,598.25	Removal of cost of 2 CPA employees, reduced CPE (Continuing Professional Education) amounts.
	7000.070	Travel, Training & Expense Expense Allowance	0.00	0.00	0.00	0.00	N/A	0.00	72.31	
	7000.100	Travel, Training & Expense Meetings/Conferences/Shows	5,875.00	10,220.00	5,025.00	5,195.00	103%	2,219.57	3,169.20	4th attendee MACO Summer/ Winter. 1 attendee Tyler Connect Conference.
	7000.115	Travel, Training & Expense Mileage	2,200.00	2,200.00	2,200.00	0.00	0%	234.36	1,683.51	
	Account Classification Total: Other Charges		$15,015.00	$19,360.00	$16,225.00	$3,135.00	19%	$2,453.93	$11,163.81	
	Department Total: 1005 - Treasurer's Office		**$1,741,099.91**	**$2,083,955.42**	**$1,922,151.00**	**$161,804.42**	**8%**	**$790,921.32**	**$1,797,826.77**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1005 - Treasurer's Office**				
Location **010 - Treasurer's Office**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
100.1005.010.6100.010	Based on historical trend	1.0000	250.00	250.00
100.1005.010.6100.010	Payargo processing fees	1.0000	850.00	850.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions 2		$1,100.00
Account **6100.055 - Administrative Expense Bond**				
100.1005.010.6100.055	$500K surety bond on Finance Officer- required by USDA/municode	1.0000	3,000.00	3,000.00
Account **6100.055 - Administrative Expense Bond** Totals		Transactions 1		$3,000.00
Account **6100.060 - Administrative Expense Books and Publications**				
100.1005.010.6100.060	Lexis Nexis- MD Annotated Code Subscription Update	1.0000	2,000.00	2,000.00
Account **6100.060 - Administrative Expense Books and Publications** Totals		Transactions 1		$2,000.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**				
100.1005.010.6100.100	GFOA Membership	4.0000	160.00	640.00
100.1005.010.6100.100	MD CPA License	1.0000	70.00	70.00
100.1005.010.6100.100	MD GFOA Membership	8.0000	50.00	400.00
100.1005.010.6100.100	Newspaper/Periodicals/Other	1.0000	550.00	550.00
100.1005.010.6100.100	Notaries	2.0000	85.00	170.00
100.1005.010.6100.100	Transunion- price per month	12.0000	100.00	1,200.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions 6		$3,030.00
Account **6100.110 - Administrative Expense Envelopes**				
100.1005.010.6100.110	Based on historical trends	1.0000	3,500.00	3,500.00
Account **6100.110 - Administrative Expense Envelopes** Totals		Transactions 1		$3,500.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1005.010.6100.190	Botted Water	12.0000	150.00	1,800.00
100.1005.010.6100.190	Counter Stamps	1.0000	300.00	300.00
100.1005.010.6100.190	Mailing/Mailroom Supplies	1.0000	500.00	500.00
100.1005.010.6100.190	Office Supplies	1.0000	3,500.00	3,500.00
100.1005.010.6100.190	Printer Toner & Related Supplies	1.0000	2,750.00	2,750.00
100.1005.010.6100.190	Receipt Printers & Supplies	1.0000	500.00	500.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions 6		$9,350.00
Account **6100.210 - Administrative Expense Paper**				
100.1005.010.6100.210	Based on historical trends	1.0000	2,500.00	2,500.00
Account **6100.210 - Administrative Expense Paper** Totals		Transactions 1		$2,500.00
Account **6100.220 - Administrative Expense Payroll Checks & Forms**				
100.1005.010.6100.220	Based on historical trends	1.0000	3,000.00	3,000.00
Account **6100.220 - Administrative Expense Payroll Checks & Forms** Totals		Transactions 1		$3,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1005 - Treasurer's Office**				
Location **010 - Treasurer's Office**				
Account **6100.230 - Administrative Expense Postage & Freight**				
100.1005.010.6100.230	Based on historical trends	1.0000	100.00	100.00
Account **6100.230 - Administrative Expense Postage & Freight** Totals		Transactions 1		$100.00
Account **6100.250 - Administrative Expense Room Tax Bills & Envelopes**				
100.1005.010.6100.250	Room Tax Supplies as needed	1.0000	1,000.00	1,000.00
Account **6100.250 - Administrative Expense Room Tax Bills & Envelopes** Totals		Transactions 1		$1,000.00
Account **6100.260 - Administrative Expense Tax Bills & Envelopes**				
100.1005.010.6100.260	Based on historical trends	1.0000	22,000.00	22,000.00
Account **6100.260 - Administrative Expense Tax Bills & Envelopes** Totals		Transactions 1		$22,000.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1005.010.6110.090	Laptops with docking stations need replacing per IT	3.0000	2,300.00	6,900.00
100.1005.010.6110.090	Minicomputers (nonscheduled replacement)	2.0000	600.00	1,200.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions 2		$8,100.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1005.010.6110.245	Verizon- Internet $50/month for 5 employees	60.0000	50.00	3,000.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions 1		$3,000.00
Account **6110.280 - Supplies & Equipment Office Furniture**				
100.1005.010.6110.280	Replace office furniture	1.0000	1,750.00	1,750.00
Account **6110.280 - Supplies & Equipment Office Furniture** Totals		Transactions 1		$1,750.00
Account **6110.290 - Supplies & Equipment Other Office Equipment**				
100.1005.010.6110.290	Office Equipment	1.0000	1,000.00	1,000.00
Account **6110.290 - Supplies & Equipment Other Office Equipment** Totals		Transactions 1		$1,000.00
Account **6130.010 - Equipment Maintenance Copier Lease**				
100.1005.010.6130.010	New- Xerox check printer lease- 1- SH	12.0000	75.00	900.00
100.1005.010.6130.010	Xerox copier/printer lease- 2 large- SH	24.0000	160.00	3,840.00
100.1005.010.6130.010	Xerox copier/printer lease- 2 small-IOW	24.0000	55.00	1,320.00
Account **6130.010 - Equipment Maintenance Copier Lease** Totals		Transactions 3		$6,060.00
Account **6130.020 - Equipment Maintenance Equipment Annual Maint Contr.**				
100.1005.010.6130.020	Munis Maint Agreement- Business License- 6% Inc from PY Act	1.0000	21,500.00	21,500.00
100.1005.010.6130.020	Munis Maint Agreement- Central Property- 6% Inc from PY Act	1.0000	104,000.00	104,000.00
Account **6130.020 - Equipment Maintenance Equipment Annual Maint Contr.** Totals		Transactions 2		$125,500.00
Account **6130.060 - Equipment Maintenance Software Licensing**				
100.1005.010.6130.060	PCI (Purchasing Card Industry) fees	4.0000	180.00	720.00
100.1005.010.6130.060	Tyler Credit Card Readers	4.0000	529.00	2,116.00
100.1005.010.6130.060	Tyler Credit Resident Access Migration	1.0000	6,300.00	6,300.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units		Cost per Unit	Total Amount
EXPENSES					
Fund **100 - General Fund**					
Department **1005 - Treasurer's Office**					
Location **010 - Treasurer's Office**					
Account **6130.060 - Equipment Maintenance Software Licensing**					
100.1005.010.6130.060	Tyler Project Management & Remote Implementation	28.0000		225.00	6,300.00
	Account **6130.060 - Equipment Maintenance Software Licensing** Totals	Transactions	4		$15,436.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**					
100.1005.010.6150.050	Maryland's Coast Shirts	20.0000		50.00	1,000.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions	1		$1,000.00
Account **6530.110 - Consulting Services Programming**					
100.1005.010.6530.110	Consulting Services as needed	1.0000		1,500.00	1,500.00
	Account **6530.110 - Consulting Services Programming** Totals	Transactions	1		$1,500.00
Account **6550.270 - Building Site Expenses Telephone**					
100.1005.010.6550.270	Based on historical trends	12.0000		150.00	1,800.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	1		$1,800.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati**					
100.1005.010.7000.040	40 CPE Hours per year per CPA	1.0000		1,000.00	1,000.00
100.1005.010.7000.040	GFOA Annual Conference Meals	4.0000		85.00	340.00
100.1005.010.7000.040	GFOA Annual Conference Registration-New Orleans June 6-9, 2027SD	1.0000		600.00	600.00
100.1005.010.7000.040	GFOA Annual Conference- Flight/Transportation	1.0000		1,000.00	1,000.00
100.1005.010.7000.040	GFOA Annual Conference- Hotel 4 nights	4.0000		250.00	1,000.00
	Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati** Totals	Transactions	5		$3,940.00
Account **7000.060 - Travel, Training & Expense Educational Training**					
100.1005.010.7000.060	Staff Office Training- Excel, Accounting, Mgmt, Tax	15.0000		200.00	3,000.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	1		$3,000.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**					
100.1005.010.7000.100	MACO Summer Conference- Registration (OS, SD, QD, MC)	4.0000		425.00	1,700.00
100.1005.010.7000.100	MACO Winter Conference- Registration (OS, SD, QD, MC)	4.0000		425.00	1,700.00
100.1005.010.7000.100	MACO Winter Hotel	4.0000		300.00	1,200.00
100.1005.010.7000.100	MDGFOA Summer Conference (SD, QD, MC)	3.0000		425.00	1,275.00
100.1005.010.7000.100	Tyler Connect Conference Apr 30- May 5 27 - Registration (QD)	1.0000		1,250.00	1,250.00
100.1005.010.7000.100	Tyler Connect Conference Flight/Transportation	1.0000		1,000.00	1,000.00
100.1005.010.7000.100	Tyler Connect Conference Hotel (6 nights)	6.0000		250.00	1,500.00
100.1005.010.7000.100	Tyler Connect Conference Meals (7 meals)	7.0000		85.00	595.00
	Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals	Transactions	8		$10,220.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1005 - Treasurer's Office**				
Location **010 - Treasurer's Office**				
Account **7000.115 - Travel, Training & Expense Mileage**				
100.1005.010.7000.115	Based on estimated travel expenses	1.0000	2,200.00	2,200.00
Account **7000.115 - Travel, Training & Expense Mileage** Totals		Transactions	1	$2,200.00
Location **010 - Treasurer's Office** Totals		Transactions	54	$235,086.00
Department **1005 - Treasurer's Office** Totals		Transactions	54	$235,086.00
Fund **100 - General Fund** Totals		Transactions	54	$235,086.00
EXPENSES Totals		Transactions	54	$235,086.00
Grand Totals		Transactions	54	$235,086.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Treasurer's Office	Department Number:	1005
Fund: 100	General Fund	Function:	General Government

MISSION STATEMENT:

The Treasurer's Department will continue to promote and to utilize the most efficient methods of government finance and information technology while performing the following functions: collection of taxes, disbursement of county expenditures, management of county revenues, payroll, accounts payable, enterprise fund accounting, and debt management.

PROGRAM SERVICES: (STATISTICS)

- The Treasurer's Office prepares, mails, and collects bills for property taxes, water and sewer utilities, landfill operations, room taxes, food taxes and includes the collection of Town taxes for all four municipalities in the County.
- The accounts payable function pays all County bills and services more than 3,200 active vendor accounts.
- Payroll processing is handled by this office and includes almost 20,000 transactions annually as well as the required payroll reporting to the various State and Federal agencies
- The accounting records for all County Departments are maintained by the Treasurer's Office which is responsible for financial reporting and regulatory compliance including the Annual Comprehensive Financial Report, Uniform Financial Report and various disclosures.
- The counter function handles property transfer and deed review including the collection of transfer tax, recordation tax, as well as business license renewal and DMV renewals.

Statistical Data:

Description of Statistal Data	Actual FY24	Actual FY25	Estimate FY26	Estimate FY27
Bills prepared, mailed, and collected annually	134,000	146,900	146,900	146,900

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$ 1,528,179	$ 1,613,665	$ 1,709,376	$ 1,848,869	8%
Supplies & Equipment	166,257	171,245	193,610	212,426	10%
Maintenance & Services	7,110	1,753	2,940	3,300	12%
Other Charges	9,033	11,164	16,225	19,360	19%
Interfund Charges	(262,095)	-	-	-	0%
Capital Outlay	-	-	-	-	0%
Total	$ 1,448,484	$ 1,797,827	$ 1,922,151	$ 2,083,955	8%

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Treasurer's Office	Department Number:	1005
Fund: 100	General Fund	Function:	General Government

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Finance Officer	1.0	1.0	1.0	1.0	0%
Deputy Finance Officer	1.0	1.0	1.0	1.0	0%
Enterprise Fund Controller	1.0	1.0	1.0	1.0	0%
Tax Manager	1.0	1.0	1.0	1.0	0%
Accounting and Payroll Manager	0.0	1.0	1.0	1.0	0%
Payroll Manager	1.0	0.0	0.0	0.0	0%
Senior Accountant	1.0	2.0	2.0	2.0	0%
Accounting & Tax Supervisor	0.0	1.0	1.0	1.0	0%
Tax Supervisor	1.0	0.0	0.0	0.0	0%
Recordation Specialist	0.0	1.0	1.0	1.0	0%
Tax Specialist	0.0	1.0	1.0	1.0	0%
Accounts Payable Specialist	1.0	1.0	1.0	1.0	0%
Tax Sale Specialist	1.0	1.0	1.0	1.0	0%
Collections Specialist	1.0	0.0	0.0	0.0	0%
Utility Billing Specialist	1.0	2.0	2.0	2.0	0%
Room & Food Tax Specialist	1.2	1.2	1.2	1.2	0%
Customer Service Specialist	1.0	2.0	2.0	2.0	0%
Accounting Clerk IV	3.0	2.0	2.0	2.0	0%
Accounting Clerk III	1.0	0.0	0.0	0.0	0%
Accounting Clerk II	1.0	0.0	0.0	0.0	0%
Document Imaging Supervisor	1.0	0.0	0.0	0.0	0%
Document Imager Specialist	1.0	0.0	0.0	1.0	100%
Document Imager IV	2.0	0.0	0.0	0.0	0%
Document Imager III	2.6	0.0	0.0	1.0	100%
Total	24.8	19.2	19.2	21.2	10%

Summary of Significant Budget Increases/Decreases

Description of Increase/Decrease	**$ Increase/ Decrease**	**% Inc/(Dec)**
Personnel Services turnover of tenured staff offsetting increase in other operational expenses including Tyler credit card processing.	$ 161,804	8%

Contact Information

Name:	Ondrea Starzhevskiy	Address 1:	1 West Market Street, Room 1105
Title:	Finance Officer	Address 2:	Government Center
Email:	ostarzhevskiy@worcestermd.gov	City/State:	Snow Hill, MD
Telephone:	410-632-0686 x 1217	Zip Code:	21863

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Treasurer

Department No. 100.1005.010

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
R	Mini Computer	MinisForum Mini Dektop	2	$600	$1,200
R	Laptop**	Dell Latitude w/docking **	3	$2,300	$6,900
	** with docking station				
	Laptop only	Laptop w/o docking stn		$2,000	$0
	Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
	***does not include monitor				
	Docking Station	Dell Dock Station Replicator		$300	$0
	24" Monitor	Single Monitor		$150	$0
	32" Monitor	Single Monitor		$200	$0
	Laptop Tote	Laptop Canvas Tote		$20	$0
	IPAD	IPAD PRO		$1,600	$0
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
	Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
	Microsoft Surface	Surface PRO		$1,700	$0
		TOTAL TO KEY TO ACCOUNT 6110.090			**$8,100**

Contact Susan McMichen with questions regarding personal computer requests at extension 1508 or email smcmichen@co.worcester.md.us

PC To Be Replaced: (Give brief description of reason for replacment and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):
End of useful life of laptop (Quinn Dittrich)	6SHNXD3
End of useful life of laptop (Auditor 1)	H8HF693
End of useful life of laptop (Auditor 2)	GH9F693
2 Minis are listed as "just in case" or replace as needed for department	

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

WORCESTER COUNTY ASSESSABLE BASE SCHEDULE as of November 2025

ASSESSABLE BASE	FY23 Actual	FY24 Actual	FY25 Actuals	FY26 Approved	FY27 Budget	INC/DEC	% Change
REAL PROP FULL YR	17,086,911,124	18,019,004,260	20,144,864,024	21,603,100,355	24,638,987,000	3,035,886,645	14.1%
PERSONAL PROPERTY	11,525,302	7,169,893	7,805,870	10,609,467	7,398,429	(3,211,038)	-30.3%
ORDINARY BUSINESS CORP	273,607,669	205,653,207	227,954,840	234,132,639	211,489,571	(22,643,069)	-9.7%
RAILROADS & UTILITIES	222,050,178	233,245,870	236,181,680	229,407,574	247,802,994	18,395,420	8.0%
RAILROADS REAL PROP	-	2,866,391	1,181,302	288,402	626,000	337,598	117.1%
REAL PROP HALF YR	70,624,379	63,588,876	70,726,627	53,047,337	10,000,000	(43,047,337)	-81.1%
	17,664,718,651	18,531,528,497	20,688,714,343	22,130,585,775	25,116,303,994	2,985,718,219	13.5%

REVENUES							
REAL PROP FULL YR	144,384,399	152,260,586	170,224,101	182,546,198	200,807,744	18,261,546	10.0%
PERSONAL PROPERTY	243,472	151,464	164,899	224,125	150,743	(73,382)	-32.7%
ORDINARY BUSINESS CORP	5,779,962	4,344,424	4,815,546	4,946,052	4,309,100	(636,952)	-12.9%
RAILROADS & UTILITIES	4,690,810	4,927,319	4,989,338	4,846,235	5,048,986	202,751	4.2%
RAILROADS REAL PROP	-	24,221	9,982	2,437	5,102	2,665	109.4%
REAL PROP HALF YR	298,388	268,663	298,820	224,125	40,750	(183,375)	-81.8%
sub-total	155,397,031	161,976,677	180,502,686	192,789,172	210,362,425	17,573,253	9.1%
Homestead Credit	(1,719,520)	(2,951,307)	(4,809,788)	(7,032,227)	(9,695,729)	(2,663,502)	37.9%
sub-total	153,677,511	159,025,370	175,692,898	185,756,945	200,666,696	14,909,751	8.0%
Credits	(209,633)	(198,937)	(265,399)	(188,200)	(232,600)	(44,400)	23.6%
sub-total	153,467,878	158,826,433	175,427,499	185,568,745	200,434,096	14,865,351	8.0%
Interest on Delinquent Tax	719,440	789,241	874,213	800,000	850,000	50,000	6.3%
Discounts	(494,306)	(506,305)	(580,715)	(550,000)	(600,000)	(50,000)	9.1%
total	153,693,012	159,109,369	175,720,997	185,818,745	200,684,096	14,865,351	8.0%

TAX RATE $.815		WORCESTER COUNTY					
		ASSESSABLE BASE ANALYSIS SDAT NUMBERS (November 2025)					
		Tax Year (7/1/25-6/30/27)					
			(Corp & Uninc)			PRIOR	INCREASES
	REAL PROP	REAL PROP	BUSINESS		RAIL ROAD	YEAR	DECREASES
DESCRIPTION	FULL YEAR	HALF YEAR	PERSONAL PROP	UTILITIES	REAL PROP	TOTAL CHANGE	ABATEMENTS
INITIAL	24,638,987,000	10,000,000	218,888,000	247,803,000	626,000		(1,189,660,000)
	24,638,987,000	10,000,000	218,888,000	247,803,000	626,000	0	(1,189,660,000)
TIMES PROP RATE	0.815	0.4075	2.0375	2.0375	0.815		0.815
COMPUTATION OF TAXES	**$ 200,807,744**	**$ 40,750**	**$ 4,459,843**	**$ 5,048,986**	**$ 5,102**		**$ (9,695,729)**
						Mfg Exemption	$ (200,000)
TOTAL OF TAXES	$ 200,666,696		150,743	3.38% Uninc		EZ Credits	(20,000)
TOTAL ABATEMENTS	(232,600)		4,309,100	96.62% Corp		OC Chamber	(12,600)
NET	$ 200,434,096					Total Abatements	(232,600)
TOTAL OF ASSESS BASIS	25,116,304,000						
FULL YEAR	25,106,304,000					Total adj & decr	$ (9,928,329)
HALF YEAR	10,000,000						
Weighted Assessable Base	27,001,000,500						
Increasing tax Rate by .01	2,700,100						
* Using a higher estimate for half year taxes based on historical results							
Real property	$ 200,853,596						
Homeowner credit	$ (9,695,729)						
	$ (212,600)						
interest	$ 6,000,000						
tax discounts	$ (600,000)						
Personal Property		$ 9,508,829					
		$ (20,000)					
totals	$ 196,345,267	$ 9,488,829					
		$ 205,834,096					

tyler technologies

Payments

COMPREHENSIVE GOVERNMENT PAYMENT SOLUTIONS



tyler one
a tyler portfolio

"Digital services are accessible 24/7, making it more convenient for people to conduct their business with government efficiently."

— **State of Hawaii,** Office of Enterprise Technology Services



Built for Government. Trusted by Citizens.

Built exclusively for government, Payments is a comprehensive and trusted suite of solutions designed to simplify payment processes and provide secure, flexible, and scalable payment offerings to local, state, and federal agencies. Intuitive technology and superior service provide value at every point of the payments life cycle to ensure **efficient operations for agencies and smooth interactions for citizens.**



A Powerful, Scalable Government Payment Platform

Tyler's payment solutions are modular and highly configurable to meet the needs of each government entity — today, tomorrow, and for the long term. Because the landscape of payment processing is always evolving, we are continuously innovating. We anticipate the future needs of government and the expectations of residents and enhance our solutions accordingly.

No matter where your organization is in its payments journey, Tyler Technologies delivers the technology you need to effectively capture revenue, improve customer interactions, and simplify payment operations.



Merchant Boarding



Electronic Bill Payment and Presentment



Payment Capture and Processing



Card-Present Solutions



Checkout Portals



Shopping Cart



Invoicing



Disbursements



Reporting



Reconciliation



Administration and Transaction Management



Analytics and Visualizations

Empowering Agencies to Improve the Customer Experience

Whether it's a matter of convenience, technology capabilities, lack of access, or generational preference, Tyler understands there's no single payment method, channel, or type that meets the needs of all residents. Our payment solutions provide something for everyone to ensure a familiar, frictionless interaction with government.

PAYMENT METHODS			
Credit or Debit Card	Digital Wallet	Electronic Check/ACH	Cash

PAYMENT CHANNELS					
In-Person, Over the Counter	Online	Mobile	Contactless	Text	Interactive Voice Response

PAYMENT TYPES			
One-Time Payment	Stored Payment	Scheduled Payment	Recurring Payment



Our Payment Solutions Empower Government to …

Manage Revenue Across an Organization

Easily handle any payment regardless of revenue source, including point of sale or online payments. Native integration with Tyler billing or cashiering systems, as well as industry-leading tooling to automate integration with third-party billing systems, enable government organizations to save valuable time and resources.

- Accept payments from any system that generates an invoice, including utility bills, traffic citations, property taxes, and licenses and permits.
- Leverage custom and flexible forms to accept any type of miscellaneous payments, such as donations, recreation fees, library memberships, etc.

Simplify Reconciliation

Reconciliation can be complex and time-consuming for any government entity. Tyler's payments platform simplifies this process by offering an administration portal that allows governments to view payment activity across an organization, define batch close times, get an at-a-glance look at reconciliation status, and drill in for more information.

Maximize Payer Adoption

Digital payments benefit both government and constituents. With flexible payment options, constituents can choose when, where, and how to interact with government, while governments benefit from increased capacity to focus on tasks that can't be automated or performed online. Tyler can help maximize community adoption of e-payment solutions.

- Partner with dedicated Tyler staff for civic outreach strategies and templated marketing materials, including bill inserts, flyers, and social media graphics.
- Enable uers to pay as a guest or register for an account to access historical information.
- Empower customers to make a payment 24/7/365 from any device.

Manage Security

Government entities have enough on their plates without having to worry about the costs and risks associated with security compliance. Tyler ensures the payments made to your government are secure and meet industry standards.

- Tyler is a Level 1 PCI/PA-DSS compliant registered payment facilitator.
- We manage all aspects of the payment process, allowing government entities to maintain a single-vendor relationship and reduce the number of entities required to handle sensitive citizen, business, and payment-related information.

A Trusted Payment Partner for Government

Tyler Technologies is proud to deliver the comprehensive payment technology you can rely on to efficiently capture revenue, manage citizen expectations, and drive government forward.

Dedicated Focus

We leverage more than 25 years of industry experience to deliver payment solutions that are secure, intuitive, easy to use, and purpose-built for government.



Experience You Can Depend On

Tyler's solutions are used to process more than 450 million transactions annually, representing nearly $29 billion in payments.

A Payment Solution for All

With 7,000 clients across the U.S., our payment solutions are successfully deployed in every government domain — from small towns and large metropolitan areas to state enterprises and federal agencies.

"Tyler's payment solution communicates directly with our Tyler ERP solution in real time, allowing our specialists to see transactions immediately and creating efficiencies in our daily processes."

— City of Monroe, Ohio

About Tyler Technologies, Inc.

Tyler Technologies (NYSE: TYL) provides integrated software and technology services to the public sector. Tyler's end-to-end solutions empower local, state, and federal government entities to operate more efficiently and connect more transparently with their constituents and with each other. By connecting data and processes across disparate systems, Tyler's solutions are transforming how clients gain actionable insights that solve problems in their communities. Tyler has more than 37,000 successful installations across more than 12,000 locations, with clients in all 50 states, Canada, the Caribbean, Australia, and other international locations. Tyler was named to Government Technology's GovTech 100 list five times and has been recognized three times on Forbes' "Most Innovative Growth Companies" list. More information about Tyler Technologies, an S&P 500 company headquartered in Plano, Texas, can be found at **tylertech.com**.

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tyler technologies

Empowering people who serve the public®

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ENTERPRISE ERP

Resident Access

EMPOWER YOUR COMMUNITY

Conveniently and securely provide constituents with access to key information from anywhere, at any time

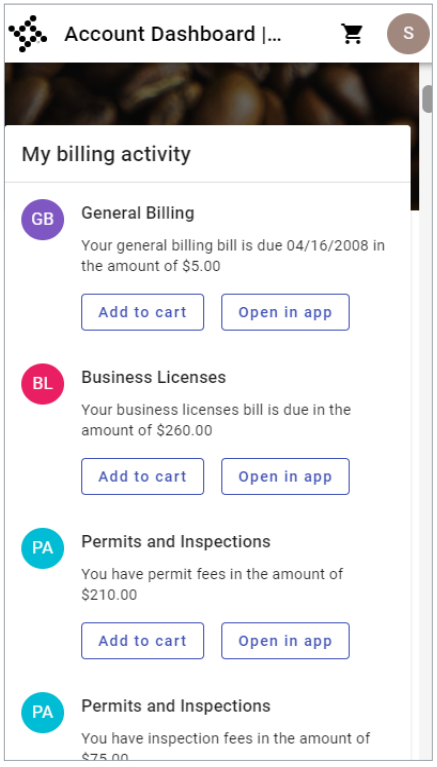
INCREASE STAFF EFFICIENCY

Reduce time spent responding to routine requests for more information from residents

INTEGRATIONS

Payments, Accounts Receivable, Utility Billing CIS, Tax Billing and Collections, Business Licenses, and Permits and Inspections

Resident Access is a cloud native, self-service application that provides a secure, easy-to-use portal to facilitate community engagement with municipal services. By extracting information directly from Enterprise ERP, powered by Munis®, residents can view bills and apply payments to real estate tax, utility bills, personal property tax, business licenses, animal licenses, and more in real time through a desktop computer or via a mobile device. In addition, users can use Resident Access to make non-emergency service requests, as well as view annual reports, meeting minutes, agendas, and more.



Resident Access Mobile Account Dashboard View

EMPOWER YOUR RESIDENTS

Resident Access gives business and community members self-service access to municipal services and information 24/7. Residents may view official records online, view or pay various bills and invoices with a credit card or bank account, make non-emergency service requests, enroll in autopay, and manage account functions, like editing a mailing address or delivery method for receiving statements. Residents can conveniently access these services by validating certain account information or by creating a secure login.

WITH RESIDENT ACCESS, YOUR COMMUNITY CAN:

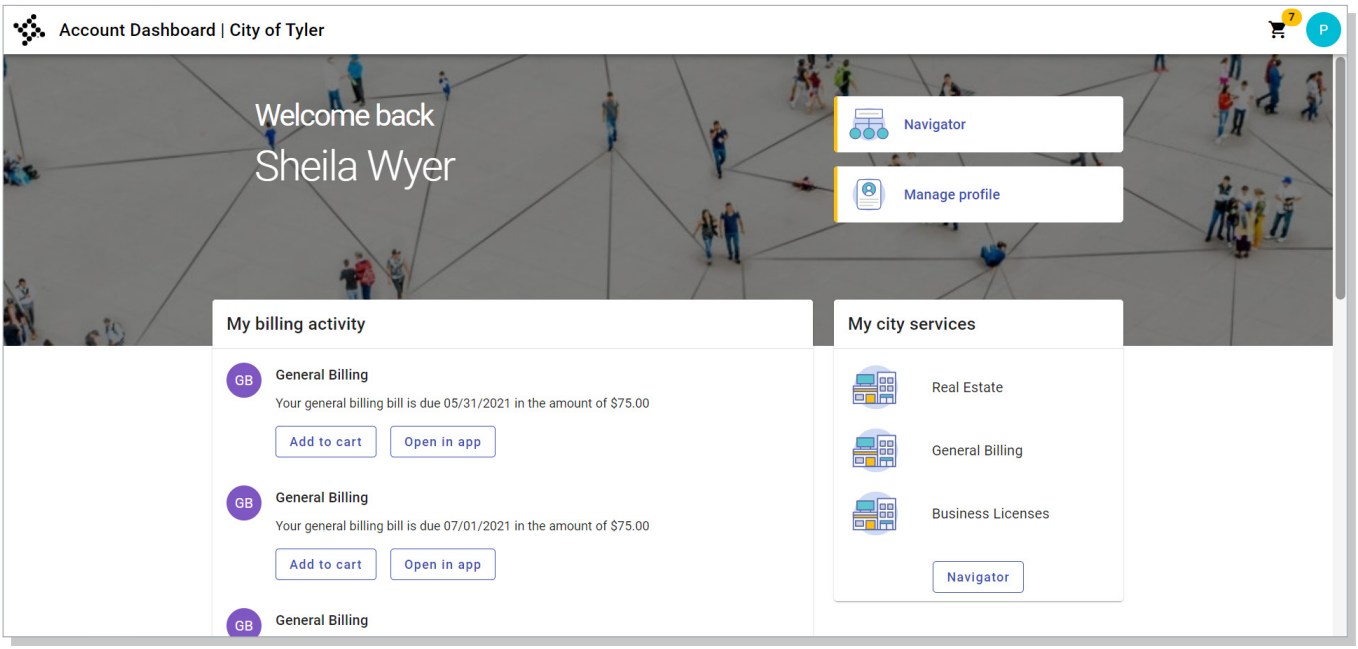
- Quickly and easily access information pertinent to the task at hand.
- View bills and apply payments to real estate tax, utility bills, personal property, business licenses motor vehicles, animal licenses, permits and code enforcement, and more.
- View documentation such as annual reports, meeting minutes, agendas, and more.
- Submit non-emergency service requests, permit applications, service requests for utility billing, and more.

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Resident Access Account Dashboard

EMPOWER YOUR STAFF

Your staff's time is valuable. Empower your staff to focus on more strategic projects without disruption by improving access to information and enabling your community to independently execute key processes online. Streamline business and community processes such as permit applications, fee payments, and inspection requests for your staff to be able to concentrate on their core responsibilities and reclaim their day.

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Expenditures — 1975 Debt Service Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1975 - Debt Service**								
OTHR CHGS - Other Charges									
7200.020	Bond & Interest Expense Bond Interest Expense	0.00	2,363,318.00	0.00	2,363,318.00	N/A	0.00	0.00	Presenting bond interest payments in one budget expense line
7200.025	Bond & Interest Expense Bond Principal Expense	0.00	7,791,936.00	0.00	7,791,936.00	N/A	0.00	0.00	Presenting bond principal payments in one budget expense line
7700.090	Debt Service 2013 Capital Improvement Bonds	405,330.00	0.00	403,835.00	(403,835.00)	-100%	359,055.00	397,647.50	
7700.100	Debt Service 2014 Capital Improvement Bonds	3,781,281.00	0.00	3,715,327.00	(3,715,327.00)	-100%	217,340.63	3,716,576.51	
7700.110	Debt Service 2015 Capital Improvement Bond	809,234.00	0.00	800,064.00	(800,064.00)	-100%	739,094.58	796,663.74	
7700.120	Debt Service 2019 Capital Improvement Bond	3,092,492.00	0.00	3,096,242.00	(3,096,242.00)	-100%	2,585,600.00	3,100,116.50	
7700.130	Debt Service 2022 Capital Improvement Bond	2,066,917.00	0.00	2,065,167.00	(2,065,167.00)	-100%	1,614,588.50	2,065,510.50	
Account Classification Total: Other Charges		$10,155,254.00	$10,155,254.00	$10,080,635.00	$74,619.00	1%	$5,515,678.71	$10,076,514.75	
Department Total: 1975 - Debt Service		**$10,155,254.00**	**$10,155,254.00**	**$10,080,635.00**	**$74,619.00**	**1%**	**$5,515,678.71**	**$10,076,514.75**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1975 - Debt Service**				
Account **7200.020 - Bond & Interest Expense Bond Interest Expense**				
100.1975.7200.020	Interest payment(s) on 2013 Bond	1.0000	80,330.00	80,330.00
100.1975.7200.020	Interest payment(s) on 2014 Bond	1.0000	336,281.00	336,281.00
100.1975.7200.020	Interest payment(s) on 2015 Bond	1.0000	107,298.00	107,298.00
100.1975.7200.020	Interest payment(s) on 2019 Bond	1.0000	967,492.00	967,492.00
100.1975.7200.020	Interest payment(s) on 2022 Bond	1.0000	871,917.00	871,917.00
	Account **7200.020 - Bond & Interest Expense Bond Interest Expense** Totals	Transactions	5	$2,363,318.00
Account **7200.025 - Bond & Interest Expense Bond Principal Expense**				
100.1975.7200.025	Principal payment(s) on 2013 Bond	1.0000	325,000.00	325,000.00
100.1975.7200.025	Principal payment(s) on 2014 Bond	1.0000	3,445,000.00	3,445,000.00
100.1975.7200.025	Principal payment(s) on 2015 Bond	1.0000	701,936.00	701,936.00
100.1975.7200.025	Principal payment(s) on 2019 Bond	1.0000	2,125,000.00	2,125,000.00
100.1975.7200.025	Principal payment(s) on 2022 Bond	1.0000	1,195,000.00	1,195,000.00
	Account **7200.025 - Bond & Interest Expense Bond Principal Expense** Totals	Transactions	5	$7,791,936.00
	Department **1975 - Debt Service** Totals	Transactions	10	$10,155,254.00
	Fund **100 - General Fund** Totals	Transactions	10	$10,155,254.00
	EXPENSES Totals	Transactions	10	$10,155,254.00
	Grand Totals	Transactions	10	$10,155,254.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Debt Service	Department Number:	1975
Fund: 100	General Fund	Function:	Debt Service

MISSION STATEMENT:

The Treasurer's Department will continue to promote and to utilize the most efficient methods of government finance and debt procurement.

PROGRAM SERVICES: (STATISTICS)

- Debt ratio analysis: debt is less than 1% of Assessed property value and annual debt service is less than 10% of government revenue. As of July 1, 2025 the County continues to remain compliant with our Debt Policy.
- The County maintains a rapid debt retirement plan, 91% of outstanding debt to be paid in 10 years as of 6/30/25.
- Moderate debt levels $1,771 per capita as of 6/30/25.

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Budget Approved FY2026	Budget Request FY2027	% Change
Personnel Services	$0	$0	$0	$0	0.0%
Supplies & Materials	0	0	0	0	0.0%
Maintenance & Services	0	0	0	0	0.0%
Other Charges	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
Debt Service	13,198,432	10,077,454	10,080,635	10,155,254	0.7%
Total	13,198,432	10,077,454	10,077,454	10,155,254	0.8%

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Budget Approved FY2026	Budget Request FY2027	% Change
No County Personnel	0.0	0.0	0.0	0.0	0%
Total	0.0	0.0	0.0	0.0	0%

Summary of Significant Budget Increase/Decrease

Description of Increase/Decrease	**$ Increase/ Decrease**	**% Inc/(Dec)**
The County maintained a level debt service for FY27 with a minimal increase.	$ 77,800	0.8%

Contact Information

Name:	Ondrea Starzhevskiy	Address 1:	1 West Market Street, Room 1105
Title:	Finance Officer	Address 2:	Government Center
Email:	ostarzhevskiy@worcestermd.gov	City/State:	Snow Hill, MD
Telephone:	410-632-0686 x 1217	Zip Code:	21863

LONG-TERM DEBT OBLIGATIONS OUTSTANDING
GENERAL FUND

Issue	Fiscal Years of Maturity	Original Principal Amount	Principal Amount Outstanding as of 7/1/26
Consolidated Public Improvement Bonds, 2013 Series - CORS payment	2013-2033	4,595,000	**2,535,000**
Consolidated Public Improvement Bonds, 2014 Series - Snow Hill High School	2014-2029	43,000,000	**10,750,000**
Consolidated Public Improvement Bonds, 2015 A Series - Radio System & Berlin Rubblefill Cap/Closure	2015-2031	8,760,000	**3,757,184**
Consolidated Public Improvement Bonds, 2019 Series - Showell School & SDHS field	2019-2035	34,080,000	**23,315,000**
Consolidated Public Improvement Bonds, 2022 Series - SDMS Addition, Jail Imp, & PS Facility	2022-2038	22,130,000	**19,065,000**
Total		$112,565,000	$59,422,184

DEBT SERVICE
GENERAL FUND

Worcester County currently has the following general obligation long-term debt:

ISSUE	Fiscal Year of Maturity	Amount Outstanding as of July 1, 2026
2013 Capital Improvements Bond Issue (Taxable)	2033	2,535,000
2014 Capital Improvements Bond Issue	2029	10,750,000
2015A Capital Improvements Bond Issue	2030	3,757,184
2019 Capital Improvements Bond Issue	2034	23,315,000
2022 Capital Improvements Bond Issue	2037	19,065,000

Payments on debt service are made through the Debt Service Fund. When there are insufficient assets in the Debt Service Fund dedicated for repayment of a specific issue, appropriations must be made from the General Fund. The required General Fund payments on the above issues for FY26 are as follows:

ISSUE - Detail of Principal & Interest	FY2027
2013 Capital Improvements Bond Issue Debt (Refund CORS Pension)	
Principal Payment	325,000
Interest Payment	80,330
Account 100.1975.7700.090	405,330
2014 Capital Improvements Bond Issue Debt School (Snow Hill HS)	
Principal Payment	3,445,000
Interest Payment	336,281
Account 100.1975.7700.100	3,781,281
2015A Capital Improvements Bond Issue Debt School (Radio System/Berlin rubblefill)	
Principal Payment	701,936
Interest Payment	107,297
Account 100.1975.7700.110	809,233
2019 Capital Improvements Bond Debt School (Showell & SDHS field)	
Principal Payment	2,125,000
Interest Payment	967,492
Account 100.1975.7700.120	3,092,492
2022 Capital Improvements Bond Debt School (SDMS Addition, Jail Imp, & PS Facility)	
Principal Payment	1,195,000
Interest Payment	871,917
Account 100.1975.7700.130	2,066,917
Total FY27 Worcester County Debt Service	10,155,254

DEBT SERVICE
GENERAL FUND

Fiscal Year 2027 Debt Allocation

		FY2027
Worcester County Debt Allocation		
	2013 Capital Improvements Bond Issue Debt (Taxable)	405,330
*	2015A Capital Improvements Bond Issue Debt	809,233
*	2022 Capital Improvements Bond Issue Debt	1,204,691
	Total	2,419,255
Worcester County Board of Education School Debt Allocation:		
*	2014 Capital Improvements Bond Issue Debt	3,781,281
*	2019 Capital Improvements Bond Issue Debt	3,092,492
*	2022 Capital Improvements Bond Issue Debt	862,226
	Total	7,735,999
	Total FY27 Worcester County Debt Service	10,155,254

* The County is also responsible for the debt service on bonds issued for water & sewer and landfill projects. Funds to make those debt service payments will come from EDU assessments in the water & sewer service areas and tipping fees at the landfill. No funding will be required from the County's General Fund.

LONG-TERM DEBT OBLIGATIONS OUTSTANDING
ENTERPRISE FUNDS

Issue	Fiscal Years of Maturity	Original Principal Amount	Principal Amount Outstanding as of 7/1/26
2010 Newark MDE Drinking water loan - Water tower/fire protection	2011-2029	367,063	62,975
2012 Mystic Harbour - USDA loan #1 - Wastewater treatment plant	2012-2052	5,062,000	3,726,574
2013 Mystic Harbour - USDA loan #2 - Wastewater treatment plant	2013-2054	2,822,000	2,220,024
2014 Capital Improvement Bonds - Ocean Pines capital projects	2014-2029	5,300,000	1,330,000
2015A Capital Improvement Bond Issue - Mystic Harbour water interconnection	2015-2031	1,220,000	520,000
2015A Capital Improvement Bond Issue - Landfill Cell 5 partial funding	2015-2031	2,035,000	872,816
2015B Refuding Bond Issue - Ocean Pines completion of fire hydrants	2015-2027	1,900,000	50,000
2016 Mystic Harbour - USDA loan #3 - Wastewater treatment plant	2016-2056	250,000	206,756
2018 Mystic Harbour - USDA loan #4 - Spray irrigation	2018-2058	2,450,000	2,138,192
2019 Capital Improvement Bond Issue - Ocean Pines capital project	2019-2035	2,595,000	1,775,000
2019 Capital Improvement Bond Issue - Riddle Farm capital project	2019-2035	215,000	150,000
2019 Capital Improvement Bond Issue - Landfill Cell 5 partial funding	2019-2035	2,875,000	1,975,000
2020 Mystic Harbour - USDA loan #5 - Spray irrigation	2020-2061	170,000	151,321
2020 Newark MDE Water quality loan - Spray irrigation	2020-2051	1,046,771	858,261
2022 Capital Improvement Bond Issue - Ocean Pines capital projects	2022-2038	4,235,000	3,650,000
Total		32,542,834	19,686,919

DEBT SERVICE
ENTERPRISE FUNDS

Worcester County currently has the following Enterprise Fund general obligation long-term debt:

ISSUE	Fiscal Year of Maturity	Amount Outstanding as of July 1, 2026
2010 Drinking Water MDE Loan Newark	2029	62,975
2012 Mystic Harbour USDA Loan	2052	3,726,574
2013 Mystic Harbour USDA Loan	2053	2,220,024
2014 Ocean Pines Capital Improvement Bond	2029	1,330,000
2015A Mystic Harbour Capital Improvement Bond	2031	520,000
2015A Landfill Cell 5 Capital Improvement Bond	2031	872,816
2015B Ocean Pines Refunding Bond	2026	50,000
2016 Mystic Harbour USDA Loan	2056	206,756
2018 Mystic Harbour USDA Loan	2058	2,138,192
2019 Ocean Pines Capital Improvement Bond	2035	1,775,000
2019 Riddle Farm Capital Improvement Bond	2035	150,000
2019 Landfill Cell 5 Capital Improvement Bond	2035	1,975,000
2020 Mystic Harbour USDA Loan	2060	151,321
2020 Water Quality MDE Loan Newark	2051	858,261
2022 Ocean Pines Capital Improvement Bond	2037	3,650,000

Payments on debt service are made through the Enterprise Funds. EDU charges and tipping fees are collected in order to make debt service payments. No portion of this debt is to be paid from the County's General Fund. The required payments on the above issues for FY27 are as follows:

DEBT SERVICE
ENTERPRISE FUNDS

ISSUE - Detail of Principal & Interest	FY2027
2010 MDE Drinking Water Loan - Newark	
Principal Payment	20,763
Interest Payment	1,768
Total Debt Service	22,530
2012 Mystic Harbour USDA Loan	
Principal Payment	110,409
Interest Payment	73,851
Total Debt Service	184,260
2013 Mystic Harbour USDA Loan	
Principal Payment	55,145
Interest Payment	56,723
Total Debt Service	111,868
2014 Ocean Pines Capital Improvement Bond	
Principal Payment	425,000
Interest Payment	41,613
Total Debt Service	466,613
2015A Mystic Harbour Capital Improvement Bond	
Principal Payment	95,000
Interest Payment	14,788
Total Debt Service	109,788
2015A Landfill Capital Improvement Bond	
Principal Payment	163,064
Interest Payment	24,786
Total Debt Service	187,850
2015B Ocean Pines Refunding Bond	
Principal Payment	50,000
Interest Payment	563
Total Debt Service	50,563
2016 Mystic Harbour USDA Loan	
Principal Payment	4,883
Interest Payment	4,617
Total Debt Service	9,500
2018 Mystic Harbour USDA Loan	
Principal Payment	42,874
Interest Payment	58,362
Total Debt Service	101,236

DEBT SERVICE
ENTERPRISE FUNDS

ISSUE - Detail of Principal & Interest	FY2027
2019 Ocean Pines Capital Improvement Bond	
Principal Payment	160,000
Interest Payment	73,700
Total Debt Service	233,700
2019 Riddle Farm Capital Improvement Bond	
Principal Payment	15,000
Interest Payment	6,225
Total Debt Service	21,225
2019 Landfill Capital Improvement Bond	
Principal Payment	180,000
Interest Payment	81,950
Total Debt Service	261,950
2020 Mystic Harbour USDA Loan	
Principal Payment	3,417
Interest Payment	2,251
Total Debt Service	5,668
2020 MDE Water Quality Loan - Newark	
Principal Payment	33,574
Interest Payment	3,366
Total Debt Service	36,940
2022 Ocean Pines Capital Improvement Bond	
Principal Payment	230,000
Interest Payment	166,781
Total Debt Service	396,781
Total FY27 Worcester County Enterprise Fund Debt Service	2,200,471

Revenues — 1008 DRP Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1008 - Development, Review & Permits**								
LIC/PRMT - Licenses and Permits									
4900	Liquor Licenses	950,000.00	950,000.00	950,000.00	0.00	0%	61,206.25	944,343.75	
4905	Vending Machine Licenses	70,000.00	70,000.00	65,000.00	5,000.00	8%	1,470.00	71,140.00	increased to reflect trends
4915	Occupational Licenses	7,000.00	7,000.00	34,000.00	(27,000.00)	-79%	18,000.00	7,055.00	Biennial Electrical Registration
4927	Rental License Fee	205,000.00	205,000.00	195,000.00	10,000.00	5%	63,710.00	218,620.00	increased to reflect trends
4930	Building Permits	315,000.00	315,000.00	350,000.00	(35,000.00)	-10%	120,144.43	297,443.17	decreased to reflect trends
4932	Electrical Permits	21,000.00	21,000.00	21,000.00	0.00	0%	10,150.00	21,325.00	
4955	Raffle Permits	1,500.00	1,500.00	1,500.00	0.00	0%	939.94	1,575.00	
5060.100	Licenses and Permits Board of Zoning Appeal Fee	29,000.00	29,000.00	25,000.00	4,000.00	16%	13,015.00	29,210.00	increased to reflect trends
5060.300	Licenses and Permits Site Plan Review	12,000.00	12,000.00	11,000.00	1,000.00	9%	5,480.12	13,080.51	increased to reflect trends
5060.400	Licenses and Permits Rezoning Fee	2,000.00	2,000.00	2,000.00	0.00	0%	1,324.99	6,225.25	
5060.500	Licenses and Permits Subdivision Review Fee	12,000.00	12,000.00	12,000.00	0.00	0%	3,950.00	7,695.00	
5060.600	Licenses and Permits Text Amendment Application Fee	1,200.00	1,200.00	1,200.00	0.00	0%	750.00	1,600.00	
Account Classification Total: Licenses and Permits		$1,625,700.00	$1,625,700.00	$1,667,700.00	($42,000.00)	-3%	$300,140.73	$1,619,312.68	
CHG SVC - Charges for Services									
5070.300	Sale of Publications & Copies Dev. Review & Permitting	50.00	50.00	50.00	0.00	0%	44.00	35.00	
5085	Liquor Advertising Fees	1,600.00	1,600.00	1,200.00	400.00	33%	360.00	1,560.00	
Account Total: CHG SVC - Charges for Services		$1,650.00	$1,650.00	$1,250.00	$400.00	32%	$404.00	$1,595.00	
INTGOV FED - Intergovernmental - Federal Revenues									
5625	CDBG Housing Rehab Grant	150,000.00	150,000.00	150,000.00	0.00	0%	0.00	38,235.00	
5628	Housing Federal Grant	0.00	0.00	0.00	0.00	N/A	(22,943.10)	100,000.00	
Account Total: Intergovernmental - Federal Revenues		$150,000.00	$150,000.00	$150,000.00	$0.00	0%	($22,943.10)	$138,235.00	
INTGOV ST - Intergovernmental - State Revenues									
5515	DHCD Housing Administration Fee	7,000.00	7,000.00	7,000.00	0.00	0%	7,929.15	0.00	
5517	Other Housing Rehab Income	7,000.00	0.00	0.00	0.00	N/A	0.00	0.00	
Account Total: Intergovernmental - State Revenues		$14,000.00	$7,000.00	$7,000.00	$0.00	0%	$7,929.15	$0.00	
Department Total: 1008 - Development, Review & Permits		**$1,791,350.00**	**$1,784,350.00**	**$1,825,950.00**	**($41,600.00)**	**-2%**	**$285,530.78**	**$1,759,142.68**	

Expenditures — 1008 DRP Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1008 - Development, Review & Permits**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	1,981,297.71	2,105,941.08	1,941,460.00	164,481.08	8%	898,949.10	1,777,778.37	Includes longevity, holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	3,000.00	3,000.00	0.00	0%	0.00	2,780.73	
6010.020	Benefits Contingency	0.00	622.00	782.00	(160.00)	-20%	0.00	438.34	
6010.025	Benefits Deferred Comp Match	0.00	18,812.00	15,000.00	3,812.00	25%	0.00	11,400.48	
6010.030	Benefits Hospitalization Insurance	391,085.88	395,845.04	333,145.00	62,700.04	19%	141,080.11	309,671.53	16.8% Health Insur Increase
6010.050	Benefits Retirement	247,819.26	263,721.76	257,826.00	5,895.76	2%	0.00	198,907.94	
6010.060	Benefits Social Security Taxes	151,569.38	161,106.15	148,800.00	12,306.15	8%	65,718.87	130,012.48	
6010.070	Benefits Unemployment Insurance	0.00	804.00	781.00	23.00	3%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	31,171.00	41,153.00	(9,982.00)	-24%	29,215.00	34,467.00	
6010.120	Benefits Long Term Disability	4,830.80	5,141.02	2,934.00	2,207.02	75%	0.00	3,808.70	
6010.130	Benefits Life Insurance	4,057.30	4,318.40	3,325.00	993.40	30%	0.00	3,604.27	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	5,459.00	3,599.00	1,860.00	52%	2,764.39	5,000.80	
6010.150	Benefits Retirement Administration Fee	0.00	3,718.00	3,756.00	(38.00)	-1%	0.00	3,343.16	
6010.900	Benefits OPEB contribution	0.00	92,609.00	96,068.00	(3,459.00)	-4%	0.00	106,820.00	
Account Classification Total: Personnel Services		$2,780,660.33	$3,092,268.45	$2,851,629.00	$240,639.45	8%	$1,137,727.47	$2,588,033.80	
SUPP & MAT - Supplies & Materials									
6100.010	Administrative Expense Administrative Expenses	1,300.00	1,300.00	1,200.00	100.00	8%	628.87	1,327.84	
6100.052	Administrative Expense Bank Fees	0.00	0.00	0.00	0.00	N/A	0.00	1,170.99	
6100.060	Administrative Expense Books and Publications	1,000.00	1,000.00	1,915.00	(915.00)	-48%	232.93	1,076.31	Reduced purchases of code supplements
6100.070	Administrative Expense International Bldg Code Supplies	500.00	500.00	500.00	0.00	0%	0.00	97.00	
6100.080	Administrative Expense Copier Supplies	75.00	75.00	75.00	0.00	0%	0.00	0.00	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	3,919.00	3,919.00	3,299.00	620.00	19%	293.90	2,580.30	
6100.110	Administrative Expense Envelopes	1,500.00	1,500.00	1,500.00	0.00	0%	756.68	1,350.18	
6100.190	Administrative Expense Office Supplies	2,500.00	2,500.00	3,000.00	(500.00)	-17%	496.09	1,704.93	
6100.210	Administrative Expense Paper	2,000.00	2,000.00	2,000.00	0.00	0%	483.91	1,614.51	
6100.230	Administrative Expense Postage & Freight	3,500.00	3,500.00	3,500.00	0.00	0%	1,619.65	4,285.98	
6100.240	Administrative Expense Printing Expense	2,500.00	2,500.00	2,500.00	0.00	0%	461.10	3,121.86	
6110.080	Supplies & Equipment Computer Repairs & Supplies	750.00	750.00	750.00	0.00	0%	125.58	37.99	
6110.090	Supplies & Equipment Computers & Printers	12,936.00	12,936.00	10,880.00	2,056.00	19%	3,224.64	15,980.90	Increase due to new lease for printer/scanner
6110.140	Supplies & Equipment GIS Mapping Supplies	4,900.00	4,900.00	11,032.00	(6,132.00)	-56%	6,721.64	2,081.27	Eliminated one time FY26 purchase of GPS unit
6110.245	Supplies & Equipment Mobile Phones	6,820.00	6,820.00	6,820.00	0.00	0%	2,658.93	5,913.78	
6110.270	Supplies & Equipment Office Equipment Repairs	300.00	300.00	300.00	0.00	0%	0.00	0.00	
6110.280	Supplies & Equipment Office Furniture	1,500.00	1,500.00	3,000.00	(1,500.00)	-50%	331.96	2,735.04	Reduction in furniture needs
6110.340	Supplies & Equipment Safety Program Equipment	150.00	150.00	150.00	0.00	0%	0.00	111.41	
6110.390	Supplies & Equipment Small Equipment	500.00	500.00	500.00	0.00	0%	0.00	159.01	

Expenditures — 1008 DRP Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6130.010	Equipment Maintenance Copier Lease	3,500.00	3,500.00	2,978.00	522.00	18%	1,182.52	3,436.50	
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	1,260.00	1,260.00	1,100.00	160.00	15%	0.00	1,100.00	
6130.060	Equipment Maintenance Software Licensing	34,000.00	34,000.00	34,000.00	0.00	0%	0.00	68.90	
6130.070	Equipment Maintenance Software Maintenance Agreements	7,500.00	7,500.00	9,920.00	(2,420.00)	-24%	2,420.00	3,273.66	Eliminated one time FY26 purchase of GPS unit maint. agreement
6150.040	Uniforms & Personal Equipment Uniform Allowance	3,000.00	3,000.00	3,500.00	(500.00)	-14%	0.00	3,360.21	
6160.075	Grant Programs Federal Funds	0.00	0.00	0.00	0.00	N/A	0.00	100,035.90	
6180.010	Housing Rehabilitation Program CDBG Advertising	700.00	700.00	700.00	0.00	0%	0.00	0.00	
6180.020	Housing Rehabilitation Program CDBG Appraisals & Credit Reports	1,500.00	1,500.00	1,500.00	0.00	0%	496.92	1,125.15	
6180.040	Housing Rehabilitation Program CDBG Housing Rehab Grant	150,000.00	150,000.00	150,000.00	0.00	0%	12,475.00	37,425.00	
6180.050	Housing Rehabilitation Program Housing Rental & Disability Cons	6,000.00	6,000.00	6,000.00	0.00	0%	0.00	0.00	
6180.060	Housing Rehabilitation Program Lead Paint Contract Inspections	23,000.00	23,000.00	23,000.00	0.00	0%	825.00	3,200.00	
6180.070	Housing Rehabilitation Program Program Income Expense	0.00	0.00	0.00	0.00	N/A	900.00	0.00	
6180.080	Housing Rehabilitation Program Special Loan Fee Expense	7,000.00	7,000.00	7,000.00	0.00	0%	6,068.84	13,977.00	
Account Classification Total: Supplies & Materials		$284,110.00	$284,110.00	$292,619.00	($8,509.00)	-3%	$42,404.16	$212,351.62	
MAINT & SVCS - Maintenance & Services									
6510.010	Legal Services Board/Commission Attorney	32,000.00	32,000.00	32,000.00	0.00	0%	14,143.75	30,543.75	
6510.050	Legal Services Court Reporters	4,000.00	4,000.00	4,000.00	0.00	0%	1,590.00	3,145.00	
6530.040	Consulting Services Consulting Services	0.00	0.00	0.00	0.00	N/A	0.00	83,642.50	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	13,000.00	13,000.00	13,000.00	0.00	0%	5,450.69	11,020.14	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	5,000.00	5,000.00	5,000.00	0.00	0%	3,092.02	4,862.15	
6550.081	Building Site Expenses Fire Extinguishers	150.00	150.00	150.00	0.00	0%	0.00	28.00	
6550.270	Building Site Expenses Telephone	1,260.00	1,260.00	1,260.00	0.00	0%	485.17	1,162.28	
6900.025	Advertising Legal Advertisements	18,000.00	18,000.00	18,000.00	0.00	0%	7,497.80	19,558.00	
Account Classification Total: Maintenance & Services		$73,410.00	$73,410.00	$73,410.00	$0.00	0%	$32,259.43	$153,961.82	
OTHR CHGS - Other Charges									
7000.020	Travel, Training & Expense Board Member Allowance	26,400.00	26,400.00	26,400.00	0.00	0%	12,337.13	22,016.44	
7000.040	Travel, Training & Expense Continuing Education/Certificati	1,700.00	1,700.00	1,735.00	(35.00)	-2%	420.00	1,567.00	
7000.060	Travel, Training & Expense Educational Training	3,500.00	3,500.00	3,000.00	500.00	17%	500.00	1,285.00	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	26,441.00	26,441.00	26,226.00	215.00	1%	9,150.93	19,940.75	Modified conference opportunities
7000.115	Travel, Training & Expense Mileage	0.00	0.00	0.00	0.00	N/A	0.00	195.09	
Account Classification Total: Other Charges		$58,041.00	$58,041.00	$57,361.00	$680.00	1%	$22,408.06	$45,004.28	
Department Total: 1008 - Development, Review & Permits		**$3,196,221.33**	**$3,507,829.45**	**$3,275,019.00**	**$232,810.45**	**7%**	**$1,234,799.12**	**$2,999,351.52**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1008 - Development, Review & Permits**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
100.1008.6100.010	Water Cooler	1.0000	1,300.00	1,300.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions 1		$1,300.00
Account **6100.060 - Administrative Expense Books and Publications**				
100.1008.6100.060	Building Code supplements	1.0000	500.00	500.00
100.1008.6100.060	MD Annotated Code supplements	1.0000	500.00	500.00
Account **6100.060 - Administrative Expense Books and Publications** Totals		Transactions 2		$1,000.00
Account **6100.070 - Administrative Expense International Bldg Code Supplies**				
100.1008.6100.070	Building Code Supplies	1.0000	500.00	500.00
Account **6100.070 - Administrative Expense International Bldg Code Supplies** Totals		Transactions 1		$500.00
Account **6100.080 - Administrative Expense Copier Supplies**				
100.1008.6100.080	copier supplies, i.e. staples	1.0000	75.00	75.00
Account **6100.080 - Administrative Expense Copier Supplies** Totals		Transactions 1		$75.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**				
100.1008.6100.100	AICP Dues, 2 EE	2.0000	175.00	350.00
100.1008.6100.100	AICP Registration Dues, 1 EE	1.0000	305.00	305.00
100.1008.6100.100	APA Dues, 4 EE	4.0000	365.00	1,460.00
100.1008.6100.100	APA MD Dues, 4 EE	4.0000	91.00	364.00
100.1008.6100.100	County Engineers Association	1.0000	75.00	75.00
100.1008.6100.100	International Code Council	1.0000	350.00	350.00
100.1008.6100.100	MD Alcohol Licensing Association	1.0000	150.00	150.00
100.1008.6100.100	MD Bldg Officials Association, 7 EE	7.0000	20.00	140.00
100.1008.6100.100	MD State Geographic Committee	1.0000	200.00	200.00
100.1008.6100.100	National Fire Protection Association	1.0000	225.00	225.00
100.1008.6100.100	National State Liquor Administrators	1.0000	300.00	300.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions 11		$3,919.00
Account **6100.110 - Administrative Expense Envelopes**				
100.1008.6100.110	Envelopes	1.0000	1,500.00	1,500.00
Account **6100.110 - Administrative Expense Envelopes** Totals		Transactions 1		$1,500.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1008.6100.190	office supplies	1.0000	2,500.00	2,500.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions 1		$2,500.00
Account **6100.210 - Administrative Expense Paper**				
100.1008.6100.210	Paper	1.0000	2,000.00	2,000.00
Account **6100.210 - Administrative Expense Paper** Totals		Transactions 1		$2,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1008 - Development, Review & Permits**				
Account **6100.230 - Administrative Expense Postage & Freight**				
100.1008.6100.230	Postage for certified mailings (BZA, rezonings, etc.)	1.0000	3,500.00	3,500.00
Account **6100.230 - Administrative Expense Postage & Freight** Totals		Transactions 1		$3,500.00
Account **6100.240 - Administrative Expense Printing Expense**				
100.1008.6100.240	vending & bldg labels, business cards	1.0000	2,500.00	2,500.00
Account **6100.240 - Administrative Expense Printing Expense** Totals		Transactions 1		$2,500.00
Account **6110.080 - Supplies & Equipment Computer Repairs & Supplies**				
100.1008.6110.080	computer repairs, as needed	1.0000	750.00	750.00
Account **6110.080 - Supplies & Equipment Computer Repairs & Supplies** Totals		Transactions 1		$750.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1008.6110.090	plotter/scanner lease (approved 1/6/2026)	12.0000	353.00	4,236.00
100.1008.6110.090	Replacement computers and monitors per IT Schedule	3.0000	2,900.00	8,700.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions 2		$12,936.00
Account **6110.140 - Supplies & Equipment GIS Mapping Supplies**				
100.1008.6110.140	Ink, toner, print heads, paper, GIS equipment	1.0000	4,900.00	4,900.00
Account **6110.140 - Supplies & Equipment GIS Mapping Supplies** Totals		Transactions 1		$4,900.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1008.6110.245	cell phone service	1.0000	6,820.00	6,820.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions 1		$6,820.00
Account **6110.270 - Supplies & Equipment Office Equipment Repairs**				
100.1008.6110.270	office equip repairs, phones, etc.	1.0000	300.00	300.00
Account **6110.270 - Supplies & Equipment Office Equipment Repairs** Totals		Transactions 1		$300.00
Account **6110.280 - Supplies & Equipment Office Furniture**				
100.1008.6110.280	replacement desk chairs (est 3)	1.0000	500.00	500.00
100.1008.6110.280	Replacement desks	2.0000	500.00	1,000.00
Account **6110.280 - Supplies & Equipment Office Furniture** Totals		Transactions 2		$1,500.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
100.1008.6110.340	safety equipment as needed	1.0000	150.00	150.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions 1		$150.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
100.1008.6110.390	small equip - computer accessories, office equip	1.0000	500.00	500.00
Account **6110.390 - Supplies & Equipment Small Equipment** Totals		Transactions 1		$500.00
Account **6130.010 - Equipment Maintenance Copier Lease**				
100.1008.6130.010	DRP copier lease	1.0000	3,500.00	3,500.00
Account **6130.010 - Equipment Maintenance Copier Lease** Totals		Transactions 1		$3,500.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1008 - Development, Review & Permits**				
Account **6130.020 - Equipment Maintenance Equipment Annual Maint Contr.**				
100.1008.6130.020	plotter/ scanner maint. (approved 1/6/2026)	12.0000	105.00	1,260.00
Account **6130.020 - Equipment Maintenance Equipment Annual Maint Contr.** Totals		Transactions 1		$1,260.00
Account **6130.060 - Equipment Maintenance Software Licensing**				
100.1008.6130.060	Short Term Rental Software contract	1.0000	34,000.00	34,000.00
Account **6130.060 - Equipment Maintenance Software Licensing** Totals		Transactions 1		$34,000.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements**				
100.1008.6130.070	on-call GIS support, spatial systems (as needed)	1.0000	7,500.00	7,500.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements** Totals		Transactions 1		$7,500.00
Account **6150.040 - Uniforms & Personal Equipment Uniform Allowance**				
100.1008.6150.040	Uniform shirts, etc. for office staff, inspectors	1.0000	3,000.00	3,000.00
Account **6150.040 - Uniforms & Personal Equipment Uniform Allowance** Totals		Transactions 1		$3,000.00
Account **6180.010 - Housing Rehabilitation Program CDBG Advertising**				
100.1008.6180.010	Housing Rehab CDBG Advertising costs	1.0000	700.00	700.00
Account **6180.010 - Housing Rehabilitation Program CDBG Advertising** Totals		Transactions 1		$700.00
Account **6180.020 - Housing Rehabilitation Program CDBG Appraisals & Credit Reports**				
100.1008.6180.020	Housing Rehab appraisals & credit reports	1.0000	1,500.00	1,500.00
Account **6180.020 - Housing Rehabilitation Program CDBG Appraisals & Credit Reports** Totals		Transactions 1		$1,500.00
Account **6180.040 - Housing Rehabilitation Program CDBG Housing Rehab Grant**				
100.1008.6180.040	Housing Rehab grant (half of 2 year grant cycle)	1.0000	150,000.00	150,000.00
Account **6180.040 - Housing Rehabilitation Program CDBG Housing Rehab Grant** Totals		Transactions 1		$150,000.00
Account **6180.050 - Housing Rehabilitation Program Housing Rental & Disability Cons**				
100.1008.6180.050	Housing Rehab relocation/rental fees (only as needed)	1.0000	6,000.00	6,000.00
Account **6180.050 - Housing Rehabilitation Program Housing Rental & Disability Cons** Totals		Transactions 1		$6,000.00
Account **6180.060 - Housing Rehabilitation Program Lead Paint Contract Inspections**				
100.1008.6180.060	Housing Rehab lead inspection fees	1.0000	23,000.00	23,000.00
Account **6180.060 - Housing Rehabilitation Program Lead Paint Contract Inspections** Totals		Transactions 1		$23,000.00
Account **6180.080 - Housing Rehabilitation Program Special Loan Fee Expense**				
100.1008.6180.080	Housing Rehab special loans admin fee (offset by revenue)	1.0000	7,000.00	7,000.00
Account **6180.080 - Housing Rehabilitation Program Special Loan Fee Expense** Totals		Transactions 1		$7,000.00
Account **6510.010 - Legal Services Board/Commission Attorney**				
100.1008.6510.010	BZA & Board of License Commissioners attorney fees	1.0000	32,000.00	32,000.00
Account **6510.010 - Legal Services Board/Commission Attorney** Totals		Transactions 1		$32,000.00
Account **6510.050 - Legal Services Court Reporters**				
100.1008.6510.050	BZA, Rezoning, Board of License Commissioners court reporter	1.0000	4,000.00	4,000.00
Account **6510.050 - Legal Services Court Reporters** Totals		Transactions 1		$4,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1008 - Development, Review & Permits**				
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1008.6540.020	Fuel for DRP fleet	1.0000	13,000.00	13,000.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals		Transactions 1		$13,000.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1008.6540.030	DRP fleet maintenance and repair costs	1.0000	5,000.00	5,000.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals		Transactions 1		$5,000.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1008.6550.081	DRP Bldg and Fleet fire extinguisher inspections	1.0000	150.00	150.00
Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals		Transactions 1		$150.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1008.6550.270	Bldg monthly phone bill - Avaya	12.0000	105.00	1,260.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$1,260.00
Account **6900.025 - Advertising Legal Advertisements**				
100.1008.6900.025	BZA, Liquor, Rezoning newspaper advertisements	1.0000	18,000.00	18,000.00
Account **6900.025 - Advertising Legal Advertisements** Totals		Transactions 1		$18,000.00
Account **7000.020 - Travel, Training & Expense Board Member Allowance**				
100.1008.7000.020	Board of Zoning Appeals reimbursement 7 @ $100 per meeting	12.0000	700.00	8,400.00
100.1008.7000.020	Electrical Board reimbursement 7 @ $100 per meeting	9.0000	700.00	6,300.00
100.1008.7000.020	Housing Board reimbursement 7 @ $100 per meeting	4.0000	700.00	2,800.00
100.1008.7000.020	PC & BZA mileage reimbursement	1.0000	500.00	500.00
100.1008.7000.020	Planning Commission reimbursement 7 @ $100 per meeting	12.0000	700.00	8,400.00
Account **7000.020 - Travel, Training & Expense Board Member Allowance** Totals		Transactions 5		$26,400.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati**				
100.1008.7000.040	Bldg Inspector Cert Renewal	1.0000	200.00	200.00
100.1008.7000.040	certification/ testing	4.0000	315.00	1,260.00
100.1008.7000.040	Notary Public required course, 4 EE	4.0000	60.00	240.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati** Totals		Transactions 3		$1,700.00
Account **7000.060 - Travel, Training & Expense Educational Training**				
100.1008.7000.060	GIS Training, Bldg Code Training, misc education	1.0000	3,500.00	3,500.00
Account **7000.060 - Travel, Training & Expense Educational Training** Totals		Transactions 1		$3,500.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**				
100.1008.7000.100	APA Conference, May 15-18, 2027, Houston TX 4 EE	4.0000	2,514.00	10,056.00
100.1008.7000.100	ESRI Conf, Jul 12-17, 2026, San Diego, CA, 2 EE	2.0000	2,740.00	5,480.00
100.1008.7000.100	ESRI Federal Conf, Wash DC, February 2027 2-4 EE	4.0000	252.00	1,008.00
100.1008.7000.100	MACo, August 2026, 4 EE	4.0000	425.00	1,700.00
100.1008.7000.100	MACo, December 2026, 2 EE	2.0000	425.00	850.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1008 - Development, Review & Permits**				
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**				
100.1008.7000.100	MD Alcohol Licensing Assn. Conf, OC, MD Fall 2026, 1 EE	1.0000	200.00	200.00
100.1008.7000.100	MD APA conference, Summer 2026, Ellicott City, MD 1 EE	1.0000	200.00	200.00
100.1008.7000.100	Misc tolls and parking	1.0000	200.00	200.00
100.1008.7000.100	Natl Conf Liq Admins, June 13-17, 2027 CO Springs CO 1 EE	1.0000	2,404.00	2,404.00
100.1008.7000.100	TUgis Conference, Aug 5-6, 2026, Towson MD 3 EE	3.0000	412.00	1,236.00
100.1008.7000.100	Tyler Connect, Apr 30-May 5, 2027 San Antonio TX 1 EE	1.0000	3,107.00	3,107.00
	Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals	Transactions	11	$26,441.00
	Department **1008 - Development, Review & Permits** Totals	Transactions	69	$415,561.00
	Fund **100 - General Fund** Totals	Transactions	69	$415,561.00
	EXPENSES Totals	Transactions	69	$415,561.00
	Grand Totals	Transactions	69	$415,561.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Development Review and Permitting	Department Number:	1008
Fund: 100	General Fund	Function:	General Government

MISSION STATEMENT:

The Department of Development Review and Permitting aims to enhance the quality of life for Worcester County residents through effective land use planning of the natural and built environment. The department and its staff pursue this mission through the implementation of a wide variety of regulations and programs with a customer-focused approach to the provision of services.

PROGRAM SERVICES: (STATISTICS)

- The Technical Services Division is responsible for maintaining over 500 GIS layers and 26 priority layers, consisting of over 400,000 individual records.
- The Liquor License Division issued 326 regular and 198 special non-profit licenses in FY 25.
- The Zoning and Building Division investigated 67 nuisance complaints in FY 25.

Statistical Data:

Description of Statistal Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Building, Zoning and Demolition Permits Issued	1,514	1,554	1,550	1,550
Declared Construction Value	129,709,889	127,824,956	127,000,000	127,000,000
Building Inspections conducted	5,127	5,399	5,200	5,200
Licensed Alcoholic Beverage Establishments	326	325	325	330
Rental Licenses Issued	1,002	1,023	1,050	1,050

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$ 1,783,370	$ 2,588,034	$ 2,851,629	$ 3,092,268	8%
Supplies & Materials	234,965	212,352	292,619	284,110	-3%
Maintenance & Services	128,513	153,962	73,410	73,410	0%
Other Charges	30,480	45,004	57,361	58,041	1%
Interfund Charges	(100,375)	0	0	0	0%
Capital Outlay	0	0	0	0	0%
Total	$ 2,076,953	$ 2,999,352	$ 3,275,019	$ 3,507,829	7%

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Director	1.0	1.0	1.0	1.0	0%
Deputy Director	1.0	1.0	1.0	1.0	0%
Technical Services Manager	1.0	1.0	1.0	1.0	0%
Building Admin/County Engineer	1.0	1.0	1.0	1.0	0%
Customer Service Manager	1.0	1.0	1.0	1.0	0%
Zoning Administrator	1.0	1.0	1.0	1.0	0%

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Development Review and Permitting	Department Number:	1008
Fund: 100	General Fund	Function:	General Government

Building Plans Reviewer IV	1.0	1.0	1.0	1.0	0%
BHZ Inspector/ Plans Reviewer III	2.0	2.0	1.0	2.0	100%
BHZ Inspector/ Plans Reviewer II	3.0	3.0	4.0	3.0	-25%
BHZ Inspector/ Plans Reviewer I	0.0	0.0	0.0	0.0	0%
GIS Analyst III / Spatial Analyst	1.0	1.0	1.0	1.0	0%
GIS Analyst II	0.0	0.0	0.0	1.0	100%
GIS Analyst I	1.0	1.0	1.0	0.0	-100%
Zoning Inspector II	0.0	0.0	1.0	1.0	0%
Zoning Inspector I	1.0	1.0	0.0	0.0	0%
Liquor License Administrator	1.0	1.0	1.0	1.0	0%
Liquor License Inspector	0.5	0.5	1.5	1.0	-33%
Liquor License Specialist II	0.0	1.0	1.0	1.0	0%
Liquor License Specialist I	1.0	0.0	0.0	0.0	0%
DRP Specialist IV	0.0	0.0	1.0	1.0	0%
DRP Specialist III	1.0	2.0	1.0	1.0	0%
DRP Specialist II	1.0	0.0	0.0	0.0	0%
License Permit Clerk III	1.0	1.0	1.0	1.0	0%
License Permit Clerk II	1.0	1.0	1.0	1.0	0%
Office Assistant V	1.0	1.0	0.0	0.0	0%
Office Assistant IV	0.0	1.0	2.0	2.0	0%
Office Assistant III	1.0	0.0	0.0	0.0	0%
Document Imager IV	0.0	0.0	0.0	0.5	100%
Rental License Program Coordinator	1.6	0.8	0.8	1.0	25%
Housing Rehab Program Coordinator	1.0	1.0	1.0	1.0	0%
Liquor License Board Member - Elected	3.0	3.0	3.0	5.0	67%
Total	29.1	28.3	29.3	31.5	8%

Summary of Significant Budget Increase/Decrease

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
Promotions and reclassifications of employees.	$ 232,810	7%

Contact Information

Name:	Jennifer Keener	Address 1:	1 West Market Street, Room 1201
Title:	Director, DRP	Address 2:	
Email:	jkkeener@co.worcester.md.us	City/State:	Snow Hill, MD
Telephone:	410-632-1200	Zip Code:	21863

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Development Review & Permitting

Department No. 1008

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
	Mini Computer	MinisForum Mini Desktop		$600	$0
R	Laptop**	Dell Latitude w/docking **	3	$2,300	$6,900
	** with docking station				
	Laptop only	Laptop w/o docking stn		$2,000	$0
	Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
	***does not include monitor				
	Docking Station	Dell Dock Station Replicator		$300	$0
	24" Monitor	Single Monitor		$150	$0
R	32" Monitor	Single Monitor	9	$200	$1,800
	Laptop Tote	Laptop Canvas Tote		$20	$0
	IPAD	IPAD PRO		$1,600	$0
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
	Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
	Microsoft Surface	Surface PRO		$1,700	$0
		TOTAL TO KEY TO ACCOUNT 6110.090			**$8,700**

PC To Be Replaced: (Give brief description of reason for replacement and computer # to be

Reason:	**Computer # (i.e. WCIT0001):**
Per IT Schedule - replace desktops with laptops, replace monitors only if needed	WCGIS2001
confirm monitor size prior to order to ensure they fit on standing desks	WCGIS2002
	WCGIS2003

Worcester County **Completed By: Jennifer Keener** **DATE: 1/9/2026**

Subsidiary	Vehicle Identification #	Make	Year	Model	Mileage	Driver
DRP	1FMCU9G67NUB95462	Ford	2022	Escape	34,091	Bill Bradshaw
DRP	3C6JR6DG7KG535885	Dodge	2019	Ram	127,705	Rod Stroud
DRP	3C6JR6DG4KG535887	Dodge	2019	Ram	108,656	Jeff Turner
DRP	1C4RDJAG4KC708329	Dodge	2019	Durango	69,985	Jennifer Keener
DRP	3C6JR6DG4KG535889	Dodge	2019	Ram	78,977	Bill Mister
DRP	3FA6P0G7XLR176525	Ford	2020	Fusion	41,512	Gerald Brooks
DRP	1FTER1EH6MLD56263	Ford	2021	Ranger	27,686	Zoning & TS Divisions shared
DRP	4T1C11AK3NU699488	Toyota	2022	Camry	14,163	Joe Pembroke
DRP	4T1C11AK8NU699048	Toyota	2022	Camry	48,148	Paul Renshaw

Average Mileage *	61,214
Usable Vehicles *	9

*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.

Revenues	1103 Jail Budget Requested							
Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1103 - Jail**								
CHG SVC - Charges for Services									
5095.100	Payments For Jail Use Work Release	4,200.00	4,200.00	4,000.00	200.00	5%	2,249.00	4,737.00	Revenues are expected to increase for FY27 based on FY26 trends
5095.150	Payments For Jail Use Inmate Grievance Device	30,000.00	30,000.00	30,000.00	0.00	0%	0.00	0.00	
5095.250	Payments For Jail Use REIM US MARSHAL FEES	954,612.00	954,612.00	742,600.00	212,012.00	29%	355,270.00	907,400.00	Based on previous revenue averages, we are expecting an increase in revenues for FY27
5095.400	Payments For Jail Use State Housing	29,340.00	29,340.00	48,775.00	(19,435.00)	-40%	(11,610.00)	56,160.00	This is State Housing reimbursement for those committed to the state. This is based on amount already billed for FY25
5095.600	Payments For Jail Use Social Security	2,400.00	2,400.00	2,500.00	(100.00)	-4%	3,200.00	6,800.00	Currently received $400/person from those that are currently on Social Security. Based on trends of 6 persons per year.
5095.700	Payments For Jail Use State Mental Health Reimb.	22,000.00	22,000.00	22,000.00	0.00	0%	0.00	22,045.00	
5095.800	Payments For Jail Use Pretrial Fees	14,400.00	14,400.00	8,250.00	6,150.00	75%	10,705.00	17,805.00	Based on current revenue in FY26, this revenue is expected to increase. The courts ultimately decide who is allowed to participate in the pretrial program.
Account Classification Total: CHG SVC - Charges for Services		$1,056,952.00	$1,056,952.00	$858,125.00	$198,827.00	23%	$359,814.00	$1,014,947.00	
INTGOV ST - Intergovernmental - State Revenues									
5767	Medication Opioid Disorder Grant	23,000.00	23,000.00	213,920.00	(190,920.00)	-89%	9,594.60	21,114.01	FY26 the full amount of the SOR IV grant was added to budget, however the Jail only receives $23,000 of the grant for related cost to the Medication Assisted Treatment program
Account Classification Total: Intergovernmental - State Revenues		$23,000.00	$23,000.00	$213,920.00	($190,920.00)	-89%	$9,594.60	$21,114.01	
	Department Total: 1103 - Jail	**$1,079,952.00**	**$1,079,952.00**	**$1,072,045.00**	**$7,907.00**	**1%**	**$369,408.60**	**$1,036,061.01**	

Expenditures — 1103 Jail Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1103 - Jail**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	7,616,221.74	7,998,430.00	7,637,849.00	360,581.00	5%	3,460,125.15	6,557,514.26	Includes longevity, holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	100,000.00	100,000.00	0.00	0%	49,713.95	188,522.35	
6010.020	Benefits Contingency	0.00	2,389.00	3,078.00	(689.00)	-22%	5,027.20	1,672.53	
6010.025	Benefits Deferred Comp Match	0.00	71,165.00	50,000.00	21,165.00	42%	0.00	43,130.00	
6010.030	Benefits Hospitalization Insurance	1,634,764.04	1,634,765.00	1,439,285.00	195,480.00	14%	598,693.10	1,181,609.87	16.8% Health Insur Increase
6010.050	Benefits Retirement	1,336,773.20	1,395,305.00	1,404,948.00	(9,643.00)	-1%	0.00	872,373.00	
6010.060	Benefits Social Security Taxes	582,640.98	611,880.00	591,946.00	19,934.00	3%	255,545.18	490,923.47	
6010.070	Benefits Unemployment Insurance	0.00	3,089.00	3,074.00	15.00	0%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	119,729.00	161,900.00	(42,171.00)	-26%	114,934.00	100,315.14	
6010.120	Benefits Long Term Disability	18,122.29	18,917.00	11,543.00	7,374.00	64%	0.00	14,043.24	
6010.130	Benefits Life Insurance	15,221.55	15,889.00	13,082.00	2,807.00	21%	0.00	13,289.48	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	20,967.00	14,159.00	6,808.00	48%	10,874.93	19,385.19	
6010.150	Benefits Retirement Administration Fee	0.00	14,282.00	14,775.00	(493.00)	-3%	0.00	13,173.44	
6010.900	Benefits OPEB contribution	0.00	318,897.00	336,068.00	(17,171.00)	-5%	0.00	354,858.00	
Account Classification Total:Personnel Services		$11,203,743.80	$12,325,704.00	$11,781,707.00	$543,997.00	5%	$4,494,913.51	$9,850,809.97	
SUPP & MAT - Supplies & Materials									
6100.050	Administrative Expense Background Checks	500.00	500.00	500.00	0.00	0%	131.14	1,031.32	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	350.00	350.00	250.00	100.00	40%	350.00	250.00	MCAA membership fee increased to $350.00
6100.190	Administrative Expense Office Supplies	6,750.00	6,750.00	6,750.00	0.00	0%	3,959.33	6,502.56	
6110.080	Supplies & Equipment Computer Repairs & Supplies	0.00	0.00	0.00	0.00	N/A	2,124.50	0.00	
6110.090	Supplies & Equipment Computers & Printers	17,900.00	17,900.00	7,090.00	10,810.00	152%	8,083.00	4,802.22	Based off recommendations from IT for the replacement of 4 desktop mini computers, 5 dell latitude with docking and 2 laptops.
6110.190	Supplies & Equipment Law Enforcement Equipment	26,900.00	26,900.00	1,500.00	25,400.00	1693%	642.31	438.31	The increase is for the purchase of 10 ballistic vests (for the safety of our transportation officers), clearing trap for the arms room and updated holsters. This line item will decrease next year as the ballistic material only need to be replaced every 5 years.

Expenditures — 1103 Jail Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6110.245	Supplies & Equipment Mobile Phones	3,282.00	3,282.00	2,256.00	1,026.00	45%	945.06	1,516.05	This is for the purchase of 2 additional cellphones for shift coverage. These would be used for in-house use only. Other institutions have had officer's cellphones subpoenaed when communicating about a jail incident.
6110.320	Supplies & Equipment Radio Supplies	7,000.00	7,000.00	7,000.00	0.00	0%	6,994.32	4,999.90	
6130.010	Equipment Maintenance Copier Lease	6,700.00	6,700.00	6,700.00	0.00	0%	2,758.84	8,323.74	Jail has 4 copier that are leased through the Commissioner's office.
6130.040	Equipment Maintenance MILES Computer Chg/MDT User Fees	600.00	600.00	210.00	390.00	186%	196.00	252.00	The increase is to cover 4 additional new users for the Miles Computer for Warrant/Criminal Checks.
6130.070	Equipment Maintenance Software Maintenance Agreements	27,707.00	27,707.00	26,388.00	1,319.00	5%	25,916.21	26,387.20	Increase in contract fees for Blue Peak (skills manager) and Jail Management System (JMS) programs.
6150.040	Uniforms & Personal Equipment Uniform Allowance	65,800.00	65,800.00	66,500.00	(700.00)	-1%	63,700.00	56,700.00	This will cover the cost of all eligible employees at the jail to receive an allowance for their uniforms.
6150.050	Uniforms & Personal Equipment Uniforms	10,000.00	10,000.00	12,863.00	(2,863.00)	-22%	3,136.72	15,441.77	This account covers the initial uniform/supplies for new officers. This number is based on 10 new hires for FY27.
6160.064	Grant Programs Inmate Opiod Medication	23,700.00	23,700.00	213,920.00	(190,220.00)	-89%	4,542.21	14,623.75	This is a reimbursement grant with the Health Department for the state-mandated Medication Assisted Treatment program.
6190.010	Inmate Expenses Food Services	472,500.00	507,541.00	450,000.00	57,541.00	13%	242,521.36	507,207.39	We currently use 3 major food supplies and continually compare prices. Currently expecting to use $483,000 in FY26. This amount covers a 5% increase in food prices.
6190.020	Inmate Expenses Hospital & Physicians Charges	75,000.00	75,000.00	95,000.00	(20,000.00)	-21%	101,161.98	65,012.26	The decrease is due to the transition of medical providers from Wellpath to CFG Health. CFG now covers hospitalizations except for those that are mental health related.
6190.030	Inmate Expenses Inmate Supplies & Services	15,750.00	15,750.00	15,750.00	0.00	0%	1,288.52	12,596.25	

Expenditures — 1103 Jail Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6190.040	Inmate Expenses Jail Dentist	10,000.00	10,000.00	15,000.00	(5,000.00)	-33%	20,267.00	15,944.00	CFG provides dental services. A dental chair has been installed in the medical wing to accommodate dental needs.
6190.050	Inmate Expenses Jail Physician	0.00	0.00	0.00	0.00	N/A	1,544.98	0.00	
6190.070	Inmate Expenses Kitchen Supplies	19,000.00	19,000.00	6,000.00	13,000.00	217%	1,067.88	6,242.09	This increase will cover the addition of a new steam table with conveyor to replace the broken one & a new hot food serving counter/table.
6190.080	Inmate Expenses Medical Supplies	20,000.00	20,000.00	20,000.00	0.00	0%	9,807.00	12,168.99	
6190.090	Inmate Expenses Pharmaceutical	5,000.00	5,000.00	100,000.00	(95,000.00)	-95%	71,296.90	128,468.70	The decrease is due to CFG Medical now covering the cost of prescriptions except for Methadone.
6190.100	Inmate Expenses Processing Supplies	7,500.00	7,500.00	8,500.00	(1,000.00)	-12%	1,166.14	4,849.47	Decrease is based on supplies that were used in previous years.
Account Classification Total: Supplies & Materials		$821,939.00	$856,980.00	$1,062,177.00	($205,197.00)	-19%	$573,601.40	$893,757.97	
MAINT & SVCS - Maintenance & Services									
6190.075	Inmate Expenses Medical Contract	1,839,367.00	1,839,367.00	1,899,740.00	(60,373.00)	-3%	813,574.80	1,733,142.79	Decrease due to new medical contract with CFG Health.
6530.050	Consulting Services Crisis/Fitness for Duty	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	0.00	
6530.080	Consulting Services Physicals, Shots & Drug Testing	500.00	500.00	500.00	0.00	0%	0.00	0.00	
6530.115	Consulting Services Psychological Services	5,650.00	5,650.00	6,780.00	(1,130.00)	-17%	565.00	12,800.00	Decrease is based on 10 new officers in FY27
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	6,300.00	6,300.00	6,000.00	300.00	5%	3,748.86	6,062.60	Based on trends an increase of 5% to cover fuel prices.
6540.030	Vehicle Operating Expenses Vehicle Maintenance	2,500.00	2,500.00	2,500.00	0.00	0%	873.38	4,840.89	
6540.045	Vehicle Operating Expenses Vehicle Repairs Outside	300.00	300.00	300.00	0.00	0%	12.99	99.18	
6550.050	Building Site Expenses Custodial Supplies	50,000.00	50,000.00	60,000.00	(10,000.00)	-17%	15,418.59	56,488.96	Decrease based on the amount of supplies used from previous year.
6550.060	Building Site Expenses Electricity	262,500.00	262,500.00	262,500.00	0.00	0%	127,146.31	267,117.82	
6550.080	Building Site Expenses Fire Alarm Testing	5,000.00	5,000.00	5,000.00	0.00	0%	0.00	1,029.18	
6550.081	Building Site Expenses Fire Extinguishers	1,550.00	1,550.00	1,550.00	0.00	0%	0.00	438.50	
6550.085	Building Site Expenses Generator Fuel Oil	0.00	0.00	0.00	0.00	N/A	0.00	4,983.45	
6550.090	Building Site Expenses General Maintenance Repairs	150,000.00	150,000.00	90,000.00	60,000.00	67%	53,975.68	136,464.27	The increase is based on unexpected repairs and the addition of 2 washers & dryers to replace the ones that are currently out of service.

Expenditures — 1103 Jail Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6550.100	Building Site Expenses Generator Services & Repairs	5,000.00	5,000.00	5,000.00	0.00	0%	450.00	3,858.22	
6550.110	Building Site Expenses Heating Fuel Oil	240,000.00	240,000.00	260,000.00	(20,000.00)	-8%	39,263.12	163,790.84	Decrease is based on the amount of heating fuel used in FY26 and trends from previous years.
6550.125	Building Site Expenses HVAC Repairs/Replacement	10,000.00	10,000.00	10,000.00	0.00	0%	1,353.86	4,210.76	
6550.180	Building Site Expenses Pest Control/Termite Insp	500.00	500.00	500.00	0.00	0%	142.00	340.80	
6550.230	Building Site Expenses Security System Expenses	0.00	0.00	0.00	0.00	N/A	0.00	433.75	
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	15,000.00	15,000.00	10,500.00	4,500.00	43%	11,038.12	16,676.53	The increase is to replace the grinder pumps that regularly breakdown due to the high volume of water usage and unexpected items going through the pump.
6550.250	Building Site Expenses Sprinkler Testing	1,700.00	1,700.00	1,700.00	0.00	0%	1,030.00	1,820.00	
6550.270	Building Site Expenses Telephone	5,000.00	5,000.00	5,000.00	0.00	0%	1,574.69	9,536.18	
6550.300	Building Site Expenses Trash Removal	6,038.00	6,038.00	5,750.00	288.00	5%	2,284.75	5,138.88	anticipated contractual increase
6550.310	Building Site Expenses Water & Sewer	152,000.00	152,000.00	148,400.00	3,600.00	2%	30,224.86	129,609.30	This 2.5% increase is due to rates rising by the Town of Snow Hill.
6700.050	Other Maint. & Svcs Phone Service	0.00	0.00	650.00	(650.00)	-100%	0.00	0.00	
6700.700	Other Maint. & Svcs Prison Labor	10,000.00	10,000.00	10,344.00	(344.00)	-3%	3,930.00	9,245.00	Slight decrease over last year
Account Classification Total: Maintenance & Services		$2,769,905.00	$2,769,905.00	$2,793,714.00	($23,809.00)	-1%	$1,106,607.01	$2,568,127.90	
OTHR CHGS - Other Charges									
7000.060	Travel, Training & Expense Educational Training	20,000.00	25,000.00	15,100.00	9,900.00	66%	6,287.00	14,250.00	The request is for training of new officers & continuing training for current staff.
7000.090	Travel, Training & Expense Firearms Training	4,850.00	4,850.00	4,850.00	0.00	0%	2,399.30	3,483.76	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	2,406.00	5,000.00	2,406.00	2,594.00	108%	199.00	2,806.24	Increase in conference fees and the addition of a second Assistant Warden.
Account Classification Total: OTHR CHGS - Other Charges		$27,256.00	$34,850.00	$22,356.00	$12,494.00	56%	$8,885.30	$20,540.00	
CAP EQ - Capital Equipment									
9010.020	Capital Equipment Public Safety Equipment	10,000.00	10,000.00	13,719.00	(3,719.00)	-27%	13,719.00	0.00	The request is for 7 additional cameras to minimize the blind spots within the Jail.
9010.060	Capital Equipment Other	45,000.00	45,000.00	161,500.00	(116,500.00)	-72%	2,700.00	13,895.70	The request allows the jail to upgrade the intercom system. The current system is not operational, parts needed to repair are no longer manufactured.
Account Classification Total: CAP EQ - Capital Equipment		$55,000.00	$55,000.00	$175,219.00	($120,219.00)	-69%	$16,419.00	$13,895.70	
Department Total: 1103 - Jail		**$14,877,843.80**	**$16,042,439.00**	**$15,835,173.00**	**$207,266.00**	**1%**	**$6,200,426.22**	**$13,347,131.54**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1103 - Jail**				
Account **6100.050 - Administrative Expense Background Checks**				
100.1103.6100.050	Background Checks on New Officers	1.0000	500.00	500.00
Account **6100.050 - Administrative Expense Background Checks** Totals		Transactions 1		$500.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**				
100.1103.6100.100	MD Correctional Administrators Assoc Dues	1.0000	350.00	350.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions 1		$350.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1103.6100.190	Copy paper, folders, letterhead, envelopes	1.0000	6,750.00	6,750.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions 1		$6,750.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1103.6110.090	Per direction of IT, Dell w/docking station	5.0000	2,300.00	11,500.00
100.1103.6110.090	Per direction of IT, Laptop only - no docking station	2.0000	2,000.00	4,000.00
100.1103.6110.090	Per direction of IT, Mini Desktop	4.0000	600.00	2,400.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions 3		$17,900.00
Account **6110.190 - Supplies & Equipment Law Enforcement Equipment**				
100.1103.6110.190	Badges, name tags	1.0000	200.00	200.00
100.1103.6110.190	Handcuffs, belts, replace worn equipment	1.0000	1,979.00	1,979.00
100.1103.6110.190	Holsters - 20 right handed	1.0000	4,000.00	4,000.00
100.1103.6110.190	Holsters - 7 left handed	1.0000	1,400.00	1,400.00
100.1103.6110.190	Shooting clearing trap	1.0000	1,377.00	1,377.00
100.1103.6110.190	Vest - 10 Md State Armor w/reflective letters	1.0000	17,944.00	17,944.00
Account **6110.190 - Supplies & Equipment Law Enforcement Equipment** Totals		Transactions 6		$26,900.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1103.6110.245	Shift supervisors to use while on duty (2 cellphones)	1.0000	1,026.00	1,026.00
100.1103.6110.245	Warden, 2 Assistant Warden and Major Cell phones	1.0000	2,256.00	2,256.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions 2		$3,282.00
Account **6110.320 - Supplies & Equipment Radio Supplies**				
100.1103.6110.320	Batteries	1.0000	1,800.00	1,800.00
100.1103.6110.320	Replace broken radios	1.0000	5,200.00	5,200.00
Account **6110.320 - Supplies & Equipment Radio Supplies** Totals		Transactions 2		$7,000.00
Account **6130.010 - Equipment Maintenance Copier Lease**				
100.1103.6130.010	4 copiers - Leased through Commissioners Office	1.0000	6,700.00	6,700.00
Account **6130.010 - Equipment Maintenance Copier Lease** Totals		Transactions 1		$6,700.00
Account **6130.040 - Equipment Maintenance MILES Computer Chg/MDT User Fees**				
100.1103.6130.040	CJIS Access Fee Additional 4 users added	1.0000	600.00	600.00
Account **6130.040 - Equipment Maintenance MILES Computer Chg/MDT User Fees** Totals		Transactions 1		$600.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1103 - Jail**				
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements**				
100.1103.6130.070	Increase in contract	1.0000	27,707.00	27,707.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements** Totals		Transactions 1		$27,707.00
Account **6150.040 - Uniforms & Personal Equipment Uniform Allowance**				
100.1103.6150.040	Based on Estimates with 10 new hires per year	1.0000	65,800.00	65,800.00
Account **6150.040 - Uniforms & Personal Equipment Uniform Allowance** Totals		Transactions 1		$65,800.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
100.1103.6150.050	Based on Trends - based on 10 new hires per year	1.0000	10,000.00	10,000.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals		Transactions 1		$10,000.00
Account **6160.064 - Grant Programs Inmate Opiod Medication**				
100.1103.6160.064	MOUD Grant based on Trends	1.0000	23,700.00	23,700.00
Account **6160.064 - Grant Programs Inmate Opiod Medication** Totals		Transactions 1		$23,700.00
Account **6190.010 - Inmate Expenses Food Services**				
100.1103.6190.010	Based on Estimate	1.0000	507,541.00	507,541.00
Account **6190.010 - Inmate Expenses Food Services** Totals		Transactions 1		$507,541.00
Account **6190.020 - Inmate Expenses Hospital & Physicians Charges**				
100.1103.6190.020	Based on Trends - decreased slightly due to new medical contact	1.0000	75,000.00	75,000.00
Account **6190.020 - Inmate Expenses Hospital & Physicians Charges** Totals		Transactions 1		$75,000.00
Account **6190.030 - Inmate Expenses Inmate Supplies & Services**				
100.1103.6190.030	Based on Trends	1.0000	15,750.00	15,750.00
Account **6190.030 - Inmate Expenses Inmate Supplies & Services** Totals		Transactions 1		$15,750.00
Account **6190.040 - Inmate Expenses Jail Dentist**				
100.1103.6190.040	Based on Estimate - Decreased due to new medical contra	1.0000	10,000.00	10,000.00
Account **6190.040 - Inmate Expenses Jail Dentist** Totals		Transactions 1		$10,000.00
Account **6190.070 - Inmate Expenses Kitchen Supplies**				
100.1103.6190.070	Based on Trends -normal supplies	1.0000	6,700.00	6,700.00
100.1103.6190.070	Hot Food Serving Counter Table	1.0000	6,900.00	6,900.00
100.1103.6190.070	Tray Make-up Conveyor	1.0000	5,400.00	5,400.00
Account **6190.070 - Inmate Expenses Kitchen Supplies** Totals		Transactions 3		$19,000.00
Account **6190.075 - Inmate Expenses Medical Contract**				
100.1103.6190.075	Based on contract agreement	1.0000	1,839,367.00	1,839,367.00
Account **6190.075 - Inmate Expenses Medical Contract** Totals		Transactions 1		$1,839,367.00
Account **6190.080 - Inmate Expenses Medical Supplies**				
100.1103.6190.080	Based on Trends	1.0000	20,000.00	20,000.00
Account **6190.080 - Inmate Expenses Medical Supplies** Totals		Transactions 1		$20,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1103 - Jail**				
Account **6190.090 - Inmate Expenses Pharmaceutical**				
100.1103.6190.090	Based on Trends - decrease due to new medical contract	1.0000	5,000.00	5,000.00
	Account **6190.090 - Inmate Expenses Pharmaceutical** Totals	Transactions 1		$5,000.00
Account **6190.100 - Inmate Expenses Processing Supplies**				
100.1103.6190.100	Based on Trends	1.0000	7,500.00	7,500.00
	Account **6190.100 - Inmate Expenses Processing Supplies** Totals	Transactions 1		$7,500.00
Account **6530.050 - Consulting Services Crisis/Fitness for Duty**				
100.1103.6530.050	For Counseling (suicides, depression)	1.0000	1,000.00	1,000.00
	Account **6530.050 - Consulting Services Crisis/Fitness for Duty** Totals	Transactions 1		$1,000.00
Account **6530.080 - Consulting Services Physicals, Shots & Drug Testing**				
100.1103.6530.080	New hires	1.0000	500.00	500.00
	Account **6530.080 - Consulting Services Physicals, Shots & Drug Testing** Totals	Transactions 1		$500.00
Account **6530.115 - Consulting Services Psychological Services**				
100.1103.6530.115	Based on 10 new hires background checks	1.0000	5,650.00	5,650.00
	Account **6530.115 - Consulting Services Psychological Services** Totals	Transactions 1		$5,650.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1103.6540.020	Transporting to DOC, Medical, Court	1.0000	6,300.00	6,300.00
	Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals	Transactions 1		$6,300.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1103.6540.030	Based on Trends	1.0000	2,500.00	2,500.00
	Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals	Transactions 1		$2,500.00
Account **6540.045 - Vehicle Operating Expenses Vehicle Repairs Outside**				
100.1103.6540.045	Based on Trends	1.0000	300.00	300.00
	Account **6540.045 - Vehicle Operating Expenses Vehicle Repairs Outside** Totals	Transactions 1		$300.00
Account **6550.050 - Building Site Expenses Custodial Supplies**				
100.1103.6550.050	Detergent, cleaning solvents, paper products based on trends	1.0000	50,000.00	50,000.00
	Account **6550.050 - Building Site Expenses Custodial Supplies** Totals	Transactions 1		$50,000.00
Account **6550.060 - Building Site Expenses Electricity**				
100.1103.6550.060	Based on Trends	1.0000	262,500.00	262,500.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions 1		$262,500.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing**				
100.1103.6550.080	Based on Trends	1.0000	5,000.00	5,000.00
	Account **6550.080 - Building Site Expenses Fire Alarm Testing** Totals	Transactions 1		$5,000.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1103.6550.081	Based on Trends	1.0000	1,550.00	1,550.00
	Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals	Transactions 1		$1,550.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1103 - Jail**				
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1103.6550.090	2 new dryers to replace outdated broken washers	2.0000	7,947.00	15,894.00
100.1103.6550.090	2 new washers to replace outdated broken washers	2.0000	14,799.00	29,598.00
100.1103.6550.090	Based on Trends	1.0000	104,508.00	104,508.00
	Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals	Transactions	3	$150,000.00
Account **6550.100 - Building Site Expenses Generator Services & Repairs**				
100.1103.6550.100	Based on trends	1.0000	5,000.00	5,000.00
	Account **6550.100 - Building Site Expenses Generator Services & Repairs** Totals	Transactions	1	$5,000.00
Account **6550.110 - Building Site Expenses Heating Fuel Oil**				
100.1103.6550.110	Based on Trends	1.0000	240,000.00	240,000.00
	Account **6550.110 - Building Site Expenses Heating Fuel Oil** Totals	Transactions	1	$240,000.00
Account **6550.125 - Building Site Expenses HVAC Repairs/Replacement**				
100.1103.6550.125	Based on Trends	1.0000	10,000.00	10,000.00
	Account **6550.125 - Building Site Expenses HVAC Repairs/Replacement** Totals	Transactions	1	$10,000.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**				
100.1103.6550.180	Based on trends	1.0000	500.00	500.00
	Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals	Transactions	1	$500.00
Account **6550.240 - Building Site Expenses Sewer Pump/Septic Tank Maint**				
100.1103.6550.240	Based on Trends	1.0000	15,000.00	15,000.00
	Account **6550.240 - Building Site Expenses Sewer Pump/Septic Tank Maint** Totals	Transactions	1	$15,000.00
Account **6550.250 - Building Site Expenses Sprinkler Testing**				
100.1103.6550.250	Based on Trends	1.0000	1,700.00	1,700.00
	Account **6550.250 - Building Site Expenses Sprinkler Testing** Totals	Transactions	1	$1,700.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1103.6550.270	Based on Trends	1.0000	5,000.00	5,000.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	1	$5,000.00
Account **6550.300 - Building Site Expenses Trash Removal**				
100.1103.6550.300	Based on Trends	1.0000	6,038.00	6,038.00
	Account **6550.300 - Building Site Expenses Trash Removal** Totals	Transactions	1	$6,038.00
Account **6550.310 - Building Site Expenses Water & Sewer**				
100.1103.6550.310	Based on Trends - rate increase	1.0000	152,000.00	152,000.00
	Account **6550.310 - Building Site Expenses Water & Sewer** Totals	Transactions	1	$152,000.00
Account **6700.700 - Other Maint. & Svcs Prison Labor**				
100.1103.6700.700	Based on Trends	1.0000	10,000.00	10,000.00
	Account **6700.700 - Other Maint. & Svcs Prison Labor** Totals	Transactions	1	$10,000.00
Account **7000.060 - Travel, Training & Expense Educational Training**				
100.1103.7000.060	Continuing education for officers	1.0000	10,000.00	10,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1103 - Jail**				
Account **7000.060 - Travel, Training & Expense Educational Training**				
100.1103.7000.060	Training Academy	1.0000	15,000.00	15,000.00
Account **7000.060 - Travel, Training & Expense Educational Training** Totals		Transactions	2	$25,000.00
Account **7000.090 - Travel, Training & Expense Firearms Training**				
100.1103.7000.090	Officer re-certifications based on trends	1.0000	4,850.00	4,850.00
Account **7000.090 - Travel, Training & Expense Firearms Training** Totals		Transactions	1	$4,850.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**				
100.1103.7000.100	MCAA Conference - Assistant Wardens	1.0000	2,300.00	2,300.00
100.1103.7000.100	MCAA Conference - Officer of the Year	1.0000	1,600.00	1,600.00
100.1103.7000.100	MCAA Conference - Warden	1.0000	1,100.00	1,100.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals		Transactions	3	$5,000.00
Account **9010.020 - Capital Equipment Public Safety Equipment**				
100.1103.9010.020	7 New Camera to address the blind spots currently at Jail	1.0000	10,000.00	10,000.00
Account **9010.020 - Capital Equipment Public Safety Equipment** Totals		Transactions	1	$10,000.00
Account **9010.060 - Capital Equipment Other**				
100.1103.9010.060	update broken intercom system	1.0000	45,000.00	45,000.00
Account **9010.060 - Capital Equipment Other** Totals		Transactions	1	$45,000.00
Department **1103 - Jail** Totals		Transactions	64	$3,716,735.00
Fund **100 - General Fund** Totals		Transactions	64	$3,716,735.00
EXPENSES Totals		Transactions	64	$3,716,735.00
Grand Totals		Transactions	64	$3,716,735.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Jail	Department Number:	1103
Fund: 100	General Fund	Function:	Public Safety

MISSION STATEMENT:

The mission statement of the Worcester County Jail, in the interest of public safety, is to provide a secure and humane place of confinement for those persons committed by any Judicial System. The Jail maintains custody of those persons sentenced by the courts and those in a pre-trial status who are financially unable to post bond or those who by virtue of the court, are to be held without bond.

PROGRAM SERVICES: (STATISTICS)

- In December of 2025, our medical contractor CFG Health replaced Wellpath Medical. The amount of mental health patients among the incarcerated individual population is at approximately 50%.
- In FY26 the jail was audited by the Maryland Commission on Correctional Standards, the Governor's Office of Crime Prevention and Policy.
- Our incarcerated individual population in FY25 averaged 146. Our kitchen served 159,870 meals using five cooks and incarcerated individual labor. All meals continue to meet or exceed the nutritional requirements of MCCS and, additionally, we are certified annually by a licensed dietician.
- Each Correctional Officer is required to be certified and to maintain certification. Each year the training staff provides over 1,500 hours of required training to our Officers. They receive training in areas such as Suicide Prevention, Substance Abuse side effects, interpersonal communication, signs & symptoms of opiate use, PREA, Use of Force, First Aid, CPR, Firearms & much more.
- The Jail processed 1375 incarcerated individuals through it's intake area in FY25. Of this number, approximately 50% of the inmates had to be fingerprinted on the Livescan Digital Printer which connects to federal and state databases.

Statistical Data:

Description of Statistal Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Medical Contractor service calls	19,969	24,993	30,050	35,000
Audits	1	2	3	1
Meals	152,205	159,870	162,060	171,915
Certifications hours	1,500	1,500	1,500	1,500
Processed Incarcerated Individuals	1,277	1,374	1,541	1,583
Incarcerated Individual Population	139	146	148	157

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget	Budget Request FY2027	% Change
Personnel Services	$ 6,633,026	$ 9,850,810	$ 11,781,707	$ 12,325,704	5%
Supplies & Materials	1,057,951	893,758	1,062,177	856,980	-19%
Maintenance & Services	2,484,752	2,568,128	2,793,714	2,769,905	-1%
Other Charges	18,605	20,540	22,356	34,850	56%
Capital Outlay	448,657	13,896	175,219	55,000	-69%
Total	$ 10,642,991	$ 13,347,132	$ 15,835,173	$ 16,042,439	1%

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Jail	Department Number:	1103
Fund: 100	General Fund	Function:	Public Safety

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Warden	1.0	1.0	1.0	1.0	0%
Asst Warden Class/Serv	1.0	1.0	1.0	1.0	0%
Asst Warden Cusd/Secur	0.0	0.0	1.0	1.0	0%
Major	1.0	1.0	1.0	1.0	0%
Lieutenant	5.0	5.0	4.0	4.0	0%
Sergeant	21.0	21.0	17.0	21.0	24%
Registered Nurse	1.0	1.0	0.0	0.0	0%
Senior Corporal	0.0	0.0	20.0	19.0	-5%
Corporal	48.0	48.0	18.0	25.0	39%
PFC	3.0	3.0	6.0	10.0	67%
Certified Officer	0.0	0.0	11.0	0.0	-100%
Correction Officer Trainee	10.0	10.0	10.0	3.0	-70%
Corr OFC Corporal/Cook	0.0	0.0	1.0	4.0	300%
Kitchen Manager - Sgt	1.0	1.0	1.0	1.0	0%
Maintenance Supervisor - Sgt	1.0	1.0	1.0	1.0	0%
Maintenance	3.0	3.0	3.0	3.0	0%
Office Assistant V	1.0	1.0	1.0	3.0	200%
Office Assistant IV	2.0	2.0	2.0	0.0	-100%
Total	99.0	99.0	99.0	98.0	-1%

Summary of Significant Budget Increase/Decrease

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
In FY26 a position was available for an Registered Nurse but not filled. The jail will no longer need that position. Additionally, CFG Medical Contractor provides new options not previously provided by Wellpath, and the jail was able to decrease multiple accounts that are now covered by the medical contract.	$ 207,266	1%

Contact Information

Name:	Timothy Mulligan	Address 1:	5022 Joyner Road
Title:	Warden	Address 2:	P. O. Box 189
Email:	tmulligan@co.worcester.md.us	City/State:	Snow Hill, MD
Telephone:	410-632-1300	Zip Code:	21863

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Jail

Department No. 100.1103

Key (N) for New or (R) for Replacement

N or R	Description:	Qty:	Cost:	Total:
____ Mini Computer	MinisForum Mini Desktop	4	$600	$2,400
____ Laptop** ** with docking station	Dell Latitude w/docking **	5	$2,300	$11,500
____ Laptop only	Laptop w/o docking stn	2	$2,000	$4,000
____ Desktop w/dual video card ***does not include monitor	Dell Optiplex ***		$1,000	$0
____ Docking Station	Dell Dock Station Replicator		$300	$0
____ 24" Monitor	Single Monitor		$150	$0
____ 32" Monitor	Single Monitor		$200	$0
____ Laptop Tote	Laptop Canvas Tote		$20	$0
____ IPAD	IPAD PRO		$1,600	$0
____ MDT's Sheriff	MDT Computers no docks		$3,800	$0
____ Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
____ Microsoft Surface	Surface PRO		$1,700	$0
	TOTAL TO KEY TO ACCOUNT 6110.090			**$17,900**

Staffing (Full Time Equivalent):
Contact Susan McMichen with questions regarding personal computer requests at extension 1508 or email smcmichen@co.worcester.md.us

PC To Be Replaced: (Give brief description of reason for replacment and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):
Based of reccomendations from IT.	

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

WORCESTER COUNTY

CAPITAL EQUIPMENT REQUEST

FY 2027

Department/Agency: Jail

Department No. 1103

Priority Number	Account Number	Item	Estimated Cost	New or Replacement	Justification or Explanation
1	9010.060	Jail Intercom Upgrade with Absolute Security	$ 45,000	Replacement	The jail currently is operating with an Aiphone IX Series intercom system. The current system is out of date and crucial parts are no longer manufactured. Additionally, many of the callboxes no longer work and the reciever does not always pick up calls. For the jail's intercom system to work as it should, an update is necessary for it to function. By having the intercom system in place security and safety is increased.
2	9010.020	Jail Cameras	$ 10,000	New	The jail has identified several blind spots with the current camera system and is requesting the purchase of seven additional cameras to cover those blind spots. This addition would improve safety and security.
	TOTAL REQUEST		$ 55,000		

NUMBER EACH ITEM IN THE ORDER OF THEIR IMPORTANCE TO THE OPERATION OF YOUR DEPARTMENT.
(NUMBER 1 IS THE HIGHEST PRIORITY).

Worcester County **Completed By:** Timothy Mulligan **Date:** **12/5/2025**

Subsidiary	Vehicle Identification #	Make	Year	Model	Mileage	Driver
Jail	1GNDU23107D139450	Chevrolet	2007	Uplander Van	93,795	Transportation
Jail	1GNDU23WX8D138223	Chevrolet	2008	Uplander	73,230	Transportation
Jail	1GCZGGFF3H1150214	Chevrolet	2017	Express Cargo Van	42,877	Transportation
Jail	1GCZGGFPOJ1208925	Chevrolet	2018	Express Cargo Van	45,624	Transportation
Jail	1C4RDJHG5JC312599	Dodge	2018	Durango	24,019	Warden
Jail	1GCZGGFP2K1226375	Chevrolet	2019	Express Cargo Van	26,546	Transportation
Jail	1BCZGCFP1L1163660	Chevrolet	2020	Express Cargo Van	25,751	Transportation
Jail	IFTMF1CB1NKD99435	Ford	2022	F150	3,850	Transportation
				Average Mileage *	41,962	
				Usable Vehicles *	8	

*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.

Revenue — 1601 Recreation Department Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1601 - Recreation Department**								
Location:	**400 - Admin**								
CHG SVC - Charges for Services									
4850.050	Credit Card Fees Recreation	1,100.00	1,100.00	1,100.00	0.00	0%	454.21	993.36	
5110	Recreation Fees	365,377.00	365,377.00	344,329.00	21,048.00	6%	153,906.06	278,233.26	Increase due to increased participation in adult and youth programs, leagues, summer camps and fitness room memberships
5127	Recreation Center Rental Fees	27,400.00	27,400.00	34,700.00	(7,300.00)	-21%	14,740.00	26,076.25	Decrease due to actual use of batting cage, birthday party rentals, rec center rentals and one less track meet
5128	Recreation Sponsorships	3,200.00	3,200.00	2,900.00	300.00	10%	200.00	1,200.00	
5175.200	Donations Sponsorship Program Recreation	4,000.00	4,000.00	4,000.00	0.00	0%	0.00	1,188.50	
5215	Motor Coach Fees	15,000.00	15,000.00	15,000.00	0.00	0%	5,940.00	6,835.00	
5224	SPEC EVENTS - SPONSORSHIP	67,600.00	67,600.00	72,250.00	(4,650.00)	-6%	1,650.00	33,350.00	Decrease due to sponsorship sign revenue from Worcester County Fair. Will be deposited into 501C3 (friend of the Worcester County Fair)
5225	Concession Stand Fees	156,500.00	156,500.00	156,500.00	0.00	0%	55,080.40	126,027.73	
5226	Special Events Fees	23,795.00	23,795.00	23,750.00	45.00	0%	10,795.00	10,239.00	
5227	Tournament Fees	9,500.00	9,500.00	9,500.00	0.00	0%	0.00	8,090.00	
5245	Solar Renewable Energy Credits	1,000.00	1,000.00	1,000.00	0.00	0%	3,793.86	4,073.91	
Account Classification Total: Charges for Services		$674,472.00	$674,472.00	$665,029.00	$9,443.00	1%	$246,559.53	$496,307.01	
MISC - Miscellaneous									
5106	Recreation Revenue - Merchandise Sales	0.00	0.00	0.00	0.00	N/A	430.00	0.00	
Account Classification Total: MISC - Miscellaneous		$0.00	$0.00	$0.00	$0.00	0%	$430.00	$0.00	
INTGOV ST - Intergovernmental - State Revenues									
5735.050	Other Grants Recreation	25,500.00	25,500.00	32,500.00	(7,000.00)	-22%	0.00	500.00	Based on actuals
Account Total: Intergovernmental - State Revenues		$25,500.00	$25,500.00	$32,500.00	($7,000.00)	-22%	$0.00	$500.00	
Location Total: 400 - Admin		$699,972.00	$699,972.00	$697,529.00	$2,443.00	0%	$246,989.53	$496,807.01	
Department Total: 1601 - Recreation Department		**$699,972.00**	**$699,972.00**	**$697,529.00**	**$2,443.00**	**0%**	**$246,989.53**	**$496,807.01**	

Expenditures — 1601 Recreation Department Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1601 - Recreation Department**								
Location:	**400 - Admin**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	1,656,427.32	1,733,688.00	1,649,361.00	84,327.00	5%	663,058.34	1,250,589.92	Includes longevity, holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	1,500.00	1,500.00	0.00	0%	471.30	252.60	
6010.020	Benefits Contingency	0.00	518.00	665.00	(147.00)	-22%	0.00	258.54	
6010.025	Benefits Deferred Comp Match	0.00	16,482.00	6,000.00	10,482.00	175%	0.00	9,989.00	
6010.030	Benefits Hospitalization Insurance	284,019.47	284,020.00	208,863.00	75,157.00	36%	96,673.41	182,657.47	16.8% Health Insur Increase
6010.050	Benefits Retirement	134,299.36	141,481.00	194,374.00	(52,893.00)	-27%	0.00	91,557.31	
6010.060	Benefits Social Security Taxes	126,716.74	132,628.00	126,292.00	6,336.00	5%	48,718.97	91,709.92	
6010.070	Benefits Unemployment Insurance	0.00	670.00	664.00	6.00	1%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	25,952.00	34,962.00	(9,010.00)	-26%	24,820.00	25,523.00	
6010.120	Benefits Long Term Disability	2,610.14	2,751.00	2,493.00	258.00	10%	0.00	2,678.26	
6010.130	Benefits Life Insurance	2,192.32	2,310.00	2,825.00	(515.00)	-18%	0.00	2,534.51	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	4,545.00	3,058.00	1,487.00	49%	2,348.30	3,655.59	
6010.150	Benefits Retirement Administration Fee	0.00	3,096.00	3,191.00	(95.00)	-3%	0.00	2,476.00	
6010.900	Benefits OPEB contribution	0.00	82,495.00	91,315.00	(8,820.00)	-10%	0.00	94,508.00	
Account Classification Total: Personnel Services		$2,206,265.35	$2,432,136.00	$2,325,563.00	$106,573.00	5%	$836,090.32	$1,758,390.12	
SUPP & MAT - Supplies & Materials									
6100.050	Administrative Expense Background Checks	1,500.00	1,500.00	2,500.00	(1,000.00)	-40%	170.00	1,088.00	Decrease due to actuals
6100.052	Administrative Expense Bank Fees	10,000.00	10,000.00	9,500.00	500.00	5%	5,614.00	9,828.60	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	11,200.00	11,200.00	11,350.00	(150.00)	-1%	6,900.00	10,310.00	
6100.110	Administrative Expense Envelopes	200.00	200.00	200.00	0.00	0%	175.00	196.61	
6100.165	Administrative Expense Meeting Expense	1,000.00	1,000.00	1,000.00	0.00	0%	255.09	412.47	
6100.190	Administrative Expense Office Supplies	4,000.00	4,000.00	4,000.00	0.00	0%	1,183.01	3,914.67	
6100.210	Administrative Expense Paper	1,800.00	1,800.00	1,800.00	0.00	0%	176.62	1,728.05	
6100.240	Administrative Expense Printing Expense	1,500.00	1,500.00	1,500.00	0.00	0%	0.00	317.02	
6100.270	Administrative Expense Tournament Fees	35,100.00	35,100.00	35,100.00	0.00	0%	1,000.00	8,911.99	
6110.090	Supplies & Equipment Computers & Printers	12,100.00	12,100.00	10,010.00	2,090.00	21%	5,897.97	1,590.28	Increase due to IT requests
6110.100	Supplies & Equipment Concession Stand	117,500.00	117,500.00	117,500.00	0.00	0%	23,609.56	77,761.97	
6110.245	Supplies & Equipment Mobile Phones	2,400.00	2,400.00	2,400.00	0.00	0%	989.07	2,661.42	
6110.280	Supplies & Equipment Office Furniture	350.00	350.00	525.00	(175.00)	-33%	308.98	1,812.36	
6110.310	Supplies & Equipment Promotional Materials	6,500.00	6,500.00	6,500.00	0.00	0%	830.18	4,956.82	
6110.385	Supplies & Equipment Sponsorship Materials	14,000.00	14,000.00	14,000.00	0.00	0%	4,202.01	0.00	

Expenditures — 1601 Recreation Department Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6110.420	Supplies & Equipment Tools & Supplies	1,000.00	1,000.00	1,000.00	0.00	0%	569.91	646.40	
6130.010	Equipment Maintenance Copier Lease	2,400.00	2,400.00	2,400.00	0.00	0%	1,220.35	3,441.75	
6130.025	Equipment Maintenance Equipment Upgrades & Replacement	20,050.00	20,050.00	17,650.00	2,400.00	14%	(1,772.96)	20,782.15	Increased due to one time purchase of Imagination Playground
6130.070	Equipment Maintenance Software Maintenance Agreements	7,450.00	7,450.00	8,885.00	(1,435.00)	-16%	5,272.52	5,701.86	IT pays for Adobe Cloud
6130.075	Equipment Maintenance Software Upgrades	12,500.00	12,500.00	18,000.00	(5,500.00)	-31%	0.00	0.00	Decrease due to actuals
6150.050	Uniforms & Personal Equipment Uniforms	10,100.00	10,100.00	9,700.00	400.00	4%	4,560.96	4,933.52	
6160.255	Grant Programs POS - Recreation Center	0.00	0.00	0.00	0.00	N/A	0.00	4,779.78	
Account Classification Total: Supplies & Materials		$272,650.00	$272,650.00	$275,520.00	($2,870.00)	-1%	$61,162.27	$165,775.72	
MAINT & SVCS - Maintenance & Services									
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	5,200.00	5,200.00	5,160.00	40.00	1%	2,655.76	3,556.17	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	2,870.00	2,870.00	2,870.00	0.00	0%	407.03	1,159.13	
6540.040	Vehicle Operating Expenses Vehicle Registration	0.00	0.00	200.00	(200.00)	-100%	200.00	0.00	
6540.060	Vehicle Operating Expenses Vehicle Equipment	0.00	0.00	3,800.00	(3,800.00)	-100%	0.00	0.00	Decals and special event trailer wrap in FY26
6550.010	Building Site Expenses Building/Property Improvement	0.00	0.00	14,000.00	(14,000.00)	-100%	0.00	0.00	Office carpet replacement completed in FY26
6550.028	Building Site Expenses Cable	3,000.00	3,030.00	2,208.00	822.00	37%	1,505.12	2,480.20	
6550.040	Building Site Expenses Cleaning Contract	0.00	0.00	21,500.00	(21,500.00)	-100%	5,094.17	15,257.56	Decrease due to FY27 personnel requests
6550.050	Building Site Expenses Custodial Supplies	14,000.00	14,000.00	15,000.00	(1,000.00)	-7%	6,580.36	14,085.03	Decrease due to hand dryers installed in Recreation Center
6550.060	Building Site Expenses Electricity	76,000.00	76,000.00	76,000.00	0.00	0%	32,895.07	71,075.97	
6550.080	Building Site Expenses Fire Alarm Testing	700.00	700.00	700.00	0.00	0%	0.00	376.13	
6550.081	Building Site Expenses Fire Extinguishers	200.00	200.00	200.00	0.00	0%	0.00	35.00	
6550.085	Building Site Expenses Generator Fuel Oil	700.00	700.00	700.00	0.00	0%	0.00	0.00	
6550.090	Building Site Expenses General Maintenance Repairs	42,300.00	42,300.00	42,300.00	0.00	0%	29,721.20	43,189.14	
6550.100	Building Site Expenses Generator Services & Repairs	1,840.00	1,840.00	1,840.00	0.00	0%	0.00	225.00	
6550.120	Building Site Expenses Heating Propane	42,000.00	42,000.00	42,000.00	0.00	0%	2,239.05	28,700.95	
6550.140	Building Site Expenses Internet Access	2,760.00	2,760.00	2,700.00	60.00	2%	1,373.40	2,662.80	
6550.180	Building Site Expenses Pest Control/Termite Insp	225.00	225.00	225.00	0.00	0%	0.00	375.00	

Expenditures — 1601 Recreation Department Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6550.220	Building Site Expenses Security Alarm Monitoring	408.00	408.00	408.00	0.00	0%	300.00	408.00	
6550.242	Building Site Expenses Sewage Pump Monitoring	350.00	350.00	350.00	0.00	0%	75.00	300.00	
6550.245	Building Site Expenses Solar Panel Maintenance	2,000.00	2,000.00	2,000.00	0.00	0%	0.00	1,098.00	
6550.250	Building Site Expenses Sprinkler Testing	1,800.00	1,800.00	1,800.00	0.00	0%	940.00	1,710.00	
6550.270	Building Site Expenses Telephone	1,080.00	2,245.00	800.00	1,445.00	181%	440.49	988.36	Increase due to phone bill increase
6550.280	Building Site Expenses Tipping Fees	0.00	0.00	50.00	(50.00)	-100%	0.00	0.00	
6550.300	Building Site Expenses Trash Removal	3,406.00	3,406.00	3,082.00	324.00	11%	1,099.66	2,176.00	
6550.310	Building Site Expenses Water & Sewer	5,200.00	5,200.00	5,200.00	0.00	0%	2,592.50	5,022.84	
6700.700	Other Maint. & Svcs Prison Labor	0.00	0.00	500.00	(500.00)	-100%	0.00	0.00	
Account Classification Total: Maintenance & Services		$206,039.00	$207,234.00	$245,593.00	($38,359.00)	-16%	$88,118.81	$194,881.28	
OTHR CHGS - Other Charges									
7000.020	Travel, Training & Expense Board Member Allowance	2,800.00	2,800.00	2,800.00	0.00	0%	500.00	1,800.00	
7000.040	Travel, Training & Expense Continuing Education/Certificati	12,525.00	12,525.00	15,450.00	(2,925.00)	-19%	5,867.75	3,069.88	Decrease due to graduation of revenue management school - Superintendent
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	43,170.00	43,170.00	32,970.00	10,200.00	31%	15,028.05	15,724.89	Increase due to additional training opportunities for staff
Account Classification Total: Other Charges		$58,495.00	$58,495.00	$51,220.00	$7,275.00	14%	$21,395.80	$20,594.77	
CAP EQ - Capital Equipment									
9010.010	Capital Equipment New Vehicles	0.00	0.00	31,000.00	(31,000.00)	-100%	23,935.00	0.00	Decrease due to sufficient vehicle fleet
Account Classification Total: Capital Equipment		$0.00	$0.00	$31,000.00	($31,000.00)	-100%	$23,935.00	$0.00	
Location Total: 400 - Admin		$2,743,449.35	$2,970,515.00	$2,928,896.00	$41,619.00	1%	$1,030,702.20	$2,139,641.89	
Location: 410 - Recreation									
SUPP & MAT - Supplies & Materials									
6175.010	Recreation Programs Adult Recreation Programs	25,225.00	25,225.00	25,125.00	100.00	0%	5,571.24	17,938.14	
6175.020	Recreation Programs After School Programs	21,300.00	21,300.00	20,250.00	1,050.00	5%	6,288.84	17,838.21	Due to increased growth and participation in programs
6175.030	Recreation Programs Aquatics Programs	5,300.00	5,300.00	4,200.00	1,100.00	26%	518.13	314.17	Increase due to Shad Landing requiring payment for their lifeguard
6175.040	Recreation Programs MRPA Amusement Park Tickets	0.00	0.00	6,000.00	(6,000.00)	-100%	642.72	1,551.18	Eliminated service due to decrease in ticket sales
6175.070	Recreation Programs Special Events	189,200.00	189,200.00	194,300.00	(5,100.00)	-3%	51,738.43	174,102.65	Decrease due to actuals
6175.080	Recreation Programs Summer Camps for Youth	34,400.00	34,400.00	29,750.00	4,650.00	16%	10,644.13	18,150.59	Increase due to improving summer camp experiences through increased field trip opportunities

Expenditures			1601 Recreation Department Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
	6175.090	Recreation Programs Youth Recreational Outdoor Pgms	57,290.00	57,290.00	53,350.00	3,940.00	7%	17,392.46	40,499.09	Increase associated growth of programs, purchase of equipment
	6175.204	Recreation Programs Fitness Programs	16,640.00	16,640.00	16,640.00	0.00	0%	4,759.40	16,078.63	
	6175.205	Recreation Programs Public High School Track Meets	4,000.00	4,000.00	5,000.00	(1,000.00)	-20%	508.98	1,892.55	Decrease due to actuals
	6175.206	Recreation Programs Senior Adult Recreational Pgms	1,200.00	1,200.00	1,200.00	0.00	0%	193.02	438.33	
	6175.400	Recreation Programs Motor Coach Tours	15,000.00	15,000.00	15,000.00	0.00	0%	5,853.78	7,769.42	
Account Classification Total: Supplies & Materials			$369,555.00	$369,555.00	$370,815.00	($1,260.00)	0%	$104,111.13	$296,572.96	
MAINT & SVCS - Maintenance & Services										
	6900.050	Advertising Recreation Advertisements	26,400.00	26,400.00	26,400.00	0.00	0%	9,577.81	15,144.71	
Account Classification Total: Maintenance & Services			$26,400.00	$26,400.00	$26,400.00	$0.00	0%	$9,577.81	$15,144.71	
Location Total: 410 - Recreation			$395,955.00	$395,955.00	$397,215.00	($1,260.00)	0%	$113,688.94	$311,717.67	
Department Total: 1601 - Recreation Department			**$3,139,404.35**	**$3,366,470.00**	**$3,326,111.00**	**$40,359.00**	**1%**	**$1,144,391.14**	**$2,451,359.56**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1601 - Recreation Department**				
Location **400 - Admin**				
Account **6100.050 - Administrative Expense Background Checks**				
100.1601.400.6100.050	145 Background Checks requested at $17 each	1.0000	1,500.00	1,500.00
Account **6100.050 - Administrative Expense Background Checks** Totals		Transactions 1		$1,500.00
Account **6100.052 - Administrative Expense Bank Fees**				
100.1601.400.6100.052	Based on actuals, includes 3% charge for CCU's	1.0000	10,000.00	10,000.00
Account **6100.052 - Administrative Expense Bank Fees** Totals		Transactions 1		$10,000.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**				
100.1601.400.6100.100	MASSA Funds	1.0000	6,000.00	6,000.00
100.1601.400.6100.100	MRPA Agency Dues	1.0000	900.00	900.00
100.1601.400.6100.100	NRPA Agency Dues	1.0000	700.00	700.00
100.1601.400.6100.100	Sams Club	1.0000	100.00	100.00
100.1601.400.6100.100	Team Maryland	1.0000	3,500.00	3,500.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions 5		$11,200.00
Account **6100.110 - Administrative Expense Envelopes**				
100.1601.400.6100.110	Envelopes	1.0000	200.00	200.00
Account **6100.110 - Administrative Expense Envelopes** Totals		Transactions 1		$200.00
Account **6100.165 - Administrative Expense Meeting Expense**				
100.1601.400.6100.165	Quarterly full time staff meetings/supplies	1.0000	1,000.00	1,000.00
Account **6100.165 - Administrative Expense Meeting Expense** Totals		Transactions 1		$1,000.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1601.400.6100.190	Based on actuals	1.0000	4,000.00	4,000.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions 1		$4,000.00
Account **6100.210 - Administrative Expense Paper**				
100.1601.400.6100.210	Paper based on actuals	1.0000	1,800.00	1,800.00
Account **6100.210 - Administrative Expense Paper** Totals		Transactions 1		$1,800.00
Account **6100.240 - Administrative Expense Printing Expense**				
100.1601.400.6100.240	Fee for going over max number of copies	1.0000	1,500.00	1,500.00
Account **6100.240 - Administrative Expense Printing Expense** Totals		Transactions 1		$1,500.00
Account **6100.270 - Administrative Expense Tournament Fees**				
100.1601.400.6100.270	Beach Fest Bid Fee	1.0000	2,100.00	2,100.00
100.1601.400.6100.270	New Tournament/Event Recruitment	1.0000	8,000.00	8,000.00
100.1601.400.6100.270	USSSA Bid Fee	1.0000	25,000.00	25,000.00
Account **6100.270 - Administrative Expense Tournament Fees** Totals		Transactions 3		$35,100.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1601.400.6110.090	Laptop with docking station	5.0000	2,300.00	11,500.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1601 - Recreation Department**				
Location **400 - Admin**				
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1601.400.6110.090	Mini Desktop	1.0000	600.00	600.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions 2		$12,100.00
Account **6110.100 - Supplies & Equipment Concession Stand**				
100.1601.400.6110.100	Food products	1.0000	110,000.00	110,000.00
100.1601.400.6110.100	Paper Products	1.0000	7,500.00	7,500.00
Account **6110.100 - Supplies & Equipment Concession Stand** Totals		Transactions 2		$117,500.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1601.400.6110.245	Marketing manager phone	1.0000	600.00	600.00
100.1601.400.6110.245	Recreation and Parks director phone	1.0000	600.00	600.00
100.1601.400.6110.245	Recreation Superintendent phone	1.0000	600.00	600.00
100.1601.400.6110.245	Special events phone	1.0000	600.00	600.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions 4		$2,400.00
Account **6110.280 - Supplies & Equipment Office Furniture**				
100.1601.400.6110.280	New chairs for staff	2.0000	175.00	350.00
Account **6110.280 - Supplies & Equipment Office Furniture** Totals		Transactions 1		$350.00
Account **6110.310 - Supplies & Equipment Promotional Materials**				
100.1601.400.6110.310	Banners/Flags for Recreation Department	1.0000	3,000.00	3,000.00
100.1601.400.6110.310	Career Fair Community Events	1.0000	1,000.00	1,000.00
100.1601.400.6110.310	Giveaways	1.0000	2,000.00	2,000.00
100.1601.400.6110.310	Raffle Baskets	1.0000	500.00	500.00
Account **6110.310 - Supplies & Equipment Promotional Materials** Totals		Transactions 4		$6,500.00
Account **6110.385 - Supplies & Equipment Sponsorship Materials**				
100.1601.400.6110.385	Annual Sponsor Signage and Expenses	1.0000	12,500.00	12,500.00
100.1601.400.6110.385	Event Sponsor Signage - Yard Signs	1.0000	350.00	350.00
100.1601.400.6110.385	Sponsor Gifts	1.0000	750.00	750.00
100.1601.400.6110.385	Sponsor Packet Production	1.0000	400.00	400.00
Account **6110.385 - Supplies & Equipment Sponsorship Materials** Totals		Transactions 4		$14,000.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
100.1601.400.6110.420	Lockable tool chest, misc tools as needed	1.0000	1,000.00	1,000.00
Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals		Transactions 1		$1,000.00
Account **6130.010 - Equipment Maintenance Copier Lease**				
100.1601.400.6130.010	$200 copier lease @ 12 months	12.0000	200.00	2,400.00
Account **6130.010 - Equipment Maintenance Copier Lease** Totals		Transactions 1		$2,400.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1601 - Recreation Department**				
Location **400 - Admin**				
Account **6130.025 - Equipment Maintenance Equipment Upgrades & Replacement**				
100.1601.400.6130.025	Concessions Equipment Upgrades (if needed)	1.0000	3,500.00	3,500.00
100.1601.400.6130.025	Imagination Playground - Toddler Programs & Stem	1.0000	5,700.00	5,700.00
100.1601.400.6130.025	Micro-systems (Concessions)	1.0000	5,000.00	5,000.00
100.1601.400.6130.025	Pickleball Machine	1.0000	1,200.00	1,200.00
100.1601.400.6130.025	Vaccum Cleaner	1.0000	650.00	650.00
100.1601.400.6130.025	Volleyball Nets	2.0000	750.00	1,500.00
100.1601.400.6130.025	Weight Room Upgrades - Weights, benches & maintenance	1.0000	2,500.00	2,500.00
	Account **6130.025 - Equipment Maintenance Equipment Upgrades & Replacement** Totals	Transactions 7		$20,050.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements**				
100.1601.400.6130.070	Canva Pro	1.0000	150.00	150.00
100.1601.400.6130.070	Quick Scores - League & Tournaments scheduling software	1.0000	1,200.00	1,200.00
100.1601.400.6130.070	Snap Scheduler - staff scheduling software	1.0000	5,000.00	5,000.00
100.1601.400.6130.070	Survey Monkey	1.0000	1,100.00	1,100.00
	Account **6130.070 - Equipment Maintenance Software Maintenance Agreements** Totals	Transactions 4		$7,450.00
Account **6130.075 - Equipment Maintenance Software Upgrades**				
100.1601.400.6130.075	Rec Desk	1.0000	12,500.00	12,500.00
	Account **6130.075 - Equipment Maintenance Software Upgrades** Totals	Transactions 1		$12,500.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
100.1601.400.6150.050	Employee Uniform Allowance - 14 full time	1.0000	1,400.00	1,400.00
100.1601.400.6150.050	Maintenance Safety Gear	1.0000	700.00	700.00
100.1601.400.6150.050	Merchandise to sell	1.0000	5,000.00	5,000.00
100.1601.400.6150.050	Monitor, Volunteer & Staff Uniforms	1.0000	3,000.00	3,000.00
	Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals	Transactions 4		$10,100.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1601.400.6540.020	Fuel for Recreation Fleet	1.0000	5,200.00	5,200.00
	Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals	Transactions 1		$5,200.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1601.400.6540.030	Car Washs	1.0000	500.00	500.00
100.1601.400.6540.030	Misc Repairs as needed	1.0000	750.00	750.00
100.1601.400.6540.030	Regular Service - 6 vehicles @ 3 services per year	18.0000	90.00	1,620.00
	Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals	Transactions 3		$2,870.00
Account **6550.028 - Building Site Expenses Cable**				
100.1601.400.6550.028	Cable for Recreation Center	1.0000	3,030.00	3,030.00
	Account **6550.028 - Building Site Expenses Cable** Totals	Transactions 1		$3,030.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1601 - Recreation Department**				
Location **400 - Admin**				
Account **6550.050 - Building Site Expenses Custodial Supplies**				
100.1601.400.6550.050	Paper Products - Showell Park, NWAC	1.0000	5,000.00	5,000.00
100.1601.400.6550.050	Paper Products, cleaning supplies - Recreation Center	1.0000	9,000.00	9,000.00
	Account **6550.050 - Building Site Expenses Custodial Supplies** Totals	Transactions 2		$14,000.00
Account **6550.060 - Building Site Expenses Electricity**				
100.1601.400.6550.060	$6333 per month for 12 months	1.0000	76,000.00	76,000.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions 1		$76,000.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing**				
100.1601.400.6550.080	$350 for fire alarm testing 2 times per year	1.0000	700.00	700.00
	Account **6550.080 - Building Site Expenses Fire Alarm Testing** Totals	Transactions 1		$700.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1601.400.6550.081	Repairs/Replacements as needed	1.0000	200.00	200.00
	Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals	Transactions 1		$200.00
Account **6550.085 - Building Site Expenses Generator Fuel Oil**				
100.1601.400.6550.085	$58 per month times 12 months	1.0000	700.00	700.00
	Account **6550.085 - Building Site Expenses Generator Fuel Oil** Totals	Transactions 1		$700.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1601.400.6550.090	Retention Pond Mowing	1.0000	1,300.00	1,300.00
100.1601.400.6550.090	Unexpected Repairs	1.0000	11,000.00	11,000.00
100.1601.400.6550.090	Yearly maintenance repairs (lighting,doors,leaks,etc)	1.0000	30,000.00	30,000.00
	Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals	Transactions 3		$42,300.00
Account **6550.100 - Building Site Expenses Generator Services & Repairs**				
100.1601.400.6550.100	Unexpected Repairs	1.0000	1,840.00	1,840.00
	Account **6550.100 - Building Site Expenses Generator Services & Repairs** Totals	Transactions 1		$1,840.00
Account **6550.120 - Building Site Expenses Heating Propane**				
100.1601.400.6550.120	$3500 per month at 12 months	1.0000	42,000.00	42,000.00
	Account **6550.120 - Building Site Expenses Heating Propane** Totals	Transactions 1		$42,000.00
Account **6550.140 - Building Site Expenses Internet Access**				
100.1601.400.6550.140	Internet Access for Recreation Center	12.0000	230.00	2,760.00
	Account **6550.140 - Building Site Expenses Internet Access** Totals	Transactions 1		$2,760.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**				
100.1601.400.6550.180	Termite Control	1.0000	225.00	225.00
	Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals	Transactions 1		$225.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring**				
100.1601.400.6550.220	Quarterly Monitoring $102 at 4 times a year	1.0000	408.00	408.00
	Account **6550.220 - Building Site Expenses Security Alarm Monitoring** Totals	Transactions 1		$408.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1601 - Recreation Department**				
Location **400 - Admin**				
Account **6550.242 - Building Site Expenses Sewage Pump Monitoring**				
100.1601.400.6550.242	$29 per month	1.0000	350.00	350.00
Account **6550.242 - Building Site Expenses Sewage Pump Monitoring** Totals		Transactions 1		$350.00
Account **6550.245 - Building Site Expenses Solar Panel Maintenance**				
100.1601.400.6550.245	Misc Repairs as needed	1.0000	1,000.00	1,000.00
100.1601.400.6550.245	Yearly Cleaning	1.0000	1,000.00	1,000.00
Account **6550.245 - Building Site Expenses Solar Panel Maintenance** Totals		Transactions 2		$2,000.00
Account **6550.250 - Building Site Expenses Sprinkler Testing**				
100.1601.400.6550.250	2 times a year @ $900	2.0000	900.00	1,800.00
Account **6550.250 - Building Site Expenses Sprinkler Testing** Totals		Transactions 1		$1,800.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1601.400.6550.270	Recreation Telephone	1.0000	2,245.00	2,245.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$2,245.00
Account **6550.300 - Building Site Expenses Trash Removal**				
100.1601.400.6550.300	$250 per month at 12 months	12.0000	250.00	3,000.00
100.1601.400.6550.300	Extra Dumpings due to large events	1.0000	406.00	406.00
Account **6550.300 - Building Site Expenses Trash Removal** Totals		Transactions 2		$3,406.00
Account **6550.310 - Building Site Expenses Water & Sewer**				
100.1601.400.6550.310	$1300 a quarter	1.0000	5,200.00	5,200.00
Account **6550.310 - Building Site Expenses Water & Sewer** Totals		Transactions 1		$5,200.00
Account **7000.020 - Travel, Training & Expense Board Member Allowance**				
100.1601.400.7000.020	4 advisory board meetings	1.0000	2,800.00	2,800.00
Account **7000.020 - Travel, Training & Expense Board Member Allowance** Totals		Transactions 1		$2,800.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati**				
100.1601.400.7000.040	CPR Instructor Certification	1.0000	250.00	250.00
100.1601.400.7000.040	Education Seminars - all staff	1.0000	500.00	500.00
100.1601.400.7000.040	Lifeguard Training Certification	1.0000	1,100.00	1,100.00
100.1601.400.7000.040	MRPA Leadership Institute, Maryland Program Managers	1.0000	925.00	925.00
100.1601.400.7000.040	NRPA - Event Mgmt School Oglebay West VA, Special Event Manager	1.0000	3,000.00	3,000.00
100.1601.400.7000.040	NRPA - Supervisor Mgmt school Oglebay West VA, PM3	1.0000	2,800.00	2,800.00
100.1601.400.7000.040	NRPA - Supervisor Mgmt school Oglebay West VA, PM4	1.0000	2,800.00	2,800.00
100.1601.400.7000.040	Social Media Seminar Del-Tech, Special Event Mgr & Marketing Co	1.0000	650.00	650.00
100.1601.400.7000.040	Wor-Wic Classes	1.0000	500.00	500.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati** Totals		Transactions 9		$12,525.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1601 - Recreation Department**				
Location **400 - Admin**				
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**				
100.1601.400.7000.100	Job Fairs	1.0000	300.00	300.00
100.1601.400.7000.100	Junior Achievement	1.0000	600.00	600.00
100.1601.400.7000.100	MACo Summer Director and Deputy Director	2.0000	450.00	900.00
100.1601.400.7000.100	MACo Winter Director and Deputy Director	2.0000	300.00	600.00
100.1601.400.7000.100	MRPA Annual Conference (All Staff) Cambridge MD	1.0000	8,000.00	8,000.00
100.1601.400.7000.100	MRPA Leadership Summit - Director & Deputy Director Baltimore MD	2.0000	375.00	750.00
100.1601.400.7000.100	MRPA Workshops (Managers)	1.0000	800.00	800.00
100.1601.400.7000.100	NRPA Annual Conference Philadelphia PA, 9/29-10/1 6 to 8 staff	1.0000	12,000.00	12,000.00
100.1601.400.7000.100	Sports ETA Conference Director and Rec Sup Utah 4/12-4/15	2.0000	4,250.00	8,500.00
100.1601.400.7000.100	Teams Conference Director or Rec Sup Birmingham AL 10/26-10/29	1.0000	5,400.00	5,400.00
100.1601.400.7000.100	Tri-State Camp Conference Atlantic City NJ 3/2027-PM3	1.0000	1,700.00	1,700.00
100.1601.400.7000.100	United Soccer Coaches Convention Kansas City MO -PM3 1/13-1/16	1.0000	2,120.00	2,120.00
100.1601.400.7000.100	Womens Summit - MD - dates TBD	1.0000	1,500.00	1,500.00
	Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals	Transactions	13	$43,170.00
	Location **400 - Admin** Totals	Transactions	100	$538,379.00
Location **410 - Recreation**				
Account **6175.010 - Recreation Programs Adult Recreation Programs**				
100.1601.410.6175.010	Adult Softball League Mens (2)	1.0000	9,200.00	9,200.00
100.1601.410.6175.010	Cornhole League	1.0000	250.00	250.00
100.1601.410.6175.010	Dog Obedience	1.0000	600.00	600.00
100.1601.410.6175.010	Drop in Basketball - 3 sessions	1.0000	450.00	450.00
100.1601.410.6175.010	Drop in Pickleball - 3 sessions	1.0000	800.00	800.00
100.1601.410.6175.010	Drop in Soccer - 4 sessions	1.0000	400.00	400.00
100.1601.410.6175.010	Drop in Volleyball - 4 sessions	1.0000	400.00	400.00
100.1601.410.6175.010	Golf League	1.0000	500.00	500.00
100.1601.410.6175.010	Hunter Safety Class	1.0000	750.00	750.00
100.1601.410.6175.010	New Programs	1.0000	1,800.00	1,800.00
100.1601.410.6175.010	Paddle Board Yoga	1.0000	1,550.00	1,550.00
100.1601.410.6175.010	Running Club	1.0000	1,100.00	1,100.00
100.1601.410.6175.010	Spikeball	1.0000	750.00	750.00
100.1601.410.6175.010	Volleyball Co-Ed Tournament	1.0000	1,400.00	1,400.00
100.1601.410.6175.010	Volleyball Leagues (4) Sand, coed, women	1.0000	5,275.00	5,275.00
	Account **6175.010 - Recreation Programs Adult Recreation Programs** Totals	Transactions	15	$25,225.00
Account **6175.020 - Recreation Programs After School Programs**				
100.1601.410.6175.020	After School Zone	1.0000	12,500.00	12,500.00
100.1601.410.6175.020	Baseball	1.0000	350.00	350.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1601 - Recreation Department**				
Location **410 - Recreation**				
Account **6175.020 - Recreation Programs After School Programs**				
100.1601.410.6175.020	Basketball	1.0000	1,000.00	1,000.00
100.1601.410.6175.020	Before Care	1.0000	200.00	200.00
100.1601.410.6175.020	Bowling	1.0000	1,000.00	1,000.00
100.1601.410.6175.020	Canoe	1.0000	1,100.00	1,100.00
100.1601.410.6175.020	Disc Golf	1.0000	350.00	350.00
100.1601.410.6175.020	Field Hockey	1.0000	500.00	500.00
100.1601.410.6175.020	Fishing - 2 sessions	1.0000	700.00	700.00
100.1601.410.6175.020	Pickleball	1.0000	500.00	500.00
100.1601.410.6175.020	Sports Combo 2 Sessions	1.0000	600.00	600.00
100.1601.410.6175.020	Tennis	2.0000	500.00	1,000.00
100.1601.410.6175.020	Track - 2 sessions	1.0000	600.00	600.00
100.1601.410.6175.020	Volleyball - 2 sessions	1.0000	900.00	900.00
	Account **6175.020 - Recreation Programs After School Programs** Totals	Transactions	14	$21,300.00
Account **6175.030 - Recreation Programs Aquatics Programs**				
100.1601.410.6175.030	Program t-shirts & swim staff uniforms	1.0000	1,500.00	1,500.00
100.1601.410.6175.030	Reimbursement for Shad Landing Life Guard	1.0000	1,100.00	1,100.00
100.1601.410.6175.030	Swim Lessons - 3 sessions	1.0000	2,700.00	2,700.00
	Account **6175.030 - Recreation Programs Aquatics Programs** Totals	Transactions	3	$5,300.00
Account **6175.070 - Recreation Programs Special Events**				
100.1601.410.6175.070	60 Mile MASSA Race	1.0000	10,000.00	10,000.00
100.1601.410.6175.070	Basketball Middle School Playday	1.0000	1,600.00	1,600.00
100.1601.410.6175.070	Batting Cage	1.0000	1,000.00	1,000.00
100.1601.410.6175.070	Christmas Event	1.0000	2,500.00	2,500.00
100.1601.410.6175.070	Christmas Parade	1.0000	600.00	600.00
100.1601.410.6175.070	County Fair	1.0000	90,000.00	90,000.00
100.1601.410.6175.070	Drive In Movie	1.0000	6,000.00	6,000.00
100.1601.410.6175.070	Fishing Derby	1.0000	1,500.00	1,500.00
100.1601.410.6175.070	Futsal Youth Tournament	1.0000	2,000.00	2,000.00
100.1601.410.6175.070	Golf Tournament	1.0000	1,000.00	1,000.00
100.1601.410.6175.070	Harbor Day	1.0000	40,000.00	40,000.00
100.1601.410.6175.070	Health Fair	1.0000	4,000.00	4,000.00
100.1601.410.6175.070	High School Volleyball Playday	1.0000	1,600.00	1,600.00
100.1601.410.6175.070	Pickleball Clinics	1.0000	500.00	500.00
100.1601.410.6175.070	Pickleball Tournaments	1.0000	5,000.00	5,000.00
100.1601.410.6175.070	Pop Up Programs	1.0000	5,000.00	5,000.00
100.1601.410.6175.070	Reindeer Run	1.0000	1,000.00	1,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1601 - Recreation Department**				
Location **410 - Recreation**				
Account **6175.070 - Recreation Programs Special Events**				
100.1601.410.6175.070	Soccer Mini Pitch Tournament - Pocomoke	1.0000	1,400.00	1,400.00
100.1601.410.6175.070	Special Events - General (New Events, misc supplies, ect.)	1.0000	4,000.00	4,000.00
100.1601.410.6175.070	Sports Combine Assessments	1.0000	1,500.00	1,500.00
100.1601.410.6175.070	STEM Event	1.0000	6,000.00	6,000.00
100.1601.410.6175.070	Track or Treat	1.0000	3,000.00	3,000.00
	Account **6175.070 - Recreation Programs Special Events** Totals	Transactions	22	$189,200.00
Account **6175.080 - Recreation Programs Summer Camps for Youth**				
100.1601.410.6175.080	Before and After Care	1.0000	600.00	600.00
100.1601.410.6175.080	Camp Coast - Weekly camp @ 10 weeks	1.0000	3,000.00	3,000.00
100.1601.410.6175.080	Field Trip Transporation	1.0000	4,350.00	4,350.00
100.1601.410.6175.080	Field Trips	1.0000	6,000.00	6,000.00
100.1601.410.6175.080	Fishing Camp	1.0000	800.00	800.00
100.1601.410.6175.080	Outdoor Adventure Camp	1.0000	850.00	850.00
100.1601.410.6175.080	Prizes, Awards & Celebrations	1.0000	2,000.00	2,000.00
100.1601.410.6175.080	Soccer Camp	1.0000	1,800.00	1,800.00
100.1601.410.6175.080	Summer Camp - Contracted (4) Camps	1.0000	10,400.00	10,400.00
100.1601.410.6175.080	Summer Camp T-shirts	1.0000	4,000.00	4,000.00
100.1601.410.6175.080	Summer Camp Training	1.0000	600.00	600.00
	Account **6175.080 - Recreation Programs Summer Camps for Youth** Totals	Transactions	11	$34,400.00
Account **6175.090 - Recreation Programs Youth Recreational Outdoor Pgms**				
100.1601.410.6175.090	Archery Tag League	1.0000	1,500.00	1,500.00
100.1601.410.6175.090	Art in the Park	1.0000	500.00	500.00
100.1601.410.6175.090	Babysitting Course	1.0000	750.00	750.00
100.1601.410.6175.090	Basketball League	1.0000	5,200.00	5,200.00
100.1601.410.6175.090	Field Hockey - 1 time purchase- goalie equipment & uniforms	1.0000	2,340.00	2,340.00
100.1601.410.6175.090	Field Hockey League (3)	1.0000	8,400.00	8,400.00
100.1601.410.6175.090	Flag Football League	1.0000	5,500.00	5,500.00
100.1601.410.6175.090	Game Nights	1.0000	800.00	800.00
100.1601.410.6175.090	Glamour Day	1.0000	500.00	500.00
100.1601.410.6175.090	Home School Gym - 3 sessions	1.0000	750.00	750.00
100.1601.410.6175.090	Homeschool Active Minds - 3 sessions	1.0000	1,500.00	1,500.00
100.1601.410.6175.090	Kids Night In - 4 sessions	1.0000	1,200.00	1,200.00
100.1601.410.6175.090	Lacrosse League	1.0000	1,500.00	1,500.00
100.1601.410.6175.090	New Program TBD	1.0000	350.00	350.00
100.1601.410.6175.090	Schools Out Camp	1.0000	1,000.00	1,000.00
100.1601.410.6175.090	Soccer League (3)	1.0000	20,500.00	20,500.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1601 - Recreation Department**				
Location **410 - Recreation**				
Account **6175.090 - Recreation Programs Youth Recreational Outdoor Pgms**				
100.1601.410.6175.090	Strength & Conditioning	1.0000	650.00	650.00
100.1601.410.6175.090	Toddler Programs - 7 sessions	1.0000	2,800.00	2,800.00
100.1601.410.6175.090	Volleyball Elementary School Clinics	1.0000	900.00	900.00
100.1601.410.6175.090	Volleyball Youth League	1.0000	650.00	650.00
Account **6175.090 - Recreation Programs Youth Recreational Outdoor Pgms** Totals		Transactions 20		$57,290.00
Account **6175.204 - Recreation Programs Fitness Programs**				
100.1601.410.6175.204	Evening Fitness Classes - 9 sessions	1.0000	6,480.00	6,480.00
100.1601.410.6175.204	First Aid Supplies	1.0000	1,500.00	1,500.00
100.1601.410.6175.204	Fitness Room Supplies	1.0000	5,000.00	5,000.00
100.1601.410.6175.204	Senior Fitness Classes	1.0000	1,440.00	1,440.00
100.1601.410.6175.204	Senior Morning Classes - 4 sessions	1.0000	1,500.00	1,500.00
100.1601.410.6175.204	Weekend Fitness	1.0000	720.00	720.00
Account **6175.204 - Recreation Programs Fitness Programs** Totals		Transactions 6		$16,640.00
Account **6175.205 - Recreation Programs Public High School Track Meets**				
100.1601.410.6175.205	8 track meets @ $500 (EMT & Misc Supplies)	1.0000	4,000.00	4,000.00
Account **6175.205 - Recreation Programs Public High School Track Meets** Totals		Transactions 1		$4,000.00
Account **6175.206 - Recreation Programs Senior Adult Recreational Pgms**				
100.1601.410.6175.206	Senior Classes - 4 sessions	1.0000	1,200.00	1,200.00
Account **6175.206 - Recreation Programs Senior Adult Recreational Pgms** Totals		Transactions 1		$1,200.00
Account **6175.400 - Recreation Programs Motor Coach Tours**				
100.1601.410.6175.400	Spring Trip	1.0000	7,500.00	7,500.00
100.1601.410.6175.400	Winter Trip	1.0000	7,500.00	7,500.00
Account **6175.400 - Recreation Programs Motor Coach Tours** Totals		Transactions 2		$15,000.00
Account **6900.050 - Advertising Recreation Advertisements**				
100.1601.410.6900.050	County Fair	1.0000	9,250.00	9,250.00
100.1601.410.6900.050	Golf Tournament	1.0000	600.00	600.00
100.1601.410.6900.050	Harbor Day	1.0000	6,000.00	6,000.00
100.1601.410.6900.050	Holiday Events	1.0000	1,000.00	1,000.00
100.1601.410.6900.050	Pickleball Tournaments	1.0000	600.00	600.00
100.1601.410.6900.050	Run/Race Event	1.0000	1,000.00	1,000.00
100.1601.410.6900.050	Season Marketing Campaigns - Social Media Ads	1.0000	1,500.00	1,500.00
100.1601.410.6900.050	Season Marketing Campaigns - TV, DSN	1.0000	3,000.00	3,000.00
100.1601.410.6900.050	Seasonal Marketing Campaigns - Radio Ads	1.0000	2,500.00	2,500.00
100.1601.410.6900.050	Special Events & Tournaments	1.0000	750.00	750.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1601 - Recreation Department**				
Location **410 - Recreation**				
Account **6900.050 - Advertising Recreation Advertisements**				
100.1601.410.6900.050	Track or Treat	1.0000	200.00	200.00
Account **6900.050 - Advertising Recreation Advertisements** Totals		Transactions	11	$26,400.00
Location **410 - Recreation** Totals		Transactions	106	$395,955.00
Department **1601 - Recreation Department** Totals		Transactions	206	$934,334.00
Fund **100 - General Fund** Totals		Transactions	206	$934,334.00
EXPENSES Totals		Transactions	206	$934,334.00
Grand Totals		Transactions	206	$934,334.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Recreation	Department Number:	1601
Fund: 100	General Fund	Function:	Libraries, Recreation, Parks & Culture

MISSION STATEMENT:

The mission of the Worcester County Department of Recreation & Parks is to provide a variety of quality recreational programs, pristine parks, and facilities to enrich the lives of citizens.

PROGRAM SERVICES: (STATISTICS)

- The Recreation Department provides a variety of affordable indoor and outdoor recreational opportunities to a diverse citizen population.
- The Recreation Department oversees a clean and well maintained Recreation Center for all citizens to use free of charge, unless participating in an organized program, seven days per week as demand dictates.
- In conjunction with the Department of Natural Resources, and various other grant options, the Recreation Department manages, distributes, and completes projects using Program Open Space funding, which is awarded to the department each year by the State of Maryland.
- Volunteers are the backbone for many of the department's programs. The volunteer program allows individuals the opportunity to share their knowledge and expertise by giving back to their community and providing our participants with a positive role model.
- The Department oversees a financial assistance program to offer our youth programs at a reduced rate for those that qualify. We use the same criteria as the Board of Education does for their Free and Reduced Meal Program. We want to provide all youth the opportunity to participate in our programming no matter their financial situation.
- The Department oversees park pavilions, field rentals, and other special events for all citizens and promoters. The Department is the lead on Sports Marketing initiatives for the county including attending sport conferences, recruiting sport organizations and event holders, marketing fields and facilities, and creating internal home-grown events and tournaments.

Statistical Data:

Description of Statistal Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Unique registrations - paid programs (exclude drop-ins)	1,666	1,564	1,750	1,750
Recreation Center Visitations (sign-ins)	60,719	58,864	69,582	80,019
Fitness Room New Memberships	241	246	271	298
Financial Aid awarded	$1,532	$1,098	$1,318	$1,581
Number of Volunteers	747	587	650	700

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$ 1,149,029	$ 1,758,390	$ 2,325,563	$ 2,432,136	5%
Supplies & Materials	1,203,741	462,349	646,335	642,205	-1%
Maintenance & Services	180,508	210,026	271,993	233,634	-14%
Other Charges	25,496	20,595	51,220	58,495	14%
Capital Outlay	33,656	0	31,000	0	-100%
Total	$ 2,592,430	$ 2,451,360	$ 3,326,111	$ 3,366,470	1%

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Recreation	Department Number:	1601
Fund: 100	General Fund	Function:	Libraries, Recreation, Parks & Culture

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Recreation & Parks Director	1.0	1.0	1.0	1.0	0%
Recreation & Parks Deputy Director	0.0	1.0	1.0	1.0	0%
Recreation Superintendent	1.0	1.0	1.0	1.0	0%
Recreation Facility Superintendent	1.0	1.0	1.0	1.0	0%
Special Event & Marketing Supervisor	0.0	1.0	1.0	1.0	0%
Recreation Program Manager IV	2.0	1.0	1.0	1.0	0%
Recreation Program Manager III	2.0	1.0	1.0	4.0	300%
Recreation Program Manager II	2.0	4.0	4.0	1.0	-75%
Marketing Coordinator	0.0	1.0	1.0	1.0	0%
Concession Stand Supervisor	0.4	0.4	1.2	1.2	0%
Office Assistant V	2.0	2.0	1.0	2.0	100%
Office Assistant IV	0.0	0.0	1.0	0.0	-100%
Office Assistant III	0.0	0.0	0.0	0.0	0%
Maintenance Worker IV	1.0	1.0	1.0	2.0	100%
Maintenance Worker III	0.0	0.0	0.0	0.0	0%
Maintenance Worker II	0.0	0.0	0.0	0.0	0%
Recreation Program Monitors (T)	8.2	8.2	4.8	3.9	-19%
Recreation Program Monitor (P)	1.3	1.3	0.9	2.3	156%
After School Zone Supervisor	0.0	0.4	0.2	0.3	44%
Program Monitor II	0.0	0.0	2.9	2.5	-14%
Monitor Custodial	0.0	0.0	1.3	0.8	-42%
Interns	0.0	0.0	0.3	0.3	0%
Swim Instructor	0.3	0.0	0.3	0.3	0%
Swim Aide	0.0	0.0	0.0	0.0	0%
Total	22.2	25.3	26.9	27.5	2%

Summary of Significant Budget Increase/Decrease

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
Slight increase for personnel requests.	$ 40,359	1%

Contact Information

Name:	Kelly Rados	Address 1:	6030 Public Landing Rd
Title:	Recreation & Parks Director	Address 2:	
Email:	krados@co.worcester.md.us	City/State:	Snow Hill, MD
Telephone:	410-632-2144	Zip Code:	21863

Worcester County Department of Recreation & Parks
6030 Public Landing Rd. Snow Hill, MD 21863 Phone: 410.632.2144 Fax:410.632.1585

RECREATION YOUTH PROGRAM FEES FY2026-2027

Program Name	Program Season	Ages	FY 25 - 26 Approved Fees	FY 26 - 27 Requested Fees	Justifications
After School Zone	School Year	Grades K-8	$110/month	$115/month	Increase due to increase cost of supplies
After School Zone (Before Care)	School Year	Grades K-8	$50/month	$50/month	
Archery Tag - League	Winter	Grades 4-8	$40	$40	
Babysitting Course	Spring	Grades 6-8	$50	$50	
Baseball / Softball - Clinics	Winter	Grades 4 - 8	$35	$35	
Baseball Camp - Contracted	Summer	Ages 6-16	$100	$100	
Basketball - AS Clinics	Fall	Grades 1-8	$35	$35	
Basketball - League	Winter	Grades 1-8	$40	$40	
Basketball MS Playday	Winter	Grades 5-8	$120	$120	
Batting Cage Rentals	Year Round	All Ages	$25 per hour	$15 per hour	Reducing fee to increase participation and usage
Bowling - Active Start	Winter	Grades K-8	$50	$50	
Camp Coast (Weekly)	Summer	Grades 1st-6th	$135	$135	
Camp Coast - Field Trip fee	Summer	Grades 1st-6th	$15	$15	
Camp Coast Extended Care (Weekly)	Summer	Grades K-8	$25	$25	
Canoe - Active Start	Spring	Grades 4-8	$45	$45	
Disc Golf - Active Start	Fall	Grades 2-8	$35	$35	
Field Hockey - AS Clinics	Spring	Grades K-8	$35	$35	
Field Hockey Camp - Contracted	Summer	Grades 3-8	$100	$100	
Field Hockey Indoor Team League	Winter	High school	$300	$300	
Field Hockey Outdoor Team League	Summer	High school	$400	$400	
Field Hockey Rec League	Fall	Grades K-8	$40	$40	
Fishing - Active Start	Fall & Spring	Grades 2-8	$35	$35	
Fishing - Camp	Summer	Grades 1-8	$90	$55	Reducing to make this the same price as outdoor adventure camp; consistency
Flag Football 5v5 League	Spring	Grades 1-8	$40	$40	
Futsal Youth Tournament	Winter	Grades 3-12	$120/team	$120/team	
Game Night	Winter	Grades 3-8	$20/class $50/session	$20/class $50/session	
Glamour Day	Winter	Grades PreK-8	$25	$25	
Homeschool Gym	School Year (3 sessions)	Ages 5-16	$35	$35	
Homeschool Think. Create. Play.	School Year (3 sessions)	Ages 5-16	$35	$35	
Kid's Night In	School Year (4 session)	Grades 1-8	$35	$35	
Lacrosse League	Fall	Grades 5-8		$40	New program - Fee same as other youth leagues
Little All-Stars	Spring	Ages 2-5	$35	$35	
New Camp - TBD (was Outdoor Adventure Camp)	Summer/Fall	Grades 1-8	$55	$55	
Pickleball - Active Start	Winter	Grades K-8	$35	$35	
School's Out Camp	5x per year	Grades K-8	$35	$25	Reduced fee to be in-line with other programs and to increase participation
School's Out Camp - Extended Care				$5	additional fee for extended care to fit parent's working hours.
Shamrock Slam	Spring	Ages 18+	$50	$50	
Soccer - 3v3 Youth Tournament	Fall	Grades K-8		$90	New Program
Soccer - Leagues	Fall, Winter, & Spring	Ages 3-4, Grades K-8	$40	$40	
Soccer Camp - Contracted	Summer	Ages 4-15	$220	$220	
Soccer Clinics / Camp	Summer	Grades 1-8	$40	$40	
Soccer Tournament - Mini Pitch	Summer	16+		$90	New Program
Softball Camp - Contracted	Summer	Ages 6-16	$100	$100	
Sports Combo - Active Start - Pmoke	Spring	Grades 1-8	$35	$35	
Sports Combo - Active Start - SH	Fall	Grades 4-8	$35	$35	
Strength and Conditioning	Winter	Grades 9-12		$35	New Program
Swim Lessons - Session 1, 2, & 3	Summer	3+	$60	$60	
Tennis - Active Start	Fall & Spring	Grades K-8	$35	$35	
Toddler Gym Day	Fall, Winter, & Spring	18 - 48 months	$35	$35	
Toddler Gym Evening	Winter	18 - 48 months	$25	$25	
Toddler Gym Off Site	Fall & Spring	18 - 48 months	$25	$25	

Track - Active Start	Winter & Spring	Grades 3-8	$35	$35	
Volleyball - Active Start (Sand)	Spring	Grades K-8	$35	$35	
Volleyball - AS Clinics	Fall & Winter	Grades 2-8	$35	$35	
Volleyball - Elem. School Clinics	Winter	Grades K-5	$40	$35	Changed age to Elementary - staying inline with our other Active Start programs
Volleyball - League	Winter	Grades 4-8	$35	$40	Changed to be consistent with other youth leagues are $40
Volleyball - Playday	Summer	Grades 9-12	$75 (co.) / $100	$120	same price for county and non-county teams; fee based off actual expenses

Worcester County Department of Recreation & Parks

6030 Public Landing Rd. Snow Hill, MD 21863 Phone: 410.632.2144 Fax:410.632.1585

REFEREE FEES - Youth Leagues/Tournaments

Program Name	Season	Ages	FY 26 - 27 Fees	Justifications
Basketball - League	Winter	Grades 1-8	$25/game	
Basketball MS Playday	Winter	Grades 5-8	TBD	Pay referee assinger based on # games and length of tournament
Field Hockey Indoor Team League	Winter	High school	$20/game	shorter game, multiple games per hour
Field Hockey Outdoor Team League	Summer	High school	$55/game	
Field Hockey Rec League	Fall	Grades K-8	$0	refs are volunteers and/or recreation staff
Flag Football 5v5 League	Spring	Grades 1-8	$25/game	
Futsal Youth Tournament	Winter	Grades 3-12	TBD	licensed / contracted referees
Lacrosse League	Fall	Grades 5-8	$0	refs are High School play volunteers
Soccer - 3v3 Youth Tournament	Fall	Grades K-8	$20-$30/game	based on game length
Soccer - Leagues	Fall, Winter, & Spring	Ages 3-4, Grades K-8	$30/game	
Soccer Tournament - Mini Pitch	Summer	16+	$20-$30/game	based on game length
Volleyball - League	Winter	Grades 4-8	$0	No refs this year
Volleyball - Playday	Summer	Grades 9-12	TBD	Pay referee assinger based on # games and length of tournament

REFEREE FEES - Adult Leagues/Tournaments

Program Name	Season	Ages	FY 26 - 27 Fees	Justifications
Softball - Men's Slow Pitch	Fall	18+	$50/game	
Volleyball - Co-Ed	Fall & Winter	14+	$45/match	
Volleyball - Coed Tournament	Summer	18+	$0	no refs
Volleyball - Women's League	TBD		$0	no refs
Volleyball League (Sand)	Spring/Summer	18+	$0	no refs

INSTRUCTOR FEES - Fitness Classes

Program Name	Season	Ages	FY 26 - 27 Fees	Justifications
Fitness - Evenings & Weekends	Year round	18+	$60/session	
Fitness - Senior Morning	Year round	45+	$0	No Fees - Taught by Recreation Staff

Worcester County Department of Recreation & Parks

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FACILITY FEES FY2026-2027

	Facility Use	FY 25 - 26 Approved Fees	FY 26 - 27 Requests	Comments
Pavilion Rental Fees	Pavilion - Daily Rental Fee	$75.00	$75.00	
Field Rental Fees	Application Fee	$30.00	$30.00	
	Reservation Deposit Fee	$30.00	$30.00	
	Damage/Clean Up Deposit	$200.00	$200.00	
	Damage/Clean Up Fee Per Hour/Per Staff	$50.00	$50.00	
	Field Rental - Per Day	$150.00	$150.00	
	Extra Port-a-let Cleanings	$25.00	$35.00	Increase due to new portalet contract.
	Site Coordinatior (if required)	$18.69 / per hr.	$25.00	Increase to stay consistant with man hours pay.
	Practice Fee - Per Field/2 Hour Practice	$30.00	$30.00	
	Discounted Practice Fee - Per Field/2 Hour Practice	$15.00	$15.00	
	Light Fee - Per Hour	$30.00	$30.00	
Initial Field Set Up & Lining Fees	Softball/Baseball Fields	$20.00	$25.00	Increase due to actual paint costs.
	Multi-Purpose Soccer/Lacrosse Fields (Small Sided Field)	$125.00	$130.00	Increase due to actual paint costs.
	Multi-Purpose Football Fields (Large sided field)	$200.00	$210.00	Increase due to actual paint costs.
	Temporary Fence Installation	$50.00	$50.00	
	Miscellaneous Personell Request Per Hour/Per Staff	$25.00	$25.00	
Public Landing Boat Slip Rental	Large Boat Slip	$1,200.00	$1,200.00	
	Small Boat Slip	$1,000.00	$1,000.00	
Recreation Center - Practice Fees	Application Fee	$30.00	$30.00	
	Small Court Rental/Per Hour	$35.00	$35.00	
	Large Court Rental/Per Hour	$70.00	$70.00	
Recreation Center - Tournament Fees	Application Fee	$30.00	$30.00	
	Reservation Deposit Fee	$100.00	$100.00	
	Two Courts/Per Hour - Full Gym	$50.00	$50.00	
	Four Courts/Per Hour (Sport Courts - Basketball)	$100.00	$100.00	
	Six Courts/Per Hour (Sport Courts - Volleyball)	$150.00	$150.00	
	Sport Court Set Up Fee	$500.00	$500.00	
Vendor Fees - Tournaments	Miscellaneous Vendors - Equipment - Per Event	$75.00	$75.00	
	Miscellaneous Vendors - Food - Per Event	$200.00	$200.00	

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Recreation Department

Department No. 100.1601

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
R	Mini Computer	MinisForum Mini Desktop	1	$600	$600
R	Laptop**	Dell Latitude w/docking **	5	$2,300	$11,500
	** with docking station				
	Laptop only	Laptop w/o docking stn		$2,000	$0
	Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
	***does not include monitor				
	Docking Station	Dell Dock Station Replicator		$300	$0
	24" Monitor	Single Monitor		$150	$0
	32" Monitor	Single Monitor		$200	$0
	Laptop Tote	Laptop Canvas Tote		$20	$0
	IPAD	IPAD PRO		$1,600	$0
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
	Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
	Microsoft Surface	Surface PRO		$1,700	$0
		TOTAL TO KEY TO ACCOUNT 6110.090			**$12,100**

PC To Be Replaced: (Give brief description of reason for replacement and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):
Laptops scheduled to be replaced per IT - Deputy Director	WCREC9003L
Laptops scheduled to be replaced per IT - Program Manager	WCREC9011L
Laptops scheduled to be replaced per IT - Program Manager	WCREC9018L
Laptops scheduled to be replaced per IT - Program Manager	WCREC9020L
Laptops scheduled to be replaced per IT - Program Manager	WCREC9012L
Mini Desktop scheduled to be replaced per IT - Fitness Front Desk	WCREC9006M

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

Worcester Cnty	Completed By:	Lisa Gebhardt		Date:	12/17/2025	
Subsidiary	Vehicle Identification #	Make	Year	Model	Mileage	Driver
Parks & Recreation		Chevrolet	2025	Malibu	453	Director (Kelly R)
Parks & Recreation	1C4RDJAG0KC626789	Dodge	2019	Durango	68,389	Recreation Staff
Parks & Recreation	1G1ZC5ST4NF171642	Chevrolet	2022	Malibu	45,475	Recreation Superintendent (Ben)
Parks & Recreation	3C6JR6DG9KG535886	Dodge	2019	RAM 1500 4X2	29,172	Recreation Staff
Parks & Recreation	3C6JR6DG2KG535888	Dodge	2019	RAM 1500 4X2	30,360	Recreation Staff
Parks & Recreation	3GNAXHEV5MS163803	Chevrolet	2021	Equinox	44,591	Recreation Staff
				Average Mileage *	36,407	
				Usable Vehicles *	6	
*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.						

Revenues — 1602 Parks Department Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1602 - Parks Department**								
Location:	**500 - Admin**								
CHG SVC - Charges for Services									
5220.010	Park Fees Field Rental	8,135.00	8,135.00	4,190.00	3,945.00	94%	4,785.00	21,297.50	Based on actuals for FY26
5220.020	Park Fees Pavilion Rental	6,525.00	6,525.00	6,525.00	0.00	0%	2,425.00	6,775.00	
5220.030	Park Fees Tree of Life	2,400.00	2,400.00	2,400.00	0.00	0%	400.00	1,300.00	
5220.035	Park Fees Tournament Rental	75,950.00	75,950.00	70,000.00	5,950.00	9%	38,705.00	75,268.75	Increase due to actuals and projections
5220.040	Park Fees User Fees	13,000.00	13,000.00	12,725.00	275.00	2%	0.00	0.00	
Account Classification Total: Charges for Services		$106,010.00	$106,010.00	$95,840.00	$10,170.00	11%	$46,315.00	$104,641.25	
INTGOV ST - Intergovernmental - State Revenues									
5655	Program Open Space Grant - Parks	523,770.00	523,770.00	450,208.00	73,562.00	16%	489,946.46	1,529,516.52	Increase due to projections
Account Total: Intergovernmental - State Revenues		$523,770.00	$523,770.00	$450,208.00	$73,562.00	16%	$489,946.46	$1,529,516.52	
Location Total: 500 - Admin		$629,780.00	$629,780.00	$546,048.00	$83,732.00	15%	$536,261.46	$1,634,157.77	
Department Total: 1602 - Parks Department		**$629,780.00**	**$629,780.00**	**$546,048.00**	**$83,732.00**	**15%**	**$536,261.46**	**$1,634,157.77**	

Expenditures — 1602 Parks Department Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1602 - Parks Department**								
Location:	**500 - Admin**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	589,814.67	616,527.00	585,320.00	31,207.00	5%	277,103.02	514,827.87	Includes longevity, holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	3,000.00	2,000.00	1,000.00	50%	1,557.49	1,481.94	
6010.020	Benefits Contingency	0.00	184.00	236.00	(52.00)	-22%	0.00	146.54	
6010.025	Benefits Deferred Comp Match	0.00	7,120.00	3,000.00	4,120.00	137%	0.00	4,315.16	
6010.030	Benefits Hospitalization Insurance	144,991.86	144,992.00	104,254.00	40,738.00	39%	55,899.49	103,529.44	16.8% Health Insur Increase
6010.050	Benefits Retirement	69,248.14	72,797.00	77,730.00	(4,933.00)	-6%	0.00	55,651.83	
6010.060	Benefits Social Security Taxes	45,120.82	47,165.00	44,931.00	2,234.00	5%	20,233.32	37,405.74	
6010.070	Benefits Unemployment Insurance	0.00	238.00	236.00	2.00	1%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	9,229.00	12,407.00	(3,178.00)	-26%	8,808.00	10,349.00	
6010.120	Benefits Long Term Disability	1,303.38	1,372.00	885.00	487.00	55%	0.00	1,100.76	
6010.130	Benefits Life Insurance	1,095.12	1,152.00	1,003.00	149.00	15%	0.00	1,041.68	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	1,616.00	1,085.00	531.00	49%	833.39	1,489.98	
6010.150	Benefits Retirement Administration Fee	0.00	1,101.00	1,132.00	(31.00)	-3%	0.00	1,004.28	
6010.900	Benefits OPEB contribution	0.00	35,111.00	39,378.00	(4,267.00)	-11%	0.00	40,555.00	
Account Classification Total: Personnel Services		$851,573.99	$941,604.00	$873,597.00	$68,007.00	8%	$364,434.71	$772,899.22	
SUPP & MAT - Supplies & Materials									
6100.080	Administrative Expense Copier Supplies	0.00	0.00	280.00	(280.00)	-100%	0.00	0.00	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	550.00	550.00	550.00	0.00	0%	300.00	500.00	
6100.190	Administrative Expense Office Supplies	400.00	400.00	400.00	0.00	0%	95.35	398.11	
6100.210	Administrative Expense Paper	30.00	30.00	25.00	5.00	20%	0.00	0.00	
6110.080	Supplies & Equipment Computer Repairs & Supplies	0.00	0.00	0.00	0.00	N/A	135.99	0.00	
6110.090	Supplies & Equipment Computers & Printers	2,450.00	2,450.00	280.00	2,170.00	775%	0.00	0.00	Laptop with docking station for the Parks Superintendent to allow for more efficient work
6110.120	Supplies & Equipment Equipment Rental	1,235.00	1,235.00	1,235.00	0.00	0%	721.03	1,101.08	
6110.125	Supplies & Equipment Equipment Maintenance & Repair	3,900.00	3,900.00	3,000.00	900.00	30%	987.24	1,879.59	
6110.200	Supplies & Equipment Lawn Equipment & Maintenance	10,000.00	10,000.00	10,000.00	0.00	0%	2,651.06	5,827.48	
6110.245	Supplies & Equipment Mobile Phones	1,200.00	1,200.00	1,200.00	0.00	0%	426.90	933.02	
6110.280	Supplies & Equipment Office Furniture	0.00	0.00	0.00	0.00	N/A	0.00	1,472.28	
6110.340	Supplies & Equipment Safety Program Equipment	780.00	780.00	780.00	0.00	0%	247.40	537.66	
6110.380	Supplies & Equipment Signage	2,900.00	2,900.00	2,900.00	0.00	0%	1,778.80	1,896.62	
6110.390	Supplies & Equipment Small Equipment	3,500.00	3,500.00	3,500.00	0.00	0%	542.68	2,931.40	
6110.420	Supplies & Equipment Tools & Supplies	4,000.00	4,000.00	4,000.00	0.00	0%	950.70	3,923.40	

Expenditures — 1602 Parks Department Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6150.050	Uniforms & Personal Equipment Uniforms	4,240.00	4,240.00	4,240.00	0.00	0%	2,144.58	4,060.63	
6160.007	Grant Programs DNR Grants	200,000.00	200,000.00	0.00	200,000.00	N/A	8,470.50	0.00	100% reimbursable grant, reflected in revenue
6160.225	Grant Programs POS - Future Park Land Acquis	0.00	0.00	112,552.00	(112,552.00)	-100%	0.00	449,640.94	All POS funds can now be used for development
6160.241	Grant Programs New Park Development	359,744.00	359,744.00	371,422.00	(11,678.00)	-3%	581,728.44	926,016.09	Actuals based on FY26 allocation
6200.020	Other Supplies & Materials Materials	65,112.00	65,112.00	48,900.00	16,212.00	33%	10,941.78	45,023.26	Increase for material cost, new artificial pitching mounds, batting cage turf
Account Classification Total: Supplies & Materials		$660,041.00	$660,041.00	$565,264.00	$94,777.00	17%	$612,122.45	$1,446,141.56	
MAINT & SVCS - Maintenance & Services									
6530.080	Consulting Services Physicals, Shots & Drug Testing	180.00	180.00	0.00	180.00	N/A	60.00	0.00	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	33,000.00	33,000.00	35,900.00	(2,900.00)	-8%	15,229.03	28,396.03	Based on actuals, diesel lawnmowers using less fuel
6540.030	Vehicle Operating Expenses Vehicle Maintenance	8,500.00	8,500.00	8,500.00	0.00	0%	4,285.06	7,342.73	
6540.040	Vehicle Operating Expenses Vehicle Registration	0.00	0.00	200.00	(200.00)	-100%	200.00	100.00	
6540.060	Vehicle Operating Expenses Vehicle Equipment	0.00	0.00	300.00	(300.00)	-100%	0.00	1,815.90	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	10,000.00	10,000.00	15,000.00	(5,000.00)	-33%	12,500.00	2,644.46	Decrease due to tree trimming completion at Showell Park
6550.050	Building Site Expenses Custodial Supplies	7,900.00	7,900.00	4,400.00	3,500.00	80%	1,207.67	5,527.47	Combined all custodial accounts into one account
6550.060	Building Site Expenses Electricity	0.00	0.00	0.00	0.00	N/A	0.00	156.21	
6550.081	Building Site Expenses Fire Extinguishers	600.00	600.00	600.00	0.00	0%	0.00	539.50	
6550.090	Building Site Expenses General Maintenance Repairs	32,000.00	32,000.00	32,000.00	0.00	0%	8,858.01	30,883.72	
6550.120	Building Site Expenses Heating Propane	300.00	300.00	300.00	0.00	0%	77.90	141.72	
6550.140	Building Site Expenses Internet Access	1,650.00	2,200.00	2,500.00	(300.00)	-12%	839.72	1,439.80	Increased internet access at concession stands while decreasing overall cost due to different provider
6550.270	Building Site Expenses Telephone	352.00	352.00	324.00	28.00	9%	117.77	253.85	
6550.300	Building Site Expenses Trash Removal	0.00	0.00	0.00	0.00	N/A	649.00	399.84	
6700.640	Other Maint. & Svcs Special Events	4,900.00	4,900.00	4,900.00	0.00	0%	2,835.29	4,000.00	
6900.005	Advertising Bid Advertising	500.00	500.00	500.00	0.00	0%	48.00	57.79	
Account Classification Total: Maintenance & Services		$99,882.00	$100,432.00	$105,424.00	($4,992.00)	-5%	$46,907.45	$83,699.02	
OTHR CHGS - Other Charges									
7000.040	Travel, Training & Expense Continuing Education/Certificati	4,752.00	4,752.00	3,960.00	792.00	20%	2,787.91	1,105.68	
7000.060	Travel, Training & Expense Educational Training	1,350.00	1,350.00	950.00	400.00	42%	650.00	843.80	

Expenditures — 1602 Parks Department Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	6,539.00	6,539.00	3,375.00	3,164.00	94%	2,170.05	4,604.78	Increase due to sending additional Parks staff to NRPA conference
7000.115	Travel, Training & Expense Mileage	770.00	770.00	400.00	370.00	93%	0.00	102.37	
Account Classification Total: Other Charges		$13,411.00	$13,411.00	$8,685.00	$4,726.00	54%	$5,607.96	$6,656.63	
CAP EQ - Capital Equipment									
9010.010	Capital Equipment New Vehicles	0.00	0.00	45,000.00	(45,000.00)	-100%	42,921.00	38,518.99	No vehicles needed in FY27
9010.060	Capital Equipment Other	8,500.00	8,500.00	8,500.00	0.00	0%	8,499.87	11,134.23	
9010.070	Capital Equipment Heavy Equipment	141,090.00	141,090.00	79,245.00	61,845.00	78%	11,200.11	48,617.72	Increase due to replacement of 1987 tractor and 20 plus year old field groomer
Account Classification Total: Capital Equipment		$149,590.00	$149,590.00	$132,745.00	$16,845.00	13%	$62,620.98	$98,270.94	
Location Total: 500 - Admin		$1,774,497.99	$1,865,078.00	$1,685,715.00	$179,363.00	11%	$1,091,693.55	$2,407,667.37	
Location: 510 - John Walter Smith Park									
MAINT & SVCS - Maintenance & Services									
6550.060	Building Site Expenses Electricity	8,700.00	8,700.00	7,800.00	900.00	12%	3,648.00	7,851.21	
6550.200	Building Site Expenses Portalets	3,072.00	3,072.00	3,248.00	(176.00)	-5%	1,923.00	2,813.00	
6550.242	Building Site Expenses Sewage Pump Monitoring	300.00	300.00	278.00	22.00	8%	75.00	300.00	
6550.280	Building Site Expenses Tipping Fees	185.00	185.00	185.00	0.00	0%	0.00	195.00	
6550.300	Building Site Expenses Trash Removal	3,330.00	3,330.00	3,056.00	274.00	9%	1,174.81	2,179.08	
6550.310	Building Site Expenses Water & Sewer	1,302.00	1,302.00	850.00	452.00	53%	515.00	823.13	
6700.350	Other Maint. & Svcs Mosquito Control	480.00	480.00	480.00	0.00	0%	0.00	389.59	
Account Classification Total: Maintenance & Services		$17,369.00	$17,369.00	$15,897.00	$1,472.00	9%	$7,335.81	$14,551.01	
Location Total: 510 - John Walter Smith Park		$17,369.00	$17,369.00	$15,897.00	$1,472.00	9%	$7,335.81	$14,551.01	
Location: 520 - Showell Park									
SUPP & MAT - Supplies & Materials									
6160.190	Grant Programs LPPI	0.00	0.00	0.00	0.00	N/A	0.00	46,989.51	
Account Classification Total: Supplies & Materials		$0.00	$0.00	$0.00	$0.00	0%	$0.00	$46,989.51	
MAINT & SVCS - Maintenance & Services									
6550.060	Building Site Expenses Electricity	4,850.00	4,850.00	4,600.00	250.00	5%	1,912.34	4,097.53	
6550.200	Building Site Expenses Portalets	2,550.00	2,550.00	3,248.00	(698.00)	-21%	1,214.00	1,978.40	
6550.300	Building Site Expenses Trash Removal	2,350.00	2,350.00	2,144.00	206.00	10%	460.81	1,021.14	
6550.310	Building Site Expenses Water & Sewer	3,000.00	3,000.00	800.00	2,200.00	275%	1,831.50	248.00	Increase due to inaccurate billing for previous years
6700.350	Other Maint. & Svcs Mosquito Control	355.00	355.00	355.00	0.00	0%	0.00	264.94	
Account Classification Total: Maintenance & Services		$13,105.00	$13,105.00	$11,147.00	$1,958.00	18%	$5,418.65	$7,610.01	
Location Total: 520 - Showell Park		$13,105.00	$13,105.00	$11,147.00	$1,958.00	18%	$5,418.65	$54,599.52	
Location: 530 - Newtown Park									
SUPP & MAT - Supplies & Materials									
6160.043	Grant Programs Other Grants	0.00	0.00	0.00	0.00	N/A	0.00	438,342.41	
Account Classification Total: Supplies & Materials		$0.00	$0.00	$0.00	$0.00	0%	$0.00	$438,342.41	
MAINT & SVCS - Maintenance & Services									
6550.060	Building Site Expenses Electricity	7,500.00	7,500.00	7,200.00	300.00	4%	3,854.85	7,034.52	
6550.200	Building Site Expenses Portalets	1,850.00	1,850.00	2,040.00	(190.00)	-9%	914.00	1,865.60	

Expenditures		1602 Parks Department Budget Requested							
Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6550.242	Building Site Expenses Sewage Pump Monitoring	300.00	300.00	300.00	0.00	0%	75.00	300.00	
6700.350	Other Maint. & Svcs Mosquito Control	400.00	400.00	400.00	0.00	0%	0.00	305.91	
Account Classification Total: Maintenance & Services		$10,050.00	$10,050.00	$9,940.00	$110.00	1%	$4,843.85	$9,506.03	
Location Total: 530 - Newtown Park		$10,050.00	$10,050.00	$9,940.00	$110.00	1%	$4,843.85	$447,848.44	
Location: 540 - N Worc Cty Athletic Complex									
SUPP & MAT - Supplies & Materials									
6160.190	Grant Programs LPPI	0.00	0.00	0.00	0.00	N/A	0.00	60,000.00	
Account Classification Total: Supplies & Materials		$0.00	$0.00	$0.00	$0.00	0%	$0.00	$60,000.00	
MAINT & SVCS - Maintenance & Services									
6550.060	Building Site Expenses Electricity	5,700.00	5,700.00	5,700.00	0.00	0%	1,900.69	3,819.40	
6550.200	Building Site Expenses Portalets	4,638.00	4,638.00	5,112.00	(474.00)	-9%	2,625.00	4,410.20	
6550.242	Building Site Expenses Sewage Pump Monitoring	300.00	300.00	300.00	0.00	0%	75.00	300.00	
6550.255	Building Site Expenses Stormwater Utility Fee	1,900.00	1,900.00	1,785.00	115.00	6%	743.75	1,787.23	
6550.280	Building Site Expenses Tipping Fees	100.00	100.00	100.00	0.00	0%	0.00	100.00	
6550.310	Building Site Expenses Water & Sewer	1,300.00	1,300.00	1,200.00	100.00	8%	478.30	1,149.36	
6700.350	Other Maint. & Svcs Mosquito Control	325.00	325.00	325.00	0.00	0%	0.00	212.27	
Account Classification Total: Maintenance & Services		$14,263.00	$14,263.00	$14,522.00	($259.00)	-2%	$5,822.74	$11,778.46	
Location Total: 540 - N Worc Cty Athletic Complex		$14,263.00	$14,263.00	$14,522.00	($259.00)	-2%	$5,822.74	$71,778.46	
Location: 590 - Satellite Parks									
MAINT & SVCS - Maintenance & Services									
6550.060	Building Site Expenses Electricity	1,500.00	1,500.00	1,500.00	0.00	0%	493.88	949.69	
6550.200	Building Site Expenses Portalets	7,759.00	7,759.00	7,300.00	459.00	6%	3,640.00	9,031.76	
Account Classification Total: Maintenance & Services		$9,259.00	$9,259.00	$8,800.00	$459.00	5%	$4,133.88	$9,981.45	
Location Total: 590 - Satellite Parks		$9,259.00	$9,259.00	$8,800.00	$459.00	5%	$4,133.88	$9,981.45	
Department Total: 1602 - Parks Department		**$1,838,543.99**	**$1,929,124.00**	**$1,746,021.00**	**$183,103.00**	**10%**	**$1,119,248.48**	**$3,006,426.25**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units		Cost per Unit	Total Amount
EXPENSES					
Fund **100 - General Fund**					
Department **1602 - Parks Department**					
Location **500 - Admin**					
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**					
100.1602.500.6100.100	MPRA Membership	1.0000		300.00	300.00
100.1602.500.6100.100	NRPA Membership	1.0000		250.00	250.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions	2		$550.00
Account **6100.190 - Administrative Expense Office Supplies**					
100.1602.500.6100.190	Clip boards, Binders, Dividers	1.0000		100.00	100.00
100.1602.500.6100.190	Organizational Materials	1.0000		130.00	130.00
100.1602.500.6100.190	Pencils, pens, highlighters	1.0000		40.00	40.00
100.1602.500.6100.190	Printer Cartridges	1.0000		130.00	130.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions	4		$400.00
Account **6100.210 - Administrative Expense Paper**					
100.1602.500.6100.210	3 Reams of paper	1.0000		30.00	30.00
Account **6100.210 - Administrative Expense Paper** Totals		Transactions	1		$30.00
Account **6110.090 - Supplies & Equipment Computers & Printers**					
100.1602.500.6110.090	Laptop with docking station	1.0000		2,300.00	2,300.00
100.1602.500.6110.090	Monitor	1.0000		150.00	150.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions	2		$2,450.00
Account **6110.120 - Supplies & Equipment Equipment Rental**					
100.1602.500.6110.120	Mini Excavator Rental	1.0000		350.00	350.00
100.1602.500.6110.120	Other Equipment	1.0000		160.00	160.00
100.1602.500.6110.120	Stump Grinder Rental	1.0000		350.00	350.00
100.1602.500.6110.120	Water Rental	1.0000		375.00	375.00
Account **6110.120 - Supplies & Equipment Equipment Rental** Totals		Transactions	4		$1,235.00
Account **6110.125 - Supplies & Equipment Equipment Maintenance & Repair**					
100.1602.500.6110.125	Replacement Parks	1.0000		2,900.00	2,900.00
100.1602.500.6110.125	Small Equipment Supplies, Chains, Oil, Line	1.0000		600.00	600.00
100.1602.500.6110.125	Tractor & Equipment Oil, Filters	1.0000		400.00	400.00
Account **6110.125 - Supplies & Equipment Equipment Maintenance & Repair** Totals		Transactions	3		$3,900.00
Account **6110.200 - Supplies & Equipment Lawn Equipment & Maintenance**					
100.1602.500.6110.200	Batteries	1.0000		200.00	200.00
100.1602.500.6110.200	Blades	1.0000		2,000.00	2,000.00
100.1602.500.6110.200	Oil Filters, Oil	1.0000		1,000.00	1,000.00
100.1602.500.6110.200	Replacement Parts - as needed	1.0000		6,800.00	6,800.00
Account **6110.200 - Supplies & Equipment Lawn Equipment & Maintenance** Totals		Transactions	4		$10,000.00
Account **6110.245 - Supplies & Equipment Mobile Phones**					
100.1602.500.6110.245	Parks Crew Lead Phone	12.0000		50.00	600.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1602 - Parks Department**				
Location **500 - Admin**				
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1602.500.6110.245	Parks Superintendent Phone	12.0000	50.00	600.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions 2		$1,200.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
100.1602.500.6110.340	Bug Spray	1.0000	150.00	150.00
100.1602.500.6110.340	Gloves for all staff	1.0000	300.00	300.00
100.1602.500.6110.340	Sunscreen	1.0000	150.00	150.00
100.1602.500.6110.340	Waders, boots	1.0000	180.00	180.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions 4		$780.00
Account **6110.380 - Supplies & Equipment Signage**				
100.1602.500.6110.380	Various Signs through out Parks	1.0000	2,900.00	2,900.00
Account **6110.380 - Supplies & Equipment Signage** Totals		Transactions 1		$2,900.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
100.1602.500.6110.390	Backpack blower	2.0000	450.00	900.00
100.1602.500.6110.390	Dewalt Batteries	1.0000	500.00	500.00
100.1602.500.6110.390	Other Supplies depending on what breaks	1.0000	1,750.00	1,750.00
100.1602.500.6110.390	Weed Whacker	1.0000	350.00	350.00
Account **6110.390 - Supplies & Equipment Small Equipment** Totals		Transactions 4		$3,500.00
Account **6110.420 - Supplies & Equipment Tools & Supplies**				
100.1602.500.6110.420	Supplies including screws, nail, etc	1.0000	2,000.00	2,000.00
100.1602.500.6110.420	Various tools depending on needs	1.0000	2,000.00	2,000.00
Account **6110.420 - Supplies & Equipment Tools & Supplies** Totals		Transactions 2		$4,000.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
100.1602.500.6150.050	Bulk Uniforms for All Staff	1.0000	1,000.00	1,000.00
100.1602.500.6150.050	Full Time Employee Uniforms	10.0000	300.00	3,000.00
100.1602.500.6150.050	Part Time Employee Uniforms	1.0000	240.00	240.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals		Transactions 3		$4,240.00
Account **6160.007 - Grant Programs DNR Grants**				
100.1602.500.6160.007	Newtown Walking Trail	1.0000	200,000.00	200,000.00
Account **6160.007 - Grant Programs DNR Grants** Totals		Transactions 1		$200,000.00
Account **6160.241 - Grant Programs New Park Development**				
100.1602.500.6160.241	Expected Development plus 10% due to 90-10 split	1.0000	359,744.00	359,744.00
Account **6160.241 - Grant Programs New Park Development** Totals		Transactions 1		$359,744.00
Account **6200.020 - Other Supplies & Materials Materials**				
100.1602.500.6200.020	Artificial Turf for Newtown Batting Cage	1.0000	4,500.00	4,500.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1602 - Parks Department**				
Location **500 - Admin**				
Account **6200.020 - Other Supplies & Materials Materials**				
100.1602.500.6200.020	Chemicals	1.0000	4,000.00	4,000.00
100.1602.500.6200.020	Fertilizer for various parks	1.0000	20,000.00	20,000.00
100.1602.500.6200.020	Field Chalk	1.0000	2,352.00	2,352.00
100.1602.500.6200.020	Field Paint	1.0000	5,500.00	5,500.00
100.1602.500.6200.020	Infield Mix	4.0000	2,500.00	10,000.00
100.1602.500.6200.020	Lime	1.0000	4,000.00	4,000.00
100.1602.500.6200.020	Mound Clay	1.0000	700.00	700.00
100.1602.500.6200.020	Portable Baseball Mound	3.0000	3,300.00	9,900.00
100.1602.500.6200.020	Seed	1.0000	2,000.00	2,000.00
100.1602.500.6200.020	Turface	1.0000	2,160.00	2,160.00
Account **6200.020 - Other Supplies & Materials Materials** Totals		Transactions 11		$65,112.00
Account **6530.080 - Consulting Services Physicals, Shots & Drug Testing**				
100.1602.500.6530.080	Employee Drug Testing if Needed	1.0000	180.00	180.00
Account **6530.080 - Consulting Services Physicals, Shots & Drug Testing** Totals		Transactions 1		$180.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1602.500.6540.020	Fuel for Vehicles, mowers, ect	1.0000	33,000.00	33,000.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals		Transactions 1		$33,000.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1602.500.6540.030	Regular Services	27.0000	90.00	2,430.00
100.1602.500.6540.030	Tire Replacements	3.0000	800.00	2,400.00
100.1602.500.6540.030	Various Repairs as needed	1.0000	3,670.00	3,670.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals		Transactions 3		$8,500.00
Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance**				
100.1602.500.6550.020	Tree trimming services as needed	1.0000	10,000.00	10,000.00
Account **6550.020 - Building Site Expenses Buildings & Grounds Maintenance** Totals		Transactions 1		$10,000.00
Account **6550.050 - Building Site Expenses Custodial Supplies**				
100.1602.500.6550.050	Brooms, mops, etc	1.0000	350.00	350.00
100.1602.500.6550.050	Cleaning Chemicals	1.0000	800.00	800.00
100.1602.500.6550.050	Dog waste bags	1.0000	500.00	500.00
100.1602.500.6550.050	Paper Products	1.0000	3,800.00	3,800.00
100.1602.500.6550.050	Trash Bags	1.0000	2,450.00	2,450.00
Account **6550.050 - Building Site Expenses Custodial Supplies** Totals		Transactions 5		$7,900.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1602.500.6550.081	Service fee for 49 extinguishers	1.0000	600.00	600.00
Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals		Transactions 1		$600.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1602 - Parks Department**				
Location **500 - Admin**				
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1602.500.6550.090	Irrigation and plumbing repairs	1.0000	7,000.00	7,000.00
100.1602.500.6550.090	Landscape Mulch	1.0000	4,000.00	4,000.00
100.1602.500.6550.090	Lumber	1.0000	2,000.00	2,000.00
100.1602.500.6550.090	Other Building repairs as needed	1.0000	5,000.00	5,000.00
100.1602.500.6550.090	Paint and stain	1.0000	2,000.00	2,000.00
100.1602.500.6550.090	Playground Mulch	1.0000	5,000.00	5,000.00
100.1602.500.6550.090	Top Soil - Sand - Fill Material	1.0000	7,000.00	7,000.00
	Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals	Transactions	7	$32,000.00
Account **6550.120 - Building Site Expenses Heating Propane**				
100.1602.500.6550.120	JWS Shop propane	1.0000	300.00	300.00
	Account **6550.120 - Building Site Expenses Heating Propane** Totals	Transactions	1	$300.00
Account **6550.140 - Building Site Expenses Internet Access**				
100.1602.500.6550.140	Berlin Concession Internet Access	1.0000	550.00	550.00
100.1602.500.6550.140	John Walter Smith Internet Access	1.0000	550.00	550.00
100.1602.500.6550.140	Pocomoke Basketball Courts	1.0000	550.00	550.00
100.1602.500.6550.140	Showell Concession Internet Access	1.0000	550.00	550.00
	Account **6550.140 - Building Site Expenses Internet Access** Totals	Transactions	4	$2,200.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1602.500.6550.270	Shop Phone	1.0000	352.00	352.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	1	$352.00
Account **6700.640 - Other Maint. & Svcs Special Events**				
100.1602.500.6700.640	Fencing, bases, netting	1.0000	1,800.00	1,800.00
100.1602.500.6700.640	Mount clay	1.0000	700.00	700.00
100.1602.500.6700.640	Turface, lining lime, spray paint	1.0000	2,400.00	2,400.00
	Account **6700.640 - Other Maint. & Svcs Special Events** Totals	Transactions	3	$4,900.00
Account **6900.005 - Advertising Bid Advertising**				
100.1602.500.6900.005	POS Project Bids	1.0000	500.00	500.00
	Account **6900.005 - Advertising Bid Advertising** Totals	Transactions	1	$500.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati**				
100.1602.500.7000.040	NRPA Maintenance Mgmt School Year 2, Wheeling WV	1.0000	3,050.00	3,050.00
100.1602.500.7000.040	Pesticide & Fertilizer Renewals, Salisbury MD	1.0000	902.00	902.00
100.1602.500.7000.040	Wor-Wic Class, Salisbury MD	1.0000	800.00	800.00
	Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati** Totals	Transactions	3	$4,752.00
Account **7000.060 - Travel, Training & Expense Educational Training**				
100.1602.500.7000.060	Hotels for Operations University	1.0000	300.00	300.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1602 - Parks Department**				
Location **500 - Admin**				
Account **7000.060 - Travel, Training & Expense Educational Training**				
100.1602.500.7000.060	MRPA Operations University	1.0000	650.00	650.00
100.1602.500.7000.060	MRPA Workshops	1.0000	400.00	400.00
Account **7000.060 - Travel, Training & Expense Educational Training** Totals		Transactions	3	$1,350.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**				
100.1602.500.7000.100	2027 MRPA Conference - 1 day, 3 staff members, Cambridge MD	3.0000	275.00	825.00
100.1602.500.7000.100	2027 MRPA Conference Parks Superintendent	1.0000	1,270.00	1,270.00
100.1602.500.7000.100	NRPA 2026 Annual Conference Philadelphia PA, 2 staff members	2.0000	2,222.00	4,444.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals		Transactions	3	$6,539.00
Account **7000.115 - Travel, Training & Expense Mileage**				
100.1602.500.7000.115	Fuel for NRPA Maintenance School, NRPA Conference	1.0000	300.00	300.00
100.1602.500.7000.115	Ubers, Lyfts and Parking	1.0000	470.00	470.00
Account **7000.115 - Travel, Training & Expense Mileage** Totals		Transactions	2	$770.00
Account **9010.060 - Capital Equipment Other**				
100.1602.500.9010.060	Soccer goal replacement sets	2.0000	4,250.00	8,500.00
Account **9010.060 - Capital Equipment Other** Totals		Transactions	1	$8,500.00
Account **9010.070 - Capital Equipment Heavy Equipment**				
100.1602.500.9010.070	Infield machine Toro Field Pro 5040	1.0000	32,500.00	32,500.00
100.1602.500.9010.070	Skid Steer with Bucket, Brush Cutter, Soil Cond, Stump Grinder	1.0000	108,590.00	108,590.00
Account **9010.070 - Capital Equipment Heavy Equipment** Totals		Transactions	2	$141,090.00
Location **500 - Admin** Totals		Transactions	92	$923,474.00
Location **510 - John Walter Smith Park**				
Account **6550.060 - Building Site Expenses Electricity**				
100.1602.510.6550.060	Electric Service	12.0000	725.00	8,700.00
Account **6550.060 - Building Site Expenses Electricity** Totals		Transactions	1	$8,700.00
Account **6550.200 - Building Site Expenses Portalets**				
100.1602.510.6550.200	Extra Cleanings	1.0000	840.00	840.00
100.1602.510.6550.200	Portalet by Ball Fields	8.0000	74.00	592.00
100.1602.510.6550.200	Portalet by Playground	8.0000	94.00	752.00
100.1602.510.6550.200	Portalet by Playground	4.0000	74.00	296.00
100.1602.510.6550.200	Portalet by Soccer Fields	8.0000	74.00	592.00
Account **6550.200 - Building Site Expenses Portalets** Totals		Transactions	5	$3,072.00
Account **6550.242 - Building Site Expenses Sewage Pump Monitoring**				
100.1602.510.6550.242	Sewage Pump Fee	1.0000	300.00	300.00
Account **6550.242 - Building Site Expenses Sewage Pump Monitoring** Totals		Transactions	1	$300.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1602 - Parks Department**				
Location **510 - John Walter Smith Park**				
Account **6550.280 - Building Site Expenses Tipping Fees**				
100.1602.510.6550.280	Disposal of large items	1.0000	185.00	185.00
Account **6550.280 - Building Site Expenses Tipping Fees** Totals		Transactions 1		$185.00
Account **6550.300 - Building Site Expenses Trash Removal**				
100.1602.510.6550.300	Extra Dumpings	1.0000	390.00	390.00
100.1602.510.6550.300	Trash Service	12.0000	245.00	2,940.00
Account **6550.300 - Building Site Expenses Trash Removal** Totals		Transactions 2		$3,330.00
Account **6550.310 - Building Site Expenses Water & Sewer**				
100.1602.510.6550.310	Water & Sewer Fees	1.0000	1,302.00	1,302.00
Account **6550.310 - Building Site Expenses Water & Sewer** Totals		Transactions 1		$1,302.00
Account **6700.350 - Other Maint. & Svcs Mosquito Control**				
100.1602.510.6700.350	Mosquito Control Services	1.0000	480.00	480.00
Account **6700.350 - Other Maint. & Svcs Mosquito Control** Totals		Transactions 1		$480.00
Location **510 - John Walter Smith Park** Totals		Transactions 12		$17,369.00
Location **520 - Showell Park**				
Account **6550.060 - Building Site Expenses Electricity**				
100.1602.520.6550.060	Electric Service $383.33 per month	1.0000	4,850.00	4,850.00
Account **6550.060 - Building Site Expenses Electricity** Totals		Transactions 1		$4,850.00
Account **6550.200 - Building Site Expenses Portalets**				
100.1602.520.6550.200	Extra Cleanings	1.0000	910.00	910.00
100.1602.520.6550.200	Portalet by FIeld 1	8.0000	74.00	592.00
100.1602.520.6550.200	Portalet by Field 3	8.0000	94.00	752.00
100.1602.520.6550.200	Portalet by Field 3	4.0000	74.00	296.00
Account **6550.200 - Building Site Expenses Portalets** Totals		Transactions 4		$2,550.00
Account **6550.300 - Building Site Expenses Trash Removal**				
100.1602.520.6550.300	Extra Dumpings	1.0000	390.00	390.00
100.1602.520.6550.300	Trash Service	8.0000	245.00	1,960.00
Account **6550.300 - Building Site Expenses Trash Removal** Totals		Transactions 2		$2,350.00
Account **6550.310 - Building Site Expenses Water & Sewer**				
100.1602.520.6550.310	Public Water & Sewer Fee	1.0000	3,000.00	3,000.00
Account **6550.310 - Building Site Expenses Water & Sewer** Totals		Transactions 1		$3,000.00
Account **6700.350 - Other Maint. & Svcs Mosquito Control**				
100.1602.520.6700.350	County Mosquito Control Fees	1.0000	355.00	355.00
Account **6700.350 - Other Maint. & Svcs Mosquito Control** Totals		Transactions 1		$355.00
Location **520 - Showell Park** Totals		Transactions 9		$13,105.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1602 - Parks Department**				
Location **530 - Newtown Park**				
Account **6550.060 - Building Site Expenses Electricity**				
100.1602.530.6550.060	Electric Service	1.0000	7,500.00	7,500.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions 1		$7,500.00
Account **6550.200 - Building Site Expenses Portalets**				
100.1602.530.6550.200	Extra Cleanings	1.0000	210.00	210.00
100.1602.530.6550.200	Portalet by Field 4	8.0000	94.00	752.00
100.1602.530.6550.200	Portalet by Field 4	4.0000	74.00	296.00
100.1602.530.6550.200	Portalet by Field 6	8.0000	74.00	592.00
	Account **6550.200 - Building Site Expenses Portalets** Totals	Transactions 4		$1,850.00
Account **6550.242 - Building Site Expenses Sewage Pump Monitoring**				
100.1602.530.6550.242	Monitoring Fee	1.0000	300.00	300.00
	Account **6550.242 - Building Site Expenses Sewage Pump Monitoring** Totals	Transactions 1		$300.00
Account **6700.350 - Other Maint. & Svcs Mosquito Control**				
100.1602.530.6700.350	County Mosquito Fees	1.0000	400.00	400.00
	Account **6700.350 - Other Maint. & Svcs Mosquito Control** Totals	Transactions 1		$400.00
	Location **530 - Newtown Park** Totals	Transactions 7		$10,050.00
Location **540 - N Worc Cty Athletic Complex**				
Account **6550.060 - Building Site Expenses Electricity**				
100.1602.540.6550.060	Electric Service $458 per month	1.0000	5,700.00	5,700.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions 1		$5,700.00
Account **6550.200 - Building Site Expenses Portalets**				
100.1602.540.6550.200	Extra Cleanings	1.0000	630.00	630.00
100.1602.540.6550.200	Portalet by Field A	8.0000	74.00	592.00
100.1602.540.6550.200	Portalet by Field D	8.0000	74.00	592.00
100.1602.540.6550.200	Portalet by Lacrosse Shed	8.0000	74.00	592.00
100.1602.540.6550.200	Portalet by Main Parking Lot	8.0000	94.00	752.00
100.1602.540.6550.200	Portalet by Main Parking Lot	4.0000	74.00	296.00
100.1602.540.6550.200	Portalet by Soccer Field	8.0000	74.00	592.00
100.1602.540.6550.200	Portalet by Tee Ball Field	8.0000	74.00	592.00
	Account **6550.200 - Building Site Expenses Portalets** Totals	Transactions 8		$4,638.00
Account **6550.242 - Building Site Expenses Sewage Pump Monitoring**				
100.1602.540.6550.242	Monitoring Fee	1.0000	300.00	300.00
	Account **6550.242 - Building Site Expenses Sewage Pump Monitoring** Totals	Transactions 1		$300.00
Account **6550.255 - Building Site Expenses Stormwater Utility Fee**				
100.1602.540.6550.255	Yearly Storm Water Utility Fee	1.0000	1,900.00	1,900.00
	Account **6550.255 - Building Site Expenses Stormwater Utility Fee** Totals	Transactions 1		$1,900.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction		Number of Units		Cost per Unit	Total Amount
EXPENSES						
Fund **100 - General Fund**						
Department **1602 - Parks Department**						
Location **540 - N Worc Cty Athletic Complex**						
Account **6550.280 - Building Site Expenses Tipping Fees**						
100.1602.540.6550.280	Disposal of large items		1.0000		100.00	100.00
		Account **6550.280 - Building Site Expenses Tipping Fees** Totals	Transactions	1		$100.00
Account **6550.310 - Building Site Expenses Water & Sewer**						
100.1602.540.6550.310	Public Water & Sewer Fee		1.0000		1,300.00	1,300.00
		Account **6550.310 - Building Site Expenses Water & Sewer** Totals	Transactions	1		$1,300.00
Account **6700.350 - Other Maint. & Svcs Mosquito Control**						
100.1602.540.6700.350	County Mosquito Control Fee		1.0000		325.00	325.00
		Account **6700.350 - Other Maint. & Svcs Mosquito Control** Totals	Transactions	1		$325.00
		Location **540 - N Worc Cty Athletic Complex** Totals	Transactions	14		$14,263.00
Location **590 - Satellite Parks**						
Account **6550.060 - Building Site Expenses Electricity**						
100.1602.590.6550.060	Electric Service for various parks		1.0000		1,500.00	1,500.00
		Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1		$1,500.00
Account **6550.200 - Building Site Expenses Portalets**						
100.1602.590.6550.200	Bishopville		8.0000		94.00	752.00
100.1602.590.6550.200	Bishopville		4.0000		74.00	296.00
100.1602.590.6550.200	Extra Cleanings		1.0000		175.00	175.00
100.1602.590.6550.200	Girdletree		12.0000		74.00	888.00
100.1602.590.6550.200	Greys Creek		12.0000		74.00	888.00
100.1602.590.6550.200	Home Gudelsky		4.0000		74.00	296.00
100.1602.590.6550.200	Homer Gudelsky		8.0000		94.00	752.00
100.1602.590.6550.200	Isle of Wight Round About		8.0000		94.00	752.00
100.1602.590.6550.200	Isle of Wight Round About		4.0000		74.00	296.00
100.1602.590.6550.200	Newark		12.0000		74.00	888.00
100.1602.590.6550.200	Stockton		12.0000		74.00	888.00
100.1602.590.6550.200	Whaleyville		12.0000		74.00	888.00
		Account **6550.200 - Building Site Expenses Portalets** Totals	Transactions	12		$7,759.00
		Location **590 - Satellite Parks** Totals	Transactions	13		$9,259.00
		Department **1602 - Parks Department** Totals	Transactions	147		$987,520.00
		Fund **100 - General Fund** Totals	Transactions	147		$987,520.00
		EXPENSES Totals	Transactions	147		$987,520.00
		Grand Totals	Transactions	147		$987,520.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Parks	Department Number:	1602
Fund: 100	General Fund	Function:	Libraries, Recreation, Parks & Culture

MISSION STATEMENT:

The mission of the Worcester County Department of Recreation & Parks is to provide a variety of quality recreational programs, pristine parks, and facilities to enrich the lives of citizens.

PROGRAM SERVICES: (STATISTICS)

- The Parks Department oversees the management and development of 13 county parks, which totals 883 acres of park land. This includes the maintenance, upkeep, and development of the open space, ball fields, equipment, and structures within these parks.
- Park planning is handled by this department, which includes sensitive area protection, environmental stewardship, strategical planning, park improvement, land acquisition, etc.
- In conjunction with the Department of Natural Resources, the Parks Department manages, distributes, and completes projects using Program Open Space funding, which is awarded to the department each year by the State of Maryland.
- The Parks Department provides support to recreation programs by preparing park sites and providing safe, maintained, and lined fields and offering assistance in set-up, break down, and manpower hours during sports tournaments and special events.
- The Department is currently overseeing playground replacements, atheltic court rennovations, field rehabilition, and park development projects throughout Worcester County.

Statistical Data:

Description of Statistal Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Pavillion Rentals	87	87	85	87
Field Rentals (Total # of fields rented and used)	800	1442	1500	1525
Total Tournaments	31	36	38	40
Tiny Mobile Robot (# of fields painted)	386	355.5	375	388

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$ 526,924	$ 772,899	$ 873,597	$ 941,604	8%
Supplies & Materials	1,879,832	1,991,473	565,364	660,041	17%
Maintenance & Services	132,207	214,159	165,730	164,478	-1%
Other Charges	12,294	6,657	8,685	13,411	54%
Capital Outlay	88,148	98,271	132,745	149,590	13%
Total	$ 2,639,405	$ 3,083,459	$ 1,746,121	$ 1,929,124	10%

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Parks	Department Number:	1602
Fund: 100	General Fund	Function:	Libraries, Recreation, Parks & Culture

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Parks Superintendent	1.0	1.0	1.0	1.0	0%
Parks Crew Leader	2.0	2.0	2.0	2.0	0%
Parks Worker VI	1.0	1.0	0.0	0.0	0%
Parks Worker V	3.0	3.0	0.0	0.0	0%
Parks Worker IV	3.0	3.0	1.0	2.0	100%
Parks Worker III	0.0	0.0	3.0	5.0	67%
Parks Worker II	0.0	0.0	3.0	0.0	-100%
Parks Intern	0.0	0.0	0.1	0.1	0%
Parks Worker I	1.1	1.1	1.5	1.4	-7%
Total	11.1	11.1	11.6	11.5	-1%

Summary of Significant Budget Increase/Decrease

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
Overall increase due to Grant fund anticipation. 1% increase excluding Grant Funds due to increased cost of materials and capital equipment replacements.	$ 183,003	10%

Contact Information

Name:	Kelly Rados	Address 1:	6030 Public Landing Rd
Title:	Recreation & Parks Director	Address 2:	
Email:	krados@co.worcester.md.us	City/State:	Snow Hill, MD
Telephone:	410-632-2144	Zip Code:	21863

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Parks Department

Department No. 100.1602

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
	Mini Computer	MinisForum Mini Desktop		$600	$0
N	Laptop**	Dell Latitude w/docking **	1	$2,300	$2,300
	** with docking station				
	Laptop only	Laptop w/o docking stn		$2,000	$0
	Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
	***does not include monitor				
	Docking Station	Dell Dock Station Replicator		$300	$0
N	24" Monitor	Single Monitor	1	$150	$150
	32" Monitor	Single Monitor		$200	$0
	Laptop Tote	Laptop Canvas Tote		$20	$0
	IPAD	IPAD PRO		$1,600	$0
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
	Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
	Microsoft Surface	Surface PRO		$1,700	$0
		TOTAL TO KEY TO ACCOUNT 6110.090			**$2,450**

Contact Susan McMichen with questions regarding personal computer requests at extension 1508 or email smcmichen@co.worcester.md.us

PC To Be Replaced: (Give brief description of reason for replacment and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

WORCESTER COUNTY
CAPITAL EQUIPMENT REQUEST
FY 2027

Department/Agency Name: Parks Dept

Department No. 100.1602.500

Priority Number	Account Number	Item	Estimated Cost	New or Replacement	Justification or Explanation
1	100.1602.500.9010.070	Toro Infield Pro 5040 w/carbide tip tool bar and rear steal drag mat	$ 32,500	Replacement	This will replace the last John Deere unit that is more than 20 years old.
2	100.1602.500.9010.070	Skid Steer w/ Heavy Duty bucket, Brushcutter, Soil Conditioner, & Stump Grinder attachments	$ 108,590	Replacement	This will replace the 1987 John Deere Tractor that has multiple issues and replace a large brushcutter.n The new unit will also free up space in the storage shed. This unit will give me more versitality and in the future more attachments can be purchased to further make our job easier and efficient.
3	100.1602.500.9010.060	Soccer Goals - (1) Large Set, (1) Small set.	$ 8,500	Replacement	These soccer goals will replace old steel goals that are rusted & in poor shape. The new goals will be aluminum, resulting in longer lifespan & easier transportation.
4					
5					
6					
7					
TOTAL REQUEST			$ 149,590		

NUMBER EACH ITEM IN THE ORDER OF THEIR IMPORTANCE TO THE OPERATION OF YOUR DEPARTMENT.
(NUMBER 1 IS THE HIGHEST PRIORITY).

Worcester Cnty	Completed By:	Darcy Billetdeaux		Date:	12/23/2025	
Subsidiary	Vehicle Identification #	Make	Year	Model	Mileage	
Parks & Recreation	1FTMF1CB5MKD80322	Ford	2021	F150 Pickup Truck	89,467	Jacob Stephens
Parks & Recreation	1FTMF1CB8NKD83717	Ford	2022	F150 Pickup Truck	66,773	Chaz Singer
Parks & Recreation	3C6JR6DG2HG645865	Dodge	2017	Ram 1500 Pickup Truck	96,592	Brandon Sellers
Parks & Recreation	2GCNDAED1RG211115	Chevrolet	2024	Silverado 1500 Reg Cab	343	Tammy Dryden
Parks & Recreation	3C6JR6DGXKG527182	Dodge	2019	Ram 1500 Pickup Truck	61,979	John Northeimer
Parks & Recreation	3C6JR6DG0KG535890	Dodge	2019	Ram 1500 Pickup Truck	48,588	Steven Byrd
Parks & Recreation	1FTRF1228FC27496	Ford	2008	F150 Pickup Truck	76,082	John Simmons
Parks & Recreation	1FTBF2B68NEF31347	Ford	2023	F250 Pickup Truck	16,394	Ryan Blevins
Parks & Recreation	3C6JR6DGXPG647698	Dodge	2023	Ram 1500 Pickup Truck	25,931	Darcy Billetdeaux
Parks & Recreation	1FTMF1KP6RKE60829	Ford	2024	F150 Pickup Truck	27,523	Billy Allman
Parks & Recreation	1GBJC34D67E162470	Chevrolet	2007	C 3500 Dump Truck	88,812	Parks Staff
Parks & Recreation	1K9FS2124AD057495	Unknown	2010	Trailer		Parks Staff
Parks & Recreation	10HHTR18941000006	Unknown	2004	Trailer		Parks Staff
Parks & Recreation	4YMUL1628FV056963	Unknown	2015	Trailer		Parks Staff
Parks & Recreation	1B9D017233G657425	Unknown	2003	Trailer		Parks Staff
Parks & Recreation	7FNUS1Z14K1016269	Unknown	2019	Trailer		Parks Staff
				Average Mileage *	54,408	
				Usable Vehicles *	11	
*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.						

Revenues — 1204 Boat Landings Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1204 - Boat Landings**								
Location:	**240 - For Non-Split Expenses**								
CHG SVC - Charges for Services									
5111	Ice Vending Machine Fee	20,000.00	20,000.00	20,000.00	0.00	0%	0.00	0.00	
5221	Parking Fees - Boat Landing	3,000.00	3,000.00	2,720.00	280.00	10%	1,983.72	3,178.49	300 out of state vehicles, based on actuals
Account Classification Total: Charges for Services		$23,000.00	$23,000.00	$22,720.00	$280.00	1%	$1,983.72	$3,178.49	
MISC - Miscellaneous									
4260.010	Rents/State Revenue Boat Landings	87,132.00	87,132.00	79,972.00	7,160.00	9%	59,938.62	79,972.23	Commercial slip contracts increased
Account Classification Total: MISC - Miscellaneous		$87,132.00	$87,132.00	$79,972.00	$7,160.00	9%	$59,938.62	$79,972.23	
INTGOV ST - Intergovernmental - State Revenues									
5660	Waterway Improvement Grants	330,000.00	330,000.00	255,000.00	75,000.00	29%	(2,080.00)	(3,841.91)	Anticipated waterway projects
Account Total: Intergovernmental - State Revenues		$330,000.00	$330,000.00	$255,000.00	$75,000.00	29%	($2,080.00)	($3,841.91)	
Location Total: 240 - For Non-Split Expenses		$440,132.00	$440,132.00	$357,692.00	$82,440.00	23%	$59,842.34	$79,308.81	
Department Total: 1204 - Boat Landings		**$440,132.00**	**$440,132.00**	**$357,692.00**	**$82,440.00**	**23%**	**$59,842.34**	**$79,308.81**	

Expenditures — 1204 Boat Landings Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department: 1204 - Boat Landings									
Location: 240 - For Non-Split Expenses									
SUPP & MAT - Supplies & Materials									
6160.180	Grant Programs Boat Landing Site Expenses	5,000.00	5,000.00	5,000.00	0.00	0%	0.00	4,179.09	
Account Classification Total: Supplies & Materials		$5,000.00	$5,000.00	$5,000.00	$0.00	0%	$0.00	$4,179.09	
Location Total: 240 - For Non-Split Expenses		$5,000.00	$5,000.00	$5,000.00	$0.00	0%	$0.00	$4,179.09	
Location: 250 - Cedar Hall									
MAINT & SVCS - Maintenance & Services									
6550.060	Building Site Expenses Electricity	525.00	525.00	525.00	0.00	0%	161.00	375.27	
6550.090	Building Site Expenses General Maintenance Repairs	100.00	100.00	100.00	0.00	0%	0.00	69.17	
6550.200	Building Site Expenses Portalets	892.00	892.00	900.00	(8.00)	-1%	480.00	768.00	
Account Classification Total: Maintenance & Services		$1,517.00	$1,517.00	$1,525.00	($8.00)	-1%	$641.00	$1,212.44	
Location Total: 250 - Cedar Hall		$1,517.00	$1,517.00	$1,525.00	($8.00)	-1%	$641.00	$1,212.44	
Location: 255 - Gum Point									
MAINT & SVCS - Maintenance & Services									
6550.060	Building Site Expenses Electricity	420.00	420.00	420.00	0.00	0%	159.00	311.00	
6550.090	Building Site Expenses General Maintenance Repairs	100.00	100.00	100.00	0.00	0%	14.68	100.00	
6550.200	Building Site Expenses Portalets	892.00	892.00	900.00	(8.00)	-1%	480.00	768.00	
Account Classification Total: Maintenance & Services		$1,412.00	$1,412.00	$1,420.00	($8.00)	-1%	$653.68	$1,179.00	
Location Total: 255 - Gum Point		$1,412.00	$1,412.00	$1,420.00	($8.00)	-1%	$653.68	$1,179.00	
Location: 260 - George Island Landing									
SUPP & MAT - Supplies & Materials									
6160.181	Grant Programs DNR Waterway Improvement Funds	0.00	0.00	250,000.00	(250,000.00)	-100%	6,240.00	2,080.00	Decrease due to project ongoing in FY26
Account Classification Total: Supplies & Materials		$0.00	$0.00	$250,000.00	($250,000.00)	-100%	$6,240.00	$2,080.00	
MAINT & SVCS - Maintenance & Services									
6550.090	Building Site Expenses General Maintenance Repairs	100.00	100.00	100.00	0.00	0%	56.94	69.17	
6550.200	Building Site Expenses Portalets	892.00	892.00	900.00	(8.00)	-1%	480.00	768.00	
6900.005	Advertising Bid Advertising	0.00	0.00	200.00	(200.00)	-100%	0.00	0.00	
Account Classification Total: Maintenance & Services		$992.00	$992.00	$1,200.00	($208.00)	-17%	$536.94	$837.17	
Location Total: 260 - George Island Landing		$992.00	$992.00	$251,200.00	($250,208.00)	-100%	$6,776.94	$2,917.17	
Location: 265 - Public Landing									
SUPP & MAT - Supplies & Materials									
6160.181	Grant Programs DNR Waterway Improvement Funds	325,000.00	325,000.00	100,000.00	225,000.00	225%	232,462.50	0.00	Increase - anticipated waterway improvement grant for dredging
Account Classification Total: Supplies & Materials		$325,000.00	$325,000.00	$100,000.00	$225,000.00	225%	$232,462.50	$0.00	
MAINT & SVCS - Maintenance & Services									
6550.050	Building Site Expenses Custodial Supplies	0.00	0.00	1,000.00	(1,000.00)	-100%	335.92	793.01	Custodial supplies moved to one account
6550.060	Building Site Expenses Electricity	3,550.00	3,550.00	3,550.00	0.00	0%	1,238.57	2,665.55	
6550.090	Building Site Expenses General Maintenance Repairs	8,930.00	8,930.00	6,900.00	2,030.00	29%	3,330.91	5,654.94	Increase due to material cost

Expenditures — 1204 Boat Landings Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6550.200	Building Site Expenses Portalets	2,522.00	2,522.00	2,838.00	(316.00)	-11%	1,440.00	2,684.80	
6900.005	Advertising Bid Advertising	200.00	200.00	0.00	200.00	N/A	0.00	0.00	
Account Classification Total: Maintenance & Services		$15,202.00	$15,202.00	$14,288.00	$914.00	6%	$6,345.40	$11,798.30	
Location Total: 265 - Public Landing		$340,202.00	$340,202.00	$114,288.00	$225,914.00	198%	$238,807.90	$11,798.30	
Location: 270 - Taylor Landing									
MAINT & SVCS - Maintenance & Services									
6550.090	Building Site Expenses General Maintenance Repairs	100.00	100.00	100.00	0.00	0%	100.00	100.00	
6550.200	Building Site Expenses Portalets	892.00	892.00	900.00	(8.00)	-1%	480.00	672.00	
Account Classification Total: Maintenance & Services		$992.00	$992.00	$1,000.00	($8.00)	-1%	$580.00	$772.00	
Location Total: 270 - Taylor Landing		$992.00	$992.00	$1,000.00	($8.00)	-1%	$580.00	$772.00	
Location: 275 - South Point									
MAINT & SVCS - Maintenance & Services									
6550.090	Building Site Expenses General Maintenance Repairs	200.00	200.00	200.00	0.00	0%	0.00	69.17	
6550.200	Building Site Expenses Portalets	892.00	892.00	900.00	(8.00)	-1%	480.00	768.00	
Account Classification Total: Maintenance & Services		$1,092.00	$1,092.00	$1,100.00	($8.00)	-1%	$480.00	$837.17	
Location Total: 275 - South Point		$1,092.00	$1,092.00	$1,100.00	($8.00)	-1%	$480.00	$837.17	
Location: 280 - West Ocean City									
MAINT & SVCS - Maintenance & Services									
6550.050	Building Site Expenses Custodial Supplies	0.00	0.00	2,500.00	(2,500.00)	-100%	226.08	299.00	All custodial supplies moved to one account
6550.060	Building Site Expenses Electricity	5,250.00	5,250.00	5,250.00	0.00	0%	1,185.74	4,261.62	
6550.090	Building Site Expenses General Maintenance Repairs	17,000.00	17,000.00	17,000.00	0.00	0%	725.38	2,698.52	
6550.300	Building Site Expenses Trash Removal	2,220.00	2,220.00	2,000.00	220.00	11%	236.11	2,443.33	
6550.310	Building Site Expenses Water & Sewer	2,000.00	2,000.00	2,000.00	0.00	0%	214.38	1,011.08	
Account Classification Total: Maintenance & Services		$26,470.00	$26,470.00	$28,750.00	($2,280.00)	-8%	$2,587.69	$10,713.55	
Location Total: 280 - West Ocean City		$26,470.00	$26,470.00	$28,750.00	($2,280.00)	-8%	$2,587.69	$10,713.55	
Location: 285 - Mason Landing									
MAINT & SVCS - Maintenance & Services									
6550.060	Building Site Expenses Electricity	252.00	252.00	230.00	22.00	10%	105.00	342.06	
6550.090	Building Site Expenses General Maintenance Repairs	100.00	100.00	100.00	0.00	0%	28.87	69.17	
6550.200	Building Site Expenses Portalets	892.00	892.00	900.00	(8.00)	-1%	480.00	768.00	
Account Classification Total: Maintenance & Services		$1,244.00	$1,244.00	$1,230.00	$14.00	1%	$613.87	$1,179.23	
Location Total: 285 - Mason Landing		$1,244.00	$1,244.00	$1,230.00	$14.00	1%	$613.87	$1,179.23	
Location: 290 - Shell Mill									
MAINT & SVCS - Maintenance & Services									
6550.090	Building Site Expenses General Maintenance Repairs	100.00	100.00	100.00	0.00	0%	0.00	69.17	
6550.200	Building Site Expenses Portalets	892.00	892.00	900.00	(8.00)	-1%	480.00	768.00	
Account Classification Total: Maintenance & Services		$992.00	$992.00	$1,000.00	($8.00)	-1%	$480.00	$837.17	
Location Total: 290 - Shell Mill		$992.00	$992.00	$1,000.00	($8.00)	-1%	$480.00	$837.17	
Department Total: 1204 - Boat Landings		**$379,913.00**	**$379,913.00**	**$406,513.00**	**($26,600.00)**	**-7%**	**$251,621.08**	**$35,625.12**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units		Cost per Unit	Total Amount
EXPENSES					
Fund **100 - General Fund**					
Department **1204 - Boat Landings**					
Location **240 - For Non-Split Expenses**					
Account **6160.180 - Grant Programs Boat Landing Site Expenses**					
100.1204.240.6160.180	Waterway Improvement 5k Grant	1.0000		5,000.00	5,000.00
	Account **6160.180 - Grant Programs Boat Landing Site Expenses** Totals	Transactions	1		$5,000.00
	Location **240 - For Non-Split Expenses** Totals	Transactions	1		$5,000.00
Location **250 - Cedar Hall**					
Account **6550.060 - Building Site Expenses Electricity**					
100.1204.250.6550.060	Electric Service	12.0000		43.75	525.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1		$525.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**					
100.1204.250.6550.090	Lumber, Screws, Cold Patch	1.0000		100.00	100.00
	Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals	Transactions	1		$100.00
Account **6550.200 - Building Site Expenses Portalets**					
100.1204.250.6550.200	Extra Cleanings	4.0000		35.00	140.00
100.1204.250.6550.200	Portalet Service	8.0000		94.00	752.00
	Account **6550.200 - Building Site Expenses Portalets** Totals	Transactions	2		$892.00
	Location **250 - Cedar Hall** Totals	Transactions	4		$1,517.00
Location **255 - Gum Point**					
Account **6550.060 - Building Site Expenses Electricity**					
100.1204.255.6550.060	Electric Service	12.0000		35.00	420.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1		$420.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**					
100.1204.255.6550.090	Lumber, screws, etc	1.0000		100.00	100.00
	Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals	Transactions	1		$100.00
Account **6550.200 - Building Site Expenses Portalets**					
100.1204.255.6550.200	Extra Cleanings	4.0000		35.00	140.00
100.1204.255.6550.200	Portalet Service	8.0000		94.00	752.00
	Account **6550.200 - Building Site Expenses Portalets** Totals	Transactions	2		$892.00
	Location **255 - Gum Point** Totals	Transactions	4		$1,412.00
Location **260 - George Island Landing**					
Account **6550.090 - Building Site Expenses General Maintenance Repairs**					
100.1204.260.6550.090	Lumber, screws, etc	1.0000		100.00	100.00
	Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals	Transactions	1		$100.00
Account **6550.200 - Building Site Expenses Portalets**					
100.1204.260.6550.200	Extra Cleanings	4.0000		35.00	140.00
100.1204.260.6550.200	Portalet Service	8.0000		94.00	752.00
	Account **6550.200 - Building Site Expenses Portalets** Totals	Transactions	2		$892.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1204 - Boat Landings**				
	Location **260 - George Island Landing** Totals	Transactions	3	$992.00
Location **265 - Public Landing**				
Account **6160.181 - Grant Programs DNR Waterway Improvement Funds**				
100.1204.265.6160.181	Waterway Improvement Dredging	1.0000	325,000.00	325,000.00
	Account **6160.181 - Grant Programs DNR Waterway Improvement Funds** Totals	Transactions	1	$325,000.00
Account **6550.060 - Building Site Expenses Electricity**				
100.1204.265.6550.060	Electric Service	1.0000	3,550.00	3,550.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1	$3,550.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1204.265.6550.090	Clam Shell Replacement	1.0000	2,200.00	2,200.00
100.1204.265.6550.090	Delivery Surcharges	1.0000	900.00	900.00
100.1204.265.6550.090	Lumber	1.0000	500.00	500.00
100.1204.265.6550.090	Sand Replacement	3.0000	440.00	1,320.00
100.1204.265.6550.090	Stone Replacement for Parking Lot	2.0000	1,925.00	3,850.00
100.1204.265.6550.090	Water connection hook up replacements	4.0000	40.00	160.00
	Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals	Transactions	6	$8,930.00
Account **6550.200 - Building Site Expenses Portalets**				
100.1204.265.6550.200	Extra Cleanings	6.0000	35.00	210.00
100.1204.265.6550.200	Portalet at Boat Ramp	8.0000	74.00	592.00
100.1204.265.6550.200	Portalet at Main Pier	12.0000	94.00	1,128.00
100.1204.265.6550.200	Portalet at Marina	8.0000	74.00	592.00
	Account **6550.200 - Building Site Expenses Portalets** Totals	Transactions	4	$2,522.00
Account **6900.005 - Advertising Bid Advertising**				
100.1204.265.6900.005	Construction Bid	1.0000	200.00	200.00
	Account **6900.005 - Advertising Bid Advertising** Totals	Transactions	1	$200.00
	Location **265 - Public Landing** Totals	Transactions	13	$340,202.00
Location **270 - Taylor Landing**				
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1204.270.6550.090	Lumber, screws, etc	1.0000	100.00	100.00
	Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals	Transactions	1	$100.00
Account **6550.200 - Building Site Expenses Portalets**				
100.1204.270.6550.200	Extra Cleanings	4.0000	35.00	140.00
100.1204.270.6550.200	Portalet Service	8.0000	94.00	752.00
	Account **6550.200 - Building Site Expenses Portalets** Totals	Transactions	2	$892.00
	Location **270 - Taylor Landing** Totals	Transactions	3	$992.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1204 - Boat Landings**				
Location **275 - South Point**				
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1204.275.6550.090	Lumber, screws, etc	1.0000	200.00	200.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals		Transactions 1		$200.00
Account **6550.200 - Building Site Expenses Portalets**				
100.1204.275.6550.200	Extra Clleanings	4.0000	35.00	140.00
100.1204.275.6550.200	Portalet Service	8.0000	94.00	752.00
Account **6550.200 - Building Site Expenses Portalets** Totals		Transactions 2		$892.00
Location **275 - South Point** Totals		Transactions 3		$1,092.00
Location **280 - West Ocean City**				
Account **6550.060 - Building Site Expenses Electricity**				
100.1204.280.6550.060	Electric Service $437.50 per month	1.0000	5,250.00	5,250.00
Account **6550.060 - Building Site Expenses Electricity** Totals		Transactions 1		$5,250.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1204.280.6550.090	Board, screws, etc	1.0000	600.00	600.00
100.1204.280.6550.090	Incidentals - if needed	1.0000	9,000.00	9,000.00
100.1204.280.6550.090	Parking Bumpers	1.0000	400.00	400.00
100.1204.280.6550.090	Pile Replacements - if needed	1.0000	7,000.00	7,000.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals		Transactions 4		$17,000.00
Account **6550.300 - Building Site Expenses Trash Removal**				
100.1204.280.6550.300	Extra Dumpings	4.0000	65.00	260.00
100.1204.280.6550.300	Trash Service	8.0000	245.00	1,960.00
Account **6550.300 - Building Site Expenses Trash Removal** Totals		Transactions 2		$2,220.00
Account **6550.310 - Building Site Expenses Water & Sewer**				
100.1204.280.6550.310	Water Service $166.66 per month	1.0000	2,000.00	2,000.00
Account **6550.310 - Building Site Expenses Water & Sewer** Totals		Transactions 1		$2,000.00
Location **280 - West Ocean City** Totals		Transactions 8		$26,470.00
Location **285 - Mason Landing**				
Account **6550.060 - Building Site Expenses Electricity**				
100.1204.285.6550.060	Electric Service	12.0000	21.00	252.00
Account **6550.060 - Building Site Expenses Electricity** Totals		Transactions 1		$252.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1204.285.6550.090	Lumber, screws, etc	1.0000	100.00	100.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals		Transactions 1		$100.00
Account **6550.200 - Building Site Expenses Portalets**				
100.1204.285.6550.200	Extra Cleanings	4.0000	35.00	140.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction		Number of Units		Cost per Unit	Total Amount
EXPENSES						
Fund **100 - General Fund**						
Department **1204 - Boat Landings**						
Location **285 - Mason Landing**						
Account **6550.200 - Building Site Expenses Portalets**						
100.1204.285.6550.200	Portalet Service		8.0000		94.00	752.00
		Account **6550.200 - Building Site Expenses Portalets** Totals	Transactions	2		$892.00
		Location **285 - Mason Landing** Totals	Transactions	4		$1,244.00
Location **290 - Shell Mill**						
Account **6550.090 - Building Site Expenses General Maintenance Repairs**						
100.1204.290.6550.090	Lumber, screws, etc		1.0000		100.00	100.00
		Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals	Transactions	1		$100.00
Account **6550.200 - Building Site Expenses Portalets**						
100.1204.290.6550.200	Extra Cleanings		4.0000		35.00	140.00
100.1204.290.6550.200	Portalet Service		8.0000		94.00	752.00
		Account **6550.200 - Building Site Expenses Portalets** Totals	Transactions	2		$892.00
		Location **290 - Shell Mill** Totals	Transactions	3		$992.00
		Department **1204 - Boat Landings** Totals	Transactions	46		$379,913.00
		Fund **100 - General Fund** Totals	Transactions	46		$379,913.00
		EXPENSES Totals	Transactions	46		$379,913.00
		Grand Totals	Transactions	46		$379,913.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Recreation & Parks - Boat Landings	Department Number:	1204
Fund: 100	General Fund	Function:	Recreation & Parks

MISSION STATEMENT:

It is the adopted mission of the Worcester County Department of Recreation & Parks to continue the maintenance of the County's Boat Landings & Ramps in a manner that provides the Public with a safe and pleasurable boating or waterfront experience.

PROGRAM SERVICES: (STATISTICS)

- Partner with State and Federal agencies to maintain 9 County boat landings/ramps. Responsible for managing maintenance, debris mitigation, commercial/recreational slip rental contracts & recreational ramps at West Ocean City Harbor, Shell Mill, Gum Point, South Point, Mason Landing, Public Landing, Taylor Landing, George Island Landing and Cedar Hall.
- Works with various outdoor educational groups to assist, maintain and promote safe use of boat ramps.
- Maintain 9 boating facilities. Maintenance includes ensuring pedestrian walkways are clear for safe travel and removal of all refuse whether created by wind, flood tides, storms or patrons.
- Maintain 30 boat slips located at the Public Landing Marina that are leased by the public. Maintenance includes monitoring slips for compliance, replacement of damaged decking, maintaining water and electrical supply.
- Maintain 8 West Ocean City Harbor boat slips for Commercial Fishermen. Maintenance includes monitoring slips for contract compliance, maintaining domestic water supply and electrical service.

Statistical Data:

Description of Statistal Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Public Landing Boat Slip Rentals	30	30	30	30
Commercial Slip Rentals	8	8	8	8

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$ -	$ -	$ -	$ -	0%
Supplies & Materials	399,015	6,259	355,000	330,000	-7%
Maintenance & Services	36,700	29,366	51,513	49,913	-3%
Other Charges	0				0%
Capital Outlay	0	0	0	0	0%
Total	$ 435,715	$ 35,625	$ 406,513	$ 379,913	-7%

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Recreation & Parks - Boat Landings	Department Number:	1204
Fund: 100	General Fund	Function:	Recreation & Parks

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
No Staffing Required	0.0	0.0	0.0	0.0	0%
Total	0.0	0.0	0.0	0.0	0%

Summary of Significant Budget Increase/Decreases

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
Decrease of $26,600 due to a slight reduction in anticipated needs in the Waterway Improvement Fund.	$ (26,600)	-7%

Contact Information

Name:	Jacob Stephens	Address 1:	6030 Public Landing Rd
Title:	Deputy Director	Address 2:	
Email:	jstephens@worcestermd.gov	City/State:	Snow Hill, MD
Telephone:	410-632-2144	Zip Code:	21863

Revenues — 1007 Human Resources Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1007 - Human Resources**								
Location:	**090 - Human Resources**								
MISC - Miscellaneous									
4830	Workers Comp Reimbursement	0.00	5,000.00	0.00	5,000.00	N/A	6,513.00	0.00	Reimbursement from Chesapeake
Account Classification Total: MISC - Miscellaneous		$0.00	$5,000.00	$0.00	$5,000.00		$6,513.00	$0.00	
INTGOV ST - Intergovernmental - State Revenues									
5735.030	Other Grants Human Resources	3,500.00	3,500.00	0.00	3,500.00	N/A	0.00	639.89	CareFirst wellness credit reimbursement
Account Total: Intergovernmental - State Revenues		$3,500.00	$3,500.00	$0.00	$3,500.00		$0.00	$639.89	
Location Total: 090 - Human Resources		$3,500.00	$8,500.00	$0.00	$8,500.00		$6,513.00	$639.89	
Department Total: 1007 - Human Resources		**$3,500.00**	**$8,500.00**	**$0.00**	**$8,500.00**		**$6,513.00**	**$639.89**	

Expenditures — 1007 Human Resources Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
EXPENSES									
Department:	**1007 - Human Resources**								
Location:	**090 - Human Resources**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	481,643.03	504,654.00	458,582.00	46,072.00	10%	222,088.37	426,017.14	Includes longevity, holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	4,000.00	4,000.00	0.00	0%	787.41	2,601.00	$4K -Same as FY 26
6010.020	Benefits Contingency	0.00	151.00	185.00	(34.00)	-18%	0.00	71.10	
6010.025	Benefits Deferred Comp Match	0.00	8,156.00	3,000.00	5,156.00	172%	0.00	4,942.50	
6010.030	Benefits Hospitalization Insurance	63,498.24	63,485.00	56,145.00	7,340.00	13%	26,813.66	50,228.97	16.8% Health Insur Increase
6010.050	Benefits Retirement	62,810.80	65,855.00	60,900.00	4,955.00	8%	0.00	51,733.91	
6010.060	Benefits Social Security Taxes	36,866.95	38,623.00	35,395.00	3,228.00	9%	16,202.99	31,247.66	
6010.070	Benefits Unemployment Insurance	0.00	195.00	185.00	10.00	5%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	7,554.00	9,721.00	(2,167.00)	-22%	6,901.00	8,163.00	
6010.120	Benefits Long Term Disability	1,182.22	1,241.00	693.00	548.00	79%	0.00	911.72	
6010.130	Benefits Life Insurance	993.20	1,043.00	785.00	258.00	33%	0.00	862.79	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	1,323.00	850.00	473.00	56%	653.24	1,188.16	
6010.150	Benefits Retirement Administration Fee	0.00	901.00	887.00	14.00	2%	0.00	792.16	
6010.900	Benefits OPEB contribution	0.00	19,971.00	20,368.00	(397.00)	-2%	0.00	21,726.00	
Account Classification Total: Personnel Services		$646,994.44	$717,152.00	$651,696.00	$65,456.00	10%	$273,446.67	$600,486.11	
SUPP & MAT - Supplies & Materials									
6100.010	Administrative Expense Administrative Expenses	540.00	540.00	540.00	0.00	0%	209.95	359.95	Water cooler in break room
6100.040	Administrative Expense Alcohol and Drug Testing Supplie	363.00	363.00	363.00	0.00	0%	0.00	223.75	Same as FY26
6100.050	Administrative Expense Background Checks	2,500.00	2,500.00	6,000.00	(3,500.00)	-58%	259.52	533.00	Decrease to $2500 based on actuals
6100.060	Administrative Expense Books and Publications	700.00	700.00	600.00	100.00	17%	0.00	876.65	Price increased and added to more locations
6100.100	Administrative Expense Dues, Licenses & Subscriptions	1,030.00	1,030.00	720.00	310.00	43%	115.00	528.00	Added ESHRM Local chapter
6100.110	Administrative Expense Envelopes	400.00	400.00	400.00	0.00	0%	0.00	199.23	
6100.150	Administrative Expense Incentives & Events	1,250.00	1,250.00	1,250.00	0.00	0%	269.63	314.87	
6100.190	Administrative Expense Office Supplies	2,400.00	2,400.00	2,400.00	0.00	0%	792.16	1,988.69	
6100.210	Administrative Expense Paper	1,200.00	1,200.00	1,272.00	(72.00)	-6%	177.95	1,232.25	New is 1095C paper. Was in Treasurer's Office
6110.090	Supplies & Equipment Computers & Printers	4,000.00	6,300.00	4,000.00	2,300.00	58%	153.45	4,378.34	2 replacements and 2 new
6110.245	Supplies & Equipment Mobile Phones	2,076.00	2,076.00	2,040.00	36.00	2%	854.57	2,071.99	HR Director, Deputy, Risk Manager, and Recruiter cell phones
6110.290	Supplies & Equipment Other Office Equipment	510.00	510.00	510.00	0.00	0%	253.20	249.98	Replace chair and floor mat
6130.010	Equipment Maintenance Copier Lease	2,400.00	2,400.00	2,400.00	0.00	0%	713.14	2,217.46	

Expenditures — 1007 Human Resources Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6150.050	Uniforms & Personal Equipment Uniforms	850.00	850.00	850.00	0.00	0%	0.00	822.42	
Account Classification Total: Supplies & Materials		$20,219.00	$22,519.00	$23,345.00	($826.00)	-4%	$3,798.57	$15,996.58	
MAINT & SVCS - Maintenance & Services									
6530.040	Consulting Services Consulting Services	0.00	0.00	50,000.00	(50,000.00)	-100%	0.00	0.00	Removed $50K for salary survey
6530.050	Consulting Services Crisis/Fitness for Duty	2,000.00	2,000.00	2,000.00	0.00	0%	0.00	0.00	
6530.080	Consulting Services Physicals, Shots & Drug Testing	31,875.00	31,875.00	32,375.00	(500.00)	-2%	9,982.73	20,868.21	Physical price increase of $20. Drug test increased $10-$20 depending on the type.
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	3,500.00	3,500.00	3,500.00	0.00	0%	1,642.98	3,187.62	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	2,500.00	2,500.00	1,500.00	1,000.00	67%	410.61	952.75	Ford Ranger will need tires replaced
6550.270	Building Site Expenses Telephone	500.00	500.00	400.00	100.00	25%	187.06	393.65	Fax line and rates increased
6900.040	Advertising Personnel Advertisements	19,000.00	19,000.00	19,000.00	0.00	0%	5,149.75	12,468.95	
Account Classification Total: Maintenance & Services		$59,375.00	$59,375.00	$108,775.00	($49,400.00)	-45%	$17,373.13	$37,871.18	
OTHR CHGS - Other Charges									
7000.040	Travel, Training & Expense Continuing Education/Certificati	3,120.00	3,120.00	3,225.00	(105.00)	-3%	312.00	1,843.07	
7000.060	Travel, Training & Expense Educational Training	14,800.00	12,300.00	20,800.00	(8,500.00)	-41%	161.00	1,409.52	$15K for onsite training $800 for HR staff
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	10,835.00	15,935.00	7,016.00	8,919.00	127%	3,359.88	1,265.00	Conferences for Risk Manager, HR Director, and HR Recruiter
7000.115	Travel, Training & Expense Mileage	50.00	50.00	100.00	(50.00)	-50%	6.00	24.50	
Account Classification Total: Other Charges		$28,805.00	$31,405.00	$31,141.00	$264.00	1%	$3,838.88	$4,542.09	
Location Total: 090 - Human Resources		$755,393.44	$830,451.00	$814,957.00	$15,494.00	2%	$298,457.25	$658,895.96	
Location: 095 - Volunteer Services									
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	62,889.58	66,345.00	62,891.00	3,454.00	5%	30,146.77	59,643.90	Includes longevity, holiday bonus, Step & COLA
6010.020	Benefits Contingency	0.00	20.00	25.00	(5.00)	-20%	0.00	27.47	
6010.030	Benefits Hospitalization Insurance	24,350.56	24,343.00	20,857.00	3,486.00	17%	9,959.23	19,410.33	16.8% Health Insur Increase
6010.050	Benefits Retirement	8,360.56	8,818.00	8,352.00	466.00	6%	0.00	8,051.55	
6010.060	Benefits Social Security Taxes	4,816.54	5,080.00	4,818.00	262.00	5%	2,073.06	4,093.28	
6010.070	Benefits Unemployment Insurance	0.00	26.00	25.00	1.00	4%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	993.00	1,333.00	(340.00)	-26%	947.00	1,109.00	
6010.120	Benefits Long Term Disability	157.56	167.00	95.00	72.00	76%	0.00	127.87	
6010.130	Benefits Life Insurance	132.08	141.00	108.00	33.00	31%	0.00	121.00	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	174.00	117.00	57.00	49%	89.57	163.89	
6010.150	Benefits Retirement Administration Fee	0.00	118.00	122.00	(4.00)	-3%	0.00	107.88	
6010.900	Benefits OPEB contribution	0.00	2,706.00	3,395.00	(689.00)	-20%	0.00	3,621.00	
Account Classification Total: Personnel Services		$100,706.88	$108,931.00	$102,138.00	$6,793.00	7%	$43,215.63	$96,477.17	
SUPP & MAT - Supplies & Materials									

Expenditures		1007 Human Resources Budget Requested								
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
	6100.150	Administrative Expense Incentives & Events	5,450.00	5,450.00	5,150.00	300.00	6%	641.60	2,414.73	Increased $300 due to cost increase
	6100.190	Administrative Expense Office Supplies	0.00	0.00	0.00	0.00	N/A	0.00	64.40	
	6160.043	Grant Programs Other Grants	0.00	0.00	0.00	0.00	N/A	0.00	639.98	
	Account Classification Total: Supplies & Materials		$5,450.00	$5,450.00	$5,150.00	$300.00	6%	$641.60	$3,119.11	
	Location Total: 095 - Volunteer Services		$106,156.88	$114,381.00	$107,288.00	$7,093.00	7%	$43,857.23	$99,596.28	
	Department Total: 1007 - Human Resources		**$861,550.32**	**$944,832.00**	**$922,245.00**	**$22,587.00**	**2%**	**$342,314.48**	**$758,492.24**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1007 - Human Resources**				
Location **090 - Human Resources**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
100.1007.090.6100.010	Water Cooler ($135 per quarter)	4.0000	135.00	540.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions 1		$540.00
Account **6100.040 - Administrative Expense Alcohol and Drug Testing Supplie**				
100.1007.090.6100.040	Drug testing supplies - Gas tank $244, forms, tape, mouthpieces	1.0000	363.00	363.00
Account **6100.040 - Administrative Expense Alcohol and Drug Testing Supplie** Totals		Transactions 1		$363.00
Account **6100.050 - Administrative Expense Background Checks**				
100.1007.090.6100.050	Background Checks & DOT Federal Motor Carrier & New Hire	1.0000	2,500.00	2,500.00
Account **6100.050 - Administrative Expense Background Checks** Totals		Transactions 1		$2,500.00
Account **6100.060 - Administrative Expense Books and Publications**				
100.1007.090.6100.060	Required Labor Law Posters	1.0000	700.00	700.00
Account **6100.060 - Administrative Expense Books and Publications** Totals		Transactions 1		$700.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**				
100.1007.090.6100.100	SHRM/ESHRM (3) $1000 and MD PRIMA Dues $30	1.0000	1,030.00	1,030.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions 1		$1,030.00
Account **6100.110 - Administrative Expense Envelopes**				
100.1007.090.6100.110	Envelopes	1.0000	400.00	400.00
Account **6100.110 - Administrative Expense Envelopes** Totals		Transactions 1		$400.00
Account **6100.150 - Administrative Expense Incentives & Events**				
100.1007.090.6100.150	Wellness Events & Incentives (Health Fair, Walk, Classes)	1.0000	1,250.00	1,250.00
Account **6100.150 - Administrative Expense Incentives & Events** Totals		Transactions 1		$1,250.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1007.090.6100.190	Office supplies	1.0000	2,400.00	2,400.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions 1		$2,400.00
Account **6100.210 - Administrative Expense Paper**				
100.1007.090.6100.210	Paper, New- 1095C forms was in Treasurer's Office	1.0000	1,200.00	1,200.00
Account **6100.210 - Administrative Expense Paper** Totals		Transactions 1		$1,200.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1007.090.6110.090	2 New Surface Tablets, case, stylus, and adobe licenses	2.0000	1,900.00	3,800.00
100.1007.090.6110.090	Replace 1 Mini computer	1.0000	600.00	600.00
100.1007.090.6110.090	Replace Laptop with Surface Tablet, Case, Adobe	1.0000	1,900.00	1,900.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions 3		$6,300.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1007.090.6110.245	4 Cell Phones -HR Director, Deputy, Risk Manager, and Recruiter	12.0000	173.00	2,076.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions 1		$2,076.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1007 - Human Resources**				
Location **090 - Human Resources**				
Account **6110.290 - Supplies & Equipment Other Office Equipment**				
100.1007.090.6110.290	Replace chair	1.0000	510.00	510.00
Account **6110.290 - Supplies & Equipment Other Office Equipment** Totals		Transactions 1		$510.00
Account **6130.010 - Equipment Maintenance Copier Lease**				
100.1007.090.6130.010	Copier Lease	1.0000	2,400.00	2,400.00
Account **6130.010 - Equipment Maintenance Copier Lease** Totals		Transactions 1		$2,400.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
100.1007.090.6150.050	Shirts for staff and wellness committee	1.0000	850.00	850.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals		Transactions 1		$850.00
Account **6530.050 - Consulting Services Crisis/Fitness for Duty**				
100.1007.090.6530.050	Fitness for Duty	1.0000	2,000.00	2,000.00
Account **6530.050 - Consulting Services Crisis/Fitness for Duty** Totals		Transactions 1		$2,000.00
Account **6530.080 - Consulting Services Physicals, Shots & Drug Testing**				
100.1007.090.6530.080	Corrections Pre Placement Drug Testing	10.0000	85.00	850.00
100.1007.090.6530.080	DOT Physicals at West OC I&I	100.0000	120.00	12,000.00
100.1007.090.6530.080	Eastern Shore Quarterly Onsite Fee and mileage	1.0000	400.00	400.00
100.1007.090.6530.080	Pre Placement Drug Tests	55.0000	70.00	3,850.00
100.1007.090.6530.080	Pre Placement Physicals at West OC I&I	40.0000	120.00	4,800.00
100.1007.090.6530.080	Random Drug Tests with Eastern Shore DOT Compliance	175.0000	57.00	9,975.00
Account **6530.080 - Consulting Services Physicals, Shots & Drug Testing** Totals		Transactions 6		$31,875.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1007.090.6540.020	Fuel for 3 Vehicles	1.0000	3,500.00	3,500.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals		Transactions 1		$3,500.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1007.090.6540.030	Vehicle Maintenance for 3 Vehicles - Ranger needs new tires	1.0000	2,500.00	2,500.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals		Transactions 1		$2,500.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1007.090.6550.270	Fax Line	1.0000	500.00	500.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$500.00
Account **6900.040 - Advertising Personnel Advertisements**				
100.1007.090.6900.040	Digital Marketing & Social Media Ads for targeted recruiting	1.0000	11,800.00	11,800.00
100.1007.090.6900.040	Job Fairs - UMES, OC, SU and community events	1.0000	2,765.00	2,765.00
100.1007.090.6900.040	Promotional items & new hire lanyards, notebooks	1.0000	4,435.00	4,435.00
Account **6900.040 - Advertising Personnel Advertisements** Totals		Transactions 3		$19,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1007 - Human Resources**				
Location **090 - Human Resources**				
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati**				
100.1007.090.7000.040	Computer training	4.0000	200.00	800.00
100.1007.090.7000.040	Intoximeter Certification Renewal	2.0000	600.00	1,200.00
100.1007.090.7000.040	OSHA 100 class	2.0000	250.00	500.00
100.1007.090.7000.040	OSHA 300 Recordkeeping and reporting online class	1.0000	20.00	20.00
100.1007.090.7000.040	SHRM-SCP Exam fees for 1 for professional certification	1.0000	600.00	600.00
	Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati** Totals	Transactions	5	$3,120.00
Account **7000.060 - Travel, Training & Expense Educational Training**				
100.1007.090.7000.060	Computer training for County Employees	1.0000	4,000.00	4,000.00
100.1007.090.7000.060	County Employees -customer service, new supervisor, etc.	1.0000	7,500.00	7,500.00
100.1007.090.7000.060	Leadership and development training for HR staff	1.0000	800.00	800.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	3	$12,300.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**				
100.1007.090.7000.100	Local SHRM meetings for 3 (Director, Deputy, Recruiter)	1.0000	600.00	600.00
100.1007.090.7000.100	MACo HR Conference for 3- $500 +$700 lodging	1.0000	1,200.00	1,200.00
100.1007.090.7000.100	MD PRIMA for Risk Mgr - $35 +$250 lodging	1.0000	285.00	285.00
100.1007.090.7000.100	MD SHRM Conference 10/4-10/6/26 in OC 3 employees	3.0000	800.00	2,400.00
100.1007.090.7000.100	Nat'l Safety Conf. Indianapolis, IN 9/14-9/16 Risk Mgr	1.0000	2,800.00	2,800.00
100.1007.090.7000.100	Summer MACO for Director, Deputy, and Recruiter	3.0000	450.00	1,350.00
100.1007.090.7000.100	Tyler Tech Conf for Dir & Deputy San Antonio 4/30-5/5	2.0000	3,200.00	6,400.00
100.1007.090.7000.100	Winter MACo for Dir. & Deputy- $900	1.0000	900.00	900.00
	Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals	Transactions	8	$15,935.00
Account **7000.115 - Travel, Training & Expense Mileage**				
100.1007.090.7000.115	Travel and Expenses	1.0000	50.00	50.00
	Account **7000.115 - Travel, Training & Expense Mileage** Totals	Transactions	1	$50.00
	Location **090 - Human Resources** Totals	Transactions	46	$113,299.00
Location **095 - Volunteer Services**				
Account **6100.150 - Administrative Expense Incentives & Events**				
100.1007.095.6100.150	Employee events - Holiday social, track or treat, walk	1.0000	1,950.00	1,950.00
100.1007.095.6100.150	Recognition Program	1.0000	3,500.00	3,500.00
	Account **6100.150 - Administrative Expense Incentives & Events** Totals	Transactions	2	$5,450.00
	Location **095 - Volunteer Services** Totals	Transactions	2	$5,450.00
	Department **1007 - Human Resources** Totals	Transactions	48	$118,749.00
	Fund **100 - General Fund** Totals	Transactions	48	$118,749.00
	EXPENSES Totals	Transactions	48	$118,749.00
	Grand Totals	Transactions	48	$118,749.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Human Resources	Department Number:	1007
Fund: 100	General Fund	Function:	General Government

Mission Statement:

The HR Department maintains all HR functions for the 725 active employees. These functions include entering/maintaining all information in the payroll and retiree systems for new hires, terminations, and any payroll or informational changes. The department processes all information for the benefits programs for employees including medical, prescription, dental, vision, sick leave bank, flexible spending, dependent care, long term disability, State Employees Credit Union (SECU), deferred compensation, supplemental plans (i.e. AFLAC plans), pension and life insurance. Monitor and administer leave requests as required under the Family Medical Leave Act to insure compliance with federal laws. Within the department are two certified retirement coordinators. The HR Department coordinates the posting, advertising and interview process to fill approved vacancies and maintains the applicant data base. HR is responsible for employee relations and compliance with state and federal regulations. HR is responsible for all records, claims processing and investigation of workers compensation claims for all county employees as well as the 10 volunteer fire companies in Worcester County totaling over 790 members. We also assist all departments with employee training, safety training, programs, and audits. The department is responsible for maintaining insurance for all county buildings, vehicles, equipment, liability coverage, driving records, and investigating and processing any claims against the county. The department administers the drug and alcohol testing program and facilitates the DOT physicals and certifications. The department is responsible for creating and administering the employee wellness program and employee events.

PROGRAM SERVICES: (STATISTICS)

- The Human Resource Office maintains and updates personnel files for 725 full time, part time, and contract employees.
- Processes invoices, maintains personnel records for payroll, benefits including medical, prescription, dental, vision, life insurance, and long term disability for county employees and retirees/dependents accounts.
- Maintains insurance for 69 county buildings, 282 related structures, 423 vehicles and 143 pieces of mobile equipment. Process and investigate claims against the County.
- Processes and investigates workers compensation claims for employees as well as the 584 volunteer firemen and women with the 10 Volunteer Fire Companies in Worcester County.
- The HR office coordinates recruiting efforts for all approved openings within the County (excluding the Sheriff's Office and Library).
- Coordinates county programs including employee events, wellness programs, etc.

Statistical Data:

Description of Statistical Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
New Hires	100	122	110	120
Separations	106	99	135	140
Election Board Judges	Paid 1099	Paid 1099	225	225

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Human Resources	Department Number:	1007
Fund: 100	General Fund	Function:	General Government

Work. Comp. Claims Paid - County Claims	72/$342,606	84/$402,886	97/$510,484	112/$648,367
Work. Comp. Claims Paid- Volunteer Firefighters	15/$104,926	6/$36,854	9/$59,118	9/$74,571
LGIT Claims Paid	$109,652	$11,576	$406,408	447,049

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$ 525,731	$ 696,963	$ 753,834	$ 826,083	10%
Supplies & Materials	23,129	19,116	28,495	27,969	-2%
Maintenance & Services	25,222	37,871	108,775	59,375	-45%
Other Charges	4,440	4,542	31,141	31,405	1%
Interfund Charges	(77,177)	0	0	0	0%
Capital Outlay	0	0	0	0	0%
Total	$ 501,345	$ 758,492	$ 922,245	$ 944,832	2%

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Human Resource Director	1.0	1.0	1.0	1.0	0%
Risk Manager	1.0	1.0	1.0	1.0	0%
Deputy HR Director	0.0	1.0	1.0	1.0	0%
Human Resource Specialist & Recruiter	2.0	0.0	0.0	0.0	0%
HR Specialist	0.0	1.0	1.0	1.0	0%
Recruiting Specialist	0.0	1.0	1.0	1.0	0%
Benefits Manager	1.0	0.0	0.0	0.0	0%
Benefits Specialist	1.0	1.0	1.0	1.0	0%
Office Assistant IV or V	1.0	1.0	1.0	1.0	0%
HR Intern	0.0	0.1	0.1	0.2	113%
Total	7.0	7.1	7.1	7.2	1%

Summary of Significant Budget Increases/Decreases

Description of Increase/Decrease	**$ Increase/ Decrease**	**% Inc/(Dec)**
Increase in hours for HR intern, 2 salary changes, computers, training, and need for new tires. Decrease of salary survey and background checks.	$ 22,587	2%

Contact Information

Name:	Stacey Norton	Address 1:	1W. Market Street, Room 1301
Title:	Human Resource Director	Address 2:	Government Center
Email:	snorton@co.worcester.md.us	City/State:	Snow Hill, Maryland
Telephone:	410-632-0090	Zip Code:	21863

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Human Resources

Department No. 1007

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
R	Mini Computer	MinisForum Mini Desktop	1	$600	$600
	Laptop**	Dell Latitude w/docking **		$2,300	$0
	** with docking station				
	Laptop only	Laptop w/o docking stn		$2,000	$0
	Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
	***does not include monitor				
	Docking Station	Dell Dock Station Replicator		$300	$0
	24" Monitor	Single Monitor		$150	$0
	32" Monitor	Single Monitor		$200	$0
	Laptop Tote	Laptop Canvas Tote		$20	$0
	IPAD	IPAD PRO		$1,600	$0
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
R	Microsoft Surface	Surface PRO, CASE/STYLUS, a	1	$1,900	$1,900
N	Microsoft Surface	Surface PRO, CASE/STYLUS, a	2	$1,900	$3,800
		TOTAL TO KEY TO ACCOUNT 6110.090			**$6,300**

Contact Susan McMichen with questions regarding personal computer requests at extension 1508 or email smcmichen@co.worcester.md.us

PC To Be Replaced: (Give brief description of reason for replacement and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):
Replace	WCHR3001M
Replace	WCHR33L
Additional surfaces for recruiting	

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

Worcester County **Completed By:** Stacey Norton **Date:** **1/20/2026**

Subsidiary	Vehicle Identification #	Make	Year	Model	Mileage	Driver
Human Resources	1FTER4FH2MLD49083	Ford	2021	Ranger	25,656	P. Walls
Human Resources	1C4RDJAG8JC312600	Dodge	2018	Durango	84,224	S. Norton
Human Resources	3C6JR7DG0KG532431	Dodge	2019	Ram 1500	57,193	D. Walker

Average Mileage *	55,691
Usable Vehicles *	3

*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.

Revenues — 1801 Economic Development Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1801 - Economic Development**								
INTGOV ST - Intergovernmental - State Revenues									
5627	Grant for Economic Devel	0.00	0.00	0.00	0.00	N/A	427,753.07	2,320,484.65	
5735.015	Other Grants Economic Development	0.00	0.00	0.00	0.00	N/A	3,000.00	5,000.00	
5940	Intern Program Grant	100,000.00	100,000.00	100,000.00	0.00	0%	100,000.00	100,000.00	
Account Total: Intergovernmental - State Revenues		$100,000.00	$100,000.00	$100,000.00	$0.00	0%	$530,753.07	$2,425,484.65	
Department Total: 1801 - Economic Development		**$100,000.00**	**$100,000.00**	**$100,000.00**	**$0.00**	**0%**	**$530,753.07**	**$2,425,484.65**	

Expenditures — 1801 Economic Development Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1801 - Economic Development**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	170,554.10	179,924.00	170,481.00	9,443.00	6%	81,633.24	162,161.41	Includes longevity, holiday bonus, Step & COLA
6010.020	Benefits Contingency	0.00	54.00	69.00	(15.00)	-22%	0.00	48.24	
6010.025	Benefits Deferred Comp Match	0.00	1,650.00	2,000.00	(350.00)	-18%	0.00	1,000.00	
6010.030	Benefits Hospitalization Insurance	34,154.90	34,155.00	36,580.00	(2,425.00)	-7%	17,485.51	34,081.55	16.8% increase in health insurance
6010.050	Benefits Retirement	22,623.12	23,868.00	22,640.00	1,228.00	5%	0.00	15,276.99	
6010.060	Benefits Social Security Taxes	13,047.40	13,765.00	13,044.00	721.00	6%	5,879.55	11,705.05	
6010.070	Benefits Unemployment Insurance	0.00	69.00	69.00	0.00	0%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	2,693.00	3,614.00	(921.00)	-25%	2,565.00	3,028.00	
6010.120	Benefits Long Term Disability	425.88	450.00	258.00	192.00	74%	0.00	347.68	
6010.130	Benefits Life Insurance	357.76	378.00	292.00	86.00	29%	0.00	329.02	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	7,254.00	316.00	6,938.00	2196%	242.56	442.71	
6010.150	Benefits Retirement Administration Fee	0.00	321.00	330.00	(9.00)	-3%	0.00	293.36	
6010.900	Benefits OPEB contribution	0.00	6,442.00	6,789.00	(347.00)	-5%	0.00	7,242.00	
Account Classification Total: Personnel Services		$241,163.16	$271,023.00	$256,482.00	$14,541.00	6%	$107,805.86	$235,956.01	
SUPP & MAT - Supplies & Materials									
6100.010	Administrative Expense Administrative Expenses	1,800.00	1,800.00	0.00	1,800.00	N/A	321.50	0.00	Condense GLs. 1 time filtration, eliminate monthly expense
6100.100	Administrative Expense Dues, Licenses & Subscriptions	4,110.00	4,110.00	4,110.00	0.00	0%	3,289.53	3,328.29	
6100.150	Administrative Expense Incentives & Events	14,000.00	14,000.00	16,000.00	(2,000.00)	-13%	5,434.04	4,784.22	Removed Aquaculture; added Business Summit
6100.190	Administrative Expense Office Supplies	700.00	700.00	700.00	0.00	0%	809.89	971.32	
6110.090	Supplies & Equipment Computers & Printers	2,100.00	2,100.00	2,100.00	0.00	0%	1,495.00	0.00	
6110.245	Supplies & Equipment Mobile Phones	2,040.00	2,040.00	2,040.00	0.00	0%	517.58	1,196.88	
6110.280	Supplies & Equipment Office Furniture	1,500.00	1,500.00	1,500.00	0.00	0%	698.58	945.97	
6110.310	Supplies & Equipment Promotional Materials	12,000.00	12,000.00	12,000.00	0.00	0%	9,171.21	221.46	
6130.010	Equipment Maintenance Copier Lease	1,200.00	1,200.00	1,200.00	0.00	0%	505.91	2,475.17	
6130.060	Equipment Maintenance Software Licensing	11,000.00	11,000.00	11,000.00	0.00	0%	1,750.00	1,332.88	
6160.043	Grant Programs Other Grants	0.00	0.00	0.00	0.00	N/A	0.00	4,706.65	
6160.151	Grant Programs Tri County Economic Dev Grant	0.00	0.00	0.00	0.00	N/A	418,593.85	2,320,484.65	
6170.020	Program Expense Workforce Development Programs	200,000.00	200,000.00	200,000.00	0.00	0%	178,246.36	197,995.00	
Account Classification Total: Supplies & Materials		$250,450.00	$250,450.00	$250,650.00	($200.00)	0%	$620,833.45	$2,538,442.49	
MAINT & SVCS - Maintenance & Services									
6530.040	Consulting Services Consulting Services	65,000.00	65,000.00	45,000.00	20,000.00	44%	5,000.00	37,000.00	Marketing/Consulting 50% with Tourism 1803
6530.180	Consulting Services Web Page	12,000.00	12,000.00	0.00	12,000.00	N/A	0.00	2,000.00	New Initiative. Live Web Cams 50%

Expenditures		1801 Economic Development Budget Requested								
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	1,875.00	1,875.00	1,875.00	0.00	0%	729.59	1,393.29	
	6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,000.00	1,000.00	1,000.00	0.00	0%	361.45	291.06	
	6550.270	Building Site Expenses Telephone	700.00	700.00	700.00	0.00	0%	0.00	0.00	
	6900.015	Advertising Economic Development	30,000.00	30,000.00	30,000.00	0.00	0%	4,842.74	0.00	
Account Classification Total: Maintenance & Services			$110,575.00	$110,575.00	$78,575.00	$32,000.00	41%	$10,933.78	$40,684.35	
OTHR CHGS - Other Charges										
	7000.020	Travel, Training & Expense Board Member Allowance	1,500.00	1,500.00	1,500.00	0.00	0%	880.75	1,446.69	
	7000.100	Travel, Training & Expense Meetings/Conferences/Shows	25,100.00	25,100.00	25,450.00	(350.00)	-1%	6,385.71	10,909.40	
	7000.115	Travel, Training & Expense Mileage	150.00	150.00	150.00	0.00	0%	50.00	1,220.72	
Account Classification Total: Other Charges			$26,750.00	$26,750.00	$27,100.00	($350.00)	-1%	$7,316.46	$13,576.81	
CAP EQ - Capital Equipment										
	9010.010	Capital Equipment New Vehicles	0.00	0.00	0.00	0.00	N/A	0.00	24,035.00	
	9010.090	Capital Equipment Other WWW Equipment	0.00	0.00	0.00	0.00	N/A	1,908,758.71	65,495.15	
	9010.170	Capital Equipment Software	0.00	0.00	20,000.00	(20,000.00)	-100%	0.00	25,413.61	County Placer AI replaced Zartico & Enradius
Account Classification Total: Capital Equipment			$0.00	$0.00	$20,000.00	($20,000.00)	-100%	$1,908,758.71	$114,943.76	
Department Total: 1801 - Economic Development			**$628,938.16**	**$658,798.00**	**$632,807.00**	**$25,991.00**	**4%**	**$2,655,648.26**	**$2,943,603.42**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1801 - Economic Development**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
100.1801.6100.010	Administrative Supplies	1.0000	300.00	300.00
100.1801.6100.010	Water Filtration - 50% with Tourism	1.0000	1,500.00	1,500.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions 2		$1,800.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**				
100.1801.6100.100	BBHA Dues	1.0000	100.00	100.00
100.1801.6100.100	Eventbrite, misc. posting fees	1.0000	135.00	135.00
100.1801.6100.100	Flipsnack	1.0000	150.00	150.00
100.1801.6100.100	Main Street America Dues	1.0000	295.00	295.00
100.1801.6100.100	Maryland Chamber Dues	1.0000	750.00	750.00
100.1801.6100.100	MDMO Dues	1.0000	870.00	870.00
100.1801.6100.100	MEDA Dues	2.0000	200.00	400.00
100.1801.6100.100	MTC Dues	2.0000	130.00	260.00
100.1801.6100.100	Survey Monkey	1.0000	450.00	450.00
100.1801.6100.100	Taste of the Eastern Shore	1.0000	600.00	600.00
100.1801.6100.100	Zoom	1.0000	100.00	100.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions 11		$4,110.00
Account **6100.150 - Administrative Expense Incentives & Events**				
100.1801.6100.150	Business Summit	1.0000	3,000.00	3,000.00
100.1801.6100.150	MACo Supplies	1.0000	1,000.00	1,000.00
100.1801.6100.150	MEDA	1.0000	1,000.00	1,000.00
100.1801.6100.150	Meeting Supplies	1.0000	1,000.00	1,000.00
100.1801.6100.150	Quarterly Mixers	4.0000	2,000.00	8,000.00
Account **6100.150 - Administrative Expense Incentives & Events** Totals		Transactions 5		$14,000.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1801.6100.190	Administrative Supplies	1.0000	300.00	300.00
100.1801.6100.190	Employee Budget	2.0000	125.00	250.00
100.1801.6100.190	Paper	3.0000	50.00	150.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions 3		$700.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1801.6110.090	Replace ED Specialists laptop per IT schedule	1.0000	2,100.00	2,100.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions 1		$2,100.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1801.6110.245	Monthly Cell Phone Bill	12.0000	170.00	2,040.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions 1		$2,040.00
Account **6110.280 - Supplies & Equipment Office Furniture**				
100.1801.6110.280	Based on trend	1.0000	1,500.00	1,500.00
Account **6110.280 - Supplies & Equipment Office Furniture** Totals		Transactions 1		$1,500.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1801 - Economic Development**				
Account **6110.310 - Supplies & Equipment Promotional Materials**				
100.1801.6110.310	ED Guides, Maps, Choose and Live	1.0000	12,000.00	12,000.00
Account **6110.310 - Supplies & Equipment Promotional Materials** Totals		Transactions 1		$12,000.00
Account **6130.010 - Equipment Maintenance Copier Lease**				
100.1801.6130.010	Budget for Printer Contract	12.0000	100.00	1,200.00
Account **6130.010 - Equipment Maintenance Copier Lease** Totals		Transactions 1		$1,200.00
Account **6130.060 - Equipment Maintenance Software Licensing**				
100.1801.6130.060	Hubspot CRM	1.0000	8,500.00	8,500.00
100.1801.6130.060	Jobs EQ Software	1.0000	2,500.00	2,500.00
Account **6130.060 - Equipment Maintenance Software Licensing** Totals		Transactions 2		$11,000.00
Account **6170.020 - Program Expense Workforce Development Programs**				
100.1801.6170.020	STATT Camp, Tech School, Intern Placement	1.0000	200,000.00	200,000.00
Account **6170.020 - Program Expense Workforce Development Programs** Totals		Transactions 1		$200,000.00
Account **6530.040 - Consulting Services Consulting Services**				
100.1801.6530.040	Destination Mgt/Main Street consulting 50% with Tourism	1.0000	8,000.00	8,000.00
100.1801.6530.040	Marketing Services 50% with Tourism	6.0000	2,000.00	12,000.00
100.1801.6530.040	Product Development	4.0000	5,000.00	20,000.00
100.1801.6530.040	SBDC Annual Contract	1.0000	25,000.00	25,000.00
Account **6530.040 - Consulting Services Consulting Services** Totals		Transactions 4		$65,000.00
Account **6530.180 - Consulting Services Web Page**				
100.1801.6530.180	Website Lead Capture 50%	6.0000	2,000.00	12,000.00
Account **6530.180 - Consulting Services Web Page** Totals		Transactions 1		$12,000.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1801.6540.020	Vehicle Fuel Expense	3.0000	625.00	1,875.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals		Transactions 1		$1,875.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1801.6540.030	Vehicle Maintenance	2.0000	500.00	1,000.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals		Transactions 1		$1,000.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1801.6550.270	New Building	1.0000	700.00	700.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$700.00
Account **6900.015 - Advertising Economic Development**				
100.1801.6900.015	Supplement Advertising	1.0000	30,000.00	30,000.00
Account **6900.015 - Advertising Economic Development** Totals		Transactions 1		$30,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units		Cost per Unit	Total Amount
EXPENSES					
Fund **100 - General Fund**					
Department **1801 - Economic Development**					
Account **7000.020 - Travel, Training & Expense Board Member Allowance**					
100.1801.7000.020	Quarterly Meeting Budget	3.0000		500.00	1,500.00
Account **7000.020 - Travel, Training & Expense Board Member Allowance** Totals		Transactions	1		$1,500.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**					
100.1801.7000.100	BD. 2026 MACo Conference Aug. 12-15	1.0000		150.00	150.00
100.1801.7000.100	BD. 2026 Maryland Coalition Tourism Day Annapolis	1.0000		250.00	250.00
100.1801.7000.100	BD. 2026 Maryland State Conference, Hotel, Travel	1.0000		1,060.00	1,060.00
100.1801.7000.100	BD. 2026 Rural Maryland Council Annual Summer Mtg	1.0000		450.00	450.00
100.1801.7000.100	BD. 2026 Taste of the Eastern Shore Annapolis Feb	1.0000		250.00	250.00
100.1801.7000.100	BD. 2026-27 MEDA Spring, Fall Conferences and Events	1.0000		1,250.00	1,250.00
100.1801.7000.100	BD. Agritourism Fieldtrips	2.0000		695.00	1,390.00
100.1801.7000.100	BD. Chamber Events, Meetings/trainings	1.0000		2,000.00	2,000.00
100.1801.7000.100	BD. IEDC Business Retention and Expansion Course	1.0000		1,000.00	1,000.00
100.1801.7000.100	BD. In-State Hotel, Parking, Other fees	1.0000		1,250.00	1,250.00
100.1801.7000.100	BD. Main Street America Conf. Out of State Spring '27	1.0000		2,200.00	2,200.00
100.1801.7000.100	BD. UMES Agritourism Conference Nov 17-18 2026	1.0000		1,100.00	1,100.00
100.1801.7000.100	WF. 2026 MACo Conference Aug. 12-15	1.0000		150.00	150.00
100.1801.7000.100	WF. 2026 Maryland Coalition Tourism Day Annapolis	1.0000		250.00	250.00
100.1801.7000.100	WF. 2026 Rural Maryland Council Annual Summer Mtg	1.0000		450.00	450.00
100.1801.7000.100	WF. 2026 Taste of the Eastern Shore Annapolis Feb	1.0000		250.00	250.00
100.1801.7000.100	WF. 2026-27 MEDA Spring, Fall Conference and Event	1.0000		1,250.00	1,250.00
100.1801.7000.100	WF. Chamber Events, Meetings/Trainings	1.0000		2,000.00	2,000.00
100.1801.7000.100	WF. CWDP Recertification/Continuing Ed	1.0000		500.00	500.00
100.1801.7000.100	WF. In-State Hotel, Parking, Other fees	1.0000		1,250.00	1,250.00
100.1801.7000.100	WF. MD Workforce Assoc. Raising the Bar Sept 8-10 '26	1.0000		750.00	750.00
100.1801.7000.100	WF. MTTS Summit November '26	1.0000		1,000.00	1,000.00
100.1801.7000.100	WF. NAWDP Annual Conf. Out of State May 2027	1.0000		2,700.00	2,700.00
100.1801.7000.100	WF. NAWDP Business Services Academy Out of State August 2027	1.0000		2,200.00	2,200.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals		Transactions	24		$25,100.00
Account **7000.115 - Travel, Training & Expense Mileage**					
100.1801.7000.115	Estimated mileage reimb	1.0000		150.00	150.00
Account **7000.115 - Travel, Training & Expense Mileage** Totals		Transactions	1		$150.00
Department **1801 - Economic Development** Totals		Transactions	64		$387,775.00
Fund **100 - General Fund** Totals		Transactions	64		$387,775.00
EXPENSES Totals		Transactions	64		$387,775.00
Grand Totals		Transactions	64		$387,775.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Economic Development	Department Number:	1801
Fund: 100	General Fund	Function:	Economic Development

MISSION STATEMENT:

To sustain and grow Worcester County's vibrant economy, by providing leadership and resources for business creation, expansion, retention, new business recruitment and community development while protecting our rural and coastal character that offers outstanding quality of life to our residents and businesses.

PROGRAM SERVICES: (STATISTICS)

- Business attraction, retention and expansion - Assist companies that are creating and/or adding jobs with financial and marketing resources. Assist entrepreneurs with navigating business development process. Monitor and respond to State and Federal Legislation that could impact business.
- Conduct individual real-estate tours for businesses interested in locating to Worcester County. Assist in business plan development.
- Oversee and Administer Worcester County STATT Skilled Trades, Agriculture, Tourism and Technology internship, leadership and camp program in coordination with Worcester Tech.
- Research and track local economic indicators. Source for data and information regarding the economic health of the County. Facilitate economic summit & industry conferences for the County. Hold Networking and educational/professional development events.
- Provide linkages with city, county and state resources to help businesses in start-up or expansion phase. Provide connections to resources such as grants and tax credits at local and state level. Provide support to each municipality ED Director with resources and data (Placer
- Provide connections to workforce training, hiring, apprenticeship/internship and various other resources s to employers
- Facilitate loan administration for Video Lottery Terminal (VLT) and other public loan programs. Facilitate tax credit seminars for business owners in the County.

Statistical Data:

Description of Statistical Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Newsletter recipients	2,200	1,800	2,100	2,100
Networking events/Job Fairs/Professional Dev workshop attendees	800	800	800	1,100
Choosemarylandscoast.org web traffic	8000	6978	12575	14000

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Economic Development	Department Number:	1801
Fund: 100	General Fund	Function:	Economic Development

Expenditure History

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$ 149,056	$ 235,956	$ 256,482	$ 271,023	6%
Supplies & Materials	594,616	2,538,442	250,650	250,450	0%
Maintenance & Services	36,373	40,684	78,575	110,575	41%
Other Charges	11,386	13,577	27,100	26,750	-1%
Capital Outlay	30,214	49,449	20,000	0	-100%
Total	$ 821,645	$ 2,878,108	$ 632,807	$ 658,798	4%

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Business Development & Retention Specialist	1.0	1.0	1.0	1.0	0%
Workforce Engagement Specialist	1.0	1.0	1.0	1.0	0%
Total	2.0	2.0	2.0	2.0	0%

Summary of Significant Budget Increase/Decrease

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
Includes Rural Economic Development Funds	$ 25,991	4%

Contact Information

Name:	Melanie Pursel	Address 1:	107 West Green St.
Title:	Director	Address 2:	
Email:	mpursel@co.worcester.md.us	City/State:	Snow Hill, MD
Telephone:	410-632-3112	Zip Code:	21863

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Economic Development

Department No. 100.1801

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
	Mini Computer	MinisForum Mini Desktop		$600	$0
	Laptop**	Dell Latitude w/docking **		$2,300	$0
	** with docking station				
	Laptop only	Laptop w/o docking stn		$2,000	$0
	Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
	***does not include monitor				
	Docking Station	Dell Dock Station Replicator		$300	$0
	24" Monitor	Single Monitor		$150	$0
	32" Monitor	Single Monitor		$200	$0
	Laptop Tote	Laptop Canvas Tote		$20	$0
	IPAD	IPAD PRO		$1,600	$0
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
	Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
	Microsoft Surface	Surface PRO		$1,700	$0
		TOTAL TO KEY TO ACCOUNT 6110.090			**$0**

Contact Susan McMichen with questions regarding personal computer requests at extension 1508 or email smcmichen@co.worcester.md.us

PC To Be Replaced: (Give brief description of reason for replacment and computer # to be replaced).

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

Worcester Cnty **Completed By:** **Melanie Pursel** **Date:** **1/29/2026**

Subsidiary	Vehicle Identification #	Make	Year	Model	Mileage	Driver
Economic Development	3FA6POH78ER191056	Ford	2014	Fusion	105,404	Michele Burke
Economic Development	rf164293	Chevy	2024	Malibu	15086	Nancy Schwendeman
				Average Mileage *		
				Usable Vehicles *	2	

*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.

Revenues — 1803 Tourism Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1803 - Tourism**								
Location:	**200 - Administration**								
INTGOV ST - Intergovernmental - State Revenues									
5705	State Grant for Tourism	195,000.00	195,000.00	195,000.00	0.00	0%	0.00	173,396.00	
Account Total: Intergovernmental - State Revenues		$195,000.00	$195,000.00	$195,000.00	$0.00	0%	$0.00	$173,396.00	
Location Total: 200 - Administration		$195,000.00	$195,000.00	$195,000.00	$0.00	0%	$0.00	$173,396.00	
Department Total: 1803 - Tourism		**$195,000.00**	**$195,000.00**	**$195,000.00**	**$0.00**	**0%**	**$0.00**	**$173,396.00**	

Expenditures — 1803 Tourism Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1803 - Tourism**								
Location:	**200 - Administration**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	274,664.99	289,695.00	271,891.00	17,804.00	7%	130,208.58	250,621.76	
6010.020	Benefits Contingency	0.00	87.00	110.00	(23.00)	-21%	0.00	9.58	
6010.025	Benefits Deferred Comp Match	0.00	3,300.00	2,000.00	1,300.00	65%	0.00	2,000.00	
6010.030	Benefits Hospitalization Insurance	8,461.00	8,461.00	7,248.00	1,213.00	17%	3,463.97	6,768.28	
6010.050	Benefits Retirement	36,436.00	38,433.00	36,107.00	2,326.00	6%	0.00	27,704.73	
6010.060	Benefits Social Security Taxes	21,012.00	22,162.00	20,803.00	1,359.00	7%	9,861.38	19,023.35	
6010.070	Benefits Unemployment Insurance	0.00	112.00	109.00	3.00	3%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	4,336.00	5,763.00	(1,427.00)	-25%	4,091.00	4,674.00	
6010.120	Benefits Long Term Disability	686.00	724.00	411.00	313.00	76%	0.00	536.94	
6010.130	Benefits Life Insurance	577.00	609.00	466.00	143.00	31%	0.00	508.12	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	759.00	504.00	255.00	51%	386.73	683.94	
6010.150	Benefits Retirement Administration Fee	0.00	517.00	526.00	(9.00)	-2%	0.00	453.08	
6010.900	Benefits OPEB contribution	0.00	9,664.00	10,184.00	(520.00)	-5%	0.00	10,863.00	
Account Classification Total: Personnel Services		$341,836.99	$378,859.00	$356,122.00	$22,737.00	6%	$148,011.66	$323,846.78	
SUPP & MAT - Supplies & Materials									
6100.010	Administrative Expense Administrative Expenses	1,800.00	1,800.00	600.00	1,200.00	200%	212.50	635.30	Condensed Admin. Exp. Water 1 time expense.
6100.100	Administrative Expense Dues, Licenses & Subscriptions	33,207.00	7,554.00	7,554.00	0.00	0%	1,613.92	2,253.07	Community Calendar moved to Capital Equipment Software
6100.150	Administrative Expense Incentives & Events	1,800.00	1,800.00	1,800.00	0.00	0%	1,130.86	1,107.05	
6100.190	Administrative Expense Office Supplies	850.00	850.00	1,000.00	(150.00)	-15%	504.80	758.63	Condensed Office Supplies Expenses 6100.010
6110.050	Supplies & Equipment Camera Equipment	12,000.00	12,000.00	0.00	12,000.00	N/A	0.00	1,775.99	New Initiative. Live Feed for Visitors (not security)
6110.090	Supplies & Equipment Computers & Printers	2,100.00	2,100.00	4,200.00	(2,100.00)	-50%	2,990.00	489.00	All laptops upgraded minus 1 (Intern)
6110.245	Supplies & Equipment Mobile Phones	1,308.00	1,308.00	1,308.00	0.00	0%	369.18	1,042.49	
6110.310	Supplies & Equipment Promotional Materials	74,800.00	74,800.00	54,800.00	20,000.00	36%	43,911.66	41,217.84	Increased for Fulfillment of destination mktg materials
6110.393	Supplies & Equipment Special Event Sponsorship	10,000.00	10,000.00	10,000.00	0.00	0%	10,004.76	10,716.06	
6130.010	Equipment Maintenance Copier Lease	600.00	600.00	600.00	0.00	0%	172.04	516.12	
6130.060	Equipment Maintenance Software Licensing	10,000.00	35,653.00	10,000.00	25,653.00	257%	0.00	2,039.48	Community Calendar
6160.043	Grant Programs Other Grants	0.00	0.00	0.00	0.00	N/A	2,727.93	102,255.11	
6160.150	Grant Programs Tourism Grant Projects	195,000.00	195,000.00	195,000.00	0.00	0%	52,910.45	160,011.68	Same as FY26. Anticipate an increase from last year (100K + Adv)
6170.090	Program Expense Tourism Events	100,000.00	100,000.00	0.00	100,000.00	N/A	39,737.33	120,586.00	Split with OC
Account Classification Total: Supplies & Materials		$443,465.00	$443,465.00	$286,862.00	$156,603.00	55%	$156,285.43	$445,403.82	

Expenditures		1803 Tourism Budget Requested							
Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
MAINT & SVCS - Maintenance & Services									
6530.040	Consulting Services Consulting Services	33,100.00	33,100.00	35,100.00	(2,000.00)	-6%	10,989.67	8,558.73	Consolidated marketing services/Main Street
6530.180	Consulting Services Web Page	17,328.00	17,328.00	18,000.00	(672.00)	-4%	5,916.00	8,494.75	New Initiative. Live Web Cams 50%
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	2,400.00	2,400.00	2,400.00	0.00	0%	934.72	3,116.24	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,125.00	1,125.00	1,125.00	0.00	0%	539.12	1,168.76	
6550.060	Building Site Expenses Electricity	3,504.00	3,504.00	3,000.00	504.00	17%	1,269.92	3,506.52	
6550.090	Building Site Expenses General Maintenance Repairs	275.00	275.00	275.00	0.00	0%	0.00	275.00	
6550.140	Building Site Expenses Internet Access	2,058.00	2,058.00	2,058.00	0.00	0%	1,410.22	2,433.71	
6550.170	Building Site Expenses Office Rent/Lease	37,602.00	37,602.00	37,602.00	0.00	0%	22,777.38	38,601.72	
6900.052	Advertising Supplemental Advertising	283,500.00	283,500.00	283,500.00	0.00	0%	282,950.50	299,962.30	
6900.055	Advertising Tourism	506,000.00	506,000.00	506,000.00	0.00	0%	301,243.39	459,246.33	Potential offset of state grant
Account Classification Total: Maintenance & Services		$886,892.00	$886,892.00	$889,060.00	($2,168.00)	0%	$628,030.92	$825,364.06	
OTHR CHGS - Other Charges									
7000.020	Travel, Training & Expense Board Member Allowance	1,500.00	1,500.00	1,500.00	0.00	0%	545.71	1,196.53	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	20,000.00	20,000.00	20,000.00	0.00	0%	2,856.76	6,991.10	
7000.115	Travel, Training & Expense Mileage	200.00	200.00	200.00	0.00	0%	40.45	260.29	
Account Classification Total: OTHR CHGS - Other Charges		$21,700.00	$21,700.00	$21,700.00	$0.00	0%	$3,442.92	$8,447.92	
CAP EQ - Capital Equipment									
9010.170	Capital Equipment Software	0.00	25,653.00	0.00	25,653.00	N/A	0.00	0.00	Community Calendar; 50%
Account Classification Total: Capital Equipment		$0.00	$25,653.00	$0.00	$25,653.00		$0.00	$0.00	
Location Total: 200 - Administration		$1,693,893.99	$1,756,569.00	$1,553,744.00	$202,825.00	13%	$935,770.93	$1,603,062.58	
Location: 420 - Pocomoke Welcome Center									
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	119,697.82	126,206.00	95,234.00	30,972.00	33%	53,127.00	93,260.24	
6000.400	Personnel Services Overtime Pay	0.00	1,000.00	0.00	1,000.00	N/A	0.00	39.36	
6010.020	Benefits Contingency	0.00	38.00	38.00	0.00	0%	0.00	10.76	
6010.025	Benefits Deferred Comp Match	0.00	1,650.00	0.00	1,650.00	N/A	0.00	1,000.00	
6010.030	Benefits Hospitalization Insurance	9,518.08	9,519.00	8,154.00	1,365.00	17%	3,896.98	7,600.90	
6010.050	Benefits Retirement	8,097.34	8,538.00	12,647.00	(4,109.00)	-32%	0.00	5,871.96	
6010.060	Benefits Social Security Taxes	9,156.89	9,655.00	7,287.00	2,368.00	32%	4,010.01	7,031.60	
6010.070	Benefits Unemployment Insurance	0.00	49.00	38.00	11.00	29%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	1,889.00	2,019.00	(130.00)	-6%	1,434.00	1,910.00	
6010.120	Benefits Long Term Disability	147.68	157.00	144.00	13.00	9%	0.00	199.93	
6010.130	Benefits Life Insurance	124.02	132.00	163.00	(31.00)	-19%	0.00	189.20	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	331.00	177.00	154.00	87%	135.34	275.43	
6010.150	Benefits Retirement Administration Fee	0.00	225.00	184.00	41.00	22%	0.00	185.72	

Expenditures		1803 Tourism Budget Requested							
Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6010.900	Benefits OPEB contribution	0.00	5,991.00	8,487.00	(2,496.00)	-29%	0.00	8,328.00	
Account Classification Total: Personnel Services		$146,741.83	$165,380.00	$134,572.00	$30,808.00	23%	$62,603.33	$125,903.10	
SUPP & MAT - Supplies & Materials									
6100.010	Administrative Expense Administrative Expenses	1,468.00	1,468.00	100.00	1,368.00	1368%	482.12	0.00	Enhancing guest experience: water & air master
6100.190	Administrative Expense Office Supplies	200.00	200.00	600.00	(400.00)	-67%	238.98	580.30	Reallocated consumables from 6100.010
6110.090	Supplies & Equipment Computers & Printers	800.00	800.00	800.00	0.00	0%	363.56	945.16	
6110.310	Supplies & Equipment Promotional Materials	1,400.00	1,400.00	0.00	1,400.00	N/A	0.00	0.00	Establish promotional (previously 1803.200)
6110.380	Supplies & Equipment Signage	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	466.77	
6150.050	Uniforms & Personal Equipment Uniforms	400.00	400.00	400.00	0.00	0%	0.00	358.26	
Account Classification Total: Supplies & Materials		$5,268.00	$5,268.00	$2,900.00	$2,368.00	82%	$1,084.66	$2,350.49	
MAINT & SVCS - Maintenance & Services									
6550.040	Building Site Expenses Cleaning Contract	4,142.00	4,142.00	4,142.00	0.00	0%	1,710.68	3,663.44	
6550.050	Building Site Expenses Custodial Supplies	380.00	380.00	380.00	0.00	0%	0.00	0.00	
6550.060	Building Site Expenses Electricity	14,000.00	14,000.00	14,000.00	0.00	0%	3,174.24	14,349.70	
6550.090	Building Site Expenses General Maintenance Repairs	750.00	750.00	250.00	500.00	200%	(261.42)	0.00	Remaining refresh/paint & seasonal plantings
6550.140	Building Site Expenses Internet Access	1,722.00	1,722.00	1,722.00	0.00	0%	719.85	1,727.64	
6550.220	Building Site Expenses Security Alarm Monitoring	204.00	204.00	204.00	0.00	0%	192.00	233.40	
6550.270	Building Site Expenses Telephone	1,800.00	1,800.00	1,800.00	0.00	0%	1,004.49	1,911.44	
Account Classification Total: MAINT & SVCS - Maintenance & S		$22,998.00	$22,998.00	$22,498.00	$500.00	2%	$6,539.84	$21,885.62	
OTHR CHGS - Other Charges									
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	600.00	600.00	100.00	500.00	500%	0.00	0.00	
Account Classification Total: OTHR CHGS - Other Charges		$600.00	$600.00	$100.00	$500.00	500%	$0.00	$0.00	
Location Total: 420 - Pocomoke Welcome Center		$175,607.83	$194,246.00	$160,070.00	$34,176.00	21%	$70,227.83	$150,139.21	
Department Total: 1803 - Tourism		**$1,869,501.82**	**$1,950,815.00**	**$1,713,814.00**	**$237,001.00**	**14%**	**$1,005,998.76**	**$1,753,201.79**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1803 - Tourism**				
Location **200 - Administration**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
100.1803.200.6100.010	Administrative Supplies	1.0000	300.00	300.00
100.1803.200.6100.010	Water Filtration System 50%	1.0000	1,500.00	1,500.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions 2		$1,800.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**				
100.1803.200.6100.100	Additional Memberships/Subscriptions	1.0000	1,200.00	1,200.00
100.1803.200.6100.100	Berlin Chamber Dues	1.0000	110.00	110.00
100.1803.200.6100.100	Destination International Membership	1.0000	3,319.00	3,319.00
100.1803.200.6100.100	Eventbrite, misc. posting fees	1.0000	135.00	135.00
100.1803.200.6100.100	Flipsnack	1.0000	75.00	75.00
100.1803.200.6100.100	MEDA Membership	3.0000	175.00	525.00
100.1803.200.6100.100	MTC	3.0000	130.00	390.00
100.1803.200.6100.100	Ocean City Chamber Dues	1.0000	250.00	250.00
100.1803.200.6100.100	Pocomoke Chamber Dues	1.0000	100.00	100.00
100.1803.200.6100.100	Salisbury Chamber Dues	1.0000	300.00	300.00
100.1803.200.6100.100	Snow Hill Chamber Dues	1.0000	100.00	100.00
100.1803.200.6100.100	Survey Monkey	1.0000	450.00	450.00
100.1803.200.6100.100	VA Civil Ware Trails Dues	1.0000	400.00	400.00
100.1803.200.6100.100	Worcester County Ocean Pines Chamber	1.0000	100.00	100.00
100.1803.200.6100.100	Zoom	1.0000	100.00	100.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions 15		$7,554.00
Account **6100.150 - Administrative Expense Incentives & Events**				
100.1803.200.6100.150	MACo Giveaway and Supplies	1.0000	750.00	750.00
100.1803.200.6100.150	Social Strategies Giveaways	1.0000	1,050.00	1,050.00
Account **6100.150 - Administrative Expense Incentives & Events** Totals		Transactions 2		$1,800.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1803.200.6100.190	Office Supplies: Consumables	1.0000	750.00	750.00
100.1803.200.6100.190	Paper	1.0000	100.00	100.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions 2		$850.00
Account **6110.050 - Supplies & Equipment Camera Equipment**				
100.1803.200.6110.050	County Wide Web Cams, installation, supplies	4.0000	2,500.00	10,000.00
100.1803.200.6110.050	Maintenance, emergency calls	1.0000	2,000.00	2,000.00
Account **6110.050 - Supplies & Equipment Camera Equipment** Totals		Transactions 2		$12,000.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1803.200.6110.090	Marketing laptop replacement per IT	1.0000	2,100.00	2,100.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions 1		$2,100.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1803 - Tourism**				
Location **200 - Administration**				
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1803.200.6110.245	Monthly Cell Phone bill	12.0000	109.00	1,308.00
	Account **6110.245 - Supplies & Equipment Mobile Phones** Totals	Transactions 1		$1,308.00
Account **6110.310 - Supplies & Equipment Promotional Materials**				
100.1803.200.6110.310	Destination merchandise for marketing/promotional	1.0000	18,000.00	18,000.00
100.1803.200.6110.310	Distribution/fulfillment destination mktg materials	1.0000	17,000.00	17,000.00
100.1803.200.6110.310	Interpretive signage	1.0000	3,000.00	3,000.00
100.1803.200.6110.310	New collateral (Guide maps, trail maps)	1.0000	3,000.00	3,000.00
100.1803.200.6110.310	Visitor's Guide development/printing	1.0000	33,800.00	33,800.00
	Account **6110.310 - Supplies & Equipment Promotional Materials** Totals	Transactions 5		$74,800.00
Account **6110.393 - Supplies & Equipment Special Event Sponsorship**				
100.1803.200.6110.393	Event Sponsorship - Plein Air, Blessing, SBCF, SH Parade Etc.	1.0000	10,000.00	10,000.00
	Account **6110.393 - Supplies & Equipment Special Event Sponsorship** Totals	Transactions 1		$10,000.00
Account **6130.010 - Equipment Maintenance Copier Lease**				
100.1803.200.6130.010	Copier Lease	12.0000	50.00	600.00
	Account **6130.010 - Equipment Maintenance Copier Lease** Totals	Transactions 1		$600.00
Account **6130.060 - Equipment Maintenance Software Licensing**				
100.1803.200.6130.060	Community Calendar	1.0000	25,653.00	25,653.00
100.1803.200.6130.060	Kiosk Monthly Licensing and Support (billed yearly)	1.0000	10,000.00	10,000.00
	Account **6130.060 - Equipment Maintenance Software Licensing** Totals	Transactions 2		$35,653.00
Account **6160.150 - Grant Programs Tourism Grant Projects**				
100.1803.200.6160.150	State Grant	1.0000	195,000.00	195,000.00
	Account **6160.150 - Grant Programs Tourism Grant Projects** Totals	Transactions 1		$195,000.00
Account **6170.090 - Program Expense Tourism Events**				
100.1803.200.6170.090	Events	1.0000	100,000.00	100,000.00
	Account **6170.090 - Program Expense Tourism Events** Totals	Transactions 1		$100,000.00
Account **6530.040 - Consulting Services Consulting Services**				
100.1803.200.6530.040	Destination Mgt/Main Street consulting 50% with ED	1.0000	8,000.00	8,000.00
100.1803.200.6530.040	Marketing services 50% with ED	6.0000	2,000.00	12,000.00
100.1803.200.6530.040	Product development	4.0000	3,275.00	13,100.00
	Account **6530.040 - Consulting Services Consulting Services** Totals	Transactions 3		$33,100.00
Account **6530.180 - Consulting Services Web Page**				
100.1803.200.6530.180	AI Agent	12.0000	150.00	1,800.00
100.1803.200.6530.180	County Wide Web Cam Streaming	6.0000	588.00	3,528.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1803 - Tourism**				
Location **200 - Administration**				
Account **6530.180 - Consulting Services Web Page**				
100.1803.200.6530.180	Website Lead Capture 50% with ED	6.0000	2,000.00	12,000.00
Account **6530.180 - Consulting Services Web Page** Totals		Transactions 3		$17,328.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1803.200.6540.020	Fuel	2.0000	1,200.00	2,400.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals		Transactions 1		$2,400.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1803.200.6540.030	Vehicle Maintenance	1.0000	1,125.00	1,125.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals		Transactions 1		$1,125.00
Account **6550.060 - Building Site Expenses Electricity**				
100.1803.200.6550.060	Electricity Based on Use CY2025	12.0000	292.00	3,504.00
Account **6550.060 - Building Site Expenses Electricity** Totals		Transactions 1		$3,504.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1803.200.6550.090	Building Maintenance	1.0000	275.00	275.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals		Transactions 1		$275.00
Account **6550.140 - Building Site Expenses Internet Access**				
100.1803.200.6550.140	Monthly Internet Cost	12.0000	171.50	2,058.00
Account **6550.140 - Building Site Expenses Internet Access** Totals		Transactions 1		$2,058.00
Account **6550.170 - Building Site Expenses Office Rent/Lease**				
100.1803.200.6550.170	Rent	12.0000	3,133.50	37,602.00
Account **6550.170 - Building Site Expenses Office Rent/Lease** Totals		Transactions 1		$37,602.00
Account **6900.052 - Advertising Supplemental Advertising**				
100.1803.200.6900.052	OC	1.0000	270,000.00	270,000.00
100.1803.200.6900.052	Small Towns Berlin, Pocomoke, Snow Hill	3.0000	4,500.00	13,500.00
Account **6900.052 - Advertising Supplemental Advertising** Totals		Transactions 2		$283,500.00
Account **6900.055 - Advertising Tourism**				
100.1803.200.6900.055	Advertising	1.0000	506,000.00	506,000.00
Account **6900.055 - Advertising Tourism** Totals		Transactions 1		$506,000.00
Account **7000.020 - Travel, Training & Expense Board Member Allowance**				
100.1803.200.7000.020	Board Member Expense Quarterly	4.0000	375.00	1,500.00
Account **7000.020 - Travel, Training & Expense Board Member Allowance** Totals		Transactions 1		$1,500.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**				
100.1803.200.7000.100	2026 Maryland State Conference, Hotel, Travel	3.0000	1,000.00	3,000.00
100.1803.200.7000.100	2026 MDNR Outdoor Recreation Summit	2.0000	700.00	1,400.00
100.1803.200.7000.100	2026 SE Tourism Society Mkg College-Dix (GA Out of State)	1.0000	1,500.00	1,500.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1803 - Tourism**				
Location **200 - Administration**				
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**				
100.1803.200.7000.100	2027 MACo Conference August 12-15	3.0000	100.00	300.00
100.1803.200.7000.100	2027 Maryland Coalition Tourism Day Annapolis	2.0000	500.00	1,000.00
100.1803.200.7000.100	2027 MEDA Spring, Fall Conference and Events	3.0000	1,000.00	3,000.00
100.1803.200.7000.100	2027 Rural Maryland Annual Awards	1.0000	200.00	200.00
100.1803.200.7000.100	2027 Taste of the Eastern Shore Annapolis Feb	3.0000	300.00	900.00
100.1803.200.7000.100	Destinations CDME Certification	1.0000	5,200.00	5,200.00
100.1803.200.7000.100	In-State Chamber Events, Meetings/Trainings	2.0000	1,000.00	2,000.00
100.1803.200.7000.100	In-State Hotel, Parking, Other fees	1.0000	1,500.00	1,500.00
	Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals	Transactions 11		$20,000.00
Account **7000.115 - Travel, Training & Expense Mileage**				
100.1803.200.7000.115	Mileage Reimbursement	1.0000	200.00	200.00
	Account **7000.115 - Travel, Training & Expense Mileage** Totals	Transactions 1		$200.00
Account **9010.170 - Capital Equipment Software**				
100.1803.200.9010.170	Community Calendar	1.0000	25,653.00	25,653.00
	Account **9010.170 - Capital Equipment Software** Totals	Transactions 1		$25,653.00
	Location **200 - Administration** Totals	Transactions 65		$1,377,710.00
Location **420 - Pocomoke Welcome Center**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
100.1803.420.6100.010	Air Master diffuser annually	2.0000	384.00	768.00
100.1803.420.6100.010	Water delivery annually	1.0000	700.00	700.00
	Account **6100.010 - Administrative Expense Administrative Expenses** Totals	Transactions 2		$1,468.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1803.420.6100.190	Admin Supplies: (Paper, pens, clips, tape)	1.0000	200.00	200.00
	Account **6100.190 - Administrative Expense Office Supplies** Totals	Transactions 1		$200.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1803.420.6110.090	Printer Contract	1.0000	800.00	800.00
	Account **6110.090 - Supplies & Equipment Computers & Printers** Totals	Transactions 1		$800.00
Account **6110.310 - Supplies & Equipment Promotional Materials**				
100.1803.420.6110.310	Promotional items (tote bags, stickers, sunglasses)	1.0000	1,400.00	1,400.00
	Account **6110.310 - Supplies & Equipment Promotional Materials** Totals	Transactions 1		$1,400.00
Account **6110.380 - Supplies & Equipment Signage**				
100.1803.420.6110.380	Signage Maintenance and Replacement/New marker	1.0000	1,000.00	1,000.00
	Account **6110.380 - Supplies & Equipment Signage** Totals	Transactions 1		$1,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1803 - Tourism**				
Location **420 - Pocomoke Welcome Center**				
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
100.1803.420.6150.050	Employee Uniforms	1.0000	400.00	400.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals		Transactions 1		$400.00
Account **6550.040 - Building Site Expenses Cleaning Contract**				
100.1803.420.6550.040	Custodial Contract 3 year rate	1.0000	4,142.00	4,142.00
Account **6550.040 - Building Site Expenses Cleaning Contract** Totals		Transactions 1		$4,142.00
Account **6550.050 - Building Site Expenses Custodial Supplies**				
100.1803.420.6550.050	Custodial	4.0000	95.00	380.00
Account **6550.050 - Building Site Expenses Custodial Supplies** Totals		Transactions 1		$380.00
Account **6550.060 - Building Site Expenses Electricity**				
100.1803.420.6550.060	Electricity	1.0000	14,000.00	14,000.00
Account **6550.060 - Building Site Expenses Electricity** Totals		Transactions 1		$14,000.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1803.420.6550.090	Exterior landscaping	1.0000	500.00	500.00
100.1803.420.6550.090	Maintenance	1.0000	250.00	250.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals		Transactions 2		$750.00
Account **6550.140 - Building Site Expenses Internet Access**				
100.1803.420.6550.140	Talkie Internet	12.0000	143.50	1,722.00
Account **6550.140 - Building Site Expenses Internet Access** Totals		Transactions 1		$1,722.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring**				
100.1803.420.6550.220	Alarm System	12.0000	17.00	204.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring** Totals		Transactions 1		$204.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1803.420.6550.270	Telephone and Long Distance	12.0000	150.00	1,800.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$1,800.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**				
100.1803.420.7000.100	Travel Training Meeting expense	1.0000	600.00	600.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals		Transactions 1		$600.00
Location **420 - Pocomoke Welcome Center** Totals		Transactions 16		$28,866.00
Department **1803 - Tourism** Totals		Transactions 81		$1,406,576.00
Fund **100 - General Fund** Totals		Transactions 81		$1,406,576.00
EXPENSES Totals		Transactions 81		$1,406,576.00
Grand Totals		Transactions 81		$1,406,576.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Tourism	Department Number:	1803
Fund: 100	General Fund	Function:	Tourism

Mission Statement:

Support, maintain and expand Worcester County's Tourism market , thereby generating increased visitor expenditures, tax revenues and employment. The Office of Tourism enthusiastically forges partnerships with people, projects and places that showcase and promote the distinct culture, natural beauty and rich heritage of Maryland's Coast; initiates and supports product development; links and leverages resources; and effectively markets destinations and events that deliver outstanding visitor experiences.

PROGRAM SERVICES: (STATISTICS)

- Tourism Department maintains publication and both in-market and out of market distribution of county Visitor's Guide in addition to 14 other brochures and publications. Visitors Guide designed in house.
- Maintains all social media accounts including Facebook, Instagram, Twitter, Pinterest, Youtube and a monthly e-newsletter. Distributes monthly stats Dashboard to shareholders.
  E-newsletter- Visit Maryland's Coast sent monthly to a mailing list of over 250K qualified leads
- Handles all county advertising in print and electronic formats as well as offering co-op marketing opportunities for small businesses on Main Street. Designs all print advertisement placed in Various puplications to promite the county as a destination.
- Maintains operation of US 13 Welcome Center 7 days a week. Welcomes numeropus bus groups. Promotes all towns, county ammenities and Points of Interest etc.
- Maintain county tourism website and social media. Content is updated with fresh content monthly. Goals- Place Branding: Elevate Awareness and Positive Reputation of Maryland's Coast. Product Development: Increase Nature and Number of Visitor Destinations and Experiences Tactical Marketing: Define and Promote Existing Assets to Target Audiences
  Customer Experience: Deliver Outstanding Service and High-quality Experiences to Guests Planning and Visiting Maryland's Coast Strategic Partnerships: Forge Public and Private Collaborations for Marketing, Product Development & Workforce Excellence
- Maintain and track data on visitor numbers, spending and job creation through tourism.
  We are still positioned very well with the variety of accommodations and price points, drive to destination from several major markets such as DC, Philly, Balt and NY as well as the outdoor recreational opportunities and continued development of the shoulder seasons to create more year-round visitation.
  Tourism is an economic driver in Worcester –generates 15,000 visitor supported jobs annually & generates almost 250 million in state and local taxes (tourism tax codes- Amusement/Entertainment, F and B, Retail etc.) Accounts for more than 15,000 visitor-supported jobs represent the majority of all jobs in Worcester County.

Statistical Data:

Description of Statistal Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
# of advertisements placed (print,digital, radio etc)	71	38	40	45
web traffic - visitmarylandscoast.org	300452	320475	356000	375000
E- news leads	130000	195000	205000	225000
visitors guide requests	19500	2109	23000	25000
total welcome center visitors	700000	359839	340000	355000

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Tourism	Department Number:	1803
Fund: 100	General Fund	Function:	Tourism

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$ 322,914	$ 449,750	$ 490,694	$ 544,239	11%
Supplies & Materials	175,903	447,754	289,762	448,733	55%
Maintenance & Services	817,701	847,250	911,558	909,890	0%
Other Charges	7,252	8,448	21,800	22,300	2%
Capital Outlay	0	0	0	25,653	100%
Total	$ 1,323,770	$ 1,753,202	$ 1,713,814	$ 1,950,815	14%

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Tourism Director	1.0	1.0	1.0	1.0	0%
Advertising & Destination Marketing Specialist	1.0	1.0	0.0	0.0	0%
Advertising & Marketing Manager	0.0	0.0	1.0	1.0	0%
Office Assistant V	1.0	1.0	1.0	1.0	0%
Office Assistant IV	0.0	0.0	0.0	0.0	0%
Welcome Center Manager	1.0	1.0	1.0	1.0	0%
Welcome Center Greeter	1.3	1.3	1.5	2.0	33%
Total	5.3	5.3	5.5	6.0	9%

Summary of Significant Budget Increase/Decrease

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
Requested more hours for part time welcome center greeter. Included Stop Offshore Wind in FY27 budget.	$ 237,001	14%

Contact Information

Name:	Melanie Pursel	Address 1:	107 West Green St.
Title:	Director	Address 2:	
Email:	mpursel@co.worcester.md.us	City/State:	Snow Hill, MD
Telephone:	410-632-3110	Zip Code:	21863

WORCESTER COUNTY

PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Tourism

Department No. 100.1803

Key (N) for New or (R) for Replacement

N or R	Description:	Qty:	Cost:	Total:
____ Mini Computer	MinisForum Mini Desktop		$600	$0
____ Laptop**	Dell Latitude w/docking **		$2,300	$0
** with docking station				
____ Laptop only	Laptop w/o docking stn		$2,000	$0
____ Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
***does not include monitor				
____ Docking Station	Dell Dock Station Replicator		$300	$0
____ 24" Monitor	Single Monitor		$150	$0
____ 32" Monitor	Single Monitor		$200	$0
____ Laptop Tote	Laptop Canvas Tote		$20	$0
____ IPAD	IPAD PRO		$1,600	$0
____ MDT's Sheriff	MDT Computers no docks		$3,800	$0
____ Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
____ Microsoft Surface	Surface PRO		$1,700	$0

TOTAL TO KEY TO ACCOUNT 6110.090 **$0**

PC To Be Replaced: (Give brief description of reason for replacment and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

Worcester Cnty **Completed By:** **Melanie Pursel** **Date:** **1/20/2026**

Subsidiary	Vehicle Identification #	Make	Year	Model	Mileage	Driver
Tourism	2C4RDGB8DR610075	Dodge	2013	Grand Caravan	154,836	Brianna Dix
Tourism	1G1BC55M7K136724	Chevy		Cruz	75,653	Melanie Pursel

Average Mileage *	115,245
Usable Vehicles *	2

*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.

Revenues — 1010 Environmental Programs Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1010 - Environmental Programs**								
LIC/PRMT - Licenses and Permits									
4933	Commercial Plumbing Plan Review	2,000.00	2,000.00	2,500.00	(500.00)	-20%	0.00	500.00	
4941	Shoreline Construction Permit	20,000.00	20,000.00	20,000.00	0.00	0%	10,300.00	19,500.00	
4942	Timber Harvest Permit	3,000.00	3,000.00	3,000.00	0.00	0%	1,900.00	3,500.00	
4943	SEC/SWM Permit	45,000.00	45,000.00	45,000.00	0.00	0%	17,574.00	41,421.92	
4945.010	Environmental Permits Burn Permit	600.00	600.00	600.00	0.00	0%	270.00	320.00	
4945.020	Environmental Permits Campground Permit	4,000.00	4,000.00	4,000.00	0.00	0%	300.00	4,325.00	
4945.030	Environmental Permits Septic Permit	29,000.00	29,000.00	29,000.00	0.00	0%	20,570.00	43,135.00	
4945.040	Environmental Permits Waste Hauler Permit	3,000.00	3,000.00	3,000.00	0.00	0%	150.00	3,250.00	
4945.050	Environmental Permits Well Permit	16,800.00	16,800.00	16,800.00	0.00	0%	9,440.00	23,325.00	
4945.060	Environmental Permits Other	300.00	300.00	300.00	0.00	0%	300.00	150.00	
4945.070	Environmental Permits Review Fee	75,000.00	75,000.00	75,000.00	0.00	0%	32,900.00	76,610.00	
4960	Plumbing Permits	90,000.00	90,000.00	90,000.00	0.00	0%	29,735.00	94,495.50	
4965	Gas Permits	20,000.00	20,000.00	20,000.00	0.00	0%	11,120.00	28,774.90	
4970	Forestry Conservation Review Fees	6,000.00	6,000.00	6,000.00	0.00	0%	4,100.00	8,984.25	
Account Classification Total: Licenses and Permits		$314,700.00	$314,700.00	$315,200.00	($500.00)	0%	$138,659.00	$348,291.57	
CHG SVC - Charges for Services									
4850.010	Credit Card Fees Environmental Programs	6,000.00	6,000.00	6,000.00	0.00	0%	1,615.88	5,692.47	
4940	Shoreline Construction Application Fee	31,000.00	31,000.00	31,000.00	0.00	0%	13,950.00	26,700.00	
5047	Stormwater Management Review Fee	110,000.00	110,000.00	110,000.00	0.00	0%	48,799.00	104,294.43	
5165	Critical Area Review Fees	8,000.00	8,000.00	8,000.00	0.00	0%	6,514.75	10,650.50	
5167	Water/Sewer Plan Amendment Fee	2,000.00	2,000.00	2,000.00	0.00	0%	0.00	0.00	
5230.010	Environmental Fees Perk Test Fee	17,000.00	22,000.00	16,000.00	6,000.00	38%	18,450.00	25,000.00	More demand
5230.020	Environmental Fees Plat Review Fee	7,000.00	9,000.00	6,000.00	3,000.00	50%	4,880.00	10,450.00	More demand
5230.030	Environmental Fees Water Sample Fee	500.00	500.00	500.00	0.00	0%	0.00	300.00	
5240	Shared Facility/Service Area Fee	500.00	500.00	500.00	0.00	0%	0.00	100.00	
Account Classification Total: Charges for Services		$182,000.00	$189,000.00	$180,000.00	$9,000.00	5%	$94,209.63	$183,187.40	
INTGOV FED - Intergovernmental - Federal Revenues									
5785	MDE Beach Monitoring Grant	4,393.00	4,393.00	4,393.00	0.00	0%	4,393.37	3,261.08	
Account Total: Intergovernmental - Federal Revenues		$4,393.00	$4,393.00	$4,393.00	$0.00	0%	$4,393.37	$3,261.08	
INTGOV ST - Intergovernmental - State Revenues									
5525	Conservation Easement Administrative Fee	25,000.00	25,000.00	25,000.00	0.00	0%	326,374.25	72,014.00	
5615	Maryland Coastal Bays	50,000.00	50,000.00	0.00	50,000.00	N/A	0.00	0.00	MCB Grant to County for 50% match for WIF grant
5630	Water System Monitoring Grant	48,750.00	48,750.00	48,750.00	0.00	0%	14,062.50	48,750.00	
5662	BRF Operations & Maintenance Grant	42,000.00	42,000.00	42,000.00	0.00	0%	0.00	42,000.00	
5680	State Grant for Critical Areas	5,000.00	5,000.00	9,000.00	(4,000.00)	-44%	0.00	5,000.00	State Reduced Grant
5715	Coastal Zone Grant	86,100.00	86,100.00	0.00	86,100.00	N/A	0.00	12,320.00	MDE EPA Grant for $86,100 for Greys Creek shoreline and marsh restoration award. Expected start in Fall of 2026

Revenues	1010 Environmental Programs Budget Requested							
Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
5730	Septic System BRF Grant Program	375,000.00	375,000.00	300,000.00	75,000.00	25%	0.00	398,496.43	We will have admin fees with each replacement for estimated mileage and for each tank or connection billed
5732	Conservation Easements Reimbursements	50,000.00	50,000.00	50,000.00	0.00	0%	0.00	937,680.90	
Account Total: Intergovernmental - State Revenues		$681,850.00	$681,850.00	$474,750.00	$207,100.00	44%	$340,436.75	$1,516,261.33	
Department Total: 1010 - Environmental Programs		**$1,182,943.00**	**$1,189,943.00**	**$974,343.00**	**$215,600.00**	**22%**	**$577,698.75**	**$2,051,001.38**	

Expenditures — 1010 Environmental Programs Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1010 - Environmental Programs**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	1,668,329.72	1,773,029.82	1,585,656.00	187,373.82	12%	769,873.71	1,489,831.87	Includes longevity, holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	1,500.00	1,500.00	0.00	0%	233.63	0.00	
6010.020	Benefits Contingency	0.00	523.00	639.00	(116.00)	-18%	0.00	431.40	
6010.025	Benefits Deferred Comp Match	0.00	17,367.00	10,000.00	7,367.00	74%	0.00	10,525.00	
6010.030	Benefits Hospitalization Insurance	399,039.16	403,799.04	322,930.00	80,869.04	25%	154,366.96	304,774.93	16.8% Health Insur Increase
6010.050	Benefits Retirement	208,655.24	222,554.76	210,575.00	11,979.76	6%	0.00	154,840.24	
6010.060	Benefits Social Security Taxes	127,627.37	135,637.88	121,418.00	14,219.88	12%	55,641.94	107,747.76	
6010.070	Benefits Unemployment Insurance	0.00	676.00	638.00	38.00	6%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	26,187.00	33,611.00	(7,424.00)	-22%	23,861.00	27,721.00	
6010.120	Benefits Long Term Disability	3,925.74	4,187.76	2,396.00	1,791.76	75%	0.00	3,192.79	
6010.130	Benefits Life Insurance	3,297.32	3,518.40	2,716.00	802.40	30%	0.00	3,021.42	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	4,586.00	2,940.00	1,646.00	56%	2,257.82	4,067.36	
6010.150	Benefits Retirement Administration Fee	0.00	3,124.00	3,067.00	57.00	2%	0.00	2,688.92	
6010.900	Benefits OPEB contribution	0.00	67,580.00	69,250.00	(1,670.00)	-2%	0.00	73,868.00	
Account Classification Total: Personnel Services		$2,410,874.55	$2,664,270.66	$2,367,336.00	$296,934.66	13%	$1,006,235.06	$2,182,710.69	
SUPP & MAT - Supplies & Materials									
6100.030	Administrative Expense Alcohol and Drug Testing	200.00	200.00	200.00	0.00	0%	0.00	0.00	
6100.052	Administrative Expense Bank Fees	7,000.00	7,000.00	7,000.00	0.00	0%	2,221.08	6,748.77	
6100.060	Administrative Expense Books and Publications	585.00	585.00	585.00	0.00	0%	0.00	321.66	
6100.080	Administrative Expense Copier Supplies	464.00	464.00	344.00	120.00	35%	241.18	0.00	
6100.090	Administrative Expense Database/Shared Computer costs	1,350.00	1,350.00	1,350.00	0.00	0%	0.00	0.00	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	2,670.00	2,670.00	3,270.00	(600.00)	-18%	200.00	1,557.00	
6100.190	Administrative Expense Office Supplies	5,000.00	5,000.00	5,000.00	0.00	0%	744.70	1,906.47	
6100.210	Administrative Expense Paper	600.00	600.00	600.00	0.00	0%	236.08	510.60	
6100.230	Administrative Expense Postage & Freight	250.00	250.00	250.00	0.00	0%	0.00	0.00	
6100.240	Administrative Expense Printing Expense	400.00	400.00	400.00	0.00	0%	0.00	540.00	
6110.050	Supplies & Equipment Camera Equipment	100.00	100.00	100.00	0.00	0%	0.00	0.00	
6110.080	Supplies & Equipment Computer Repairs & Supplies	3,200.00	3,200.00	3,200.00	0.00	0%	482.36	0.00	
6110.090	Supplies & Equipment Computers & Printers	7,930.00	7,930.00	11,220.00	(3,290.00)	-29%	10,702.90	5,070.54	Per IT Replacement list plus 2 adobe licenses
6110.140	Supplies & Equipment GIS Mapping Supplies	400.00	400.00	400.00	0.00	0%	0.00	201.59	
6110.245	Supplies & Equipment Mobile Phones	8,000.00	8,000.00	7,420.00	580.00	8%	2,400.67	5,845.18	Needed to add phone and hotspot
6110.270	Supplies & Equipment Office Equipment Repairs	225.00	225.00	175.00	50.00	29%	256.61	204.93	

Expenditures	1010 Environmental Programs Budget Requested								
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
	6110.280	Supplies & Equipment Office Furniture	480.00	950.00	390.00	560.00	144%	0.00	76.99	
	6110.290	Supplies & Equipment Other Office Equipment	665.00	665.00	245.00	420.00	171%	0.00	93.05	
	6110.295	Supplies & Equipment Program Supplies and Equipment	1,645.00	1,645.00	1,950.00	(305.00)	-16%	557.85	1,584.57	
	6110.340	Supplies & Equipment Safety Program Equipment	3,080.00	3,080.00	2,880.00	200.00	7%	814.59	1,289.07	
	6110.390	Supplies & Equipment Small Equipment	520.00	520.00	520.00	0.00	0%	21.82	235.27	
	6130.010	Equipment Maintenance Copier Lease	4,000.00	4,000.00	4,000.00	0.00	0%	706.03	3,196.78	
	6150.050	Uniforms & Personal Equipment Uniforms	0.00	0.00	0.00	0.00	N/A	0.00	783.63	
	6160.007	Grant Programs DNR Grants	0.00	76,100.00	0.00	76,100.00	N/A	0.00	0.00	Greys Creek Wetland and Shoreline Restoration
	6160.012	Grant Programs DNR Bainbridge Pond Project	76,100.00	76,100.00	0.00	76,100.00	N/A	0.00	0.00	
	6160.140	Grant Programs Septic Upgrade Grant	350,000.00	350,000.00	280,000.00	70,000.00	25%	145,602.10	378,266.00	Getting more demand for grants plus connection projects expected
	Account Classification Total: Supplies & Materials		$474,864.00	$551,434.00	$331,499.00	$219,935.00	66%	$165,187.97	$408,432.10	
	MAINT & SVCS - Maintenance & Services									
	6530.040	Consulting Services Consulting Services	104,000.00	109,000.00	10,000.00	99,000.00	990%	0.00	3,017.50	Added contracted services to Coastal Bays for SAV bed survey & to UMCES for Bays Report Card. Contracted services for Hydrocorp for Cross Connection Consulting for survey and verification of commercial, institutional, ind. accts.
	6530.140	Consulting Services Stormwater Management Review	110,000.00	110,000.00	110,000.00	0.00	0%	46,620.30	99,594.01	
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	23,000.00	23,000.00	23,000.00	0.00	0%	9,168.96	16,844.71	
	6540.030	Vehicle Operating Expenses Vehicle Maintenance	5,500.00	5,500.00	4,500.00	1,000.00	22%	2,370.18	7,817.88	Repairs costing more to maintain & fix this fleet, newer models with issues not covered by warranty
	6540.040	Vehicle Operating Expenses Vehicle Registration	300.00	300.00	300.00	0.00	0%	200.00	100.00	
	6550.040	Building Site Expenses Cleaning Contract	9,687.00	9,687.00	9,687.00	0.00	0%	4,164.20	5,314.95	
	6550.140	Building Site Expenses Internet Access	3,600.00	3,600.00	3,120.00	480.00	15%	1,019.92	3,569.72	
	6550.270	Building Site Expenses Telephone	1,045.00	1,045.00	1,045.00	0.00	0%	229.34	538.26	
	6900.025	Advertising Legal Advertisements	1,400.00	1,400.00	1,200.00	200.00	17%	1,352.00	688.00	
	6900.030	Advertising Legislative Advertisements	500.00	500.00	500.00	0.00	0%	0.00	0.00	
	6900.060	Advertising Water & Sewer Plan Amendments	2,000.00	2,000.00	2,000.00	0.00	0%	0.00	78.75	
	Account Classification Total: Maintenance & Services		$261,032.00	$266,032.00	$165,352.00	$100,680.00	61%	$65,124.90	$137,563.78	
	OTHR CHGS - Other Charges									

Expenditures			1010 Environmental Programs Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
	7000.020	Travel, Training & Expense Board Member Allowance	1,400.00	1,400.00	1,400.00	0.00	0%	500.00	500.00	
	7000.040	Travel, Training & Expense Continuing Education/Certificati	635.00	635.00	635.00	0.00	0%	32.49	340.00	
	7000.060	Travel, Training & Expense Educational Training	6,975.00	6,975.00	6,365.00	610.00	10%	5,967.24	990.00	
	7000.100	Travel, Training & Expense Meetings/Conferences/Shows	114.00	114.00	114.00	0.00	0%	4,256.45	1,058.00	
	7000.115	Travel, Training & Expense Mileage	150.00	150.00	150.00	0.00	0%	18.00	0.00	
	Account Classification Total: Other Charges		$9,274.00	$9,274.00	$8,664.00	$610.00	7%	$10,774.18	$2,888.00	
	CAP EQ - Capital Equipment									
	9010.010	Capital Equipment New Vehicles	50,000.00	50,000.00	50,000.00	0.00	0%	43,139.94	49,498.23	Replacement vehicle for Current shortbed truck, water programs for EP Division. Heavy use vehicle
	Account Classification Total: Capital Equipment		$50,000.00	$50,000.00	$50,000.00	$0.00	0%	$43,139.94	$49,498.23	
epartment Total: 1010 - Environmental Programs			**$3,206,044.55**	**$3,541,010.66**	**$2,922,851.00**	**$618,159.66**	**21%**	**$1,290,462.05**	**$2,781,092.80**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units		Cost per Unit	Total Amount
EXPENSES					
Fund **100 - General Fund**					
Department **1010 - Environmental Programs**					
Account **6100.030 - Administrative Expense Alcohol and Drug Testing**					
100.1010.6100.030	Drug Testing based on trend	1.0000		200.00	200.00
Account **6100.030 - Administrative Expense Alcohol and Drug Testing** Totals		Transactions	1		$200.00
Account **6100.052 - Administrative Expense Bank Fees**					
100.1010.6100.052	Bank Fees estimated	1.0000		7,000.00	7,000.00
Account **6100.052 - Administrative Expense Bank Fees** Totals		Transactions	1		$7,000.00
Account **6100.060 - Administrative Expense Books and Publications**					
100.1010.6100.060	Additional Tech Purchases NEHA or Equivalent	1.0000		100.00	100.00
100.1010.6100.060	Clifton Strengths books for staff	6.0000		35.00	210.00
100.1010.6100.060	Intl Private Sewage Disposal Code	1.0000		125.00	125.00
100.1010.6100.060	Plumbing Manuals	2.0000		75.00	150.00
Account **6100.060 - Administrative Expense Books and Publications** Totals		Transactions	4		$585.00
Account **6100.080 - Administrative Expense Copier Supplies**					
100.1010.6100.080	Large Scanner Cartridge Set	3.0000		120.00	360.00
100.1010.6100.080	Large Scanner Printer Paper	2.0000		52.00	104.00
Account **6100.080 - Administrative Expense Copier Supplies** Totals		Transactions	2		$464.00
Account **6100.090 - Administrative Expense Database/Shared Computer costs**					
100.1010.6100.090	Expenses for training and options for Database and GIS	9.0000		150.00	1,350.00
Account **6100.090 - Administrative Expense Database/Shared Computer costs** Totals		Transactions	1		$1,350.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**					
100.1010.6100.100	EHS Licenses All in EP EHS series	4.0000		200.00	800.00
100.1010.6100.100	APA Membership BM	1.0000		250.00	250.00
100.1010.6100.100	ICMA Membership BM	1.0000		350.00	350.00
100.1010.6100.100	MOWPA Main Membership BM	1.0000		100.00	100.00
100.1010.6100.100	MOWPA Membership DB, KM, CS, BJ, TH, EL	6.0000		30.00	180.00
100.1010.6100.100	NEHA License BM	1.0000		150.00	150.00
100.1010.6100.100	NEHA Membership DB BM	2.0000		100.00	200.00
100.1010.6100.100	NFP Exam BS	1.0000		180.00	180.00
100.1010.6100.100	NFP Manager Membership BS	1.0000		185.00	185.00
100.1010.6100.100	NFP Training for Cert BS	1.0000		100.00	100.00
100.1010.6100.100	TEHA Tidewater Env Health Memberships All EHS	7.0000		25.00	175.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions	11		$2,670.00
Account **6100.190 - Administrative Expense Office Supplies**					
100.1010.6100.190	Office Supplies, per trend	1.0000		5,000.00	5,000.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions	1		$5,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1010 - Environmental Programs**				
Account **6100.210 - Administrative Expense Paper**				
100.1010.6100.210	Paper expense, still trending upward	1.0000	600.00	600.00
Account **6100.210 - Administrative Expense Paper** Totals		Transactions 1		$600.00
Account **6100.230 - Administrative Expense Postage & Freight**				
100.1010.6100.230	Postage as express is sometimes used	1.0000	250.00	250.00
Account **6100.230 - Administrative Expense Postage & Freight** Totals		Transactions 1		$250.00
Account **6100.240 - Administrative Expense Printing Expense**				
100.1010.6100.240	Printing expenses, cartridges	1.0000	400.00	400.00
Account **6100.240 - Administrative Expense Printing Expense** Totals		Transactions 1		$400.00
Account **6110.050 - Supplies & Equipment Camera Equipment**				
100.1010.6110.050	Drone Supplies	1.0000	100.00	100.00
Account **6110.050 - Supplies & Equipment Camera Equipment** Totals		Transactions 1		$100.00
Account **6110.080 - Supplies & Equipment Computer Repairs & Supplies**				
100.1010.6110.080	Tablets	2.0000	1,600.00	3,200.00
Account **6110.080 - Supplies & Equipment Computer Repairs & Supplies** Totals		Transactions 1		$3,200.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1010.6110.090	Adobe	2.0000	240.00	480.00
100.1010.6110.090	Laptops, docking, monitors, tablets	1.0000	7,450.00	7,450.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions 2		$7,930.00
Account **6110.140 - Supplies & Equipment GIS Mapping Supplies**				
100.1010.6110.140	Set of Cartridges small printer	1.0000	400.00	400.00
Account **6110.140 - Supplies & Equipment GIS Mapping Supplies** Totals		Transactions 1		$400.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1010.6110.245	Mobile Phone Expenses Typical Phone Plans	1.0000	8,000.00	8,000.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions 1		$8,000.00
Account **6110.270 - Supplies & Equipment Office Equipment Repairs**				
100.1010.6110.270	Office equipment repairs per trends up	1.0000	225.00	225.00
Account **6110.270 - Supplies & Equipment Office Equipment Repairs** Totals		Transactions 1		$225.00
Account **6110.280 - Supplies & Equipment Office Furniture**				
100.1010.6110.280	additional office furnature	1.0000	470.00	470.00
100.1010.6110.280	Chair replacements	4.0000	120.00	480.00
Account **6110.280 - Supplies & Equipment Office Furniture** Totals		Transactions 2		$950.00
Account **6110.290 - Supplies & Equipment Other Office Equipment**				
100.1010.6110.290	Bottle service for water cooler in Snow Hill	12.0000	35.00	420.00
100.1010.6110.290	Will need bottle service for water for Berlin	12.0000	10.00	120.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units		Cost per Unit	Total Amount
EXPENSES					
Fund **100 - General Fund**					
Department **1010 - Environmental Programs**					
Account **6110.290 - Supplies & Equipment Other Office Equipment**					
100.1010.6110.290	Will need water cooler for Berlin office	1.0000		125.00	125.00
Account **6110.290 - Supplies & Equipment Other Office Equipment** Totals		Transactions	3		$665.00
Account **6110.295 - Supplies & Equipment Program Supplies and Equipment**					
100.1010.6110.295	Auger with handle	1.0000		500.00	500.00
100.1010.6110.295	Equipment needs per trends sand, grout, chem	1.0000		500.00	500.00
100.1010.6110.295	HACH tester supplies misc.	1.0000		145.00	145.00
100.1010.6110.295	PVC Pipes	1.0000		500.00	500.00
Account **6110.295 - Supplies & Equipment Program Supplies and Equipment** Totals		Transactions	4		$1,645.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment**					
100.1010.6110.340	Deet for 10 staff (cans) 6 mos.	60.0000		8.00	480.00
100.1010.6110.340	Safety Clothing Allowance for 10 field staff inspe.	10.0000		200.00	2,000.00
100.1010.6110.340	Safety Clothing Allowance management	3.0000		200.00	600.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions	3		$3,080.00
Account **6110.390 - Supplies & Equipment Small Equipment**					
100.1010.6110.390	Bottles Snow Hill	12.0000		10.00	120.00
100.1010.6110.390	Soil evaluation equipment and materials	1.0000		400.00	400.00
Account **6110.390 - Supplies & Equipment Small Equipment** Totals		Transactions	2		$520.00
Account **6130.010 - Equipment Maintenance Copier Lease**					
100.1010.6130.010	Copier lease per trend that just increased with color	1.0000		4,000.00	4,000.00
Account **6130.010 - Equipment Maintenance Copier Lease** Totals		Transactions	1		$4,000.00
Account **6160.007 - Grant Programs DNR Grants**					
100.1010.6160.007	Greys Creek Wetland and Shoreline Restoration	1.0000		76,100.00	76,100.00
Account **6160.007 - Grant Programs DNR Grants** Totals		Transactions	1		$76,100.00
Account **6160.012 - Grant Programs DNR Bainbridge Pond Project**					
100.1010.6160.012	Greys Creek expenses and services	1.0000		76,100.00	76,100.00
Account **6160.012 - Grant Programs DNR Bainbridge Pond Project** Totals		Transactions	1		$76,100.00
Account **6160.140 - Grant Programs Septic Upgrade Grant**					
100.1010.6160.140	BRF Grant Expenses Reimbursed by State	1.0000		350,000.00	350,000.00
Account **6160.140 - Grant Programs Septic Upgrade Grant** Totals		Transactions	1		$350,000.00
Account **6530.040 - Consulting Services Consulting Services**					
100.1010.6530.040	DNR Coastal Resiliency Fund Grant App. Consult Fees	1.0000		2,000.00	2,000.00
100.1010.6530.040	Hydrocorp Cross Connection Program Commercial	1.0000		75,000.00	75,000.00
100.1010.6530.040	MD Coastal Bays Submerged Aquatic Veg Survey	1.0000		7,000.00	7,000.00
100.1010.6530.040	UMCES Coastal Bays Report Card Integration and Prep	1.0000		17,000.00	17,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1010 - Environmental Programs**				
Account **6530.040 - Consulting Services Consulting Services**				
100.1010.6530.040	Water and Sewer MDE Grant Application consult fees	2.0000	4,000.00	8,000.00
Account **6530.040 - Consulting Services Consulting Services** Totals		Transactions 5		$109,000.00
Account **6530.140 - Consulting Services Stormwater Management Review**				
100.1010.6530.140	SWM Review Fees Per Contract	1.0000	110,000.00	110,000.00
Account **6530.140 - Consulting Services Stormwater Management Review** Totals		Transactions 1		$110,000.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1010.6540.020	Fuel use continuing to trend upwards	1.0000	23,000.00	23,000.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals		Transactions 1		$23,000.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1010.6540.030	Vehicle operating and repair equip repl per trend	1.0000	5,500.00	5,500.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals		Transactions 1		$5,500.00
Account **6540.040 - Vehicle Operating Expenses Vehicle Registration**				
100.1010.6540.040	Registration if truck replaced	1.0000	300.00	300.00
Account **6540.040 - Vehicle Operating Expenses Vehicle Registration** Totals		Transactions 1		$300.00
Account **6550.040 - Building Site Expenses Cleaning Contract**				
100.1010.6550.040	Cleaning Per Contract 2x week	1.0000	9,687.00	9,687.00
Account **6550.040 - Building Site Expenses Cleaning Contract** Totals		Transactions 1		$9,687.00
Account **6550.140 - Building Site Expenses Internet Access**				
100.1010.6550.140	Fiber Charge for Berlin Plus Monthly Fee	12.0000	300.00	3,600.00
Account **6550.140 - Building Site Expenses Internet Access** Totals		Transactions 1		$3,600.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1010.6550.270	Site Expenses may have additional costs for Berlin	1.0000	1,045.00	1,045.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$1,045.00
Account **6900.025 - Advertising Legal Advertisements**				
100.1010.6900.025	Legal Adverts Admin can draw from for hearings	1.0000	1,400.00	1,400.00
Account **6900.025 - Advertising Legal Advertisements** Totals		Transactions 1		$1,400.00
Account **6900.030 - Advertising Legislative Advertisements**				
100.1010.6900.030	Anticipate Multiple Text Hearings in FY 25	1.0000	500.00	500.00
Account **6900.030 - Advertising Legislative Advertisements** Totals		Transactions 1		$500.00
Account **6900.060 - Advertising Water & Sewer Plan Amendments**				
100.1010.6900.060	WS Hearing Adverts Admin can draw from for ads	1.0000	2,000.00	2,000.00
Account **6900.060 - Advertising Water & Sewer Plan Amendments** Totals		Transactions 1		$2,000.00
Account **7000.020 - Travel, Training & Expense Board Member Allowance**				
100.1010.7000.020	Travel , training and Board expenses as anticipated 2 mtgs 7pp	14.0000	100.00	1,400.00
Account **7000.020 - Travel, Training & Expense Board Member Allowance** Totals		Transactions 1		$1,400.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units		Cost per Unit	Total Amount
EXPENSES					
Fund **100 - General Fund**					
Department **1010 - Environmental Programs**					
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati**					
100.1010.7000.040	AICP Appli, Cert Fee, and Exam Fee	1.0000		635.00	635.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati** Totals		Transactions	1		$635.00
Account **7000.060 - Travel, Training & Expense Educational Training**					
100.1010.7000.060	AICP Virtual no travel BM KM	2.0000		350.00	700.00
100.1010.7000.060	Corps Wetland Course St. Michaels IB plus 1	2.0000		1,200.00	2,400.00
100.1010.7000.060	EP Classes for EHS series staff for Cont Education	7.0000		125.00	875.00
100.1010.7000.060	MACO Summer Conference , DB, BS, KM	3.0000		275.00	825.00
100.1010.7000.060	MACO Summer Conference BM	1.0000		475.00	475.00
100.1010.7000.060	MACO Winter Conf BM	1.0000		350.00	350.00
100.1010.7000.060	NR Classes Misc	4.0000		25.00	100.00
100.1010.7000.060	One Day Wetland Courses Hydric Soils TH JF	2.0000		625.00	1,250.00
Account **7000.060 - Travel, Training & Expense Educational Training** Totals		Transactions	8		$6,975.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**					
100.1010.7000.100	Misc. Balto or Annapolis Meetings Lunch	2.0000		12.00	24.00
100.1010.7000.100	Misc. Meetings Annapolis Parking	6.0000		15.00	90.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals		Transactions	2		$114.00
Account **7000.115 - Travel, Training & Expense Mileage**					
100.1010.7000.115	Misc Mileage Reimbursements if needed	1.0000		150.00	150.00
Account **7000.115 - Travel, Training & Expense Mileage** Totals		Transactions	1		$150.00
Account **9010.010 - Capital Equipment New Vehicles**					
100.1010.9010.010	Replacement truck	1.0000		50,000.00	50,000.00
Account **9010.010 - Capital Equipment New Vehicles** Totals		Transactions	1		$50,000.00
Department **1010 - Environmental Programs** Totals		Transactions	78		$876,740.00
Fund **100 - General Fund** Totals		Transactions	78		$876,740.00
EXPENSES Totals		Transactions	78		$876,740.00
Grand Totals		Transactions	78		$876,740.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Environmental Programs	Department Number:	1010
Fund: 100	General Fund	Function:	General Government

MISSION STATEMENT:

MISSION **:** Administer & enforce the environmental & natural resource programs across the county with the goal of balancing sustainable development with preserving and protecting the natural resources of the county by: Working to educate our community on sanitation practices, environmental resource awareness and conservation tools. By protecting the air, water & soil from contaminants; thereby preserving the environmental health of all county residents.
VISION: Recognizing our role as local stewards of the environment & our natural resources, we strive to work towards providing our residents with healthy, vibrant, sustainable communities & ecosystems in Worcester County.

PROGRAM SERVICES: (STATISTICS)

- The Department of Environmental Programs works in a regulatory and planning capacity to protect the health of the citizens of Worcester County from diseases and hazards found in the environment and to ensure sanitary construction and natural resource protection are provided in a way that protects public health and the environment. The Dept & its divisions have complimentary areas of focus, and are responsible for implementing and enforcing a wide variety of regulations and programs primarily pertaining to environmental and natural resource management for land use activities.

- Environmental Programs manages delegated programs from both the Maryland Departments of the Environment, Natural Resources, and the Maryland Department of Health as well as County delegated Programs. These programs include drinking water, sewage disposal, recreational water safety, air quality, sludge disposal, plumbing and gas inspections, water and sewer planning, Forest Conservation, the Chesapeake and Atlantic Coastal Bays Critical Area, farmland preservation, shoreline construction, stormwater and sediment and erosion control, and natural resources protection. The Department is divided into a series of Four Divisions: Environmental, Natural Resources, Plumbing and Gas & Conservation and Planning

Statistical Data:

Description of Statistal Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Shoreline Permits	138	134	139	139
SWM/SEC Permits	242	214	220	230
Well Permits	126	135	135	135
Septic Permits	111	105	125	135
Plumbing + Gas Permits	901	810	835	855
Building Permits Reg. Reviewed and Processed	1707	1528	1588	1605
Shoreline Applications	104	100	105	105

Expenditures:

Expenditure Category	Actual 2024	Actual 2025	Adopted Budget 2026	Budget Request 2027	% Change
Personnel Services	$ 1,338,284	$ 2,182,711	$ 2,367,336	$ 2,664,271	13%
Supplies & Materials	1,013,188	408,432	331,499	551,434	66%
Maintenance & Services	142,307	137,564	165,352	266,032	61%
Other Charges	4,710	2,888	8,664	9,274	7%
Interfund Charges	(32,041)	0	0	0	0%
Capital Outlay	0	49,498	50,000	50,000	0%
Total	$ 2,466,448	$ 2,781,093	$ 2,922,851	$ 3,541,011	21%

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Environmental Programs	Department Number:	1010
Fund: 100	General Fund	Function:	General Government

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Environmental Programs Director	1.0	1.0	1.0	1.0	0%
Environmental Programs Dep Dir	1.0	1.0	1.0	1.0	0%
EHS Trainee	0.0	0.0	0.0	1.0	100%
EHS V	2.0	2.0	2.0	2.0	0%
EHS IV	1.0	1.0	3.0	3.0	0%
EHS III	2.0	2.0	0.0	0.0	0%
Environmental Inspector II	1.0	1.0	0.0	0.0	0%
Environmental Programs Intern	0.4	0.4	0.4	0.4	0%
Plumbing Inspector III	2.0	2.0	2.0	2.0	0%
Natural Resources Administrator	1.0	1.0	1.0	1.0	0%
Natural Resources Inspector III	1.0	1.0	2.0	3.0	50%
Natural Resources Inspector II	2.0	2.0	1.0	0.0	-100%
Natural Resources Specialist II	0.0	0.0	1.0	1.0	0%
Planning Manager	1.0	1.0	1.0	1.0	0%
Planner V	1.0	0.0	0.0	0.0	0%
Planner I	0.0	1.0	0.0	0.0	0%
Natural Resources Planner IV	0.0	0.0	1.0	1.0	0%
Natural Resources Planner III	2.0	2.0	1.0	1.0	0%
Natural Resources Planner II	0.0	0.0	1.0	1.0	0%
License Permit Clerk III	1.0	1.0	1.0	1.0	0%
Document Imager IV	0.0	0.0	0.0	0.5	100%
Office Assistant V	1.0	1.0	1.0	1.0	0%
Total	20.4	20.4	20.4	21.9	7%

Summary of Significant Budget Increase/Decrease

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
Increase in grant septic upgrade, grant revenue to offset cost, request vehicle replacement	$ 618,160	21%

Contact Information

Name:	Robert J. Mitchell	Address 1:	Governmental Center
Title:	Director	Address 2:	1 West Market St., Rm 1201
Email:	bmitchell@co.worcester.md.us	City/State:	Snow Hill, MD
Telephone:	(410) 632-1220 x 1601	Zip Code:	21863

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Environmental Programs

Department No. 1010

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
	Mini Computer	MinisForum Mini Desktop		$600	$0
R	Laptop**	Dell Latitude w/docking **	2	$2,300	$4,600
	** with docking station				
	Laptop only	Laptop w/o docking stn		$2,000	$0
	Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
	***does not include monitor				
N	Docking Station	Dell Dock Station Replicator	1	$300	$300
N	24" Monitor	Single Monitor	1	$150	$150
R	32" Monitor	Single Monitor	1	$200	$200
	Laptop Tote	Laptop Canvas Tote		$20	$0
	IPAD	IPAD PRO		$1,600	$0
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
N	Tablet/Ipad w/case	tablet/ipad with case	2	$1,100	$2,200
	Microsoft Surface	Surface PRO		$1,700	$0
		TOTAL TO KEY TO ACCOUNT 6110.090			**$7,450**

Contact Susan McMichen with questions regarding personal computer requests at extension 1508 or email smcmichen@co.worcester.md.us

PC To Be Replaced: (Give brief description of reason for replacement and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):
IT deem ready to replace plus its rebooting constantly	WCEP 30M
IT recommend replace due to age and hardware	WCEP3001L
IT recommend replace due to age and hardware	WCIQ9007

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

Worcester County

Vehicle Request Form
FY 2027

Department/Agency Name: Environmental Programs

Department No. 100.1010

#	New key (N) or Replacement key (R)	VEHICLE TO BE REPLACED: Serial Number	Model Year	Make of Vehicle	Model of Vehicle	Actual Odometer Reading Jan. 2026	Estimated Odometer Reading 6/30/2026	Estimated Annual Maintenance & Repair	VEHICLE REQUEST: Vehicle Replacement Type	Vehicle Replacement Size	Estimated Vehicle Purchase Price *	What is the proposed use and does this vehicle require a radio, laptop or tablet dock?
1	R	3C6JR7AG6HG739130	2017	Dodge	Ram	163,153	170,000	$200	Ford	Mid-size	$50,000	Proposed Use by EP Division Staff in Water Programs no radio/laptop/dock
Total this page								**$200**			**$50,000**	

Notes: Grade rating was a 13 out of 20

*** Please key total request from this page to account 9010.010, Capital Equipment New Vehicles**

VEHICLE RATING INSPECTION

Rating	Miles	Age	Est. Repairs	Body
5	Under 75,000	5 years or newer	$200 or less	Excellent
4	75,001 - 100,000	6-9 years	$500 or less	Minor Scratches
3	100,001-125,000	10-12 years	$1000 or less	Small Dents / Scratches
2	125,001 - 150,000	13-15 years	$1500 or less	Larger Dents / Peeling paint
1	150,001 or over 163,227	16+, Replace	$2000 or less	Major body damage / Peeling paint / Rust

Inspection Date
1/2/2026

Department
EP

Mileage
163,227

Vehicle Information:

Year: 2017
Make: DODGE
Model: RAM 1500 2WD

Serial: 3C6JR7AG6HG739130
KBB Value: 4131
Overall Rating: 13 out of 20

Repairs Needed: BODY SHOWS NORMAL WEAR AND TEAR WITH DINGS AND SCRATCHES.

Worcester County	Completed By:			Date:	1/20/2026	
Subsidiary	Vehicle Identification #	Make	Year	Model	Mileage	Driver
Environmental Programs	1FTMF1EB1NKE34276	Ford	2022	F150 Pickup	13,958	Brian Soper
Environmental Programs	3GTN8AEH0MG407501	Chevy	2021	Sierra 1500 Pickup	59,801	Ben Ellis
Environmental Programs	1FTMF1CB7MKD89572	Ford	2021	F150 Pickup	65,658	James Cooke
Environmental Programs	4T1C11AK8NU699924	Toyota	2022	Camry Sedan	24,813	Brian Jack
Environmental Programs	1GCEC14V65Z253996	Chevy	2005	Silverado 1500 Pickup		Pool Truck
Environmental Programs	3GCNOAED2RG211110	Chevy	2024	Silverado 1500 Pickup	215	Trey Harmon
Environmental Programs	1FTFX1L52RKD37242	Ford	2024	F150 Pickup	7,153	David Bradford
Environmental Programs	1GNKVFED7HJ308434	Chevy	2017	SUV - Traverse	97,000	Bob Mitchell
Environmental Programs	1FMCU9F64NUA64877	Ford	2022	Escape SUV	14,772	Conservation/Planning
Environmental Programs	3C6JR7DG5HG761603	Dodge	2017	Ram 1/2 Ton Pickup	99,563	Ed Lawson
Environmental Programs	3C6JR7DG5HG761602	Dodge	2017	Ram 1/2 Ton Pickup	94,723	Larry Lynch
Environmental Programs	3C6JR7DG3HG761601	Dodge	2017	Ram 1/2 Ton Pickup	74,750	Joe Fuchluger
Environmental Programs	3C6JR7DG1HG761600	Dodge	2017	Ram 1/2 Ton Pickup	46,641	Ryan Presock
Environmental Programs	3C6JR7AG6HG739130	Dodge	2017	Ram 1/2 Ton Pickup	163,153	Cindy Serman
				Average Mileage *	58,631	
				Usable Vehicles *	13	
*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.						

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Department of Environmental Programs
Worcester County Government Center, 1 West Market Street, Rm 1306 Snow Hill MD 21863
Tel: (410) 632-1220 Fax (410) 632 2012

Memorandum

To: Kim Reynolds, Budget Officer

From: Robert J. Mitchell, LEHS, REHS RS
Director, Environmental Programs

Subject: **FY 2027 Budget Request**
Account No. 6530.040

Date: 3/12/26

Regarding the backup for the items included in the Departmental Requested budget comments, I have gotten an updated estimate for the Cross Connection Consulting portion of the budget request for Maintenance & Services – Consulting Services.

Attachment

HYDROCORP

SERVICE AGREEMENT

DEVELOPED FOR

Bob Mitchell
Worcester County, MD

6113 Timmons Rd.
Snow Hill, MD 21863

PROTECTING PEOPLE, WATER, & CRITICAL PIPING INFRASTRUCTURE

For more than four decades, HydroCorp has been dedicated to advancing drinking water safety, compliance, and sustainability nationwide. Specializing in cross-connection control, backflow prevention, and detailed piping system schematics, HydroCorp integrates technology with deep industry expertise to streamline on-site activities, customer service, and data management.

OUR SERVICES

- Cross-Connection Control Programs
- Backflow Preventer Test Tracking
- Water Meter Replacement & Testing
- Piping Schematics
- Water Quality Management & Sampling



Corporate Office
5700 Crooks Road, Suite 100
Troy, MI 48098

844-493-7646
info@hydrocorpinc.com
hydrocorpinc.com

SCOPE OF WORK..... 3-4

PROFESSIONAL SERVICE AGREEMENT..... 5-9

APPENDIX - QUALIFICATIONS..... 10

Statement of Work

HydroCorp™ ("Company") will provide the following services to the Worcester County, MD ("Client"). This project is a continued effort for an ongoing Cross-Connection Control Program and will provide the Worcester County, MD with the necessary data and information to maintain compliance with the Maryland Department of the Environment, Water Supply Program Cross Connection Control Regulations. Once this project has been approved and accepted by the Worcester County, MD and HydroCorp, you may expect completion of the following elements within a 24 month period. The components of the project include:

1.1. Program Review and Program Start-up Meeting. Company will conduct a Program Startup Meeting for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
  - Inspection Notice, Compliance Notice, Non-Compliance Notices 1-2, and Penalty Notices
  - Testing Notices 1,2, and 3, if applicable
- Special Program Notices and Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility.
- Prioritize Inspections (Utility owned buildings, schools, high hazard facilities, special circumstances.)
- Review/establish procedure for vacant facilities.
- Establish facility inspection schedule.
- Review/establish procedures and protocols for addressing specific hazards.
- Review/establish high-hazard, complex facilities and large industrial facility inspection/containment procedures including supplemental information/notification that may be requested from these types of facilities in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools, educational and public awareness brochures

1.2. Inspections. Company will perform Non-Residential Exterior initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities and miscellaneous water users within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with the Maryland Department of the Environment, Water Supply Program Cross Connection Control Rules.

1.3. Inspection Schedule. Company shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Client Contract Manager. The initial check-in will include a list of inspections scheduled. An exit interview will include a list of completed inspections.

1.4. Program Data. Company will generate and document the required program data for the Facility Types listed in the Services using the Company's Software Data Management Program. Program Data shall remain property of Client; however, Company's Software Data Management program shall remain the property of Company. View only and report capabilities are granted to Client. Additional Services include:

(a) Prioritize and schedule inspections
(b) Notify users of inspections and backflow device installation/testing requirements, if applicable
  i. If applicable, Qualified Maryland Backflow Preventer Testers will register via HydroCorp Managed Software and be verified for current credentials prior to online test forms being accepted. Credential shall be maintained in HydroCorp Software and updated by HydroCorp staff.
  ii. All testers are required to register & process results online
  iii. Company does not accept test forms via fax, mail, or email from testers, water customers, or client
(c) Monitor inspection compliance using Company's online software management program
(d) Maintain the program to comply with all Maryland Department of the Environment, Water Supply Program regulations
(e) Provide data management and program notices for all inspection and testing (if applicable) services throughout the term

1.5. Account Listing Information. Client shall provide the following information to Company during initial onboarding. Company will accept updates via standard account template no more often than once per month. ***Any development work to enter facility listing in Company database will be charged at the rate of $80.00 per hour. Incorrect facility addresses will be returned to the Utility contact and corrected address will be requested***. Information to include:

(a) Account Listing: Worcester County, MD to provide accurate account listing of active non-residential water customers with known backflow preventer assemblies.
(b) Account Listing Format: Account listing to be provided in Excel format only; Required Account Information: Service Name, Service Street Address, Service City, Service State, Service Zip, Mailing Name, Mailing Street Address, Mailing City, Mailing State, Mailing Zip.
(c) Required Device Information: Last Test Date, size, make, model, and serial number (if applicable)
  i. All previous test data must be provided in excel format. Company will not accept paper tests for upload.

1.6. Cross Connection Control Plan and Review of Cross-Connection Control Ordinance. Company will review and/or develop a comprehensive cross-connection control policy manual/plan and submit to the appropriate regulatory agency for approval on behalf of Client. Company will review or assist in the development of a cross-connection control ordinance.

1.7. Public Relations Program. Company will assist Client with a community-wide public relations program, including general awareness brochures and website cross-connection control program content. The utility/city will provide HydroCorp with an electronic copy of the utility logo or utility letterhead and all envelops for the mailing of all official program correspondence only (300 dpi in either .eps, or other high-quality image format).

1.8. Support. Company will provide ongoing support via phone, website, or email for the Term.

1.9. Facility Types. The facility types included in the program are as follows: industrial; institutional; commercial; miscellaneous water users; and multifamily. Large industrial and high-hazard complexes or facilities may require inspection/survey services outside the scope of this Agreement. Company typically allows a maximum of up to three (3) hours of inspection time per facility. An independent cross-connection control survey (at the business owner's expense) may be required at these larger/complex facilities, and the results submitted to Client to help verify program compliance.

1.10. Inspection Terms. Company will perform a maximum of 748.00 inspections over the Initial Term. The total inspections include all initial inspections, compliance, and re-inspections. Additional Inspections above the contract terms will be billed separately at a rate of $194.96. Company Personnel will not enter confined spaces. *Vacant facilities that have been provided to Company, scheduled no show, or refusal of inspection will count as an inspection/site visit for purposes of the contract.*

1.11. Compliance with Maryland Department of the Environment, Water Supply Program . Company will assist in compliance with Maryland Department of the Environment, Water Supply Program cross-connection control program requirements for all commercial, industrial, institutional, residential, multifamily, and public authority facilities.

1.12. Inventory. Company shall inventory all accessible (ground level) backflow prevention assemblies and devices. Documentation will include: location, size, make, model, and serial number (if applicable).

1.13. Annual Year End Review. Company will conduct an on-site annual or year-end review meeting to discuss the overall program status and specific program recommendations.

1.14.

The above services will be provided for:

Year	Annual Amount
Year 1	$71,485.99
Year 2	$74,345.43
Contract Total	$145,831.42

Contract Amount is based upon a 24 Months term and shall renew in 12-month increments after initial term unless written cancellation by either party received at least 60 days prior to renewal. HydroCorp will invoice in Annually Amounts. Pricing is valid for 90 days from the date of the proposal.

SIGNATURES

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date of 7/1/2026.

Worcester County, MD

_____

By:

Title:

HydroCorp



By: Paul M. Patterson

Its: Senior Vice President

HYDROCORP, LLC
TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

1. Applicability. These terms and conditions (these "**Terms**") are the only terms which govern the provision of the professional services ("**Services**") by HydroCorp, LLC, a Michigan limited liability company ("**Company**") to the customer named on the attached statement of work, order form, proposal, or purchase order ("**Client**", and together with Company the "**Parties**" and each individually a "**Party**"). The attached statement of work, order form, proposal, or purchase order (the "**Proposal**") and these Terms (collectively, this "**Agreement**") comprise the entire agreement between the Parties, and supersede all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral. The Proposal is limited to and conditional upon Client's acceptance of these Terms exclusively. Any additional or different terms proposed by Client, whether in the Proposal or otherwise, are unacceptable to Company, are expressly rejected by Company, and will not become a part of the Proposal.

2. Performance of Services; Company Obligations. Company shall provide to Client the Services described and in accordance with the terms and conditions set forth in this Agreement. Additional Services may be added only by executing a new Proposal. Company shall provide Client with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only.

3. Client Obligations. Client shall: (a) designate one of its employees or agents to serve as its primary contact with respect to this Agreement and to act as its authorized representative with respect to matters pertaining to this Agreement (the "**Client Contract Manager**"), with such designation to remain in force unless and until a successor Client Contract Manager is appointed; (b) require that the Client Contract Manager respond promptly to any reasonable requests from Company for instructions, information, or approvals required by Company to provide the Services; (c) cooperate with Company in its performance of the Services and provide access to Client's premises, employees, contractors, and equipment as required to enable Company to provide the Services; (d) take all steps necessary, including obtaining any required licenses or consents, to prevent Client-caused delays in Company's provision of the Services; (e) comply with all responsibilities listed on the Proposal in connection with Company's provision of the Services.

4. Fees and Expenses. In consideration of the provision of the Services by Company and the rights granted to Client under this Agreement, Client shall pay the fees set out in the applicable Proposal. Payment to Company of such fees and the reimbursement of expenses pursuant to this Section 4 shall constitute payment in full for the performance of the Services. Unless otherwise provided in the applicable Proposal, all payments shall be due and payable within thirty (30) days of the date set forth on an invoice. Client shall reimburse Company for all reasonable expenses incurred in accordance with the Proposal if such expenses have been pre-approved, in writing by the Client Contract Manager, within thirty (30) days of receipt by Client of an invoice from Company accompanied by receipts and reasonable supporting documentation. Client shall be responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity on any amounts payable by Client hereunder; and to the extent Company is required to pay any such sales, use, excise, or other taxes or other duties or charges, Client shall reimburse Company in connection with its payment of fees and expenses as set forth in this Section 4. Notwithstanding the previous sentence, in no event shall Client pay or be responsible for any taxes imposed on, or regarding, Company's income, revenues, gross receipts, personnel, or real or personal property or other assets.

5. Intellectual Property; Ownership.

(a) Except as set forth in Section 5(c), Client is, and shall be, the sole and exclusive owner of all right, title, and interest in and to the Deliverables (as defined herein) upon full payment of any fees owed to Company, including all Intellectual Property Rights (as defined herein) therein. Company agrees, and will cause its employees or contractors (the "**Company Representatives**") to agree, that with respect to any Deliverables that may qualify as "work made for hire" as defined in 17 U.S.C. § 101, such Deliverables are hereby deemed a "work made for hire" for Client. To the extent that any of the Deliverables do not constitute a "work made for hire", Company hereby irrevocably assigns, and shall cause the Company Representatives to irrevocably assign to Client, in each case without additional consideration, all right, title, and interest throughout the world in and to the Deliverables, including all Intellectual Property Rights therein. Company shall cause the Company Representatives to irrevocably waive, to the extent permitted by applicable law, any and all claims such Company Representatives may now or hereafter have in any jurisdiction to so-called "moral rights" or rights of droit moral with respect to the Deliverables. As used herein: (a) "**Deliverables**" mean all documents, work product, and other materials that are delivered to Client hereunder or prepared by or on behalf of Company in the course of performing the Services; and (b) "**Intellectual Property Rights**" means all (i) patents, patent disclosures, and inventions (whether patentable or not), (ii) trademarks, service marks, trade dress, trade names, logos, corporate names, and domain names, together with all of the goodwill associated therewith, (iii) copyrights and copyrightable works (including computer programs), and rights in data and databases, (iv) trade secrets, know-how, and other confidential information, and (v) all other intellectual property rights, in each case whether registered or unregistered and including all applications for, and renewals or extensions of, such rights, and all similar or equivalent rights or forms of protection in any part of the world.

(b) Upon Client's reasonable request, Company shall, and shall cause the Company Representatives to, promptly take such further actions, including execution and delivery of all appropriate instruments of conveyance, as may be necessary to assist Client to prosecute, register, perfect, or record its rights in or to any Deliverables.

(c) Company and its licensors are, and shall remain, the sole and exclusive owners of all right, title, and interest in and to the Pre-Existing Materials (as defined herein), including all Intellectual Property Rights therein. Company hereby grants Client a limited, irrevocable, perpetual, fully paid-up, royalty-free, non-transferable, non-sublicenseable, worldwide license to use, perform, display, execute, reproduce, distribute, transmit, modify (including to create derivative works), import, make, have made, sell, offer to sell, and otherwise exploit any Pre-Existing Materials to the extent incorporated in, combined with or otherwise necessary for the use of the Deliverables solely to the extent reasonably required in connection with Client's receipt or use of the Services and Deliverables. All other rights in and to the Pre-Existing Materials are expressly reserved by Company. As used herein, "**Pre-Existing Materials**" means all documents, data, know-how, methodologies, software, and other materials, including computer programs, reports, and specifications, provided by or used by Company in connection with performing the Services, in each case developed or acquired by Company prior to the commencement or independently of this Agreement.

(d) Client and its licensors are, and shall remain, the sole and exclusive owner of all right, title, and interest in and to the Client Materials (as defined herein), including all Intellectual Property Rights therein. Company shall have no right or license to use any Client Materials except solely during the Term to the extent necessary to provide the Services to Client. All other rights in and to the Client Materials are expressly reserved by Client. As used herein, "**Client Materials**" means any documents, data, know-how, methodologies, software, and other materials provided to Company by Client.

6. Access to Company's Software Data Management Program; Management Reports.

(a) Subject to the terms and conditions in this Section 6, Client may, at Client's option, elect to access and use Company's Software Data Management Program (the "**Software**") during the Term. Company will generate and document the required program data for the facility types listed in the Proposal using the Software. Any Client Materials inserted into the Software by or on behalf of Client, or any Deliverables produced as a result of the Software, shall remain property of Client; however, the Software shall remain the property of HydroCorp.

(b) Client agrees to not (i) copy, modify, or create derivative works of the Software, in whole or in part; (ii) rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer, or otherwise make available the Software; (iii) reverse engineer, disassemble, decompile, decode, adapt or otherwise attempt to derive the source code of the Software, in whole or in part; (iv) remove any proprietary notices from the Software; or (v) use the Software in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property rights of Company.

(c) Client acknowledges that, as between Client and Company, Company owns all right, title and interest, including all intellectual property rights in and to the Software and any derivative works thereof, including all changes, modification, improvements, updates, version, and new releases or any information or data generated by the Software.

(d) Company warrants as of the date of the Proposal, the Software is in functioning condition and is not delivered with viruses or malicious code. EXCEPT FOR THE WARRANTY SET FORTH ABOVE, THE SOFTWARE IS PROVIDED "AS IS" AND COMPANY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE, INCLUDING BUT NOT LIMITED TO ALL IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE. COMPANY MAKES NO WARRANTY (i) THAT CLIENT'S USE OF THE SOFTWARE WILL MEET CLIENT'S REQUIREMENTS, BE ACCURATE, OR BE ERROR FREE, (ii) THAT THE SOFTWARE WILL BE AVAILABLE AT ANY PARTICULAR TIME OR LOCATION; (iii) THAT ANY DEFECTS OR ERRORS WILL BE CORRECTED; (iv) THAT CLIENT MAY RELY ON THE SOFTWARE FOR COMPLIANCE WITH ANY STATUTORY OR REGULATORY REQUIREMENTS AND/OR REPORTING OBLIGATIONS; OR (v) THAT THE SOFTWARE WILL BE COMPATIBLE WITH ANY HARDWARE OR SYSTEMS SOFTWARE CONFIGURATION.

(e) Comprehensive management reports in electronic, downloadable format on a, as applicable to Client, monthly, quarterly, and/or annual basis shall be available for access by Client. Reports to include the following information: (i) name, location, and date of inspections; (ii) number of facilities inspected/surveyed; and (iii) number of facilities compliant/non-compliant.

7. Confidentiality. From time to time during the Term, either Party (as the "**Disclosing Party**") may disclose or make available to the other Party (as the "**Receiving Party**"), non-public, proprietary, and confidential information of Disclosing Party, whether disclosed in writing or orally, and whether or not labeled as "confidential" ("**Confidential Information**"); provided, however, that Confidential Information does not include any information that: (a) is or becomes generally available to the public other than as a result of Receiving Party's breach of this Section 7; (b) is or becomes available to the Receiving Party on a non-confidential basis from a third-party source that was not legally or contractually restricted from disclosing such information; (c) the Receiving Party establishes by documentary evidence, was in Receiving Party's possession prior to Disclosing Party's disclosure hereunder; or (d) the Receiving Party establishes by documentary evidence, was or is independently developed by Receiving Party or its personnel without using any of the Disclosing Party's Confidential Information. The Receiving Party shall: (i) protect and safeguard the confidentiality of the Disclosing Party's Confidential Information with at least the same degree of care as the Receiving Party would protect its own Confidential Information, but in no event with less than a commercially reasonable degree of care; (ii) not use the Disclosing Party's Confidential Information, or permit it to be accessed or used, for any purpose other than to exercise its rights or perform its obligations under this Agreement; and (iii) not disclose any such Confidential Information to any person or entity, except to the Receiving Party's Representatives (as hereinafter defined) who need to know the Confidential Information to assist the Receiving Party, or act on its behalf, to exercise its rights or perform its obligations under this Agreement. If the Receiving Party becomes legally compelled to disclose any Confidential Information, the Receiving Party shall provide: (A) prompt written notice of such requirement so that the Disclosing Party may seek, at its sole cost and expense, a protective order or other remedy; and (B) reasonable assistance, at the Disclosing Party's sole cost and expense, in opposing such disclosure or seeking a protective order or other limitations on disclosure. If, after providing such notice and assistance as required herein, the Receiving Party remains required by applicable law to disclose any Confidential Information, the Receiving Party shall disclose no more than that portion of the Confidential Information which, on the advice of the Receiving Party's legal counsel, the Receiving Party is legally required to disclose and, upon the Disclosing Party's request, shall use commercially reasonable efforts to obtain assurances from the applicable court or agency that such Confidential Information will be afforded confidential treatment. As used herein, "**Representatives**" mean a Party's affiliates and each of their respective employees, agents, contractors, subcontractors, officers, directors, partners, shareholders, attorneys, third-party advisors, successors and permitted assigns.

8. Indemnification. Client shall defend, indemnify, and hold harmless Company and its affiliates and its and their respective members, managers, officers, directors, employees, agents, successors, and permitted assigns from and against all Losses (as defined herein) arising out of or resulting from any third-party claim arising out of or resulting from: (a) bodily injury, death of any person, or damage to real or tangible, personal property resulting from the grossly negligent or willful acts or omissions of Client; or (b) Client's breach of any representation, warranty, or obligation of Client in this Agreement. As used herein, "**Losses**" mean all losses, damages, liabilities, deficiencies, actions, judgments, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorneys' fees and the cost of enforcing any right to indemnification hereunder and the cost of pursuing any insurance providers.

9. Representations and Warranties. Each Party represents and warrants to the other Party that: (a) if an entity, it is duly organized, validly existing and in good standing as a corporation or other entity as represented herein under the laws and regulations of its jurisdiction of incorporation, organization, or chartering, or, if a municipal agency, it has the authority under the laws of its state of jurisdiction; (b) it has the full right, power, and authority to enter into this Agreement, to grant the rights and licenses granted hereunder, and to perform its obligations hereunder; (c) the execution of this Agreement by its representative whose signature is set forth at the end hereof has been duly authorized by all necessary corporate action of the Party; and (d) when executed and delivered by such Party, this Agreement will constitute the legal, valid, and binding obligation of such Party, enforceable against such Party in accordance with its terms.

10. Limited Warranty.

(a) Company warrants that it shall perform the Services: (i) in accordance with the terms and subject to the conditions set out in the respective Proposal and this Agreement; (ii) using personnel of industry standard skill, experience, and qualifications; and (iii) in a timely,

workmanlike, and professional manner in accordance with generally recognized industry standards for similar services.

(b) Company's sole and exclusive liability and Client's sole and exclusive remedy for breach of this warranty shall be as follows:

i. Company shall use commercially reasonable efforts to promptly cure any such breach; provided, that if Company cannot cure such breach within a reasonable time (but no more than thirty (30) days) after Client's written notice of such breach, Client may, at its option, terminate the Agreement by serving written notice of termination in accordance with Section 12.

ii. In the event the Agreement is terminated pursuant to Section 10(b)(i) above, Company shall within thirty (30) days after the effective date of termination, refund to Client any fees paid by Client as of the date of termination for the Service or Deliverables, less a deduction equal to the fees for receipt or use of such Deliverables or Service up to and including the date of termination on a pro-rated basis.

iii. The foregoing remedy shall not be available unless Client provides written notice of such breach within thirty (30) days after delivery of such Service or Deliverable to Client.

iv. COMPANY MAKES NO WARRANTIES EXCEPT FOR THAT PROVIDED IN SECTION 10(a) ABOVE. ALL OTHER WARRANTIES, EXPRESS AND IMPLIED, ARE EXPRESSLY DISCLAIMED.

11. Limitation of Liability. IN NO EVENT SHALL COMPANY BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT OR LOSS OF DATA OR DIMINUTION IN VALUE, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL COMPANY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID TO COMPANY PURSUANT TO THE APPLICABLE PROPOSAL GIVING RISE TO THE CLAIM.

12. Term and Termination. This Agreement shall commence on the effective date of the Proposal and shall continue thereafter (a) for the term set forth in the Proposal or (b) if the term is silent, until the Services are completed by Company, unless, in either case, earlier terminated by either Party as set forth herein (the "**Term**"). Upon commencement of each Proposal, Client acknowledges and agrees that the fees owed by Client to Company shall be subject to an annual increase equal to the Consumer Price Index for All Urban Consumers (CPI-U); U.S. City Average; All items, not seasonally adjusted, 1982–1984=100 reference base, as of such annual fee increase date, or 4%, whichever is greater. Either Party may terminate this Agreement, effective upon written notice to the other Party (the "**Defaulting Party**"), if the Defaulting Party: (i) breaches this Agreement, and such breach is incapable of cure, or with respect to a breach capable of cure, the Defaulting Party does not cure such breach within thirty (30) days after receipt of written notice of such breach; (ii) becomes insolvent or admits its inability to pay its debts generally as they become due; (iii) becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law, which is not fully stayed within seven (7) business days or is not dismissed or vacated within forty-five (45) days after filing; (iv) is dissolved or liquidated or takes any corporate action for such purpose; (v) makes a general assignment for the benefit of creditors; or (vi) has a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business. Termination of this Agreement will not automatically terminate any outstanding Proposal, and the applicable Proposal shall continue in full force and effect until (A) completion of the Services set forth in the applicable outstanding Proposal (B) termination of the applicable Proposal pursuant to additional terms set forth therein, or (C) termination of the Proposal by the non-Defaulting Party.

13. Insurance.

(a) During the term of this Agreement, Client shall, at its own expense, maintain and carry insurance with financially sound and reputable insurers, in full force and effect that includes, but is not limited to, commercial general liability on an all-risk basis and including extended coverage for matters set forth in this Agreement with financially sound and reputable insurers. Upon Company's request, Client shall provide Company with a certificate of insurance from Client's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance shall name Company as an additional insured. Client shall provide Company with thirty (30) days' advance written notice in the event of a cancellation or material change in Client's insurance policy. Except where prohibited by law, Client shall require its insurer to waive all rights of subrogation against Company's insurers and Company.

(b) During the term of this Agreement, Company shall, at its own expense, maintain and carry the following types of insurance: (i) Comprehensive General Liability with limits no less than one million dollars ($1,000,000) per occurrence and two million dollars ($2,000,000) in the aggregate; (ii) Excess Umbrella Liability with limits no less than five million dollars ($5,000,000) per occurrence and five million dollars ($5,000,000) in the aggregate; (iii) Automobile Liability with limits no less than one million dollars ($1,000,000), combined single limit; (iv) Worker's Compensation with limits no less than one million dollars ($1,000,000) per occurrence; and (v) Errors and Omissions Liability with limits no less than two million dollars ($2,000,000) per occurrence and two million dollars ($2,000,000) in the aggregate. Upon Client's request, Company shall provide Client with a certificate of insurance from Company's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance for the Comprehensive General Liability policy shall name Client as an additional insured. Company shall provide Client with thirty (30) days' advance written notice in the event of a cancellation or material change in Client's insurance policy.

14. Entire Agreement. This Agreement, including and together with any related Proposals, exhibits, schedules, attachments, and appendices, constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, regarding such subject matter.

15. Notices. All notices, requests, consents, claims, demands, waivers, and other communications under this Agreement (each, a "**Notice**") must be in writing and addressed to the other Party at its address set forth on the Proposal (or to such other address that the receiving Party may designate from time to time in accordance with this Section 15). Unless otherwise agreed herein, all Notices must be delivered by personal delivery, nationally recognized overnight courier or certified or registered mail (in each case, return receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a Notice is effective only (a) on receipt by the receiving Party; and (b) if the Party giving the Notice has complied with the requirements of this Section 15.

16. Severability. If any term or provision of this Agreement is found by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

17. Waiver. No waiver by any Party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and

signed by the Party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

18. Assignment; Successors and Assigns. Client shall not assign, transfer, delegate, or subcontract any of its rights or delegate any of its obligations under this Agreement without the prior written consent of Company. Any purported assignment or delegation in violation of this Section 18 shall be null and void. No assignment or delegation shall relieve Client of any of its obligations under this Agreement. Company may assign any of its rights or delegate any of its obligations to any affiliate or to any person acquiring all or substantially all of Company's assets without Client's consent. This Agreement is binding on and inures to the benefit of the Parties to this Agreement and their respective permitted successors and permitted assigns.

19. Relationship of the Parties. The relationship between the Parties is that of independent contractors. The details of the method and manner for performance of the Services by Company be under its own control, Client being interested only in the results thereof. Company shall be solely responsible for supervising, controlling, and directing the details and manner of the completion of the Services. Nothing in this Agreement shall give Client the right to instruct, supervise, control, or direct the details and manner of the completion of the Services. The Services must meet Client's final approval and shall be subject to Client's general right of inspection throughout the performance of the Services and to secure satisfactory final completion. Nothing contained in this Agreement shall be construed as creating any agency, partnership, joint venture, or other form of joint enterprise, employment, or fiduciary relationship between the Parties, and neither Party shall have authority to contract for or bind the other Party in any manner whatsoever.

20. No Third-Party Beneficiaries. This Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

21. Choice of Law. This Agreement and all related documents including all exhibits attached hereto and all matters arising out of or relating to this Agreement, whether sounding in contract, tort, or statute are governed by, and construed in accordance with, the laws of the State in which Client's principal place of business in located, without giving effect to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State in which Client's principal place of business in located.

22. Waiver of Jury Trial. EACH PARTY ACKNOWLEDGES THAT ANY CONTROVERSY THAT MAY ARISE UNDER THIS AGREEMENT, INCLUDING EXHIBITS, SCHEDULES, ATTACHMENTS, AND APPENDICES ATTACHED TO THIS AGREEMENT, IS LIKELY TO INVOLVE COMPLICATED AND DIFFICULT ISSUES AND, THEREFORE, EACH SUCH PARTY IRREVOCABLY AND UNCONDITIONALLY WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY LEGAL ACTION ARISING OUT OF OR RELATING TO THIS AGREEMENT, INCLUDING ANY EXHIBITS, SCHEDULES, ATTACHMENTS, OR APPENDICES ATTACHED TO THIS AGREEMENT, OR THE TRANSACTIONS CONTEMPLATED HEREBY.

23. Force Majeure. No Party shall be liable or responsible to the other Party, or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any obligations of Client to make payments to Company hereunder), when and to the extent such failure or delay is caused by or results from acts beyond the impacted Party's ("**Impacted Party**") reasonable control, including, without limitation, the following force majeure events ("**Force Majeure Event(s)**"): (a) acts of God; (b) flood, fire, earthquake, pandemics, epidemics, or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest; (d) government order, law, or actions; (e) embargoes or blockades in effect on or after the date of this Agreement; (f) national or regional emergency; (g) strikes, labor stoppages, or slowdowns, or other industrial disturbances; (h) telecommunication breakdowns, power outages or shortages, lack of warehouse or storage space, inadequate transportation services, or inability or delay in obtaining supplies of adequate or suitable materials; and (i) other similar events beyond the reasonable control of the Impacted Party. The Impacted Party shall give notice within ten (10) days of the Force Majeure Event to the other Party, stating the period of time the occurrence is expected to continue. The Impacted Party shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized. The Impacted Party shall resume the performance of its obligations as soon as reasonably practicable after the removal of the cause. In the event that the Impacted Party's failure or delay remains uncured for a period of fifteen (15) days following written notice given by it under this Section 23, the other Party may thereafter terminate this Agreement upon fifteen (15) days' written notice.

24. Publicity. Unless the a Party provides the other Party with written notice to the contrary or of any reasonable restrictions or requirements, such Party acknowledges and agrees that the other Party shall have the right to use such Party's name, likeness, and logos in any digital, online, and printed publicity or marketing materials prepared by the other Party and in presentations to current or prospective clients and others.

Appendix

Specific Qualifications & Experience

HydroCorp™ is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost-effective and professionally managed cross-connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 110,000 Cross Connection Control Inspections ***annually***.
- HydroCorp tracks and manages over 135,000+ backflow prevention assemblies for our Municipal client base.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely, and courteous manner. Our administrative staff can answer most technical calls related to the cross-connection control program and have attended basic cross-connection control training classes.
- HydroCorp currently serves over 550 communities in Michigan, Wisconsin, Minnesota, Maryland, Delaware, Virginia, California, Idaho, Utah & Florida. We still have our first customer!
- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars, and assistance in the area of Cross Connection Control.
- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Department of Environmental Programs
Worcester County Government Center, 1 West Market Street, Rm 1306 | Snow Hill MD 21863
Tel: (410) 632-1220 | Fax: (410) 632-2012

Memorandum

To: Kim Reynolds, Budget Officer

From: Robert J. Mitchell, LEHS, REHS/RS
Director, Environmental Programs

Subject: **FY 2027 Budget Request**
Account No. 6530.040

Date: 3/13/26

Regarding the backup for the items included in the Departmental Requested budget comments, I have gotten an updated estimate in letter format from the Program detailing the consulting contracting services and associated budgets. These are the items we have included in the referenced account for Maintenance & Services – Consulting Services.

Attachment

MARYLAND COASTAL BAYS PROGRAM
8219 Stephen Decatur Highway
Berlin, Maryland 21811
(410) 213-2297 - PHONE
(410) 213-2574 - FAX
mcbp@mdcoastalbays.org
www.mdcoastalbays.org

March 13, 2026
County Commissioners of Worcester County
Worcester County Government Center
1 W. Market St. Room 1103
Snow Hill, MD 21863

Dear Worcester County Commissioners:

I am writing to respectfully request that Worcester County consider providing assistance to fund certain data collection, analysis and reporting activities on the health of Maryland's Coastal Bays. To measure the progress that is made with the variety of efforts to maintain or improve the water quality in the Coastal Bays, a rigorous program of monitoring and reporting is needed. These efforts are the eyes and ears of what's happening in our bays.

The Maryland Coastal Bays Program plays a critical role in protecting and restoring the coastal bays that are central to Worcester County's environmental health, economy, and quality of life. The strength of this program is in our partnerships. Our long-standing close partnership with the county, the state and other entities has enabled water quality improvements, habitat restoration, scientific monitoring, and community engagement over 30 years.

To continue the efforts that have shown so much success over the years, the Maryland Coastal Bays Program has to look for supplemental funding to manage these water quality programs. As the base funding received by the EPA National Estuary Program continues to fund operational needs, other funding sources over the past five years through the Infrastructure Investment and Jobs Act will soon be ending. These funds have supported much of the water quality monitoring programs of the past few years.

It is our hope that Worcester County Government, one of the strongest MCBP partners in this program, will consider this request to provide funds for related components for the Coastal Bays Annual Report Card. These specific elements include scientific examinations, grading, and other duties to produce the annual report:

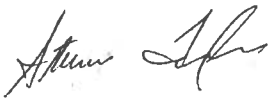
$5,000 for Clam Boat Survey Contract for Hard Clam Density
$7,000 for Submerged Aquatic Vegetation Survey Contract (aerial flights)
$17,000 for University of Maryland Center for Environmental Science (UMCES) science integration and production of the publication.

This publication and science communication piece is an annual snapshot of scientifically derived water quality conditions in a geographically detailed assessment of the health of the Coastal Bays ecosystem. Coastal Bays health is defined as the progress of four water quality indicators and two biotic indicators toward scientifically derived ecological goals. The six indicators are combined into one Coastal Bays health index presented as a report card score.

The Coastal Bays Report Card is a summary of data compiled by MCBP, MD DNR and Assateague Island National Seashore. Data is synthesized and the University of Maryland Center for Environmental Science (UMCES) provides the design, layout and production of the annual Report Card. This science communication effort is one of the stalwarts of the MCBP program, garnering tremendous public support and providing water quality information in an easily understood manner despite the rigorous science and data behind the report.

Thank you for considering this request and for your continued support of the program and partnership. I would welcome the opportunity to discuss this request further if helpful.

Sincerely,



Steve Taylor
Board President

MARYLAND COASTAL BAYS PROGRAM
8219 Stephen Decatur Highway
Berlin, Maryland 21811
(410) 213-2297 - PHONE
(410) 213-2574 - FAX
mcbp@mdcoastalbays.org
www.mdcoastalbays.org

March 16, 2026
County Commissioners of Worcester County
Worcester County Government Center
1 W. Market St. Room 1103
Snow Hill, MD 21863

Dear Worcester County Commissioners:

I am writing to respectfully request that Worcester County provide certain procurement services to the Maryland Coastal Bays Program. This would support the program's work while ensuring that purchasing and contracting activities follow established public procurement standards. This request is in follow-up to a meeting with Weston Young in January and subsequent conversations with county staff.

The Maryland Coastal Bays Program plays a critical role in protecting and restoring the coastal bays that are central to Worcester County's environmental health, economy, and quality of life. The strength of this program is in our partnerships. Our long-standing close partnership with the county, the state and other entities has enabled water quality improvements, habitat restoration, scientific monitoring, and community engagement over 30 years.

Worcester County already maintains well-established procurement procedures, staff expertise, and oversight systems designed to meet state and federal procurement requirements. By allowing the Maryland Coastal Bays Program to utilize the County's procurement services, the County can help ensure that grant-funded purchases and contracts are handled efficiently, competitively, and in full compliance with applicable regulations.

This arrangement would provide several benefits. It would reduce administrative burdens on the Maryland Coastal Bays Program, which operates with limited staff and resources. It would also strengthen accountability by placing procurement activities within an existing governmental framework.

The Maryland Coastal Bays Program has received state and federal funds for construction of several large restoration and resiliency projects: Sinepuxent South Dynamic Living Shoreline, ASIS Salt Marsh Mosquito Ditch Restoration, and Tizzard Island Coastal Resiliency Project. These projects will mitigate erosion, expand wetland/island habitat and improve water quality.

Specific tasks that we are requesting support on for these projects, should the Commissioners be inclined to provide support, include the following:

- Professional guidance on contractual terms and conditions, RFP preparation, bidding process
- Consideration of joint posting of RFP to the county and state bid boards
- Assistance with support at bid opening and review of bids
- Examination of any options to “piggyback” on county rates, if applicable

Thank you for considering this request and for your continued support of the program and partnership. I would welcome the opportunity to discuss this request further if helpful.

Sincerely,



Steve Taylor
Board President

Expenditures — 1011 Information Technology Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1011 - Information Technology**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	1,078,838.56	979,536.00	1,147,006.00	(167,470.00)	-15%	535,534.25	1,014,581.86	Includes longevity, holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	13,400.00	13,400.00	0.00	0%	0.00	112.25	
6010.020	Benefits Contingency	0.00	340.00	462.00	(122.00)	-26%	0.00	195.69	
6010.025	Benefits Deferred Comp Match	0.00	10,956.00	10,000.00	956.00	10%	0.00	6,640.00	
6010.030	Benefits Hospitalization Insurance	228,473.96	173,634.80	174,180.00	(545.20)	0%	84,914.11	138,252.00	16.8% Health Insur Increase
6010.050	Benefits Retirement	142,776.40	129,630.48	152,322.00	(22,691.52)	-15%	0.00	111,119.62	
6010.060	Benefits Social Security Taxes	82,544.11	74,949.90	87,747.00	(12,797.10)	-15%	39,420.37	75,199.72	
6010.070	Benefits Unemployment Insurance	0.00	439.00	462.00	(23.00)	-5%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	17,032.00	24,313.00	(7,281.00)	-30%	17,260.00	21,023.00	
6010.120	Benefits Long Term Disability	2,687.36	2,441.06	1,733.00	708.06	41%	0.00	2,175.82	
6010.130	Benefits Life Insurance	2,257.84	2,050.24	1,965.00	85.24	4%	0.00	2,059.04	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	2,983.00	2,126.00	857.00	40%	1,633.65	2,968.09	
6010.150	Benefits Retirement Administration Fee	0.00	2,032.00	2,219.00	(187.00)	-8%	0.00	2,071.96	
6010.900	Benefits OPEB contribution	0.00	43,486.00	59,406.00	(15,920.00)	-27%	0.00	61,557.00	
Account Classification Total: Personnel Services		$1,537,578.23	$1,452,910.48	$1,677,341.00	($224,430.52)	-13%	$678,762.38	$1,437,956.05	
SUPP & MAT - Supplies & Materials									
6100.010	Administrative Expense Administrative Expenses	700.00	700.00	700.00	0.00	0%	354.32	746.19	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	80.00	80.00	80.00	0.00	0%	0.00	0.00	
6100.190	Administrative Expense Office Supplies	600.00	600.00	600.00	0.00	0%	0.00	81.04	
6100.210	Administrative Expense Paper	200.00	200.00	200.00	0.00	0%	0.00	0.00	
6110.090	Supplies & Equipment Computers & Printers	14,600.00	14,600.00	2,360.00	12,240.00	519%	0.00	610.00	Replacing computers deemed necessary. 8 computers in total
6110.245	Supplies & Equipment Mobile Phones	25,000.00	25,000.00	18,940.00	6,060.00	32%	4,011.91	16,047.90	Increase in MAA360 licenses, additional cell phones and additional licenses countywide .
6110.280	Supplies & Equipment Office Furniture	1,200.00	1,200.00	1,200.00	0.00	0%	215.99	1,416.69	No change
6150.050	Uniforms & Personal Equipment Uniforms	800.00	800.00	800.00	0.00	0%	0.00	442.72	No change
Account Classification Total: Supplies & Materials		$43,180.00	$43,180.00	$24,880.00	$18,300.00	74%	$4,582.22	$19,344.54	
MAINT & SVCS - Maintenance & Services									
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	3,300.00	3,300.00	2,200.00	1,100.00	50%	1,070.24	1,540.85	Possible addition of another vehicle if approved.
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,680.00	1,680.00	1,480.00	200.00	14%	1,459.54	414.77	Increase based on additional vehicle approval.
6540.040	Vehicle Operating Expenses Vehicle Registration	0.00	0.00	0.00	0.00	N/A	25.00	0.00	
6550.081	Building Site Expenses Fire Extinguishers	40.00	40.00	40.00	0.00	0%	0.00	0.00	
Account Classification Total: Maintenance & Services		$5,020.00	$5,020.00	$3,720.00	$1,300.00	35%	$2,554.78	$1,955.62	
OTHR CHGS - Other Charges									

Expenditures		1011 Information Technology Budget Requested								
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
	7000.040	Travel, Training & Expense Continuing Education/Certificati	7,000.00	7,000.00	5,000.00	2,000.00	40%	0.00	4,915.50	Offsite training and IT conference as scheduled.
	7000.100	Travel, Training & Expense Meetings/Conferences/Shows	6,000.00	6,000.00	4,000.00	2,000.00	50%	4,167.13	2,380.00	MACO meetings and Director and Dep. Director meetings newly formed under MACO. This includes travel in state.
	7000.115	Travel, Training & Expense Mileage	600.00	600.00	200.00	400.00	200%	0.00	0.00	Mileage for travel-increase in costs
Account Classification Total: Other Charges			$13,600.00	$13,600.00	$9,200.00	$4,400.00	48%	$4,167.13	$7,295.50	
CAP EQ - Capital Equipment										
	9010.010	Capital Equipment New Vehicles	50,000.00	50,000.00	0.00	50,000.00	N/A	0.00	0.00	Request for New Mid-Size SUV
Account Classification Total: Capital Equipment			$50,000.00	$50,000.00	$0.00	$50,000.00		$0.00	$0.00	
Department Total: 1011 - Information Technology			**$1,649,378.23**	**$1,564,710.48**	**$1,715,141.00**	**($150,430.52)**	**-9%**	**$690,066.51**	**$1,466,551.71**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1011 - Information Technology**				
Account **6100.010 - Administrative Expense Administrative Expenses**				
100.1011.6100.010	Mr Natural Water-Ongoing-Increase after adding Document Imaging	1.0000	700.00	700.00
Account **6100.010 - Administrative Expense Administrative Expenses** Totals		Transactions 1		$700.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**				
100.1011.6100.100	MDGFOA Membership MIS budget	1.0000	80.00	80.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions 1		$80.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1011.6100.190	Office Supplies-Increase after Document Imaging	1.0000	600.00	600.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions 1		$600.00
Account **6100.210 - Administrative Expense Paper**				
100.1011.6100.210	Paper for printer	1.0000	200.00	200.00
Account **6100.210 - Administrative Expense Paper** Totals		Transactions 1		$200.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1011.6110.090	Laptop-one	7.0000	2,000.00	14,000.00
100.1011.6110.090	Mini Replacement	1.0000	600.00	600.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions 2		$14,600.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1011.6110.245	IT Cell Phones-Increase with Document Imaging	1.0000	16,000.00	16,000.00
100.1011.6110.245	MAAS360 Software-All County-MAAS360 Increase	1.0000	9,000.00	9,000.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions 2		$25,000.00
Account **6110.280 - Supplies & Equipment Office Furniture**				
100.1011.6110.280	Office Furniture as needed	1.0000	1,000.00	1,000.00
100.1011.6110.280	Replace chair MIS	1.0000	200.00	200.00
Account **6110.280 - Supplies & Equipment Office Furniture** Totals		Transactions 2		$1,200.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
100.1011.6150.050	Shirts for Staff-increase after absorbing Document Imaging	1.0000	800.00	800.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals		Transactions 1		$800.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1011.6540.020	Fuel for 2 vehicles-pending approval for third	3.0000	1,100.00	3,300.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals		Transactions 1		$3,300.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1011.6540.030	New Tires Recommended	4.0000	120.00	480.00
100.1011.6540.030	Vehicle repairs as needed-pending approval for third	1.0000	1,200.00	1,200.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals		Transactions 2		$1,680.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1011.6550.081	Fire Extinguishers (Replacement)	1.0000	40.00	40.00
Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals		Transactions 1		$40.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units		Cost per Unit	Total Amount
EXPENSES					
Fund **100 - General Fund**					
Department **1011 - Information Technology**					
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati**					
100.1011.7000.040	Cyber Security training -IT Conferences	1.0000		7,000.00	7,000.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati** Totals		Transactions	1		$7,000.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**					
100.1011.7000.100	MACo for Lance, Brian, Jeff, Missy and Susan/Winter and Summer	10.0000		400.00	4,000.00
100.1011.7000.100	Training Conference-Cyber Security and MACO	1.0000		2,000.00	2,000.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals		Transactions	2		$6,000.00
Account **7000.115 - Travel, Training & Expense Mileage**					
100.1011.7000.115	Mileage reimbursement as needed	1.0000		600.00	600.00
Account **7000.115 - Travel, Training & Expense Mileage** Totals		Transactions	1		$600.00
Account **9010.010 - Capital Equipment New Vehicles**					
100.1011.9010.010	New Mid-Size SUV	1.0000		50,000.00	50,000.00
Account **9010.010 - Capital Equipment New Vehicles** Totals		Transactions	1		$50,000.00
Department **1011 - Information Technology** Totals		Transactions	20		$111,800.00
Fund **100 - General Fund** Totals		Transactions	20		$111,800.00
EXPENSES Totals		Transactions	20		$111,800.00
Grand Totals		Transactions	20		$111,800.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Information Technology	Department Number:	1011
Fund: 100	General Fund	Function:	General Government

MISSION STATEMENT:

The Department of Information Technology provides strategic vision and enterprising solutions for department and county staff. This will be done in a matter so staff may be able to meet their goals, deliver results, and enhance the county's position. The IT department assists in technical analysis, design, procurement, implementation, operation, and support of computing infrastructure and services.

PROGRAM SERVICES: (STATISTICS)

- Information Technology manages the county's computer, facility security and telephony networks located throughout the county. This includes providing network access, internet access, email services, file services, creating internal applications specific to Worcester County and departmental software.
- Information Technology manages approximately 60+ servers (physical and virtual), over 600 personal computers, over 150 mobile data terminals, over 600 mobile cellular devices and various departmentally specific programs including billing systems, telecommunication systems, surveillance systems, internally written applications, recording software and web applications. During FY25 the department performed several Operating System upgrades for multiple servers and Desktop Computers to maintain security compliancy meeting CJIS criteria. IT continues to replace older network switches, routers and Firewalls that have reached end of life while maintaining efficiency to the county. In FY25, IT absorbed Document Imaging into the IT department. Our goal is so continue to improve technology that is available to us.
- IT continues to implement new cybersecurity training modules for county employees. IT continues to offer data redundancy and data backups to county data and applications while reducing the foot print of our servers and point of failure. In FY26 we started the installation of a new security camera system that utilizes state of the art AI technology.

Statistical Data:

Description of Statistal Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Helpdesk Tickets submitted to IT	2297	2770	3340	4000
Website views /Hits/engagement	521,005/ 2,485,152/157,481	618,396/2,744,192287	677,000/3,000,000/ 219,000	700,000/3,100,000 /225,000
Emails Allowed delivery to county addresses	2,092,205	2,171,955	2,200,000	2,300,000
Drive Storage Space	47 TB	48.5 TB	49 TB	49.5 TB
Administered computers on network	591	604	615	620
Servers administered Virtual and Physical	Virtual 62 Physical 10	Virtual 61 Physical 12	Virtual 64 Physical 13	Virtual 64 Physical 14

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Personnel Services	$ 671,312	$ 1,437,956	$ 1,677,341	$ 1,452,911	-13%
Supplies & Materials	17,492	19,345	24,880	43,180	74%
Maintenance & Services	2,009	1,956	3,720	5,020	35%
Other Charges	7,470	7,926	9,200	13,600	48%
Interfund Charges	(34,868)	0	0	0	0%
Capital Outlay	0			50,000	100%
Total	$663,415	$ 1,467,183	$ 1,715,141	$ 1,564,711	-9%

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Information Technology	Department Number:	1011
Fund: 100	General Fund	Function:	General Government

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Adopted Budget FY2026	Budget Request FY2027	% Change
Director	1.0	1.0	1.0	1.0	0%
Deputy Director	1.0	1.0	1.0	1.0	0%
IT Security Analyst	1.0	1.0	1.0	1.0	0%
IT Analyst	1.0	1.0	0.0	0.0	0%
IT Specialist	1.0	1.0	1.0	1.0	0%
Senior IT Technician	2.0	2.0	1.0	2.0	100%
IT Technician	1.0	1.0	2.0	1.0	-50%
Help Desk Coordinator	1.0	1.0	0.0	0.0	0%
Help Desk Supervisor	0.0	0.0	1.0	1.0	0%
IT Database Administrator /Programmer	1.0	1.0	1.0	1.0	0%
Applications Mgr	1.0	1.0	1.0	1.0	0%
Document Imaging Specialist	1.0	1.0	1.0	0.0	-100%
MIS Aplication Specialist	1.0	1.0	1.0	1.0	0%
Document Imaging IV	1.0	1.0	1.0	0.0	-100%
Document Imaging III	2.5	2.5	2.6	0.0	-100%
Total	16.5	16.5	15.6	11.0	-29%

Summary of Significant Budget Increase/Decrease

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
Requesting a new SUV	$ (150,430)	-9%

Contact Information

Name:	Brian Jones	Address 1:	One West Market Street
Title:	Director	Address 2:	Government Center, Room 1003
Email:	bjones@co.worcester.md.us	City/State:	Snow Hill, Maryland
Telephone:	410-632-9301 or x1522	Zip Code:	21863

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Information Technology

Department No. 100.1011

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
R	Mini Computer	MinisForum Mini Desktop	1	$600	$600
	Laptop**	Dell Latitude w/docking **		$2,300	$0
	** with docking station				
R	Laptop only	Laptop w/o docking stn	7	$2,000	$14,000
	Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
	***does not include monitor				
	Docking Station	Dell Dock Station Replicator		$300	$0
	24" Monitor	Single Monitor		$150	$0
	32" Monitor	Single Monitor		$200	$0
	Laptop Tote	Laptop Canvas Tote		$20	$0
	IPAD	IPAD PRO		$1,600	$0
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
	Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
	Microsoft Surface	Surface PRO		$1,700	$0
		TOTAL TO KEY TO ACCOUNT 6110.090			**$14,600**

Contact Susan McMichen with questions regarding personal computer requests at extension 1508 or email smcmichen@co.worcester.md.us

PC To Be Replaced: (Give brief description of reason for replacment and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):
Replacing 7 spare (WCEP3010L, 11L, 19L, 17L, WCITLOAN5 and LOAN7)	
Nick Smullen	WCIT0003L
WCDISS3006 (Document Imaging)	WCDISS3006

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

Worcester County
Vehicle Request Form
FY 2027

Department/Agency Name: Information Technology

Department No. 100.1011

#	New key (N) or Replacement key (R)	VEHICLE TO BE REPLACED: Serial Number	Model Year	Make of Vehicle	Model of Vehicle	Tag #	Actual Odometer Reading Jan. 2026	Estimated Odometer Reading 6/30/2026	Estimated Annual Maintenance & Repair	VEHICLE REQUEST: Vehicle Replacement Type	Vehicle Replacement Size	Estimated Vehicle Purchase Price *	What is the proposed use and does this vehicle require a radio, laptop or tablet dock?
1.	New								$200	SUV	Mid-size	$50,000	No additional equipment required
2.													
3.													
4.													
5.													
6.													
7.													
8.													
9.													
10.													
Total this page									**$200**			**$50,000**	

Notes:

*** Please key total request from this page to account 9010.010, Capital Equipment New Vehicles**

Worcester County	**Completed By:**	**Brian Jones**		**Date:** 12/22/2025		
Subsidiary	Vehicle Identification #	Make	Year	Model	Mileage	Driver
Information Technology	1GNDU23W58D138050	Chevrolet	2008	Van	74,552	IT Department Share
Information Technology	ZFBHRFAB1L6R51789	Dodge	2020	Ram ProMaster City	49,889	IT Department Share(Brian)
				Average Mileage *	62,221	
				Usable Vehicles *	2	
*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.						

Expenditures — 1090.020 Other Gen Govt IT Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
EXPENSES									
Department: 1090 - Other General Government									
Location: 020 - Information Technology									
SUPP & MAT - Supplies & Materials									
6100.100	Administrative Expense Dues, Licenses & Subscriptions	24,000.00	24,000.00	5,400.00	18,600.00	344%	3,644.96	6,255.26	Added a mandatory membership for MS-ISAC. This is mandated by the state now for Cyber security monitoring. The costs of Go-Daddy web hosting has increased.
6100.190	Administrative Expense Office Supplies	8,000.00	8,000.00	9,500.00	(1,500.00)	-16%	298.80	2,068.77	Cell Phones covers and UPS need to be charged directly to departments.
6110.080	Supplies & Equipment Computer Repairs & Supplies	10,000.00	10,000.00	10,000.00	0.00	0%	8,780.46	9,983.51	No changes
6110.090	Supplies & Equipment Computers & Printers	20,000.00	20,000.00	20,000.00	0.00	0%	5,020.56	18,589.60	No Change
6110.165	Supplies & Equipment IT	4,500.00	4,500.00	4,500.00	0.00	0%	0.00	0.00	No change
6110.390	Supplies & Equipment Small Equipment	10,000.00	10,000.00	11,000.00	(1,000.00)	-9%	4,575.32	0.00	Reduced by 1k due to a reduction in spending for this category.
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	968,000.00	968,000.00	152,000.00	816,000.00	537%	125,485.77	87.81	Cost of Skyline monthly maintenance increased. WE added a yearly cost of 161k to cover maintenance contract for countywide camera system. Request from Emergency Services to add 150k for microwave connectivity from Mystic to OC Public Safety Building. Another request form ES to add 495k for hardware replacement for 911 backbone. Joint effort with Board of Education.
6130.025	Equipment Maintenance Equipment Upgrades & Replacement	0.00	19,000.00	0.00	19,000.00	N/A	0.00	0.00	Audio Upgrade in Board Room/Additional mics/one time expense
6130.042	Equipment Maintenance Network	254,000.00	254,000.00	206,000.00	48,000.00	23%	40,768.07	178,236.92	Adding maintenance for security camera switches. These are now managed by IT and secured by IT.
6130.060	Equipment Maintenance Software Licensing	283,450.00	292,450.00	147,915.00	144,535.00	98%	76,178.10	94,146.06	Per DRP adding ESRI Enterprise Licensing for county populations up to 50k small government. This increases every year. This year 28k, next year 35k the third will be 42k.

Expenditures		1090.020 Other Gen Govt IT Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
	6130.070	Equipment Maintenance Software Maintenance Agreements	224,000.00	224,000.00	1,011,365.00	(787,365.00)	-78%	29,604.00	122,569.77	Moving several GL Lines from .070 to .060. Reduced cost of VMWare licenses. Slight increases on Avaya maintenance. Added an additional support cost for AVAYA to cover a project to move libraries over to the county PRI. This will cut costs over time as we will disconnect all local phone lines and move to a central circuit. Added 28k to cover E911 mandate.
	6130.075	Equipment Maintenance Software Upgrades	199,250.00	199,250.00	137,200.00	62,050.00	45%	66,658.38	128,682.40	Adding additional licenses for Microsoft 365. Moved other GL accounts. Reduced cost of Windows Licensing to 20k.
	6160.043	Grant Programs Other Grants	100,000.00	100,000.00	100,000.00	0.00	0%	0.00	63,209.85	No changes on this and as we wrap up Broadband in the county this will most likely go away in the next FY.
Account Classification Total: Supplies & Materials			$2,105,200.00	$2,133,200.00	$1,814,880.00	$318,320.00	18%	$361,014.42	$623,829.95	
MAINT & SVCS - Maintenance & Services										
	6500.090	Systems Maintenance Wireless Network Upgrades	500.00	500.00	500.00	0.00	0%	0.00	0.00	Adding wireless access points now that camera project is underway.
	6530.110	Consulting Services Programming	17,000.00	0.00	12,000.00	(12,000.00)	-100%	8,857.43	12,939.92	This GL line has been moved to 100.1090.020.6550.230
	6550.230	Building Site Expenses Security System Expenses	0.00	177,100.00	0.00	177,100.00	N/A	0.00	0.00	Additional access control for doors in Sheriff's Office, Public Works and other county buildings as needed. Adding maintenance for county-wide camera system as approved in FY26.
	6550.305	Building Site Expenses Utility Locator	500.00	500.00	500.00	0.00	0%	172.30	439.02	
	6700.250	Other Maint. & Svcs Internet Service	8,000.00	8,000.00	5,200.00	2,800.00	54%	4,035.81	6,297.50	Comcast increases for the year. We are currently under no contract. This is for open wi-fi for guests at the county building.
Account Classification Total: Maintenance & Services			$26,000.00	$186,100.00	$18,200.00	$167,900.00	923%	$13,065.54	$19,676.44	
OTHR CHGS - Other Charges										
	7000.060	Travel, Training & Expense Educational Training	15,000.00	15,800.00	9,500.00	6,300.00	66%	2,668.20	470.40	Adding 800 for employee incentives to complete Cyber Security training,
Account Classification Total: Other Charges			$15,000.00	$15,800.00	$9,500.00	$6,300.00	66%	$2,668.20	$470.40	
Location Total: 020 - Information Technology			**$2,146,200.00**	**$2,335,100.00**	**$1,842,580.00**	**$492,520.00**	**27%**	**$376,748.16**	**$643,976.79**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1090 - Other General Government**				
Location **020 - Information Technology**				
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**				
100.1090.020.6100.100	GoDaddy Web Hosting/Domain Services	1.0000	5,000.00	5,000.00
100.1090.020.6100.100	MS-ISAC mandated membership by state of MD-federal no longer ava	1.0000	19,000.00	19,000.00
	Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals	Transactions	2	$24,000.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1090.020.6100.190	AVAYA Replacement Phones	1.0000	1,500.00	1,500.00
100.1090.020.6100.190	Cell Phone Covers	1.0000	2,000.00	2,000.00
100.1090.020.6100.190	Computer periphials/USB drives/Cables	1.0000	1,500.00	1,500.00
100.1090.020.6100.190	UPS Replacement Batteries	1.0000	3,000.00	3,000.00
	Account **6100.190 - Administrative Expense Office Supplies** Totals	Transactions	4	$8,000.00
Account **6110.080 - Supplies & Equipment Computer Repairs & Supplies**				
100.1090.020.6110.080	Misc Computer Supplies and Repairs	1.0000	10,000.00	10,000.00
	Account **6110.080 - Supplies & Equipment Computer Repairs & Supplies** Totals	Transactions	1	$10,000.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1090.020.6110.090	Computers as needed	1.0000	20,000.00	20,000.00
	Account **6110.090 - Supplies & Equipment Computers & Printers** Totals	Transactions	1	$20,000.00
Account **6110.165 - Supplies & Equipment IT**				
100.1090.020.6110.165	Supplies and Equipment	1.0000	4,500.00	4,500.00
	Account **6110.165 - Supplies & Equipment IT** Totals	Transactions	1	$4,500.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
100.1090.020.6110.390	Physical Security hardware and software	1.0000	10,000.00	10,000.00
	Account **6110.390 - Supplies & Equipment Small Equipment** Totals	Transactions	1	$10,000.00
Account **6130.020 - Equipment Maintenance Equipment Annual Maint Contr.**				
100.1090.020.6130.020	Absolute Security countywide maintenance on camera system annua)	1.0000	161,000.00	161,000.00
100.1090.020.6130.020	Backbone hardware replacement for Board of ED and WCPN	1.0000	495,000.00	495,000.00
100.1090.020.6130.020	Maintenance Service for Disruptions	1.0000	35,000.00	35,000.00
100.1090.020.6130.020	Microwave connectivity Public Safety per ES	1.0000	150,000.00	150,000.00
100.1090.020.6130.020	Skyline Services Annual Contract	1.0000	110,000.00	110,000.00
100.1090.020.6130.020	Worcester County Public Usage Network (WCPN)	1.0000	17,000.00	17,000.00
	Account **6130.020 - Equipment Maintenance Equipment Annual Maint Contr.** Totals	Transactions	6	$968,000.00
Account **6130.025 - Equipment Maintenance Equipment Upgrades & Replacement**				
100.1090.020.6130.025	Audio Upgrade in Board Room/Additional mics/one time expense	1.0000	19,000.00	19,000.00
	Account **6130.025 - Equipment Maintenance Equipment Upgrades & Replacement** Totals	Transactions	1	$19,000.00
Account **6130.042 - Equipment Maintenance Network**				
100.1090.020.6130.042	Distribution Switches/Firewall Replacement-Ongoing	1.0000	90,000.00	90,000.00
100.1090.020.6130.042	Edge Security Applicances-Cyber Security Devices	1.0000	50,000.00	50,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1090 - Other General Government**				
Location **020 - Information Technology**				
Account **6130.042 - Equipment Maintenance Network**				
100.1090.020.6130.042	Network Support and Maintenance - Ongoing	1.0000	65,000.00	65,000.00
100.1090.020.6130.042	Security cameras switch maintenance-newly added	1.0000	40,000.00	40,000.00
100.1090.020.6130.042	UPS Maintenance-Ongoing	1.0000	9,000.00	9,000.00
	Account **6130.042 - Equipment Maintenance Network** Totals	Transactions 5		$254,000.00
Account **6130.060 - Equipment Maintenance Software Licensing**				
100.1090.020.6130.060	Adobe Licenses	1.0000	14,000.00	14,000.00
100.1090.020.6130.060	Barracuda Email Archiving (Ingoing)	1.0000	22,500.00	22,500.00
100.1090.020.6130.060	Dameware remote software(Ongoing)	1.0000	750.00	750.00
100.1090.020.6130.060	Darktrace Email and Identity Security (Ongoing)	1.0000	58,000.00	58,000.00
100.1090.020.6130.060	Docuware Upgrades - Combines all Licenses	1.0000	78,000.00	78,000.00
100.1090.020.6130.060	Dropbox Subscription	1.0000	18,000.00	18,000.00
100.1090.020.6130.060	ESRI Enterprise Licenses for DRP - up to 50k population-yearly	1.0000	28,000.00	28,000.00
100.1090.020.6130.060	ESRI-GIS Mapping and Ongoing	1.0000	42,000.00	42,000.00
100.1090.020.6130.060	Granicus Software fees	1.0000	4,000.00	4,000.00
100.1090.020.6130.060	Macrium	1.0000	3,200.00	3,200.00
100.1090.020.6130.060	Netwrix Auditing Software (Software)	1.0000	7,500.00	7,500.00
100.1090.020.6130.060	Swagit ADA Compliancy mandate/Granicus	1.0000	16,500.00	16,500.00
	Account **6130.060 - Equipment Maintenance Software Licensing** Totals	Transactions 12		$292,450.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements**				
100.1090.020.6130.070	Arctic Wollf-Cybersecurity (Ongoing)	1.0000	65,000.00	65,000.00
100.1090.020.6130.070	Avaya e911-locator mandate from 2024	1.0000	28,000.00	28,000.00
100.1090.020.6130.070	AVAYA Licensing-Phone server - Ongoing	1.0000	29,000.00	29,000.00
100.1090.020.6130.070	AVAYA Support-Ongoing	1.0000	12,000.00	12,000.00
100.1090.020.6130.070	Cohesisty (Fort Knox Cloud) Backup and Recovery-Ongoing	1.0000	27,500.00	27,500.00
100.1090.020.6130.070	Nutanix Storage-Ongoing	1.0000	55,000.00	55,000.00
100.1090.020.6130.070	VMWare _ Licenses Ongoing	1.0000	7,500.00	7,500.00
	Account **6130.070 - Equipment Maintenance Software Maintenance Agreements** Totals	Transactions 7		$224,000.00
Account **6130.075 - Equipment Maintenance Software Upgrades**				
100.1090.020.6130.075	Microsoft Office- 365 Licenses-Ongoing	650.0000	245.00	159,250.00
100.1090.020.6130.075	SQL Server Licensing	1.0000	20,000.00	20,000.00
100.1090.020.6130.075	Windows Licensing from .070 - reduced	1.0000	20,000.00	20,000.00
	Account **6130.075 - Equipment Maintenance Software Upgrades** Totals	Transactions 3		$199,250.00
Account **6160.043 - Grant Programs Other Grants**				
100.1090.020.6160.043	Grant matches if needed for broadband grants	1.0000	100,000.00	100,000.00
	Account **6160.043 - Grant Programs Other Grants** Totals	Transactions 1		$100,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1090 - Other General Government**				
Location **020 - Information Technology**				
Account **6500.090 - Systems Maintenance Wireless Network Upgrades**				
100.1090.020.6500.090	Miss Utility Locate Services	1.0000	500.00	500.00
Account **6500.090 - Systems Maintenance Wireless Network Upgrades** Totals		Transactions 1		$500.00
Account **6550.230 - Building Site Expenses Security System Expenses**				
100.1090.020.6550.230	Additional Access Control Devices to county buildings	1.0000	17,000.00	17,000.00
100.1090.020.6550.230	Yearly maintenance for Digital Watchdog Camera System	1.0000	160,100.00	160,100.00
Account **6550.230 - Building Site Expenses Security System Expenses** Totals		Transactions 2		$177,100.00
Account **6550.305 - Building Site Expenses Utility Locator**				
100.1090.020.6550.305	Fiber locate services (Miss Utility)	1.0000	500.00	500.00
Account **6550.305 - Building Site Expenses Utility Locator** Totals		Transactions 1		$500.00
Account **6700.250 - Other Maint. & Svcs Internet Service**				
100.1090.020.6700.250	Comcast-Open Wi-FI for conference Rooms	1.0000	8,000.00	8,000.00
Account **6700.250 - Other Maint. & Svcs Internet Service** Totals		Transactions 1		$8,000.00
Account **7000.060 - Travel, Training & Expense Educational Training**				
100.1090.020.7000.060	Employee incentive training for cyber training	1.0000	800.00	800.00
100.1090.020.7000.060	KnowBe 4 Training	1.0000	15,000.00	15,000.00
Account **7000.060 - Travel, Training & Expense Educational Training** Totals		Transactions 2		$15,800.00
Location **020 - Information Technology** Totals		Transactions 52		$2,335,100.00
Department **1090 - Other General Government** Totals		Transactions 52		$2,335,100.00
Fund **100 - General Fund** Totals		Transactions 52		$2,335,100.00
EXPENSES Totals		Transactions 52		$2,335,100.00
Grand Totals		Transactions 52		$2,335,100.00

Quotation # Q-567759

Date: February 23, 2026

Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: (909) 793-2853
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

Customer # 358521 **Contract #**

County of Worcester
Emergency Services Dept
1 W Market St Rm 1002
Snow Hill, MD 21863-1193

To expedite your order, please attach a copy of this quotation to your purchase order.
Quote is valid from: 2/23/2026 To: 5/24/2026

ATTENTION: Matt Laick
PHONE:
EMAIL: mlaick@worcestermd.gov

Material	Qty	Term	Unit Price	Total
193205	1	Year 1	$28,000.00	$28,000.00
Populations of 25,001 to 50,000 Small Government Enterprise Agreement Annual Subscription				
193205	1	Year 2	$35,000.00	$35,000.00
Populations of 25,001 to 50,000 Small Government Enterprise Agreement Annual Subscription				
193205	1	Year 3	$42,200.00	$42,200.00
Populations of 25,001 to 50,000 Small Government Enterprise Agreement Annual Subscription				

Subtotal:	$105,200.00
Sales Tax:	$0.00
Estimated Shipping and Handling (2 Day Delivery):	$0.00
Contract Price Adjust:	$0.00
Total:	$105,200.00

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact:	Email:	Phone:
Rob Hayward	rhayward@esri.com	703-506-9515 x8111

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at https://go.esri.com/MAPS apply to your purchase of that item. If any item is quoted with a multi-year payment schedule, Esri may invoice at least 30 days in advance of each anniversary date without the issuance or a Purchase Order, and Customer is required to make all payments without right of cancellation. Third-party data sets included in a quotation as separately licensed items will only be provided and invoiced if Esri is able to provide such data and will be subject to the applicable third-party's terms and conditions. If Esri is unable to provide any such data set, Customer will not be responsible for any further payments for the data set. US Federal government entities and US government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at https://www.esri.com/en-us/legal/terms/state-supplemental apply to some US state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin for customers located in the USA.

Esri Use Only:
Cust. Name _____
Cust. # _____
PO # _____
Esri Agreement # _____

SMALL ENTERPRISE AGREEMENT
COUNTY AND MUNICIPALITY GOVERNMENT
(E214-2)

This Agreement is by and between the organization identified in the Quotation (**"Customer"**) and **Environmental Systems Research Institute, Inc.** (**"Esri"**).

This Agreement sets forth the terms for Customer's use of Products and incorporates by reference (i) the Quotation and (ii) the Master Agreement. Should there be any conflict between the terms and conditions of the documents that comprise this Agreement, the order of precedence for the documents shall be as follows: (i) the Quotation, (ii) this Agreement, and (iii) the Master Agreement. This Agreement shall be governed by and construed in accordance with the laws of the state in which Customer is located without reference to conflict of laws principles, and the United States of America federal law shall govern in matters of intellectual property. The modifications and additional rights granted in this Agreement apply only to the Products listed in Table A.

Table A
List of Products

Uncapped Quantities (annual subscription)

ArcGIS Enterprise Software and Extensions ArcGIS Enterprise (Advanced and Standard) ArcGIS Monitor ArcGIS Enterprise Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Data Reviewer	**ArcGIS Enterprise Additional Capability Servers** ArcGIS Image Server **ArcGIS Online User Types** ArcGIS Online Viewer User Type **ArcGIS Enterprise User Types** ArcGIS Enterprise Viewer User Type

Capped Quantities (annual subscription)

ArcGIS Online User Types		**ArcGIS Enterprise User Types**	
ArcGIS Online Contributor User Type	20	ArcGIS Enterprise Contributor User Type	20
ArcGIS Online Mobile Worker User Type	125	ArcGIS Enterprise Mobile Worker User Type	125
ArcGIS Online Creator User Type	125	ArcGIS Enterprise Creator User Type	125
ArcGIS Online Professional User Type	30	ArcGIS Enterprise Professional User Type	30
ArcGIS Online Professional Plus User Type	30	ArcGIS Enterprise Professional Plus User Type	30
ArcGIS Pro (Add-on Apps) for ArcGIS Online Creator or Professional User Type		**ArcGIS Pro (Add-on Apps) for ArcGIS Enterprise Creator or Professional User Type**	
ArcGIS 3D Analyst, ArcGIS Data Reviewer, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Publisher, ArcGIS Spatial Analyst, ArcGIS Workflow Manager, ArcGIS Image Analyst	30 each	ArcGIS 3D Analyst, ArcGIS Data Reviewer, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Publisher, ArcGIS Spatial Analyst, ArcGIS Workflow Manager, ArcGIS Image Analyst	30 each
ArcGIS Online Apps and Other		**ArcGIS Enterprise Apps and Other**	
ArcGIS Location Sharing for ArcGIS Online	30	ArcGIS Location Sharing for ArcGIS Enterprise	30
ArcGIS Online Service Credits	75,000	ArcGIS Advanced Editing User Type Extension for ArcGIS Enterprise	20

Other Benefits

Number of Esri User Conference registrations provided annually	3
Number of Tier 1 Help Desk individuals authorized to call Esri	3
Five percent (5%) discount on all individual commercially available instructor-led training classes at Esri facilities purchased outside this Agreement	

Customer may accept this Agreement by signing and returning the whole Agreement with (i) the Quotation attached, (ii) a purchase order, or (iii) another document that matches the Quotation and references this Agreement ("**Ordering Document**"). **ADDITIONAL OR CONFLICTING TERMS IN CUSTOMER'S PURCHASE ORDER OR OTHER DOCUMENT WILL NOT APPLY, AND THE TERMS OF THIS AGREEMENT WILL GOVERN.** This Agreement is effective as of the date of Esri's receipt of an Ordering Document, unless otherwise agreed to by the parties ("**Effective Date**").

Term of Agreement: Three (3) years

This Agreement supersedes any previous agreements, proposals, presentations, understandings, and arrangements between the parties relating to the licensing of the Products. Except as provided in Article 4—Product Updates, no modifications can be made to this Agreement.

Accepted and Agreed:

_____
(Customer)

By: _____
Authorized Signature

Printed Name: _____

Title: _____

Date: _____

CUSTOMER CONTACT INFORMATION

Contact: _____

Address: _____

City, State, Postal Code: _____

Country: _____

Quotation Number (if applicable): _____

Telephone: _____

Fax: _____

E-mail: _____

1.0—Additional Definitions

In addition to the definitions provided in the Master Agreement, the following definitions apply to this Agreement:

"Case" means a failure of the Software or Online Services to operate according to the Documentation where such failure substantially impacts operational or functional performance.

"Deploy", "Deployed" and "Deployment" mean to redistribute and install the Products and related Authorization Codes within Customer's organization(s).

"Fee" means the fee set forth in the Quotation.

"Maintenance" means Tier 2 Support, Product updates, and Product patches provided to Customer during the Term of Agreement.

"Master Agreement" means the applicable master agreement for Esri Products incorporated by this reference that is (i) found at https://www.esri.com/en-us/legal/terms/full-master-agreement and available in the installation process requiring acceptance by electronic acknowledgment or (ii) a signed Esri master agreement or license agreement that supersedes such electronically acknowledged master agreement.

"Product(s)" means the products identified in Table A—List of Products and any updates to the list Esri provides in writing.

"Quotation" means the offer letter and quotation provided separately to Customer.

"Technical Support" means the technical assistance for attempting resolution of a reported Case through error correction, patches, hot fixes, workarounds, replacement deliveries, or any other type of Product corrections or modifications.

"Tier 1 Help Desk" means Customer's point of contact(s) to provide all Tier 1 Support within Customer's organization(s).

"Tier 1 Support" means the Technical Support provided by the Tier 1 Help Desk.

"Tier 2 Support" means the Esri Technical Support provided to the Tier 1 Help Desk when a Case cannot be resolved through Tier 1 Support.

2.0—Additional Grant of License

2.1 Grant of License. Subject to the terms and conditions of this Agreement, Esri grants to Customer a personal, nonexclusive, nontransferable license solely to use, copy, and Deploy quantities of the Products listed in Table A—List of Products for the Term of Agreement (i) for the applicable Fee and (ii) in accordance with the Master Agreement.

2.2 Consultant Access. Esri grants Customer the right to permit Customer's consultants or contractors to use the Products exclusively for Customer's benefit. Customer will be solely responsible for compliance by consultants and contractors with this Agreement and will ensure that the consultant or contractor discontinues use of Products upon completion of work for Customer. Access to or use of Products by consultants or contractors not exclusively for Customer's benefit is prohibited. Customer may not permit its consultants or contractors to install Software or Data on consultant, contractor, or third-party computers or remove Software or Data from Customer locations, except for the purpose of hosting the Software or Data on Contractor servers for the benefit of Customer.

3.0—Term, Termination, and Expiration

3.1 Term. This Agreement and all licenses hereunder will commence on the Effective Date and continue for the duration identified in the Term of Agreement, unless this Agreement is terminated earlier as provided herein. Customer is only authorized to use Products during the Term of Agreement. For an Agreement with a limited term, Esri does not grant Customer an indefinite or a perpetual license to Products.

3.2 No Use upon Agreement Expiration or Termination. All Product licenses, all Maintenance, and Esri User Conference registrations terminate upon expiration or termination of this Agreement.

3.3 Termination for a Material Breach. Either party may terminate this Agreement for a material breach by the other party. The breaching party will have thirty (30) days from the date of written notice to cure any material breach.

3.4 Termination for Lack of Funds. For an Agreement with government or government-

owned entities, either party may terminate this Agreement before any subsequent year if Customer is unable to secure funding through the legislative or governing body's approval process.

3.5 Follow-on Term. If the parties enter into another agreement substantially similar to this Agreement for an additional term, the effective date of the follow-on agreement will be the day after the expiration date of this Agreement.

4.0—Product Updates

4.1 Future Updates. Esri reserves the right to update the list of Products in Table A—List of Products by providing written notice to Customer. Customer may continue to use all Products that have been Deployed, but support and upgrades for deleted items may not be available. As new Products are incorporated into the standard program, they will be offered to Customer via written notice for incorporation into the Products schedule at no additional charge. Customer's use of new or updated Products requires Customer to adhere to applicable additional or revised terms and conditions in the Master Agreement.

4.2 Product Life Cycle. During the Term of Agreement, some Products may be retired or may no longer be available to Deploy in the identified quantities. Maintenance will be subject to the individual Product Life Cycle Support Status and Product Life Cycle Support Policy, which can be found at https://support.esri.com/en/other-resources/product-life-cycle. Updates for Products in the mature and retired phases may not be available. Customer may continue to use Products already Deployed, but Customer will not be able to Deploy retired Products.

5.0—Maintenance

The Fee includes standard maintenance benefits during the Term of Agreement as specified in the most current applicable Esri Maintenance and Support Program document (found at https://www.esri.com/en-us/legal/terms/maintenance). At Esri's sole discretion, Esri may make patches, hot fixes, or updates available for download. No Software other than the defined Products will receive Maintenance. Customer may acquire maintenance for other Software outside this Agreement.

a. Tier 1 Support

1. Customer will provide Tier 1 Support through the Tier 1 Help Desk to all Customer's authorized users.

2. The Tier 1 Help Desk will be fully trained in the Products.

3. At a minimum, Tier 1 Support will include those activities that assist the user in resolving how-to and operational questions as well as questions on installation and troubleshooting procedures.

4. The Tier 1 Help Desk will be the initial point of contact for all questions and reporting of a Case. The Tier 1 Help Desk will obtain a full description of each reported Case and the system configuration from the user. This may include obtaining any customizations, code samples, or data involved in the Case.

5. If the Tier 1 Help Desk cannot resolve the Case, an authorized Tier 1 Help Desk individual may contact Tier 2 Support. The Tier 1 Help Desk will provide support in such a way as to minimize repeat calls and make solutions to problems available to Customer's organization.

6. Tier 1 Help Desk individuals are the only individuals authorized to contact Tier 2 Support. Customer may change the Tier 1 Help Desk individuals by written notice to Esri.

b. Tier 2 Support

1. Tier 2 Support will log the calls received from Tier 1 Help Desk.

2. Tier 2 Support will review all information collected by and received from the Tier 1 Help Desk including preliminary documented troubleshooting provided by the Tier 1 Help Desk when Tier 2 Support is required.

3. Tier 2 Support may request that Tier 1 Help Desk individuals provide verification of information, additional information, or answers to additional questions to

supplement any preliminary information gathering or troubleshooting performed by Tier 1 Help Desk.

4. Tier 2 Support will attempt to resolve the Case submitted by Tier 1 Help Desk.

5. When the Case is resolved, Tier 2 Support will communicate the information to Tier 1 Help Desk, and Tier 1 Help Desk will disseminate the resolution to the user(s).

6.0—Endorsement and Publicity

This Agreement will not be construed or interpreted as an exclusive dealings agreement or Customer's endorsement of Products. Either party may publicize the existence of this Agreement.

7.0—Administrative Requirements

7.1 OEM Licenses. Under Esri's OEM or Solution OEM programs, OEM partners are authorized to embed or bundle portions of Esri products and services with their application or service. OEM partners' business model, licensing terms and conditions, and pricing are independent of this Agreement. Customer will not seek any discount from the OEM partner or Esri based on the availability of Products under this Agreement. Customer will not decouple Esri products or services from the OEM partners' application or service.

7.2 Annual Report of Deployments. At each anniversary date and ninety (90) calendar days prior to the expiration of this Agreement, Customer will provide Esri with a written report detailing all Deployments. Upon request, Customer will provide records sufficient to verify the accuracy of the annual report.

8.0—Ordering, Administrative Procedures, Delivery, and Deployment

8.1 Orders, Delivery, and Deployment

a. Upon the Effective Date, Esri will invoice Customer and provide Authorization Codes to activate the nondestructive copy protection program that enables Customer to download, operate, or allow access to the Products. If this is a multi-year Agreement, Esri may invoice the Fee up to thirty (30) calendar days before the annual anniversary date for each year.

b. Undisputed invoices will be due and payable within thirty (30) calendar days from the date of invoice. Esri reserves the right to suspend Customer's access to and use of Products if Customer fails to pay any undisputed amount owed on or before its due date. Esri may charge Customer interest at a monthly rate equal to the lesser of one percent (1.0%) per month or the maximum rate permitted by applicable law on any overdue fees plus all expenses of collection for any overdue balance that remains unpaid ten (10) days after Esri has notified Customer of the past-due balance.

c. Esri's federal ID number is 95-2775-732.

d. If requested, Esri will ship backup media to the ship-to address identified on the Ordering Document, FOB Destination, with shipping charges prepaid. Customer acknowledges that should sales or use taxes become due as a result of any shipments of tangible media, Esri has a right to invoice and Customer will pay any such sales or use tax associated with the receipt of tangible media.

8.2 Order Requirements. Esri does not require Customer to issue a purchase order. Customer may submit a purchase order in accordance with its own process requirements, provided that if Customer issues a purchase order, Customer will submit its initial purchase order on the Effective Date. If this is a multi-year Agreement, Customer will submit subsequent purchase orders to Esri at least thirty (30) calendar days before the annual anniversary date for each year.

a. All orders pertaining to this Agreement will be processed through Customer's centralized point of contact.

b. The following information will be included in each Ordering Document:

(1) Customer name; Esri customer number, if known; and bill-to and ship-to addresses
(2) Order number
(3) Applicable annual payment due

9.0—Mergers, Acquisitions, or Divestitures

If Customer is a commercial entity, Customer will notify Esri in writing in the event of (i) a consolidation, merger, or reorganization of Customer with or into another corporation or entity; (ii) Customer's acquisition of another entity; or (iii) a transfer or sale of all or part of Customer's organization (subsections i, ii, and iii, collectively referred to as "**Ownership Change**"). There will be no decrease in Fee as a result of any Ownership Change.

9.1 If an Ownership Change increases the cumulative program count beyond the maximum level for this Agreement, Esri reserves the right to increase the Fee or terminate this Agreement and the parties will negotiate a new agreement.

9.2 If an Ownership Change results in transfer or sale of a portion of Customer's organization, that portion of Customer's organization will transfer the Products to Customer or uninstall, remove, and destroy all copies of the Products.

9.3 This Agreement may not be assigned to a successor entity as a result of an Ownership Change unless approved by Esri in writing in advance. If the assignment to the new entity is not approved, Customer will require any successor entity to uninstall, remove, and destroy the Products. This Agreement will terminate upon such Ownership Change.

Expenditures — 1090.025 Other Gen Govt MIS Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1090 - Other General Government**								
Location:	**025 - Management Information Systems**								
SUPP & MAT - Supplies & Materials									
6110.270	Supplies & Equipment Office Equipment Repairs	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	508.14	No changes
6110.350	Supplies & Equipment Scanners	10,000.00	10,000.00	10,000.00	0.00	0%	1,213.83	7,915.00	No Change
6130.060	Equipment Maintenance Software Licensing	54,200.00	54,200.00	0.00	54,200.00	N/A	27,096.00	0.00	MUNIS Software Licensing
6130.070	Equipment Maintenance Software Maintenance Agreements	479,874.00	479,874.00	161,189.00	318,685.00	198%	137,084.24	139,533.85	MUNIS ERP Maintenance addition, New World Maintenance Increase and addition for Tyler Permitting and Licensing maintenance post implementation. Bluebeam added per DRP request to assist with digital plan review. Consulting hours for training also added.
Account Classification Total: Supplies & Materials		$545,074.00	$545,074.00	$172,189.00	$372,885.00	217%	$165,394.07	$147,956.99	
OTHR CHGS - Other Charges									
7000.060	Travel, Training & Expense Educational Training	5,000.00	5,000.00	5,000.00	0.00	0%	0.00	0.00	Tyler additional training
Account Classification Total: Other Charges		$5,000.00	$5,000.00	$5,000.00	$0.00	0%	$0.00	$0.00	
Location Total: 025 - Management Information Systems		**$550,074.00**	**$550,074.00**	**$177,189.00**	**$372,885.00**	**210%**	**$165,394.07**	**$147,956.99**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1090 - Other General Government**				
Location **025 - Management Information Systems**				
Account **6110.270 - Supplies & Equipment Office Equipment Repairs**				
100.1090.025.6110.270	Equipment repairs based on trend	1.0000	1,000.00	1,000.00
Account **6110.270 - Supplies & Equipment Office Equipment Repairs** Totals		Transactions	1	$1,000.00
Account **6110.350 - Supplies & Equipment Scanners**				
100.1090.025.6110.350	KDI Desktop Scanner (as needed)	1.0000	9,000.00	9,000.00
100.1090.025.6110.350	KDI Scanner Parts (as needed)	1.0000	1,000.00	1,000.00
Account **6110.350 - Supplies & Equipment Scanners** Totals		Transactions	2	$10,000.00
Account **6130.060 - Equipment Maintenance Software Licensing**				
100.1090.025.6130.060	Tyler MUNIS licensing	1.0000	27,100.00	27,100.00
100.1090.025.6130.060	Tyler MUNIS licensing	1.0000	27,100.00	27,100.00
Account **6130.060 - Equipment Maintenance Software Licensing** Totals		Transactions	2	$54,200.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements**				
100.1090.025.6130.070	Bluebeam Software/Tyler EPL/DRP Requested	1.0000	6,600.00	6,600.00
100.1090.025.6130.070	MUNIS Enterprise ERP-Maintenance	1.0000	98,100.00	98,100.00
100.1090.025.6130.070	New World eBenefits module	1.0000	6,000.00	6,000.00
100.1090.025.6130.070	New World Maintenance w/ 7% increase	1.0000	140,000.00	140,000.00
100.1090.025.6130.070	New World Requisition module	1.0000	3,600.00	3,600.00
100.1090.025.6130.070	Tyler Consulting and Training/HR 25 hours	1.0000	5,485.00	5,485.00
100.1090.025.6130.070	Tyler e-suites consulting	10.0000	195.00	1,950.00
100.1090.025.6130.070	Tyler Permitting and Licensing-Implementation	1.0000	193,500.00	193,500.00
100.1090.025.6130.070	Tyler Tech Benefits Admin	13.0000	195.00	2,535.00
100.1090.025.6130.070	Tyler Tech Business Analytics Reports	15.0000	195.00	2,925.00
100.1090.025.6130.070	Tyler Tech Custom Reports (1HR & 1 Admin)	2.0000	7,000.00	14,000.00
100.1090.025.6130.070	Tyler Tech Positions Consulting/Maintenance	15.0000	195.00	2,925.00
100.1090.025.6130.070	Tyler Tech Project Mgmt Fee	1.0000	2,254.00	2,254.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements** Totals		Transactions	13	$479,874.00
Account **7000.060 - Travel, Training & Expense Educational Training**				
100.1090.025.7000.060	Tyler Technologies Training	1.0000	5,000.00	5,000.00
Account **7000.060 - Travel, Training & Expense Educational Training** Totals		Transactions	1	$5,000.00
Location **025 - Management Information Systems** Totals		Transactions	19	$550,074.00
Department **1090 - Other General Government** Totals		Transactions	19	$550,074.00
Fund **100 - General Fund** Totals		Transactions	19	$550,074.00
EXPENSES Totals		Transactions	19	$550,074.00
Grand Totals		Transactions	19	$550,074.00

Revenues — 1104 Fire Marshal Budget Requesteed

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1104 - Fire Marshal**								
CHG SVC - Charges for Services									
5100.100	Fire Inspection Fees Plan Review Fee	100,000.00	100,000.00	120,000.00	(20,000.00)	-17%	28,853.79	119,203.69	Decreased by 20,000 - multi-family plan reviews showed lower numbers this year.
5100.200	Fire Inspection Fees Fire Safety Fee	25,000.00	25,000.00	25,000.00	0.00	0%	4,244.00	22,806.00	
5100.300	Fire Inspection Fees Fire Reports	0.00	0.00	0.00	0.00	N/A	25.00	75.00	
5100.600	Fire Inspection Fees Fire Inspections QAP	25,000.00	25,000.00	25,000.00	0.00	0%	14,667.40	20,385.20	
Account Classification Total: Charges for Services		$150,000.00	$150,000.00	$170,000.00	($20,000.00)	-12%	$47,790.19	$162,469.89	
Department Total: 1104 - Fire Marshal		**$150,000.00**	**$150,000.00**	**$170,000.00**	**($20,000.00)**	**-12%**	**$47,790.19**	**$162,469.89**	

Expenditures — 1104 Fire Marshal Budget Requesteed

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1104 - Fire Marshal**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	775,903.36	816,936.00	709,741.00	107,195.00	15%	353,188.68	713,124.03	Includes longevity,holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	40,800.00	40,800.00	0.00	0%	8,404.95	13,047.57	
6010.020	Benefits Contingency	0.00	244.00	286.00	(42.00)	-15%	0.00	168.40	
6010.025	Benefits Deferred Comp Match	0.00	8,250.00	5,000.00	3,250.00	65%	0.00	5,000.00	
6010.030	Benefits Hospitalization Insurance	155,119.12	155,120.00	130,786.00	24,334.00	19%	63,509.88	118,973.31	16.8% Health Insur Increase
6010.050	Benefits Retirement	230,546.36	242,645.00	237,489.00	5,156.00	2%	0.00	214,479.00	
6010.060	Benefits Social Security Taxes	59,356.61	62,497.00	57,418.00	5,079.00	9%	26,184.99	52,683.22	
6010.070	Benefits Unemployment Insurance	0.00	316.00	286.00	30.00	10%	0.00	0.00	
6010.090	Benefits Workmans Compensation Ins	0.00	12,229.00	15,044.00	(2,815.00)	-19%	10,680.00	13,319.00	
6010.120	Benefits Long Term Disability	1,931.38	2,035.00	1,073.00	962.00	90%	0.00	1,529.20	
6010.130	Benefits Life Insurance	1,622.66	1,710.00	1,216.00	494.00	41%	0.00	1,447.13	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	2,141.00	1,316.00	825.00	63%	1,011.01	1,952.03	
6010.150	Benefits Retirement Administration Fee	0.00	1,459.00	1,373.00	86.00	6%	0.00	1,291.72	
6010.900	Benefits OPEB contribution	0.00	25,769.00	27,157.00	(1,388.00)	-5%	0.00	28,968.00	
Account Classification Total: Personnel Services		$1,224,479.49	$1,372,151.00	$1,228,985.00	$143,166.00	12%	$462,979.51	$1,165,982.61	
SUPP & MAT - Supplies & Materials									
6100.060	Administrative Expense Books and Publications	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	814.24	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	6,790.00	6,790.00	6,940.00	(150.00)	-2%	1,288.00	3,552.44	
6100.110	Administrative Expense Envelopes	200.00	200.00	200.00	0.00	0%	0.00	0.00	
6100.190	Administrative Expense Office Supplies	1,500.00	1,500.00	1,500.00	0.00	0%	121.43	890.91	
6100.210	Administrative Expense Paper	400.00	400.00	400.00	0.00	0%	0.00	0.00	
6100.240	Administrative Expense Printing Expense	425.00	425.00	425.00	0.00	0%	0.00	0.00	
6110.050	Supplies & Equipment Camera Equipment	1,200.00	1,200.00	1,200.00	0.00	0%	0.00	963.80	
6110.090	Supplies & Equipment Computers & Printers	2,200.00	2,200.00	2,100.00	100.00	5%	0.00	1,139.98	
6110.130	Supplies & Equipment Fire Investigation Equipment	2,500.00	2,500.00	2,500.00	0.00	0%	0.00	2,250.88	
6110.150	Supplies & Equipment Hazmat Supplies & Equipment	19,850.00	19,850.00	19,850.00	0.00	0%	2,343.36	17,304.10	
6110.160	Supplies & Equipment Investigation Supplies	2,500.00	2,500.00	2,500.00	0.00	0%	553.26	435.01	
6110.190	Supplies & Equipment Law Enforcement Equipment	4,000.00	4,000.00	4,000.00	0.00	0%	3,201.77	1,828.63	
6110.245	Supplies & Equipment Mobile Phones	3,900.00	3,900.00	3,900.00	0.00	0%	1,571.52	3,760.68	
6110.280	Supplies & Equipment Office Furniture	1,500.00	1,500.00	1,500.00	0.00	0%	199.99	1,199.94	
6110.290	Supplies & Equipment Other Office Equipment	0.00	0.00	0.00	0.00	N/A	0.00	98.73	
6110.320	Supplies & Equipment Radio Supplies	2,500.00	2,500.00	2,500.00	0.00	0%	0.00	1,352.67	

Expenditures — 1104 Fire Marshal Budget Requesteed

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
6110.450	Supplies & Equipment Fire Prevention	2,000.00	2,000.00	2,000.00	0.00	0%	1,009.40	129.99	
6130.010	Equipment Maintenance Copier Lease	1,600.00	1,600.00	1,600.00	0.00	0%	100.82	682.20	
6130.040	Equipment Maintenance MILES Computer Chg/MDT User Fees	3,500.00	3,500.00	3,000.00	500.00	17%	1,400.35	3,360.84	
6130.070	Equipment Maintenance Software Maintenance Agreements	4,520.00	4,520.00	4,520.00	0.00	0%	645.61	2,961.24	
6150.020	Uniforms & Personal Equipment Fire Investigator Gear	8,300.00	8,300.00	8,300.00	0.00	0%	489.55	7,472.96	
6150.040	Uniforms & Personal Equipment Uniform Allowance	5,950.00	5,950.00	5,950.00	0.00	0%	4,900.00	4,900.00	
6150.050	Uniforms & Personal Equipment Uniforms	3,500.00	3,500.00	3,500.00	0.00	0%	651.99	2,984.58	
Account Classification Total: Supplies & Materials		$79,835.00	$79,835.00	$79,385.00	$450.00	1%	$18,477.05	$58,083.82	
MAINT & SVCS - Maintenance & Services									
6530.050	Consulting Services Crisis/Fitness for Duty	3,750.00	3,750.00	3,750.00	0.00	0%	0.00	1,400.00	
6530.080	Consulting Services Physicals, Shots & Drug Testing	6,000.00	6,000.00	6,000.00	0.00	0%	378.97	508.28	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	30,000.00	30,000.00	30,000.00	0.00	0%	15,918.75	29,065.96	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	17,000.00	20,000.00	14,000.00	6,000.00	43%	12,661.53	20,640.91	Increased maintenance cost on vehicles
6540.060	Vehicle Operating Expenses Vehicle Equipment	0.00	0.00	0.00	0.00	N/A	45.55	0.00	
6550.270	Building Site Expenses Telephone	450.00	450.00	450.00	0.00	0%	195.61	388.11	
6900.005	Advertising Bid Advertising	0.00	0.00	0.00	0.00	N/A	51.00	0.00	
Account Classification Total: Maintenance & Services		$57,200.00	$60,200.00	$54,200.00	$6,000.00	11%	$29,251.41	$52,003.26	
OTHR CHGS - Other Charges									
7000.040	Travel, Training & Expense Continuing Education/Certificati	3,150.00	3,150.00	2,940.00	210.00	7%	1,493.46	1,511.39	
7000.060	Travel, Training & Expense Educational Training	4,350.00	4,350.00	4,350.00	0.00	0%	0.00	2,879.93	
7000.070	Travel, Training & Expense Expense Allowance	0.00	0.00	0.00	0.00	N/A	318.31	0.00	
7000.090	Travel, Training & Expense Firearms Training	1,650.00	1,650.00	1,500.00	150.00	10%	1,073.32	1,586.02	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	4,900.00	4,900.00	4,900.00	0.00	0%	771.92	3,798.00	
Account Classification Total: Other Charges		$14,050.00	$14,050.00	$13,690.00	$360.00	3%	$3,657.01	$9,775.34	
CAP EQ - Capital Equipment									
9010.010	Capital Equipment New Vehicles	0.00	0.00	72,000.00	(72,000.00)	-100%	56,357.50	95,828.00	Decrease of $72,000 - not requesting replacement vehicle
9010.020	Capital Equipment Public Safety Equipment	0.00	0.00	18,000.00	(18,000.00)	-100%	860.93	46,935.95	Decrease of $18,000 - not requesting a replacement vehicle
Account Classification Total: Capital Equipment		$0.00	$0.00	$90,000.00	($90,000.00)	-100%	$57,218.43	$142,763.95	
Department Total: 1104 - Fire Marshal		**$1,375,564.49**	**$1,526,236.00**	**$1,466,260.00**	**$59,976.00**	**4%**	**$571,583.41**	**$1,428,608.98**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1104 - Fire Marshal**				
Account **6100.060 - Administrative Expense Books and Publications**				
100.1104.6100.060	Fire Code Update	1.0000	1,000.00	1,000.00
Account **6100.060 - Administrative Expense Books and Publications** Totals		Transactions 1		$1,000.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**				
100.1104.6100.100	CFPS Renewal	7.0000	150.00	1,050.00
100.1104.6100.100	EMD Publishers	1.0000	175.00	175.00
100.1104.6100.100	Firehouse Magazine	1.0000	40.00	40.00
100.1104.6100.100	IAAI National Dues	7.0000	130.00	910.00
100.1104.6100.100	IFMA Annual Dues	2.0000	20.00	40.00
100.1104.6100.100	MFEIA and IAAI Dues (Local)	7.0000	50.00	350.00
100.1104.6100.100	NFPA Code Renewal	1.0000	1,500.00	1,500.00
100.1104.6100.100	NFPA Field Code Books	7.0000	150.00	1,050.00
100.1104.6100.100	NFPA Individual Annual Dues	7.0000	225.00	1,575.00
100.1104.6100.100	NFSA Annual Dues	2.0000	50.00	100.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals		Transactions 10		$6,790.00
Account **6100.110 - Administrative Expense Envelopes**				
100.1104.6100.110	Office Expense Envelopes	1.0000	200.00	200.00
Account **6100.110 - Administrative Expense Envelopes** Totals		Transactions 1		$200.00
Account **6100.190 - Administrative Expense Office Supplies**				
100.1104.6100.190	Office Supplies Miscellaneous	1.0000	1,500.00	1,500.00
Account **6100.190 - Administrative Expense Office Supplies** Totals		Transactions 1		$1,500.00
Account **6100.210 - Administrative Expense Paper**				
100.1104.6100.210	Office Copier Paper	1.0000	400.00	400.00
Account **6100.210 - Administrative Expense Paper** Totals		Transactions 1		$400.00
Account **6100.240 - Administrative Expense Printing Expense**				
100.1104.6100.240	Printer Supplies	1.0000	425.00	425.00
Account **6100.240 - Administrative Expense Printing Expense** Totals		Transactions 1		$425.00
Account **6110.050 - Supplies & Equipment Camera Equipment**				
100.1104.6110.050	Camera Replacement/Accessories	1.0000	1,200.00	1,200.00
Account **6110.050 - Supplies & Equipment Camera Equipment** Totals		Transactions 1		$1,200.00
Account **6110.090 - Supplies & Equipment Computers & Printers**				
100.1104.6110.090	Administrative Assistant Minicomputer Replacement	1.0000	600.00	600.00
100.1104.6110.090	IPAD Pro Replacement for New Vehicle	1.0000	1,600.00	1,600.00
Account **6110.090 - Supplies & Equipment Computers & Printers** Totals		Transactions 2		$2,200.00
Account **6110.130 - Supplies & Equipment Fire Investigation Equipment**				
100.1104.6110.130	Fire Investigation Equipment	1.0000	2,500.00	2,500.00
Account **6110.130 - Supplies & Equipment Fire Investigation Equipment** Totals		Transactions 1		$2,500.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1104 - Fire Marshal**				
Account **6110.150 - Supplies & Equipment Hazmat Supplies & Equipment**				
100.1104.6110.150	Annual Hazmat Bio Alert Test Strips	1.0000	1,500.00	1,500.00
100.1104.6110.150	Annual Misc. Hazmat Supplies	1.0000	2,000.00	2,000.00
100.1104.6110.150	Gas Meter Calibration	7.0000	400.00	2,800.00
100.1104.6110.150	Gas Meter Replacement	1.0000	4,500.00	4,500.00
100.1104.6110.150	Hazmat Class A Suit Replacement	2.0000	1,300.00	2,600.00
100.1104.6110.150	Hazmat Equipment Calibration - Canberra	1.0000	150.00	150.00
100.1104.6110.150	Hazmat Equipment Calibration - Dragar CMS Meter	1.0000	200.00	200.00
100.1104.6110.150	Hazmat Equipment Calibration - Hydrocarbon	4.0000	150.00	600.00
100.1104.6110.150	Hazmat Equipment Calibration - Ludium 14XC	2.0000	150.00	300.00
100.1104.6110.150	Hazmat In-Mask Mic for P25 Radios	4.0000	1,300.00	5,200.00
	Account **6110.150 - Supplies & Equipment Hazmat Supplies & Equipment** Totals	Transactions 10		$19,850.00
Account **6110.160 - Supplies & Equipment Investigation Supplies**				
100.1104.6110.160	Supplies for Fire Investigations	1.0000	2,500.00	2,500.00
	Account **6110.160 - Supplies & Equipment Investigation Supplies** Totals	Transactions 1		$2,500.00
Account **6110.190 - Supplies & Equipment Law Enforcement Equipment**				
100.1104.6110.190	Armorer's Tools	1.0000	1,000.00	1,000.00
100.1104.6110.190	Misc. LE Supplies	1.0000	3,000.00	3,000.00
	Account **6110.190 - Supplies & Equipment Law Enforcement Equipment** Totals	Transactions 2		$4,000.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1104.6110.245	Mobile Phones	6.0000	650.00	3,900.00
	Account **6110.245 - Supplies & Equipment Mobile Phones** Totals	Transactions 1		$3,900.00
Account **6110.280 - Supplies & Equipment Office Furniture**				
100.1104.6110.280	Misc. Office Furniture/Equipment	1.0000	1,500.00	1,500.00
	Account **6110.280 - Supplies & Equipment Office Furniture** Totals	Transactions 1		$1,500.00
Account **6110.320 - Supplies & Equipment Radio Supplies**				
100.1104.6110.320	Misc Radio Supplies	1.0000	500.00	500.00
100.1104.6110.320	Replacement Pagers	2.0000	1,000.00	2,000.00
	Account **6110.320 - Supplies & Equipment Radio Supplies** Totals	Transactions 2		$2,500.00
Account **6110.450 - Supplies & Equipment Fire Prevention**				
100.1104.6110.450	Fire Prevention Materials	1.0000	2,000.00	2,000.00
	Account **6110.450 - Supplies & Equipment Fire Prevention** Totals	Transactions 1		$2,000.00
Account **6130.010 - Equipment Maintenance Copier Lease**				
100.1104.6130.010	Copier Lease	1.0000	1,600.00	1,600.00
	Account **6130.010 - Equipment Maintenance Copier Lease** Totals	Transactions 1		$1,600.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1104 - Fire Marshal**				
Account **6130.040 - Equipment Maintenance MILES Computer Chg/MDT User Fees**				
100.1104.6130.040	MDT/USB Wireless Connection	7.0000	500.00	3,500.00
Account **6130.040 - Equipment Maintenance MILES Computer Chg/MDT User Fees** Totals		Transactions 1		$3,500.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements**				
100.1104.6130.070	Chief Mobile Field Mobile Access	1.0000	1,000.00	1,000.00
100.1104.6130.070	Police One Training	7.0000	160.00	1,120.00
100.1104.6130.070	Zoho Corporation - Electronic Fire Inspection Software	8.0000	300.00	2,400.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements** Totals		Transactions 3		$4,520.00
Account **6150.020 - Uniforms & Personal Equipment Fire Investigator Gear**				
100.1104.6150.020	Misc. PPE for Fire Investigators	1.0000	2,300.00	2,300.00
100.1104.6150.020	Replacement Fire Gear for Fire Investigators	2.0000	3,000.00	6,000.00
Account **6150.020 - Uniforms & Personal Equipment Fire Investigator Gear** Totals		Transactions 2		$8,300.00
Account **6150.040 - Uniforms & Personal Equipment Uniform Allowance**				
100.1104.6150.040	Boot Allowance	7.0000	150.00	1,050.00
100.1104.6150.040	Uniform Allowance	7.0000	700.00	4,900.00
Account **6150.040 - Uniforms & Personal Equipment Uniform Allowance** Totals		Transactions 2		$5,950.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
100.1104.6150.050	Class "A" Uniform	1.0000	1,400.00	1,400.00
100.1104.6150.050	Class "A" Uniform Maintenance	7.0000	300.00	2,100.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals		Transactions 2		$3,500.00
Account **6530.050 - Consulting Services Crisis/Fitness for Duty**				
100.1104.6530.050	Mental Health Screening	6.0000	625.00	3,750.00
Account **6530.050 - Consulting Services Crisis/Fitness for Duty** Totals		Transactions 1		$3,750.00
Account **6530.080 - Consulting Services Physicals, Shots & Drug Testing**				
100.1104.6530.080	Hazmat Team Members Physicals and Certifications	16.0000	375.00	6,000.00
Account **6530.080 - Consulting Services Physicals, Shots & Drug Testing** Totals		Transactions 1		$6,000.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1104.6540.020	Fuel	1.0000	30,000.00	30,000.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals		Transactions 1		$30,000.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1104.6540.030	Vehicle Maintenance	1.0000	20,000.00	20,000.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals		Transactions 1		$20,000.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1104.6550.270	Office Telephone	1.0000	450.00	450.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$450.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1104 - Fire Marshal**				
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati**				
100.1104.7000.040	IBC Code Updates	7.0000	200.00	1,400.00
100.1104.7000.040	LE In-Service Training	7.0000	250.00	1,750.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati** Totals		Transactions 2		$3,150.00
Account **7000.060 - Travel, Training & Expense Educational Training**				
100.1104.7000.060	CFPS Certification	2.0000	500.00	1,000.00
100.1104.7000.060	CFPS Re-Certification	7.0000	150.00	1,050.00
100.1104.7000.060	IAAI Fire Investigator Certification	4.0000	200.00	800.00
100.1104.7000.060	NFPA Training	4.0000	375.00	1,500.00
Account **7000.060 - Travel, Training & Expense Educational Training** Totals		Transactions 4		$4,350.00
Account **7000.090 - Travel, Training & Expense Firearms Training**				
100.1104.7000.090	Annual Firearms Qualifications	6.0000	275.00	1,650.00
Account **7000.090 - Travel, Training & Expense Firearms Training** Totals		Transactions 1		$1,650.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**				
100.1104.7000.100	Fire and Arson Investigation Training	1.0000	900.00	900.00
100.1104.7000.100	Fire Expo	2.0000	200.00	400.00
100.1104.7000.100	IAAI Conference	7.0000	100.00	700.00
100.1104.7000.100	International Hazmat Team Conference	7.0000	300.00	2,100.00
100.1104.7000.100	Maryland FM Sub-Committee Meetings	20.0000	40.00	800.00
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals		Transactions 5		$4,900.00
Department **1104 - Fire Marshal** Totals		Transactions 65		$154,085.00
Fund **100 - General Fund** Totals		Transactions 65		$154,085.00
EXPENSES Totals		Transactions 65		$154,085.00
Grand Totals		Transactions 65		$154,085.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Fire Marshal	Department Number:	1104
Fund: 100	General Fund	Function:	Public Safety

MISSION STATEMENT:

The Worcester County Fire Marshal's Office recognizes the preservation of human life as our top priority. We are responsible for promoting a fire safe environment through investigation, enforcement, regulation, hazardous materials response and public education to the citizens and visitors of Worcester County, Maryland. This is accomplished by providing aggressive criminal investigation of fire and explosive incidents, rapid response to situations involving hazardous materials, high quality fire protection inspections and code enforcement along with a strong focus on fire safety education. We actively enforce the Maryland State and Worcester County fire prevention codes. We partner with and assist the ten fire departments who respond to fire, rescue and EMS emergencies throughout Worcester County. We collaborate with allied, state and federal law enforcement agencies, insurance companies and property owners to provide thorough investigation of fires, hazardous materials and explosive incidents. It is the goal of our department to improve public safety by protecting lives and property from the devastating effects of uncontrolled fire.

PROGRAM SERVICES: (STATISTICS PER YEAR)

- **Fire & Explosive Investigations**: 2020 -146, 2021 - 118, 2022 - 110, 2023 - 101, 2024 - 139, 2025 - 100 **Fire Fatalities**: 2020 - 0, 2021 - 1, 2022 - 2, 2023 - 2, 2024 - 1, 2025 - 0
- **CBRNE (Hazmat) Incident**s: 2020 - 28, 2021 - 13, 2022 - 12, 2023 - 14, 2024 - 10, 2025 - 12
- **Fire Safety Inspections:** 2020 - 1843, 2021 - 2323, 2022 - 2231, 2023 - 2281, 2024 - 2397, 2025 - 1920
- **Fire Code Compliance Plan Reviews:** 2020 - 777, 2021 - 843, 2022 - 660, 2023 - 943, 2024 - 822, 2025 - 541
- **Public Safety Education/Fire Prevention Programs:** 2020 - 4, 2021 - 28, 2022 - 21, 2023 - 24, 2024 - 25, 2025 - 68
- **County Fire & EMS Service support and assistance for code compliance of health and safety standards**

Statistical Data:

Description of Statistal Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Plan Reviews	917	691	600	650
Investigations	95	129	120	120
Hazmat	6	8	10	10
Inspections	2254	1816	2100	2200

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Fire Marshal	Department Number:	1104
Fund: 100	General Fund	Function:	Public Safety

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Budget Adopted FY2026	Budget Request FY2027	% Change
Personnel Services	$ 609,233	$ 1,165,983	$ 1,228,985	$ 1,372,151	12%
Supplies & Materials	52,872	58,084	79,385	79,835	1%
Maintenance & Services	41,115	52,003	54,200	60,200	11%
Other Charges	9,040	9,775	13,690	14,050	3%
Capital Outlay	0	142,764	90,000	0	-100%
Total	$ 712,260	$ 1,428,609	$ 1,466,260	$ 1,526,236	4%

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Budget Adopted FY2026	Budget Request FY2027	% Change
Fire Marshal	1.0	1.0	1.0	1.0	0%
Chief Deputy Fire Marshal	1.0	1.0	1.0	1.0	0%
Deputy Fire Marshal - Corporal	0.0	1.0	1.0	3.0	200%
Deputy Fire Marshal - First Class	4.0	4.0	4.0	2.0	-50%
Deputy Fire Marshal - Certified	0.0	0.0	0.0		0%
Deputy Fire Marshal- Inspector	0.0	0.0	0.0		0%
Office Assistant IV	1.0	1.0	1.0	1.0	0%
Office Assistant III	0.0	0.0	0.0		0%
Total	7.0	8.0	8.0	8.0	0%

Summary of Significant Budget Increase/Decrease

Description of Increase/Decrease	**$ Increase/ Decrease**	**% Inc/(Dec)**
Requesting promotions/salary adjustments. Not requesting vehicles this year.	$ 59,976	4%

Contact Information

Name:	Matt Owens	Address 1:	1 West Market Street, Room 1302
Title:	Fire Marshal	Address 2:	
Email:	mowens@co.worcester.md.us	City/State:	Snow Hill, Maryland
Telephone:	410-632-5666	Zip Code:	21863

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Fire Marshal

Department No. 100.1104

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
R	Mini Computer	MinisForum Mini Desktop	1	$600	$600
	Laptop**	Dell Latitude w/docking **		$2,300	$0
	** with docking station				
	Laptop only	Laptop w/o docking stn		$2,000	$0
	Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
	***does not include monitor				
	Docking Station	Dell Dock Station Replicator		$300	$0
	24" Monitor	Single Monitor		$150	$0
	32" Monitor	Single Monitor		$200	$0
	Laptop Tote	Laptop Canvas Tote		$20	$0
R	IPAD	IPAD PRO	1	$1,600	$1,600
	MDT's Sheriff	MDT Computers no docks		$3,800	$0
	Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
	Microsoft Surface	Surface PRO		$1,700	$0
		TOTAL TO KEY TO ACCOUNT 6110.090			**$2,200**

Contact Susan McMichen with questions regarding personal computer requests at extension 1508 or email smcmichen@co.worcester.md.us

PC To Be Replaced: (Give brief description of reason for replacment and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):
Administrative Assistant replacement	600
IPAD Pro for Replacement Vehicle	1600

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

Worcester County	**Completed By:**			**Date:**	**1/20/2026**	
Subsidiary	Vehicle Identification #	Make	Year	Model	Mileage	Driver
Fire/Rescue/EMS	1P9CT02D7KA040471	Pierce	1989	Fire Engine		Hazamat - 35,785
Fire/Rescue/EMS	1HSHBPCN6PH467794	International	1993	Tractor/Trailer		Hazmat - 889,916
Fire/Rescue/EMS	1FD0W5HT1GEB98008	Ford	2016	Hackney Hazmat Truck		Hazmat - 10,500
Fire/Rescue/EMS	1M9GA26253D008631	Trailer	2003	Modec Trailer		Hazmat - Decon Trailer
Fire/Rescue/EMS	5NHUCMV265N049009	Trailer	2004	Cargo Mate		Hazmat - Spill Response Trailer
Fire/Rescue/EMS	1GC4LE78RF403056	Chevrolet	2025	Chevy 2500	19,425	Rob Korb
Fire/Rescue/EMS	1GC4YE74RF403068	Chevrolet	2025	Chevy 2500	11,730	John Adkins
Fire/Rescue/EMS	1FT7W2BA7RED73342	Ford	2024	F250	31,500	Matt Clark
Fire/Rescue/EMS	1FT7W2B6XNEF31355	Ford	2022	F250	56,147	Hunter Mauk
Fire/Rescue/EMS	1FT7W2B61LED08716	Ford	2020	F250	149,230	Chris Vieira
Fire/Rescue/EMS	3GCUKNEC5JG265859	Chevrolet	2018	Silverado PU	156,915	John Kidd
Fire/Rescue/EMS	1GNSK3EC9FR572722	Chevrolet	2015	Tahoe	153,945	Matt Owens
				Average Mileage *	82,699	
				Usable Vehicles *	7	
*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.						

Expenditures — 1105 Volunteer Fire & EMS Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1105 - Volunteer Fire Departments**								
Location:	**197 - County Fire Training Center**								
SUPP & MAT - Supplies & Materials									
6110.150	Supplies & Equipment Hazmat Supplies & Equipment	35,500.00	35,500.00	53,000.00	(17,500.00)	-33%	84,646.08	50,146.20	Decrease because in FY26 we purchased a new propane fire training prop.
6200.020	Other Supplies & Materials Materials	0.00	0.00	0.00	0.00	N/A	0.00	28,062.76	
Account Classification Total: Supplies & Materials		$35,500.00	$35,500.00	$53,000.00	($17,500.00)	-33%	$84,646.08	$78,208.96	
MAINT & SVCS - Maintenance & Services									
6550.010	Building Site Expenses Building/Property Improvement	1,500.00	1,500.00	1,500.00	0.00	0%	0.00	0.00	
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,300.00	1,300.00	1,300.00	0.00	0%	0.00	717.50	
6550.040	Building Site Expenses Cleaning Contract	3,200.00	3,200.00	3,000.00	200.00	7%	1,345.10	3,141.00	
6550.050	Building Site Expenses Custodial Supplies	300.00	300.00	300.00	0.00	0%	0.00	0.00	
6550.060	Building Site Expenses Electricity	7,500.00	7,500.00	7,500.00	0.00	0%	3,885.00	6,553.00	
6550.080	Building Site Expenses Fire Alarm Testing	500.00	500.00	500.00	0.00	0%	0.00	351.13	
6550.081	Building Site Expenses Fire Extinguishers	200.00	200.00	200.00	0.00	0%	0.00	63.00	
6550.085	Building Site Expenses Generator Fuel Oil	600.00	600.00	600.00	0.00	0%	0.00	462.26	
6550.090	Building Site Expenses General Maintenance Repairs	4,000.00	4,000.00	3,500.00	500.00	14%	1,686.91	684.90	
6550.100	Building Site Expenses Generator Services & Repairs	2,200.00	2,200.00	1,500.00	700.00	47%	2,564.32	2,635.04	
6550.120	Building Site Expenses Heating Propane	2,000.00	2,000.00	2,000.00	0.00	0%	0.00	1,385.06	
6550.180	Building Site Expenses Pest Control/Termite Insp	500.00	500.00	500.00	0.00	0%	232.00	556.80	
6550.220	Building Site Expenses Security Alarm Monitoring	1,400.00	1,400.00	1,400.00	0.00	0%	510.00	1,020.00	
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	300.00	300.00	300.00	0.00	0%	0.00	0.00	
6550.270	Building Site Expenses Telephone	700.00	700.00	650.00	50.00	8%	292.89	650.96	
6550.280	Building Site Expenses Tipping Fees	100.00	100.00	100.00	0.00	0%	0.00	0.00	
6550.300	Building Site Expenses Trash Removal	900.00	900.00	850.00	50.00	6%	403.98	794.04	
6550.320	Building Site Expenses Water Treatment	200.00	200.00	200.00	0.00	0%	0.00	0.00	
Account Classification Total: Maintenance & Services		$27,400.00	$27,400.00	$25,900.00	$1,500.00	6%	$10,920.20	$19,014.69	
OTHR CHGS - Other Charges									
7000.125	Travel, Training & Expense Transport Expenses	3,000.00	3,000.00	3,000.00	0.00	0%	0.00	0.00	
7080.030	Fire & Ambulance Firemens Training Center	24,500.00	24,500.00	15,000.00	9,500.00	63%	3,725.00	35.33	Fire Marshal Requests: $2,000 for training throughout the year. Fire Dept Requests: $15,000 for training. EMS Requests:$7,500 for training.
Account Classification Total: Other Charges		$27,500.00	$27,500.00	$18,000.00	$9,500.00	53%	$3,725.00	$35.33	
CAP EQ - Capital Equipment									

Expenditures		1105 Volunteer Fire & EMS Budget Requested								
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
	9010.010	Capital Equipment New Vehicles	70,000.00	70,000.00	0.00	70,000.00	N/A	0.00	0.00	Two requests - Enclosed trailer replacement and a new Polaris for hazmat response & FTC use.
Account Classification Total: Capital Equipment			$70,000.00	$70,000.00	$0.00	$70,000.00		$0.00	$0.00	
Location Total: 197 - County Fire Training Center			**$160,400.00**	**$160,400.00**	**$96,900.00**	**$63,500.00**	**66%**	**$99,291.28**	**$97,258.98**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1105 - Volunteer Fire Departments**				
Location **197 - County Fire Training Center**				
Account **6110.150 - Supplies & Equipment Hazmat Supplies & Equipment**				
100.1105.197.6110.150	Annual SCBA Compressor Testing/Maintenance	1.0000	1,500.00	1,500.00
100.1105.197.6110.150	Annual SCBA Testing/Maintenance	1.0000	2,500.00	2,500.00
100.1105.197.6110.150	Hazmat Vehicle Annual DOT	5.0000	1,000.00	5,000.00
100.1105.197.6110.150	Hazmat Vehicle Maintenance	1.0000	6,500.00	6,500.00
100.1105.197.6110.150	Propane Training Prop Maintenance	1.0000	5,000.00	5,000.00
100.1105.197.6110.150	Training Tower Maintenance	1.0000	15,000.00	15,000.00
Account **6110.150 - Supplies & Equipment Hazmat Supplies & Equipment** Totals		Transactions 6		$35,500.00
Account **6550.010 - Building Site Expenses Building/Property Improvement**				
100.1105.197.6550.010	General Repairs and Maintenance	1.0000	1,500.00	1,500.00
Account **6550.010 - Building Site Expenses Building/Property Improvement** Totals		Transactions 1		$1,500.00
Account **6550.030 - Building Site Expenses Carpet/VCT Cleaning**				
100.1105.197.6550.030	Annual Striping and Waxing of VCT Flooring	1.0000	1,300.00	1,300.00
Account **6550.030 - Building Site Expenses Carpet/VCT Cleaning** Totals		Transactions 1		$1,300.00
Account **6550.040 - Building Site Expenses Cleaning Contract**				
100.1105.197.6550.040	Cleaning Contract	1.0000	3,200.00	3,200.00
Account **6550.040 - Building Site Expenses Cleaning Contract** Totals		Transactions 1		$3,200.00
Account **6550.050 - Building Site Expenses Custodial Supplies**				
100.1105.197.6550.050	Custodial Cleaning Supplies	1.0000	300.00	300.00
Account **6550.050 - Building Site Expenses Custodial Supplies** Totals		Transactions 1		$300.00
Account **6550.060 - Building Site Expenses Electricity**				
100.1105.197.6550.060	Electricity	1.0000	7,500.00	7,500.00
Account **6550.060 - Building Site Expenses Electricity** Totals		Transactions 1		$7,500.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing**				
100.1105.197.6550.080	Annual Fire Alarm Testing/Maintenance	1.0000	500.00	500.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing** Totals		Transactions 1		$500.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1105.197.6550.081	Annual Testing/Maintenance of Portable Fire Extinguishers	1.0000	200.00	200.00
Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals		Transactions 1		$200.00
Account **6550.085 - Building Site Expenses Generator Fuel Oil**				
100.1105.197.6550.085	Annual Testing/Maintenance of Building Generator	1.0000	600.00	600.00
Account **6550.085 - Building Site Expenses Generator Fuel Oil** Totals		Transactions 1		$600.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs**				
100.1105.197.6550.090	General Maintenance Repairs	1.0000	4,000.00	4,000.00
Account **6550.090 - Building Site Expenses General Maintenance Repairs** Totals		Transactions 1		$4,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1105 - Volunteer Fire Departments**				
Location **197 - County Fire Training Center**				
Account **6550.100 - Building Site Expenses Generator Services & Repairs**				
100.1105.197.6550.100	Building Generator Service/Repairs	1.0000	2,200.00	2,200.00
Account **6550.100 - Building Site Expenses Generator Services & Repairs** Totals		Transactions 1		$2,200.00
Account **6550.120 - Building Site Expenses Heating Propane**				
100.1105.197.6550.120	Building Heating Propane	1.0000	2,000.00	2,000.00
Account **6550.120 - Building Site Expenses Heating Propane** Totals		Transactions 1		$2,000.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**				
100.1105.197.6550.180	Pest Control and Termite Inspection	1.0000	500.00	500.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals		Transactions 1		$500.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring**				
100.1105.197.6550.220	Monitoring of Fire Alarm/Security Systems	1.0000	1,400.00	1,400.00
Account **6550.220 - Building Site Expenses Security Alarm Monitoring** Totals		Transactions 1		$1,400.00
Account **6550.240 - Building Site Expenses Sewer Pump/Septic Tank Maint**				
100.1105.197.6550.240	Annual Maintenance/Pumping of Septic Tank	1.0000	300.00	300.00
Account **6550.240 - Building Site Expenses Sewer Pump/Septic Tank Maint** Totals		Transactions 1		$300.00
Account **6550.270 - Building Site Expenses Telephone**				
100.1105.197.6550.270	Telephone Monthly Bills	1.0000	700.00	700.00
Account **6550.270 - Building Site Expenses Telephone** Totals		Transactions 1		$700.00
Account **6550.280 - Building Site Expenses Tipping Fees**				
100.1105.197.6550.280	Tipping Fees	1.0000	100.00	100.00
Account **6550.280 - Building Site Expenses Tipping Fees** Totals		Transactions 1		$100.00
Account **6550.300 - Building Site Expenses Trash Removal**				
100.1105.197.6550.300	Trash Removal	1.0000	900.00	900.00
Account **6550.300 - Building Site Expenses Trash Removal** Totals		Transactions 1		$900.00
Account **6550.320 - Building Site Expenses Water Treatment**				
100.1105.197.6550.320	Water Treatment Chemicals	1.0000	200.00	200.00
Account **6550.320 - Building Site Expenses Water Treatment** Totals		Transactions 1		$200.00
Account **7000.125 - Travel, Training & Expense Transport Expenses**				
100.1105.197.7000.125	Transportation for County Firefighter I Training	1.0000	3,000.00	3,000.00
Account **7000.125 - Travel, Training & Expense Transport Expenses** Totals		Transactions 1		$3,000.00
Account **7080.030 - Fire & Ambulance Firemens Training Center**				
100.1105.197.7080.030	Additional County Training per Fire Marshal	1.0000	2,000.00	2,000.00
100.1105.197.7080.030	EMS Companies requesting training funds	1.0000	7,500.00	7,500.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1105 - Volunteer Fire Departments**				
Location **197 - County Fire Training Center**				
Account **7080.030 - Fire & Ambulance Firemens Training Center**				
100.1105.197.7080.030	Fire & Rescue Training request from Fire & EMS	1.0000	15,000.00	15,000.00
Account **7080.030 - Fire & Ambulance Firemens Training Center** Totals		Transactions	3	$24,500.00
Account **9010.010 - Capital Equipment New Vehicles**				
100.1105.197.9010.010	Polaris for Hazmat Response & FTC Use	1.0000	30,000.00	30,000.00
100.1105.197.9010.010	Replacement of 2004 Cargo Trailer (Spill Response Unit)	1.0000	40,000.00	40,000.00
Account **9010.010 - Capital Equipment New Vehicles** Totals		Transactions	2	$70,000.00
Location **197 - County Fire Training Center** Totals		Transactions	30	$160,400.00
Department **1105 - Volunteer Fire Departments** Totals		Transactions	30	$160,400.00
Fund **100 - General Fund** Totals		Transactions	30	$160,400.00
EXPENSES Totals		Transactions	30	$160,400.00
Grand Totals		Transactions	30	$160,400.00

Revenues — 1102 Emergency Services Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1102 - Emergency Services**								
Location:	**044 - Operations Center**								
ST SHRD - State Shared									
4310	911 Fees	2,115,099.00	2,115,099.00	1,494,182.00	620,917.00	42%	706,328.57	1,981,180.09	Based on State of MD projections
Account Classification Total: ST SHRD - State Shared		$2,115,099.00	$2,115,099.00	$1,494,182.00	$620,917.00	42%	$706,328.57	$1,981,180.09	
INTGOV FED - Intergovernmental - Federal Revenues									
5745.300	Homeland Security Grant SHSGP	96,477.00	96,477.00	96,477.00	0.00	0%	(60,102.56)	97,082.18	
5745.600	Homeland Security Grant EMPG	76,317.00	76,317.00	76,317.00	0.00	0%	(49,616.73)	68,722.18	
Account Classification Total: Intergovernmental - Federal Revenues		$172,794.00	$172,794.00	$172,794.00	$0.00	0%	($109,719.29)	$165,804.36	
INTGOV ST - Intergovernmental - State Revenues									
5700	911 ENSB Grant	0.00	0.00	0.00	0.00	N/A	2,207.50	44,782.29	
Account Classification Total: Intergovernmental - State Revenues		$0.00	$0.00	$0.00	$0.00	0%	$2,207.50	$44,782.29	
Location Total: 044 - Operations Center		$2,287,893.00	$2,287,893.00	$1,666,976.00	$620,917.00	37%	$598,816.78	$2,191,766.74	
Department Total: 1102 - Emergency Services		**$2,287,893.00**	**$2,287,893.00**	**$1,666,976.00**	**$620,917.00**	**37%**	**$598,816.78**	**$2,191,766.74**	

Expenditures — 1102 Emergency Services Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department:	**1102 - Emergency Services**								
Location:	**044 - Operations Center**								
PERS SVCS - Personnel Services									
6000.100	Personnel Services Salaries	2,742,332.15	2,880,172.00	2,635,605.00	244,567.00	9%	1,120,273.48	1,863,892.60	Includes longevity, holiday bonus, Step & COLA
6000.400	Personnel Services Overtime Pay	0.00	275,000.00	200,000.00	75,000.00	38%	145,865.42	251,096.64	
6010.020	Benefits Contingency	0.00	860.00	1,062.00	(202.00)	-19%	0.00	451.36	
6010.025	Benefits Deferred Comp Match	0.00	7,586.00	12,000.00	(4,414.00)	-37%	0.00	4,596.58	
6010.030	Benefits Hospitalization Insurance	693,720.82	693,721.00	575,735.00	117,986.00	20%	210,250.04	318,875.13	16.8% Health Insur Increase
6010.050	Benefits Retirement	313,329.19	330,067.00	350,008.00	(19,941.00)	-6%	0.00	207,897.57	
6010.060	Benefits Social Security Taxes	209,788.43	220,334.00	216,925.00	3,409.00	2%	91,837.14	154,639.82	
6010.070	Benefits Unemployment Insurance	0.00	1,112.00	1,061.00	51.00	5%	0.00	750.72	
6010.090	Benefits Workmans Compensation Ins	0.00	43,113.00	55,867.00	(12,754.00)	-23%	39,661.00	39,947.14	
6010.120	Benefits Long Term Disability	5,893.68	6,209.00	3,983.00	2,226.00	56%	0.00	3,987.70	
6010.130	Benefits Life Insurance	4,949.88	5,216.00	4,514.00	702.00	16%	0.00	3,773.67	
6010.140	Benefits FSA & PSA Admin and EAP Program	0.00	7,550.00	4,886.00	2,664.00	55%	3,753.13	5,726.96	
6010.150	Benefits Retirement Administration Fee	0.00	5,143.00	5,098.00	45.00	1%	0.00	3,941.92	
6010.900	Benefits OPEB contribution	0.00	146,532.00	142,574.00	3,958.00	3%	0.00	133,977.00	
Account Classification Total: Personnel Services		$3,970,014.15	$4,622,615.00	$4,209,318.00	$413,297.00	10%	$1,611,640.21	$2,993,554.81	
SUPP & MAT - Supplies & Materials									
6100.010	Administrative Expense Administrative Expenses	4,500.00	4,500.00	4,500.00	0.00	0%	1,867.33	1,303.53	Adjusted for actuals
6100.100	Administrative Expense Dues, Licenses & Subscriptions	3,475.00	3,475.00	6,020.00	(2,545.00)	-42%	4,485.99	3,614.30	Adjusted needs / actuals.
6100.190	Administrative Expense Office Supplies	2,000.00	2,000.00	1,500.00	500.00	33%	542.92	2,071.60	
6100.210	Administrative Expense Paper	1,000.00	1,000.00	1,000.00	0.00	0%	148.24	90.98	
6110.017	Supplies & Equipment AED Units	186,520.00	186,520.00	13,000.00	173,520.00	1335%	1,453.30	25,276.90	Required replacement of 72 End of Life AED units.
6110.090	Supplies & Equipment Computers & Printers	4,300.00	4,300.00	9,540.00	(5,240.00)	-55%	7,533.94	1,539.98	IT Recommended replacements.
6110.110	Supplies & Equipment Disaster Preparedness Materials	2,500.00	2,500.00	2,500.00	0.00	0%	849.17	270.65	
6110.120	Supplies & Equipment Equipment Rental	10,000.00	10,000.00	10,000.00	0.00	0%	0.00	3,175.00	
6110.125	Supplies & Equipment Equipment Maintenance & Repair	8,000.00	8,000.00	8,000.00	0.00	0%	450.00	118.20	
6110.140	Supplies & Equipment GIS Mapping Supplies	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	0.00	
6110.245	Supplies & Equipment Mobile Phones	17,420.00	17,420.00	16,420.00	1,000.00	6%	8,633.57	14,158.28	Adjusted for actuals
6110.280	Supplies & Equipment Office Furniture	1,500.00	1,500.00	1,500.00	0.00	0%	212.57	2,341.94	
6110.290	Supplies & Equipment Other Office Equipment	9,475.00	9,475.00	0.00	9,475.00	N/A	0.00	0.00	Replacement of 8 year old displays in 911 center
6110.320	Supplies & Equipment Radio Supplies	101,500.00	101,500.00	52,450.00	49,050.00	94%	13,096.08	40,095.33	Many portable radio batteries reaching end of life

Expenditures		1102 Emergency Services Budget Requested								
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
	6110.325	Supplies & Equipment Radio Equipment	195,000.00	195,000.00	75,000.00	120,000.00	160%	0.00	20,614.09	New radio requests, multiple agencies
	6110.340	Supplies & Equipment Safety Program Equipment	25,000.00	25,000.00	10,000.00	15,000.00	150%	463.48	8,798.38	Request to implement Project Lifesaver
	6110.390	Supplies & Equipment Small Equipment	17,000.00	17,000.00	17,000.00	0.00	0%	14,037.78	0.00	
	6130.010	Equipment Maintenance Copier Lease	2,988.00	2,988.00	2,988.00	0.00	0%	997.33	3,244.94	
	6130.040	Equipment Maintenance MILES Computer Chg/MDT User Fees	2,400.00	2,400.00	2,400.00	0.00	0%	1,001.00	1,512.00	
	6130.050	Equipment Maintenance Radio Maintenance Contract	324,871.00	324,871.00	323,567.00	1,304.00	0%	210,601.50	205,194.86	Updating Master Services Agreement for new site
	6130.060	Equipment Maintenance Software Licensing	29,000.00	29,000.00	26,500.00	2,500.00	9%	0.00	19,937.08	
	6130.070	Equipment Maintenance Software Maintenance Agreements	164,450.00	164,450.00	164,450.00	0.00	0%	162,001.06	114,124.92	Standard contractual escalations
	6130.090	Equipment Maintenance Weather Service Subscription	0.00	0.00	0.00	0.00	N/A	0.00	2,772.00	
	6150.040	Uniforms & Personal Equipment Uniform Allowance	17,480.00	17,480.00	15,700.00	1,780.00	11%	7,751.75	1,881.54	Adjustment due to vendor pricing
	6150.050	Uniforms & Personal Equipment Uniforms	6,750.00	6,750.00	6,750.00	0.00	0%	827.66	3,646.20	
	6160.080	Grant Programs Homeland Security Grant	96,477.00	96,477.00	96,477.00	0.00	0%	31,880.36	70,526.78	
	6160.083	Grant Programs 911 Board	0.00	0.00	0.00	0.00	N/A	0.00	120,088.47	
	6160.602	Grant Programs Homeland Security - HMEP	0.00	0.00	0.00	0.00	N/A	0.00	32,463.38	
Account Classification Total: Supplies & Materials			$1,234,606.00	$1,234,606.00	$868,262.00	$366,344.00	42%	$468,835.03	$698,861.33	
MAINT & SVCS - Maintenance & Services										
	6500.085	Systems Maintenance Sirens	10,000.00	10,000.00	10,000.00	0.00	0%	0.00	0.00	
	6530.030	Consulting Services Computer Services	25,000.00	25,000.00	100,000.00	(75,000.00)	-75%	0.00	0.00	Decrease due to FY26 one time projects
	6530.040	Consulting Services Consulting Services	38,000.00	38,000.00	218,000.00	(180,000.00)	-83%	0.00	0.00	Decrease due to FY26 one time projects
	6530.050	Consulting Services Crisis/Fitness for Duty	40,000.00	40,000.00	40,000.00	0.00	0%	0.00	0.00	
	6530.095	Consulting Services Pre-Employment Testing	18,000.00	18,000.00	18,000.00	0.00	0%	2,071.67	9,124.12	
	6540.020	Vehicle Operating Expenses Fuel - WC Fleet	17,200.00	17,200.00	17,200.00	0.00	0%	8,819.85	15,274.05	
	6540.030	Vehicle Operating Expenses Vehicle Maintenance	8,650.00	8,650.00	8,650.00	0.00	0%	3,693.39	9,327.96	
	6540.040	Vehicle Operating Expenses Vehicle Registration	200.00	200.00	200.00	0.00	0%	400.00	100.00	
	6540.045	Vehicle Operating Expenses Vehicle Repairs Outside	4,200.00	4,200.00	4,200.00	0.00	0%	0.00	156.25	
	6550.028	Building Site Expenses Cable	1,800.00	1,800.00	1,800.00	0.00	0%	743.10	1,374.00	
	6550.060	Building Site Expenses Electricity	5,100.00	5,100.00	5,100.00	0.00	0%	4,531.92	2,609.00	

Expenditures		1102 Emergency Services Budget Requested							
	Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
	6550.170	Building Site Expenses Office Rent/Lease	38,472.00	38,472.00	38,472.00	0.00	0%	22,440.60	38,469.60	
	6550.270	Building Site Expenses Telephone	28,300.00	28,300.00	28,000.00	300.00	1%	20,044.12	50,386.69	
	6900.025	Advertising Legal Advertisements	0.00	0.00	0.00	0.00	N/A	81.75	0.00	
Account Classification Total:Maintenance & Services			$234,922.00	$234,922.00	$489,622.00	($254,700.00)	-52%	$62,826.40	$126,821.67	
OTHR CHGS - Other Charges										
	7000.040	Travel, Training & Expense Continuing Education/Certificati	12,550.00	12,550.00	14,750.00	(2,200.00)	-15%	5,050.64	7,003.92	Decreased based on FY27 training plan
	7000.060	Travel, Training & Expense Educational Training	1,000.00	1,000.00	1,000.00	0.00	0%	0.00	90.31	
	7000.100	Travel, Training & Expense Meetings/Conferences/Shows	25,500.00	25,500.00	30,650.00	(5,150.00)	-17%	7,121.21	2,117.73	Adjusting for realigned priorities
Account Classification Total: Other Charges			$39,050.00	$39,050.00	$46,400.00	($7,350.00)	-16%	$12,171.85	$9,211.96	
CAP EQ - Capital Equipment										
	9010.010	Capital Equipment New Vehicles	65,000.00	65,000.00	189,000.00	(124,000.00)	-66%	109,582.00	47,769.00	Continuing fleet lifecycle planning
	9010.020	Capital Equipment Public Safety Equipment	20,000.00	20,000.00	60,000.00	(40,000.00)	-67%	17,547.67	25,577.39	Decrease due to reduction in FY27 vehicle replacements
Account Classification Total: Capital Equipment			$85,000.00	$85,000.00	$249,000.00	($164,000.00)	-66%	$127,129.67	$73,346.39	
Location Total: 044 - Operations Center			$5,563,592.15	$6,216,193.00	$5,862,602.00	$353,591.00	6%	$2,282,603.16	$3,901,796.16	

Expenditures		1102 Emergency Services Budget Requested							
Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Location:	**045 - Transmitter Site**								
SUPP & MAT - Supplies & Materials									
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	158,100.00	158,100.00	47,500.00	110,600.00	233%	21,697.26	0.00	UPS Battery replacements are due
Account Classification Total: Supplies & Materials		$158,100.00	$158,100.00	$47,500.00	$110,600.00	233%	$21,697.26	$0.00	
MAINT & SVCS - Maintenance & Services									
6550.060	Building Site Expenses Electricity	75,000.00	75,000.00	70,000.00	5,000.00	7%	34,511.61	74,024.49	General rate increases
6550.080	Building Site Expenses Fire Alarm Testing	500.00	500.00	1,250.00	(750.00)	-60%	0.00	1,656.78	
6550.081	Building Site Expenses Fire Extinguishers	200.00	200.00	200.00	0.00	0%	0.00	45.50	
6550.086	Building Site Expenses Generator Fuel Propane	2,000.00	2,000.00	2,000.00	0.00	0%	550.91	1,148.98	
6550.090	Building Site Expenses General Maintenance Repairs	0.00	0.00	0.00	0.00	N/A	481.17	1,372.84	
6550.100	Building Site Expenses Generator Services & Repairs	10,000.00	10,000.00	10,000.00	0.00	0%	2,603.72	33,231.04	
6550.125	Building Site Expenses HVAC Repairs/Replacement	20,000.00	20,000.00	47,750.00	(27,750.00)	-58%	0.00	0.00	Reduction in number of replacements required in FY27
6550.180	Building Site Expenses Pest Control/Termite Insp	3,000.00	3,000.00	3,000.00	0.00	0%	852.00	2,044.80	
6550.290	Building Site Expenses Transmitter Site Expenses	4,000.00	4,000.00	4,000.00	0.00	0%	0.00	2,438.58	
Account Classification Total: Maintenance & Services		$114,700.00	$114,700.00	$138,200.00	($23,500.00)	-17%	$38,999.41	$115,963.01	
Location Total: 045 - Transmitter Site		$272,800.00	$272,800.00	$185,700.00	$87,100.00	47%	$60,696.67	$115,963.01	
Department Total: 1102 - Emergency Services		**$5,836,392.15**	**$6,488,993.00**	**$6,048,302.00**	**$440,691.00**	**7%**	**$2,343,299.83**	**$4,017,759.17**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units		Cost per Unit	Total Amount
EXPENSES					
Fund **100 - General Fund**					
Department **1102 - Emergency Services**					
Location **044 - Operations Center**					
Account **6100.010 - Administrative Expense Administrative Expenses**					
100.1102.044.6100.010	EOC activations, training, and drills	1.0000		1,500.00	1,500.00
100.1102.044.6100.010	Field support expenses (Logistical short-term support)	1.0000		1,500.00	1,500.00
100.1102.044.6100.010	Meeting and Training Administrative Expenses	1.0000		1,500.00	1,500.00
	Account **6100.010 - Administrative Expense Administrative Expenses** Totals	Transactions	3		$4,500.00
Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions**					
100.1102.044.6100.100	CAD users group yearly membership (annual cost)	1.0000		200.00	200.00
100.1102.044.6100.100	International Assocation of EM yearly dues (annual cost)	5.0000		200.00	1,000.00
100.1102.044.6100.100	MEMA Yearly Dues (annual cost)	5.0000		125.00	625.00
100.1102.044.6100.100	NASAR Membership	4.0000		75.00	300.00
100.1102.044.6100.100	NFPA Link Subscription	1.0000		1,350.00	1,350.00
	Account **6100.100 - Administrative Expense Dues, Licenses & Subscriptions** Totals	Transactions	5		$3,475.00
Account **6100.190 - Administrative Expense Office Supplies**					
100.1102.044.6100.190	Cleaning supplies for dispatch centers	1.0000		500.00	500.00
100.1102.044.6100.190	General Office Supplies: Pens, Pencils, etc	1.0000		1,500.00	1,500.00
	Account **6100.190 - Administrative Expense Office Supplies** Totals	Transactions	2		$2,000.00
Account **6100.210 - Administrative Expense Paper**					
100.1102.044.6100.210	Paper supply	1.0000		1,000.00	1,000.00
	Account **6100.210 - Administrative Expense Paper** Totals	Transactions	1		$1,000.00
Account **6110.017 - Supplies & Equipment AED Units**					
100.1102.044.6110.017	AED supplies (pads, batteries, misc. parts)	1.0000		8,000.00	8,000.00
100.1102.044.6110.017	First Aid & CPR Training Equipment	1.0000		5,000.00	5,000.00
100.1102.044.6110.017	Replacement for EOL Units	72.0000		2,410.00	173,520.00
	Account **6110.017 - Supplies & Equipment AED Units** Totals	Transactions	3		$186,520.00
Account **6110.090 - Supplies & Equipment Computers & Printers**					
100.1102.044.6110.090	Desktop Dock - Director MDT	1.0000		500.00	500.00
100.1102.044.6110.090	MDT - Director	1.0000		3,800.00	3,800.00
	Account **6110.090 - Supplies & Equipment Computers & Printers** Totals	Transactions	2		$4,300.00
Account **6110.110 - Supplies & Equipment Disaster Preparedness Materials**					
100.1102.044.6110.110	Disaster Preparedness Items (Gatorade, Water, MRE's)	1.0000		1,500.00	1,500.00
100.1102.044.6110.110	Disaster Preparedness Public Outreach and Training	1.0000		1,000.00	1,000.00
	Account **6110.110 - Supplies & Equipment Disaster Preparedness Materials** Totals	Transactions	2		$2,500.00
Account **6110.120 - Supplies & Equipment Equipment Rental**					
100.1102.044.6110.120	Emergency Field Rentals (Generators, Lights, Portapots)	1.0000		10,000.00	10,000.00
	Account **6110.120 - Supplies & Equipment Equipment Rental** Totals	Transactions	1		$10,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1102 - Emergency Services**				
Location **044 - Operations Center**				
Account **6110.125 - Supplies & Equipment Equipment Maintenance & Repair**				
100.1102.044.6110.125	Disaster Response Equipment Repair (RV, Tents, generators)	1.0000	8,000.00	8,000.00
Account **6110.125 - Supplies & Equipment Equipment Maintenance & Repair** Totals		Transactions 1		$8,000.00
Account **6110.140 - Supplies & Equipment GIS Mapping Supplies**				
100.1102.044.6110.140	GIS mapping support funds (ink, paper, ect)	1.0000	1,000.00	1,000.00
Account **6110.140 - Supplies & Equipment GIS Mapping Supplies** Totals		Transactions 1		$1,000.00
Account **6110.245 - Supplies & Equipment Mobile Phones**				
100.1102.044.6110.245	DES Cell and Air cards yearly rental fees	1.0000	14,000.00	14,000.00
100.1102.044.6110.245	Disp. Cellphones for backup, text to 911 testing, (5 phones)	60.0000	57.00	3,420.00
Account **6110.245 - Supplies & Equipment Mobile Phones** Totals		Transactions 2		$17,420.00
Account **6110.280 - Supplies & Equipment Office Furniture**				
100.1102.044.6110.280	Repair / Replacement	1.0000	1,500.00	1,500.00
Account **6110.280 - Supplies & Equipment Office Furniture** Totals		Transactions 1		$1,500.00
Account **6110.290 - Supplies & Equipment Other Office Equipment**				
100.1102.044.6110.290	Commercial Monitor / Display Replacement - PSAP	7.0000	925.00	6,475.00
100.1102.044.6110.290	Network Patch Cords, Cable Management	1.0000	3,000.00	3,000.00
Account **6110.290 - Supplies & Equipment Other Office Equipment** Totals		Transactions 2		$9,475.00
Account **6110.320 - Supplies & Equipment Radio Supplies**				
100.1102.044.6110.320	Battery Analyzer / Chargers	1.0000	9,000.00	9,000.00
100.1102.044.6110.320	Consumable shop supplies	1.0000	10,000.00	10,000.00
100.1102.044.6110.320	Radio Repair Parts (annual)	1.0000	10,000.00	10,000.00
100.1102.044.6110.320	Radio Replacement Batteries (Fire/EMS)	500.0000	105.00	52,500.00
100.1102.044.6110.320	Radio Replacement Batteries (WCSO)	50.0000	120.00	6,000.00
100.1102.044.6110.320	Radio Shop Equipment	1.0000	8,000.00	8,000.00
100.1102.044.6110.320	Radio Testing Equipment Calibrations (annual)	1.0000	6,000.00	6,000.00
Account **6110.320 - Supplies & Equipment Radio Supplies** Totals		Transactions 7		$101,500.00
Account **6110.325 - Supplies & Equipment Radio Equipment**				
100.1102.044.6110.325	Girdeltree Engine/Tanker Portable Radios	6.0000	6,000.00	36,000.00
100.1102.044.6110.325	Girdletree Engine/Tanker Mobile Radio	1.0000	9,000.00	9,000.00
100.1102.044.6110.325	Public Works + Misc Mobiles	5.0000	9,000.00	45,000.00
100.1102.044.6110.325	Public Works + Misc Portables	5.0000	6,000.00	30,000.00
100.1102.044.6110.325	WCSO Mobile Radios	5.0000	9,000.00	45,000.00
100.1102.044.6110.325	WCSO Portable Radios	5.0000	6,000.00	30,000.00
Account **6110.325 - Supplies & Equipment Radio Equipment** Totals		Transactions 6		$195,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1102 - Emergency Services**				
Location **044 - Operations Center**				
Account **6110.340 - Supplies & Equipment Safety Program Equipment**				
100.1102.044.6110.340	Project Lifesaver Start-up Costs	1.0000	15,000.00	15,000.00
100.1102.044.6110.340	Special Operations Team Specialized Equipment	1.0000	10,000.00	10,000.00
Account **6110.340 - Supplies & Equipment Safety Program Equipment** Totals		Transactions 2		$25,000.00
Account **6110.390 - Supplies & Equipment Small Equipment**				
100.1102.044.6110.390	Weather Station Equipment	1.0000	17,000.00	17,000.00
Account **6110.390 - Supplies & Equipment Small Equipment** Totals		Transactions 1		$17,000.00
Account **6130.010 - Equipment Maintenance Copier Lease**				
100.1102.044.6130.010	Xerox Copier (Departmental)	12.0000	159.00	1,908.00
100.1102.044.6130.010	Xerox Copier (Dispatch Center)	12.0000	90.00	1,080.00
Account **6130.010 - Equipment Maintenance Copier Lease** Totals		Transactions 2		$2,988.00
Account **6130.040 - Equipment Maintenance MILES Computer Chg/MDT User Fees**				
100.1102.044.6130.040	DPSC MDT access CJIS Login yearly fee (annual)	12.0000	200.00	2,400.00
Account **6130.040 - Equipment Maintenance MILES Computer Chg/MDT User Fees** Totals		Transactions 1		$2,400.00
Account **6130.050 - Equipment Maintenance Radio Maintenance Contract**				
100.1102.044.6130.050	Basic Maintenance Contract	1.0000	164,770.00	164,770.00
100.1102.044.6130.050	Installation Repair Support	1.0000	25,000.00	25,000.00
100.1102.044.6130.050	Network Operation Center Monitoring	1.0000	60,851.00	60,851.00
100.1102.044.6130.050	Software FX Service	1.0000	74,250.00	74,250.00
Account **6130.050 - Equipment Maintenance Radio Maintenance Contract** Totals		Transactions 4		$324,871.00
Account **6130.060 - Equipment Maintenance Software Licensing**				
100.1102.044.6130.060	CalTopo subscription	1.0000	7,000.00	7,000.00
100.1102.044.6130.060	MCM Tech Comms Shop Software (Annual)	1.0000	22,000.00	22,000.00
Account **6130.060 - Equipment Maintenance Software Licensing** Totals		Transactions 2		$29,000.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements**				
100.1102.044.6130.070	REDMNX Fire Department-Annual Fire Reporting software	1.0000	10,000.00	10,000.00
100.1102.044.6130.070	Aladtec Scheduling Software Yearly Lease Fee (Annual)	1.0000	2,100.00	2,100.00
100.1102.044.6130.070	CAD Central Square Software Support Yearly (Annual w/ 5%)	1.0000	80,000.00	80,000.00
100.1102.044.6130.070	CAD Fire Dept. Export support Yearly (Annual)	1.0000	2,100.00	2,100.00
100.1102.044.6130.070	CAD Neverfall Software support yearly	1.0000	20,000.00	20,000.00
100.1102.044.6130.070	CAD Notepage text paging service support yearly	1.0000	400.00	400.00
100.1102.044.6130.070	CAD Server Hardware support	1.0000	31,000.00	31,000.00
100.1102.044.6130.070	GIS Website Support yearly fee	1.0000	12,000.00	12,000.00
100.1102.044.6130.070	Image Trend MD state CAD Bridge support	1.0000	2,100.00	2,100.00
100.1102.044.6130.070	Locus USA Service Plan	1.0000	4,750.00	4,750.00
Account **6130.070 - Equipment Maintenance Software Maintenance Agreements** Totals		Transactions 10		$164,450.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1102 - Emergency Services**				
Location **044 - Operations Center**				
Account **6150.040 - Uniforms & Personal Equipment Uniform Allowance**				
100.1102.044.6150.040	Uniforms (Administration)	3.0000	500.00	1,500.00
100.1102.044.6150.040	Uniforms (Communications Division)	39.0000	320.00	12,480.00
100.1102.044.6150.040	Uniforms (Electronic Services Division)	4.0000	500.00	2,000.00
100.1102.044.6150.040	Uniforms (Emergency Management Division)	3.0000	500.00	1,500.00
Account **6150.040 - Uniforms & Personal Equipment Uniform Allowance** Totals		Transactions 4		$17,480.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms**				
100.1102.044.6150.050	Class A Uniforms (Administration + Div Chiefs)	5.0000	750.00	3,750.00
100.1102.044.6150.050	Uniform PPE (Electronic Services Division)	4.0000	500.00	2,000.00
100.1102.044.6150.050	Uniform PPE (Emergency Management Division)	2.0000	500.00	1,000.00
Account **6150.050 - Uniforms & Personal Equipment Uniforms** Totals		Transactions 3		$6,750.00
Account **6160.080 - Grant Programs Homeland Security Grant**				
100.1102.044.6160.080	State Homeland Security Program Grant	1.0000	96,477.00	96,477.00
Account **6160.080 - Grant Programs Homeland Security Grant** Totals		Transactions 1		$96,477.00
Account **6500.085 - Systems Maintenance Sirens**				
100.1102.044.6500.085	Siren Maintenance	1.0000	10,000.00	10,000.00
Account **6500.085 - Systems Maintenance Sirens** Totals		Transactions 1		$10,000.00
Account **6530.030 - Consulting Services Computer Services**				
100.1102.044.6530.030	CAD/RMS/JMS System Replacement/Procurement Consulting	1.0000	25,000.00	25,000.00
Account **6530.030 - Consulting Services Computer Services** Totals		Transactions 1		$25,000.00
Account **6530.040 - Consulting Services Consulting Services**				
100.1102.044.6530.040	AED, CPR, First Aid Contracting	1.0000	18,000.00	18,000.00
100.1102.044.6530.040	PSAP Support - Policy/Plan Development	1.0000	20,000.00	20,000.00
Account **6530.040 - Consulting Services Consulting Services** Totals		Transactions 2		$38,000.00
Account **6530.050 - Consulting Services Crisis/Fitness for Duty**				
100.1102.044.6530.050	Mental Wellness Training / Critical Incident Support	200.0000	200.00	40,000.00
Account **6530.050 - Consulting Services Crisis/Fitness for Duty** Totals		Transactions 1		$40,000.00
Account **6530.095 - Consulting Services Pre-Employment Testing**				
100.1102.044.6530.095	Pre-Hire Psychological Evaluations	30.0000	600.00	18,000.00
Account **6530.095 - Consulting Services Pre-Employment Testing** Totals		Transactions 1		$18,000.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet**				
100.1102.044.6540.020	DES Fleet of Vehicles (annual)	9.0000	1,800.00	16,200.00
100.1102.044.6540.020	DES Generator & Heater Fuels (both gas and disel)	1.0000	1,000.00	1,000.00
Account **6540.020 - Vehicle Operating Expenses Fuel - WC Fleet** Totals		Transactions 2		$17,200.00
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**				
100.1102.044.6540.030	DES Annual DOT Inspections for trailers	5.0000	250.00	1,250.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units		Cost per Unit	Total Amount
EXPENSES					
Fund **100 - General Fund**					
Department **1102 - Emergency Services**					
Location **044 - Operations Center**					
Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance**					
100.1102.044.6540.030	DES Box Truck DOT and lift gate maintenance	1.0000		750.00	750.00
100.1102.044.6540.030	Prevent. Maint. Oil, filters, pads, wipers & fluids (9)	108.0000		50.00	5,400.00
100.1102.044.6540.030	Trailer Repair (tires, brakes, lights, bearings) (5)	5.0000		250.00	1,250.00
	Account **6540.030 - Vehicle Operating Expenses Vehicle Maintenance** Totals	Transactions	4		$8,650.00
Account **6540.040 - Vehicle Operating Expenses Vehicle Registration**					
100.1102.044.6540.040	New Vehicles Registrations	2.0000		100.00	200.00
	Account **6540.040 - Vehicle Operating Expenses Vehicle Registration** Totals	Transactions	1		$200.00
Account **6540.045 - Vehicle Operating Expenses Vehicle Repairs Outside**					
100.1102.044.6540.045	Fleet Trailer repairs	60.0000		25.00	1,500.00
100.1102.044.6540.045	Fleet Vehicle repairs	108.0000		25.00	2,700.00
	Account **6540.045 - Vehicle Operating Expenses Vehicle Repairs Outside** Totals	Transactions	2		$4,200.00
Account **6550.028 - Building Site Expenses Cable**					
100.1102.044.6550.028	DES Cable yearly charges	12.0000		150.00	1,800.00
	Account **6550.028 - Building Site Expenses Cable** Totals	Transactions	1		$1,800.00
Account **6550.060 - Building Site Expenses Electricity**					
100.1102.044.6550.060	DES Royal Plus Electric Bill	12.0000		425.00	5,100.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions	1		$5,100.00
Account **6550.170 - Building Site Expenses Office Rent/Lease**					
100.1102.044.6550.170	DES Royal Plus PPE Storage Lease	12.0000		3,206.00	38,472.00
	Account **6550.170 - Building Site Expenses Office Rent/Lease** Totals	Transactions	1		$38,472.00
Account **6550.270 - Building Site Expenses Telephone**					
100.1102.044.6550.270	911 Telephone Line Fees	1.0000		28,000.00	28,000.00
100.1102.044.6550.270	Language Translation for Fire/EMS	1.0000		300.00	300.00
	Account **6550.270 - Building Site Expenses Telephone** Totals	Transactions	2		$28,300.00
Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati**					
100.1102.044.7000.040	Emergency Numbers Professional Certification Fee	2.0000		500.00	1,000.00
100.1102.044.7000.040	Lexipol PSAP ConEd	1.0000		2,500.00	2,500.00
100.1102.044.7000.040	P25 Mobile & Portable Maintenance Training Lynchburg, VA CY25	1.0000		3,000.00	3,000.00
100.1102.044.7000.040	P25 System Maintenance Virtual Course Series	1.0000		1,500.00	1,500.00
100.1102.044.7000.040	P25 System Management Virtual Course Series	1.0000		2,550.00	2,550.00
100.1102.044.7000.040	PSAP Management Professional Development	2.0000		1,000.00	2,000.00
	Account **7000.040 - Travel, Training & Expense Continuing Education/Certificati** Totals	Transactions	6		$12,550.00
Account **7000.060 - Travel, Training & Expense Educational Training**					
100.1102.044.7000.060	EMI Advanced/Executive Management Training Course	1.0000		1,000.00	1,000.00
	Account **7000.060 - Travel, Training & Expense Educational Training** Totals	Transactions	1		$1,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1102 - Emergency Services**				
Location **044 - Operations Center**				
Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows**				
100.1102.044.7000.100	APCO 2026 Conference San Antonio, Texas August 26	2.0000	5,000.00	10,000.00
100.1102.044.7000.100	First Responder Conference Fees in Ocean City	5.0000	300.00	1,500.00
100.1102.044.7000.100	Harris Users Group Conference	1.0000	5,000.00	5,000.00
100.1102.044.7000.100	Hurricane Conf. NOLA, (meals, fees, hotel, flight)	2.0000	3,000.00	6,000.00
100.1102.044.7000.100	Summer and WInter MACO conference	3.0000	1,000.00	3,000.00
	Account **7000.100 - Travel, Training & Expense Meetings/Conferences/Shows** Totals	Transactions 5		$25,500.00
Account **9010.010 - Capital Equipment New Vehicles**				
100.1102.044.9010.010	Tahoe or Equivalent	1.0000	65,000.00	65,000.00
	Account **9010.010 - Capital Equipment New Vehicles** Totals	Transactions 1		$65,000.00
Account **9010.020 - Capital Equipment Public Safety Equipment**				
100.1102.044.9010.020	Upfit for new vehicles	1.0000	20,000.00	20,000.00
	Account **9010.020 - Capital Equipment Public Safety Equipment** Totals	Transactions 1		$20,000.00
	Location **044 - Operations Center** Totals	Transactions 103		$1,593,578.00
Location **045 - Transmitter Site**				
Account **6130.020 - Equipment Maintenance Equipment Annual Maint Contr.**				
100.1102.045.6130.020	Microwave link contract (Mystic/Central Site)	1.0000	2,500.00	2,500.00
100.1102.045.6130.020	Tower Site UPS annual maintenance contract	1.0000	155,600.00	155,600.00
	Account **6130.020 - Equipment Maintenance Equipment Annual Maint Contr.** Totals	Transactions 2		$158,100.00
Account **6550.060 - Building Site Expenses Electricity**				
100.1102.045.6550.060	Tower Site Electric Bills	1.0000	75,000.00	75,000.00
	Account **6550.060 - Building Site Expenses Electricity** Totals	Transactions 1		$75,000.00
Account **6550.080 - Building Site Expenses Fire Alarm Testing**				
100.1102.045.6550.080	Tower Site Fire Alarm Testing	1.0000	500.00	500.00
	Account **6550.080 - Building Site Expenses Fire Alarm Testing** Totals	Transactions 1		$500.00
Account **6550.081 - Building Site Expenses Fire Extinguishers**				
100.1102.045.6550.081	Tower Site Fire Extinguisher	1.0000	200.00	200.00
	Account **6550.081 - Building Site Expenses Fire Extinguishers** Totals	Transactions 1		$200.00
Account **6550.086 - Building Site Expenses Generator Fuel Propane**				
100.1102.045.6550.086	Generator Fuel Replacement	1.0000	2,000.00	2,000.00
	Account **6550.086 - Building Site Expenses Generator Fuel Propane** Totals	Transactions 1		$2,000.00
Account **6550.100 - Building Site Expenses Generator Services & Repairs**				
100.1102.045.6550.100	Tower Site Generator Service and Repairs	1.0000	10,000.00	10,000.00
	Account **6550.100 - Building Site Expenses Generator Services & Repairs** Totals	Transactions 1		$10,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1102 - Emergency Services**				
Location **045 - Transmitter Site**				
Account **6550.125 - Building Site Expenses HVAC Repairs/Replacement**				
100.1102.045.6550.125	Replacement HVAC Units	2.0000	10,000.00	20,000.00
Account **6550.125 - Building Site Expenses HVAC Repairs/Replacement** Totals		Transactions 1		$20,000.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp**				
100.1102.045.6550.180	Tower Site Pest Control	1.0000	3,000.00	3,000.00
Account **6550.180 - Building Site Expenses Pest Control/Termite Insp** Totals		Transactions 1		$3,000.00
Account **6550.290 - Building Site Expenses Transmitter Site Expenses**				
100.1102.045.6550.290	Tower Site Emergency Repairs	1.0000	4,000.00	4,000.00
Account **6550.290 - Building Site Expenses Transmitter Site Expenses** Totals		Transactions 1		$4,000.00
Location **045 - Transmitter Site** Totals		Transactions 10		$272,800.00
Department **1102 - Emergency Services** Totals		Transactions 113		$1,866,378.00
Fund **100 - General Fund** Totals		Transactions 113		$1,866,378.00
EXPENSES Totals		Transactions 113		$1,866,378.00
Grand Totals		Transactions 113		$1,866,378.00

DEPARTMENT BUDGET SUMMARY

Department or Agency:	Emergency Services	Department Number:	1102
Fund: 100	General Fund	Function:	Public Safety

MISSION STATEMENT:

The Worcester County Department of Emergency Services (WCDES) will provide all persons living in or visiting our great county with professional, efficient and timely responses to request for help. Our goal is to constantly strive for excellence in public safety utilizing effective Communications, Planning, and Emergency Management.

PROGRAM SERVICES: (STATISTICS)

911 Communications	Emergency Services operates the primary 911 Communications Center for all of Worcester County. All 911 calls for service are processed, transferred, or dispatched to: 11 Law enforcement agencies, 10 Fire departments, & 7 Emergency Medical Transport Companies.
Emergency Management	Emergency Management produces & reviews all required federal, state, and local emergency plans and or guidelines while constantly coordinating with local emergency services partners on all public and special events. While still responding to all disasters our staff still supported local and county events as requested.
Electronic Services Division	Electronic Services Division of Emergency Services continues to work on a large number of projects and missions. Providing service to all Law Enforcement, Fire, EMS, Board of Education, Roads Department, Public Works and many other county departments and state partners is their primary duties.

Statistical Data:

Description of Statistic Data	Actual FY2024	Actual FY2025	Estimate FY2026	Estimate FY2027
Fire Calls for Service	2662	2644	2723	2805
EMS Calls for Service	13147	12378	12749	13132
Law Enforcement Calls for Service	87550	88161	90806	93530
Total calls for services	103359	103729	106278	109467
Percentage of change of total calls for services	2.35%	0.36%	3.00%	3.00%

Expenditures:

Expenditure Category	Actual FY2024	Actual FY2025	Budget Adopted FY2026	Budget Request FY2027	% Change
Personnel Services	$ 2,107,906	$ 2,993,555	$ 4,209,318	$ 4,622,615	10%
Supplies & Materials	876,272	698,861	915,762	1,392,706	52%
Maintenance & Services	204,697	242,785	627,822	349,622	-44%
Other Charges	15,507	9,212	46,400	39,050	-16%
Capital Outlay	339,178	73,346	249,000	85,000	-66%
Total	$ 3,543,560	$ 4,017,759	$ 6,048,302	$ 6,488,993	7%

Staffing (Full Time Equivalent):

Position Title	Actual FY2024	Actual FY2025	Budget Adopted FY2026	Budget Request FY2027	% Change
Director Emergency Services	1.0	0.0	1.0	1.0	0%
Assistant Director Emergency Services	1.0	1.0	1.0	1.0	0%
Electronic Services Specialist III	1.0	1.0	2.0	2.0	0%
Electronic Services Specialist II APPLICATION SYSTEMS	1.0	1.0	1.0	1.0	0%
Electronic Services Specialist II SUBSCRIBER	1.0	1.0	1.0	1.0	0%
Assistant Chief - Emergency Manager	1.0	1.0	1.0	1.0	0%
Electronic Services Installer	0.0	0.0	1.0	1.0	0%
Quality Assurance Specialist	0.0	1.0	1.0	1.0	0%
Assistant Chief - Communications	1.0	1.0	1.0	1.0	0%
Emergency Communications Lieutenant	4.0	4.0	4.0	4.0	0%
Emergency Communications Captain	1.0	1.0	1.0	1.0	0%
Emergency Communications Specialist II	10.0	5.0	3.5	3.5	0%
Emergency Communications Specialist I	3.0	5.0	6.0	6.0	0%
Emergency Communications Trainee	6.0	15.0	13.5	17.5	30%
Emergency Communications Specialist Part timers	0.5	0.0	0.0	0.5	100%
Administrative Assistant V	0.0	0.0	1.0	1.0	0%
Administrative Assistant IV	1.0	1.0	0.0	0.0	0%
Assistant Chief Electronic Services	0.0	1.0	1.0	1.0	0%
Emergency Management Specialist	1.0	1.0	2.0	2.0	0%
Total	33.5	40.0	42.0	46.5	11%

Summary of Significant Budget Increase/Decrease

Description of Increase/Decrease	$ Increase/ Decrease	% Inc/(Dec)
Requesting four new Emergency Communication Specialist trainee positions in FY 27. This will increase staffing to seven per shift per day.	$ 440,691	7%

Contact Information

Name:	Chris Shaffer	Address 1:	One West Market Street
Title:	Director	Address 2:	Government Center, Room 1002
Email:	cmshaffer@worcestermd.gov	City/State:	Snow Hill, Maryland
Telephone:	410-632-1311	Zip Code:	21863

WORCESTER COUNTY
PERSONAL COMPUTER FORM
FY2027

Department/Agency Name: Emergency Services

Department No. 100.1102

Key (N) for New or (R) for Replacement

N or R		Description:	Qty:	Cost:	Total:
	Mini Computer	MinisForum Mini Desktop		$600	$0
	Laptop**	Dell Latitude w/docking **	0	$2,300	$0
	** with docking station				
	Laptop only	Laptop w/o docking stn		$2,000	$0
	Desktop w/dual video card	Dell Optiplex ***		$1,000	$0
	***does not include monitor				
N	Docking Station	Dell Dock Station Replicator	1	$300	$500
	24" Monitor	Single Monitor		$150	$0
	32" Monitor	Single Monitor		$200	$0
	Laptop Tote	Laptop Canvas Tote		$20	$0
	IPAD	IPAD PRO		$1,600	$0
R	MDT's Sheriff	MDT Computers no docks	1	$3,800	$3,800
	Tablet/Ipad w/case	tablet/ipad with case		$1,100	$0
	Microsoft Surface	Surface PRO		$1,700	$0
		TOTAL TO KEY TO ACCOUNT 6110.090			**$4,300**

Contact Susan McMichen with questions regarding personal computer requests at extension 1508 or email smcmichen@co.worcester.md.us

PC To Be Replaced: (Give brief description of reason for replacment and computer # to be replaced).

Reason:	Computer # (i.e. WCIT0001):
Administrative Assistant Desktop recommended for replacement by IT.	WCEOC0002
Director requires Toughbook for in-vehicle use. Director laptop to go to Admin Asst	

****Key into New World Systems budget under account 6110.090 - Supplies & Equipment, Computers & Printers. Use transactions to note quantity if more than one.**

Worcester County
Vehicle Request Form
FY 2027

Department/Agency Name: Emergency Services
Department No. 100.1102

	New key (N) or Replacement key (R)	VEHICLE TO BE REPLACED								VEHICLE REQUEST			
#		Serial Number	Model Year	Make of Vehicle	Model of Vehicle	Tag #	Actual Odometer Reading Jan. 2026	Estimated Odometer Reading 6/30/2026	Estimated Annual Maintenance & Repair	Vehicle Replacement Type	Vehicle Replacement Size	Estimated Vehicle Purchase Price *	What is the proposed use and does this vehicle require a radio, laptop or tablet dock?
1.	Replacement	1GCEC14V95Z251157	2005	Chevrolet	P/U		141,080	151,080	$4,000	Tahoe	SUV	$65,000	Upfit w/ radio and dock
2.													
3.													
4.													
5.													
6.													
7.													
8.													
9.													
10.													
Total this page									**$4,000**			**$65,000**	

Notes:

*** Please key total request from this page to account 9010.010, Capital Equipment New Vehicles**

Rating	Miles	Age	Est. Repairs	Body
5	Under 75,000	5 years or newer	$200 or less	Excellent
4	75,001 - 100,000	6-9 years	$500 or less	Minor Scratches
3	100,001-125,000	10-12 years	$1000 or less	Small Dents / Scratches
2	125,001 - 150,000	13-15 years	$1500 or less	Larger Dents / Peeling paint
1	150,001 or over 166,857	16+, Replace	$2000 or less	Major body damage / Peeling paint / Rust

Inspection Date
12/9/2025

Department
EMS

Mileage
166,857

Vehicle Information:

Year: 2012

Make: CHEVY

Model: TAHOE

Serial: 1GNSKE204CR196054

KBB Value: $2,896

Overall Rating: 5 out of 20

Repairs Needed: BALL JOINTS NEED REPLACED, RUST AND OIL LEAKS.

Rating	Miles	Age	Est. Repairs	Body
5	Under 75,000	5 years or newer	$200 or less	Excellent
4	75,001 - 100,000	6-9 years	$500 or less	Minor Scratches
3	100,001-125,000	10-12 years	$1000 or less	Small Dents / Scratches
2	125,001 - 150,000	13-15 years	$1500 or less	Larger Dents / Peeling paint
1	150,001 or over	16+, Replace	$2000 or less	Major body damage / Peeling paint / Rust

Inspection Date
12/16/2025

Department
EMS

Mileage
140,421

Vehicle Information:

Year: 2005

Make: CHEVY

Model: SILVERADO

Serial: 1GCEC14V55Z255142

KBB Value: 4095

Overall Rating: 7 out of 20

Repairs Needed: REAR BUMPER AND FRONT BUMPER RUST AND BODY DENTS.

Worcester County	**Completed By:**			**Date:**	1/28/2026		
Subsidiary	Vehicle Identification #	Make	Year	Model	Mileage	Driver	Purpose
Emergency Services	1FT7X2B69MEC30135	Ford F-250	2021	F-250 4X4	18,722	All	Emergency Response Vehicle for Towing
Emergency Services	1GNSK2E04CR196054	Chevrolet	2012	Tahoe	168,374	Brown	Electronic Services
Emergency Services	1GNSK2E03DR200533	Chevrolet	2013	Tahoe	141,549	Hamilton	Deputy Director - Emergency Response Vehicle
Emergency Services	1GNSK2E05DR200288	Chevrolet	2013	Tahoe	152,064	Vieira	A/C Emergency Management - Response Vehicle
Emergency Services	1GCEC14V95Z251157	Chevrolet	2005	Chevrolet Silverado	140,080	McGinnis	Electronic Services
Emergency Services	NM0LS7E7XH1315896	Ford	2017	Transit Connect	77,761	EM Div	Emergency Management Division pool
Emergency Services		Ford	2024	F-250 4X4	14,762	Sterling	Electronic Services
Emergency Services	1ft7w2ba5tec86403	Ford	2026	F-250 4x4	268	ES Div	Electronic Services Shop / Installer / Back-up EM
Emergency Services		Ford	2023	F-350 4x4	17,182	Rhode	Electronic Services
Emergency Services		Chevorlet	2026	Tahoe	1,524	Shaffer	Director - Emergency Response Vehicle
Emergency Services	1HTMPAFL65127383	International	2004	Box Truck	37,724	All	Logistical Support Vehicle
Emergency Services			2010	Trailer	N/A	All	Trailer Mt. 23 KVW Generator
Emergency Services	AC217263MD	Classic Cargo	1994	Trailer	N/A	N/A	HAZMAT BOOM Trailer
Emergency Services	5NHUCMV256N057183	Cargo Mate	2006	Trailer	N/A	N/A	Special Ops Trailer
Emergency Services	1W4200J2338002249	Road Force	2003	Trailer	N/A	N/A	Mass Casualty Equipment
				Average Mileage *	75,129		
				Usable Vehicles *	9	does not include trailers	
*If a vehicle is not usable, do not key in mileage, or it will skew the average and count.							

Expenditures — 1402 Other Social Services Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
EXPENSES									
Department:	**1402 - Other Social Services**								
OTHR CHGS - Other Charges									
7100.010	County Grants Atlantic General Hospital	110,000.00	110,000.00	110,000.00	0.00	0%	110,000.00	115,259.00	Project/Operational Funding & Purchase of Equipment Request
7100.017	County Grants Big Brothers/Big Sisters	7,500.00	7,500.00	1,000.00	6,500.00	650%	1,000.00	1,000.00	Project Funding Request
7100.018	County Grants Chesap Down Syndrome Parent Grp	8,000.00	8,000.00	0.00	8,000.00	N/A	0.00	0.00	Project and Operational Funding Request
7100.020	County Grants BRAVE Program	3,500.00	3,500.00	3,500.00	0.00	0%	3,500.00	3,500.00	Project Funding
7100.022	County Grants Coastal Hospice at the Ocean	10,000.00	10,000.00	10,000.00	0.00	0%	10,000.00	10,000.00	Operational Funding Request
7100.023	County Grants The Cricket Center	50,000.00	50,000.00	50,000.00	0.00	0%	50,000.00	35,000.00	Personnel Funding Request
7100.030	County Grants Development Center	223,887.00	223,887.00	219,497.00	4,390.00	2%	109,748.50	219,497.00	Personnel and Operational Funding Request
7100.035	County Grants Diakonia	60,000.00	60,000.00	50,000.00	10,000.00	20%	50,000.00	50,000.00	Operational Funding Request
7100.040	County Grants Drug & Alcohol Council	9,000.00	9,000.00	9,000.00	0.00	0%	1,500.00	3,751.09	Project Funding Request
7100.077	County Grants Jesse Klump Memorial Fund, Inc.	2,500.00	2,500.00	1,000.00	1,500.00	150%	1,000.00	1,000.00	Matching and project funding request
7100.085	County Grants Life Crisis Center	70,000.00	70,000.00	8,500.00	61,500.00	724%	8,500.00	8,500.00	Project/Personnel/Matching/Operational Request
7100.100	County Grants Maryland Food Bank	0.00	0.00	10,000.00	(10,000.00)	-100%	10,000.00	10,000.00	
7100.137	County Grants Pocomoke City Development Corp	0.00	0.00	0.00	0.00	N/A	0.00	45,484.31	
7100.160	County Grants Samaritan Shelter	50,000.00	50,000.00	20,000.00	30,000.00	150%	20,000.00	20,000.00	Matching and Operational Funding Request
7100.172	County Grants Snow Hill Ecumenical Food Pantry	5,000.00	5,000.00	0.00	5,000.00	N/A	0.00	0.00	Operational Funding Request
7100.175	County Grants Social Services Pharmacy Grant	40,000.00	40,000.00	15,000.00	25,000.00	167%	15,000.00	15,000.00	Customer Assistance Program Funding
7100.197	County Grants Tri Community Mediation	15,000.00	15,000.00	0.00	15,000.00	N/A	0.00	0.00	Matching and Operational Funding Request
7100.210	County Grants Worcester County GOLD	15,000.00	15,000.00	15,000.00	0.00	0%	15,000.00	15,000.00	
7100.220	County Grants Youth & Family Counseling	95,000.00	95,000.00	95,000.00	0.00	0%	95,000.00	95,000.00	Operational Funding Request
7100.230	County Grants New Non-Profit Requests	176,150.00	176,150.00	0.00	176,150.00	N/A	0.00	0.00	New nonprofit requests
7130.005	Matching Appropriation DHMH Dev. Center Mandated Share	28,871.00	28,871.00	28,871.00	0.00	0%	0.00	28,871.00	
Account Classification Total: Other Charges		$979,408.00	$979,408.00	$646,368.00	$333,040.00	52%	$500,248.50	$676,862.40	
Department Total: 1402 - Other Social Services		**$979,408.00**	**$979,408.00**	**$646,368.00**	**$333,040.00**	**52%**	**$500,248.50**	**$676,862.40**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1402 - Other Social Services**				
Account **7100.010 - County Grants Atlantic General Hospital**				
100.1402.7100.010	Project / Operational / Personnel Funding	1.0000	110,000.00	110,000.00
Account **7100.010 - County Grants Atlantic General Hospital** Totals		Transactions 1		$110,000.00
Account **7100.017 - County Grants Big Brothers/Big Sisters**				
100.1402.7100.017	Project Grant Request	1.0000	7,500.00	7,500.00
Account **7100.017 - County Grants Big Brothers/Big Sisters** Totals		Transactions 1		$7,500.00
Account **7100.018 - County Grants Chesap Down Syndrome Parent Grp**				
100.1402.7100.018	Project and Operational Funding	1.0000	8,000.00	8,000.00
Account **7100.018 - County Grants Chesap Down Syndrome Parent Grp** Totals		Transactions 1		$8,000.00
Account **7100.020 - County Grants BRAVE Program**				
100.1402.7100.020	Project Grant Request	1.0000	3,500.00	3,500.00
Account **7100.020 - County Grants BRAVE Program** Totals		Transactions 1		$3,500.00
Account **7100.022 - County Grants Coastal Hospice at the Ocean**				
100.1402.7100.022	Operational Grant Request	1.0000	10,000.00	10,000.00
Account **7100.022 - County Grants Coastal Hospice at the Ocean** Totals		Transactions 1		$10,000.00
Account **7100.023 - County Grants The Cricket Center**				
100.1402.7100.023	Personnel Grant Request	1.0000	50,000.00	50,000.00
Account **7100.023 - County Grants The Cricket Center** Totals		Transactions 1		$50,000.00
Account **7100.030 - County Grants Development Center**				
100.1402.7100.030	Personnel/ Operational Grant Request	1.0000	223,887.00	223,887.00
Account **7100.030 - County Grants Development Center** Totals		Transactions 1		$223,887.00
Account **7100.035 - County Grants Diakonia**				
100.1402.7100.035	Personnel/ Matching/ Operational Grant Request	1.0000	50,000.00	50,000.00
Account **7100.035 - County Grants Diakonia** Totals		Transactions 1		$50,000.00
Account **7100.040 - County Grants Drug & Alcohol Council**				
100.1402.7100.040	Project Grant Request	1.0000	9,000.00	9,000.00
Account **7100.040 - County Grants Drug & Alcohol Council** Totals		Transactions 1		$9,000.00
Account **7100.077 - County Grants Jesse Klump Memorial Fund, Inc.**				
100.1402.7100.077	Project Grant Request	1.0000	2,500.00	2,500.00
Account **7100.077 - County Grants Jesse Klump Memorial Fund, Inc.** Totals		Transactions 1		$2,500.00
Account **7100.085 - County Grants Life Crisis Center**				
100.1402.7100.085	Additional funding request	1.0000	20,000.00	20,000.00
100.1402.7100.085	Project/ Personnel/ Matching/ Operational Grant Request	1.0000	50,000.00	50,000.00
Account **7100.085 - County Grants Life Crisis Center** Totals		Transactions 2		$70,000.00
Account **7100.100 - County Grants Maryland Food Bank**				
100.1402.7100.100	Operational Grant Request	1.0000	10,000.00	10,000.00
Account **7100.100 - County Grants Maryland Food Bank** Totals		Transactions 1		$10,000.00

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund **100 - General Fund**				
Department **1402 - Other Social Services**				
Account **7100.160 - County Grants Samaritan Shelter**				
100.1402.7100.160	Operational / Matching Grant	1.0000	50,000.00	50,000.00
Account **7100.160 - County Grants Samaritan Shelter** Totals		Transactions 1		$50,000.00
Account **7100.172 - County Grants Snow Hill Ecumenical Food Pantry**				
100.1402.7100.172	Operational Funding Request	1.0000	5,000.00	5,000.00
Account **7100.172 - County Grants Snow Hill Ecumenical Food Pantry** Totals		Transactions 1		$5,000.00
Account **7100.175 - County Grants Social Services Pharmacy Grant**				
100.1402.7100.175	Customer Assistance Program Grant Request	1.0000	40,000.00	40,000.00
Account **7100.175 - County Grants Social Services Pharmacy Grant** Totals		Transactions 1		$40,000.00
Account **7100.197 - County Grants Tri Community Mediation**				
100.1402.7100.197	Matching and Operational Grant	1.0000	15,000.00	15,000.00
Account **7100.197 - County Grants Tri Community Mediation** Totals		Transactions 1		$15,000.00
Account **7100.210 - County Grants Worcester County GOLD**				
100.1402.7100.210	Operational Grant Request	1.0000	15,000.00	15,000.00
Account **7100.210 - County Grants Worcester County GOLD** Totals		Transactions 1		$15,000.00
Account **7100.220 - County Grants Youth & Family Counseling**				
100.1402.7100.220	Operational Grant Request	1.0000	95,000.00	95,000.00
Account **7100.220 - County Grants Youth & Family Counseling** Totals		Transactions 1		$95,000.00
Account **7100.230 - County Grants New Non-Profit Requests**				
100.1402.7100.230	Beach to Bay Heritage Area - Project Funding	1.0000	5,000.00	5,000.00
100.1402.7100.230	Go Green OC, Inc. - Project Funding	1.0000	10,000.00	10,000.00
100.1402.7100.230	Joshua M. Freeman Foundation	1.0000	5,000.00	5,000.00
100.1402.7100.230	Rythem and Hope, Inc. - Multi Funding	1.0000	110,000.00	110,000.00
100.1402.7100.230	Seaside Toolbox Academy - Project Funding	1.0000	5,000.00	5,000.00
100.1402.7100.230	St. Vincent dePaul Society - Project Funding	1.0000	10,000.00	10,000.00
100.1402.7100.230	WGP Warriors Against Addiction, Inc.	1.0000	31,150.00	31,150.00
Account **7100.230 - County Grants New Non-Profit Requests** Totals		Transactions 7		$176,150.00
Account **7130.005 - Matching Appropriation DHMH Dev. Center Mandated Share**				
100.1402.7130.005	DHMH Mandated Share	1.0000	28,871.00	28,871.00
Account **7130.005 - Matching Appropriation DHMH Dev. Center Mandated Share** Totals		Transactions 1		$28,871.00
Department **1402 - Other Social Services** Totals		Transactions 27		$979,408.00
Fund **100 - General Fund** Totals		Transactions 27		$979,408.00
EXPENSES Totals		Transactions 27		$979,408.00
Grand Totals		Transactions 27		$979,408.00

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: TidalHealth Atlantic

Mailing Address: 9733 Healthway Drive

City, State, Zip Code: Berlin, MD 21811

Project/Service Contact Person: Jessica Jersey

Phone Number 410.641.9690 Email Address: Jessica.Jersey@tidalhealth.org

Applicant's Federal Identification Number: 52-1656507

Please check one: ☐ Profit ☐ Individual ☒ Non-profit

Non-profit status: ☐ 501c3 ☐ Other

FY2027 Grant Amount Requested from Worcester County Government: $ 110,000.00

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 0.00	$ 115,259.00	$ 110,000.00

Are you seeking other sources of funding other than Worcester County Government? ☐ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? _____%

Please check your type of Grant Funding Request (choose all that apply)
- ☒ Project Funding
- ☐ Personnel Funding
- ☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
- ☐ Other _____
- ☒ Operational/Service Funding
- ☒ Purchase of property

No. of volunteers: 250 No. of paid employees: Approx 960

Please indicate your organization type:
- ☒ Health
- ☐ Culture and the Arts
- ☐ Education
- ☐ Human Services
- ☐ Community Affairs
- ☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☒ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☒ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2027 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$ 110,000.00	$
2.	$	$
3.	$	$
4.	$	$
5.	$	$
6.	$	$

Total Cash (A) = $ 110,000.00 *Total In Kind (B)* = $

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$	
2. Professional Fees	$	
4. Operations	$	
5. Supplies	$	
6. Equipment	$ 110,000.00	
7. Other	$	
8. Other	$	
9. Other	$	
10.	$	

Total project expenses: (C) = $110,000.00

The Total Revenue (A+*B*) $110,000 must equal the Total Project Expense (C)$110,000.00

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1: Expand Access to Advanced Surgical Care Locally:

TidalHealth Atlantic is embarking on an exciting journey of expansion and renovation of the Department of Surgical Services. As part of this initiative, we are enhancing one of our operating rooms to accommodate the state-of-the-art Da Vinci robotic surgical system. This remarkable addition will significantly expand the range of minimally invasive and complex surgical procedures we can offer in our community, including advanced urologic, gynecologic, and general surgeries. By investing in this transformative technology, we will unlock the system's full clinical, operational, and patient care benefits. We require a compatible and motion-integrated surgical table. The Baxter TS7000dV is designed to work seamlessly with the Da Vinci system, ensuring a safe, effective, and high-functioning robotic surgery program that will benefit countless patients. Your support for this endeavor can lead to a brighter, healthier future for our community.

GOAL 2: Improve Patient outcomes and Recovery:

A core goal of implementing robotic-assisted surgery is to improve clinical outcomes and enhance the patient experience. This system allows surgeons to perform procedures with greater precision, improved visualization and enhanced control. In turn, this can result in smaller incisions, less blood loss, reduced postoperative pain and faster recovery times. These benefits contribute to shorter hospital stays, lower complication rates, reductions in infection and readmissions and quicker returns to normal activity for patients. By investing in this technology, we seek to elevate the standard of surgical care we are able to provide, while advancing our commitment to safety, quality and patient-centered outcomes.

GOAL 3: Stregthen Surgical Programs, Long-Term Sustainability and Physician Recruitment:

The addition of the Da Vinci robotic surgical system aligns with the organization's strategic goals to sustain and strengthen our surgical services. Access to advanced surgical technology is increasingly critical for recruiting and retaining highly trained surgeons and surgical staff. This system will support program growth, increase surgical capacity, and enhance physician engagement, while positioning the hospital as a modern, competitive provider of high-quality care. This investment will also help attract new patients, improve service line viability, and generate long-term operational and financial benefits that support the hospital's mission.

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

Robotic-assisted surgery requires precise patient positioning and stability throughout the procedure. The Baxter TS7000dV is engineered to wirelessly integrate with the Da Vinci Xi, moving as one unit to support the unique requirements of robotic surgery, including steep Trendelenburg positions and precise alignment with robotic arms.

2. Briefly state the evidence of the need for this grant.

Clinical studies, FDA clearance documentation, and federal procurement decisions consistently demonstrate that a motion-integrated surgical table is essential to the safe and effective us of the Da Vinci system. This table is specifically designed to meet those requirements, improving surgical efficiency and maximizing the clinical value of robotic surgery.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

TidalHealth Peninsula, TidalHealth Nanticoke and Beebe Healthcare, have established robust robotic surgery programs, making access to robotic-assisted care a regional expectation rather than a luxury. Without comparable capabilities, local patients must travel outside of Worcester County for advanced surgical care.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

No.

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

The Atlantic robotic program will commence in late May, 2026.The organization expects to perform an average of 300 or more robotic procedures annually.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

COVID continues to have impact on all aspects of healthcare delivery. Lack of access to care and the increasing costs of care continue to be a challenge in our area.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

Our mission is centered on providing high quality, compassionate care that is convenient and close to home. This system does just that.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

Evaluation activities will focus on utilization, clinical outcomes, patient experience and operational impact. This will be done by reviewing surgical case logs, scheduling logs, system usage reports and adminstrative data from surgical services.

3. Who will be responsible for carrying out and supervising this project/program?

These responsibilities will be shared across clinical, operational and executive leadership.

4. Describe the extent to which volunteers are included in this project/program.

N/A

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Donald R. Owrey
Name

1-30-26
Date

Donald R Owrey
Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Big Brothers Big Sisters of the Eastern Shore, Inc.

Mailing Address: 200 West Main Street

City, State, Zip Code: Salisbury, MD, 21801

Project/Service Contact Person: Jessica Mimms

Phone Number 410-543-2447 Email Address: jmimms@shorebiglittle.org

Applicant's Federal Identification Number: 81-3569849

Please check one: ☐ Profit ☐ Individual ☑ Non-profit

Non-profit status: ☑ 501c3 ☐ Other

FY27 Grant Amount Requested from Worcester County Government: $ 7,500

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 1,000	$ 1,000	$ 1,000

Are you seeking other sources of funding other than Worcester County Government? ☑ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 34 %

Please check your type of Grant Funding Request (choose all that apply)
☑ Project Funding
☐ Operational/Service Funding
☐ Personnel Funding
☐ Purchase of property
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other _____

No. of volunteers: 212 No. of paid employees: 13

Please indicate your organization type:
☐ Health
☑ Human Services
☐ Culture and the Arts
☐ Community Affairs
☐ Education
☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☑ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☐ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☑ 11-25
- ☐ 26-50
- ☐ 50-100
- ☐ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	***Cash (A)***	***In Kind (B)***
1. Worcester County Request	$ 7,500	$
2. United Way	$ 5,000	$
3. Federal Government	$ 10,000	$
4.	$	$
5.	$	$
6.	$	$

Total Cash (A) = $ 22,000 ***Total In Kind (B)*** = $_____

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	***Total Amount***	***Source of Estimate***
1. Salary/Wages/Benefits	$ 15,000	$2,200 average cost of each youth served
2. Professional Fees	$	
4. Operations	$ 2,500	Rent, phone, internet
5. Supplies	$ 1,000	quill, amazon, and staples
6. Equipment	$	
7. Other Child Saftey Training	$ 2,000	Agency hosted learning site
8. Other Community Outreach	$ 1,500	Association dues, mileage, tabling fees
9. Other	$	
10.	$	

Total project expenses: (C) = $ 22,000

The Total Revenue (A+*B*) $ 22,000 **must equal the Total Project Expense (C) $** 22,000

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) <u>Please limit to 3 goals.</u>

GOAL 1: Improve social-emotional development and self-confidence of Worcester County Youth facing adversity.

Strategies:

Provide consistent, professionally supported programs including mentoring.

Use evidence-based activities that promote positive self-identity, decision-making, and emotional regulation.

Activities:

Bi-weekly mentor-mentee meetings focused on relationship building and skill development

Ongoing match support and case management by program staff

Start/End Dates:Ongoing throughout the program year (January–December)

Frequency:

Weekly or bi-weekly mentoring; monthly staff support

GOAL 2: Increase academic engagement and positive school-related behaviors among Worcester County Youth facing adversity.

Provide enrichment to support academic goals, homework completion, and positive attitudes toward learning.
Partner with families and schools to reinforce educational success.

Activities:
Academic-focused enrichment and mentoring activities (homework help, goal-setting, school engagement discussions)
Communication with parents/guardians and schools as needed

Start/End Dates:
Ongoing throughout the school year (September–June)

Frequency:
Integrated into regular monthly enrichment offered; as needed school/family coordination

GOAL 3: Foster Academic and Community Leadership Engagement among Worcester County youth facing adversity.

Strategies:
Perform community outreach to youth, families, and volunteers.
Provide continuous monitoring, training, and support to ensure youth development.

Activities:
Mentor recruitment, screening, and enrollment
Initial and ongoing mentor training sessions
Regular match monitoring and relationship assessments

Start/End Dates:
Recruitment and training ongoing year-round

Frequency:
One-time onboarding; ongoing case management, and annual training
End: Program completion (12 months and beyond)

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

The purpose of this grant is to support Worcester County facing adversity. Grant funds will be used to implement individualized assessments, customized Youth Outcome Development Plans (youth treatment plans), mentoring, and structured enrichment activities that strengthen leadership skills such as communication, problem-solving, self-advocacy, and responsibility. Through intentional programming and ongoing case management, the project will empower youth to build confidence, improve academic engagement, and emerge as positive leaders within their schools and communities.

Grant funds will support community outreach, youth enrollment, child safety screening and training, professional case management, leadership materials, and ongoing program evaluation.

2. Briefly state the evidence of the need for this grant.

According to the 2023 Maryland Health Department Youth Risk Behavior Survey of high school aged youth in Worcester County, 3% have grades that are D's or below, 32.2% don't participate in any extracurricular activities that help develop leadership skills and help further college applications, and 13.4% don't have an adult outside of school to speak with about important things.

Big Brothers Big Sisters of the Eastern Shore (BBBSES) has a proven track record of youth development and leadership success, with 99% of youth showing improvements in self-confidence, decision-making, and sense of future, and 93% improving academic performance.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

In addition to BBBSES, Worcester Youth & Family Counseling Services offers a youth mentoring program serving students, and Worcester County Gold offers family support with enrichment activities and resources. Big Brothers Big Sisters of the Eastern Shore partners with these agencies to supplement their programs and offer programs and benefits with proven results spanning more than 40 years on Maryland's Eastern Shore.

BBBSES is unique as each youth participant is guided by a Youth Outcome Development Plan that identifies priority growth areas and measurable goals, ensuring services are responsive and youth centered. The agency utilizes mentoring models adapted from the Big Brothers Big Sisters of America's standards in mentoring, based on over 100 years of mentoring experience and the latest research in mentoring best practices. BBBSES contributes significantly to supporting and empowering Worcester County youth by offering unique programs tailored to address various aspects of young individuals' development and well-being. Child safety is the agency's top priority, and all BBBSES programs require child safety screenings, training, and insurance. The agency expands and develops programs to meet the growing needs of the community.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

Big Brothers Big Sisters of the Eastern Shore (BBBSES) maintains strong collaborative partnerships with local organizations to ensure the effectiveness and sustainability of its programs. The agency works closely with a wide network of partners across Worcester County to coordinate services, share referrals, and support positive outcomes for children and families.

BBBSES receives referrals through the Worcester County Board of Education, school guidance counselors, therapists, Worcester Youth & Family Counseling, and other local counseling providers. The agency also collaborates with municipal and county governments, encouraging employee participation as volunteer mentors.

To further expand access to essential resources, BBBSES partners with and refers families to the Worcester County Health Department, United Needs and Abilities, SHORE UP!, Worcester Giving Other Lives Dignity (GOLD), Mt. Zion Missionary Baptist Church, Snow Hill Ecumenical Food Pantry, Collins Temple AME Church, Center 4 Clean Start, ReStore, the Pro Se Assistance Clinic, Legal Aid, Community Behavioral Health, and Shorehaven, Inc. Through these partnerships, BBBSES ensures that children and families receive comprehensive, coordinated support that extends beyond mentoring alone.

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

Activities will occur throughout the grant period and begin immediately upon youth enrollment. Youth are referred year-round through schools, community partners, and local agencies. Within the first 30 days, BBBSES conducts a leadership-focused intake assessment and develops an individualized Youth Leadership and Success Plan.

Mentored youth meet with matched volunteers bi-weekly where mentors provide intentional leadership skill development. Enrichment activities are offered monthly or quarterly to reinforce teamwork, communication, and confidence. Case management, goal monitoring, and family engagement are ongoing to ensure progress and connect families to additional resources. Program evaluation and outcome reporting are completed at the conclusion of the grant period.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

BBBSES faced significant challenges due to the COVID-19 pandemic, which disrupted traditional mentoring programs and increased the needs of the children and families it serves. The pandemic exacerbated social isolation, academic struggles, and emotional stress among youth, particularly those already facing adversity. Many children experienced heightened anxiety, depression, and uncertainty due to family financial instability, disruptions in education, and reduced access to supportive community resources.

For BBBSES, the pandemic required a shift to virtual mentoring, which posed challenges for mentor-mentee engagement and access to technology. The organization had to invest in digital platforms, training for mentors, and technology resources for families to ensure continued support. However, virtual mentoring could not fully replicate the benefits of in-person connections, leaving some youth without the emotional and social support they needed during a critical time.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

This project directly complements and advances the mission of Big Brothers Big Sisters of the Eastern Shore to ignite the power and promise of youth. Building on the agency's longstanding success in providing evidence-based mentoring, enrichment, and case management services, the program enhances existing efforts by intentionally embedding leadership development into every stage of service delivery. The leadership-focused assessments, customized Youth Leadership and Success Plans, and structured skill-building activities strengthen the impact of mentoring relationships and deepen outcomes already achieved through BBBSES programming. BBBSES has a proven track record of improving academic engagement, social-emotional development, and positive decision-making among youth facing adversity across Maryland's Eastern Shore. This project builds on those successes by formalizing leadership skill development, such as communication, accountability, goal-setting, and self-advocacy, within mentoring matches and enrichment activities. By expanding and enhancing established practices rather than creating a separate or duplicative program, the project leverages the agency's experienced staff, trained volunteer mentors, and strong community partnerships to increase impact, sustainability, and measurable outcomes.
Through this approach, BBBSES strengthens its mission-aligned work while responding to evolving community needs, ensuring that youth are not only supported but also empowered to emerge as confident leaders within their schools, families, and communities.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.
BBBSES evaluates youth and match development through multiple surveys administered throughout a match's lifecycle. Risk Prevention Inventory (RPI) surveys are completed by parents or guardians at enrollment and annually thereafter to establish a baseline and identify potential risks such as academic or behavioral challenges. Youth/Child Outcome Surveys (YOS/COS) are completed annually by participating children to capture their self-perception and track growth over time. Strength of Relationship (SOR) surveys are completed by both the child and mentor to assess match progress and inform program staff support. Program Outcome Evaluations (POEs) are administered bi-annually to parents/guardians and mentors to measure improvements in areas such as confidence, school performance, behavior, and future orientation. Surveys will be uploaded into the agency's internal tracking software, anonymized, and compiled into outcomes data by program staff to assess the effectiveness that the mentoring program has on youth in the service area. BBBSES has a proven track record of success. This past year, the agency provided over 9,814 resources and served 4,730 children facing adversity throughout all nine counties and 4,922 square feet of Maryland's Eastern Shore. Of local youth served by agency programs, 99% improved self-confidence, 99% improved ability to express feeling, 99% improved decision-making ability, and 89% improved respect for other cultures.

3. Who will be responsible for carrying out and supervising this project/program?
The staff and organization's capacity to implement this project requires support from the whole BBBSES team. The Executive Director leads the organization to ensure the mission, strategy, values, and goals of the organization are achieved. The Sr. Nonprofit Specialist provides management and oversight of the project and prepares and submits program and financial reports. The Program Manager will provide supervision of program staff and ensure program goals and objectives are attained. Program Specialists will perform outreach, enrollment, mentor matches, planning and hosting activities, coordinating training, and case management. The Partnership Specialist is responsible for building partner relationships, composing marketing and outreach material, and outreach activities.

4. Describe the extent to which volunteers are included in this project/program.
Volunteers play a central role in the organization model as board members, event volunteers, and mentors, known as "Bigs". Bigs provide children "Littles" with consistent, individualized guidance and encouragement.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Jessica J. Mimms
Name

1/23/2026
Date

Executive Director
Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103 Snow Hill,
Maryland 21863-1195

To be completed by County:
Funding Type:
_____
Funding Request:
_____
G/L Acct. No.
_____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: **Chesapeake Down Syndrome Parent Group, Inc. DBA Down Syndrome Association of Maryland (DSAmd)**

Mailing Address: **PO Box 20127, Baltimore MD 21286**

Project/Service Contact Person: **Amanda Mummert**

Phone Number: **410-321-5434** Email Address: **director@DSAmd.org**

Applicant's Federal Identification Number: **52-1753132**

We are a 501c3 nonprofit organization.

Please check one: ☐ Profit ☐ Individual ☒ Non-profit

Non-profit status: ☒ 501c3 ☐ Other

FY2027Grant Amount Requested from Worcester County Government**: $8,000**

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds: **$0**

FY2021-2022	FY2022-2023	FY2023-2024
$	$	$

Are you seeking other sources of funding other than Worcester County Government? **X Yes** No

We have sought support from the Community Foundation of the Eastern Shore for Eastern Shore programming and community-building with minimal success over the last few years.

If yes, approximately what percentage of the project's funding does the County grant represent? **50%**

Has your organization been impacted by COVID-19? ☐ Yes ☐ No

Please check your type of Grant Funding Request (choose all that apply)

☐ **X Project Funding** **X Operational/Service Funding**

☐ Personnel Funding

Purchase of property

Matching grant * (grantee's required cash or in-kind contribution to a project)

Other_____

No. of volunteers: ____**5**_____ No. of paid employees: ___**3**_____

Please indicate your organization type:

Health	**X Human Services**
Culture and the Arts	Community Affairs
Education	Historic Preservation

Primary age group to be served by this grant:

X Up to 5 years of age	65+ ☐
X 5-18 year olds	X All ages
X Adults	

Other (please describe): _____

Number of people this grant will serve:

Less than 10	50-100	☐
11-25	100+	☐

X 26-50

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	***Cash (A)***	***In Kind (B)***
1. Worcester County Request	$8,500	$_____
2. Special Events fundraising	$3,000	
3. Community Foundation ES	$2,000 (requested)	$_____
4. Staff/contractor home office space and internet	$_____	$5,000
5. Individual donations	$3,500	$_____

***Total Cash (A)* = $17,000** ***Total In Kind (B)* = $5,000**

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	***Total Amount***	***Source of Estimate***

1. Salary/Wages/Benefits $15,000

SOURCE: DSAmd budget, employment and contractor agreements

$7,500 community engagement manager- 25% of time/expense - covers 277 hours of work in Worcester county at $29.63/hour, or 4-6 hours/week x 52 weeks

$3,000 - 5% of executive director salary - covers 10 hours of work to support grant reporting and maintaining insurance and nonprofit status so we can receive this funding

$4,500 program manager - 15% of time/expense - covers 152 hours of work in Worcester county at $29.63/hour, or about 2 hours each week to support graphic design, RSVP process, program evaluation of Worcester county events

2. **Professional Fees** **$375**
   SOURCE: ~10 % of fees - Down Syndrome Affiliates in Action membership ($1,000) -- National Down Syndrome Congress membership ($1,500) - GLOBAL Down Syndrome Foundation ($300) AND 100% of Worcester County Chamber of Commerce cost ($70)

3. **Operations** **$5,000**
   SOURCE: Home office ($2,400/year - $200/month estimated x 3 employees | internet costs - $600 - $50/month estimated | portion of membership/event database ($7,000/year)

4. Supplies
5. Equipment
6. Other: **travel** $**500**

SOURCE: federal reimbursement rate x 800 miles over the course of the year for community engagement coordinator to do community-building activities, tabling, events in Worcester county (estimate)

7. Other: **professional presenters/facilitators** **$1,025**

SOURCE: We plan to bring in either speakers or facilitators for events that engage the Worcester County community. Examples of this include: a speech therapist to talk about getting the most out of your speech therapy, or to facilitate a social skills group. Most therapists/professionals charge between $100 and $300 per hour for their time.

Total project expenses: (C) = **$22,000**

The Total Revenue (A+*B*) $21,875 must equal the Total Project Expense (C) $22,000

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1: Connect with 15 Worcester County families in 12 months and add them to DSAmd's membership database

Output: More families are connected to one another for resource-sharing, community.

Outcome: Individuals with Down syndrome have a greater chance to thrive, with a larger community network of friends with whom to share resources, medical providers, and more.

- Offer 3 social meetup opportunities for individuals with Down syndrome in Worcester County between July 2026 and June 2027
- Offer 2 parents nights out in Worcester County between July 2026 and June 2027
- "Table" at 3 resource fair/events in Worcester County between July 2026 and June 2027
- Schedule at least 3 presentations with local pediatricians, the school systems, therapists, and/or hospitals to discuss our work between July 2026 and June 2027
- Circulate and incentivize a survey to gather feedback about what families need so that offerings match community needs
- Offer resource guidance and advocacy support for free to those who need us

GOAL 2: Achieve 90% satisfaction with value/learning/experience in Worcester County families served

Output: More families are connected to one another for resource-sharing, community.

Outcome: Individuals with Down syndrome have a greater chance to thrive, with a larger community network of friends with whom to share resources, medical providers, and more.

- Offer 3 events (every other month or so) and meetup opportunities in Worcester County between July 2026 and June 2027
- Circulate and incentivize feedback surveys after events; track responses

GOAL 3:

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

Having a loved one with a disability is an uphill battle. Living with a disability is a challenge, too. Our world and systems are not designed to accommodate those with disabilities - and especially a disability like Down syndrome, which is visible to everyone and comes with a lot of pre-determined beliefs from the general public. Worcester County's investment can help us reach our goal of gathering and connecting Worcester County families to build community, increase self-advocacy in individuals with Down syndrome, and connect folks with vital research and opportunities for their family's growth.

With funds awarded, DSAmd will:

- **Offer 3 social meetup opportunities for individuals with Down syndrome in Worcester County between July 2026 and June 2027**
- **Offer 2 parents nights out in Worcester County between July 2026 and June 2027**
- **"Table" at 2 resource fair/events in Worcester County between July 2026 and June 2027**
- **Schedule at least 3 presentations with local pediatricians, the school systems, therapists, and/or hospitals to discuss our work between July 2026 and June 2027**
- **Circulate and incentivize a survey to gather feedback about what families need so that offerings match community needs**
- **Offer resource guidance and advocacy support for free to those who need us**

2. Briefly state the evidence of the need for this grant.

There are no other Down syndrome-specific organizations that we know of in Worcester County. Our board secretary recently completed the Partners in Policymaking course with The Arc Maryland in order to bolster her nonprofit skills to begin her own organization due to lack of support. After speaking with DSAmd, she decided to join with us instead of starting another nonprofit. We have several involved families in Worcester County and we know there are more. We estimate there are 7,500 individuals with Down syndrome in Maryland.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

Special Olympics does sports-based activities for folks with any disability, but it's fully volunteer-led at the county level, and every volunteer's level of commitment is different.

The Lower Shore Autism Community has quarterly parent meetings from what we can glean on their website, sometimes with speaker involved: https://lowershoreautism.org/?cat=4 - those meetings over the last few months appear to be in Salisbury.

There is a Challenger League for baseball-playing for people with disabilities for one season each year. This focuses solely on sports activities.

From everything we have researched and tried, we do not see any Down syndrome-specific organizations operating at the same level that we do, with a focus on individualized resource guidance provided by full-time staff, in-person family support opportunities in Worcester county, education and statewide advocacy specific to those with Down syndrome, and therapeutic activities for kiddos with Down syndrome (though anyone with or without a disability who wants to participate is welcome.)

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

Yes, we are connected with the Lower Shore Autism Community and friends who attend Worcester County schools, including our board secretary who has pledged to help us get into the SECAC and partnerships office. Our goal is to work smarter, not harder - gather input from families about what they need, and then leverage relationships to bring that work into the community if it doesn't already exist.

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

- **July - Outreach continues to school system, existing families, current organizations serving the community. Contact 3 new potential partners.**
- **August-Sept – Host 1 meetup for people who have Down syndrome/their families/support staff. Contact 3 new potential partners. Host 1 Parents Night Out to prepare for the school year**

ahead. Attend Worcester county SECAC meeting. Contact 3 new potential partners for presentations. Attend 1 resource fair.

- **Oct - Nov – Outreach continues to school system, existing families, current organizations serving the community. Host 1 meetup. Attend Infants & Toddlers meeting through school system to present about our programs that support ages birth - five. Contact 3 new potential partners for presentations.**
-
- **Dec - Jan – Outreach and planning for year ahead. Assess needs survey results and work to fill gaps. Contact 3 new potential partners for presentations.**

- **Feb - March – Host 1 meetup either around Valentine's Day celebration or World Down Syndrome Day celebration. Invite elected officials from Worcester County to attend and get to know their constituents with Down syndrome! Offer 1 Parents Night Out.**

- **April - May – Outreach continues. Attend 1 resource fair.**

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

The Down syndrome community on the Eastern Shore lacks resources and opportunities for connection. One county (Wicomico) education staff recently shared that they experienced a "boom" in births of babies with Down syndrome over the last two years, and we are seeing this across the state. The Down Syndrome Association of Maryland is a 41-year-old organization that expanded to serve the Eastern Shore with our DSAmd name change in 2022. We are driven and determined to become a strong, lasting partner for families. Last year, we supported over 2700 registrations for our events/programs, we reached more than 3,000 students with our classroom advocacy kits, and more - see our impact reports here if interested:
https://www.dsamd.org/news/dsamd-impact-report-together-in-2025

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

We survey after every event using Google Forms and review responses every quarter. We use a CRM database to track "membership," demographics of participants, their needs and interactions, and their program attendance and communications.

3. Who will be responsible for carrying out and supervising this project/program?

De'Vonte Perry - Community Engagement Manager - 4 years of work history with the organization, background in arts, community organizing, theater, disability advocacy. De'Vonte is on the ground on the Eastern Shore and will table, coordinate meetings and events.

Amanda Mummert - Executive Director - 6 years of work history with the organization, licensed practical nurse x 20 years, master's degree in nonprofit management. Responsible for managing the nonprofit functions that allow us to support the community, and serves as backup for all other staff.

Brittany Preston - Programs Manager - 3 years of work history with the organization, parent of a child with Down syndrome, elementary education degree and master's degree in instructional design. Responsible for back-end program coordination and evaluation.

4. Describe the extent to which volunteers are included in this project/program.

We will be seeking volunteers to support child entertainment during meetups, and who can help us to welcome new families.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Amanda Mummert - 1/20/26 - Executive Director

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: B.R.A.V.E.

Mailing Address: P.O. Box 167

City, State, Zip Code: Berlin, Maryland

Project/Service Contact Person: Natoshia Owens

Phone Number 443.493.2021 Email Address: natoshiac1@gmail.com

Applicant's Federal Identification Number: 52-2228192

Please check one: ☐ Profit ☐ Individual ☑ Non-profit

Non-profit status: ☐ 501c3 ☐ Other

FY 2027 Grant Amount Requested from Worcester County Government: $ 3,500.00

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 3,500.00	$ 3,500.00	$ 3,500

Are you seeking other sources of funding other than Worcester County Government? ☑ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 50 %

Please check your type of Grant Funding Request (choose all that apply)
- ☑ Project Funding
- ☐ Operational/Service Funding
- ☐ Personnel Funding
- ☐ Purchase of property
- ☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
- ☐ Other _____

No. of volunteers: 8 No. of paid employees: 0

Please indicate your organization type:
- ☐ Health
- ☐ Human Services
- ☐ Culture and the Arts
- ☑ Community Affairs
- ☑ Education
- ☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☑ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☐ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☑ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$3,500.00	$
2. Retail Sponsors	$2,750.00	$
3. Berlin Community Organizations	$	$2,000
4.	$	$
5.	$	$
6.	$	$

Total Cash (A) = $6,250.00 *Total In Kind (B)* = $2,000.00

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$ —	
2. Professional Fees	$ 375	
4. Operations	$ 1225	Prior year
5. Supplies	$ 5250	last year cost
6. Equipment	$ 800	
7. Other	$ 600	
8. Other	$	
9. Other	$	
10.	$	

Total project expenses: (C) = $8,250.00

The Total Revenue (A+B) $8250 must equal the Total Project Expense (C) $8,250.00

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1: Provide Backpacks and school supplies for low income families and surrounding community.

GOAL 2: Financial literacy education for Berlins low income and under seered community.

GOAL 3: To Expand programs and education offered by our Organization to other at risk areas of Worcester County

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.
Purchase School Supplies for area Children
Purchase of Educational Materials for finance

2. Briefly state the evidence of the need for this grant.
Families in low income housing
in our service area have expressed interest in our
educational programs.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe. None we are aware of.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations? No

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.
August for School supplies
2-3 times per year for educational classes

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.
Covid 19 shifted our focus from impersan camps to a broader more diverse offering to continue to serve our local community

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area. This funding increases our organizations ability to reach families in Worcester County

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.
Community surveys, Door knocking campaigns, and outreach feedback

3. Who will be responsible for carrying out and supervising this project/program?
Natoshia Owens Danera Collick
Mary White Aisha Tarig

4. Describe the extent to which volunteers are included in this project/program.
Volunteers are vital to our operations

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Name Natoshia Owens

Date 1/09/26

Title Project Manager

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: Operational
Funding Request: $10,000
G/L Acct. No. 00.1402.7100.02

new award ✓

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Coastal Hospice, Inc

Address: PO Box 1733

City, State, Zip Code: Salisbury, MD 21802

Project/Service Contact Person: Kerrie Bunting Phone Number 410-742-8732 x 515

Email Address: kbunting@coastalhospice.org

Applicant's Federal Identification Number: 52-1214775

Please check one: ☐ Profit ☐ Individual X Non-profit

Non-profit status: X 501c3 ☐ Other

FY2027 Grant Amount Requested from Worcester County Government: $10,000.00

This grant request covers July 1, 2026 – June 30, 2027

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$10,000.00	$10,000.00	$10,000.00

Are you seeking other sources of funding other than Worcester County Government? X Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? .007%

Has your organization been impacted by COVID-19? X Yes ☐ No

Please check your type of Grant Funding Request (choose all that apply)
☐ Project Funding
☐ Personnel Funding
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other_____
X Operational/Service Funding
☐ Purchase of property

No. of volunteers: 110 No. of paid employees: 198

Please indicate your organization type:
X Health
☐ Culture and the Arts
☐ Education
☐ Human Services
☐ Community Affairs
☐ Historic Preservation

Primary age group to be served by this grant:

☐ Up to 5 years of age
☐ 5-18-year old
X Adults
☐ Other (please describe): We serve anyone, any age. However, statistically, the majority of our patients are over 50.
☐ 65+
☐ All ages

Number of people this grant will serve:

☐ Less than 10
☐ 11-25
☐ 26-50
☐ 50-100
X 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2027 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$10,000.00	$_____
2. Medicare/Medicaid	$502,685.00	$_____
3. Thrift Shop	$51,545	$_____
4. Direct Patient Billing	$630,720.00	$_____
5. Commercial Insurance	$35,989.00	$_____

Total Cash (A) = $1,179,394.00 *Total in Kind (B)* = $_____

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$1,825,266.00	Patient Care & Admin Expense Budget
2. Operations	$174,607.00	Patient Related Expense Budget
3. Equipment	$6,285.00	_____
4. Other: Facility Expense	$208,635.00	Facility Expense Budget
5. Other: Admin Expense	$65,923.00	Admin Operating Budget

Total project expenses: (C) = $2,280,716.00

The Total Revenue (A+B) $1,179,394.00 must equal the Total Project Expense (C) $2,280,716.00

***See attached statement from CFO**

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One-time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1: Macky & Pam Stansell House	**ACTIVITIES**	**FREQUENCY**
• Patient's individualized care needs and safety are met in a home-like setting. • Reduction of unnecessary hospital ER visits. • 24/7 compassionate and attentive care • Many Coastal Hospice administrative support offices are located here as well • This is the only property that Coastal Hospice fully owns and operates	July, 2019	Continuous

Patient information is entered into the EMR (electronic medical records) to reflect demographic, patient assessment and adverse events. Information is tracked and monitored via quality reporting database. Our quality committee and leadership review data for trends and avenues for improvement at least bi-monthly. The results and opportunities for improvement are discussed across disciplines.

In 2025, we served 77 patients at Stansell House for acute hospice care. As the only property Coastal Hospice currently owns, utility and maintenance costs at the Stansell House have increasingly become difficult to manage. Financial assistance with our operational costs allows us to provide more funding for our Patient Charity Care fund. Of our entire patient census, 46% will receive some form of financial assistance from us for their end-of-life care.

GOAL 2: Home Hospice	**ACTIVITIES**	**FREQUENCY**
• Patients and families will experience greater peace and comfort, improvement in physical symptoms, and less emotional/spiritual distress experiencing this journey at home • Given our large rural service area, reimbursing our staff for mileage is a large expense.	June, 1980	Continuous

Patient information is entered into the EMR (electronic medical records) to reflect demographic, patient assessment and adverse events. Information is tracked and monitored via quality reporting database. Our quality committee and leadership review data for trends and avenues for improvement at least bi-monthly. The results and opportunities for improvement are discussed across disciplines.

In 2025, overall, we served 431 patients in Worcester County, 245 were supported in their own home.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. **Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.**
   Since 1980, Coastal Hospice has been providing hospice care on the Lower Eastern Shore. When the Joint Commission, in 1982, sought to create standards of hospice care, Coastal Hospice served as a test site. Throughout its years of service, Coastal Hospice has consistently met its fiduciary responsibilities to the community and donors, providing the highest standards of care in the field. As we have met the rigorous requirements of Joint Commission accreditation and participation in Medicare, Coastal Hospice has also been an innovator. From our palliative care program to our community education endeavors, Coastal Hospice has welcomed opportunities to enhance and expand on the services we deliver.

   This year, we ask for an operational needs grant. While the majority of our services are conducted in the patient's home, providing the option of in-patient facilities is essential. Our Macky and Pam Stansell House in Ocean Pines is a shining example of community compassion and generosity. Currently we lease office space in Cambridge and Salisbury, and we lease a wing in Deer's Head Hospital Center for a 13 bed in-patient unit. The Stansell House is the only property we own and the increasing maintenance and utility costs have become a burdensome drain on the funds we can use for direct patient care.
2. **Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.**
   Through its Quality Assurance and Performance Improvement program, Coastal Hospice subscribes to a number of benchmarking measures, including the Consumer Assessment of Healthcare Providers and Systems (CAHPS) Hospice Survey, developed by Medicare. Using CAHPS Hospice Surveys, results are compared not only against past measures but also against those received by our peers.

   In addition to the ongoing FEHC Hospice Surveys, Stansell House has been included in the 3-day on-site detailed survey conducted by the Joint Commission.

   Beyond these measures, Coastal Hospice has its own Quality Assessment and Performance Improvement Program, which measures staff performance and outcomes and uses that information, as well as patient and family satisfaction results, in developing and delivering a robust staff education program.
3. **Who will be responsible for carrying out and supervising this project/program?**
   The Coastal Hospice Board of Directors, led by a volunteer Chair and Coastal Hospice Interim-President Ann Lovely, are responsible for meeting the requirements of the Joint Commission, Medicare and the State of Maryland.
4. **Describe the extent to which volunteers are included in this project/program.**
   In 2025, 116 volunteers donated over 12,000 hours to Coastal Hospice, over 2,000 being in Worcester County. Hospice volunteers are highly trained, motivated, caring individuals with a broad range of life experiences. Often our volunteers say that being a hospice volunteer is an experience that has changed their lives and that they have received so much more than they have given.

   We provide various volunteer opportunities. They can serve patients and families at our two inpatient facilities, Coastal Hospice at the Lake and the Macky & Pam Stansell House in Ocean Pines, or the home setting, at a nursing home, hospital, or assisted living facility. Volunteers visit with patients and caregivers, deliver and remove meal trays, provide patient socialization by working on puzzles, playing cards, sitting on our facility porches enjoying fresh air and sunshine. They also assist in our *We Honor Veterans* program presentations, decorate our locations for various holidays, water plants, screen visitors, deliver flowers, and knit blankets. We provide music therapy for our patients, and our musicians are all volunteers. Volunteers can even support our fundraising efforts by donating their time at the Coastal Hospice Thrift Store in Berlin, helping at events, and stuffing direct appeal mailings.

   Even though we are fortunate to have a wonderful, dedicated roster of volunteers, we continue to experience a decreased number due to COVID fears. Facilities in the area are still often facing restrictions, and as most of our volunteers are older, many continue to be timid about returning to service.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Kerrie Bunting — Name

January 9, 2026 — Date

Donor Relations Team Lead — Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail or delivered on or before January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103 Snow Hill,

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Worcester County Child Advocacy Center

Mailing Address: P.O. Box 97

City, State, Zip Code: Berlin, MD 21811

Project/Service Contact Person: Lauren Cooper, Executive Director

Phone Number 410-641-0097 Email Address: LCooper@worcestermd.gov

Applicant's Federal Identification Number: 26-0177198

Please check one: ☐ Profit ☐ Individual ☒ Non-profit

Non-profit status: ☒ 501c3 ☐ Other

FY27Grant Amount Requested from Worcester County Government: $ 50,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 25,000	$35,000	$50,000

Are you seeking other sources of funding other than Worcester County Government? ☒ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 23 %

Please check your type of Grant Funding Request (choose all that apply)

☐ Project Funding
☒ Personnel Funding
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other _____
☐ Operational/Service Funding
☐ Purchase of property

No. of volunteers: 40 No. of paid employees: 4

Please indicate your organization type:

☒ Health
☐ Culture and the Arts
☐ Education
☒ Human Services
☐ Community Affairs
☐ Historic Preservation

Primary age group to be served by this grant:

- [x] Up to 5 years of age
- [x] 5-18 year olds
- [x] Adults (non-offending caregivers)
- [ ] Other (please describe): _____
- [ ] 65+
- [ ] All ages

Number of people this grant will serve:

- [ ] Less than 10
- [ ] 11-25
- [ ] 26-50
- [ ] 50-100
- [x] 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$50,000	$
2. Town of Ocean City	$20,000	$
3. Governor's Office	$105,000	$
4. National Children's Alliance	$25,000	$
5. Fundraising Events	$11,340	$
6.	$	$

Total Cash (A) = $ 211,340 *Total In Kind (B)* = $_____

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$ 211,340	
2. Professional Fees	$	
4. Operations	$	
5. Supplies	$	
6. Equipment	$	
7. Other	$	
8. Other	$	
9. Other	$	
10.	$	

Total project expenses: (C) = $ 211,340

The Total Revenue (A+*B*) $ 211,340 must equal the Total Project Expense (C) $ 211,340

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1: Ensure consistent, high-quality forensic interviews and child-centered victim services for 100% of children referred to the Child Advocacy Center

Funds will provide highly qualified Executive Director who also serves as a trained forensic interviewer to ensure timely access to trauma-informed interviews and continuity of care for child victims. The CAC will conduct forensic interviews of children alleging abuse, witnessing violence, or who may have been victimized without making a disclosure of abuse.

Timeline: The Executive Director/Forensic Interviewer provides forensic interviews as needed throughout the funding period.

GOAL 2: Provide crisis assessment, intervention, and other direct victim services to children and their non-offending caregivers on-site and in the community

Funds will employ a Family Advocate for each case to provide comprehensive, coordinated victim support and advocacy services from the child's initial outcry of abuse throughout the entirety of the criminal investigation and beyond, as necessary. The Family Advocate will utilize a case management system to ensure follow-up calls are made on a regular basis to continually assess family needs, provide access to services, and support caregivers throughout the life of their case.

Timeline: The Family Advocate provides all services throughout the funding period.

GOAL 3: Ensure successful National Children's Alliance (NCA) reaccreditation in 2027

Funding will provide an MDT (Multidisciplinary Team) Coordinator to lead and support documentation, coordination, and quality assurance activities required for reaccreditation while maintaining uninterrupted victim services. The MDT Coordinator tracks all team attendance, participation, decision-making, maintain records of protocols, MOUs, and interagency agreements.

Timeline: The Child Advocacy Center applies for reaccreditation every 5 years and will host a national site review in Spring of 2027. The application process begins in Fall of 2026.

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. *Briefly describe the specific purpose for which this grant is requested.*

This grant request seeks funding to support three critical staff positions (Executive Director/Forensic Interviewer, Family Advocate, and Multidisciplinary Team (MDT) Coordinator). Historically, the Child Advocacy Center's case acceptance criteria has only included victims of child sexual abuse and serious physical injuries. Due to the development of the Maryland Statewide Standards of Care for CACs which became effective July 1, 2025, the criteria for case acceptance has widened to include children who have witnessed abuse, domestic violence, or exhibiting problematic sexual behavior towards other children. As a result, the number of children served has increased, resulting in a higher volume of cases requiring coordinated, multidisciplinary response.

2. *Briefly state the evidence of the need for this grant.*

The need for this grant is demonstrated by sustained and measurable growth in service demand, expanding multidisciplinary team requirements, and declining external funding. Reports of abuse/neglect to the Worcester County Child Advocacy Center increased from 1,075 in 2023 to 1,091 in 2024, and to 1,205 in 2025, representing an increase of more than 10% over a three-year period. As a result, the demand for timely, high-quality forensic interviews remains consistently high.

The implementation of Maryland's new statewide forensic interview standards has further increased operational demands by requiring an additional team member during the forensic interview process to observe the interview. While this change strengthens child-centered practice, it places added strain on investigative partners and reiterates the need for dedicated, professionally trained forensic interviewers to prevent delays, reduce system burden, and avoid retraumatization of children.

At the same time, the MDT has expanded significantly in response to increased case volume. Our existing 1,600 sq. ft. office in Berlin no longer provides enough space to accommodate the team. The team has grown from one to three law enforcement detectives with an additional one in training, from one to two prosecutors, and from three to four child protective services workers. The Center's current facility was not designed to support this level of participation, and the forensic interview observation room no longer has sufficient capacity for full MDT observation, limiting real-time collaboration and impacting efficiency and best-practice coordination. It is essential to employ the Executive Director, who is responsible for securing funding to support the increase in operational costs.

Case complexity has also increased. Neglect remains the leading founded category alongside rising cases involving domestic violence exposure. These cases often require intensive coordination, caregiver support, and follow-up services, further increasing demand on advocacy and MDT coordination staff.

Compounding these pressures, core funding has declined. The Child Advocacy Center Services Grant through the Governor's Office was reduced from $26,000 last year to $12,000 this year, which is a $14,000 cut that directly affects the Center's ability to provide required training and professional development. The Governor's FY27 budget passed on January 21, 2026 and allocates flat funding ($12,000) for CACs. Without supplemental funding, key staff including the Family Advocate, Forensic Interviewer, and MDT Coordinator, risk falling out of compliance with required training standards, jeopardizing service quality and accreditation readiness.

Rising referrals, expanded MDT participation, increasing case complexity, space limitations, and reduced funding clearly demonstrate the need for additional investment to sustain a coordinated, trauma-informed response for children and families in Worcester County.

3. *Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.*

The Worcester County Child Advocacy Center is the only Child Advocacy Center in Worcester County. No other agency is responsible for the coordination of child abuse investigations.

4. *Does the use of this requested funding involve coordination with other organizations?*

The use of this requested funding operates under a multidisciplinary team approach. The CAC operates in close partnership with Child Protective Services (CPS), Worcester County Sheriff's Office, Maryland State Police and local law enforcement agencies, the State's Attorney's Office, medical providers, and mental health professionals to ensure a coordinated, child-centered response to allegations of abuse.

5. *Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.*

Activity	When	Where	Frequency
Forensic interviews conducted by trained, neutral forensic interviewer	Ongoing throughout grant period	CAC forensic interview rooms	As referrals are received
MDT case review meetings	3rd and 4th Thursdays monthly	Berlin Police Department	2x/month
Family advocacy services (crisis intervention, court support, referrals, follow-up)	Ongoing throughout grant period	CAC, court, and community settings	Ongoing per case; multiple contacts per family
Forensic interview peer review	Quarterly	CAC observation room	Minimum 4x/year
Training and professional development for forensic interviewer, family advocate, and MDT coordinator	Throughout grant period	In-person and virtual (statewide and national trainings)	Annually and as required by standards
Animal-assisted intervention (CAC Facility Dog services)	Throughout grant period	Alongside Family Advocate	Ongoing per case; multiple contacts per family
Facility operations to support co-located MDT partners (space, utilities, maintenance)	Ongoing throughout grant period	CAC facility	Daily
Worcester County Child Advocacy Center becomes nationally reaccredited	Spring 2027	CAC facility	One time event every 5 years

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. *Describe how this project complements or enhances your organizations mission and previous work or successes in this area.*

This project directly advances the Child Advocacy Center's mission to provide a coordinated, child-centered, and trauma-informed response to child abuse in Worcester County. The Center has a strong history of convening multidisciplinary partners to ensure timely services for children while minimizing retraumatization and system involvement for caregivers.

The proposed project builds on the Center's demonstrated success in responding to increasing referrals and evolving standards. Funding key positions strengthens the core functions that sustain high-quality forensic interviews, family support, and multidisciplinary coordination, all of which are essential to compliance with Maryland Children's Alliance and National Children's Alliance standards.

In addition, funding will support the work necessary for the Center to undergo national reaccreditation in Spring of 2027, demonstrating that Worcester County's response to child abuse allegations is in accordance with national best practice.

2. *Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.*

The CAC ensures transparency and accountability by submitting quarterly progress reports and performance measures to the Governor's Office of Crime Control & Prevention and the National Children's Alliance. Project evaluation will track timely, trauma-informed forensic interviews, therapy access, court accompaniment, and referrals for community resources. Service-level data will be entered by the forensic interviewer, family advocate, and mental health providers, with the Executive Director overseeing data collection and analysis.

3. *Who will be responsible for carrying out and supervising this project/program?*

The Executive Director, Lauren Cooper, will serve as the project manager. This position is directed by the CAC's Board of Directors.

4. *Describe the extent to which volunteers are included in this project/program.*

Due to the sensitive nature of forensic interviews and related CAC services, volunteers are not involved in direct service delivery. Protecting the privacy and emotional safety of children and families is a top priority, with strict confidentiality protocols in place. Volunteers instead support the CAC through fundraising, specialized needs, and outreach activities, which strengthens community partnerships, increasing visibility, and generating unrestricted funds that expand the center's capacity to serve children in crisis.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Lauren Cooper — 1-23-26

Name Lauren Cooper — Date

Executive Director

Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

OFFICE OF THE STATE'S ATTORNEY FOR WORCESTER COUNTY

Kristin Heiser
State's Attorney

106 Franklin Street
Snow Hill, MD 21863

Circuit Court Division (410) 632-2166
www.worcestersao.com

District Court Division (410) 632-2177
sao@worcestermd.gov

Worcester County Commissioners
1 West Market Street, Room 1103
Snow Hill, MD 21863

Dear Commissioners,

Thank you for your unwavering commitment and financial support of the Worcester County Child Advocacy Center in years past. I write to you to request continued county funding to support their important mission in fiscal year 2027.

As the State's Attorney for Worcester County, my office works closely with the Child Advocacy Center on cases involving the investigation and prosecution of child abuse. The CAC plays an essential role in our local public safety and child protection system by providing a coordinated, trauma-informed response for children and families in the aftermath of abuse. The work of the CAC directly supports effective investigations, strengthens cases brought before the court, and minimizes further trauma to child victims.

Over the past few years, Worcester County has experienced a sustained increase in reports of child abuse and neglect, resulting in greater demand for forensic interviews, multidisciplinary coordination, and victim advocacy services. The CAC has met this growing need and is expanding services while maintaining best practices and compliance with state and national standards. This work not only serves children and families but also ensures that law enforcement and prosecutors have reliable, high-quality information necessary to pursue justice for child victims and their families.

The Worcester County Commissioners' investment in the CAC is critical to its ability to continue effective operations. Local funding allows the CAC to maintain trained staff, support multidisciplinary team participation, and respond promptly to cases without delays that can compromise investigations or outcomes. Continued funding will help ensure that Worcester County remains equipped to protect children, support victims, and hold offenders accountable.

I respectfully request the Commissioners support continued funding for the Worcester County Child Advocacy Center in fiscal year 2027.

Sincerely,

Kristin Heiser

United Way of the Lower Eastern Shore

LIVE UNITED

Worcester County Commissioners

1 W. Market Street, Room 1103

Snow Hill, MD 21863

January 20, 2026

Dear Worcester County Commissioners,

On behalf of the United Way of the Lower Eastern Shore, I am pleased to offer this letter of support for the Worcester County Child Advocacy Center's (CAC) application for FY27 funding. This initiative is closely aligned with our shared mission to improve health, education and financial stability for every person in our community, particularly the most vulnerable children and families.

The CAC plays a vital role in reducing systemic barriers, addressing trauma, and ensuring that children impacted by abuse, neglect, and violence have access to compassionate care. The trauma-informed services provided by the CAC directly strengthens families, promotes resilience, and contributes to healthier, more equitable outcomes across Worcester County.

United Way of the Lower Eastern Shore is proud to stand alongside the CAC and its community partners in this important work. Together, we can ensure that no child or family is denied the care and support they need due to financial, social, or geographic barriers.

We commend CAC's leadership and dedicated staff, and we strongly support their application for this vital funding. We look forward to a continued partnership with CAC and to the meaningful difference they bring to the children and families we collectively serve.

Thank you for your consideration of support for the work CAC does in our community!

Sincerely,

Pam Gregory, President/CEO

803 N. Salisbury Blvd, Suite 2100, Salisbury, MD 21801 | 410-742-5143 | www.uwles.org

A copy of the current financial statement of United Way of the Lower Eastern Shore is available at www.uwles.org or by calling 410-742-5143. Documents and information submitted under the Maryland Solicitations Act are also available, for the cost of postage and copies, from the Maryland Secretary of State, State House, Annapolis MD 21401, (410) 974-5534.

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Worcester County Developmental Center

Mailing Address: PO Box 70

City, State, Zip Code: Newark, MD 21841

Project/Service Contact Person: Stephanie James

Phone Number 410-632-2382 x.117 Email Address: sjames@wcdcservices.org

Applicant's Federal Identification Number: 23-7300625

Please check one: ☐ Profit ☐ Individual ☑ Non-profit

Non-profit status: ☑ 501c3 ☐ Other

FY27 Grant Amount Requested from Worcester County Government: $ 223,887.00

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$219, 497.00	$219,497.00	$219,497.00

Are you seeking other sources of funding other than Worcester County Government? ☑ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 10 %

Please check your type of Grant Funding Request (choose all that apply)
☐ Project Funding
☑ Operational/Service Funding
☑ Personnel Funding
☐ Purchase of property
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other _____

No. of volunteers: 10 No. of paid employees: 140

Please indicate your organization type:
☐ Health
☑ Human Services
☐ Culture and the Arts
☐ Community Affairs
☐ Education
☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 5-18 year olds
- ☑ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☐ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☑ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	***Cash (A)***	***In Kind (B)***
1. Worcester County Request	$ 223,887.00	$
2. DHMH Funding	$ 1,897,000.00	$
3. Other Grants	$ 5,000.00	$
4. Contract & Client Fees	$ 164,178.00	$
5. United Way of Lower Shore	$ 3,033.00	$
6.	$	$

Total Cash (A) = $ 2,293,098.00 ***Total In Kind (B)*** = **$**_____

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	***Total Amount***	***Source of Estimate***
1. Salary/Wages/Benefits	$ 1,953,200.00	
2. Professional Fees	$ 14,320.00	
4. Operations	$ 186,100.00	
5. Supplies	$ 34,400.00	
6. Equipment	$ 27,100.00	
7. Other Vehicles	$ 77,978.00	
8. Other	$	
9. Other	$	
10.	$	

Total project expenses: (C) = $ 2,293,098.00

The Total Revenue (A+*B*) $ 2,293,098.00 **must equal the Total Project Expense (C) $** 2,293,098.00

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) <u>Please limit to 3 goals.</u>

GOAL 1: WCDC will continue to provide meaningful day services to each individual by offering a variety of programming, geared towards individual interests and learning objectives.
MPLEMENTATION:
1. WCDC will continue to work with certified art therapists to instruct clients and offer training to staff instructors.
2. WCDC will continue to contract with a variety of artists and instructors who offer a variety of programming choices to individuals.These include, but are not limited to, music therapy, art therapy, dance instruction, yoga, physical activitites, culinary arts, etc.
3. Individuals will have the opportunity to choose what activities they would like to participate in and/or interests they would like to pursue on an ongoing basis. This will support individuals in improving their overall well-being, boosting self-esteem, and providing them with outlets to express themselves.

Frequency: Daily (Monday - Friday)
Begin Date: July 1, 2026
End Date: Ongoing

GOAL 2: WCDC will have the supplies and equipment necessary to provide inclusive instruction to adults with developmental disabilities.
IMPLEMENTATION:
1. WCDC will purchase supplies, tools, and equipment needed to ensure that all individuals have opportunities to fully participate in classes and activities.
2. WCDC will maintain supplies, tools, and equipment and ensure they remain stocked and in good working order, replacing items as needed.
3. Individuals will have the items they need readily available to them when they wish to participate in a class or activitiy at WCDC.

Frequency: Daily (Monday - Friday)
Begin Date: July 1, 2026
End Date: Ongoing

GOAL 3:

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

This grant will help defray personnel costs, supply costs, and other expenses involved in providing meaningful day activities and art-based therapies for our clients.

2. Briefly state the evidence of the need for this grant.

The meaningful day and art activities provided by WCDC help individuals with disabilities learn to explore their interests and express themselves. They are able to connect with others who share their experiences. Creating art that is their own improves their self-reliance, enhances cognitive functioning, fosters community involvement, and improves social skills. The individuals we serve require staff support to participate fully in their day to day activities both at the Center and in the community. As the minimum wage has increased and State continues to cut DDA's budget, we have included a 2% increase to our request this year to help defray staffing costs.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

WCDC is the only facility, based in Worcester County, that provides comprehensive supports for adults with developmental and/or intellectual disabilities. While other agencies, based in other counties, might reach their services into Worcester County for a limited number of individuals, no other provider is offering art therapy, instruction, or the variety of community activities that WCDC does.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

We have a close relationship with the Art League of Ocean City where our clients attend classes. The Art League provides art instruction to our clients via Zoom as well as in-person classes. We continue to collaborate with the Worcester County School District for some of their students who transition into WCDC after they graduate. Also, in collaboration with the school district, we are partof the Project Search program at the Commander Hotel (Bluewater Group). Finally, our individuals enjoy volunteering at a number of local organizations/charities such as the humane societies, Worcester County Public Libraries, and the Samaritan Shelter.

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

WCDC's Day Program operates Monday through Friday from 9 am to 3 pm. Many activities take place in our center on Newark Rd. Clients also have opportunities to attend classes at the Art League of Ocean City, as well as activities throughout the county. Activities they enjoy include bowling, going out to eat, going to the movies, shopping, volunteering, and other community-based activities.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

When we have had Covid outbreaks within the Center, we have had to close the Center, isolate classrooms, santize buses and classrooms, and ensure that staff and individuals have access to adequate PPE. When the Center has been closed due to to an outbreak, staff travel throughout the county dropping off supplies and PPE to provide virtual instruction to those who wish to participate in it.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

Our mission is to empower adults with disabilities to be inclusive members of society capable of independent thinking and advocating for themselves to create rich, meaningful lives. Through exposure to the arts and instruction, many clients have seen significant improvements in cognitive functioning and have found new ways to express themselves. The community-based activities provide opportunities for integration and inclusion in their local community.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

We work with the individuals, their families, and representatives from the State of Maryland to create and maintain a Person-Centered Plan (PCP) for each person. This document outlines the services that are to be provided and what the individual wants and needs, ultimately guiding all that we do. There are internal audits performed monthly by Day Program admin staff, who report to the WCDC Quality Enhancement Committee that meets quarterly to review the services provided. We are also subject to random audits conducted by the Maryland Office of Health Care Quality (OHCQ).

3. Who will be responsible for carrying out and supervising this project/program?

The Executive Director oversees the use of grant funds and provides guidance for all agency operations. The Deputy Director oversees the Day Program Director who ensures the provision of art instruction and activities described above. The Quality Enhancement Director gathers data and reports to the Quality Enhancement Committee quarterly.

4. Describe the extent to which volunteers are included in this project/program.

We have volunteers who offer instruction to our clients at the Center. We also have a volunteer auxiliary who throws events and parties for the clients at the Center, assists with programming, and raises money to help defray programming costs.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.



Name

01/22/2026

Date

Executive Director

Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: OPS.
Funding Request: 60,000
G/L Acct. No. 100.1409.7100.035

new world ✓

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Diakonia, Inc.

Mailing Address: 12747 Old Bridge

City, State, Zip Code: Ocean City, MD

Project/Service Contact Person: Ken Argot - Executive

Phone Number 410-213-092 Email Address: kargot@diakoniaoc.or

Applicant's Federal Identification Number: 52-1381317

Please check one: ☐ Profit ☐ Individual ☒ Non-profit

Non-profit status: ☒ 501c3 ☐ Other

FY2027 Grant Amount Requested from Worcester County Government: $ 60,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 50,000	$ 50,000	$ 50,000

Are you seeking other sources of funding other than Worcester County Government? ☒ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 2 %

Please check your type of Grant Funding Request (choose all that apply)

☐ Project Funding
☐ Personnel Funding
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other
☒ Operational/Service Funding
☐ Purchase of property

No. of volunteers: 126 No. of paid employees: 30

Please indicate your organization type:

☐ Health
☐ Culture and the Arts
☐ Education
☒ Human Services
☐ Community Affairs
☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☒ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☒ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$ 60,000	$
2. Town of Ocean	$ 60,000	$
3. Contributions	$ 297,750	$ 10,000
4. Foundation	$ 85,000	$
5. Events	$ 80,000	$
6. Fed/StateGrant	$ 2,100,600	$
Thrift Store	$ 241,000	

Total Cash (A) = $ 2,924,350 *Total In Kind (B)* = $ 10,000

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$ 1,551,750	Last Year
2. Professional Fees	$ 188,275	Expense
4. Operations	$ 1,164,850	
5. Supplies	$ 24,475	
6. Equipment	$ 5,000	
7. Other_____	$	
8. Other_____	$	
9. Other_____	$	
10. _____	$	

Total project expenses: (C) = $ 2,934,350

The Total Revenue (A+*B*) $ 2,934,350 **must equal the Total Project Expense (C) $** 2,934,350

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1: Emergency Shelter

Provide emergency shelter to homeless individuals and families, for which about 68% have a Worcester County ID. Provide 3+ meals per day, overnight lodging, educational and therapeutic groups, employment services, and intensive case management.

Develop individualized service plans to identify housing barriers, supportive services, and income potential. Connect residents to service opportunities, job and housing searches, and additional qualifying benefits.

Develop residents' skill capacity through groups and referrals for parenting, substance abuse, mental health issues, financial management, and vocational training. Provide and assess for additional supports for basic needs (food, clothing, transportation, childcare, documentation, etc.) Work with various community groups to increase capacity and quality of wraparound services in order to ensure stability and access to housing.

Diakonia successfully houses 78% of all shelter residents, including reunification with family members, and institutional

GOAL 2: Mobile Outreach to Homeless

Provide Outreach services to Worcester County homeless populations in cooperation with the County Homeless Outreach Team, Worcester County Sheriff's Department, Worcester County ACT and CRT, and Worcester County State's Attorney's Office. Provide Rapid Response (within 8 hours) Services to Worcester County community agencies. Provide ongoing 24/7 Coordinated Assessment Hotline to triage emergency shelter and other agency involvement to eradicate visible homeless community
concerns.

Build ongoing relationships with street and tent encampment homeless through compassionate outreach, providing essential immediate services (food, hydration, blankets, etc.), assess and triage priority needs and urgency, and work with community agencies for support/referrals and follow up care and safety plans. Provide additional services such as thrift store vouchers, access to food pantry, assistance with SNAP and other entitlement benefits, and coordinate acquisition of lost documentation/ID

Provide prevention and intervention for substance use issues, including NARCAN education, distribution, and intervention.

GOAL 3: Food Pantry

Provide Emergency Food Assistance for Underserved Populations in Worcester County. This past year, Diakonia served over 12,000 people, highlighting the impact of SNAP reductions and rising grocery costs. 72% were residents of Worcester County, which does not include homeless "to-go" bags, nor J-1 bags during the summer season.

Diakonia ensures eligibility, and assists with SNAP applications for those who cannot do so through Worcester DSS, Diakonia provides an address for homeless persons so they can receive their benefits, which is coordinated with the Mobile Outreach Team for delivery.

Provides up to 4 "Pantry on the Go" Events in Worcester County to rural Food Scarce areas.

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

Diakonia is requesting $60,000, (a $10,000 increase over last year) due to increased community need for service delivery that couples with rising costs of wages, supplies, and utilities.

Diakonia has been serving Worcester County for over 50 years with homeless solutions from outreach, to eviction prevention, to emergency shelter, to permanent supportive housing. Being recognized as Non-Profit of the Year at the Ocean City Chamber Awards, the organization is constantly evaluating best practices, and looking for gaps in community services for which it can partner to increase the safety net of Worcester's most vulnerable populations.

Operation costs include, but are not limited to; payroll, financial assistance, utilities, supplies, insurance, and other operating costs to maintain our shelter buildings. Diakonia pays administratively for audits to ensure integrity and publishes the 990 on the clearing house for transparency. The Veterans Program ensures that no Veteran on the Eastern Shore is on the streets, and has a 96% permanent supportive housing rate for Veterans. Diakonia has recently expanded its Rapid Response Team (Mobile Outreach) to all of Worcester County and is a vital link to the County HOT and Sheriff's Department. Thirty-three (33%) of all outreach clients are sheltered within 48 hours, and 53% agree to Substance Abuse/Mental Health referrals.

2. Briefly state the evidence of the need for this grant.

The 2025 ALICE report (Asset Limited Income Constrained, Employed) shows that 8% of Worcester County residents live below the poverty line. An additional 27% are considered ALICE households, which is an increase of 7% from last year. This means that 35% of Worcester County households don't have enough income to cover basic household essentials. Diakonia served 274 homeless individuals (a 10% increase) through emergency shelter this past year. The Mobile Outreach Team identified 321 new homeless on the Lower Shore, of which 58% were found in Worcester County. This is well above the 68 unsheltered persons in the most recent PIT count through the Worcester Homeless Outreach Team. Over 12,000 residents were served through the food pantry, which is nearly double from last year. Most importantly, 186 homeless people (of which 82 are US Veterans) were placed in permanent supportive housing which is a 24% increase over last year.

However, Diakonia had a loss of 93K in government grants this past year. Recent Executive Orders, have placed all Rapid Rehousing Funds in jeopardy for the coming year, and while Diakonia can pivot to a transitional "treatment first" model, the new funding options have not been announced. This will lead to a gap in financial support for those organizations trying to make the shift, putting a huge strain on current resources to accomplish set goals.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

While Worcester County has other homeless providers, such as the emergency shelter in Pocomoke and cold weather shelters during winter conditions in Ocean City, no other service providers provide comprehensive services that include everything from outreach to rehousing. In addition, Diakonia is one of only two service providers for Supportive Services for Veteran Families on the Eastern Shore of Maryland. Its Mobile Outreach team is unique, and unlike any other program to move homeless persons towards recovery on the Eastern Shore.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

Diakonia's Mission is to provide "Help for Today and Hope for Tomorrow". Its Emergency Shelter meets the mission of meeting "Help for Today" in providing immediate shelter and meals for homeless men, women, families, and veterans. Diakonia also provides "Hope for Tomorrow" in providing not only a bed and food, but the provision of a case manager that will help the client on a plan toward housing, recovery, and life stability. The case manager helps in identifying and addressing the barriers to housing and makes referrals to Diakonia's housing services, and connecting them to community support services and treatment options. Diakonia has been providing homeless services for over 50 years through: outreach services, emergency shelter, food pantry, homeless prevention, housing assistance, veteran services, and a thrift store program that provides vouchers and discounted items for low-income households. There are now plans for a new supportive living facility that will provide a one stop service center for those in need and will reduce the backup occurring in emergency shelter because there are no affordable rental units in our county. Diakonia is a Certified Opioid Reduction Provider in the state of Maryland and assists in keeping homeless residents safe.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

Diakonia uses the shared Tri-County Homelessness Management Information System (HMIS) that tracks and keeps data on those who are homeless on the Lower Shore. Diakonia tracks services through the food pantry, shelter, outreach, eviction prevention, and rapid-rehousing programs. Diakonia also uses an in-house document management system to track Outreach, Shelter, and Veteran progress. This data is used to evaluate service delivery that will reduce recidivism and deter dependance on the system. Diakonia publishes an annual report on its outcomes with the United Way, in addition to the completion of 3rd party audits, agency reporting, and public publishing of our 990 form on the national clearinghouse website.

3. Who will be responsible for carrying out and supervising this project/program?

The Executive Director and Program Coordinators oversee all Diakonia's programs. Diakonia's Volunteer Board of Directors supervises the Executive Director with the overall operation and budget of Diakonia programs. The Board of Directors are especially involved in the vision of a new 611 supportive housing facility which has been in ongoing discussion since 2015. Diakonia has already spent over $200,000 in engineering, surveys, construction plans, permits, securing EDUs, and site-work since securing the property at 9601 Stephen Decatur Hwy.

4. Describe the extent to which volunteers are included in this project/program.

Diakonia has a Volunteer Board of Directors that provides oversight to Diakonia's emergency shelter and all Diakonia's programs. About 20 volunteers assist with food pantry services, about 15 deliver food services, another 45 helps provide clothing and furniture at the Thrift Store, and another 50 have been part of volunteer projects on site. The number of groups and persons who volunteer to provide in-kind donations continues to grow exponentially. All repairs and upgrades to the shelter this past year were completed through community donations, grants, and volunteer hours.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Kenneth Argot
Name

1/22/26
Date

Executive Director
Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: PROJECT
Funding Request: $9,000
G/L Acct. No. 100.1402.7100.040
newworld ✓

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Worcester County Alcohol and Other Drug Abuse Council
Mailing Address: P.O,. Box 249
City, State, Zip Code: Snow Hill, MD 21863
Project/Service Contact Person: Douglas Dods, WCSO- Chair
Phone Number 443-783-0391 Email Address: ddods@worcestermd.gov
Applicant's Federal Identification Number: 52-1835864

Please check one: ☐ Profit ☐ Individual ☒ Non-profit

Non-profit status: ☐ 501c3 ☒ Other

FY2027 Grant Amount Requested from Worcester County Government: $9,000.00

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 9,000	$ 9,000	$9,000

Are you seeking other sources of funding other than Worcester County Government? ☐ Yes ☒ No
If yes, approximately what percentage of the project's funding does the County grant represent? _____%

Has your organization been impacted by COVID-19? ☒ Yes ☐ No

Please check your type of Grant Funding Request (choose all that apply)

☒ Project Funding ☐ Operational/Service Funding
☐ Personnel Funding ☐ Purchase of property
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other_____

No. of volunteers: 28 No. of paid employees: 0

Please indicate your organization type:

☒ Health ☒ Human Services
☐ Culture and the Arts ☒ Community Affairs
☒ Education ☐ Historic Preservation

☐ Up to 5 years of age ☐ 65+

☐ 5-18 year olds ☒ All ages

☐ Adults

☐ Other (please describe): _____

Number of people this grant will serve:

☐ Less than 10 ☐ 50-100

☐ 11-25 ☒ 100+

☐ 26-50

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$9,000.00	$_____
2. _____	$_____	$_____
3. _____	$_____	$_____
4. _____	$_____	$_____
5. _____	$_____	$_____
6. _____	$_____	$_____

Total Cash (A) = $9,000.00 ***Total In Kind (B)*** = $_____

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$_____	_____
2. Professional Fees	$_____	_____
3. Operations	$_____	_____
5. Supplies	$_____	_____
6. Equipment	$_____	_____
7. Other: After Prom Donations	$2,000.00	Previous Year
8. Other: AOD Reception	$5,000.00	_____
9. Other: AOD Planning Retreat	$2,000.00	_____
10. _____	$_____	_____

Total project expenses: (C) = $9,000.00

The Total Revenue (A+*B*) $9,000.00 must equal the Total Project Expense (C) $9,000.00

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1: To provide comprehensive drug and alcohol abuse prevention efforts that address multiple populations (universal, selective, indicated) at multiple settings utilizing multiple strategies that use evidence based principles and practice strategies.
GOAL 2: To provide timely access to appropriate levels of addictions care to all persons in need of these services, regardless of their socio-economic status, mental disorder, race, age, and gender.
GOAL 3: To reduce the incidence and prevalence of lethal overdoses from Opioid use in Worcester County.

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.
Funding allows the Council to sponsor an annual Alcohol and Other Drug Recognition reception. Law Enforcement and prevention professionals are honored for their contribution to the county in reducing alcohol and/or drug use. Students throughout the county can participate in the annual Art Contest based on a specific prevention theme. First, second and third place winners in grade categories (k-3,4th-5th, 6th-8th, and 9th-12th grade) are selected by the Board of Education. These students are honored at the annual reception. The intent is to reinforce the DARE program. The funding is also used to facilitate Safety Programs or for students in Worcester County. After Prom activities (Pocomoke. Snow Hill, Stephen Decatur and Worcester Preparatory; Youth Council)
Funding may also be used for other prevention/educational endeavors throughout the year. The Council has also identified an area/topic that needs continued monitoring. The Opioid crisis continues to be a problem in Worcester County and the Alcohol and Other Drug Council is proposing effective use of funds for community events, as well as working with the Board of Education to provide continued information into curriculums and schools.

2. Briefly state the evidence of the need for this grant.
In 2004, the State of Maryland passed legislation establishing a Alcohol and Other Drug Council at the State level, with the requirement for each county in Maryland to also establish a Council. The Worcester County Alcohol and Other Drug Council has been in force since the early 1980s; this Council was renamed and re-chartered to fit the state mandate. The Council has assisted the county health department in identifying addiction prevention and treatment needs, using data from the State Board of Education, the Health Department, and other county agencies. Based on surveys completed over the years, illegal drug use and binge drinking among our preteens and older have increased. (Some of this data at the state level is skewed due to influx of visitors, but local data supports the local population challenges)

County.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.
None.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?
The Council is made of members of the community who are experienced and knowledgeable in the alcohol and drug abuse field. This includes clergy, health department professionals, treatment providers, law enforcement, and citizens who have been personally involved in the challenge.

Sub-committees are formed, on an ad-hoc basis, to work on specific projects and identify stakeholders, define the issues, pose solutions, and identify the resources to get the word out to the public regarding opiate abuse.

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

Implement and support effective social and environmental change strategies.	**Ongoing**	**Ongoing (County wide)**
Support community initiatives of After prom Parties, and recognition of prevention, treatment, law enforcement through annual awards.	**Yearly**	**After Prom- May (In Schools) AOD Banquet- April (Worcester Tech)**
Develop social marketing campaign to address identified substance abuse concerns.	**Ongoing**	**Ongoing (Social Media, local TV/Radio)**
Maintain adequate funding to support demand for treatment services.	**Ongoing**	**Ongoing (County wide)**
Continue Peer Support Services within the Worcester County Health Department.	**Ongoing**	**Ongoing (WCHD)**
Provide community education around Opioid Overdose Prevention.	**Ongoing**	**Ongoing (Doctor/Practice offices, including dental and veterinary**
Continue to train people in the administration of Naloxone to reverse suspected Opiate Overdose.	**Ongoing**	**Ongoing (WCHD and trainings available to public)**
Continue to provide education to community youth about the dangers of opiate use, as well as alcohol and marijuana.	**Ongoing**	**Ongoing (County wide)**

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

Yes in the past but not at this time. All restrictions have been lifted that had an impact on Council meetings/activities. All meetings and activities have resumed without any impact.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

The Council is recognized County wide for its steadfast support in assisting in the reduction of alcohol and drug abuse. Members bring their concerns, as well as community concerns, to the meetings with the expectation the Council will support their efforts.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

The Council members evaluate the program at each meeting

3. Who will be responsible for carrying out and supervising this project/program?

Chairperson, Co-Chairperson, and Secretary are responsible for the program.

4. Describe the extent to which volunteers are included in this project/program.

All members are potentially volunteers, although many serve as a liaison for their agency, others are county citizens and interested parties.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating requests.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Name

Chairman

Title

1/21/2026

Date

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail or delivered on or before January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Kim Reynolds
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Worcester County Alcohol and Other Drug Abuse Council
Budget Narrative- FY27

After Prom Donations **$2,000.00**

Financial donations ($500.00 each) are provided to all of the Worcester County Public High Schools (3) and Worcester Preparatory School in order to support their After Prom Parties. These events provide a safe, drug and alcohol free environment for Worcester County youth to celebrate after the prom. Each school submits a letter of request to the Council for review and approval.

Total request for After Prom Donation (4 schools x $500.00 each)= $2,000.00

Alcohol and Other Drug Recognition Reception **$5,000.00**

The Alcohol and Other Drug Recognition Reception honors those who have had a positive influence on the community in regards to Drug and Alcohol Prevention throughout the year. Award recipients are nominated and include both representatives from local law enforcement and other prevention advocates. Awards are also provided to students whose artwork is selected as the best Drug Abuse Prevention messages from Red Ribbon Week. The Reception will be at the Worcester County Technical High School and catered by the Culinary Students. All the families of the winners are invited, certificates are awarded, as well as monetary prizes for first, second and third places, and dinner is provided. The total funding request includes the cost for the venue, dinner, awards, certificates and other office supplies.

Total request for Recognition Events = $5,000.00

Alcohol and Other Drug Council Strategic Planning Retreat **$2,000.00**

In order to plan annual strategies , the Alcohol and Other Drug Council will have a half-day retreat in August 2023. The retreat is usually held at a local venue and lunch is provided.

The funding request for the retreat covers food and the facility rental= $2,000.00

Total Request **$9,000.00**

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: project+match
Funding Request: 2,500
G/L Acct. No. 100.1405.7100.077
entered in NewVert

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: JESSE KLUMP MEMORIAL FUND, INC.

Mailing Address: P.O. BOX 1786

City, State, Zip Code: BERLIN MD 21811

Project/Service Contact Person: KIM A. KLUMP

Phone Number 410-726-3098 Email Address: kimk.jkmf@gmail.com

Applicant's Federal Identification Number: 26-4717647

Please check one: ☐ Profit ☐ Individual ☒ Non-profit

Non-profit status: ☐ 501c3 ☐ Other

FY2027 Grant Amount Requested from Worcester County Government: $ 2500.00

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 1000.00	$ 1000.00	$ 1000.00

Are you seeking other sources of funding other than Worcester County Government? ☒ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 4 %

Please check your type of Grant Funding Request (choose all that apply)

☒ Project Funding
☐ Personnel Funding
☒ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other
☐ Operational/Service Funding
☐ Purchase of property

No. of volunteers: 25 No. of paid employees: 1

Please indicate your organization type:

☒ Health
☐ Culture and the Arts
☒ Education
☒ Human Services
☐ Community Affairs
☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☒ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☐ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☒ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$ 2500-	$
2. PRIVATE DONATIONS	$ 9300-	$
3. CORP. "	$ 15500-	$
4. FUNDRAISERS	$ 20,000	$
5. VOLUNTEERS	$	$ 5,200 (150 HRS. EST. @ $34.75/HR)
6.	$	$

Total Cash (A) = $ 47,300- *Total In Kind (B)* = $ 5,200

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$ 19,350	800 HRS. EST. @ $22 + P/R EXP
2. Professional Fees	$ 1,200	PAST HISTORY
4. Operations	$ -0-	-0-
5. Supplies	$ 10,000-	2025 COST + 15%
6. Equipment	$ -0-	-0-
7. Other CONTRACTOR	$ 16,000-	SIGNED CONTRACT
8. Other TRAVEL	$ 1,450-	2000 MILES EST. @ $.725/MI
9. Other STOP-IT SUBSCRIPTION	$ 2,500-	COST/VENDOR
10. ASSN. DUES & EXHIBIT EXPENSE	$ 2,000-	PAST HISTORY

Total project expenses: (C) = $_____

The Total Revenue (A+B) $ 52,500- must equal the Total Project Expense (C) $ 52,500-

These expense numbers represent funds to be used in the Jesse Klupmp Suicide Awareness & Prevention Program exclusively. None are allocated to administration or fundraising.

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1:

In 2025, the JKMF taught 1731 students in Worcester County public and private schools. The lessons address societal/youth challenges that too often result in suicide or self-harm. Students learn, through verbal instruction and accompanying art projects, about kindness, acceptance and cooperation. Each class teaches resilience, coping skills and anti-bullying among other stresses in modern young life. At the end of each class students know more about how to identify mental distress in themselves and others and how to find help to overcome the stress and do better in class.The classes get excellent reviews from teachers and counselors. In 2026 we plan to address 2000+ students. We also support STOP IT, an anti-bullying phone ap, at Stephen Decature Middle School.

GOAL 2:

The JKMF Local Outreach to Suicide Survivors (LOSS) Team consists of 16 volunteers, all who have special training and all who have experienced a loss to suicide. Working with first reponders, team members reach out directly to grieving families with compassion and resources. The Worcester County Sheriff's Office has been very supportive, recognizing the value of the service we provide. In 2025, 21 families were guided through their grief by volunteers and at monthly suicide loss support group meetings. The main barrier to connect with those struggling is the stgma surrounding suicide. In 2026 we will continue to focus on getting past that barrier so that more grievers may be helped, to attract volunteers as needed, and to cement our relationship with first responders.

GOAL 3:

The JKMF information table can be found at health fairs, school functions, famers markets and community events throughout Worcester County – 65 events all told in 2025. This is our core outreach effort for breaking the ice about suicide risk and suicide prevention. Over 4,000 people collected literature at our tables last year. In addition we appear at first responder conferences, agriculture meetings, and college workshops, each table customized to meet the needs of the partcular audience. That will continue in 2026. Our certified "Question-Persuade-Refer" teachers expect to double the number of workshops where we teach this internationally recognized curriculum, giving 6 classes and reaching 200+ people. QPR teaches suicide prevention techniques in less than one hour.

The start and end date for each of these projects is January through December 2026.

SECTION IV. GRANT PROPOSAL NEED (Limit two-type-written pages)

1. Briefly describe the specific purposes for which the grant is requested.

The Jesse Klump Memorial Fund, Inc., a 501 (c)(3) nonprofit corporation, exists to end the tragedy of suicide, to provide a place of healing for those who have lost loved ones to suicide, to financially support scholars of any age who have demonstrated a desire to make the world a better place through original, entrepreneurial community action, and to provide grants for training for healthcare and education professionals dedicated to suicide prevention and mental health.
The funds requested for this grant cycle will be designated entirely for the suicide prevention mission.

2. Briefly state the evidence of need for this grant.

The suicide rate in Worcester County in 2010, a year before the JKMF suicide prevention program was launched, was 22.4 suicides/100,000 residents. By 2024 the rate had dropped to 10.4. This remains above the state average of 9.4 so there is work to be done. One in five Worcester County high schooolers reported having considered suicide in 2024, again above the state average. Suicide has remained the second highest cause of youth (ages 10-24) deaths, again higher than the overall Maryland youth suicide death rate. While exact data on younger children is not available, elementary-aged children are part of the broader youth population experiencing mental health challenges, making early prevention crucial.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

The Jesse Klump Memorial Fund is the only nonprofit on the lower Eastern Shore focusing exclusively on suicide prevention, from recognizing the warning signs of a potential but uncompleted suicide to helping those left behind after a suicide deal with their grief. Others, including local health departments, private counseling services, and other nonprofits address parts of the mission by providing mental heath services. The Jesse Klump Memorial Fund is the only organization directly teaching suicide prevention skills and the only organization with certified instructors conducting Question-Persuade-Refer workshops (see page 2).

4. Does the use of requested funding involve coordination/cooperation/collaboration with other organizations?

The JKMF is a founding member of the Suicide Prevention Coalition of the Lower Eastern Shore. We work closely with the Worcester County Heath Department to bring classes like Mental Health First Aid to the public. First responders including the Worcester County Sheriff's Office apprise our LOSS Team (see page 2) of suicides so that our trained volunteers can provide support services in a timely fashion. Our partnership with Worcester County Public Schools has increased dramatically, opening doors to us to reach schoolchildren throughout the county, helping the youngest among us deal with the stress of being a student in modern social-media driven America. We assist local graduate students in mental health attain masters degrees so that

they might bring their skills to our local communities which requires coordination with Wor-Wic Community College and Salisbury University.

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be narrative or chart.

All school-based activities happen during months when school is in session, and are coordinated with each school's personnel. Some are seasonally scheduled. Prior to the holiday break, for instance, classes will include techniques for dealing with the stress that is unique to that time, including information for parents whose kids are troubled by returning to school after a long break. The JKMF appears at every back-to-school event like the Big Bash at Snow Hill High. Other projects, like the STOP IT anti-bullying phone ap, are in place whether school is in session or not.

One of our youth-specific events, the Eco-Therapy Adventure Camp, happens in July. The camp hosts young people in Worcester and Wicomico Counties who otherwise would not have the resources to attend a camp. Camp activities challenge kids every day with an outdoor task to teach cooperation and to build skills and self confidence. In 2025, 30 of 35 young people from age 8 to 18 attended on full or partial scholarships provided by the JKMF.

Appearances at community and other events are spread out through the year depending on the sponsors' calendars. The JKMF has a table at the Ocean Pines Farmers Market, one of our most effective venues, throughout the year. The LOSS Team responds to suicides throughout the year. Training with partners like the Worcester County Health Department occur at the department's scheduled times.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organization's additional needs due to the impact of the pandemic.

There was a slight increase in youth suicide rates in Maryland during the pandemic, and a dramatic increase in suicide rates for adult Black males. The work of the JKMF was modified, but not slowed. Face-to-face support groups and classes were of course cancelled during the pandemic, but the JKMF was able to adapt to reach many virtually. Monthly support group meetings were conducted via Zoom and with partners the JKMF sponsored online classes in mental health first aid and suicide prevention. When there were community events that happened we tabled masked. The work continued unabated and there were no needs beyond adaptation.

SECTION V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

This grant funding will be allocated toward suicide prevention – no administrative or fundraising. One function, providing scholarships for graduate students in mental health at Salisbury University, and other university based projects, will be funded separately from this grant because much of those funds is invested in Wicomico County and SU campus projects. Funding regardless of the source enables the JKMF to reach more people, particularly in schools. The newest aspect of the work, the LOSS Team, will benefit greatly by the grant funding. It will enhance the integrity with which our volunteers are recognized by those in a position to represent the team, and to refer grieving families to the team. Hopefully that will break down the stigma with which families struggle when dealing with a suicide loss.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

Data is gathered by requiring those involved in classroom programs to document when, where, and how many students were engaged, the particulars of the class, and feedback from teachers. Katrin Huber, a partner and contractor for the JKMF reports regularly on school activates. Every volunteer on the LOSS Team is required to report on each engagement with a survivor of a suicide loss, because those people are at greater risk of an attempt on their own lives following that loss. Attendance in support groups is documented by the group coordinators. LOSS Team chair and support group leader Kim Klump is responsible for that aspect of the mission. QPR instructor Tiffany Barry reports on the frequency of QPR sessions, and as leader of the Eco-Therapy Adventure Camp reports on camp attendance. QPR attendees and parents of campers are asked to complete evaluations. The JKMF pays close attention to broader data, such as the Youth Risk Behavior Survey conducted annually by the county health department.

3. Who will be responsible for carrying out and supervising this project/program?

As President of the Jesse Klump Memorial Fund, Kim Klump oversees every organizational project and coordinates the work of contractors and volunteers. Regarding classroom activities, Katrin Huber carries out the teaching and the accompanying art projects. Founding Board member Ronald Pilling plays a major role in organizing and documenting. JKMF Vice President Tiffany Barry is responsible for carrying out QPR classes with the help of a second certified trainer, and is fully responsible for Eco-Therapy Adventure Camps.

4. Describe the extent to which volunteers are included in this project/program.

Volunteers prepare materials for distribution, both printed materials and online resources. Members of the Board of Directors examine, discuss and approve the larger plans ,and all Board members are volunteers. The entire LOSS Team is composed of trained volunteers. Though this grant does not cover any fundraising events, without volunteers those events would not be possible and matching grant monies would not be in place

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Ronald W. Pilling — January 22, 2026

Name — Date

Corresponding Secretary

Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

JESSE'S PADDLE

The Jesse Klump Memorial Fund, Inc.
P.O. Box 1786 · Berlin, Maryland 21811
667.227.9247 · www.jessespaddle.org · weremember@jessespaddle.org

January 22, 2026

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, Maryland 21863

Dear Ms. Wright,

It is with gratitude for the opportunity to apply that this grant application is enclosed. The Commissioners have been partners with the Jesse Klump Suicide Awareness & Prevention Program since 2011. As a result, our Worcester County-based organization has become the leading nonprofit on the Eastern Shore focused exclusively on suicide prevention, with special attention to stopping youth suicide (with the help of many other organizations and individuals of course).

Our goals for 2026 include increased classroom time. The Department of Education is on board fully with the lessons we bring to school kids. This is the most rewarding of all the work we do.

Thank you for making our application possible.

Sincerely,

Kim A. Klump

Kim A. Klump, President

Ronald W. Pilling, Correspondng Secretary

Financial Support provided by the *Humphreys Foundation* Ocean City MD

SPC Suicide Prevention Coalition
Serving the Lower Eastern Shore

Community Foundation of the Eastern Shore

EVERYTOWN COMMUNITY SAFETY FUND

With Support From Choptank Electric Cooperative

The *Jesse Klump Memorial Fund*, a 501 (c)(3) nonprofit corporation, exists to end the tragedy of suicide, to provide a place of healing for those who have lost loved ones to suicide, to financially support scholars of any age who have demonstrated a desire to make the world a better place through original, entrepreneurial community action, and to provide grants for training for healthcare and education professionals dedicated to suicide prevention and mental health.

ARE YOU CONSIDERING SUICIDE? WORRIED ABOUT SOMEONE? DON'T WAIT CALL 988

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Life Crisis Center, Inc.

Mailing Address: PO Box 387 / 11202 Racetrack Road Building 5 Unit 101

City, State, Zip Code: Salisbury, MD 21803 / Berlin, MD 21811

Project/Service Contact Person: Jamie Manning

Phone Number 410-749-0774 Email Address: jmanning@lifecrisiscenter.org

Applicant's Federal Identification Number: 52-1147731

Please check one: ☐ Profit ☐ Individual ☒ Non-profit

Non-profit status: ☒ 501c3 ☐ Other

FY2027 Grant Amount Requested from Worcester County Government: $ 50,000.00

This grant request covers July 1, 2024 – June 30, 2025.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$0	$0	$0

Are you seeking other sources of funding other than Worcester County Government? ☒ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 10.6%

Please check your type of Grant Funding Request (choose all that apply)
☒ Project Funding
☒ Personnel Funding
☒ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other _____
☒ Operational/Service Funding
☐ Purchase of property

No. of volunteers: 46 No. of paid employees: 4.5

Please indicate your organization type:
☐ Health
☐ Culture and the Arts
☐ Education
☒ Human Services
☐ Community Affairs
☐ Historic Preservation

Primary age group to be served by this grant:

☒ Up to 5 years of age ☐ 65+
☒ 5-18 year olds ☐ All ages
☐ Adults
☒ Other (please describe): Birth to age 21 with a Child In Need of Assistance Finding per court order_____

Number of people this grant will serve:

☐ Less than 10 ☒ 50-100
☐ 11-25 ☐ 100+
☐ 26-50

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2027 Estimate	***Cash (A)***	***In Kind (B)***
1. Worcester County Request	$50,000.00	$_____
2. Admin. Office of Courts	$238,970.00	$_____
3. United Way (UWLES)	$10,000.00	$_____
4. VOCA	$31,640.00	$_____
5. Other Foundation Grants	$22,000.00	$_____
5. Fundraising	$25,000.00	$_____
6. Office Space at Courthouse	$_____	$10,795.00
7. Volunteer Time	$_____	$82,830.00

Total Cash (A) = $**377,610.00** ***Total In Kind (B) =*** **$93,625.00**

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	***Total Amount***	***Source of Estimate***
1. Salary/Wages/Benefits	$332,500.00	payroll, salary, & fringe
2. Professional Fees	$275.00	Budget amount used FY26
4. Operations (admin, direct, audit)	$8000.00	Budget amount used FY26
5. Supplies (outreach, office, printing, postage)	$10,000.00	Budget amount used FY26
6. Equipment	$4500.00	Current/projected amount
7. Other Optima Database	$1800.00	Actual Billing statements since July 2025
8. Other Background clearances	$2800.00	Actual Billing statements since July 2025
9. Other Travel/Parking/Mileage	$4000.00	Parking, Mileage cost based since fy25 2023/2024
10. Other Training Needs	$4000.00	Retention activity, Current Needs, New Recruits
11. Fundraising Expenses	$10,000.00	Based on estimate from 2025 event
12. Office Space at Courthouse	$10,795.00	Actual calculation
13. Volunteer Time	$82,830.00	Actual calculation

Total project expenses: (C) = **$471,235.00**

The Total Revenue (A+*B*) $471,235.00 must equal the Total Project Expense (C) $471,235.00

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start, and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

- **GOAL 1**

This grant will work to motivate volunteers to continued service with the LSCASA program by placing special focus on the creation of meaningful and immersive experiences. The program will offer interactive training, opportunities for personal and professional growth, and peer recognition. In addition, volunteer contributions will be evaluated, and we will work to nurture a spirit of camaraderie to help sustain and/or increase current volunteer numbers. The overall goal is to see the retention rate increase for LSCASA volunteers.

ACTIVITIES projected to meet GOAL #1

* Plan quarterly volunteer meetings and workshops to allow volunteers to share knowledge and socialize.
  - -Basic Word [Microsoft], OPTIMA, Course Refreshers
  - -Implement hybrid training for pre-service volunteers
  - -Monthly in-service training opportunities
  - -To include weeknight and weekend alternatives
* Collaborate on quarterly engaging projects to demonstrate the impact of their volunteer work and create opportunities for volunteers to grow and expand skills.
  - -Seasonal get togethers/socials [in building & out of office]
  - -Chat and Chews [virtual & in person] Quarterly
  - -Bi-Annual fieldtrips
  - -Quarterly speaking engagement and tabling events
  - -Quarterly recognition get together [volunteer of the quarter]
  - -Yearly formal volunteer recognition ceremony
* Monthly recruitment activities to attract volunteers from diverse ethnic groups backgrounds.
  - -Monthly cold calls to local businesses
  - -Monthly outreach to faith-based institutions
  - -Monthly outreach to colleges, HBCU's for collaborative opportunities
* Implement yearly volunteer satisfaction surveys.
  - -Create survey to be sent to volunteers mid-year
* Conduct yearly volunteer evaluations.
  - - Staff will send constructive feedback to volunteers once at end of year- on track

ANTICIPATED OUTCOME Goal #1

LSCASA will keep 95% of its current 46 volunteers throughout FY27. Also, LSCASA intends to give constructive feedback and resource support to 100% of its volunteer pool. Finally, LSCASA will strive to recruit, train, and certify an additional 12 volunteers, for a 15% increase, a total of 53 sworn volunteers. Of the 12 new volunteers, 50% or 6, will be from minority backgrounds. 100% of volunteers have an opportunity to be recognized.

- **GOAL 2**

ERG's [employee resource groups] have become an indispensable DEI tool for many organizations. LSCASA's will implement a Volunteer Resource Group [VRG], based on the function of ERG's. VRG groups will connect colleagues, volunteers, and allies with shared interests; thereby creating a collaborative community for volunteers who may need help in supporting marginalized youth within the communities they serve. LSCASA's overall goal is to implement a strategy which gives volunteers the freedom to decide which VRG's to establish, which characteristic or experiences they identify most, and to provide advocacy guidance where inclusivity efforts are most needed at the time.

ACTIVITIES projected to meet GOAL #2

*Invite existing CASA's to participate in a Volunteer Resource Group [VRG

-LSCASA Director will invite existing CASA's to join the VRG

*Defining Common Interests, Creating the Guidelines and Naming the VRG

-Second quarter [October] VRG will host its first meeting

-create guidelines

-define common interest and purpose

-determine meeting schedule

-name the VRG

*LSCASA Director will report out Quarterly on the activities of the VRG after it is Established

-projects

-goals

-events and collaborations

-success stories

-challenges

ANTICIPATED OUTCOME Goal #2

100% of LSCASA volunteers will be invited to participate in programming design that will have a direct impact on the quality of services received by children appointed to our program. 100% of volunteers will have the opportunity to incorporate ideas, make suggestions, and cater to specific needs that coincide with living on the lower shore.

*25% volunteer participation [11 volunteers] will provide valuable insight from those who spend the most time working with children.

- **GOAL 3**

Prior to a child's consideration for permanent placement, LSCASA will make sure that the child [when applicable], the court, and anyone connected to the child's case know about any possibilities that exist to remain with biological family members or family by choice before considering other placement options. The main goal of LSCASA is for every child or service provider to be informed of opportunities to maintain family connections and preserve heritage, including the child's culture, religion, and belief systems.

ANTICIPATED ACTIVITIES to projected to meet Goal#3

*Staff and/or volunteer be present for 100% FTDM meetings-

-volunteer and/or staff will appear virtually or in person at all meetings regarding child

-volunteer and/or staff will ensure that family options are discussed as applicable

-volunteer ensure that placement is safe and in the best interest of the child

*Staff will speak MONTHLY with 100% of the volunteers assigned to their caseload

-Staff will speak MONTHLY w/volunteers or meet in-person to assure case management activities are in line with permanency and family preservation:

- Monthly collateral contacts
- Monthly child contact
- Exploration of case progression
- Court report recommendations
- Court accompaniment- staff 100% of cases

*Staff and volunteers will receive one YEARLY training related to Family First and Family by Choice in collaboration with a local social service partner/s.

-Once per year LSCASA staff will collaborate with local service provider/s or experts to educate volunteers and staff on the importance of family preservation-

-Once per year, LSCASA will collaborate with local service provider/s to provide training in regard to kinship care and grandfamilies in Maryland-

Anticipated Outcomes from GOAL 3

Ensure that 100% of children are represented by their CASA at their FTDM.
Require 100% of staff and volunteers to attend training on family preservation. 95% of children served in FY27 will be placed in a safe and permanent home at case closure; with family placement being the preferred consideration when applicable. 100% of staff will provide case management assistance to assigned volunteers.

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

To continue building momentum for the established CASA program in Wicomico, Worcester, and Somerset counties by funding a portion of the salary of the program director. As well as funding needs specific to Worcester County outreach and recruitment for new volunteer advocates and retention of the current volunteers assigned to Worcester County Children. This grant request will cover salary and other items not covered by current awarded grants, such as the database, travel, background checks of volunteers, etc.

2. Briefly state the evidence of the need for this grant.

In July 2022, Life Crisis Center merged programs and resumed full responsibility of an established CASA program in Worcester County and opened the opportunity for Wicomico and Somerset Counties to also serve many more abused and neglected children. We ensured the Worcester County program, served 100% of the children in need of assistance cases were assigned a volunteer. Fast forward in FY26 we are currently serving 63 children identified by the courts as Child in Need of Assistance (CINA). The average age of these children is 10 1/2 years of age in Worcester County. In Worcester alone, 22 children are assigned as a CASA volunteer to advocate for their case needs, this is 1/3, over 34% of the children served by the regional program. Unfortunately, children continue to be abused and neglected and find themselves entering the court system to no fault of their own. Every one of the CASA cases at some point passed through the CAC. Fortunately, the citizens in the Tri County area have stepped up to be appointed by the courts to advocate for them, improving several outcomes for years to come for these children's future. Now that we have expanded, we need to focus our time recruiting more volunteers as cases continue to increase and the duration of these cases can go on for several years. We follow national standards and try to appoint 1 volunteer to 1 child ratio. In addition, the previous program in Worcester alone operated with 3 staff serving 30 cases per the standards. They too saw a deficit in their funding often competing for funding for this highly sought out program. With the increase in cases in Worcester alone more staff are needed to provide the quality coverage for the volunteers and the cases and other responsibilities to operate the Lower Shore CASA program. In addition to Personnel and Project funding, our current AOC grant requires a 100% match. In our budget you will see we are asking for 20.9% of that match but only 10.6 % of our entire CASA program budget. We were fortunate to identify in 2024 and continue to lease commercial office property in Worcester County. This allows our team to meet with the volunteers, hold training courses and recruit new volunteer advocates in this county. However, this does put a travel strain on our team resulting in more travel expenses.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

No, Life Crisis Center is the only organization that oversees the CASA program for the three Lower Shore counties.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

We anticipate our partners will include the First Circuit bench and Clerk's Offices, local DSS offices, CASA volunteers, key funders, civic and service organizations, and the local community. We currently collaborate with MD CASA and NCASA for guidance and other local CASA programs to trouble shoot issues, direction, and communicate lessons learned.

5. Provide a timeline of activities that indicates when, where and how often activities will happen. This can be a narrative or chart.

- References timelines on goals chart for specific goals but overall timeframes for additional activities below:

- **Utilize National CASA's "Change a Childs Story" marketing and branding campaign to assist in outreach and community visibility-Present 2 times monthly**
- Identify contacts with civic and community organizations, retiree organizations, faith organizations, higher education, etc., to schedule ambassador presentations (e.g., Wicomico Retired Education Personnel association, Urban Ministries through United Methodist Church, Sigma Phi Phi, Christian Shelter)
- Service organizations are often looking for speakers, e.g., Rotary, Lions, Optimists [CASA presentations were made to the lunch and dinner Rotary Clubs in Wicomico]

- Consider contacting VFW, Elks, Moose, American Legion, Red Men, Lions, Kiwanis and Jaycees
- **Utilize professional networks for distribution of outreach materials**
  - Issue press releases to print and non-print media, making use of print media's online presence where possible-2 times annually
  - Recruit ambassadors to write letters to the editor and op-ed pieces coordinated through the CASA steering or advisory committee-1 time annually
  - Shorebirds offer special nights and may feature video during innings, shirt auctions with proceeds to nonprofit, etc.-during baseball game season
- **Maintain relationship with local media outlets for advertising and promotion**
  - Consider paid advertising, preferably donated by sponsoring partners -as funding permits or annually
  - PAC 14 program hosted by Karen Hughes, LCC, produce PSAs-2 times annually.
  - Local NPR stations spotlight local programs as a community service-3 times annually
  - PSAs broadcast on TV and radio-3 times annually
  - Delmarva Life show-1 time annually
- **LSCASA in conjunction with the courts will host 3 swearing in ceremonies for new volunteers-3 times annually**
- **Implement strategic activities to maintain volunteer retention rate**
  - Identify champions and offer training so they can become "ambassadors," like CASAs and former CASAs. Provide ambassadors with toolkit consisting of key talking points focused on impact/outcomes, fact sheets, brochures, stories/testimonials, issue briefs, schedule of fundraising events-2 trainings per year and ongoing
- **Program training and provide ongoing learning opportunities-ongoing**
- **Ensure that every court report includes a recommendation towards achieving permanency.-ongoing**
- **Volunteers meet with assigned child-monthly required hours**
- **Improved communication LCASA, courts and local programs- annual refresher, reports submitted 10 days in advance of court hearings**

6. If your organization has been impacted by COVID-19, briefly state the impact and the organization's additional needs due to the impact of the pandemic. (Maybe add more to the current)

Our organization saw impacts due to COVID-19 immediate and long lasting. Specifically, Life Crisis Center operates 24/7 services. We had to be creative in how we maintained staff on site at our safe house, answered our crisis lines in our hotline, and served victims of domestic violence, sexual assault, human trafficking and child abuse for their trauma and mental health needs. Furthermore, while the court closed for many reasons it did not stop how Life Crisis Center provided legal services to the same victims, as hearings for protective orders continued. We have an amazing team and they continued to show up for the victims while we put health and safety measures in place for everyone's wellbeing. We saw an influx in the complexity of the needs and several costs came from our general funds. However, our general funds took an additional hit as we were unable to hold some of our largest fundraisers during the first year of COVID. We do not bill for any of our services to victims, so we spent time writing more grants and being creative. We made our phone systems able to be portable with the cloud-based system, we did therapy outdoors in a confidential site, we installed the HALO LED system in our buildings and specialized cleaning to improve health, conducted outreach and taught support groups via zoom platforms and much more. Additionally, we had to place COVID exposed victims in safe housing at confidential hotels and ensure food and basic needs were brought to them while not jeopardizing their safety. The victims were always our focus at the Life Crisis Center, and COVID did not stop their trauma, so we did not stop our work. Since FY23 was our first year with the Lower Shore CASA program, the impact of COVID to CASA has been minimal on the budget but more so impactful on the volunteer pool. We rely on volunteers and if any have guarded health restrictions due to COVID then they cannot cover all the case needs. If they are not covering the cases with their volunteer time, then that does become more demanding of staff which could create gaps in budget needs for other services. This could result in contractual help for things like recruitment and training to be needed, therefore impacting another budget line item.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

Life Crisis Center's mission is to improve the quality of life in our community through crisis intervention and violence prevention. We expanded and took on the Lower Shore CASA program to assist abused and neglected children. This was a population we were already serving with specific trauma informed services in counseling and multiple programs involving victims of child abuse, sexual assault, human trafficking, and domestic violence. Children deemed CINA are extremely vulnerable, often experiencing frequent moves in housing (ie. foster homes), schools, and inconsistency in caregivers in their life. CASA's appointed to these children's cases become a constant, dependable, and fill the gap where resources for these children are limited due to various barriers. Research shows having a CASA appointed to children who have endured abuse and neglect; improves graduation rates, improves school attendance, improves school performance behaviorally and academically, increases youth development by providing mentoring, academic support, tutoring, and enrichment activities. Research has also shown an improvement in youth mental health and physical health with an increase in participation in youth activities and sports and that a CASA has nurtured strengthening of the family as a whole. Life Crisis Center felt providing the oversight for the Lower Shore CASA program was exactly in line with the services we have been providing successfully to the community for over 50 years.

Since taking on this program and in FY26 we already have seen success in our program. CASA was able to advocate for the safe and permanent reunification of a sibling groups who entered care due to abuse and neglect. All the children were being shuffled back and forth between parents and grandparents' homes, without much stability. This was a large sibling group; CASA made every effort to work in a way that would allow minimal distraction to the family unit. The siblings were very close and loved doing things together. So, volunteers coordinated their schedules to accommodate combined visits and outings [bowling, LFD, dinner]. The volunteers seized every opportunity to speak with parents, grandparents, and other collaterals to make sound recommendations that served in the best interest of each child. CASA volunteers were instrumental in helping parents to understand the reunification plan and the action steps that needed to occur prior to children returning home. Likewise, volunteers helped the children better understand their situation and verbalize their wishes in regard to school, family and living arrangements. Ultimately, the parents were able to complete the necessary court and DSS requirements for reunifying with their children. There were a few challenges along the way; however, CASA volunteers remained consistent figures in the lives of these children throughout the lengthy process. One volunteer was successful in advocating that one of the children be tested for autism. Grandmother and parents believed the child was autistic but was not sure of the testing process. The child was tested and found to be on the spectrum. CASA volunteers are considered friends and a highly regarded resource for these children. These children are very resilient because of their uniqueness and struggles. This was a very large sibling group, who wished to remain with their parents. CASA volunteers worked closely gaining the trust of the children and parents; thereby, they were able to make more informed recommendations regarding support. CASA volunteers did their due diligence in investigating the influences, strengths, resources needed to ensure the success of these children as they reunify with their parents.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

The Regional CASA Director will be responsible for evaluating the program by collecting and reviewing data. Data will be collected but not limited to: 1. % of children deemed CINA in Worcester, Wicomico, and Somerset County. 2. % of CASA's assigned to cases. 3. Baseline of CASA's at the beginning and end of each quarter. 4. # of CASA's recruited per quarter. 5. # of outreach and recruitment events per quarter. 6. # of children assigned CASA's placed in a safe and permanent home. Data will be tracked in the CASA's Optima Database and reported in other grant portals that fund portions of the program, such as Administrative of the Courts and National CASA portals. Information and data can also be gathered in collaboration with Maryland Children Alliance and with the local Child Advocacy Centers like Worcester County's CAC due to Life Crisis Center's already established partnerships.

3. Who will be responsible for carrying out and supervising this project/program?

This CASA program is a part of the Life Crisis Center, Inc., a 501(c)(3) organization, and governed by its board of directors. Currently, the Regional CASA program director oversees this program. Additionally, there is 3.5 full time volunteer supervisors that manage the Tri- County caseload and all other duties assigned with the CASA program (ie. outreach, training, recruitment, etc). A CASA advisory committee has been appointed to advise the board of directors on issues affecting the Lower Shore CASA program.

The Committee meets with the Regional Director and the LCC Executive Director quarterly. Life Crisis Center does not charge nor bill insurance for any of our services to victims. Our organization solely relies on grants and fundraising for over 50 years now.

4. Describe the extent to which volunteers are included in this project/program.

Volunteers are key in the sustainability of the Lower Shore CASA program. The number of volunteer advocates continuing to grow with the program has shown improved outcomes for the children in care. We have shown to increase to 46 trained. We have shown the need to diversify the group as well. Before LSCASA was taken on by Life Crisis, they had only one male advocate. LSCASA now has 9 male volunteers and more volunteers of color and of a diverse age range and backgrounds. Program staff cannot educate the community on their own. Volunteers help execute awareness in the communities about Lower Shore CASA, child abuse, and how to advocate for those children. They can assist in the recruitment of more volunteers and help the Life Crisis Center to partner with civic organizations to discuss the need for more volunteers and funding resources.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Jamie Manning

_____ 1/23/2026

Name Jamie Manning, LCSW-C, CNP Date

Executive Director

Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail or delivered on or before January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

Life Crisis Center, Inc.
PO Box 387
Salisbury, MD 21803
Business: 410-749-0632
Fax: 410-548-9496

January 24, 2026

Ondrea Starzhevskiy
Finance Officer, Worcester County
1 West Market Street, Room 1105
Snow Hill, MD 21863

Dear Ms. Starzhevskiy,
On behalf of the Board of Directors and staff of the Life Crisis Center, Inc., I would like to reach out to apply for funding from Worcester County through the marriage license surcharge program. Pursuant to the 2024 Maryland Statutes, Family Law, Title 2 – Marriage, Subtitle 4 – Licensing and Performance, Section 2-404(b), counties are authorized to set an additional fee of up to $25 per marriage license, with proceeds designated to support domestic violence programs. The Life Crisis Center is respectfully requesting funding in the amount of $20,000 for the fiscal year 2027 beginning July 1, 2026 of this specific funding.

Life Crisis Center serves residents throughout Somerset, Wicomico, and Worcester Counties, with Worcester County residents consistently utilizing our crisis hotline, counseling, legal advocacy, and safe house services. Our 24-hour Crisis Hotline responds to tens of thousands of calls annually, providing immediate crisis intervention, safety planning, and referrals to critical health and human services. Many individuals seeking assistance present with complex needs beyond domestic violence, including mental health concerns, substance use issues, language access barriers, and child welfare involvement.

Marriage license surcharge funds would be used to support Life Crisis Center's domestic violence and sexual assault services, safe house initiatives, supervised visitation services, and counseling programs, as well as child-focused programs such as Court Appointed Special Advocates (CASA) and child sex trafficking prevention services. In collaboration with the Circuit Courts and community partners, Life Crisis Center also provides domestic violence victim support groups and abuser intervention services in cases involving children.

Life Crisis Center has a long-standing history of partnering with local governments to meet emergent community needs. During past emergencies, including severe weather events, our hotline infrastructure has supported county residents by providing timely information and referrals.

The continued support of Worcester County is essential to maintaining these services 24 hours a day, seven days a week, for your residents. Life Crisis Center currently employs nearly 60 staff members who live and work on the Lower Eastern Shore, contributing both professionally and economically to our local communities.

Thank you for your continued support of Life Crisis Center and the residents of Worcester County. If you have any questions or need additional information, please feel free to contact me at 410-749-0774 or via email at jmanning@lifecrisiscenter.org.

Sincerely,

Jamie Manning

Jamie Manning, LCSW-C, CNP
Executive Director

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103 Snow Hill,
Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Samaritan Ministries, Inc.

Mailing Address: PO Box 661

City, State, Zip Code: Pocomoke City, MD 21851

Project/Service Contact Person: Shelly Wise

Phone Number 410-957-4310/443-944-3889 Email Address: thesamaritanshelter@gmail.com

Applicant's Federal Identification Number: 52-2080155

Please check one: ☐ Profit ☐ Individual ☑ Non-profit

Non-profit status: ☑ 501c3 ☐ Other

FY2027 Grant Amount Requested from Worcester County Government: $50,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 20,000	$20,000	$20,000

Are you seeking other sources of funding other than Worcester County Government? ☑ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 15%

Please check your type of Grant
- ☐ Project Funding
- ☐ Personnel Funding
- ☑ Matching grant * (grantee's required cash or in-kind contribution to a project)
- ☐ Other _____

Funding Request (choose all that apply)
- ☑ Operational/Service Funding
- ☐ Purchase of property

No. of volunteers: 20 No. of paid employees: 4

Please indicate your organization type:

- ☐ Health
- ☐ Human Services
- ☐ Culture and the Arts
- ☐ Community Affairs
- ☐ Education
- ☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 65+
- ☐ 5-18 year olds
- ☐ All ages
- ☐ Adults
- ☐ Other (please describe): _____

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 50-100
- ☐ 11-25
- ☐ 100+
- ☐ 26-50

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2027 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$ 50,000	$
2. United Way	$ 15,000	$
3. Special Events	$ 14,000	$
4. Community	$ 115,000	$40,000
5. Pocomoke City	$ 10,000	$
6. Government Grants	$ 130,000	$

Total Cash (A) = **$334,000** *Total In Kind (B)* = **$40,000**

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$165,000	Events, Community, Grants
2. Professional Fees	$6,000	Events, Community
4. Operations	$70,000	Grants, Pocomoke, County
5. Supplies	$36,000	Grants, Community, County
6. Equipment	$25,000	Grants, United Way, County
7. Payroll Taxes/FICA	$23,000	Community, Grants
8. Insurance	$9,000	Grants
9. Specific Assistance to Individuals	$40,000	In-Kind Donations

Total project expenses: (C) = $374,000

The Total Revenue (A+*B*) $ 374,000 must equal the Total Project Expense (C) $374,000

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1:

To enable the homeless to become emotionally and physically stable, allowing them to make informed and independent decisions.

- Staff will have daily direct contact with each resident to provide positive support, provide a structured environment to provide accountability for each resident.
- Counseling will be provided either at the shelter or through resources at the Worcester County Health Department
- Resources and Referrals will be provided to help each resident achieve this goal and any goals that have been made.

Services will be provided daily.

GOAL 2:

To provide case management services and identify potential barriers to independence and individual success. Familiarize the residents with available resources to assist them in overcoming their homelessness and poverty.

- Case Management will be provided daily through staff at the shelter, health department and DSS.
- Working with local landlords and businesses to help employee and house residents of the shelter.

Services will be provided daily.

GOAL 3:

To provide a supportive and nurturing environment, conducive of regaining dignity and self-respect

- Samaritan Shelter will provide food, clothing, and shelter to the homeless in a safe and comfortable setting.
- Samaritan will provide a positive and encouraging environment in a family setting.
- Providing life skills classes and other classes to help residents regain dignity and self-respect.

Services will be provided daily.

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

The purpose of this grant request is to provide financial support so the shelter can meet the needs of people experiencing homelessness and operate effectively. In short, the purpose of the request is to help the shelter provide immediate safety while working toward long-term solutions that reduce homelessness and improve lives.

- **Provide safe shelter** – covering costs for beds, utilities, maintenance, and security
- **Supply basic necessities** – food, clothing, hygiene items, and emergency supplies
- **Offer support services** – case management, counseling, job readiness, and life-skills programs
- **Improve health and safety** – access to medical care, mental health support, and substance-use recovery services (when applicable)
- **Support vulnerable populations** – such as families, youth, veterans, or individuals with disabilities
- **Promote long-term stability** – helping residents transition to permanent housing through referrals, housing assistance, and employment support

2. Briefly state the evidence of the need for this grant.

Homelessness remains a critical issue in Pocomoke City/Worcester County. In FY 24/25 we had 363 calls for assistance to help individuals with housing instabilities find resources, shelter and other assistance. Many face barriers such as mental health challenges, lack of affordable housing, unemployment, and limited access to supportive services.

Without safe shelter, individuals are at higher risk of illness, victimization, and long-term homelessness. Emergency shelters like Samaritan Shelter are often the first and most crucial step in stabilizing individuals and helping them transition toward permanent housing.

The need for this homeless shelter grant is demonstrated by the increasing number of individuals and families experiencing homelessness in our community, coupled with limited shelter capacity and rising housing costs. We housed 61 new individuals but had to turn away 334 due to lack of space.

Local data and shelter records show that demand for emergency housing and support services consistently exceeds available resources, resulting in waitlists and unmet needs. This grant is essential to ensure safe shelter, basic necessities, and supportive services for vulnerable populations who would otherwise have no stable place to stay.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

Yes, Diakonia aids the homeless in Ocean City, MD in the northern end of Worcester County, but with the number of homeless turned away this previous year due to lack of space at Samaritan and Diakonia having both shelters are much needed and the collaboration between the two shelters has helped so many individuals and families become

self-sufficient once again by enhancing services, and strengthening collaboration among these agencies. There is also a cold weather shelter in Ocean City that opens when the temperature drops during the winter months for the homeless (open during freezing temperatures and bad weather only). Samaritan has been helping the homeless since 1986.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

The use of the requested funding will involve active coordination and collaboration with other local agencies and organizations that serve individuals experiencing homelessness. The shelter works closely with emergency shelters, transitional and permanent housing providers, outreach organizations, food pantries, healthcare providers, and social service agencies to ensure clients receive comprehensive support. Through referrals, shared resources, and coordinated case management, this collaboration helps avoid duplication of services, maximizes community resources, and supports individuals and families in moving from homelessness toward stability and permanent housing.

5. Provide a timeline of activities that indicates when, where and how often activities will happen. This can be a narrative or chart.

Samaritan will coordinate with other local shelters, outreach organizations, healthcare providers, and social service agencies to ensure continuity of care and avoid duplication of services daily for clients.

Activity	**Frequency**
Shelter intake and emergency housing	Daily
Provision of meals, hygiene items, and basic necessities	Daily
Case management and needs assessments	Weekly or as needed
Housing navigation and referrals to permanent housing	Weekly or as needed
Coordination with partner organizations (healthcare, outreach, social services)	Weekly or as needed
Guest support services (employment readiness, benefits assistance)	Weekly or as needed

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

The COVID-19 pandemic significantly impacted our organization by increasing demand for shelter services while also raising operational costs and limiting capacity due to health and safety requirements. The shelter experienced higher needs for emergency housing, food, hygiene supplies, and personal protective equipment, along with staffing challenges. Although emergency pandemic funding has ended, the effects continue through ongoing increased demand and higher costs. Additional funding is needed to maintain safe operations and continue providing essential support to individuals and families experiencing homelessness.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

This project directly supports and enhances our organization's mission to provide safe shelter, basic needs, and supportive services to individuals and families experiencing homelessness. Building on our proven history of delivering emergency housing and connecting guests to critical resources, this program strengthens our ability to meet growing community needs. It expands on prior successes by increasing service capacity, improving coordination with partner agencies, and supporting pathways to stability and permanent housing. Through this project, we will be able to continue and enhance our long-standing commitment to reducing homelessness and promoting self-sufficiency in our community.

46% of our residents found a job, 18% of residents who stayed at Samaritan Ministries moved into their own place (no affordable housing has made it difficult to find housing) and became self-sufficient, 8% went to another shelter, 18% program to help with a disability, etc., 28% moved in with family or friends place and 18% did not return to the shelter.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

The Director and House managers will evaluate the effectiveness of this program by utilizing HMIS database to track the number of individuals served, emergency shelter stays, housing placements, and referrals made to other services. Additionally, we will conduct periodic client satisfaction surveys and follow-up interviews to assess the impact on clients' well-being, stability, and satisfaction with services. We also evaluate the program with internal shelter records including intake forms and progress reports.

3. Who will be responsible for carrying out and supervising this project/program?

The Director will be responsible for carrying out and supervising this project/program, she will oversee daily operations, manage staff, ensure the implementation of services, ensure alignment with organizational goals, compliance with funding requirements, and successful project execution. The Director reports to the Board of Directors to ensure transparency and accountability in the program's progress and outcomes monthly.

4. Describe the extent to which volunteers are included in this project/program.

Volunteers play a vital role in the success of this program. We recognize the importance of community involvement and will actively engage volunteers in a variety of roles. Volunteers will assist with day-to-day shelter operations, such as meal preparation, organizing donations, providing logistical support, and offering companionship and mentorship to guests.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Shelly Wise
Name

1/22/26
Date

Director
Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Samaritan Ministries, Inc.

P. O. Box 661
814 Fourth Street
Pocomoke City, MD 21851

Phone 410-957-4310
Fax 410-957-0125
Web address: thesamaritanshelter.org
E-mail thesamaritanshelter@gmail.com

A Private Non-Profit Homeless Shelter Since 1986

Worcester County Commissioners
One West Market St Room 1103
Snow Hill, MD 21863

January 22, 2026

Dear Commissioner President and County Commissioners,

On behalf of the Board of Directors, staff, residents, and individuals in crisis, thank you for your continued support of Samaritan Shelter. We are proud of our 39-year relationship with the Commissioners of Worcester County, a partnership that both our organization and county residents deeply value.

We are sincerely grateful for your generous support last year totaling $20,000. This year, we respectfully request $50,000 to help keep the shelter operational and meet the growing needs of our community.

The demand for services at Samaritan Shelter continues to increase due to ongoing economic challenges. Since opening our doors in 1986, we have remained committed to serving individuals and families in need throughout Worcester County. We collaborate with many community partners—including Disability Advocates, Worcester County Parole & Probation, Worcester Youth & Family Services, the Health Department, UMES, Priority Partners, and others—to provide vital resources locally in Pocomoke.

These agencies regularly come into the shelter to offer classes, services, and support not only to our residents but also to members of the broader community. When individuals are in crisis, transportation and access to services can be significant barriers. By offering these resources on-site, we help ensure those in need can receive support when and where they need it most. Our goal is to help individuals regain stability and move toward self-sufficiency.

Your generosity truly makes a difference in the lives of those we serve. Continued county support is critical to keeping the doors of Samaritan Shelter open. Without it, we would not be eligible to apply for several grants that are essential to sustaining our operations. We work diligently to control costs, maintaining a small staff of six so that funding can be directed primarily toward direct services for residents.

We would be deeply grateful for your continued support in the coming year and thank you for your commitment to the residents of Worcester County.

Sincerely,

Shelly Wise

Samaritan Shelter
Shelly Wise, Director

Deuteronomy 15:11
For the poor shall never cease out of thy land; Therefore, I command the saying, Thou shall open thy hand wide to thy brother, to thy poor and to thy needy in thy land.

Board of Directors
Chairman Carol Johnsen, Vice Chairman Shayla Miles, Treasurer Adele Williams, Rev. George Tasker, Charlie Webster, Eric Gomez, Tonya Sterling, Jamie Bailey, Rev. Dr. Joe Barth, Samantha Beauchamp, Greg Conley, John Spencer, Chris Greenwood, Danny Outten, Paul Cook

Director Shelly Daniels

Samaritan Ministries Inc
Tax I.D. Number 52-2080155

new

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Snow Hill Ecumenical Food Pantry, Inc.

Mailing Address: P.O. Box 165

City, State, Zip Code: Snow Hill, MD 21863

Project/Service Contact Person: Tom Gravenor, President

Phone Number 443-944-1082 Email Address: wtgravenor@gmail.com

Applicant's Federal Identification Number: 47-2115340

Please check one: [ ] Profit [ ] Individual [x] Non-profit

Non-profit status: [x] 501c3 [ ] Other

FY2027 Grant Amount Requested from Worcester County Government: $5,000

This grant request covers July 1, 2026 – June 30, 2027.

Prio Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 0	$ 0	$ 0

Are you seeking funding from sources other than Worcester County Government? [x] Yes [ ] No

If yes, approximately what percentage of the project's funding does the County grant represent? 16%

Please check your type of Grant Funding Request (choose all that apply)

- [ ] Project Funding
- [x] Operational/Service Funding
- [ ] Personnel Funding
- [ ] Purchase of property
- [ ] Matching grant* (grantee's required cash or in-kind contribution to a project)
- [ ] Other _____

No. of volunteers: 25 No. of paid employees: 0

Please indicate your organization type:

- [x] Health
- [ ] Human Services
- [ ] Culture and the Arts
- [ ] Community Affairs
- [ ] Education
- [ ] Historic Preservation

Primary age group to be served by this grant:

- [ ] Up to 5 years of age
- [ ] 5-18-year old
- [ ] Adults
- [ ] Other (please describe) _____
- [ ] 65+
- [x] All ages

The number of people who this grant will serve:

- [ ] Less than 10
- [ ] 11-25
- [ ] 26-50
- [ ] 50-100
- [x] 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (Identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request.) Attach additional pages, if needed:

FY2026 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$5,000	$_____
2. U.S.D.A.	$_____	$9,000
3. Maryland Food Bank	$_____	$7,000
4. Private donors	$5,000	$1,000
5. Corporate donors	$5,000	$_____
6. _____	$_____	$_____

Total Cash (A) = $15,000 ***Total in Kind (B) = $17,000*** ***Total = $32,000***

B. Project/ Program Expenses: (Please enter the total projected budget for the program – not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$_____	_____
2. Professional Fees	$_____	_____
4. Operations	$6,000	Historical expenses
5. Supplies	$26,000	Historical expenses
6. Equipment	$_____	_____
7. Other _____	$_____	_____
8. Other _____	$_____	_____
9. Other _____	$_____	_____
10. Other _____	$_____	_____

Total project expenses: (C) = $32,000

The Total Revenue (A+B) $32,000 must equal the Total Project expense *(C)* $32,000

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS-Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1:

The Snow Hill Ecumenical Food Pantry addresses food insecurity in Worcester County through monthly distribution of nutritious groceries to families in need. We conduct these distributions at our facility on South Washington Street in Snow Hill. We also contribute food to weekend hunger backpack programs operated by Snow Hill Middle School, Cedar Chapel Special School, and Snow Hill Elementary School.

We maximize our impact on reducing local food insecurity by:

- *Participating in the U.S. Department of Agriculture's TEFAP (The Emergency Food Assistance Program). Through this program, we receive monthly shipments of food at no cost to our organization.*
- *We are a Distribution Partner of the Maryland Food Bank. Through this partnership, we receive limited quantities of free food each month and we purchase food at discounted rates. As a Distribution Partner, we are subject to numerous rules governing our food storage and distribution procedures and to an annual inspection of our facilities and review of our operating procedures.*
- *We receive monetary and in-kind (food) contributions from individual community members and local churches.*
- *We have no paid staff; volunteers perform all our activities.*

GOAL 2:

GOAL 3:

Section IV. GRANT PROPOSAL NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested. *We are requesting funds for operating expenses.*

2. Briefly state the evidence of the need for this grant. *Our participation in the USDA's TEFAP program and our role as a Distribution Partner of the Maryland Food Bank subject us to rules, including food storage safety standards, that govern our physical facilities and operating procedures.*

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe. *There are several other food pantries in Worcester County. To our knowledge, we operate the largest regularly scheduled distribution of free groceries to food insecure neighbors in the greater Snow Hill area.*

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations? *This funding would facilitate our ongoing partnership with the Maryland Food Bank.*

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart. *We receive food deliveries monthly from the Maryland Food Bank. We distribute food monthly and in response to emergency requests.*

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic. *Not applicable.*

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area. *Our program of monthly food distributions plays an important role in addressing food insecurity in Worcester County.*

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation. *Our Board of Directors meets at least quarterly and is responsible for evaluating the effectiveness of our operations, including the revenue and expenditures related to each grant we receive.*

3. Who will be responsible for carrying out and supervising this project/program? *The Board of Directors and the President supervise our operations; our volunteers implement our programs.*

4. Describe the extent to which volunteers are included in this project/program. *We have no paid staff; volunteers perform all our operations.*

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Tom Thaveson
Name

1/23/2026
Date

President
Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Maryland
Department of Human Services

DEPARTMENT OF HUMAN SERVICES

Worcester County
Department of Social Services

Roberta Baldwin
Director

Detra Kelly
Assistant Director
Services

Evelyne Tyndall
Assistant Director
Family Investment

Shannon Chapman
Assistant Director
Administration

Monique Sykes-Moore
Assistant Director
Child Support

MAIN OFFICE
299 Commerce Street
Snow Hill, Maryland 21863

Telephone: 410-677-6800
Fax: 410- 677-6810
TTY: 410-677-6800

Website:
www.dhr.maryland.gov/local-offices/worcester-county/

Worcester County DSS
Department of Social Services

January 16, 2026

Theodore J. Elder, President
Worcester County Commissioners
1 West Market Street, Room 1103
Snow Hill, MD 21863

RE: Request for Fiscal Year 2027 Funding
Customer Assistance Program

Dear Mr. Elder,

I am writing to apply for a grant to fund our Customer Assistance Program in the amount of $40,000. This program fills service gaps for families and seniors in our community.

This program has allowed us to help many families in great need over the last couple of years. With the increased need, this proposal is requesting approval to expand the identified crisis needs beyond pharmacy assistance and senior assistance. By implementing this approach, we anticipate being able to assist many more community members.

We are grateful for your assistance in the past, which has met a critical need. Enclosed please find a completed grant application.

Please contact me at 410-677-6806 or 443-845-1020 if you have any additional questions.

Thank you for your commitment to our families.

Sincerely,

Roberta Baldwin

Roberta Baldwin, Director
Enclosures

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Worcester County Department of Social Services

Mailing Address: 299 Commerce Street

City, State, Zip Code: Snow Hill, MD 21863

Project/Service Contact Person: Roberta Baldwin, Director

Phone Number 410-677-6806/443-845-1020 Email Address: roberta.baldwin@maryland.gov

Applicant's Federal Identification Number: 52-6002033

Please check one: ☐ Profit ☐ Individual ☐ Non-profit

Non-profit status: ☐ 501c3 ☑ Other

FY2027 Grant Amount Requested from Worcester County Government: $ 40,000.00

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 15,000.00	$ 15,000.00	$ 15,000.00

Are you seeking other sources of funding other than Worcester County Government? ☐ Yes ☑ No

If yes, approximately what percentage of the project's funding does the County grant represent? _____%

Please check your type of Grant Funding Request (choose all that apply)
- ☐ Project Funding
- ☐ Operational/Service Funding
- ☐ Personnel Funding
- ☐ Purchase of property
- ☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
- ☑ Other Customer Assistance Program

No. of volunteers: _____ No. of paid employees: 96

Please indicate your organization type:
- ☐ Health
- ☑ Human Services
- ☐ Culture and the Arts
- ☐ Community Affairs
- ☐ Education
- ☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☑ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☑ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	***Cash (A)***	***In Kind (B)***
1. Worcester County Request	$ 40,000.00	$
2.	$	$
3.	$	$
4.	$	$
5.	$	$
6.	$	$

Total Cash (A) = $ 40,000.00 ***Total In Kind (B)*** = $

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	***Total Amount***	***Source of Estimate***
1. Salary/Wages/Benefits	$	
2. Professional Fees	$	
4. Operations	$	
5. Supplies	$	
6. Equipment	$	
7. Other Customer Assistance Program	$ 40,000.00	Community Contact/Workload
8. Other	$	
9. Other	$	
10.	$	

Total project expenses: (C) = $ 40,000.00

The Total Revenue (A+*B*) $ 40,000.00 must equal the Total Project Expense (C) $ 40,000.00

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1:

The FY'27 Customer Assistance Program is a vital intervention strategy designed to bridge the gap between crisis and stability for Worcester County's most economically disadvantaged residents. By addressing the root causes of housing and health instability for over 3,000 annual referrals, the Department provides immediate relief for essential costs—from shelter and utilities to life-saving medical copays. Led by Director Roberta Baldwin, this program serves as a frontline defense against homelessness, with a dedicated focus on protecting the dignity and independence of our growing senior population.

GOAL 2:

GOAL 3:

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

See Attachment 2

1. Briefly describe the specific purpose for which this grant is requested.

2. Briefly state the evidence of the need for this grant.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

See Attachment 3

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

3. Who will be responsible for carrying out and supervising this project/program?

4. Describe the extent to which volunteers are included in this project/program.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable. See Attachment 4
2. Listing of current board of directors (or governing body). See Attachment 5
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed. See Attachment 6
4. Copy of most recent audit or financial statement. See Attachment 7

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Roberta Baldwin
Name

January 16, 2026
Date

Director
Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Attachment 2

Section IV. Grant Proposal/Need

1. Program Vision: A Safety Net for Worcester County's Most Vulnerable

The core mission of this grant is to provide life-sustaining emergency assistance to families, seniors, and vulnerable adults facing immediate crisis. In an era of rising costs and economic volatility, this program serves as the final line of defense against homelessness, utility disconnection, and medical neglect.

By expanding this program, the Department can move beyond temporary "band-aid" solutions. We offer a strategic stipend that acts as a bridge to stability, prioritizing:

- **Crisis Intervention:** Preventing evictions, restoring utilities, and securing life-saving medications.
- **Senior Protection:** Providing respite care, emergency shelter, and supplemental insurance support for our aging population.
- **Pathways to Self-Sufficiency:** Empowering able-bodied adults through targeted funding for job skills, certifications, and equipment—transforming a moment of crisis into a foundation for employment.

2. The Data of Need: An Urgent Call to Action

Our Intake Unit data paints a stark picture of the challenges facing Worcester County:

- **Volume of Need:** 3,000 community members reach out annually in desperate need of emergency aid.
- **The Senior Crisis:** With 29% of our residents over age 65, we are seeing a surge in referrals for seniors who are uniquely vulnerable to medical debt and financial exploitation.
- **The "Working Poor" Gap:** Many applicants are hard-working residents in non-skilled positions whose wages simply cannot keep pace with the cost of living. For these families, a single car repair or medical bill can trigger total displacement.
- **Safety Referrals:** The Department manages approximately 600 vulnerable adult referrals each year, highlighting a critical need for supervised care and emergency intervention.

3. Comprehensive Assessment: Moving Beyond the Transaction

While other community agencies provide valuable services, the Department offers a **holistic, multigenerational approach** that others cannot. Our program does not just write a check; it conducts a deep-dive clinical assessment of a household's strengths and barriers. We pair financial aid with intensive case management and wrap-around services to address the root causes of the crisis, ensuring long-term stability rather than a cycle of dependency.

4. Collaborative Stewardship of Funds

We are committed to being responsible stewards of these funds. Our "last resort" policy ensures that:

- **No Duplication:** We rigorously coordinate with sister agencies and community partners to verify that all other funding sources have been exhausted.
- **Integrated Care:** Through a partnership with the Worcester County Health Department, every client has access to behavioral health assessments, ensuring that mental health needs are addressed alongside financial ones.

5. Seamless Entry and Rapid Response

Accessing help should not be a barrier to recovery. Our intake process is designed for speed and empathy:

- **Flexible Access:** Referrals are accepted from social services, community partners, or via self-referral.
- **Quick Determination:** Assessments are conducted via phone or in-person to ensure immediate action.
- **Continuous Support:** We maintain contact with the client until the crisis is fully resolved and a plan for the future is in place.

6. The Post-Pandemic Reality

The economic aftershocks of COVID-19 remain a daily reality for Worcester County. Our department witnessed a staggering **81% increase in Temporary Cash Assistance** and a **13% jump in SNAP applications**.

While the height of the pandemic has passed, the "recovery" has left many behind—particularly older adults who deferred medical and behavioral health treatment. This grant is essential to addressing the backlog of untreated health issues and the sustained economic fragility of our community's families.

Attachment 3

SECTION V. PROJECT/PROGRAM MANAGEMENT CAPACITY

1. **Project Need & Impact**

   The Worcester County Department of Social Services (WCDSS) is dedicated to elevating the quality of life for our citizens by fostering self-sufficiency and protecting our most vulnerable neighbors. While we maximize every state and federal resource available, a **critical funding gap** remains.

   Current programs are often insufficient to sustain households living in poverty, leaving families—particularly our **rapidly growing older adult population**—on the brink of disaster. This supplemental grant serves as a vital safety net, providing:

   - **Immediate Crisis Relief:** Rapid intervention for emergencies that existing state or non-profit funds cannot cover.
   - **Support for Cognitive Decline:** Vital assistance for seniors facing dementia or cognitive shifts, ensuring they can transition to safe living arrangements rather than facing neglect.
   - **Preventative Stability:** By addressing needs early, we prevent the "domino effect" of poverty, where a single unpaid bill escalates into homelessness or family separation.
   - **Exclusive Respite Care:** This is the **only program** designed to provide emergency funding for in-home services and respite care, directly reducing the risk of self-harm or harm to others in high-stress caregiving environments.

2. **Evaluation & Accountability**

   We don't just provide aid; we measure transformation. Our program utilizes a data-driven approach to ensure every dollar creates a measurable shift toward stability.

   - **Outcome Tracking:** We evaluate success by the "Alleviation Rate"—verifying that the customer's immediate crisis was fully resolved by the intervention.
   - **Holistic Assessment:** We track whether customers are enrolled in all eligible internal benefits, ensuring this grant acts as a catalyst for long-term support rather than just a temporary fix.
   - **Rigorous Oversight:** Under the direction of the Intake Supervisor, we conduct monthly data reviews to monitor service trends, identify emerging community needs, and ensure outcomes are consistently met.

3. **Organizational Capacity & Leadership**

   The program is backed by a collaborative, multi-disciplinary leadership team to ensure financial integrity and clinical excellence:

   - **Financial Stewardship:** Shannon Chapman, Assistant Director of Administration, manages all financial records and fund disbursements.

- **Inter-Departmental Synergy:** The Intake Supervisor works directly with the Assistant Directors of Family Investment and Services. This "no wrong door" approach ensures that every community referral is assessed through a comprehensive lens.

3. **Community Engagement & Staffing**
   While the program is professionally managed by agency experts, we leverage **student internships** to expand our reach. These interns provide a double benefit: they offer high-touch assessment and crisis intervention for our customers while gaining the specialized skills needed to become the next generation of Worcester County's social service leaders.

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: Funding Request:
G/L Acct. No.

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Tri Community Mediation Inc

Mailing Address: 100 East Main Street, Suite 300

City, State, Zip Code: Salisbury, MD 21801

Project/Service Contact Person: Missy Joy

Phone Number 443-212-8293 Email Address: tcm@tricommunitymediation.org

Applicant's Federal Identification Number: 47-3388815

Please check one: ☐ Profit ☐ Individual ✓ Non-profit

Non-profit status: ✓ 501c3 ☐ Other

FY2027 Grant Amount Requested from Worcester County Government: $15,000

This grant request covers July 1, 2026 – June 30, 2027

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$0	$0	$0

Are you seeking other sources of funding other than Worcester County Government? ✓ Yes ☐ No
If yes, approximately what percentage of the project's funding does the County grant represent? 8.5%

Please check your type of Grant Funding Request (choose all that apply)

☐ Project Funding ✓ Operational/Service Funding
☐ Personnel Funding ☐ Purchase of property
✓ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other

No. of volunteers: 26 No. of paid employees: 3

Please indicate your organization type:
☐ Health ✓ Human Services
☐ Culture and the Arts ☐ Community Affairs
☐ Education ☐ Historic Preservation

Primary age group to be served by this grant:

☐ Up to 5 years of age
☐ 5-18 year olds
☐ Adults
☐ Other (please describe): _____
☐ 65+
✓ All ages

Number of people this grant will serve:

☐ Less than 10
☐ 11-25
☐ 26-50
☐ 50-100
✓ 100+

Section II. Grant Request Budget Form (must use this form)

A. **Program Funding Sources:** (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	***Cash (A)***	***In Kind (B)***
1. Worcester County Request (pending)	$15,000	$
2. Maryland Judiciary	$103,000	$
3. Community Foundation of the Eastern Shore (pending)	$10,000	$
4. Perdue Foundation (pending)	$10,000	$
5. Wicomico County LMB (pending)	$15,000	$
6. Fundraising	$21,759	$

Total Cash (A) = $174,759 ***Total In Kind (B)*** = $

B. **Operating / Program Expenses:** (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	***Total Amount***	***Source of Estimate***
1. Salary/Wages/Benefits	$134,113	FY27 Budget
2. Professional Fees	$6,000	FY27 Budget
4. Operations	$27,454	FY27 Budget
5. Supplies	$1,625	FY27 Budget
6. Equipment	$0	FY27 Budget
7. Other Insurance	$5,567	FY27 Budget
8. Other	$	
9. Other	$	
10.	$	

Total project expenses: (C) = $174,759

The Total Revenue (A+*B*) $174,759 must equal the Total Project Expense (C) $174,759

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1: Increase access to community mediation services for Worcester County residents

Purpose: Reduce escalation of conflicts and improve community stability by providing accessible, nonjudgemental mediation.

Strategies & Activities:

- Provide community mediation services free of charge to Worcester County residents experiencing conflicts in their families, neighborhoods, workplaces, and other arenas of the community.
- Conduct intake and mediation sessions facilitated by trained mediators.

Frequency: Ongoing throughout the year, based on community demand, 20+ households served
Start Date: July 1, 2026
End Date: June 30, 2027

GOAL 2: Build local conflict resolution capacity through training and education

Purpose: Equip Worcester County community members with practical skills to manage and resolve conflict constructively.

Strategies & Activities:

- Deliver conflict resolution and communication skills training to individual community members, neighborhood leaders, and partner organizations.
- Provide introductory mediation education workshops to increase understanding of mediation as an alternative to litigation or enforcement.
- Distribute educational materials and resources focused on conflict resolution and collaborative decision-making/problem-solving.

Frequency: Quarterly trainings and workshops, 100+ individual training hours by year end
Start Date: July 2026
End Date: June 2027

GOAL 3: Strengthen community collaboration and reduce strain on formal and/or adversarial systems

Purpose: Support Worcester County by resolving conflicts at all stages (preventing and responding to escalated conflicts) and reducing reliance on courts, law enforcement, and other systems.

Strategies & Activities:

- Coordinate referrals with local agencies, courts, and community organizations to use mediation instead of other channels, even after conflicts have escalated to court or other agencies.
- Track mediation outcomes to demonstrate resolution rates and improved understanding between participants.
- Participate in community outreach and partnerships to increase awareness of early use of services.

Frequency: Ongoing coordination and outreach throughout the year
Start Date: July 2026
End Date: June 2027

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

Tri Community Mediation is requesting funding to provide **community mediation services and conflict resolution training for Worcester County residents** during FY2027 (July 1, 2026–June 30, 2027).

This funding will allow us to offer free mediation, conflict resolution and communication skills training, and community outreach. We aim to address conflict early, create safe and neutral spaces for dialogue, and support participants in developing their own solutions customized to their unique lives, families, workplaces, and communities.

Mediation helps prevent conflicts from becoming larger problems that require court involvement, law enforcement, or other costly and stressful systems. This program will support individuals, families, and neighbors while strengthening Worcester County communities.

2. Briefly state the evidence of the need for this grant.

Many Worcester County residents experience conflict related to housing, family relationships, neighborhood concerns, and day-to-day disagreements. When people lack access to affordable, neutral conflict resolution options, disputes can escalate and strain relationships, communities, and public systems.

Access to services is limited by transportation challenges and community awareness. This push for training and education of community members paired with direct service provision will pair well to be able to respond to the needs of Worcester county residents in a timely way.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

Some organizations in the area provide legal services, housing assistance, or social support. Tri Community Mediation is distinct in offering neutral, community-based mediation that focuses on communication, understanding, and voluntary agreements rather than enforcement or advocacy for one side.This work complements existing services by providing an alternative approach that encourages early use of mediation and long-term resolution.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

Yes. Tri Community Mediation coordinates with local agencies, courts, housing providers, and community organizations. Referrals are received from partner organizations, and participants are connected to additional resources when appropriate. This coordination allows mediation to be used both before conflicts escalate and after disputes have entered formal systems, offering residents multiple pathways toward resolution. We also collaborate with Community Mediation Maryland (CMM), Mid Shore Community Mediation Center (MSCMC), and Community Mediation Upper Shore (CMUS) to provide training and connections for community members who become mediators.

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

There will be quarterly trainings, to include options for individuals who wish to become mediators and for community members seeking to build their own interpersonal conflict resolution skills for use in their own life. Mediation services will be available as conflicts arise, while training will be scheduled regularly throughout the year and held in a variety of community spaces (public libraries, churches, other gathering locations as scheduled).

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

COVID-19 contributed to increased conflict related to housing instability, family stress, and disconnection. It also created financial strain for us as a small nonprofit trying to spread the word about this valuable resource. These effects continue to impact Worcester County residents and have resulted in sustained demand for mediation services. Funding will support ongoing response efforts and long-term community recovery that encourages use of mediation in *all* conflict stages. It's never too early and never too late to work on your relationships and take the initiative to shape the patterns of conflict resolution in your home, neighborhood, community.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

It is our mission to create a just and peaceful lower eastern shore. We are a program of the community, by the community, and for the community. The goals described directly support our mission by expanding access to mediation services and conflict resolution education in Worcester County. We have extensive experience providing community mediation across Wicomico, Worcester, and Somerset Counties. This program builds on that experience while specifically expanding outreach and services in Worcester County.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

Tri Community Mediation will measure program success using measures of case volume and individual impact, including:

- Number of mediation participants served
- Resolution rates
- Participant satisfaction and feedback
- Number of trainings delivered
- Total individual training hours

Methods: Post-session survey data from mediation participants. Training logs.

3. Who will be responsible for carrying out and supervising this project/program?

This program will be carried out by program staff, especially our Mediation Program Manager Missy Joy. Missy oversees scheduling, partnerships, training coordination, and evaluation. Trained mediators (staff, volunteer, and AmeriCorps members) will facilitate mediation sessions and support conflict resolution education activities. Organizational leadership will supervise implementation and ensure program goals are met.

4. Describe the extent to which volunteers are included in this project/program.

Volunteers play a central role in this program. Trained volunteer mediators assist with mediation sessions under the mentorship of center staff and certified mediation trainers. Volunteers may also participate in outreach and education efforts. This model increases service capacity, maintains a community-based approach, and ensures the delivery of a quality service.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Cameron Ronayne
Name

1/22/2026
Date

Interim Director
Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: Operational
Funding Request: $15,000
G/L Acct. No. 100.1402.710210

new word ✓

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Worcester County GOLD, Inc.

Mailing Address: PO Box 335

City, State, Zip Code: Snow Hill, MD, 21863

Project/Service Contact Person: Kayla Wallace

Phone Number 443-235-6525 Email Address: president@worcestergold.org

Applicant's Federal Identification Number: 52-2041906

Please check one: ☐ Profit ☐ Individual ☒ Non-profit

Non-profit status: ☒ 501c3 ☐ Other

FY2027 Grant Amount Requested from Worcester County Government: $ 15,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 15,000	$ 15,000	$ 15,000

Are you seeking other sources of funding other than Worcester County Government? ☒ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 14 %

Please check your type of Grant Funding Request (choose all that apply)

☐ Project Funding
☐ Personnel Funding
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other _____
☒ Operational/Service Funding
☐ Purchase of property

No. of volunteers: _____ No. of paid employees: 2

Please indicate your organization type:

☐ Health
☐ Culture and the Arts
☐ Education
☒ Human Services
☐ Community Affairs
☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☒ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☒ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$15,000	$
2. General Donations	$25,027	$
3. Golf Tournament Fundraiser	$25,000	$
4. Grants-Foundations	$25,000	$
5. Grants-United Way	$4,000	$
6. Grants-Corporate	$7,000	$

Total Cash (A) = $101,027 ***Total In Kind (B)*** = $_____

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$ 29,550	2026 Budget
2. Professional Fees	$ 1,125.00	2026 Budget
4. Operations	$ 3,538.00	2026 Budget
5. Supplies	$ 300.00	2026 Budget
6. Equipment	$ 544.00	2026 Budget
7. Other Postage	$ 75.00	2026 Budget
8. Other Program Services	$ 65,895.00	2026 Budget
9. Other_____	$_____	_____
10. _____	$_____	_____

Total project expenses: (C) = $ 101,027

The Total Revenue (A+*B*) $ 101, 027 must equal the Total Project Expense (C) $ 101,027

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1:

Provide Worcester County residents, living with low income, with emergency financial assistance to prevent eviction or access stable housing if currently homeless.

Strategy - GOLD will work with community partners to identify clients with an emergency housing need. If eligible, the agent employed with one of GOLD's community partners will submit a referral for up to $200 toward emergency housing assistance. The Emergency Financial Assistance Program will operate year-round.

GOAL 2:

Provide Worcester County residents, living with low income, with emergency financial assistance to prevent the disconnection, or reconnect utility services like propane, oil, water, and electricity.

Strategy - GOLD will work with community partners to identify clients with an emergency utility service need. If eligible, the agent employed with one of GOLD's community partners will submit a referral for up to $200 toward emergency utility assistance. GOLD's Emergency Financial Assistance Program operates year-round.

GOAL 3:

Provide Worcester County residents, living with low income, with emergency financial assistance for basic needs including employment, healthcare, transportation, food, clothing, and hygiene items, household products, and bedding.

Strategy - GOLD will work with community partners to identify clients in need of emergency financial assistance to support basic needs. If eligible, the agent employed with one of GOLD's community partners will submit a referral for up to $100 toward emergency assistance with these basic needs. GOLD's Emergency Financial Assistance Program operates year-round.

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

   See attachments for Section IV responses.

2. Briefly state the evidence of the need for this grant.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

   See attachments for Section V responses.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

3. Who will be responsible for carrying out and supervising this project/program?

4. Describe the extent to which volunteers are included in this project/program.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

K Wallace

Name

January 7, 2026

Date

President, Worcester County GOLD, Inc.

Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

This grant request aims to help fund GOLD's Emergency Financial Assistance Program. This award would strengthen our ability to assist our clients needing shelter, utilities, food, clothing, and other basic needs. Any funds awarded will be used for direct client assistance.

2. Briefly state the evidence of the need for this grant.

Worcester County residents continue to struggle to access necessities like food, stable housing, utility services, healthcare, transportation, and items to meet basic needs.

The United Way's most recent ALICE (Asset Limited, Income Constrained, Employed) Report found that the cost of basics continues to outpace wages. In 2023, 35% of Worcester County households could not earn enough income to afford necessities with 8% living below the federal poverty level. Looking at the four most southern zip codes in Worcester County, 35% of the population could not earn enough income to afford basic necessities with 12% living below federal poverty level. When households cannot afford necessities, they are forced to make decisions that increase risk factors, including skipping meals, delaying auto or household repairs, or missing prescription dosages and doctor appointments.

In 2025, GOLD's Emergency Financial Assistance Program approved impacted over 500 households in Worcester County, MD.

This program will continue to be vital to preventing tragic outcomes for Worcester County residents living with low income by providing emergency financial assistance and basic needs items.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

Other agencies/organizations in the area provide emergency assistance for Worcester County residents. Due to limited funding levels, GOLD will often partner with these agencies to meet the level of need. Organizations that collaborate to provide emergency financial assistance include the Worcester County offices of the Department of Social Services, Maryland Access Point, Health Department, Board of Education, Shore-Up, Joseph House, Diakonia, and Community Church of Ocean Pines. GOLD continues to communicate with these agencies to coordinate resources effectively and prevent duplication of services.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

GOLD's current community partners include the Worcester County Department of Social Services, Cricket Center, Worcester County Health Department, Maryland Access Point, Worcester County Board of Education, HealthPort, First Wave Families, Worcester Navigation, Diakonia, Open Arms Hearts Health Services, Worcester County Office of the State's Attorney, Maryland Coalition of Families, Chesapeake Health Care, and Big Brothers Big Sisters. Employees with these partnering organizations act as agents to ensure that each individual's financial situation and needs are expertly assessed.

All requests for emergency assistance come directly from trained social workers at these agencies through our online database referral system, ensuring that clients are fully vetted and referred to the best-suited resources for assistance. GOLD provides immediate aid, and the referring agency works to provide the resources and programs required to ensure the client can prevent future emergencies. GOLD's 150 agents work tirelessly to address urgent needs in every corner of Worcester County.

GOLD frequently discusses the outcomes of emergency assistance with agency staff to evaluate services to meet the changing community needs.

5. Provide a timeline of activities that indicates when, where, and how often activities will happen. This can be a narrative or chart.

GOLD's Emergency Financial Assistance Program operates Monday through Friday, year-round. The staff works daily with agency users to apply appropriate solutions to client challenges.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organization's additional needs due to the impact of the pandemic.

COVID-19 has impacted GOLD because of the additional strain put on those we serve due to loss of employment, illness, and rising costs. Over the past few years, GOLD's database shows an increase in the number of requests received and the amount needed to address the emergency. Now that pandemic-era assistance programs have ended, GOLD is left with an increased burden to protect the families struggling to make ends meet.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

GOLD's Emergency Financial Assistance Program is the organization's main function and embodies our mission. This program is perfectly positioned to address Worcester County residents' most urgent needs of today and whatever comes tomorrow. With only two employees and 150 agents from fourteen agencies, GOLD can have a large impact while keeping administrative costs low.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources, and who will be responsible for the project/program evaluation.

GOLD continues to improve and utilize a database system developed in 2017. The database serves two important functions: access and accountability. Agents can submit referrals, and GOLD's employees can process requests remotely. The database provides accountability by allowing GOLD to easily track the services received by clients, gather accurate data for reporting, and forecast community needs. Monthly, the Executive Director reviews funding data reports. GOLD's Board of Directors reviews bimonthly data reports. GOLD's staff surveys agents at least twice yearly to evaluate program effectiveness. All households that receive emergency assistance are surveyed to measure outcomes.

3. Who will be responsible for carrying out and supervising this project/program?

GOLD's Executive Director and Program Coordinator are responsible for this program. The Executive Director supervises the Program Coordinator, and the Board of Directors supervises the Executive Director.

4. Describe the extent to which volunteers are included in this project/program.

Due to the nature of the program, volunteers do not participate in carrying out the financial assistance. Many volunteers participate in fundraising to support this program. They assist with GOLD fundraising events like our charity golf tournament and hold fundraisers at their businesses, churches, or organizations to support this program.

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:

Funding Type: _____

Funding Request: _____

G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Worcester Youth & Family Counseling Services, Inc.

Mailing Address: 124 N. Main Street, Ste. C

City, State, Zip Code: Berlin, MD 21811

Project/Service Contact Person: Jennifer Leggour

Phone Number: 410-641-4598 Email Address: jleggour@gowoyo.org

Applicant's Federal Identification Number: 52-1227987

Please check one: ☐ Profit ☐ Individual ☒ Non-profit

Non-profit status: ☒ 501c3 ☐ Other

FY2027 Grant Amount Requested from Worcester County Government: $95,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$95,000	$95,000	$95,000

Are you seeking other sources of funding other than Worcester County Government? ☒ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 9%

Has your organization been impacted by COVID-19? ☒ Yes ☐ No

Please check your type of Grant Funding Request (choose all that apply)

☐ Project Funding
☒ Operational/Service Funding
☐ Personnel Funding
☐ Purchase of property
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other_____

No. of volunteers: 20 No. of paid employees: 18

Please indicate your organization type:

☒ Health
☒ Human Services
☐ Culture and the Arts
☒ Community Affairs
☐ Education
☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☒ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☒ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2027 Estimate	***Cash (A)***	***In Kind (B)***
1. Worcester County Request	$ 95,000	$ 0
2. _____	$_____	$_____
3. _____	$_____	$_____
4. _____	$_____	$_____
5. _____	$_____	$_____
6. _____	$_____	$_____

Total Cash (A) = $95,000 ***Total In Kind (B)*** = **$ 0**

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	***Total Amount***	***Source of Estimate***
1. Salary/Wages/Benefits	$_____	_____
2. Professional Fees	$_____	_____
4. Operations	$ 60,000	actuals
5. Supplies	$_____	_____
6. Equipment	$_____	_____
7. Other: Clinical	$ 35,000	actuals
8. Other_____	$_____	_____
9. Other_____	$_____	_____
10. _____	$_____	_____

Total project expenses:(C) = $95,000

The Total Revenue (A+*B*) $95,000 must equal the Total Project Expense (C) $ 95,000

Budget (cont.)

Budget Narrative

WYFCS' proposed budget for fiscal year 2027 is 1,065,313. Our request for county funding is $95,000 which is the same as last year. Sources of revenue for WYFCS include municipal funding, state and federal grants, foundation grants, program service fees, and private donations. The requested funding from the county represents 9% of the overall budget. WYFCS prides itself on obtaining funding from various sources to minimize requests from local governments. The table below demonstrates the diversity of the organization's funding sources.

Worcester Youth & Family Counseling Services, Inc.						
Proposed Budget for Fiscal Year Ending 6/30/2027						
	Total	Admin	Clinical	Family Navigation	Mentoring Program	Youth Programs
Revenue						
Worcester County	95,000	60,000	35,000			
United Way	15,000		15,000			
Town of Ocean City	9,000		4,500			4,500
Town of Berlin	40,000					40,000
CAC Grant	103,000		51,500		51,500	
Donnie Williams Foundation	50,000				50,000	
LMB - Mentoring Program	150,000				150,000	
LMB - Navigation	152,931			152,931		
VOCA Grant	54,530		54,530			
Client Fees	285,000		285,000			
Fundraisers	76,000	69,500				
Donations	34,852	34,254		598		6,500
Total Revenue	**1,065,313**	**163,754**	**445,530**	**153,529**	**251,500**	**51,000**

Project Expenses Narrative

The "Operations" (Admin) category budget reflects $60,000 from county funds and covers administrative costs that include salaries, rent, utilities, supplies, insurance and telephone costs. WYFCS identifies this funding as "unspecified" meaning we can maximize flexibility by placing money to fill gaps and meet grant matching requirement needs as they arise throughout the fiscal year. The amount budgeted is based on actual expenses from the previous year.

The "Clinical Program" budget reflects $35,000 from county funds and supports sliding-scale fees for clients seeking mental health treatment who are uninsured, underinsured, or face extremely high deductibles. Funding has also been used to supplement administrative costs including clinical training, professional fees, insurance, rent, utilities, salaries, and advertising. WYFCS identifies this funding as "unspecified" meaning we can maximize our flexibility in placing money to fill gaps and meet grant matching requirement needs as they arise throughout the fiscal year. The amount budgeted is based on actual expenses from the previous year.

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1: Provide in person or telehealth mental health counseling to children, adolescents, and adults in the community regardless of their ability to pay.

Strategy 1: Provide individual, group, family, and couples counseling sessions to those with behaviors that disrupt their ability to work, have satisfying personal relationships, or function effectively in daily life. Ongoing activity on daily basis.

Strategy 2: Provide sliding scale fees for uninsured or underinsured based upon the needs of clients. Ongoing activity on daily basis.

Strategy 3: Educate the community about mental health issues through social media, and ongoing business and civic organization interaction. Ongoing activity daily.

GOAL 2: Help improve the lives of children who have social, academic, behavioral, or financial challenges and provide opportunities that would help them reach their full potential.

Strategy 1: Improve child wellness through community-based activities through youth programs including the Berlin Youth Club. Ongoing activity on a daily basis in the summer and monthly basis in the fall and winter.

Strategy 2: Train and support about 25 Worcester Connects volunteer mentors to match with local children who are struggling in school with truancy, underachievement, bullying, or behavioral issues. Ongoing activity on a daily basis.

GOAL 3: Help improve the lives of families who have financial challenges and provide opportunities that would help them reach sustainability.

Strategy 1: Reduce the impact of poverty on Worcester County families by providing weekly case management and resource linkage through the Worcester Navigation program. Ongoing activity on a daily basis.

Strategy 2: Provide one community outreach drive to provide food and toiletries to populations who need it. Yearly activity conducted during the winter months.

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

Funding will supplement operational expenditures not typically provided by granting organizations. Operational expenditures include rent, utilities, insurance, audit, office supplies, telephones, equipment, etc. A portion of funding is dedicated to the Clinical Mental Health Program not only for operations, but also for financial assistance for clients who are uninsured, underinsured, or face extremely high deductibles.

2. Briefly state the evidence of the need for this grant.

There is a great need for funding to support our services in Worcester County in the areas of mental health, childhood trauma, poverty, and family well-being. The most recent data highlighting needs in our county is from the Worcester County Health Department Community Health Assessment 2021 and the 2021-22 Maryland Department of Health Youth Risk Behavior Survey (YRBS). The Worcester County Community Health Assessment showed that regarding mental health and childhood trauma, one in five students in middle and high school seriously considered attempting suicide and thought about killing themselves. Regarding Adverse Childhood Experiences (ACEs), which include potentially traumatic events that occur in childhood, it was found that 52% of adults had at least one ACE and about 16% had 3 or more types of ACEs. In addition, 44% of middle school students were more likely to report bullying on school grounds, which is a traumatic event. Finally, it reported that 9.9% of the total population in Worcester County is living in poverty, with 14% of school age children (5 – 17 years) living in poor families.

Regarding the Department of Health YRBS, data showed that 26% of Worcester County high school students felt sad or hopeless almost every day for more than 2 weeks. This number significantly increased to 64.1% in the LGBTQ student population. In addition, 13.4% of students reported that they had attempted suicide one or more times in the past year. Twenty-six percent of high school students reported living with someone who was having a problem with alcohol or drug use and 27.2% of students reported living with someone who was depressed, mentally ill, or suicidal. Approximately 51% percent of highschoolers endorsed that they rarely or never felt that they could talk to an adult in their family or another caring adult about their feelings. Lastly, up to 31% of students reported that their family was often or sometimes worried that their food money would run out.

Worcester Youth and Family has several programs which help address the above-mentioned community needs: Clinical Mental Health Therapy (mental health, suicide, family issues, ACEs), Berlin Youth Club, or BYC, (childhood ACEs, poverty), Worcester Connects Mentoring (school performance, family issues, bullying, ACEs), and Worcester Navigation (poverty, food insecurity, ACEs).

Clinical Mental Health Program -- The clinical program provides outpatient mental health services regardless of a person's ability to pay. In FY25, the top reasons for referral were anxiety, trauma, and depression. Clinicians treated 286 clients and provided 3,796 hours of mental health therapy. Fifty-four of those clients were not charged for services due to being victims of crime and supported in large part by the Victim of Crimes Act. Due to the high demand for services and lack of providers in the area, we have continued our clinical internship program. Two interns from last year were hired post-graduation, and we have a third who also wishes to continue to work here, beginning in the Spring. This will help increase access to much needed mental health care.

BYC -- The Berlin Youth Club is a free program for at -risk children ages 6 to 12 designed to offer meaningful cultural, educational, and wellness experiences during the time that they are out of school. In FY25, the BYC offered a free summer camp (certified by the Maryland Department of Health) to 26 local students. 192 hours of summer enrichment activities were offered, and 4 volunteer teen helpers participated. Campers were selected due to having some type of risk factor (poverty, mental health, trauma, disability, family difficulties). The camp offered activities and field trips in the areas of Art, Fitness, Healthy Cooking/Baking, Team Building, Cooperative Games, STEM, and Animals/Nature. In addition, the camp offered free transportation to those who needed it, removing this as a barrier to services.

Worcester Connects – The Worcester Connects mentor program helps Worcester County students in grades 1-12 who struggle with school, behavior, mental health, family dynamics, or social relationships. Our mentors are volunteers from the community who are screened, trained, and supervised throughout their

one-year commitment. In FY25, the program served 28 students with both individual and group mentoring. Group mentor meetings occurred once or twice per month and included a theme or activity (i.e. movie night, game night, dessert/baking contests, bowling, mini golf, etc.). During group mentor meetings, families are welcome to join and be a part of the process. Family participation has been high, and families have been able to receive support from one another, grow with their children, and obtain referrals for resources if needed. Most commonly, participants reported that they felt "valued and accepted" regarding the program.

Worcester Navigation – Worcester Navigation is a resource linkage program designed to reduce the impact of poverty on children and families in our county. Caregivers meet with a Navigator who provides in-depth case management while helping them link to resources in the area and find ways to sustain themselves. Weekly meetings occur until the family is successfully linked to all of their needed resources. Such resources can include financial assistance, financial literacy, educational assistance, job obtainment, mental health treatment, medical treatment, etc. If a family is not enrolled in case management, they are given referrals to obtain needed resources. During FY25, the program helped 22 families, with 95% of participants reporting an increase in self-sufficiency and 100% reporting a reduction in food insecurity. Regarding other calls, 131 families were assisted with food/basic needs, 54 with avoiding utility interruption, and 31 with eviction prevention.

3.Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

There are agencies who provide counseling, mentoring services, and resource assistance, however none that offer specifically what we do. The Worcester County Health Department provides counseling services only to clients with public health insurance. There are two other counseling agencies in the area, but they do not offer the grant support like WYFCS. Regarding mentoring, the Big Brother Big Sister program provides mentors to children nationwide, however, they do not provide any group mentoring services or incorporate the family system into their meetings. The Department of Social Services offers resource support through an online portal and does not provide in-person case management any longer, leaving WYFCS to be the only organization that offers this service in the County. Lastly, no other agency offers a free youth club or summer camp in Worcester County.

4.Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

All of WYFCS programs partner and coordinate services with other organizations in order to be successful. These organizations include but are not limited to the Worcester County Health Department, Worcester County Public Schools, Diakonia, Department of Social Services, Department of Juvenile Services, Atlantic General Hospital, Tidal Health, Berlin Police Department, State's Attorney Office, and Maryland Department of Health. In addition, local businesses, churches, and civic organizations often collaborate with us to assist with various programs, especially the Berlin Youth Club and Worcester Navigation.

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

All proposed activities are ongoing and occur on a regular basis. Activities occur at least weekly and for the most part daily (see Section III Goals).

6. If your organization has been impacted by COVID-19, briefly state the impact and the organization's additional needs due to the impact of the pandemic.

The COVID-19 pandemic required that all programs conduct services remotely. Since then, we continue to offer a hybrid model of both remote and in-person services for health and safety reasons. This requires additional expenses including laptops for staff to work remotely when needed, upgraded internet service to be able to host videochat, and an electronic health record with Zoom accounts to be able to host or attend virtual therapy meetings when needed.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

WYFCS' mission is to empower children and adults toward leading capable, purposeful, responsible, fulfilled lives to build healthy families and strengthen communities. Under this project, funding will be dedicated to program operations that other funding sources do not typically support.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

Clinical Program -- Counseling services are regulated by the Department of Health and Mental Hygiene and focus on measurable outcomes included in Individual Clinical Treatment Plans reviewed at least every 6 months. Client Termination Summaries and Client Satisfaction Surveys are also utilized. Program evaluation is the responsibility of the Clinical Director, Caryn Horn.

BYC – This program measures performance by the number of participants and hours of enrichment activities provided. It also uses participant feedback and parent surveys evaluating program effectiveness. Program outcome evaluation is the responsibility of Camp Facilitator, Leslie Dixon.

Worcester Connects – The mentor program performance measures include the number of youth mentees; the number of 1:1 and group mentor meetings per month; percentage of youth who have improved attendance; and percentage of youth who have increased knowledge or skill development. A Youth Survey is also given which asks questions related to resilience in children and whether or not a mentor/the mentor program directly contributed to that characteristic. Berkleigh Diaz, Program Director, is responsible for the evaluation of this program.

Worcester Navigation -- Worcester Navigation measures outcomes in several ways: the number of single resources given; the number of case-management participants; how many clients had action plans within 3 days; the number of families who report an increase in self-sufficiency; and the number of families reporting a reduction of food insecurity. Christine Felix, Program Director, is responsible for the evaluation of outcomes for this program.

2. Who will be responsible for carrying out and supervising this project/program?

In addition to the program directors mentioned above, Dr. Jennifer Leggour, Executive Director of WYFCS, is responsible for the oversight of all programs.

3. Describe the extent to which volunteers are included in this project/program.

WYFCS' Board of Directors consists of 11 volunteer members. Worcester Connects trains and supports about 15 volunteer mentors each year. About 5-10 other volunteers help with a variety of activities like transportation and events.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.

2. Listing of current board of directors (or governing body).

3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.

4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

_____ 1/14/2026

Name Date

Executive Director

Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before January 28, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Beach to Bay Heritage Area, Inc.

Mailing Address: 14 South Main Street

City, State, Zip Code: Berlin, MD 21811

Project/Service Contact Person: Lisa Challenger

Phone Number 443-783-3035 Email Address: info@beachesbayswaterways.org_

Applicant's Federal Identification Number: 52-1900311

Please check one: ☐ Profit ☐ Individual ☐ Non-profit

Non-profit status: ☑ 501c3 ☐ Other

FY27 Grant Amount Requested from Worcester County Government: $ 5,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$0	$0	$0

Are you seeking other sources of funding other than Worcester County Government? ☑ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 2.5 %

Please check your type of Grant Funding Request (choose all that apply)
☑ Project Funding
☐ Operational/Service Funding
☐ Personnel Funding
☐ Purchase of property
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other _____

No. of volunteers: 20 No. of paid employees: 1.5

Please indicate your organization type:
☐ Health
☐ Human Services
☑ Culture and the Arts
☐ Community Affairs
☐ Education
☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 5-18 year olds
- ☑ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☐ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☑ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	***Cash (A)***	***In Kind (B)***
1. Worcester County Request	$ 5,000	$
2. BBHA Funds	$ 5,000	$
3.	$	$
4.	$	$
5.	$	$
6.	$	$

Total Cash (A) = $ 10,000 ***Total In Kind (B)*** = $ 0

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	***Total Amount***	***Source of Estimate***
1. Salary/Wages/Benefits	$ 5,000	Current Level
2. Professional Fees	$	
4. Operations	$	
5. Supplies (Brochure Printing)	$ 2,500	Delmarva Printing
6. Equipment (4 Retractable Display Banners)	$ 1,000	48HourPrint.com
7. Other (2 Outdoor Interpretive Signs)	$ 1,500	iZone Imaging
8. Other	$	
9. Other	$	
10.	$	

Total project expenses: (C) = $ 10,000

The Total Revenue (A+*B*) $ 10,000 **must equal the Total Project Expense (C) $** 10,000

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) <u>Please limit to 3 goals.</u>

GOAL 1: INCREASE AWARENESS OF AND VISITATION TO THE LOWER SHORE

1. Design and purchase 4 vinyl display banners to be used at trade shows and festivals to increase awareness of and visitation to the county and the lower shore.

This is a one-time expense which should last a minimum of 5 years.
Begin 8/1/2026- End 1/1/2027

GOAL 2: DEVELOP HERITAGE INITIATIVES THAT PRESERVE, PROTECT AND PROMOTE THE CULTURAL, HISTORIC AND NATURAL ASSETS ON THE LOWER SHORE

1. Create and print a new guide to paddling the Coastal Bays. This will be a water trails brochure done in partnership with the DNR. Layout, copy and design: now-through June 2026. Printing will take place August 2026.

2. Reprint the new Native American Guide- History, Heritage & Homelands National Recreation Trail Guide. Printing will take place July 2026.

3. Develop and fabricate 2 additional interpretive signs for the History, Heritage & Homelands National Recreation Trail.

1/1/2027- 6/30/2027.

GOAL 3:

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

   Beach to Bay HA will use funds to assist in the development of new tourism products to meet the goals of both the county tourism effort and to meet the goals laid out in our 5-year plan. 1. Design and purchase new vinyl exhibits.
   2. Printing of a new water trail brochure, 3. Reprinting of existing Native American Guide, 4. Produce new outdoor interpretive signage.

2. Briefly state the evidence of the need for this grant.

   Product development is essential in expanding tourism reach and increasing numbers.
   These actions directly impact visitor numbers at museums as evidenced by
   the introduction of our Museum Passport program and its success in increasing visitation.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe. No

   We work in tandem with county tourism offices, fulfilling projects beyond their means and scope.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

   We will be coordinating efforts with the County Tourism and Economic Development
   office, the MD DNR and the Pocomoke Indian Nation

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

   Each activity and expense will be a one-time expenditure and will be completed within the FY27 fiscal year.
   See timeline in 'Goals' section.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

   Not Applicable

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

   These projects directly align with the goals laid out in our 5-year strategic plan:
   Heritage Tourism: Increase awareness, engagement and visitation.
   Goal 3- Develop & support heritage initiatives.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

   Programs and projects are evaluated by number of visitor requests, and website and e-
   newsletter analytics. We have also won multiple industry awards, demonstrating our ability to put forth excellent products.

3. Who will be responsible for carrying out and supervising this project/program?

   Lisa Challenger, Executive Director and Andre Nieto Jaime, Program Specialist.

4. Describe the extent to which volunteers are included in this project/program.

   We regularly use subject matter expert volunteers to create and produce new projects and programs. Our all-volunteer board will also be assisting as needed.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Lisa Challenger
Name

January, 20, 2026
Date

Executive Director
Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Go Green OC, inc.

Mailing Address: 9927 Stephen Decatur Highway, STE 4

City, State, Zip Code: Ocean City, Maryland 21842

Project/Service Contact Person: Josh Chamberlain

Phone Number 310-694-7632 Email Address: gogreenoccampaign@gmail.com

Applicant's Federal Identification Number: 83-2991171

Please check one: ☐ Profit ☐ Individual ☒ Non-profit

Non-profit status: ☒ 501c3 ☐ Other

FY2025 Grant Amount Requested from Worcester County Government: $ 10,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 0	$ 0	$ 0

Are you seeking other sources of funding other than Worcester County Government? ☒ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 85 %

Please check your type of Grant Funding Request (choose all that apply)
☒ Project Funding
☐ Operational/Service Funding
☐ Personnel Funding
☐ Purchase of property
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other _____

No. of volunteers: 20 No. of paid employees: 0

Please indicate your organization type:
☐ Health
☐ Human Services
☐ Culture and the Arts
☒ Community Affairs
☐ Education
☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 5-18 year olds
- ☐ Adults
- ☒ Other (please describe): Go Green OC's services benefit the community at-large by reducing local food waste and the associated environmental impacts.
- ☐ 65+
- ☒ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☒ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$10,000	$
2. Go Green OC	$1,800	$
3. (sponsorships/donations)	$	$
4.	$	$
5.	$	$
6.	$	$

Total Cash (A) = $11,800 *Total In Kind (B)* = $ 0

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$	
2. Professional Fees	$	
4. Operations	$	
5. Supplies	$ 11,800	vendor estimates/market research
6. Equipment	$	
7. Other	$	
8. Other	$	
9. Other	$	
10.	$	

Total project expenses: (C) = $ 11,800

The Total Revenue (A+*B*) $11,800 must equal the Total Project Expense (C) $11,800

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1:

Complete gravel installation on compost site roadways.

Go Green OC's composting operations are located on an agricultural site in Bishopville, Maryland. Access roadways within the site are currently in disrepair. These roadways are traversed primarily by the utility vehicles and equipment necessary to process the compostables (e.g., food waste) and the compost itself. The proposed gravel installation ensures accessibility is maintained and supports overall continuity of services. Navigation of the compost site is critical to fulfilling the agency's mission.

This is a one-time activity that will be completed within the first quarter of the grant performance period.

GOAL 2:

Complete construction of storage shed at compost site.

Go Green OC's compost site houses an incomplete storage shed that is utilized to store the agency's Bobcat utility vehicle and other tools. The addition of proper walls and a door will complete the shed's construction. This activity is considered a high priority for protection of equipment and operational efficiency. Proper storage of these items supports longevity of usage and long-term cost savings.

This is a one-time activity that will be completed within the first quarter of the grant performance period.

GOAL 3:

N/A

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

The requested funding will support vital infrastructure improvements at Go Green OC's composting site, including the installation of gravel along internal access roadways and the completion of an on-site storage shed. These improvements are essential to maintaining safe and efficient composting operations.

The access roadways within the compost site are routinely used by the agency's Bobcat utility vehicle and other equipment required to transport compostable materials as well as the finished compost. The roadways also provide necessary access for agency leadership, staff, and volunteers throughout the site. Currently, multiple sections of the roadways are compromised by surface sinkage and significant debris accumulation, creating operational challenges and safety concerns. Additional gravel and fill dirt are required to stabilize and restore these surfaces, ensuring reliable navigation throughout the site. The compost site serves as the hub of Go Green OC's core programming and operational activities. Maintaining its functionality is critical to mission fulfillment and continuity of services.

The site also includes a partially constructed storage shed that houses the agency's Bobcat utility vehicle and other essential tools. The requested funding will allow for completion of the structure, including installation of proper walls and a secure door. Completing the shed will protect high-value equipment from weather-related damage and other risks, extend the lifespan of agency assets, and improve operational efficiency by ensuring equipment is readily accessible and properly stored.

These one-time infrastructure investments address high-priority needs identified by agency leadership and will strengthen Go Green OC's capacity to fulfill its mission effectively and sustainably.

2. Briefly state the evidence of the need for this grant.

Food waste remains the single largest material category in the United States municipal solid waste stream, accounting for approximately 22 percent of incinerated waste in 2018.[1] When food waste is incinerated, it generates methane, a greenhouse gas more than 25 percent more potent than carbon dioxide.[2] Despite these environmental consequences, food waste continues to be disposed of through environmentally harmful methods in many communities.

Ocean City's 8 million annual visitors produce substantial volumes of food waste from restaurants, hotels, and other businesses. Since 2010, over 90 percent of the city's municipal solid waste has been transported to the Covanta Delaware Valley Resource Recovery Facility in Chester, Pennsylvania, where it is processed through a thermal waste-to-energy incinerator. Go Green OC was founded in 2018 to change this trajectory. By launching the Eastern Shore of Maryland's first restaurant-based composting program, the organization has successfully diverted over 1 million pounds of food waste from incineration through partnerships with over 20 Ocean City businesses. This locally driven, scalable model transforms food waste into a valuable resource, reducing greenhouse gas emissions, improving soil health, and advancing statewide goals for waste diversion and climate resilience.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

There are no other agencies in Worcester County or the surrounding area that provide the same services as Go Green OC. Since being founded in 2018, Go Green OC has grown into the largest food-waste-diversion operation on Maryland's Eastern Shore.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

Project implementation will involve collaboration with Ocean Compost, an established partner of Go Green OC. Ocean Compost subleases the composting site to Go Green OC, provides operational support through employment of the Director of Compost Operations, and maintains leadership alignment through the CEO's participation on Go Green OC's Board of Directors.

Requested funding supports Go Green OC's mission to build a zero-waste model for resort towns by diverting food waste, reducing plastics, and fostering community education. To achieve this mission, Go Green OC partners with numerous local business to implement local food-waste-diversion activities: Seacrets - Jamaica USA, The Hobbit, The Ember's Restaurant, Higgins Crab House (North & South locations), Shotti's Point, Mothers Cantina, Dough Roller (42nd Street), Bayside Skillet, Longboard Cafe, Coin's Pub, Innerbloom, Happy Jack Pancake House, Bonfire, Taphouse Tavern (45th), Real Raw Organics, Tequila Mockingbird, Bourbon Street, Fish Tales, Ocean City Convention Center, Playa Bowls, and PGN Crabhouse.

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

The proposed project consists of two primary goals: to install gravel along the internal access roadways at Go Green OC's compost site and to complete the construction of an existing on-site storage shed. These are one-time activities that are planned to be completed within the first quarter of the grant performance period. A projected start date of July 1, 2026 would allow all activities to be completed by September 30, 2026. All activities will occur at the compost site located in Bishopville, Maryland.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

N/A

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[1] U.S. Environmental Protection Agency. (2021). United States 2030 food loss and waste reduction goal. https://www.epa.gov/sustainable-management-food/united-states-2030-food-loss-and-waste-reduction-goal

[2] U.S. Environmental Protection Agency. (n.d.). Methane emissions. https://www.epa.gov/ghgemissions/methane-emissions

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

Go Green OC's mission is to build a zero-waste model for resort towns by diverting food waste, reducing plastic use, and fostering community education. Composting is central to this mission, with all related operations conducted at the Bishopville compost site. Investing in critical site infrastructure, including gravel installation on access roadways and completion of the storage shed, ensures safe and reliable composting operations. These improvements increase operational efficiency, protect equipment, and maintain consistent site access for staff and volunteers, strengthening the long-term sustainability and scalability of Go Green OC's composting program.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

Go Green OC will evaluate the effectiveness of the compost site infrastructure improvements through ongoing operational tracking and post-project assessment. Baseline site conditions, including access limitations and equipment storage challenges, have been documented. During and after implementation, Go Green OC will monitor compost site accessibility, utilizing staff and volunteer observations as primary data sources. A formal evaluation will be conducted within three to six months of project completion to document task completion and to assess improvements in operational efficiency and safety. Josh Chamberlain, the Executive Director, will be responsible for pre- and post-project analysis and required reporting.

3. Who will be responsible for carrying out and supervising this project/program?

Key Personnel will include Josh Chamberlain, Garvey Heiderman, and Alyssa Howard. Josh Chamberlain is the founder and Executive Director of Go Green OC. He will also serve as the Project Lead. In this capacity, he will oversee grant execution, partnerships, and any necessary outreach. Garvey Heiderman is a Board Member of Go Green OC and the CEO of Ocean Compost. Alyssa Howard is the Director of Compost Operations. Mr. Heiderman and Ms. Howard will support the proposed grant activities and oversee associated volunteer activity.

4. Describe the extent to which volunteers are included in this project/program.

Under the guidance of Go Green OC staff and leadership, volunteers will assist with site preparation activities such as organizing materials, supporting gravel installation efforts where appropriate, and helping complete and outfit the storage shed. Following project completion, volunteers will use the improved infrastructure during regular composting workdays to unload and process food waste, maintain compost piles, and manage tools and equipment stored on-site. Volunteer participation will also support monitoring and evaluation efforts through site observations and feedback on improved efficiency and safety.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Josh Chamberlain _____ 01/24/2026

Name _____ Date

President

Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Joshua M. Freeman Foundation

Mailing Address: 31255 Americana Parkway

City, State, Zip Code: Selbyville, DE 19975

Project/Service Contact Person: Darren Silvis

Phone Number: 302-241-0454

Email Address: dsilvis@freemanarts.org Applicant's Federal Identification Number: 20-8592383

Please check one: ☐ Profit ☐ Individual ☒ Non-profit

Non-profit status: ☒ 501c3 ☐ Other

FY2027 Grant Amount Requested from Worcester County Government: $ N/A $5,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ N/A	$ N/A	$ N/A

Are you seeking other sources of funding other than Worcester County Government? ☑ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 9% %

Please check your type of Grant Funding Request (choose all that apply)

☑ Project Funding
☐ Personnel Funding
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other _____
☐ Operational/Service Funding
☐ Purchase of property

No. of volunteers: 270 No. of paid employees: 25

Please indicate your organization type:

☐ Health
☑ Culture and the Arts
☑ Education
☐ Human Services
☐ Community Affairs
☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☑ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☐ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☑ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$ 5,000	$
2. Richard A. Henson Foundation	$ 5,000	$
3. Choptank Foundation	$ 25,000	$
4. Exelon	$ 5,000	$
5. United Way Lower Eastern Shore	$ 2,500	$
6. Individual donation	$ 5,500	$

Total Cash (A) = $ 48,000 *Total In Kind (B)* = $ _____

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$	
2. Professional Fees	$ 48,000	Individual artists' fees
4. Operations	$	
5. Supplies	$	
6. Equipment	$	
7. Other	$	
8. Other	$	
9. Other	$	
10.	$	

Total project expenses: (C) = $ 48,000

The Total Revenue (A+*B*) $ 48,000 must equal the Total Project Expense (C) $ 48,000

Section III. PROGRAM DETAILS FORM

GOAL 1: The mission of the Joshua M. Freeman Foundation is making the arts accessible for all through performance, education and advocacy. Within its Arts Access Initiative, it is able to offer free arts programming to over 25,000 local school children throughout the Delmarva region. Specifically, it continues to expand its outreach and impact of offering free programs to school children in Worcester County. During the 2025-2026 school year, the Foundation will reach over 2,500 children by offering three in-school arts performances across multiple schools.

GOAL 2: The Joshua M. Freeman Foundation will coordinate and host the following performances at these Worcester County schools in the 2025-2026 school year. While the specific programs for 2026-2027 have not yet been set, the following programs will be offered at these Worcester County schools:

Hip Hop Fundamentals:
- Snow Hill Elementary School
- Snow Hill Middle School

Backtrack Vocals:
- Snow Hill Middle School

Springtime Musical:
- Cedar Chapel Special School
- Ocean City Elementary School
- Pocomoke Elementary School
- Showell Elementary School
- Snow Hill Elementary School

GOAL 3: For the 2026-2027 school year, the Joshua M. Freeman Foundation will continue to create and forge new partnerships with school administrators and teachers across the Worcester County Public School system in order to reach even more school children with free arts programs.

Section IV. GRANT PROPOSAL/NEED

1. Briefly describe the specific purpose for which this grant is requested.

Each year, the Joshua M. Freeman Foundation (JMFF) offers over fifty percent of its arts programming as free to the public through performances at Freeman Arts Pavilion, at local schools and at other community-based organizations. To that end, its Arts Education program impacts over 25,000 local school children annually across multiple school districts in Sussex County, Delaware, as well as Wicomico and Worcester counties in Maryland. It is estimated that the organization will reach over 2,500 students in Wicomico County schools alone in the 2025-2026 academic year as the Foundation continues to expand its free programmatic offerings to school children in that school district. Our Arts Education programs are strategically planned in order to reach a child at least six times during their academic career between kindergarten and twelfth grade.

We are extremely proud of the partnerships that we have built with many Worcester County school administrators and teachers. These relationships are crucial to advancing our impact and thusly allow us

to reach even more school children with free in-school programming as well as free programs at Freeman Arts Pavilion.

Our organization would be humbled and honored to receive grant funding that would directly support our free arts education programming in Worcester County schools. A dedicated budget for this program has been developed, and can support how grant funding would impact the expenses incurred with hosting memorable arts performance for Worcester County students.

2. Briefly state the evidence of the need for this grant.

Whether at a school, Freeman Arts Pavilion or in a community center, JMFF has innovatively found ways to reduce barriers to the arts. The region's vast land mass creates transportation issues for many people to enjoy live arts. Schools lack transportation budgets for field trips as do nonprofit organizations who serve these families and children. JMFF offers a transportation grant program for schools and community groups who need transportation assistance to attend arts performances offered by the Foundation. Teachers and school administrators continue to share accolades around these free programs and the positive impacts they are having on their students. This program has equalized the playing field and allows many students and families who live in communities with barriers to enjoy live arts experiences.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

While the Foundation remains dedicated in offering free arts programs to local school children both in schools and at Freeman Arts Pavilion, there are no competing programs of these types.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

The planning, coordination and execution of these events rests solely with the Foundation and the school administrators who provide guidance on scheduling these events at their schools.

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

The Foundation normally schedules in-school programs during the academic year between September and November and January through April.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organization's additional needs due to the impact of the pandemic.

The impact of the COVID-19 pandemic on the Joshua M. Freeman Foundation was profound, but the organization remains humbled to this day that it was able to offer live arts programs at the former Freeman Stage during the summer of 2020. It was one of only twelve arts organizations nationwide that was able to continue its programs, while most performing arts venues were forced to cease operations. The Foundation experienced a devastating decrease of 72% in its operating revenue from 2019 to 2020. Sadly, all free in-school arts programming for thousands of local children went on pause for over a year, but the team found innovative ways to continue offering free arts to children. Most notably, over 45,000 Creative Nourishment Kits were distributed to children across Delmarva in an effort to keep the arts (and hope!) alive during a very challenging time.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

The heart and soul of the Foundation's mission is to ensure that the arts are accessible for everyone. Thanks to the support of generous donors, these programs exist to provide arts enrichment for school children in the Delmarva region. As the Delmarva region continues to see high population growth, the divide between high and low-income households is increasing. More students are participating in their school's free or reduced lunch program. As schools see rapid growth in enrollment, the pace of adding educators cannot meet the demand. Arts programming continues to be reduced in schools, so there is a great need to offer students with free, memorable arts education programs both in their schools and in their communities.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

The assessment of this program is vital to its continued development, evolution and impact. In the fall of 2022, we began collecting student assessment data through a Student Survey tool in grades 3 – 12. The responses allowed us to measure the impact of performance standards we address in our school programming. There are also opportunities for students to respond with a narrative in the survey. Beginning in fall of 2023, we provided student surveys in both English and Spanish. In the spring of 2024, we were very excited to pilot a modified student survey for special learners and students in PreK-grade 2. To date, we have collected over 2,150 student surveys. Additionally, the Joshua M. Freeman Foundation uses an Arts Education Advisory Committee comprised of educators, administrators and community leaders to curate community and school programs. This provides alignment and increased participation in schools and community groups as well as our ability to leverage our resources for the highest return on investment to maximize attendance.

3. Who will be responsible for carrying out and supervising this project/program?

The Arts Education program is directed by Lindsay Richard, the Foundation's Community Engagement Director. Her team includes an Arts Education Coordinator, who serves as the liaison with school administrators, teachers, and other partners who offer guidance and support in planning these school programs.

4. Describe the extent to which volunteers are included in this project/program.

The Foundation is extremely proud of its dedicated corps of volunteers, which is comprised of nearly 280 individuals who tirelessly serve as advocates of the Foundation's mission. Depending on the length of an in-school program and the number of students attending each program, volunteers are involved with event setup, managing students entering and exiting the performance area at their school, and other duties.

new

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: multiple
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: RYTHEM AND HOPE INC

Mailing Address: 1099 Fredrick Ave

City, State, Zip Code: Salisbury, MD, 21811

Project/Service Contact Person: Teddy Purnell

Phone Number 443 513 1849 Email Address: SUNGODAMEN99@Gmail.com

Applicant's Federal Identification Number: 41-2716940

Please check one: ☐ Profit ☐ Individual ☑ Non-profit

Non-profit status: ☑ 501c3 ☐ Other

? FY2025 Grant Amount Requested from Worcester County Government: $ ~~NA~~ 110,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ NA	$ NA	$ NA

? Are you seeking other sources of funding other than Worcester County Government? ☑ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 75 %

Please check your type of Grant Funding Request (choose all that apply)

☑ Project Funding
☑ Personnel Funding
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other _____
☑ Operational/Service Funding
☑ Purchase of property

No. of volunteers: 12 No. of paid employees: 3

Please indicate your organization type:

☑ Health
☑ Culture and the Arts
☑ Education
☑ Human Services
☑ Community Affairs
☑ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☑ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☑ 26-50
- ☐ 50-100
- ☐ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$ NA	$ NA
2. NA	$ NA	$ NA
3. NA	$ NA	$ NA
4. NA	$ NA	$ NA
5. NA	$ NA	$ NA
6. NA	$ NA	$ NA

Total Cash (A) = $ NA *Total In Kind (B)* = $ NA

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$ 39200.00	four income combined
2. Professional Fees	$ 30,000.00	1 Year Fee for Teacher
4. Operations	$	
5. Supplies	$ 10,000.00	Pads, Cloths, flyers
6. Equipment	$	
7. Other Studio Rent	$ 9,000.00	Creative movement, Studio rent
8. Other Gym rent	$ 22,800.00	OC, North Park Gym
9. Other	$	
10.	$	

Total project expenses: (C) = $ 463,000.00

The Total Revenue (A+*B*) $_____ must equal the Total Project Expense (C) $ 463,000.00

Town of Ocean City Department of Recreation and Parks
Reservation Fees

Full payment for one (1) day non-tournament or event under $300 is due upon application submission. For tournaments or events, a non-refundable deposit is due upon availability approval:
$50 per outside facility per date, or $100 per inside facility per date.
Deposits doubled for first time event applicants.

SOFTBALL FIELDS, BASEBALL FIELD – NORTHSIDE PARK	
Ballfield, Softball/Baseball Tournament/ Event - Full-Day (more than 5 hours)	$215/Field/Day
Ballfield, Softball/Baseball Tournament - Half-Day (less than 5 hours)	$150/Field/Day
Ballfield, hourly rental	$50/Hour-Resident $63/Hour-Non-Resident
Ballfield Lining and Prep	$100/Per Field/per time
Use of Score Clocks, Controllers	$10/Hour or $50/Day
Lights	$30/Hour
Lights Supervisor	$30/Hour
Grass Mowing Request	$75/Cut
SOCCER FIELD AND WEST LAGOON FIELD – NORTHSIDE PARK	
Rectangular Field Tournament/ Event – Full-Day (more than 4 hours)	$500/Field/Day
Rectangular Field Tournament/ Event – Half-Day (less than 4 hours)	$250/Field/Day
Soccer, Football Field Hockey, or Lacrosse field	$50/Hour-Resident $62/Hour-Non-Resident
Soccer, Lacrosse, Football or Field Hockey Lining & Prep	$150/Field
Relining Soccer, Lacrosse, Football or Field Hockey	$115/Field
Use of Score Clocks, Controllers	$10/Hour or $50Day
Lights	$30/Hour
Lights Supervisor	$30/Hour
Grass Mowing Request	$75/Cut
EAST/WEST GYMNASIUMS - NORTHSIDE PARK	
East Gym Tournament/Event Fee	$135/Per Hour/Per Gym
East Gym Court Use	$50/Hour-Resident $70/Hour-Non Resident
East Gym, Full Gym	~~$95/Hour-Resident~~ $129/Hour-Non Resident
East Gym, Full Gym Youth Practice (Off Peak	$50/Hour-Resident $71/Hour-Non Resident
Gym Floor Cover (if required)	$300/Gym

Fee I need help With covering. Reason for grant

Section two : grant request budget a program funding source FY2024 estimate. Concerning this part of the application rhythem and hope is a newly established nonprofit December 17, 2025 established therefore no records exist prior.

Section 3 :goal 3 detailed explanation Rhythm and Hope Hip Hop Dance Program

End Goal Statement

Our Vision for the Eastern Shore

Rhythm and Hope aims to transform the Eastern Shore communities of Berlin and Ocean City, Maryland into vibrant hubs of hip hop culture and artistic expression, where dance becomes a pathway to confidence, wellness, and community connection.

Our End Goals (3-5 Years)

Community Impact: By 2028-2030, Rhythm and Hope will be the premier hip hop dance program on the Eastern Shore, serving hundreds of students annually from all backgrounds and communities throughout Worcester County and beyond.

Educational Integration: We will establish partnerships with public and private schools across the region, bringing professional hip hop instruction directly into educational settings. Our program will be recognized as an essential component of arts education, physical wellness, and youth development programming in local schools.

Performance & Visibility: Rhythm and Hope students will be featured performers at major Eastern Shore festivals and community events, showcasing their talents at venues such as:

- Ocean City special events and boardwalk performances
- Berlin town festivals and cultural celebrations
- Regional arts festivals throughout the Eastern Shore
- Community showcases that bring families together

Personal Transformation: Every student who participates in Rhythm and Hope will:

- Build unshakeable self-confidence through mastering dance skills
- Develop physical fitness, coordination, and body awareness
- Express themselves authentically through hip hop culture
- Connect with positive mentors and peer communities
- Learn discipline, perseverance, and goal-setting

- Discover the joy of creative expression and performance

Inclusive Excellence: Our program serves everyone ages 7 and up—children, teens, and adults—from all communities regardless of economic background, creating a welcoming space where diversity is celebrated and everyone can thrive.

Master Instruction: What sets Rhythm and Hope apart is instruction from a nationally recognized dance artist. Students don't just learn hip hop—they learn from a master of the craft, gaining access to world-class training right here on the Eastern Shore.

Our Ultimate Goal

To create a lasting legacy where hip hop dance is woven into the cultural fabric of the Eastern Shore, empowering generations of dancers to discover their rhythm, embrace their hope, and shine their light in the community and beyond.

Rhythm and Hope: Where movement meets meaning, and every dancer finds their voice

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1: Rhythem and hope Foundation pledges to maintain the highest standards of instruction and safety. As the Pioneering program on the Eastern Shore. of Maryland. 3 Stage Progression. Stage 1: poping Week 1-4. 1-2 week is dance foundation. 3-4 week development. Stage 2: Locking 5-8 week, core techniques. week 7-8 advanced moves. Stage 3 Breaking week 9-12 Toprock, Footwork 11-12 power and Performance. Monday-Friday 3-7 PM. 90% of participants will report increased confidence in their physical abilities. Strategies to Achieve A Structured curriculm Progression. Serve 50+ youth in Yeal 1, scaling to 100+ by Year 3. Achieve 80% Program retention rate. Students who start to finish the program. Secure funding to offer program for free.

GOAL 2: Foster Social-emotional development and community Building 85% of participants will report making New friends through the program. 70% of participants will demonstrate improved teamwork skills. 80% of participants will report feeling a stronger sense of community connection. . Establish program at 2-3 school/community sites with in 3 months.

GOAL 3: increase Academic engagement and School attendance. 70% of participants will maintain or improve their school Attendance. The participants will Learn NOT just dance but art and healthy life style.

I have attached Section III Goal 3. document detail explanation.

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.
Rhythem and hope is Launching The Eastern Shore first hip hop After School dance program. Will provide students with Professional dance instructions, mentorship, and safe Place To grow.

2. Briefly state the evidence of the need for this grant.
young people of our region deserve access to same quality arts programming available in Larger cities. After school dance programs in Maryland found in Baltimore, Philly, DC, But none here in Worcester county.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.
No

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?
No

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.
Mon-Fri 3-7 pm

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.
NA

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.
I worked for a non Profit After School Hiphop dance Program in New York 20 years ago. it was very successful I created Rhythem and hope To repeat That success for my hometown Worcester County. O.C - Berlin.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.
- Pre-program assessment Two weeks Before program start.
- Mid-Program checkin week 6-7.
- Post Program Assessment Final week of Program
- Follow up 3month Af Program completio

3. Who will be responsible for carrying out and supervising this project/program?
Herutata Rahotep

4. Describe the extent to which volunteers are included in this project/program.
Volunteers would not Be included AS STAFF. But May assist in Transportation of students. This done By Parents of child, Teen, in program.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Herutuita Rahotep
Name

1-6-2026
Date

President
Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

new

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: project
Funding Request: 5000
G/L Acct. No. 100-1423-710230

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Skills Growth Training Center Inc. DBA Seaside Toolbox Academy

Mailing Address: 11935 Worcester Hwy.

City, State, Zip Code: Bishopville, MD 21813

Project/Service Contact Person: Shaina Adkins

Phone Number 410-641-1368 Email Address: sadkins@seasidetoolboxacademy.org

Applicant's Federal Identification Number: 99-3050068

Please check one: ☐ Profit ☐ Individual ☒ Non-profit

Non-profit status: ☒ 501c3 ☐ Other

Grant Amount Requested from Worcester County Government: $ $5,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 0	$ 0	$ 0

Are you seeking other sources of funding other than Worcester County Government? ☒ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 11 %

Please check your type of Grant Funding Request (choose all that apply)

☒ Project Funding
☐ Operational/Service Funding
☐ Personnel Funding
☐ Purchase of property
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other

No. of volunteers: 10 No. of paid employees: 1

Please indicate your organization type:

☐ Health
☐ Human Services
☐ Culture and the Arts
☐ Community Affairs
☒ Education
☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☒ 5-18 year olds
- ☒ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☐ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☒ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$ $5,000	$
2. In Kind Vendor Support	$	$ 5,820
3. Direct Public Support	$ 35,000	$
4. Foundations & Grants	$ 65,000	$
5.	$	$
6.	$	$

Total Cash (A) = $ 105,000 *Total In Kind (B)* = $ 5,820

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$	
2. Professional Fees	$ 6,000	
4. Operations	$ 3,600	
5. Supplies	$ 7,820	
6. Equipment	$	
7. Other Mobile Lab Wrapping	$ 11,000	
8. Other Insurance (Annually)	$ 2,400	
9. Other 20ft Enclosed Trailer	$ 20,000	
10. Pick Up Truck	$ 60,000	

Total project expenses: (C) = $ 110,820

The Total Revenue (A+B) $ 110,820 must equal the Total Project Expense (C) $ 110,820

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1: Increase access to hands-on skilled trades education by serving 50 total organizations & 2,500 additional students and community members through Seaside Toolbox Academy's Mobile Learning Lab.

In just one year, Seaside Toolbox Academy has successfully delivered outreach programming to 23 schools and community organizations, serving over 6,000 students and adults, demonstrating both demand for and capacity to scale this work across Worcester County and the surrounding region.

Activity & Strategies Description: Deliver hands-on trades demonstrations using the Mobile Learning Lab, including interactive plumbing-focused stations that introduce participants to tools, systems, and trade concepts. Although we are starting with plumbing, with increase funding and trade partnerships, we intend to expand to several areas of trades exposure.

Frequency & Dates: Ongoing; approximately weekly outreach events, totaling up to 50 school and community events annually. It's noteworthy to mentioned that although our "busy season" in terms of festivals and starts in March of 2026, we are actively attending two events monthly throughout the county. This includes job fairs for adults, career fairs at local schools, & local community events.

Outcome: By the end of the first year of support, 2,500 additional individuals will have participated in Mobile Learning Lab programming, with 100% of participants exposed to at least one viable skilled trade career pathway, strengthening awareness, confidence, and interest in workforce opportunities that are critical to the local economy.

GOAL 2: Strengthen the local workforce pipeline by increasing awareness, readiness, and interest in skilled trades careers among youth and adults in Worcester County through mobile, hands-on outreach.

Strategies: Seaside Toolbox Academy will implement a standardized outreach framework for all Mobile Learning Lab deployments. Each visit will include guided instruction, hands-on skill exploration, and career pathway discussion led by trained staff and volunteers. Programming will be designed to ensure that every participant meaningfully engages with trade concepts rather than passively observing demonstrations.

Activity Description: Deliver facilitated, hands-on learning activities that introduce participants to trade-specific tools, systems, and problem-solving scenarios, paired with discussion of career pathways, training requirements, and local workforce opportunities. We will utilize a consistent program outline and instructional flow to ensure all participants receive comparable exposure to trade pathways regardless of event location or audience.

Frequency: Ongoing; approximately weekly outreach events, totaling up to 50 school and community events annually. It's noteworthy to mentioned that although our "busy season" in terms of festivals and starts in March of 2026, we are actively attending two events monthly throughout the county. This includes job fairs for adults, career fairs at local schools, & local community events.

Outcome: Success will be measured through staff tracking tools and post-event documentation. By the end of the grant period,100% of Mobile Learning Lab participants will be exposed to at least one viable skilled trade pathway, 100% of outreach events will include hands-on, guided instruction aligned with workforce readiness, and participants will demonstrate increased awareness of skilled trades as attainable and respected career options feeding the workforce pipeline of Worcester County.

GOAL 3: Expand Equitable Access to Skilled Trades Education by delivering Mobile Learning Lab programming to schools and community organizations that have limited access to vocational training and workforce exploration opportunities.

Strategies: Seaside Toolbox Academy will prioritize outreach to schools, rural communities, and community-based organizations that lack consistent access to hands-on trades education. By utilizing a mobile delivery model, the Academy removes barriers such as transportation challenges, limited school-based vocational programming, and economic constraints that often prevent students and jobseekers from exploring skilled trades careers. Outreach locations will be selected in collaboration with local partners to ensure programming reaches diverse and underserved populations across Worcester County.

Activities: Activity Description: Identify and schedule Mobile Learning Lab visits with schools and community organizations serving rural, low-income, or otherwise underserved populations to ensure equitable access to hands-on trades education.

Frequency: Ongoing; approximately weekly outreach events, totaling up to 50 school and community events annually. It's noteworthy to mentioned that although our "busy season" in terms of festivals and starts in March of 2026, we are actively attending two events monthly throughout the county. This includes job fairs for adults, career fairs at local schools, & local community events

Outcome: Program success will be measured through outreach tracking and partner documentation. By the end of the grant period, Mobile Learning Lab programming will be delivered to schools and community organizations with limited access to vocational education, 100% of targeted outreach events will provide free, hands-on skilled trades exposure, and Participants from underserved communities will gain increased awareness of accessible, viable career pathways in the skilled trades.

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

   Attached

2. Briefly state the evidence of the need for this grant.

   Attached

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

   Attached

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

   Attached

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

   Attached

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

   Attached

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

   Attached

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

   Attached

3. Who will be responsible for carrying out and supervising this project/program?

   Attached

4. Describe the extent to which volunteers are included in this project/program.

   Attached

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Maria Adkins
Name

1-21-2026
Date

Executive Director
Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103 Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: St. Vincent dePaul Society/ Ocean City Conference

Mailing Address: 1705 Philadelphia Avenue

City, State, Zip Code: Ocean City, Maryland 21842

Project/Service Contact Person: Dr. Regina Cusson

Phone Number: (410) 289-0652 Email Address: reginacusson@gmail.com

Applicant's Federal Identification Number: 51-0641320

Please check one: ☐ Profit ☐ Individual ☒ Non-profit

Non-profit status: ☒ 501c3 ☐ Other

FY2027 Grant Amount Requested from Worcester County Government: $10,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 0	$ 0	$ 0

Are you seeking other sources of funding other than Worcester County Government? ☐ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 20%

Please check your type of Grant
- ☒ Project Funding
- ☐ Personnel Funding
- ☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
- ☐ Other _____

Funding Request (choose all that apply)
- ☐ Operational/Service Funding
- ☐ Purchase of property

No. of volunteers: 35 No. of paid employees: 0

Please indicate your organization type:

- ☐ Health
- ☐ Human Services
- ☐ Culture and the Arts
- ☐ Community Affairs
- ☐ Education
- ☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 65+
- ☐ 5-18 year olds
- ☒ All ages
- ☐ Adults
- ☐ Other (please describe): _____

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 50-100
- ☐ 11-25
- ☒ 100+
- ☐ 26-50

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$10,000	$_____
2. Poor Box & Donations	$44,645	$_____
3. Humphreys Foundation	$10,000	$_____
4. Comm. Foundation of ES	$ 5,000	$_____
5. Other grants	$ 1,000	$_____
6. Volunteer Time	$_____	$56,848

Total Cash (A) = $70,645 ***Total In Kind (B)*** = **$56,848**

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$ 0	
2. Professional Fees	$ 533	Insurance & Society fees
4. Operations	$ 0	
5. Supplies	$ 21.760	Purchase of food
6. Equipment	$ 0	
7. Other: Housing related assistance	$ 48352	Past experience payments
8. Other: Volunteer time	$56,848	1,600 hours X $35.53 rate

Total project expenses: (C) = $127,493

The Total Revenue (A+*B*) $127,493 must equal the Total Project Expense (C) $127,493

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1: Increasing food security by enhancing the availability and quality of foods available to neighbors in need on Maryland's Eastern shore

Strategies: In order to achieve our objectives of increasing food security, it is important to increase the availability and visibility of our enhanced resources received from this grant.

1. Addition of healthy food items, such as fresh fruits and vegetables and additional protein sources, such as eggs, cheese and protein sources available at the weekly pantry 9/1/2026-5/31/2027. This will result in an increased nutritional value of the foods we provide since we currently only have enough funding for shelf stable food items.

2. Notification (including increased signage such as flyers at our community partners, posting at the food pantry, additions to church bulletins, local advertising, etc.) of enhanced food items available at the pantry through our churches and other collaborative community partners. This should result in an increased number of neighbors in need who seek our assistance regarding their food needs. This will be accomplished through our weekly food pantry which operates 9/1/2026 through 5/31/2027. Food bags are also available daily at the parish center throughout the year when the pantry is not open.

GOAL 2: Increase resources for daily living support, especially housing and utility assistance

Strategies:

1. To increase the number of neighbors in need who receive daily living support, we will post notification upon grant receipt at our winter hotel partners who provide low-cost housing during the off-season, as well as notifying our community partners, including the few churches who provide housing assistance, and social service agencies. Reminders will be distributed quarterly.

2. To decrease homelessness among these neighbors in need, we will increase the amount of funding available upon grant receipt. We currently limit funding to $250/ week for two weeks in a row only. Increased funding will allow us to extend suitable housing for a longer period. The increased amount of funding will continue throughout the grant period.

3. We will distribute a summary of additional resources, including housing and utility bill payment availability, upon grant receipt through our pantry, other churches and collaborative partners to share with neighbors in need. Reminders will be distributed quarterly.

GOAL 3:

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

   The purpose of this grant from Worcester County grant will be to expand our level of assistance to more neighbors in need. Such assistance will be to address urgent needs for amount and quality of food and for housing, such as rental assistance and utility payments.

2. Briefly state the evidence of the need for this grant.

   The St. Vincent de Paul Society provides help to those who are at the lowest end of the economic spectrum. This support is provided in a manner that affirms the dignity of the individual clients. While the St. Vincent de Paul Society is a lay faith-based organization, support is provided without regard to religion, race, gender, national origin, or political party. Our local conference serves the Eastern Shore of Maryland from the Delaware state line to the Virginia state line with the majority of our neighbors in need coming from Worcester County. To a lesser scale we also provide assistance to those in need from Wicomico and Somerset counties, too.

   Our organization serves those who lack the means to pay their rent, their utility bills, or secure food. Many work in the seasonal tourism and hospitality industries, as cleaners, cooks, dishwashers, servers, and amusement park staff. Others are dependent on Social Security or disability benefits for subsistence.

   During the off season, many workers are laid off completely and depend on unemployment benefits; others have their working hours severely reduced. Yet their rent, utility, food, and other living expenses continue.

   The need for assistance increased over the past two years. In 2024, we served over 608 people in our weekly food pantry and with housing and utility assistance. In 2025, those seeking assistance skyrocketed to over 746 people. We have had to decrease the total amount of financial support we can provide for daily living assistance in an effort to meet the increased demand.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

   There are several other organizations in the area that provide similar basic human assistance needs of housing and food. However, none can address this problem alone and therefore we believe our services at St. Vincent de Paul Society are crucial in this overall challenge of addressing this issue. In addition, our funding is more robust than several of the other local sources, thus we can assist at a higher rate. Housing support in particular is in short supply. We work with three other faith-based organizations: Mercy Ministries at the Ocean City Baptist Church, The Sonrise Church in Berlin Md and the Joseph House in Salisbury Maryland, that

provide assistance in our region, often supplementing each other's contributions. Diakonia provides excellent service to our neighbors in need but their housing is often full and their resources stretched thin.

.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

   St. Vincent de Paul Society currently collaborates with multiple faith-based and social service agencies in our region, including other churches, multiple other volunteer organizations, local businesses and government agencies. Several agencies reach out to us to provide resources for neighbors in need when they are unable to provide for them. We are currently updating our resource guide with two volunteers researching possible collaborators and other support groups to provide additional assistance if increased funding becomes available. We also partner with several Ocean City motels to provide temporary housing assistance as well as the Food Lion supermarket in Ocean Pines for meeting food needs at a discounted rate.

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

   The bulk of our food assistance occurs between September through May of each year. This is the "off season" in the Ocean City region for which business and employment opportunities are the most challenging and family budgets are the most strained. The winter months present the greatest demand too for our housing services particularly as heating bills hit their peaks. Services are also provided during the summer months on an emergency basis. We use the facilities at Holy Savior church in Ocean City for our food pantry and meetings with neighbors in need. Volunteer service is provided on a daily basis with volunteers available seven days a week for 52 weeks a year.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

   At the present time, our organization has not been directly impacted by COVID-19 although we recognize some of the demand for our services extends back to the 2020/2021 period when this disease negatively impacted many in terms of financial and family conditions.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

   Our mission is to affirm the dignity of our neighbors in need and it started with the most basic of needs: food and housing. The overall mission of the St. Vincent dePaul Society is to providing person to person service to people in need and working to build a more just world through acts of charity, rooted in faith, love, and respect, offering help with food, housing, and other necessities, thus this program directly enhances our mission.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

   Data collection to monitor the success of our programs is ongoing. We keep detailed monthly spread sheets of our expenditure and neighbors in need who receive assistance. We carefully allocate funds based on specific needs and monitor consistently to ensure that funds are being expended wisely. The president and treasurer are responsible for financial monitoring as well as evaluation, and the president oversees assistance that is provided for all neighbors in need by volunteer staff.

   Our nonprofit organization has regular organizational meetings which includes its officers as well as volunteers. Each meeting discusses current program issues, funding status and opportunities, volunteer needs, a neighbors in need report, including daily living needs and food needs, and other items to improve the operations of the organizations and services provided. The Ocean City Conference provides an annual report which is reviewed by the Wilmington St Vincent de Paul Council, which covers all of Maryland's Eastern Shore, as well as Delaware. All program matters are determined by the Ocean City Conference president and officers.

3. Who will be responsible for carrying out and supervising this project/program?

   Volunteers will be responsible for implementing the program. The supervision and evaluation of the program will be conducted by the treasurer, Kathleen Pieper, who has extensive financial management experience and the president, Dr. Regina Cusson, who is a retired dean of a school of nursing. There are no paid staff and there is no overhead for this endeavor, other than the $533 cost associated with insurance and Society annual fees. Office and pantry space is provided at Holy Savior Church. Staff from all parishes support our mission

4. Describe the extent to which volunteers are included in this project/program.

   One of our organization's strengths is the amount and level of volunteer time and effort into our two programs. Volunteers to staff the pantry come from St. Mary's Star of the Sea/Holy Savior and St. Luke's/Saint Andrew's parishes. This has been the case for over 30 years. Through concerted recruitment efforts, we have increased our numbers of volunteers from 11 in 2023 to 35 in 2025, spending approximately 1600 hours per year in 2025. Our past experience and dedication by many volunteers have allowed for the longevity and success of our programs Based upon the Maryland volunteer hourly rate of $35.53, our 1,600 hours of volunteer represent an in-kind donation of $56,848!

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c (3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Regina M Queen — Name

1/22/26 — Date

President, St Vincent de Paul Society, Ocean City Conference — Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

new

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: project
Funding Request: 31,150
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: WGP Warriors Against Addiction, Inc

Mailing Address: PO Box 593

City, State, Zip Code: Berlin, MD 21811

Project/Service Contact Person: Debbie Smullen

Phone Number 410-870-5161 Email Address: wgpwarriors2021@gmail.com

Applicant's Federal Identification Number: 81-3266129

Please check one: ☐ Profit ☐ Individual ☒ Non-profit

Non-profit status: ☒ 501c3 ☐ Other

FY~~2025~~ 2027 Grant Amount Requested from Worcester County Government: $ $31,150

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 0	$ 0	$ 0

Are you seeking other sources of funding other than Worcester County Government? ☐ Yes ☒ No

If yes, approximately what percentage of the project's funding does the County grant represent? _____%

Please check your type of Grant Funding Request (choose all that apply)

☒ Project Funding
☐ Operational/Service Funding
☐ Personnel Funding
☐ Purchase of property
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☒ Other Contract Labor - Program Coordinator

No. of volunteers: 15 No. of paid employees: 0

Please indicate your organization type:

☒ Health
☐ Culture and the Arts
☒ Education
☒ Human Services
☐ Community Affairs
☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☒ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☒ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$31,150	$
2.	$	$
3.	$	$
4.	$	$
5.	$	$
6.	$	$

Total Cash (A) = $31,150 *Total In Kind (B)* = $

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$ ~~0~~	
2. Professional Fees	$13,000	10 hrs week @ $20
4. Operations	$	
5. Supplies and Promotional	$2750.00	4Imprint, Plak That
6. Equipment	$	
7. Other Transportation	$6,000	Shore Transit, Uber, OC Bus
8. Other Non-Food Pantry	$1,500	Walmart
9. Other Advertising	$3,900	Clear Channel
10. Printing	$4,000	Staples

Total project expenses: (C) = $31,150

The Total Revenue (A+B) $31,150 **must equal the Total Project Expense (C)** $31,150

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1: Community Event for parents in Oct 2026 Stephen Decatur High School and Pocomoke High School Speaker from Maryland Overdose Response and Worcester County Sheriff's Office. Community partners to set up resource tables. Identify current risks to our children. Illegal drugs alcohol, Cannabis, Convenience store heroine, screen time, sports' betting and vaping. WGP has previously hosted this type of event.

GOAL 2: Provide funding for transportation for recovery treatment, meetings court date parole and probation, non-emergency medical care. Use local available sources such as Uber, Shore Transit, Taxi, and OC Transit. Provide funding for non food items to have available in Pantry that serves the recovery community.

GOAL 3: Create certification program to establish Worcester County Recovery Friendly Workplace locations. Work with local businesses to educate them on cost of addictions in loss in production, absenteeism, health care costs, and job injuries. Program will be open to all businesses and they will receive recognition for completing the program. Worcester County would be the first County on the shore to have this type of program.

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

See attached

2. Briefly state the evidence of the need for this grant.

See attached

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

See attached

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

See attached

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

See attached

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

See attached

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

See attached

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

See attached

3. Who will be responsible for carrying out and supervising this project/program?

See attached

4. Describe the extent to which volunteers are included in this project/program.

See attached

WGP Warriors Against Addiction, Inc FY27

Section IV Grant Proposal/Need

1. Briefly describe the specific purpose for which the grant is requested.

This grant will provide needed resources such as transportation and non-food basics which are not covered by food stamps and are expensive to purchase.

Parent Events will educate parents about the current dangers that are facing their children and provide real life solutions and resources.

Create a Worcester County Recovery Friendly Workplace certification program.

2. Briefly state the evidence of the need for this grant.

According to the latest Palm Public Consultants Presentation supplied by the Worcester County Health Department, Worcester County residents exceed state averages in almost all areas of substance abuse indicators. Young adult physical injury while drinking has nearly tripled from 15% to 44%.

Transportation has been identified in all surveys, focus groups and recovery communities as the leading or secondary barrier to a person with a substance abuse disorder receiving treatment and continued care.

Stigma, lack of knowledge and outdated workplace policies cause loss of production, absenteeism, and workplace injuries.

3. Are there any other agencies/organizations in the area doing this or Similar work. If so, please describe.

Worcester County Health Department provides community substance abuse education.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

Transportation requests would come from the Atlantic Club, Diakonia Rapid Response Team and other recovery resources in Worcester County. WGP supports the food/non-food pantry at the Atlantic Club, which provides those things to the recovery community.

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

Transportation will be provided during the grant period until all funds are exhausted. Specific criteria will be set up for use of transportation and logs kept.

Non-food items will be provided to the pantry for the entire grant period until funds exhausted.

Two Community Parent Nights will be held in October 2026. Preferred venues would be Stephen Decatur High School and Pocomoke High School. Speakers will be from Maryland Overdose Response Program and Worcester County Sheriff's Office. Community partners will be invited to set up tables and provide resources. Promotional materials and attendance incentives will be offered.

6. If your organization has been impacted by Covid-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

Recovery thrives on socializing and community. With social distancing, facilities closed, stress, isolation and economic struggles increase in alcohol use, substance abuse and deaths soared. According to the "Addiction Group" in a report dated February 2025, overdose deaths topped 100,000 annually, and approximately 13% of the population reported increased drug and alcohol use to cope with the stress.

WGP Warriors Against Addiction, Inc FY27

Section V. Project/Program Management Capacity

1. Describe how this project/program compliments or enhances your organization's mission and previous work or successes in this area.

WGP has been active in the recovery community for 6 years. We have implemented Narcan dispensing boxes on the boardwalk and around Ocean City. Provided Narcan training to numerous businesses and individuals in Worcester County. Hosted school events in multiple Worcester County Schools. Facilitated "Stigma Highlighted" Project in partnership with Ocean City Arts Council. Partner with the Atlantic Club to support those in recovery by assisting with facilitating art projects, family fun days, annual walk for recovery and Peer training. Partnered with Ocean City Baptist Church to host weekly laundry days for the unhoused to be able to wash/dry clothes. Operated mobile shower unit.

2. Describe the plan for evaluating this project/programs, please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

Transportation logs will be kept with names, dates, times and location. Specific criteria will be developed for use of the transportation.

Community Event will be tracked by number of attendees, # of community partners participating, survey results from participants.

Recovery Friendly Workplace Program- data kept with name of business, contact person, company policies, # of Narcan trainings, completion certificate for becoming a Worcester County Recovery Friendly Workplace.

3. Who will be responsible for carrying out and supervising this project/ program?

Debbie Smullen – President of WGP Warriors Against Addiction

4. Describe the extent to which volunteers are included in this project/program.

WGP provides training and assistance to Peers, those with lived experience, who wish to become a Maryland Certified Recovery Specialist. We currently have 60 people enrolled in this program and one of the certification requirements is that the applicant must have 500 hours of work/volunteer experience. Volunteers will help with Community Events

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Deborah A. Smullen
Name

1/21/26
Date

President
Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

FY25

ACCOUNTS RECEIVABLE,MDH
201 W. PRESTON ST.- 5TH FLOOR
410-767-5515/5924 * FIN 52-6002033
BALTIMORE MD 21201-2398

INVOICE

WORCESTER COUNTY GOVERNMENT CENTER
ATTN: BUDGET OFFICER
1 WEST MARKET STREET, ROOM 1103
SNOW HILL MD 21863

CUSTOMER NO.:0000005474 000

INVOICE NO	INVOICE DATE	DUE DATE	INVOICE AMOUNT
AL000080	03/25/25	04/25/25	$28,871.00

MM/DD/YY	NARRATIVE	QTY	UNIT COST	EXTENSION
/ /	FY25 MANDATED LOCAL SHARE OF DAY	1	$28,000.00	$28,000.00
/ /	SERVICES	1	$871.00	$871.00
TOTAL INVOICE				$28,871.00

100.1402.7130.005

Vendor# 399

Expenditures — 1604 Other Recreation & Culture Budget Requested

Account Number	Account Description	2027 Department Requested	2027 Department Final	2026 Adopted Budget	$ Variance Department Final	% Variance Department Final	2026 Actual Amount at 12/31/25	2025 Actual Amount	Department Comments
Department: 1604 - Other Recreation & Culture									
OTHR CHGS - Other Charges									
7100.019	County Grants Cpt. Steve's Poor Girls Open Inc	10,000.00	10,000.00	10,000.00	0.00	0%	10,000.00	10,000.00	Operational funding request
7100.050	County Grants Furnacetown	40,000.00	40,000.00	40,000.00	0.00	0%	40,000.00	40,000.00	Operational and Matching funding request
7100.060	County Grants Girdletree Foundation	80,000.00	80,000.00	0.00	80,000.00	N/A	0.00	0.00	Funding request for historical preservation.
7100.095	County Grants MarVa Theatre Performing Arts Ct	15,000.00	15,000.00	15,000.00	0.00	0%	15,000.00	15,000.00	Operational Funding request
7100.116	County Grants O.C. Developmental Corporation	1.00	1.00	0.00	1.00	N/A	0.00	0.00	$1 placeholder for OCDC which is in the Town of Ocean City budget for $125,000.
7100.135	County Grants Delmarva Discovery Ctr/Poc Mktg	30,000.00	30,000.00	30,000.00	0.00	0%	30,000.00	15,000.00	Operational Funding
Account Classification Total: OTHR CHGS - Other Charges		$175,001.00	$175,001.00	$95,000.00	$80,001.00	84%	$95,000.00	$80,000.00	
Department Total: 1604 - Other Recreation & Culture		**$175,001.00**	**$175,001.00**	**$95,000.00**	**$80,001.00**	**84%**	**$95,000.00**	**$80,000.00**	

Expense Budget Transaction Report

Report by Budget Transactions
Budget Year of 2027
Budget Level at Department Final

G/L Account	Transaction	Number of Units		Cost per Unit	Total Amount
EXPENSES					
Fund **100 - General Fund**					
Department **1604 - Other Recreation & Culture**					
Account **7100.019 - County Grants Cpt. Steve's Poor Girls Open Inc**					
100.1604.7100.019	Operational / Service Funding	10,000.0000		1.00	10,000.00
	Account **7100.019 - County Grants Cpt. Steve's Poor Girls Open Inc** Totals	Transactions	1		$10,000.00
Account **7100.050 - County Grants Furnacetown**					
100.1604.7100.050	Matching/ Operational Grant Request	1.0000		40,000.00	40,000.00
	Account **7100.050 - County Grants Furnacetown** Totals	Transactions	1		$40,000.00
Account **7100.060 - County Grants Girdletree Foundation**					
100.1604.7100.060	Request funding for historical preservation	1.0000		80,000.00	80,000.00
	Account **7100.060 - County Grants Girdletree Foundation** Totals	Transactions	1		$80,000.00
Account **7100.095 - County Grants MarVa Theatre Performing Arts Ct**					
100.1604.7100.095	Personnel Funding	15,000.0000		1.00	15,000.00
	Account **7100.095 - County Grants MarVa Theatre Performing Arts Ct** Totals	Transactions	1		$15,000.00
Account **7100.135 - County Grants Delmarva Discovery Ctr/Poc Mktg**					
100.1604.7100.135	Operational Grant Request	1.0000		30,000.00	30,000.00
	Account **7100.135 - County Grants Delmarva Discovery Ctr/Poc Mktg** Totals	Transactions	1		$30,000.00
	Department **1604 - Other Recreation & Culture** Totals	Transactions	5		$175,000.00
	Fund **100 - General Fund** Totals	Transactions	5		$175,000.00
	EXPENSES Totals	Transactions	5		$175,000.00
	Grand Totals	Transactions	5		$175,000.00

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Captain Steve's Poor Girls Open

Mailing Address: 2107 Herring Way

City, State, Zip Code: Ocean City MD 21842

Project/Service Contact Person: K. Shawn Harman

Phone Number 443-497-0986 Email Address: shawn@baniamarina.com

Applicant's Federal Identification Number: 26 0665343

Please check one: ☐ Profit ☐ Individual ☒ Non-profit

Non-profit status: ☒ 501c3 ☐ Other

Grant Amount Requested from Worcester County Government: $ 10,000
FY2027
This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 10,000	$ 10,000	$ 10,000

Are you seeking other sources of funding other than Worcester County Government? ☑ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 10 %

Please check your type of Grant Funding Request (choose all that apply)
- ☐ Project Funding
- ☒ Operational/Service Funding
- ☐ Personnel Funding
- ☐ Purchase of property
- ☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
- ☐ Other _____

No. of volunteers: 50 No. of paid employees: 0

Please indicate your organization type:
- ☒ Health
- ☐ Human Services
- ☐ Culture and the Arts
- ☐ Community Affairs
- ☐ Education
- ☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☒ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☒ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$ 10,000	$
2. Donations to Buffets	$	$ 3000.
3. Sponsorships	$ 20,000	$
4. Raffle Items	$	$ 4000-
5. Sponsorships	$	$ 10,000.
6.	$	$

Total Cash (A) = $ 30,000 *Total In Kind (B)* = $ 17,000.

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$ 0	
2. Professional Fees	$ 3,300.	Accountant
4. Operations	$ 0	
5. Supplies	$ 20,000.	
6. Equipment	$ 5,000.	
7. Other Banquet	$ 10,000.	Sweets
8. Other Awards/Gifts	$ 8,000.	Keyb - Plak-Thet
9. Other mailing/marketing	$ 700.	
10.	$	

Total project expenses: (C) = $ 47,000

The Total Revenue (A+B) $ 47,000 **must equal the Total Project Expense (C) $** 47,000

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1: Our goal is to increase female angler participation and attract new visitors while raising additional funds and awareness for breast cancer research. We will use social media to target survior groups, women's organizations and local colleges in partnership with the American Cancer Society. Email remainders will also be sent to past participants and captains to encourage early registration. Social Media Schedule: Jan-March: Bi-Monthly April-May: Weekly Jun-July: 3xweek and August: Daily.

GOAL 2: This August marks our 31ST year of the Poor girls Open. We are planning to have more fundraising efforts during the tournament. Our main focus is to honor our Survivors throughout the tournament. They will be recognized and celebrated. We will give each survivor a sash and celebrate their presence at the Pink Party on wednesday. We will also have a special Cancer division that the ladies can partake in.

GOAL 3:

We have grown to have close to 600 anglers who participate in the PGO. During the awards banquet on Sunday, we recognize the winners, raffle winners, auction winners, and the best dressed team. We also recognize our volunteers as the backbone of the tournament. Without their help, we could not achieve success. We would like to use this money towards our banquet costs. This grant would in fact help offset the cost associated with the fees to hold a banquet for all.

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

The purpose would to offset the cost of our awards banquet.

2. Briefly state the evidence of the need for this grant.

Since the early 90s, we have grown from a very small tournament to the largest in the US. To accomidate all who will be coming to the banquet the grant will be securing a large facility for the awards banquet.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

None

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

NO

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

The Pour girls Open is held at the Baltic Marina in Ocean City. The tournament is August 13-14-16 from 4pm-9pm. The banquet is Sunday from noon until 2pm.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

Due to covid, we had to cancel the tournament in 2019. Since then, we have been trying to grow our awareness back to precovid numbers.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

The funding would help enhance our final donation to the American Cancer Society for breast cancer research.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

The date of the awards banquet is August 16th, 2026 at Seacrets. Heidi O'donnell is the contact.

3. Who will be responsible for carrying out and supervising this project/program?

Shawn Harman and India Bardwick.

4. Describe the extent to which volunteers are included in this project/program.

Our volunteers are so precious to us. They help with setup & breakdown each day. They help with the raffles, auctions, keeping records, weighing fish to gathering donations.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Linda Bamboneil
Name

1/23/26
Date

Tournament Coordinator
Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

FURNACE TOWN

Furnace Town Foundation Inc.
3816 Old Furnace Road
Snow Hill, MD 21863
Telephone: 410.632.2032
www.furnacetown.org

January 22, 2026

Worcester County Commissioners
1 W Market St
Snow Hill, MD 21863

Dear Members of the Grant Review Committee,

On behalf of Furnace Town Historic Site, I respectfully submit this application for funding through the Worcester County Nonprofit Grant Program for Fiscal Year 2027. We are grateful for Worcester County's continued commitment to strengthening local nonprofit organizations that preserve community heritage, expand public access to cultural resources, and enhance the quality of life for county residents.

Furnace Town is a 25-acre historic site, preserving the Nassawango Iron Furnace and eleven historic structures set within forest and wetlands. The organization provides educational programming, public events, and heritage interpretation that connect residents and visitors to Worcester County's industrial, environmental, and social history. As a site with significant, fixed operating and preservation costs, Furnace Town faces increasing financial pressures while remaining committed to affordability and broad public access.

Funding from Worcester County will support essential operating expenses and serve as a critical financial match for additional public and private grant opportunities. This investment will strengthen organizational capacity, leverage outside funding, and help ensure the continued preservation of historic resources, delivery of educational programming, and accessibility of the site to the community.

We value Worcester County's partnership and its recognition of the vital role cultural and historic organizations play in community identity, education, and economic vitality. Thank you for considering Furnace Town's application. We appreciate your continued support and the opportunity to serve the residents of Worcester County.

Thank you!

Sincerely,

Claudia Nagle
Executive Director
Furnace Town Historic Site
410632-2032 Director@furnacetown.org

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Furnace Town Foundation Inc .

Mailing Address: 3816 Old Furnace Road

City, State, Zip Code: Snow Hill, MD 21863

Project/Service Contact Person: Claudia Nagle

Phone Number 410-632-2032 Email Address: director@furnacetown.org

Applicant's Federal Identification Number: 52-1223314

Please check one: ☐ Profit ☐ Individual ☑ Non-profit

Non-profit status: x 501c3 ☐ Other

FY2025 Grant Amount Requested from Worcester County Government: $ 40,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 40,000	$ 40,000	$ 40,000

Are you seeking other sources of funding other than Worcester County Government? ☐ Yes ☑ No

If yes, approximately what percentage of the project's funding does the County grant represent? 18 %

Please check your type of Grant Funding Request (choose all that apply)
☐ Project Funding
☐ Personnel Funding
☑ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other _____
☑ Operational/Service Funding
☐ Purchase of property

No. of volunteers: 10 No. of paid employees: 5

Please indicate your organization type:
☐ Health
☑ Culture and the Arts
☑ Education
☐ Human Services
☐ Community Affairs
☑ Historic Preservation

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Furnace Town Foundation Inc .

Mailing Address: 3816 Old Furnace Road

City, State, Zip Code: Snow Hill, MD 21863

Project/Service Contact Person: Claudia Nagle

Phone Number 410-632-2032 Email Address: director@furnacetown.org

Applicant's Federal Identification Number: 52-1223314

Please check one: ☐ Profit ☐ Individual ☑ Non-profit

Non-profit status: x 501c3 ☐ Other

FY2027 Grant Amount Requested from Worcester County Government: $ 40,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 40,000	$ 40,000	$ 40,000

Are you seeking other sources of funding other than Worcester County Government? ☐ Yes ☑ No

If yes, approximately what percentage of the project's funding does the County grant represent? 18 %

Please check your type of Grant Funding Request (choose all that apply)
☐ Project Funding
☐ Personnel Funding
☑ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other _____
☑ Operational/Service Funding
☐ Purchase of property

No. of volunteers: 10 No. of paid employees: 5

Please indicate your organization type:
☐ Health
☑ Culture and the Arts
☑ Education
☐ Human Services
☐ Community Affairs
☑ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☑ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☑ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$ 40,000	$
2. Direct Contributions	$ 34,000	$
3. Daily Admissions	$ 30,000	$
4. Grant Revenue	$ 40,500	$
5. Program Revenue	$ 20,000	$ 10,000
6. Event Income	$ 32,000	$ 10,000
Museum Sales	$20,000	

Total Cash (A) = $ 216500 *Total In Kind (B)* = $ 20,000

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$ 165,000	
2. Professional Fees	$ 13,000	
4. Operations	$ 49500	
5. Supplies	$ 6,000	
6. Equipment	$ 3,000	
7. Other	$	
8. Other	$	
9. Other	$	
10.	$	

Total project expenses: (C) = $ 236,500

The Total Revenue (A+B) $ 236,500 **must equal the Total Project Expense (C) $** 236,500

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1: Build operational and organizational capacity:

Furnace Town will strengthen internal systems by developing and formalizing policies, procedures, and governance practices that improve financial management, operational efficiency, and long-term planning. These efforts will position the organization to respond effectively to rising costs, funding volatility, and evolving community needs.

GOAL 2: Strengthen marketing, communications, and brand identity:

Furnace Town will invest in coordinated marketing and brand development to increase visibility, expand and diversify audiences, and more effectively communicate its mission, programs, and community impact. These efforts will support sustainable growth in attendance, earned revenue, and philanthropic support.

GOAL 3: Preserve and interpret historic resources

The organization will prioritize preservation and stewardship of historic buildings, landscapes, and collections to protect irreplaceable cultural assets and ensure continued public access. Concurrently, Furnace Town will enhance exhibitions, interpretive materials, and publications to improve the quality, clarity, and relevance of the visitor experience and deepen understanding of Lower Eastern Shore heritage.

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

Please see attached documents for section IV and V. Thank you

2. Briefly state the evidence of the need for this grant.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

3. Who will be responsible for carrying out and supervising this project/program?

4. Describe the extent to which volunteers are included in this project/program.

Section IV. Grant Proposal/Need

1. Furnace Town Foundation Inc. requests $40,000 from the Worcester County Government for the fiscal year 2025 to support and continue its operations.

2. Furnace Town Historic Site is **the 25-acre site** of the 19th-century Nassawango Iron Furnace and a collection of 11 historic buildings from across Worcester County. Furnace Town is a valuable cultural resource of the Eastern Shore that represents a critical period of American History during the Industrial Revolution.

   The requested funds will provide a critical financial match for mission-aligned grant proposals and support essential operational costs during a period of rising expenses and increased funding competition. This investment will strengthen Furnace Town's organizational capacity, improve financial resilience, and support long-term sustainability.
   Local government funding demonstrates strong community support, significantly enhancing our ability to secure additional grants from state and national organizations.

   These combined resources will empower Furnace Town to:

   1. **Increase Accessibility**: continued implementation of the Museums for All initiative, which offers discounted admission for youth and families receiving food assistance. This program will help boost attendance and ensure our offerings remain accessible to all members of the community.
   2. **Expand Educational Programs**: Enhance outreach efforts to schools and community groups, offering engaging, curriculum-aligned programming.
   3. **Improve Visitor Experiences**: Invest in interpretive displays, interactive exhibits, and audio guides to make history accessible and engaging for diverse audiences.
   4. **Preserve Historical Artifacts**: Maintain our preservation efforts to safeguard the unique cultural and historical heritage of the site.
   5. **Strengthen Community Partnerships**: Collaborate with local organizations to amplify our shared goals and extend our impact.

   This funding will sustain our current efforts and support innovative projects that foster community engagement and educational enrichment. Furnace Town Foundation is committed to transparency and accountability in the use of these funds, ensuring measurable outcomes that benefit Worcester County residents and visitors.

3. Furnace Town has a unique role in our community, preserving the history of Worcester County and the Lower Eastern Shore of Maryland. Furnace Town also has national significance as it was one of the first hot blast furnaces in America and is the only hot blast furnace with the original hot blast piping in place. Furnace Town is the only historic furnace on the Eastern Shore and is the largest collection of historic buildings from

across Worcester County. There are various museums and historic buildings in the area, but few with the visibility of Furnace Town and the ability to attract out-of-town visitors the way Furnace Town does.

4. Furnace Town collaborates with other organizations throughout Worcester County and the Lower Shore, including Beach to Bay Heritage Area, Worcester County Tourism, local public schools (Worcester, Wicomico, and Somerset), area Home Schooling Associations, the Town of Snow Hill, Civic Organizations, and other groups and organizations.

   Furnace Town is working with Worcester County Schools to integrate our program with parts of the STEM programs and the local history curriculum. Furnace Town also works with private schools and homeschooling associations in the area.

   Furnace Town is a member of several organizations: the American Association of Museums, the Small Museum Association, local historical societies, and Chambers of Commerce, to boost our visibility and build our capacity.

   During the **2026 season, Furnace Town will continue to participate in Museums for All**. This initiative provides **discounted admission** to a part of our community that is often overlooked in terms of **access to cultural resources**. By joining this movement, Furnace Town is working to make history more **accessible and inclusive** for all visitors.

   Furnace Town is featured as part of a region-wide initiative, "The Iron Road, inspired by the recently distributed and well-received Iron Road driving tour brochure of Maryland and Pennsylvania iron industry sites. Our sister site, Catoctin Furnace of Western Maryland, in partnership with the Tourism of Frederick County and the Catoctin Historical Society, has created promotional materials, including a driving tour of Iron Furnaces. The driving tour stretches from Furnace Town in Snow Hill through the state of Maryland and into the state of Pennsylvania. This initiative brings additional awareness to our site and Furnace Town's role in the development of a flourishing iron industry. The Nassawango Iron Furnace is listed on the National Registry of Historic Places.

   Events are essential fundraisers for Furnace Town and draw visitors to Worcester County who support the local economy. Furnace Town hosts several major events, including Fairies, Furnace, and Gnomes in the spring, a two-day Renaissance Faire in the fall, and a Halloween event in October. The events held in 2025 attracted over 5,000 visitors from across the region and as far away as Maine, South Carolina, and California.

   The Iron Furnace Fifty cycling event is hosted in partnership with the Snow Hill Rotary, working together to raise money and bring visitors to the area. This event brings more than five hundred visitors, not just to Furnace Town, but also to Pocomoke City and Snow Hill. Many return to bike area trails and scenic byways multiple times each year.

Even smaller events attract out-of-town visitors. The annual Furnace Town Blacksmith Guild, Hammer In, held in March, brings approximately 50 people to Furnace Town's blacksmith shop. The participants spend the weekend in Worcester County and support local businesses and restaurants.

During the summer months, Furnace Town hosts a music series featuring performers from across the area and other activities focused on children and families.

To accomplish all of this, we need the support of Worcester County. With the help of the County and other supporters, we are confident that we will continue to thrive and contribute to growing the economy of the Snow Hill/Pocomoke areas.

5. Activities funded by this grant are carried out continuously throughout the year. Furnace Town hosts events approximately once a month during its peak season as well as other programming throughout the year. (See attached event calendar)

6. The COVID-19 pandemic had a profound impact on Furnace Town. Reduced visitor numbers, the cancellation of events, and decreased funding opportunities have significantly strained our resources. Additionally, current economic conditions have exacerbated these challenges. Rising costs, inflation, and competition for limited grant funding make it increasingly difficult for small non-profits to sustain their operations and deliver impactful programming. These factors highlight the critical need for local government support to ensure we can continue serving the community effectively.

   We sincerely appreciate the continued support from the Worcester County Government and look forward to partnering on this vital initiative for the upcoming fiscal year.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY

1. The funds requested through this grant will enable Furnace Town to continue daily operations, meaningful education, and community programs. These efforts will increase Furnace Town's economic impact regionally. The funds requested will also serve as local matching dollars for an array of grants, a critical component of our annual budget. The programming complements our mission and maintains the educational opportunities available through Furnace Town, creating opportunities to share our history and contribute to the economic livelihood of our community.

2. Furnace Town keeps detailed records of the number of visitors, seeks feedback from them on its presentations, and consults experts on the condition of its historic objects. These items are fully documented. Claudia Nagle, Executive Director, is responsible for ensuring that records are complete and accurate.

3. Oversight of the organization is provided by the Board of Directors and the Executive Director. The Board of Directors and the Executive Director are responsible for implementing the methods and monitoring the outcomes as described above. Claudia Nagle, Executive Director, assisted by two part time permanent staff, carry out this project.

4. Volunteers play a vital role in the fulfillment of Furnace Town's mission and contribute thousands of in-kind "dollars". In 2025, Volunteers donated over 2600 hours to Furnace Town, valued at roughly $88,000 in-kind "dollars". Furnace Town volunteers were awarded the Worcester County Volunteer Spirit Award in 2024.

   Here's an overview of their contributions:

1. **Artisan Demonstrations**: Skilled volunteer artisans visit Furnace Town when invited to demonstrate traditional crafts and trades. This could include blacksmithing, weaving, broom-making, or other heritage skills. These demonstrations help preserve and share the history and culture of the area with visitors.
2. **Event Support**: Volunteers assist during special events by helping with logistics, staffing booths, guiding visitors, or managing activities. This is particularly important for the larger events that Furnace Town hosts, which bring in more visitors and community organizations.
3. **Administrative & Operations Support Volunteer:** A highly skilled and committed volunteer provides essential office management and administrative support that is

critical to Furnace Town's operations. This volunteer assists with recordkeeping, correspondence, scheduling, grant documentation, membership and donor tracking, and preparation of financial and board materials. Their expertise and long-term commitment significantly reduce administrative costs, strengthen organizational efficiency, and allow staff to focus on mission-driven preservation, education, and public programming.

4. **Site Maintenance**: Volunteers help maintain the grounds and facilities, ensuring the historic site remains welcoming and functional for guests.
5. **Educational Outreach**: Some volunteers help deliver educational programming, such as leading tours or assisting with interpretive displays, to enhance visitors' understanding of the site's history and the Lower Eastern Shore's heritage.
6. **Community Engagement**: By collaborating with local organizations, non-profits, and community groups, volunteers help foster relationships that enhance Furnace Town's outreach and impact in the region.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Name

Title

Date

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

new

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Girdletree Historical Foundation

Mailing Address: 2805 Snow Hill Road

City, State, Zip Code: Girdletree, Maryland 21829

Project/Service Contact Person: Linda Martin

Phone Number (443) 783-4296 Email Address: redneckinn1@gmail.com

Applicant's Federal Identification Number: _____

Please check one: ☐ Profit ☐ Individual ☑ Non-profit

Non-profit status: ☑ 501c3 ☐ Other

FY2027 Grant Amount Requested from Worcester County Government: $ 80,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 0	$ 0	$ 0

Are you seeking other sources of funding other than Worcester County Government? ☐ Yes ☑ No

If yes, approximately what percentage of the project's funding does the County grant represent? _____%

Please check your type of Grant Funding Request (choose all that apply)

☑ Project Funding
☐ Personnel Funding
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other _____
☐ Operational/Service Funding
☐ Purchase of property

No. of volunteers: 25 No. of paid employees: 0

Please indicate your organization type:

☐ Health
☐ Culture and the Arts
☐ Education
☐ Human Services
☐ Community Affairs
☑ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☑ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☑ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$80,000	$
2.	$	$
3.	$	$
4.	$	$
5.	$	$
6.	$	$

Total Cash (A) = $80,000 *Total In Kind (B)* = $

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$	
2. Professional Fees	$	
4. Operations	$	
5. Supplies	$	
6. Equipment	$45,000	John Chamberlain
7. Other Const	$35,000	Beauchamp Const Co,
8. Other	$	Pocomoke City, MD.
9. Other	$	
10.	$	

Total project expenses: (C) = $80,000

The Total Revenue (A+B) $80,000 **must equal the Total Project Expense (C)** $80,000

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1: To provide wheelchair Handicap access at the Gidletree Community Center. The Gidletree Historical Foundation was started in 1994 when it purchased the Gidletree Bank. Since that time the Foundation has acquired a total of 4 Historic Properties. This includes the former Gidletree Methodist Church built in 1876. The Foundation now uses the Church building for Public Events and Weddings in a Museum setting. These funds will allow the Foundation to serve non-ambulatory and Handicap individuals.

GOAL 2: To upgrade the Kitchen and Dining area at the Community Center in the back of the Church Museum. the existing Kitchen has not been modernized for more than half a century. Although the Kitchen is approved by Worcester County Health Dept., for use, it is limited based on the equipment that now needs to be upgraded for current standards.

GOAL 3:

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

   To provide handicap accessible bathroom =>
   To upgrade Kitchen and dining facilities.

2. Briefly state the evidence of the need for this grant.

   Impassible for a wheelchair bound individual to access bathrooms,
   Cook stove along with other equipment unsatisfactory for use,

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

   No.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

   No

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

   Increase monthly events and activities immediate upon completion

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

   N/A

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

   The Community Center is the focal point of the Birdletree Community working closely with the fire company and church

2. Describe the plan for evaluating this project/program, please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

   an annual report will be generated showing attendees events and cash flow for sustainability.

3. Who will be responsible for carrying out and supervising this project/program?

   Linda Martin

4. Describe the extent to which volunteers are included in this project/program.

   Volunteers are a major part of providing food and events (approximately 25 volunteers) We hope to begin hiring a part time paid staff person this Spring based on our sustainability.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.

2. Listing of current board of directors (or governing body).
   Linda, Martin, Sherry Jones, Belle Rodden, Earl Taylor, Jerry Rodden
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.

4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Linda R Martin
Name

1/23/26
Date

Secretary, Treasurer
Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Mar-Va Theater

Mailing Address: 103 Market Street

City, State, Zip Code: Pocomoke,MD 21851

Project/Service Contact Person: Mark Thompson

Phone Number 410-957-4230 Email Address: info@marvatheater.com

Applicant's Federal Identification Number: 52-1993880

Please check one: ☐ Profit ☐ Individual ☐ Non-profit

Non-profit status: ☑ 501c3 ☐ Other

FY27 Grant Amount Requested from Worcester County Government: $ 15,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 15,000	$ 15,000	$ 15,000

Are you seeking other sources of funding other than Worcester County Government? ☑ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 37 %

Please check your type of Grant Funding Request (choose all that apply)

☐ Project Funding
☐ Personnel Funding
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other _____
☑ Operational/Service Funding
☐ Purchase of property

No. of volunteers: 45 No. of paid employees: 1

Please indicate your organization type:

☐ Health
☑ Culture and the Arts
☐ Education
☐ Human Services
☐ Community Affairs
☐ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☑ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☑ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	***Cash (A)***	***In Kind (B)***
1. Worcester County Request	$ 15,000	$
2. Pocomoke City Grant	$ 10,000	$
3. State Beautification Grant	$ 5000	$
4. Donations	$ 7000	$
5. Memberships	$ 1000	$
6.	$	$

Total Cash (A) = $_____ ***Total In Kind (B)*** = **$_____**

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	***Total Amount***	***Source of Estimate***
1. Salary/Wages/Benefits	$ 36,175	Treasurer
2. Professional Fees	$ 4583	Treasurer
4. Operations	$ 104,223	Treasurer
5. Supplies	$ 2765	Treasurer
6. Equipment	$ 7294	Treasurer
7. Other_____	$	
8. Other_____	$	
9. Other_____	$	
10. _____	$	

Total project expenses: (C) = $ 155,040

The Total Revenue (A+*B*) $_____ must equal the Total Project Expense (C) $_____

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1:

The historic Mar-Va Theater, built in 1927, is facing aging issues, notably a lingering air leak from the fire sprinkler system that requires removing serveral walls, including one ithe tiled bathroom. The estimated repair cost is around $20,000. Our priority is completing this project to ensure safe and continuous operation.

GOAL 2:

To complete lighting repairs for the stage. The project has been in the works for several years. We recently received a donation and some helpful input from a qualified person. Our hope is to complete the project before the end of summer this year.

GOAL 3:

Continuing our educational outreach in the arts and culture will be our 3rd goal. We will do this through our summer theater academy program providing theatrical training to students from 6 to 18 years of age. In addition, we five schools from across four counties the opportunity to attend movies at a reasonable price. We also provide a wide variety of live entertainment not only to the citezens of the Pocomoke City area, but to folks from across three states and about 8 - 9 counties, frome Northampton County, Virginia to Sussex County, Delaware.

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

   To maintain operational cost and finish sprinkler repair.

2. Briefly state the evidence of the need for this grant.

   If the air leak continues to grow the sprinkler system will not work, creating an unsafe theater.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

   There are no other agencies in the area providing a historic movie house experience of live theatrical training in a historic theater environment.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

   Yes. We must cordinate with contractors, our volunteers, and producers of live theater productions.

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

   Once the repairs are completed, the venue will continue to be open on a weekly basis to our various cooperators.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

   The theater was closed for exactly one year due to the covid outbreake. All revenue from movies, live productions, and rentals for that year were lost.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

   By replenishing the badly needed reserve ond operating funds.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

   The board of directors and theater managerwillbe responsible for evaluating the outcome of the project. ultimately, keeping the theater open and operating will indicate success.

3. Who will be responsible for carrying out and supervising this project/program?

   Theater manager Mark Thompson and president of the board, Rob Clarke

4. Describe the extent to which volunteers are included in this project/program.

   The theater depends almost compleely on community volunteers in order to remain open. We have only one employee, all other staffig for the theater is voluntary.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Mark Thompson
Name

1/23/2025
Date

Manager
Title

Distribution of Funds:

The County Commissioners of Worcester County, Maryland reserves the right to award grants in their sole discretion. Grantees should not assume that approval of a grant implies commitment of ongoing future support. If grant funding is awarded, reporting on use of grant funds will be required.

Completed application can be submitted by mail, email, or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

Worcester County
Office of the County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863-1195

To be completed by County:
Funding Type: _____
Funding Request: _____
G/L Acct. No. _____

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Ocean City Development Corporation

Mailing Address: 108 Dorchester Street

City, State, Zip Code: Ocean City, MD 21842

Project/Service Contact Person: Zachary Bankert, Executive Director

Phone Number (410) 289-7739 Email Address: zach@ocdc.org

Applicant's Federal Identification Number: 52-2222484

Please check one: ☐ Profit ☐ Individual ☑ Non-profit

Non-profit status: ☑ 501c3 ☐ Other

FY2027 Grant Amount Requested from Worcester County Government: $ $125,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 125,000	$ 125,000	$ 125,000

Are you seeking other sources of funding other than Worcester County Government? ☑ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? 34 %

Has your organization been impacted by COVID-19? ☑ Yes ☐ No

Please check your type of Grant Funding Request (choose all that apply)
- ☑ Project Funding
- ☑ Personnel Funding
- ☑ Matching grant * (grantee's required cash or in-kind contribution to a project)
- ☐ Other _____
- ☑ Operational/Service Funding
- ☐ Purchase of property

No. of volunteers: 128 No. of paid employees: 6

Please indicate your organization type:
- ☐ Health
- ☑ Culture and the Arts
- ☐ Education
- ☐ Human Services
- ☑ Community Affairs
- ☑ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☑ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☑ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2027 Estimate	***Cash (A)***	***In Kind (B)*** (matching)
1. Worcester County Request	$ 125,000	$
2. Town of Ocean City (matching)	$ 125,000	$
3. Main Street MD Grant	$ 25,000	$
4. OCDC Membership Dues	$ 17,000	$
5. Fundraising Events	$ 50,000	$
6. Tarry-a-While Housing	$ 25,000	$

Total Cash (A) = $ 367,000 ***Total In Kind (B)*** = **$**_____

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	***Total Amount***	***Source of Estimate***
1. Salary/Wages/Benefits	$ 250,000	Salaries/Benefits - 6 staff
2. Professional Fees	$ 15,000	Legal, Accounting, Audit
4. Operations	$ 30,000	Fence & Roof Programs
5. Supplies	$ 3,000	Past Housing/Office Costs
6. Equipment	$ 8,000	Based on Past Expenses
7. Property & Board Insurance	$ 5,000	Based on Past Expenses
8. Marketing/Newsletter Expenses	$ 11,000	Based on Past Expenses
9. Free Music Events & Sponsorships	$ 15,000	Based on Past Expenses
10. Tarry-a-While Expenses	$ 30,000	Utilitiy Rates/Repair Est.

Total project expenses: (C) = $ 367,000

The Total Revenue (A+*B*) $ 367,000 **must equal the Total Project Expense (C) $** 367,000

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) <u>Please limit to 3 goals.</u>

GOAL 1: To implement revitalization programs and projects in downtown Ocean City.

METHOD	START DATE	END DATE	FREQUENCY
A. Complete design standards reviews.	7/1/2026	6/30/2027	Ongoing Activity
B. Implement Façade, Green Building Initiatives, Business Assistance, and Commercial Façade Programs.	7/1/2026	6/30/2027	Ongoing Activity
C. Implement Roof and Fence Programs.	7/1/2026	6/30/2027	Ongoing Activity
D. Implement Workforce Housing Programs.	7/1/2026	6/30/2027	Ongoing Activity
E. Provide and update business directories.	7/1/2026	6/30/2027	Ongoing Activity

GOAL 2: To promote the heritage and culture of Ocean City and the downtown area.

METHOD	START DATE	END DATE	FREQUENCY
A. Provide free walking tours to organizations.	7/1/2026	6/30/2027	Ongoing Events
B. Promote and fund public art projects.	7/1/2026	6/30/2027	Weekly Activities
C. Market downtown activities through various media outlets.	7/1/2026	6/30/2027	Weekly Activities
D. Assist with historic preservation activities such as the Henry Hotel.	7/1/2026	6/30/2027	Weekly Activities

GOAL 3: To improve the quality of life in the downtown area.

METHOD	START DATE	END DATE	FREQUENCY
A. Fund and host free special events.	7/1/2026	6/30/2027	Weekly Activity: July through August; Select Sundays: May through September
B. Manage seasonal employee housing.	5/11/2026	9/30/2026	Daily Activity: May through September
C. Assist businesses with various items.	7/1/2026	6/30/2027	Ongoing Activity
D. Promote and fund new seasonal housing.	7/1/2026	6/30/2027	Ongoing Activity
E. Fund and design public spaces	7/1/2026	6/30/2027	Ongoing Activity

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

2. Briefly state the evidence of the need for this grant.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

3. Who will be responsible for carrying out and supervising this project/program?

4. Describe the extent to which volunteers are included in this project/program.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Name: Zachary Bankert

1/20/2026
Date

OCDC Executive Director
Title

Distribution of Funds:

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Completed application can be submitted by mail or delivered on or before Friday, January 23, 2026:

Worcester County
Office of the County Commissioners
Government Center
Attention: Lynn Wright
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

lwright@worcestermd.gov

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To be completed by County:
Funding Type: OPS
Funding Request: 30,000
G/L Acct. No. 1001104.7100.135

new word ✓

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION
FISCAL YEAR 2027

Section I. Applicant Information

Name of Applicant Organization: Delmarva Discovery Museum

Mailing Address: 2 Market Street

City, State, Zip Code: Pocomoke City, MD 21851

Project/Service Contact Person: Christy Gordon

Phone Number 410-957-9933 Email Address: executivedirector@delmarvadiscoverycenter.org

Applicant's Federal Identification Number: 52-2118540

Please check one: ☐ Profit ☐ Individual ☑ Non-profit

Non-profit status: ☑ 501c3 ☐ Other

FY2027 Grant Amount Requested from Worcester County Government: $ 30,000

This grant request covers July 1, 2026 – June 30, 2027.

Prior Year Award of County Nonprofit Grant Program Funds:

FY2023-2024	FY2024-2025	FY2025-2026
$ 15,000	$ 15,000	$ 30,000

Are you seeking other sources of funding other than Worcester County Government? ☑ Yes ☐ No

If yes, approximately what percentage of the project's funding does the County grant represent? _____%

Please check your type of Grant Funding Request (choose all that apply)

☐ Project Funding
☑ Operational/Service Funding
☐ Personnel Funding
☐ Purchase of property
☐ Matching grant * (grantee's required cash or in-kind contribution to a project)
☐ Other_____

No. of volunteers: 6 No. of paid employees: 9

Please indicate your organization type:

☐ Health
☐ Human Services
☑ Culture and the Arts
☐ Community Affairs
☑ Education
☑ Historic Preservation

Primary age group to be served by this grant:

- ☐ Up to 5 years of age
- ☐ 5-18 year olds
- ☐ Adults
- ☐ Other (please describe): _____
- ☐ 65+
- ☑ All ages

Number of people this grant will serve:

- ☐ Less than 10
- ☐ 11-25
- ☐ 26-50
- ☐ 50-100
- ☑ 100+

Section II. Grant Request Budget Form (must use this form)

A. Program Funding Sources: (identify ALL sources of funding applied to this program, not entire organization revenue if not applicable to request). Attach additional pages, if needed:

FY2024 Estimate	*Cash (A)*	*In Kind (B)*
1. Worcester County Request	$ 30,000	$
2.	$	$
3.	$	$
4.	$	$
5.	$	$
6.	$	$

Total Cash (A) = $ 30,000 *Total In Kind (B)* = $ 0

B. Operating / Program Expenses: (Please enter the total projected budget for the program (not entire organization expense if not applicable to request).

Program Expense Estimate	*Total Amount*	*Source of Estimate*
1. Salary/Wages/Benefits	$	
2. Professional Fees	$	
4. Operations	$ 30,000	Financial Records
5. Supplies	$	
6. Equipment	$	
7. Other	$	
8. Other	$	
9. Other	$	
10.	$	

Total project expenses: (C) = $ 30,000

The Total Revenue (A+B) $ 30,000 **must equal the Total Project Expense (C) $** 30,000

Section III. Program Details Form (must use this form)

PROGRAM GOAL(S) & STRATEGIES TO ACHIEVE STATED PROGRAM GOALS- Please identify the specific goals and strategies that will enable your organization to achieve the goals. Please list activities, start and end dates and frequency of activities (ex. One time event, weekly activity, etc.) Please limit to 3 goals.

GOAL 1:

The Museum's primary goal for 2026 is to secure the critical funding needed to maintain operations, while continuing to deliver high-quality educational and cultural programming.

GOAL 2:

The Museum is focused on expanding and strengthening leadership to guide the organization's continued growth and stability. Our goal for this year is to recruit at least five new Board members. We will be looking for individuals who can bring fresh perspectives to our fundraising and event programming.

GOAL 3:

This year, through a partnership with Worcester County Board of Education, we were able to offer every 1st grade student in the County the chance to attend a Museum field trip. These field trips will enrich their curriculum with interactive, hands on experiences. Our goal is to form the same partnership with the surrounding counties for the 2026-27 school year.

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

2. Briefly state the evidence of the need for this grant.

PLEASE SEE ATTACHED!

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

5. Provide a timeline of activities that indicate when, where and how often activities will happen. This can be a narrative or chart.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

Section V. PROJECT/PROGRAM MANAGEMENT CAPACITY (Limit one page)

1. Describe how this project/program complements or enhances your organization's mission and previous work or successes in this area.

   The Museum's mission guides everything we do, and without funding, we cannot continue to fulfill it.

2. Describe the plan for evaluating this project/program; please include details such as methods, dates, data sources and who will be responsible for project/program evaluation.

   Our year-end financials will show whether we have successfully secured the critical funding necessary to maintain and strengthen the Museum's operations.

3. Who will be responsible for carrying out and supervising this project/program?

   Christy Gordon

4. Describe the extent to which volunteers are included in this project/program.

   All of our volunteers collaborate closely with staff, contributing their time and skills to support all of the Museum's projects, events, and programs.

Section IV. GRANT PROPOSAL/NEED (Limit two type-written pages)

1. Briefly describe the specific purpose for which this grant is requested.

   Our request is for operating funds. Without these funds the Museum risks losing critical capacity to maintain operations and continue our goals of fostering cultural appreciation and providing enriching experiences for all who explore and "discover" the unique heritage of Delmarva. As a non-profit, every resource we acquire directly influences our ability to innovate and make a lasting impact.

2. Briefly describe the evidence of the need for this grant.

   Small community museums face increasing difficulty securing the operational support needed to remain viable. County support at this moment is vital to prevent loss of an irreplaceable community resource and to stabilize the Museum for the future. The need for operational funds has never been greater for us.

   Our Museum requires daily maintenance which is expensive and on-going. There is always something to repair, replace or renovate. The costs associated with our animals is very expensive and necessary to ensure they receive the highest quality of care.

3. Are there any other agencies/organizations in the area doing this or similar work? If so, please describe.

   There are 14 other Museums in Worcester County that do work similar to or complementary of what our Museum does, especially in education, heritage and community engagement. Our Museum, however, is one of the few that houses live animals.

4. Does the use of this requested funding involve coordination/cooperation/collaboration with other organizations?

   We partner with many other organizations. We work closely with the public schools to ensure that our programming aligns with their Standards. We work with other non-profits in the area to support their missions such as the Pocomoke Indian Nation, Maryland Coastal Bays, the Sturgis One Room School House, Worcester County Libraries, and Maryland Coast.

5. Provide a timeline of activities that indicate when, where and how often activities will We have not yet returned to the level of success we experienced prior to COVID. While we were fortunate to receive state funding during the recovery period, that support has ended, and we are now responsible for securing 100% of our operating funds independently—a transition that has been particularly challenging over the past six months.happen. This can be a narrative or chart.

   We hold field trips for public, private and home school students throughout the year. Our field trips throughout the summer consists of children from the many camps in the area. We hold programs all year long such as Story Time, Little Explorers, Tots to Teens Program, Toddler Time on the Dock

   We participate in Harbor in West Ocean, Pocomoke City's Fourth Fridays, Salisbury's Third Fridays, Salisbury's Folk Festival, programs at the Salisbury Zoo, the Chincoteague Farmer's Market.

   For fundraisers, plan to hold our annual Poker Run in June and Santa's Wonderland in December. We are in the process of planning a gala, a golf tournament and a Halloween event.

   We hold an annual membership drive during the summer and an annual appeal campaign in the fall.

6. If your organization has been impacted by COVID-19, briefly state the impact and the organizations additional needs due to the impact of the pandemic.

   We have not yet returned to the level of success we experienced prior to COVID. While we were fortunate to receive state funding during the recovery period, that support has ended, and we are now responsible for repaying one of those state funds and securing 100% of our operating funds independently—a transition that has been particularly challenging over the past six months.

Section VI. Supplemental Attachments – attach copies of the following documents

1. 501c(3) IRS determination letter, if applicable.
2. Listing of current board of directors (or governing body).
3. Copy of most recent available board (or governing body) meeting minutes or meeting minutes at which the project or operational funding request was discussed.
4. Copy of most recent audit or financial statement.

Application must contain:

- Complete all sections (pages 1-5) of the requested attachment for projects and operating request.
- Please provide supplemental attachment documents per Section VI.

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Christy Gordon
Name

January 21, 2026
Date

Executive Director
Title

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