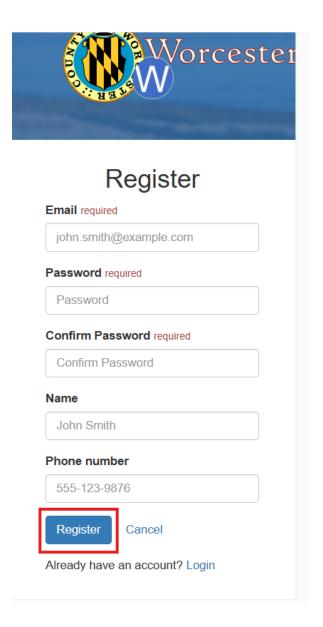
On the Worcester County, MD Utility Payments Online website, click Register in the upper right hand corner.



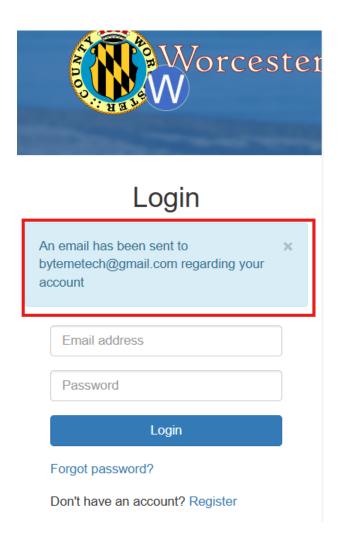
On the Login screen, click on Register.



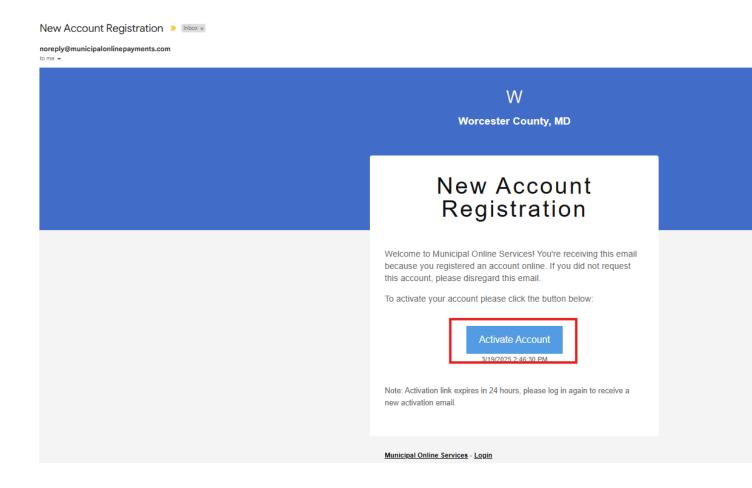
On the Register screen, enter the email address you will use to log into your account, create a password and confirm the password you created, enter your name and phone number. Click Register. Your browser will send you back to the login screen.



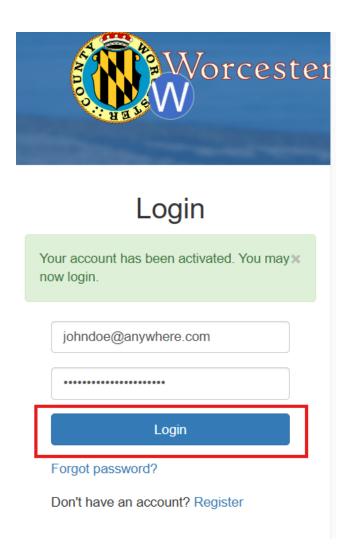
On the Login screen, you will receive a message indicating an email has been sent to the email address used to register the account.



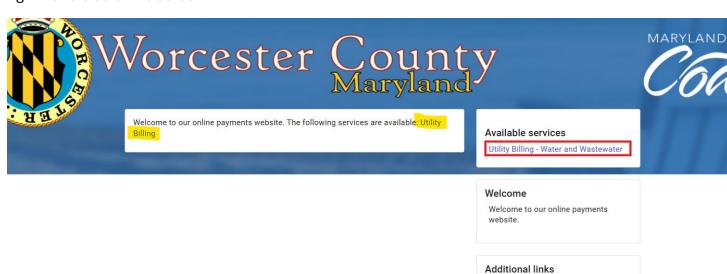
Go to your email, open the email from noreply@municipalonline payments.com, click on Activate Account.



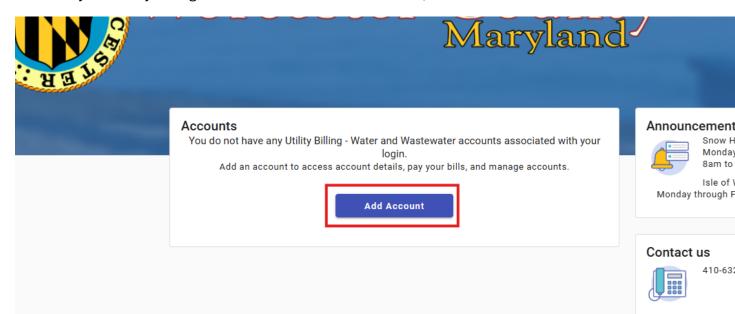
Your browser will send you back to the Login screen where you will see a message that your account has been activated. You may now log into your account with the login information you created. Click Login.



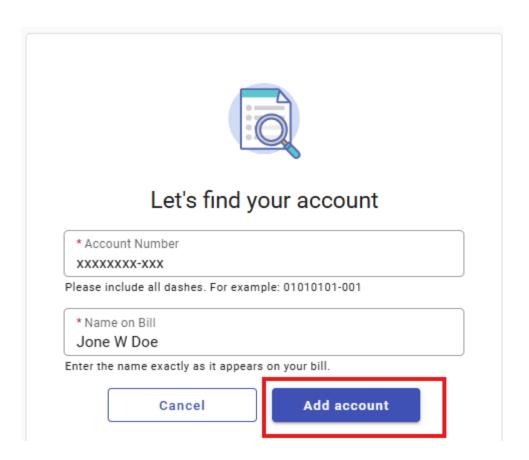
Click on Utility Billing in the welcome box OR under Available services subheading on the right-hand side of the screen.



To link to your Utility billing account on the Accounts screen, click on Add Account.



On the Add account screen, type in the FULL account number (xxxxxxxx-xxx) and the name EXACTLY as it is displayed on the bill. Click Add account.



To link to multiple accounts, click on Manage accounts on the left-hand side menu. Follow the steps on the Let's find your account screen above.

