

**Worcester County Administration
1 West Market Street, Room 1103
Snow Hill, Maryland 21863**



REQUEST FOR PROPOSAL

PROJECT: Outdoor Warning Siren System Upgrade

DEPARTMENT: Emergency Services

VENDOR:

NAME: _____

ADDRESS: _____

PROPOSAL OPENING:

DATE: Thursday, August 7, 2025

TIME: 2:30 PM

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SECTION I: INTRODUCTION

A. PURPOSE

1. The purpose of this Request for Proposal Document is for Worcester County ("County") to contract for an upgrade of the existing outdoor warning siren system in conformity with the requirements contained herein ("Proposal Document(s)").

B. CLARIFICATION OF TERMS

1. Firms or individuals that submit a proposal for award of a contract ("Contract") are referred to as vendors ("Vendors") in this document. The Vendor that is awarded the Contract is herein referred to as the ("Successful Vendor").

C. QUESTIONS AND INQUIRES

1. Questions must be addressed in writing to the Worcester County Procurement Officer at nrice@co.worcester.md.us.
2. The last date to submit questions for clarification will be **noon on Wednesday, July 30, 2025**.
3. Addenda are posted on the County website at <https://www.co.worcester.md.us/> under County Info: Bid Board: at <https://www.co.worcester.md.us/commissioners/bids> at least five calendar days before proposal opening.
4. It is the Vendor's responsibly to make sure all addenda are acknowledged in their proposal. Failure to do so could result in the proposal being disqualified.

D. FILLING OUT PROPOSAL DOCUMENTS

1. Use only forms supplied by the County.
2. One unbound original and five bound copies of the proposal form and any required attachments must be submitted in the solicitation and can be submitted in the same envelope unless otherwise instructed.
3. Proposal Documents should be compiled as follows: (1) Cover letter, (2) Form of Proposal, (3) References, (4) Exceptions Document and Signed addenda, if necessary (5) Individual Principal Document, (6) Vendor's Affidavit of Qualification to Bid, and (7) Non-Collusive Affidavit
4. Where so indicated by the make-up of the Proposal Documents, sums will be expressed in both words and figures, and in the case of a discrepancy between the two, the amount written in words will govern. In the event there is a discrepancy between the unit price and the extended totals, the unit prices will govern.
5. Any interlineation, alteration, or erasure will be initialed by the signer of the Proposal Documents.
6. Each copy of the Proposal Documents will be signed by the person(s) legally authorized to bind the Vendor to a contract, using the legal name of the signer. Proposal Documents submitted by an agent will have a current Power of Attorney attached certifying the agent's authority to bind the Vendor.
7. Vendor will supply all information and submittals required by the Proposal Documents to constitute a proper and responsible completed Proposal Document package.
8. Any ambiguity in the Proposal Documents as a result of omission, error, lack of clarity or non-compliance by the Vendor with specifications, instructions, and/or all conditions of bidding will be construed in the light most favorable to the County.

E. SUBMISSION OF PROPOSAL DOCUMENTS

1. All copies of the Proposal Documents and any other documents required to be submitted with the Proposal Documents will be enclosed in a sealed envelope. The envelope will be addressed to the Worcester County Commissioners and will be identified with the project name: **OUTDOOR WARNING SIREN SYSTEM UPGRADE** and the Vendor's name and address. If the Proposal Documents are sent by mail, the sealed envelope will be enclosed in a separate mailing envelope with the notation "SEALED PROPOSAL DOCUMENTS ENCLOSED" on the face thereof.
2. Proposals must be mailed or hand carried to the **Worcester County Administration Office, 1 West Market Street, Room 1103, Snow Hill, MD 21863**, in order to be received **prior** to the announced proposal deadline. *Proposals received after said time or delivered to the wrong location will be returned to the Vendor unopened.*
3. **Proposals are due and will be opened at the time listed on the front of this Proposal Document.**
4. If you are delivering a proposal in person please keep in mind to allow time to get through security and into the Administration Office. It is fully the responsibility of the Vendor to ensure that the proposal is received on time.
5. The County will not speculate as to reasonableness of the postmark, nor comment on the apparent failure of a public carrier to have made prompt delivery of the proposal.
6. Vendors, or their authorized agents, are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting Proposal Documents; failure to do so will be at the Vendor's own risk.
7. A fully executed Affidavit of Qualification to Bid will be attached to each Proposal Document.
8. Minority vendors are encouraged to participate.
9. All Vendor submitted Proposal Documents will be valid for a minimum of sixty days from the date of Proposal Document opening.
10. Electronically mailed proposals are **not** considered sealed proposals and will **not** be accepted.

F. OPENING OF PROPOSALS

1. Proposal Documents received on time will be opened publicly. Only the Vendors' names will be read aloud for the record.
2. The Contract will be awarded or all Proposal Documents will be rejected within sixty days from the date of the Proposal Document opening.

G. ACCEPTANCE OR REJECTION OF PROPOSALS

1. Unless otherwise specified, the Contract will be awarded to the most responsible and responsive Vendor complying with the provisions of the Proposal Documents, provided the proposal does not exceed the funds available, and it is in the best interest of the County to accept it. The County reserves the right to reject the Proposal Documents of any Vendor who has previously failed to perform properly in any way or complete on time contracts of a similar nature; or a Proposal Document from a Vendor who, investigation shows, is not in a position to perform the Contract; or Proposal Documents from any person, firm, or corporation which is in arrears or in default to the County for any debt or contract.
2. Completed Proposal Documents from Vendors debarred from doing business with the State of Maryland or the Federal Government will not be accepted.
3. In determining a Vendor's responsibility, the County may consider the following qualifications, in addition to price:

- a. Ability, capacity, and skill to provide the commodities or services required within the specified time, including future maintenance and service, and including current financial statement or other evidence of pecuniary resources and necessary facilities.
 - b. Character, integrity, reputation, experience and efficiency.
 - c. Quality of past performance on previous or existing contracts, including a list of current and past contracts and other evidence of performance ability.
 - d. Previous and existing compliance with laws and ordinances relating to contracts with the County and to the Vendor's employment practices.
 - e. Evidence of adequate insurance to comply with Contract terms and conditions.
 - f. Statement of current workload and capacity to perform/provide the Goods and/or Services.
 - g. Explanation of methods to be used in fulfilling the Contract.
 - h. The Vendor, if requested, will be prepared to supply evidence of its qualifications, listed above, and its capacity to provide/perform the Goods and/or Services; such evidence to be supplied within a specified time and to the satisfaction of the County.
4. In determining a Vendor's responsiveness, the County will consider whether the Proposal Document conforms in all material respects to the Proposal Documents. The County reserves the right to waive any irregularities that may be in its best interest to do so.
 5. The County will have the right to reject any and all Proposal Documents, where applicable to accept in whole or in part, to add or delete quantities, to waive any informalities or irregularities in the Proposal Document received, to reject a Proposal Document not accompanied by required Bid security or other data required by the Proposal Documents, and to accept or reject any Proposal Document which deviates from specifications when in the best interest of the County. Irrespective of any of the foregoing, the County will have the right to award the Contract in its own best interests.

H. QUALIFICATIONS

1. The Vendor must be in compliance with the laws regarding conducting business in the State of Maryland.
All Vendors shall provide a copy Certificate of Status from the Maryland Department of Assessments and Taxation, evidencing the Vendor is in good standing with the State of Maryland. See https://sdatcert1.resiusa.org/certificate_net/ for information on obtaining the Certificate of Status. *Certificates of status are not available for trade names, name reservations, government agencies, sole proprietorships, and some other accounts as these are not legal entities and thus are not required for these categories of Vendors.* For more information on the Certificate of Status please see <http://www.dat.state.md.us/sdatweb/COSinfo.html> .
2. Worcester County reserves the right, at its sole discretion, to extend the date this documentation must be provided. The Vendor's inability to provide this documentation could result in the proposal being rejected.

I. DESCRIPTIVE LITERATURE

1. The proposed descriptive literature fully describing the product bid is what is intended to be included as the price. Failure to do so may be cause for rejection of the proposal.
2. Any items, systems or devices supplied in this proposal that are proprietary in nature relative to maintenance, repair, servicing or updating must be disclosed on the proposal form.

J. NOTICE TO VENDORS

1. Before a Vendor submits the Proposal Documents it will need to become fully informed as to the extent and character of the Goods and/or Services required and are expected to completely familiarize themselves with the requirements of this Proposal Document's specifications. Failure to do so will not relieve the Vendor of the responsibility to fully perform in accordance therewith. No consideration will be granted for any alleged misunderstanding of the material to be furnished or the Services to be performed, it being understood that the submission of a Proposal Document is an agreement with all of the items and conditions referred to herein.

K. PIGGYBACKING

1. Worcester County may authorize, upon request, any governmental entity (hereafter Authorized User) within the County to purchase items under the contract awarded pursuant to this proposal solicitation.
2. All purchase orders issued against the contract by an authorized User shall be honored by the Successful Vendor in accordance with all terms and conditions of this contract.
3. The issuance of a purchase order by an Authorized User pursuant to this provision shall constitute an express assumption of all contractual obligations, covenants, conditions and terms of the contract. A breach of the contract by any particular Authorized User shall neither constitute nor be deemed a breach of the contract as a whole which shall remain in full force and effect, and shall not affect the validity of the contract nor the obligations of the Successful Vendor thereunder respecting the County.
4. The County specifically and expressly disclaims any and all liability for any breach by an Authorized User other than the County and each such Authorized User and Successful Vendor guarantee to save the County, its officers, agents and employees harmless from any liability that may be or is imposed by the Authorized User's failure to perform in accordance with its obligations under the contract.

END OF SECTION

SECTION II: GENERAL INFORMATION

A. ECONOMY OF PROPOSAL

1. Proposal Documents will be prepared simply and economically, providing straightforward and concise description of the Vendor's capabilities to satisfy the requirements of the Proposal Documents. Emphasis should be on completeness and clarity of content. Elaborate brochures and other representations beyond that sufficient to present a complete and effective Proposal Document are neither required nor desired.

B. PUBLIC INFORMATION ACT (PIA)

1. Worcester County is subject to the Maryland Public Information Act and may be required to release proposal submissions in accordance with the Act.
2. Any materials the Vendor deems to be proprietary or copyrighted must be marked as such; however, the material may still be subject to analysis under the Maryland Public Information Act.
 - a. The Vendor may invoke proprietary information or trade secret protection for submission of any data/material by (1) identifying the data/material in a written description, (2) clearly marking the data/material as proprietary, and (3) providing a written statement detailing the reasons why protection is necessary. The County reserves the right to ask for additional clarification prior to establishing protection.

C. CONTRACT AWARD

1. A written award by the County to the Successful Vendor in the form of a Purchase Order or other contract document will result in a binding Contract without further action by either party. If the Successful Vendor fails or refuses to sign and deliver the Contract and the required insurance documentation, the County will have the right to award to the next responsible and responsive Vendor. Contract will be executed by the Successful Vendor within fourteen calendar days of receipt of the Contract.
2. Proposal Documents and Contracts issued by the County will bind the Vendor to applicable conditions and requirements herein set forth, unless otherwise specified in the Proposal Documents, and are subject to all federal, state, and municipal laws, rules, regulations, and limitations.
3. County personal property taxes ("Taxes") must be on a current basis; if any such Taxes are delinquent, they must be paid before award of Contract. Failure to pay will result in the award of Contract to another Vendor.
4. The County reserves the right to engage in individual discussions and interviews with those Vendors deemed fully qualified, responsible, suitable and professionally competent to provide the required Goods and/or Services should the project size warrant it. Vendors will be encouraged to elaborate on their qualifications, performance data, and staff expertise.

D. AUDIT

1. The Successful Vendor agrees to retain all books, records, and other documents relative to the awarded Contract for five years after final payment, or until audited. The County, its authorized agents, and/or State auditors will have full access to and the right to examine any of said materials during said period.

E. NONPERFORMANCE

1. The County reserves the right to inspect all operations and to withhold payment for any goods not performed or not performed in accordance with the specifications in this Proposal Document.

Errors, omissions or mistakes in performance will be corrected at no cost to the County. Failure to do so will be cause for withholding of payment for that Goods and/or Services. In addition, if deficiencies are not corrected in a timely manner, the County may characterize the Successful Vendor as uncooperative, which may jeopardize future project order solicitations.

F. MODIFICATION OR WITHDRAWAL OF PROPOSAL

1. A Proposal Document may not be modified, withdrawn, or cancelled by the Vendor during the stipulated time period following the time and date designated for the receipt of Proposal Documents, and each Vendor so agrees in submitting Proposal Documents.

G. DEFAULT

1. The Contract may be cancelled or annulled by the County in whole or in part by written notice of default to the Successful Vendor upon non-performance, violation of Contract terms, delivery failure, bankruptcy or insolvency, any violation of state or local laws, or the making of an assignment for the benefit of creditors. An award may then be made to the next most highly rated Vendor, or when time is of the essence, similar commodities and/or service may be purchased on the open market. In either event, the defaulting Vendor (or his surety) will be liable to the County for cost to the County in excess of the defaulted Contract price.
2. If a representative or warranty of either Party to the Contract is false or misleading in any material respect, or if either Party breaches a material provision of the Contract ("Cause"), the non-breaching Party will give the other Party written notice of such cause. If such Cause is not remedied within fifteen calendar days ("Cure Period") after receipt of such notice, (unless, with respect to those Causes which cannot be reasonably corrected or remedied within the Cure Period, the breaching Party will have commenced to correct or remedy the same within such Cure Period and thereafter will proceed with all due diligence to correct or remedy the same), the Party giving notice will have the right to terminate this Contract upon the expiration of the Cure Period.

H. COLLUSION/FINANCIAL BENEFIT

1. The Vendor certifies that his/her Proposal is made without any previous understanding, agreement, or connection with any person, firm, or corporation making a Proposal Document for the same project; without prior knowledge of competitive prices; and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action.
2. Upon signing the Proposal Document, Vendor certifies that no member of the governing body of the County, or members of his/her immediate family, including spouse, parents or children, or any other officer or employee of the County, or any member or employee of a Commission, Board, or Corporation controlled or appointed by the County Commissioners has received or has been promised, directly or indirectly, any financial benefit, related to this Proposal Document and subsequent Contract.

I. TAX EXEMPTION

1. In buying products directly from a Vendor, Worcester County is exempt from being *directly* charged Federal excise and Maryland sales tax. A copy of an exemption certificate shall be furnished upon request.
2. According to the Office of the Comptroller of Maryland, a *Contractor is responsible for paying sales tax* on his/her purchases relating to any projects or services and should incorporate it into their proposal.
3. Successful Vendors **cannot** use the County tax exemption to buy materials or products used on County projects.

J. CONTRACT CHANGES

1. No claims may be made by anyone that the scope of the project or that the Vendor's Goods and/or Services have been changed (requiring changes to the amount of compensation to the Vendor or other adjustments to the Contract) unless such changes or adjustments have been made by an approved written amendment (Change Order) to the Contract signed by the Chief Administrative Officer (and the County Commissioners, if required), prior to additional Goods and/or Services being initiated. Extra Goods and/or Services performed without prior, approved, written authority will be considered as unauthorized and at the expense of the Vendor. Payment will not be made by the County.
2. No oral conversations, agreements, discussions, or suggestions, which involve changes to the scope of the Contract, made by anyone including any County employee, will be honored or valid. No written agreements or changes to the scope of the Contract made by anyone other than the Procurement Officer (with the Chief Administrative Officer and/or County Commissioners approval, if required) will be honored or valid.
3. If any Change Order in the Goods and/or Services results in a reduction in the Goods and/or Services, the Vendor will neither have, nor assert any claim for, nor be entitled to any additional compensation for damages or for loss of anticipated profits on Goods and/or Services that are eliminated.

K. ADDENDUM

1. No oral statements of any person will modify or otherwise affect or interpret the meaning of the Contract specifications, or the terms, conditions, or other portions of the Contract. All modifications and every request for any interpretation must be addressed to Worcester County's Procurement Officer and to be given consideration, must be received no later than the last day for questions listed in Section I, Subsection C.2.
2. Any and all interpretations, corrections, revisions, and amendments will be issued by the Procurement Officer to all holders of Proposal Documents in the form of written addenda. Vendors are cautioned that any oral statements made by any County employee that materially change any portion of the Proposal Documents cannot be relied upon unless subsequently ratified by a formal written amendment to the Proposal Document.
3. All addenda will be issued so as to be received at least five days prior to the time set for receipt of Proposal Documents, and will become part of the Contract and will be acknowledged in the Proposal Document form. Failure of any Vendor to receive any such addenda will not relieve said Vendor from any obligation under the Proposal Document as submitted.
4. Vendors are cautioned to refrain from including in their Proposal Document any substitutions which are not confirmed by written addenda. To find out whether the County intends to issue an amendment reflecting an oral statement made by any employee, contact Worcester County's Procurement Officer during normal business hours.
5. The Worcester County Procurement Officer reserves the right to postpone the Proposal Document opening for any major changes occurring in the five-day interim which would otherwise necessitate an Addendum.

L. EXCEPTIONS/ SUBSTITUTIONS

1. Any exceptions or substitutions to the specifications requested should be marked on the proposal form and listed on a separate sheet of paper attached to the proposal.

2. An exception to the specifications may disqualify the proposal. The County will determine if the exception is an essential deviation or a minor item.
3. In the case of a minor deviation, the County maintains the option to award to that Vendor if it determines the performance is not adversely affected by the exception.

M. APPROVED EQUALS

1. In all specifications where a material or article is defined by describing a proprietary product or by using the name of a Vendor or manufacturer, it can be assumed that an approved equal can be substituted.
2. The use of a named product is an attempt to set a particular standard of quality and type that is familiar to the County. Such references are not intended to be restrictive.
3. However, the County shall decide if a product does in fact meet or exceed the quality of the specifications listed in the solicitation. It shall be the responsibility of the Vendor that claims his product is an equal to provide documentation to support such a claim.

N. DELIVERY

1. All items shall be delivered F.O.B. destination and delivery costs and charges included in the proposal unless otherwise stated in the specifications or proposal form.

O. INSURANCE

1. If required by the General Conditions or Terms and Conditions, the Successful Vendor shall provide the County with Certificates of Insurance within ten calendar days of proposal award notification evidencing the required coverage.
2. Successful Vendor must provide Certificates of Insurance before commencing work in connection with the Contract.

P. PROPOSAL EVALUATION

1. Proposal tabulations will be posted on the County website at <https://www.co.worcester.md.us/commissioners/bids>. Click on the Expired Bids & Results tab and find the proposal tabulation for the proposal you are interested in. Proposal tabulations will be posted as soon as reasonably possible after the Proposal opening.

END OF SECTION

SECTION III: GENERAL CONDITIONS

A. DRAWINGS AND SPECIFICATIONS

1. Should any detail be omitted from the drawings or specifications, or should any errors appear in either, it shall be the duty of the Successful Vendor to notify the County's designated construction inspector.
2. In no case shall the Successful Vendor proceed with the work without notifying and receiving definite instructions from the County. Work wrongly constructed without such notification shall be corrected by the Successful Vendor at his own cost.

B. MATERIALS, SERVICES AND FACILITIES

1. It is understood that, except as otherwise specifically stated in the Proposal Documents, the Successful Vendor will provide and pay for all materials, labor, tools, equipment, water, light, power and transportation, supervision, temporary construction of any nature, and all other services and facilities of any nature whatsoever necessary to execute, complete, and deliver the Work within the specified time.
2. Materials and equipment will be so stored as to insure the preservation of their quality and fitness for the Work. Stored materials and equipment to be incorporated in the Work will be located so as to facilitate prompt inspection.
3. Manufactured articles, materials, and equipment will be applied, installed, connected, erected, used, cleaned and conditioned as directed by the manufacturer.
4. Materials, supplies and equipment will be in accordance with samples submitted by the Successful Vendor and approved by the County.

C. INSPECTION AND TESTING

1. All materials and equipment used in the construction of the Work will be subject to adequate inspection and testing in accordance with generally accepted standards, as required and defined in the Proposal Documents.
2. The County or its representatives may, at any time, enter upon the work and the premises used by the Successful Vendor, and the Successful Vendor shall provide proper and safe facilities to secure convenient access to all parts of the work, and all other facilities necessary for inspection, as may be required.
3. The County will appoint such persons as deemed necessary to properly inspect the materials furnished or to be furnished, and the work done under the contract and to see that the same strictly corresponds with the drawings and specifications. All such materials and workmanship shall be subject to approval of the County. Approval or acceptance of payment shall not be misconstrued as approval of items or work not in conformance with specifications and drawings nor shall it prevent the rejection of said work or materials at any time thereafter during the existence of the contract, should said work or materials be found to be defective, or not in accordance with the requirements of the contract.
4. Work and material will be inspected promptly, but if for any reason should a delay occur, the Successful Vendor shall have no claim for damages or extra compensation.
5. The Successful Vendor shall pay for all inspection costs necessary to complete the work which may be incurred to comply with the requirements of any agency other than the County, such as a railroad, public service utility company, or any other governmental agency or any other agency whose jurisdiction affects the work in any manner unless otherwise specified herein.

D. APPROVAL OF SUBSTITUTION OF MATERIALS

1. Samples of materials shall be submitted by the Successful Vendor for approval before such materials are ordered from the manufacturers or distributors and shall be approved by the County before actual work is begun.
2. It is the intention of these specifications to permit all vendors bidding on this work to secure the fullest amount of competition on the various materials and specialties names herein. Wherever a material or article is defined by describing a proprietary product or by using the name of a vendor or manufacturer, the term or approved equal shall be presumed to be implied unless otherwise stated.

E. PROTECTION OF WORK, PROPERTY AND PERSONS

1. Successful Vendor will be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Work. Successful Vendor will take all necessary precautions and programs in connection with the Work. Successful Vendor will take all necessary precautions for the safety of, and will provide the necessary protection to prevent damage, injury or loss to, all employees on the Work and other persons who may be affected thereby, all the Work and all materials or equipment to be incorporated therein, whether in storage on off the site, and other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement in the course of construction.
2. Successful Vendor will comply with all applicable laws, ordinances, rules, regulations and orders of any public body having jurisdiction. Successful Vendor will erect and maintain, as required by the conditions and progress of the Work, all necessary safeguards for safety and protection. Successful Vendor will notify owners of adjacent utilities when progress of the Work may affect them. The Successful Vendor will remedy all damage, injury or loss to any property caused, directly or indirectly, in whole or in part, by Successful Vendor, any Subcontractor or anyone directly or indirectly employed by any of them or anyone for whose acts any of them be liable.
3. In emergencies affecting the safety of persons or the Work or property at the site or adjacent thereto, the Successful Vendor, without special instruction or authorization from the County, will act to prevent threatened damage, injury or loss. Successful Vendor will give the County prompt Written Notice of any significant changes in the Work or deviations from the Proposal Documents caused thereby, and a Change Order will thereupon be issued covering the changes and deviations involved.

F. BARRICADES, DANGER, WARNING AND DETOUR SIGNS

1. The Successful Vendor shall provide, erect and maintain all necessary barricades, sufficient red lights, flares, danger signals and signs, provide a sufficient number of watchmen and take all necessary precautions for the protection of the work and safety of the public.

G. LICENSES AND PERMITS

1. The Successful Vendor shall have all necessary licenses required to do the work and give all notices and obtain and pay all necessary permits required by local laws and regulations for building.
2. State and Federal permits (if applicable) to undertake work have been obtained by the County and accompany these specifications.

H. SUPERVISION

1. The Successful Vendor shall maintain, at all times during the progress of work, a competent and experienced supervisor who shall represent the Successful Vendor, and all directions given to him shall be binding. Important decisions regarding directions, if requested by the supervisor, shall be confirmed in writing.
2. Supervision by the County or its representative does not relieve the Successful Vendor of responsibility for defective work executed under the direct control of the Successful Vendor. Responsibility for defective work rests upon the Successful Vendor, whether discovered by the County prior to final payment or subsequent thereto.

I. CLEAN UP

1. Upon completion of the items within a given location as specified and before monthly estimates will be paid, the construction area and all other areas occupied by the Successful Vendor during the construction of said Contract shall be cleaned of all surplus and discarded materials, bracing, forms, rubbish and temporary structures that were placed there by the Successful Vendor.
2. Disposal of the aforementioned shall be the responsibility of the Successful Vendor.

J. CHANGES IN WORK

1. The County, without invalidating the contract, may order extra work or make changes by altering, adding or deducting from the work with the contract sum being adjusted accordingly.
2. All such work shall be executed under the conditions of the original contract, except that any claim for the extension of time caused thereby shall be adjusted at the time of ordering such change.
3. The value of any such extra work or change shall be determined in one or more of the following ways:
 - a. By estimate and acceptance of lump sum.
 - b. By unit prices named in the contract or subsequently agreed upon.

K. TIME FOR COMPLETION

1. The Work contemplated under this Contract shall be considered as continuous and be completed within the timeframe(s) stated in Section IV of this Proposal Document.
2. The Successful Vendor will be allowed to work eight hours per day, Monday through Friday, except for holidays, fifty-two weeks per year.
3. The Successful Vendor will not be permitted to work on holidays observed by Worcester County or the State of Maryland or on Sundays unless otherwise authorized in writing.
4. In case of an emergency which may require that work be done on Saturdays, Sundays, and Holidays, the Successful Vendor shall request permission of the County to do so. If, in the opinion of the County, the emergency is bonafide, permission may be granted to the Successful Vendor to work such hours as may be determined are necessary by the County. Also, if in the opinion of the County a bonafide emergency exists, the Successful Vendor may be directed to work such hours as may be necessary whether or not the Successful Vendor requests permission to do so.
5. The Successful Vendor shall pay the County for all costs incurred for inspection services required for work permitted during holidays, weekends or in excess of eight hours per day.

L. LIQUIDATED DAMAGES

1. If the Successful Vendor shall fail to start and complete the project within the time frame stated above, the County shall assess liquidated damages in the amounts listed below per calendar day for each and every day the Successful Vendor fails to complete the contract.

<u>Amount of Contract</u>	<u>Liquidated Damages per Day</u>
Less than \$10,000	\$100.00
\$10,000 or less than \$100,000	\$250.00
\$100,000 or less than \$500,000	\$750.00
\$500,000 or more	\$1,000.00
Or will be based on actual cost to the County, whichever is greater.	

2. The designated County project manager reserves the option to extend the scheduled completion date or waive the liquidated damages clause in its entirety if he is of the opinion that extenuating circumstances deemed such action appropriate.

M. CORRECTION OF WORK

1. The Successful Vendor will promptly remove from the premises all Work rejected by the County for failure to comply with the Proposal Documents, whether incorporated in the construction or not, and the Successful Vendor will promptly replace and re-execute the Work in accordance with the Proposal Documents and without expense to the County and will bear the expense of making good all Work of other Vendors destroyed or damaged by such removal or replacement.
2. All removal and replacement Work will be done at the Successful Vendor's expense. If the Successful Vendor does not act to remove such rejected Work within ten days after receipt of Written Notice, the County may remove such Work and store the materials at the expense of the Successful Vendor.

N. CONSTRUCTION SAFETY AND HEALTH STANDARDS

1. It is a condition of this contract, and shall be made a condition of each sub-contract entered into pursuant to this contract, that the Successful Vendor and any sub-contractor shall not require any laborer or mechanic employed in performance of the contract to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health or safety, as determined under construction safety and health standards (Title 29, Code of Federal Regulations, Part 1926, formerly Part 1518, as revised from time to time, promulgated by the United States Secretary of Labor, in accordance with Section 107 of the Contract Work Hours and Safety Standard Act.) (83 Stat. 96).
2. Failure of Worcester County to inform the Successful Vendor of safety violations will not release the Successful Vendor of his responsibilities.

O. PERFORMANCE AND PAYMENT BONDS

1. The Successful Vendor will be required to provide the County with a Performance Bond and Payment Bond if the total Contract amount exceeds \$100,000, each in the amount of one hundred percent of the Contract Price, with a corporate surety approved by the County for the faithful performance of the Contract.
2. The Successful Vendor will within fourteen calendar days after the receipt of the Contract furnish the County with a Performance Bond and Payment Bond in penal sums equal to the amount of the Contract Price, conditioned upon the performance by the Successful Vendor of all undertakings,

covenants, terms, conditions and agreements of the Proposal Documents, and upon the prompt payment by the Successful Vendor to all persons supplying labor and materials in the prosecution of the Work provided by the Proposal Document. Such Bonds will be executed by the Successful Vendor and corporate bonding company licensed to transact such business in the state in which the Work is to be performed and named on the current list of "Surety Companies Acceptable on Federal Bonds" as published in the Circular Number 570. The expense of these Bonds will be borne by the Successful Vendor. If at any time a surety on any such Bond is declared bankrupt or loses its right to do business in the State of Maryland or is removed from the list of surety companies accepted on federal bonds, Successful Vendor will within ten calendar days after notice from the County to do so, substitute an acceptable Bond(s) in such form and sum and signed by such other surety or sureties as may be satisfactory to the County.

P. GUARANTEE

1. The Successful Vendor shall furnish the County with a two-year guarantee of workmanship and materials, dating from time of acceptance of the project and shall make good any defects which may occur during that period.
2. If any special guarantees in excess of the one-year period are specified by the manufacturer, these guarantees shall take precedence over the one-year period guarantee.
3. Upon completion of work, and before final payment or release of retainage, the Successful Vendor shall submit, and obtain from each subcontractor, material supplier and equipment manufacture general warranties and a notarized asbestos free guarantee.

END OF SECTION

SECTION IV: PROPOSAL SPECIFICATIONS

A. SCOPE

1. The County is seeking proposals from qualified Vendors to perform an upgrade to the existing outdoor warning siren system in accordance with the terms and conditions and specifications set forth in this solicitation.

B. CONTRACT PRICING

1. Pricing must include all labor, materials, tools, and equipment to perform Work.
2. Pricing will not change during the Contract Period.

C. BACKGROUND

1. Worcester County, Maryland comprised of 4 municipalities and extensive unincorporated areas consists of 695 square miles (465 square miles of land area) with a mix of urban, suburban, and rural environments. Wooded areas and the Community of Ocean Pines are characterized primarily of Loblolly Pine regularly exceeding 100' in height.
2. The County currently operates an outdoor warning system consisting of 19 mechanical sirens of various manufacturers and vintages, Federal Signal FCTBD Two-Way controllers utilizing VHF simplex FSK communication, and Federal Signal SS2000 encoders connected with Federal Commander activation software. These sirens are used both for informing the community of tornado warnings, shelter in place or evacuation warnings, as well as in many areas as a redundant method of alerting volunteer fire personnel of calls for service.
3. Due to concerns that many sirens are aging and failing to operate consistently as well as the need to improve connectivity, the County seeks to perform a significant upgrade to the existing siren system.
4. To control the costs of this project, the County may seek to perform this project in one or more phases with the initial phase one implementation being designed to provide coverage to at least those areas already covered.

D. SUMMARY

1. Turn-Key Project
 - a. The County expects this to be a turn-key project. Bidders shall include required site work, equipment staging, electrical work, FCC licensing, and other considerations within their proposals. A project manager shall be assigned to oversee and coordinate the project through acceptance.
2. Use of existing equipment
 - a. The County has performed incremental equipment replacements over the last several years. Bidders are encouraged to leverage existing equipment investments where that equipment is of current production and deemed to be long-term serviceable.
3. Codes & Standards
 - a. The County expects the following codes and standards to be incorporated into the specification of this system as applicable:
 - i. CFR 1910.95 Occupational Noise Exposure
 - ii. NFPA 70 National Electrical Code
 - iii. NFPA 72 National Fire Alarm and Signaling Code
 - iv. NFPA 1225 Standard for Emergency Services Communications
 - v. ITU-T X.1303 Common Alerting Protocol
 - vi. TIA-222 Standard for Towers & Antenna Supporting Structures

- vii. ANSI S12.14 Standard methods for the field measurement of audible public warning devices

4. Coverage Requirements

- a. The County expects bidders to conduct an acoustic study as part of their proposal submissions to inform the number, types, and locations of sirens to effect coverage as follows for a design criterion of audible levels of at least 10dB greater than expected background. Areas to be covered are included below.
 - i. Municipalities of:
 - a. Berlin
 - b. Snow Hill
 - c. Pocomoke City
 - ii. Villages of:
 - a. Bishopville
 - b. Whaleyville
 - c. Newark
 - d. Public Landing
 - e. Girdletree
 - f. Stockton
 - iii. Unincorporated Existing Developed Centers
 - iv. Commercial Centers
 - v. Island Resort Campground
 - vi. Sun Outdoors Frontier Town Campground
 - vii. Sun Outdoors Ocean City Campground
 - viii. Sun Outdoors Ocean City Gateway Campground
 - ix. Bali Hi RV Park
 - x. Assateague State Park Campground
 - xi. Pocomoke State Park Shad Landing Campground
 - xii. Pocomoke State Park Milburn Landing Campground
- b. See Attachment A – Worcester County Land Use Map. The County can provide ESRI compatible GIS data for boundary areas and points of those locations described above.

5. Siren Siting

- a. The County desires to locate sirens on county owned property wherever possible and practical. The second preference for siren locations would be on property owned by municipalities. The third preference for siren locations would be on property owned by a volunteer fire department.
- b. See Attachment B – County Owned Properties.

6. Current Siren Information

	<u>Location</u>		<u>Siren MFG</u>	<u>Siren Model</u>	<u>Controller MFG</u>	<u>Controller Model</u>
10	38° 3'51.56"N	75°33'15.31"W	Federal Signal	Eclipse 8	Federal Signal	FCTBD
20	38° 3'15.62"N	75°24'36.21"W	Federal Signal	STH-10	Federal Signal	FCTBD
30	38° 5'34.22"N	75°23'53.14"W	Federal Signal	2001-130	Federal Signal	FCTBD
40	38° 9'46.41"N	75°23'5.02"W	Federal Signal	Eclipse 8	Federal Signal	FCTBD

41	38°10'55.65"N	75°23'4.96"W	Federal Signal	2T22	Federal Signal	FCTBD
42	38°10'36.58"N	75°23'41.31"W	Federal Signal	2T22	Federal Signal	FCTBD
43	38°10'10.80"N	75°23'28.80"	Federal Signal	Model 2	Federal Signal	FCTBD
50	38°14'58.40"N	75°17'32.95"W	Federal Signal	Model 5	Federal Signal	FCTBD
60	38°19'42.54"N	75°13'15.57"W	Federal Signal	STH-10	Federal Signal	FCTBD
61	38°19'28.75"N	75°13'5.82"W	Sterling	Model M	None	None
62	38°19'53.92"N	75°13'8.08"W	Federal Signal	Model 5	None	None
80	38°23'57.11"N	75°12'35.49"W	Federal Signal	STH-10	Federal Signal	FCTBD
90	38°26'41.11"N	75°11'37.57"W	Federal Signal	STH-10	Federal Signal	FCTBD
110	38°23'23.58"N	75°9'48.59"W	Federal Signal	2001-130	Federal Signal	FCTBD
111	38°23'28.84"N	75°8'25.15"W	Federal Signal	Model 2	Federal Signal	FCTBD
112	38°22'43.92"N	75°9'34.22"W	Federal Signal	Eclipse 8	Federal Signal	FCTBD

7. Project Phases

- a. Due to budgetary considerations, the County seeks to view this project in phases that may be initiated over more than one fiscal year and with the augmentation of grant funds. The County reserves the right based upon budgetary considerations to execute multiple phases at the same time. To that end, pricing should be delineated as follows:
 - i. Phase 1: Control System & Coverage similar to existing system.
 - ii. Phase 2: Additional sirens required to fill out existing municipal / village boundaries
 - iii. Phase 3: Additional sirens required to fill out commercial centers and existing developed centers
 - iv. Phase 4: Additional sirens required to fill out campgrounds and public parks.

8. Siren Mounting

- a. Each siren shall be mounted to a suitable wooden or steel utility pole that shall be provided and installed as part of this project. The support pole shall be engineered in accordance with TIA-222-H for windspeed survivability. All electrical and electronic support equipment and antenna systems shall be mounted to the pole in appropriate NEMA enclosure.

9. Siren Specifications

- a. The County would like to make use of omni-directional electronic tone/voice sirens where practical, particularly in populated areas and parks. The County recognizes that, particularly in more rural areas, that mechanical sirens and/or rotating sirens may be more practical and cost effective. The County wishes bidders to consider this and use their experience to guide siren selections proposed.

10. Controller Specifications

- a. Each siren shall have a dedicated controller contained in a locking weatherproof outdoor enclosure that shall be capable of two-way communication with the activation and monitoring system. Controllers shall report the following conditions:
 - i. Loss of AC power
 - ii. Intrusion into control cabinet
 - iii. Failure of speaker or motor
 - iv. Successful activation
 - v. Loss of method of communication

11. Activation Control Point

- a. The County desires redundant control (activation) points for the siren system. The primary control point shall be located at the primary 9-1-1 center located in Snow Hill and the redundant shall be located at the back-up 9-1-1 center located in Newark. The control points shall consist of a server application accessed from workstations as well as hardware for interfacing wired and wireless networks to siren controllers.

12. Communications

- a. There should be a minimum of two methods of connecting each siren controller to the system. Any antenna system shall include an appropriate Polyphaser surge arrester installed in accordance with manufacturer or Motorola R56 standards. Available methods of communication include:
 - i. VHF Simplex FM radio
 - ii. Ethernet or Serial via L3Harris XL-90D data radios over the County's P25 system
 - iii. Commercial cellular / LTE
 - iv. Ethernet via MPLS backhaul (where available)
- b. For security reasons, communications over analog FM radio shall not make use of two-tone, DTMF, or other simple to produce protocol unless encryption is utilized.

13. Activation Functions

- a. Activation should be accomplished via a PC application interface that must be capable of operation from no less than 15 workstations. PC application should be capable of accessing either the primary or redundant server / control point.
- b. System shall be capable of activation of sirens individually, via zones, or via geographic boundary.
- c. The control interface shall alert the operator that all sirens have sounded or present an alert for any sirens that failed to activate.
- d. An interface shall be provided to facilitate automatic activation of sirens based upon the Common Alerting Protocol from the FEMA IPAWS server and specifically IPAWS/NOAA Event Codes within the polygon of the IPAWS/NOAA activation message. This interface should provide the ability to control the siren pattern (mechanical) and tone/voice message (electronic) for a given event code.
- e. A method of manual activation of sirens shall be provided at the control point as well as locally at each siren to activate the siren in the event of a server failure.

- f. The activation control interface shall provide alerts for any siren events such as local activation, intrusion, or fault condition.
- g. The system shall perform regular automated polling of sirens not less than twice per day for status and display any fault conditions within the activation control interface.
- h. The system shall generate a log of all activity related to activations and other system events and provide for an easy to view log file.

14. Power

- a. It is preferred that sirens and controllers be DC powered with battery back-up making use of a 120VAC power rectifier for battery charging. Battery back-up may be excluded from siren locations making use of generator supported power at county government owned properties. DC battery backup shall be sized to permit not less than 15 minutes of alerting and capable of maintaining the system in a stand-by mode for not less than twenty-four hours. The battery plant shall recharge to at least 80% of the maximum rated capacity from a fully discharged state within twenty-four hours. Batteries shall be of a maintenance free design with a life expectancy of not less than three years prior to replacement.
- b. Where commercial AC power is not available or practical, the county will accept solar/battery solutions.

15. Sounds & Tones

- a. Mechanical sirens shall be capable of steady, slow warble, and fast warble signaling. Electronic sirens shall be capable of emulating these tones with the option of additional tones and voice messaging.
- b. A Silent Test function shall be available to permit the system to be tested without prolonged disruption of the public.

16. Information Technology Considerations

- a. The County expects that required IT hardware be included within the proposal response inclusive of servers and any required network appliances or firewalls.
- b. Proposals shall include a technical description of any expected traffic between the system and public internet, particularly as it relates to ports and protocols.
- c. Any hosted or web-based components shall be FedRAMP or StateRAMP authorized.

17. Portable Activation / Testing Kit

- a. The system shall include a portable kit to be used for siren testing and remote activation. This kit shall include a control point interface that may be connected to a customer supplied laptop to communicate with sirens using the wireless interface methods. This should be designed to permit a County employed technician to interact with the siren for diagnostic testing when at a siren site.

18. Acceptance Testing

- a. Bidders shall propose a functional and coverage acceptance test plan as part of their proposal. The acceptance test plan should ensure that the system functions as specified and desired by the County and meeting the coverage requirements herein.

19. In-Building Mass Notification Option

- a. The proposed solution shall be capable of delivering in-building mass notifications consistent with NFPA 72 In-Building Mass Notification System requirements. Proposers shall provide an example design, feature set, and option

cost to deliver tone and voice notification from the outdoor warning system into buildings equipped with the ability to interface an in-building mass notification audio source.

20. Portable Outdoor Mass Notification Option

- a. The proposed solution shall be capable of supporting a trailer mounted or other portable electronic tone/voice notification option connected to the system that may be sited at mass gatherings or other special events. The cost of such a unit shall be included as an option to purchase with the system.

21. Related Projects

- a. Bidders should be aware that the County desires at some sites to add, separate from this solicitation, IP based CCTV cameras and/or weather stations to siren pole structures. In these cases, where backhaul supports such an addition, an ethernet connection, LTE router, or L3Harris XL-90D data radio may be shared by other systems.

22. Environmental Planning & Historic Preservation Considerations

- a. The County may wish to use federal grant funds for a portion of this project. Bidders shall provide an option cost to conduct an EHP study and submission package as required for funding under FEMA Grant programs such as the Hazard Mitigation Grant Program.

23. Project Timeline & Funding

- a. The County may at its discretion determine that it is in its best interest to enter into this project in phases spreading construction of the siren system in its designed and envisioned end-state over multiple fiscal years and/or funding sources.

24. Staff Training

- a. Training shall be provided for both operators responsible for system activation as well as a training session for the County's electronic services staff related to system inspection, maintenance, and troubleshooting. Bidders shall include the cost of this training in their proposals.

25. System Life-Cycle Cost Considerations

- a. Vendors shall provide a comprehensive **20-Year Projected System Cost Estimate** to account for the full expected life of the countywide warning siren system. This estimate shall include, but not be limited to:
 - i. Initial system hardware, software, and installation costs
 - ii. Server replacements or upgrades projected during the 20-year period
 - iii. Software license renewals
 - iv. Anticipated maintenance or service needs beyond the initial service contract period
 - v. Any known recurring costs (connectivity, remote monitoring, etc.)
 - vi. Recommended component replacement schedules and estimated costs (e.g., batteries, siren controllers, etc.)
- b. **Note:** Vendors are required to provide documentation outlining assumptions behind all projected costs and the recommended schedule of replacements/upgrades over the 20-year life expectancy.

26. Warranty & Service

- a. As part of this proposal, vendors shall include pricing and commitment for a **total of 20 years of service and maintenance**, structured as four (4) consecutive five-year agreements, as follows:
 - i. **Initial 5-Year Service & Maintenance Agreement (Years 1-5):** Full-service agreement covering routine preventative maintenance, on-site repairs, software/firmware updates, remote monitoring, diagnostics, and emergency response.
 - ii. **Three (3) Additional 5-Year Service & Maintenance Agreements (Years 6-20):** Vendors must provide fixed pricing for each of the subsequent 5-year terms. While these agreements will be executed at the beginning of each term, pricing shall be established and committed to at the time of bid submission.
- b. The County reserves the right to decline renewal of any 5-year agreement prior to its commencement, but vendors shall honor the pricing provided for all four terms if renewed.
- c. The service agreement(s) must include:
 - i. Annual and total 5-year cost for each term
 - ii. Defined scope of services
 - iii. Response time commitments
 - iv. Covered components and exclusions
 - v. Escalation process for unresolved issues

E. **GENERAL REQUIREMENTS**

1. The Successful Vendor must be licensed to perform Work in the state of Maryland.

F. **EVALUATION CRITERIA**

1. Technical Approach & System Design
 - a. Clarity and completeness of proposed system design
 - b. Compatibility with existing infrastructure
 - c. Coverage effectiveness and sound propagation analysis
 - d. System reliability, redundancy, and failover capabilities
2. Firm Experience & Qualifications
 - a. Experience with similar outdoor warning siren projects
 - b. Qualifications of key personnel
 - c. Past performance and references from similar projects
3. Project Implementation Plan
 - a. Timeline and milestones
 - b. Installation and testing procedures
 - c. Training and transition support
4. Maintenance & Support Services
 - a. Warranty terms
 - b. Ongoing maintenance plan
 - c. Response times for service issues
5. Cost Proposal
 - a. Total cost of ownership (including equipment, installation, and training)
 - b. Pricing transparency and breakdown
 - c. Long-term maintenance costs

G. ATTACHMENTS

1. Attachment A – Worcester County Land Use Map
2. Attachment B – County Owned Properties

H. PRE-PROPOSAL CONFERENCE

1. A pre-proposal conference will be held on Friday, July 18, 2025 at 9:30am at the Government Center located at 1 West Market Street – Room 1103, Snow Hill, MD 21863.

I. PAYMENT

1. The County will make payment(s) to the Successful Vendor within thirty calendar days from the receipt of a proper invoice for approved and accepted work performed.
2. Unless otherwise noted, **all additional charges shall be included in the price quoted.**
 - a. This includes delivery, shipping, and any other materials (proofs, paper, etc.) needed to successfully complete the project according to the terms described.
 - b. The County will not be responsible for any costs incurred by any vendor in preparing and submitting a proposal.
3. Successful Vendor agrees to complete any necessary vendor paperwork as required by the County.

J. QUESTIONS

1. The last day for questions is listed under Section I, Subsection C.2.

K. AWARD

1. The County intends to award to the Vendor whose Completed Proposal Documents represents the best value to the County.

END OF SECTION

SECTION V: EVALUATION AND SELECTION PROCESS

A. EVALUATION

1. All Vendors are advised that in the event of a receipt of adequate number of Proposal Documents which, in the opinion of the County, require no clarification and/or supplementary information, such Proposal Documents may be evaluated without discussion. Hence, Proposal Documents should be initially submitted on the most complete and favorable terms which Vendors are capable of offering the County. Proposal Documents will be evaluated using the following criteria:

Weighting Factor	Criterion
20%	Qualifications of the Organization
25%	Technical Approach & System Design
15%	Project Implementation Plan
10%	Maintenance & Support Services
30%	Cost

2. Each Vendor will be rated for each criterion on a scale of zero to four as described below.

Unacceptable	0
Poor	1
Fair	2
Good	3
Superior	4

- a. A Vendor's final grade will be the sum of each criterion's rating multiplied by the weighting factor listed above.
3. After identifying the short list of the most qualified Vendor(s) based on the evaluation criteria, representative(s) may be required to clarify their Proposals by making individual presentations to the evaluation committee.
 4. The County may enter into negotiations with Vendors and invite best and final offers as deemed to be in the best interest of the County. Negotiations may be in the form of face-to-face, telephone, facsimile, e-mail or written communications, or any combination thereof, at the County's sole discretion.
 5. Vendors are strongly advised not to prepare their Proposal submissions based on any assumption or understanding that negotiations will take place. Vendors are advised to respond to this Request for Proposals fully and with forth-rightness at the time of Proposal submission.
 6. Vendors are strongly cautioned not to contact elected officials or members of the evaluation committee. All questions and comments should be directed through the Purchasing Department. Inappropriate efforts to lobby or influence individuals involved in this selection may result in dismissal from further consideration, at the County's sole discretion.

END OF SECTION

THIS AND PREVIOUS SECTIONS, OTHER THAN THE COVER PAGE, DO NOT NEED TO BE RETURNED WITH SUBMITTAL

FORM OF PROPOSAL

To whom it may concern:

We hereby submit our Proposal Documents for “OUTDOOR WARNING SIREN SYSTEM UPGRADE” as indicated in the Proposal Documents. Having carefully examined the Proposal Documents and having received clarification on all items of conflict or upon which any doubt arose, the undersigned hereby requests consideration of our Vendor for award of the referenced Proposal.

ITEM	DESCRIPTION	EXTENDED PRICE
1	Phase 1: Control System & Coverage similar to existing system.	
2	Phase 2: Additional sirens required to fill out existing municipal / village boundaries	
3	Phase 3: Additional sirens required to fill out commercial centers and existing developed centers	
4	Phase 4: Additional sirens required to fill out campgrounds and public parks.	
TOTAL		

SERVICE & MAINTENANCE AGREEMENTS

5-Year Service & Maintenance Agreement - Term 1 (Years 1-5)	
5-Year Service & Maintenance Agreement - Term 2 (Years 6-10)	
5-Year Service & Maintenance Agreement - Term 3 (Years 11-15)	
5-Year Service & Maintenance Agreement - Term 4 (Years 16-20)	
TOTAL	

The Vendor agrees that the proposal will be good for at least sixty (60) days unless otherwise indicated in the proposal specifications.

Is your company currently involved in any active litigation? (Yes)____ (No) ____ CHECK One.

Have you included your certificate of good standing with the State of Maryland? (See Section I, Subsection H.1 for more information.) (Yes)____ (No) ____ CHECK One.

Is your company currently involved in any mergers or acquisitions? (Yes)____ (No) ____ CHECK One.

Has your organization compiled your Completed Proposal Document as per Section I, subsection D.3 and in accordance with the Proposal Specifications Section of this Proposal Document?
(Yes)____ (No) ____ CHECK One

NOTE: THIS PROPOSAL FORM MUST BE SIGNED BY AN OFFICER OF YOUR COMPANY OR AN AUTHORIZED AGENT FOR THIS PROPOSAL TO BE CONSIDERED VALID BY THE COUNTY.

Sign for Identification

Printed Name

Title

Email

REFERENCES

List three references for which the Vendor has provided Goods/Services similar to those requested in the Proposal Document within the last 12-36 months. Include contact name, address, telephone number, email address and services provided.

Company Name:		Company Name:	
Type of Project:		Type of Project:	
Address:		Address:	
Town, State, Zip Code:		Town, State, Zip Code:	
Contact Person:		Contact Person:	
Telephone Number:		Telephone Number:	
Email:		Email:	
Date of Service:		Date of Service:	
Company Name:			
Type of Project:			
Address:			
Town, State, Zip Code:			
Contact Person:			
Telephone Number:			
Email:			
Date of Service:			

Sign for Identification

Printed Name

EXCEPTIONS

The undersigned hereby certifies that, except as listed below, or on separate sheets attached hereto, the enclosed Completed Proposal Document covers all items as specified.

EXCEPTIONS:

(If none, write none) _____

How did you hear about this solicitation?

- ☐ Worcester County's Website
- ☐ eMaryland Marketplace Advantage (eMMA)
- ☐ Newspaper Advertisement
- ☐ Direct email
- ☐ Other _____

The vendor hereby acknowledges receipt of the following addenda.

<u>Number</u>	<u>Date</u>	<u>Initials</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Sign for Identification

Printed Name

INDIVIDUAL PRINCIPAL

Vendor Name: _____

Signed By: _____ In the presence of: _____

Address of Vendor: _____ Town, State, Zip _____

Telephone No.: _____ Fax: _____ Email: _____

CO-PARTNERSHIP PRINCIPAL

Name of Co-Partnership: _____

Address: _____ Town, State, Zip _____

Telephone No.: _____ Fax: _____

Signed By: _____ In the presence of: _____

Partner

Witness

Signed By: _____ In the presence of: _____

Partner

Witness

Signed By: _____ In the presence of: _____

Partner

Witness

CORPORATE PRINCIPAL

Name of Corporation: _____

Address: _____ Town, State, Zip _____

Telephone No.: _____ Fax: _____

Signed By: _____ In the presence of: _____

President

Witness

Attest: _____

Corporate Secretary

Affix Corporate Seal

VENDOR'S AFFIDAVIT OF QUALIFICATION TO BID

I HEREBY AFFIRM THAT:

I, _____ am the _____
(Printed Name) (title)
and the duly authorized representative of the Vendor of
_____ whose address is
(name of corporation)

and that I possess the legal authority to make this affidavit on behalf of myself and the Vendor for which I am acting.

Except as described in paragraph 3 below, neither I nor the above Vendor, nor to the best of my knowledge and of its officers, directors or partners, or any of its employees directly involved in obtaining contracts with the State or any county, bi-county or multi-county agency, or subdivision of the State have been convicted of, or have pleaded nolo-contendere to a charge of, or have during the course of an official investigation or other proceeding admitted in writing or under oath acts or omissions which constitute, bribery, attempted bribery, or conspiracy to bribe under the provisions of Article 27 of the Annotated Code of Maryland or under the laws of any state or federal government (conduct prior to July 1, 1977 is not required to be reported).

(State "none" or, as appropriate, list any conviction, plea or admission described in paragraph 2 above, with the date, court, official or administrative body, the individuals involved and their position with the Vendor, and the sentence or disposition, if any.)

I acknowledge that this affidavit is to be furnished to the County, I acknowledge that, if the representations set forth in this affidavit are not true and correct, the County may terminate any Contract awarded and take any other appropriate action. I further acknowledge that I am executing this affidavit in compliance with section 16D of Article 78A of the Annotated Code of Maryland, which provides that certain persons who have been convicted of or have admitted to bribery, attempted bribery or conspiracy to bribe may be disqualified, either by operation of law or after a hearing, from entering into contracts with the State or any of its agencies or subdivisions.

I do solemnly declare and affirm under the penalties of perjury that the contents of this affidavit are true and correct.

Sign for Identification

Printed Name

NON-COLLUSIVE AFFIDAVIT

_____ being first duly sworn,
deposes and says that:

1. He/she is the _____, (Owner, Partner, Officer, Representative or Agent) of _____, the Vendor that has submitted the attached Proposal Documents;
2. He/she is fully informed respecting the preparation and contents of the attached Proposal Document and of all pertinent circumstances respecting such Proposal Documents;
3. Such Proposal Document is genuine and is not a collusive or sham Proposal Document;
4. Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Vendor, firm, or person to submit a collusive or sham Proposal Document in connection with the Work for which the attached Proposal Document has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Vendor, firm, or person to fix the price or prices in the attached Proposal Document or of any other Vendor, or to fix any overhead, profit, or cost elements on the Proposal Document price or the Proposal Document price of any other Vendor, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any disadvantage against (Recipient), or any person interested in the Work;
5. The price or prices quoted in the attached Proposal Document are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Vendor or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

Signed, sealed and delivered in the presence of:

Witness

Witness

By: _____
Signature

Printed Name

Title

EXHIBIT A

WORCESTER COUNTY MARYLAND STANDARD TERMS AND CONDITIONS

The provisions below are applicable to all Worcester County ("County") contracts. These provisions are not a complete agreement. These provisions must be attached to an executed document that identifies the work to be performed, compensation, term, incorporated attachments, and any special conditions ("Contract"). If the Standard Terms and any other part of the Contract conflict, then the Standard Terms will prevail.

1. **Amendment.** Amendments to the Contract must be in writing and signed by the parties.
2. **Bankruptcy.** If a bankruptcy proceeding by or against the Contractor is filed, then:
 - a. The Contractor must notify the County immediately; and
 - b. The County may cancel the Contract or affirm the Contract and hold the Contractor responsible for damages.
3. **Compliance with Law.** Contractor must comply with all applicable federal, state, and local law. Contractor is qualified to do business in the State of Maryland. Contractor must obtain, at its expense, all licenses, permits, insurance, and governmental approvals needed to perform its obligations under the Contract.
4. **Contingent Fee Prohibition.** The Contractor has not directed anyone, other than its employee or agent, to solicit the Contract and it has not promised to pay anyone a commission, percentage, brokerage fee, contingent fee, or other consideration contingent on the making of the Contract.
5. **Counterparts and Signature.** The Contract may be executed in several counterparts, each of which may be an original and all of which will be the same instrument. The Contract may be signed in writing or by electronic signature, including by email. An electronic signature, a facsimile copy, or computer image of the Contract will have the same effect as an original signed copy.
6. **Exclusive Jurisdiction.** All legal proceedings related to this Contract must be exclusively filed, tried, and maintained in either the District Court of Maryland for Worcester County, Maryland or the Circuit Court of Worcester County, Maryland. The parties expressly waive any right to remove the matter to any other state or federal venue and waive any right to a jury trial.
7. **Force Majeure.** The parties are not responsible for delay or default caused by fire, riot, acts of God, County-declaration-of-emergency, or war beyond their reasonable control. The parties must make all reasonable efforts to eliminate a cause of delay or default and must, upon cessation, diligently pursue their obligations under the Contract.
8. **Governing Law.** The Contract is governed by the laws of Maryland and the County.
9. **Indemnification.** The Contractor must indemnify the County and its agents from all liability, penalties, costs, damages, or claims (including attorney's fees) resulting from personal injury, death, or damage to property that arises from or is connected to the performance of the work or failure to perform its obligations under the Contract. All indemnification provisions will survive the expiration or termination of the Contract.

10. Independent Contractor.

- a. Contractor is an “Independent Contractor”, not an employee. Although the County may determine the delivery schedule for the work and evaluate the quality of the work, the County will not control the means or manner of the Contractor’s performance.
- b. Contractor is responsible for all applicable taxes on any compensation paid under the Contract. Contractor is not eligible for any federal Social Security, unemployment insurance, or workers’ compensation benefits under the Contract.
- c. Contractor must immediately provide the County notice of any claim made against Contractor by any third party.

11. Insurance Requirements.

- a. Contractor must have Commercial General Liability Insurance in the amounts listed below. The insurance must include coverage for personal injury, discrimination, and civil rights violation claims. All insurance must name County, its employees, and agents as “ADDITIONAL INSURED”. A copy of the certificate of insurance must be filed with the County before the Contract is executed, providing coverage in the amount of \$1,000,000 per occurrence, \$2,000,000 general aggregate, and \$500,000 for property damage.
- b. Contractor must have automobile insurance on all vehicles used in the Contract to protect Contractor against claims for damages resulting from bodily injury, including wrongful death, and property damage that may arise from the operations in connection with the Contract. All insurance must name County, its employees, and agents as “ADDITIONAL INSURED”.
- c. Contractor must provide the County with a certification of Workers’ Compensation Insurance, with employer’s liability in the minimum amount required by Maryland law in effect for each year of the Contract.
- d. All insurance policies must have a minimum 30 days’ notice of cancellation. The County must be notified immediately upon cancellation.
- e. When insurance coverage is renewed, Contractor must provide new certificates of insurance prior to expiration of current policies.

12. Nondiscrimination. Contractor must not discriminate against any worker, employee, or applicant because of religion, race, sex, age, sexual orientation, physical or mental disability, or perceived disability. This provision must be incorporated in all subcontracts related to the Contract.

13. Ownership of Documents; Intellectual Property.

- a. All documents prepared under the Contract must be available to the County upon request and will become the exclusive property of the County upon termination or completion of the services. The County may use the documents without restriction or without additional compensation to the Contractor. The County will be the owner of the documents for the purposes of copyright, patent, or trademark registration.
- b. If the Contractor obtains, uses, or subcontracts for any intellectual property, then it must provide an assignment to the County of ownership or use of the property.
- c. The Contractor must indemnify the County from all claims of infringement related to

the use of any patented design, device, materials, or process, or any trademark or copyright, and must indemnify the County, its officers, agents, and employees with respect to any claim, action, costs, or infringement, for royalties or user fees, arising out of purchase or use of materials, construction, supplies, equipment, or services covered by the Contract.

14. **Payments.** Payments to the Contractor under the Contract will be within 30 days of the County's receipt of a proper invoice from the Contractor. If an invoice remains unpaid 45 days after the invoice was received, interest will accrue at 6% per year.
15. **Records.** Contractor must maintain fiscal records relating to the Contract in accordance with generally accepted accounting principles. All other relevant records must be retained by Contractor and kept accessible for at least three years after final payment, termination of the Contract, or until the conclusion of any audit, controversy, or litigation related to the Contract. All subcontracts must comply with these provisions. County may access all records of the Contractor related to the Contract.
16. **Remedies.**
 - a. **Corrections of errors and omissions.** Contractor must perform work necessary to correct errors and omissions in the services required under the Contract, without undue delays and cost to the County. The County's acceptance will not relieve the Contractor of the responsibility of subsequent corrections of errors.
 - b. **Set-off.** The County may deduct from any amounts payable to the Contractor any back-charges, penalties, or damages sustained by the County, its agents, or employees caused by Contractor's breach. Contractor will not be relieved of liability for any costs caused by a failure to satisfactorily perform the services.
 - c. **Cumulative.** These remedies are cumulative and without waiver of any others.
17. **Responsibility of Contractor.**
 - a. The Contractor must perform the services with the standard of care, skill, and diligence normally provided by a Contractor in the performance of services similar the services.
 - b. Notwithstanding any review, approval, acceptance, or payment for the services by the County, the Contractor will be responsible for the accuracy of any work, design, drawings, specifications, and materials furnished by the Contractor under the Contract.
 - c. If the Contractor fails to conform with subparagraph (a) above, then it must, if required by the County, perform at its own expense any service necessary for the correction of any deficiencies or damages resulting from the Contractor's failure. This obligation is in addition to any other remedy available to the County.
18. **Severability/Waiver.** If a court finds any term of the Contract to be invalid, the validity of the remaining terms will not be affected. The failure of either party to enforce any term of the Contract is not a waiver by that party.
19. **Subcontracting or Assignment.** The Contractor may not subcontract or assign any part of the Contract without the prior written consent of the County. The County may withhold consent for any reason the County deems appropriate.

20. **Termination.** If the Contractor violates any provision of the Contract, the County may terminate the Contract by written notice. All finished or unfinished work provided by the Contractor will, at the County's option, become the County's property. The County will pay the Contractor fair compensation for satisfactory performance that occurred before termination less the amount of damages caused by the Contractor's breach. If the damages are more than the compensation payable to the Contractor, the Contractor will remain liable after termination and the County can affirmatively collect damages.
21. **Termination of Contract for Convenience.** Upon written notice, the County may terminate the Contract when the County determines termination is in the County's best interest. Termination for convenience is effective on the date specified in the County's written notice. The County will pay for reasonable costs allocable to the Contract for costs incurred by the Contractor up to the date of termination. But the Contractor will not be reimbursed for any anticipatory profits that have not been earned before termination.
22. **Termination of Multi-year Contract.** If funds are not available for any fiscal period of the Contract after the first fiscal period, then the Contract will be terminated automatically as of the beginning of unfunded fiscal period. Termination will discharge the Contractor and the County from future performance of the Contract, but not from their rights and obligations existing at the time of termination.
23. **Third Party Beneficiaries.** The County and Contractor are the only parties to the Contract and are the only parties entitled to enforce its terms. Nothing in the Contract gives any benefit or right to third persons unless individually identified by name and expressly described as intended beneficiaries of the Contract.
24. **Use of County Facilities.** Contractor may only County facilities that are needed to perform the Contract. County has no responsibility for the loss or damage to Contractor's personal property which may be stored on County property.
25. **Whole Contract.** The Contract, the Standard Terms, and attachments are the complete agreement between the parties and supersede all earlier agreements, proposals, or other communications between the parties relating to the subject matter of the Contract.



LAND USE MAP

Worcester County, Maryland

LEGEND

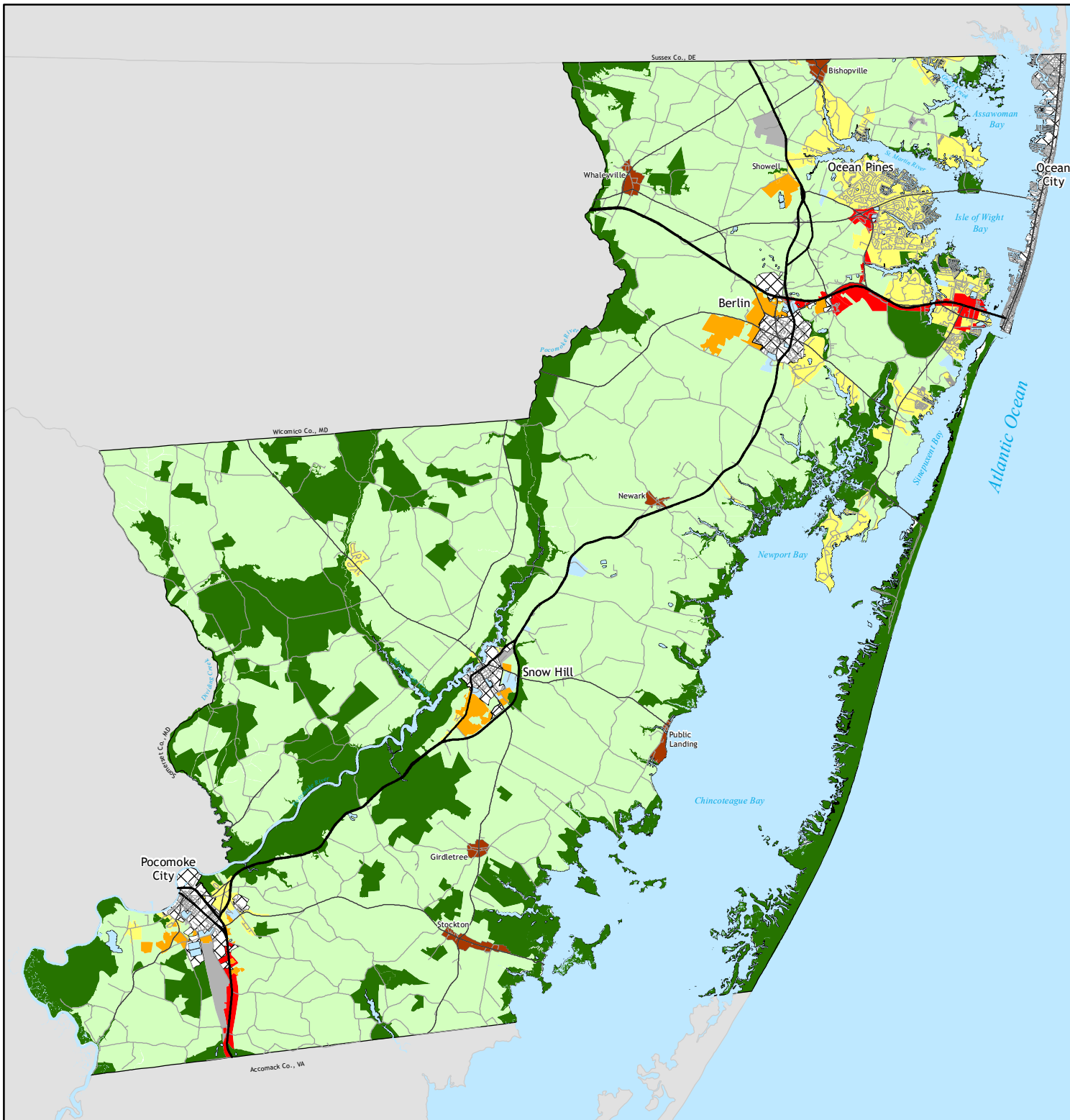
-  Agriculture
-  Green Infrastructure
-  Village
-  Existing Developed Centers
-  Growth Area
-  Institutional
-  Commercial Center
-  Industry
-  Municipality



Department of Development
Review & Permitting
Technical Services Division
2024



Source: 2006 Land Use Map and
Municipal Annexations



Attachment B - County Owned or Operated by Worcester County Commissioners - Worc 0624

SDAT Account ID No.	Address	Location	Facility Type	Facility Name	Acres	STATUS	Public / Private
2410000068	Assateague Island	Assateague Island	Vacant	Atlantic Ocean Estate	0	Own	
2410000076	Assateague Island	Assateague Island	Vacant	Atlantic Ocean Estate	0	Own	
2410000300	Assateague Island	Assateague Island	Vacant	Atlantic Ocean Estate	0.115	Own	
2410000483	Assateague Island	Assateague Island	Vacant	Atlantic Ocean Estate	0.115	Own	
2410357489	Stephen Decatur Hwy	Assateague Point	Sewer	Assateague Pointe Spray Irrigation Fields	27.45	Own	Private
2410329957	12078 Assateague Way	Assateague Point	Wastewater	Assateague Point Water Treament Plant - Well 1	1.01	Operate	Private
2410329957	12078 Assateague Way	Assateague Point	Wastewater	Assateague Point Pump Station 1	1.01	Operate	Private
2410329965	8916 N Baybreeze Dr	Assateague Point	Wastewater	Assateague Point Lift Station 3	0.28	Operate	Private
2410340462	12001 Assateague Way	Assateague Point	Wastewater	Assateague Point Lift Station 4	43.9	Operate	Private
2410340462	11501 Assateague Way	Assateague Point	Wastewater	Assateague Point Wastewater Treatment Plant	43.9	Operate	Private
2410340462	12029 Assateague Way	Assateague Point	Wastewater	Assateague Point Lift Station 2	43.9	Operate	Private
2410429021	12143 Landing Blvd	Bayside Landing	Wastewater	The Landings - Pump Station A	0.118	Own	Private
2410018935	8731 Stephen Decatur Hwy	Bayside Landing	Water & Wastewater	Bayside Landing W & WTP	41.62	Own	Private
2403010759	11426 Gum Point Rd	Berlin	Boat Ramp	Gum Point Road Boat Ramp	0.71	Own	Public
2403131238	9730 Healthway Dr	Berlin	Health	Health Department - Berlin	2.49	Own	Public
2403014886	9696 Mill Haven Rd	Berlin	Landfill & Recycling Station	Former Berlin Landfill & Recycling Station	20.99	Own	
2403014894	9696 Mill Haven Rd	Berlin	Landfill & Recycling Station	Former Berlin Landfill & Recycling Station	25.03	Own	
2403014908	9696 Mill Haven Rd	Berlin	Landfill & Recycling Station	Former Berlin Landfill & Recycling Station	5.96	Own	
2403014916	9696 Mill Haven Rd	Berlin	Landfill & Recycling Station	Former Berlin Landfill & Recycling Station	8.64	Own	
2403014924	9696 Mill Haven Rd	Berlin	Landfill & Recycling Station	Former Berlin Landfill & Recycling Station	1	Own	
2403014932	9696 Mill Haven Rd	Berlin	Landfill & Recycling Station	Former Berlin Landfill & Recycling Station	21.5	Own	
2403014940	9696 Mill Haven Rd	Berlin	Landfill & Recycling Station	Former Berlin Landfill & Recycling Station	24.36	Own	
2403016528	9696 Mill Haven Rd	Berlin	Landfill & Recycling Station	Former Berlin Landfill & Recycling Station	2.72	Own	
2403017281	9696 Mill Haven Rd	Berlin	Landfill & Recycling Station	Former Berlin Landfill & Recycling Station	2.67	Own	
2403025748	9696 Mill Haven Rd	Berlin	Landfill & Recycling Station	Former Berlin Landfill & Recycling Station	3.29	Own	Public
2403035514	9696 Mill Haven Rd	Berlin	Landfill & Recycling Station	Former Berlin Landfill & Recycling Station	5.41	Own	Public
2403035522	9696 Mill Haven Rd	Berlin	Landfill & Recycling Station	Former Berlin Landfill & Recycling Station	2.5	Own	Public
2403124932	9696 Mill Haven Rd	Berlin	Landfill & Recycling Station	Former Berlin Landfill & Recycling Station	3.49	Own	Public
2403026280	13 Harrison Ave	Berlin	Library	Library - Berlin	6.3	Own	Public
2403004384	11281 Racetrack Road	Berlin	Park	Showell Park	21	Own	Public
2403004392	11281 Racetrack Rd	Berlin	Park	Showell Park - Unimproved	8.02	Own	
2403023737	9906 Buckingham Ln	Berlin	Park	Northern Worcester Atheltic Complex	75.67	Own	Public
2403121739	10146 N Main St	Berlin	Roads	Northern County Roads Division	4.77	Own	
2403032744	107 Williams St	Berlin	Service	Dental Clinic	0.33	Own	Public
2403132250	10129 Old Ocean City Blvd	Berlin	Service	Northern Worcester Senior Center	6.52	Own	Public
2403020681	Orchard Rd	Berlin	Vacant	Vacant	0.179	Own	
2403023966	Sinepuxent Rd	Berlin	Vacant	Woodland	93.06	Own	
2403023974	Sinepuxent Rd	Berlin	Vacant	Woodland	42.13	Own	
2403023982	Sinepuxent Rd	Berlin	Vacant	Woodland	223.94	Own	
2403024059	Sinepuxent Rd	Berlin	Vacant	Woodland	52.21	Own	
2403024326	Sinepuxent Rd	Berlin	Vacant	Woodland	26.29	Own	
2403034550	130 Flower St	Berlin	Vacant	Vacant - Pond / Wetland	3.4	Own	

2403124878	Assateague Rd	Berlin	Vacant	Vacant	0.817	Own	
2403004120	11276 Racetrack Rd	Berlin	Wastewater	Pump Station	0	Operate	Private
2403004694	11254 Racetrack Rd	Berlin	Wastewater	Most Bless Sacrament Pump Staion	0	Operate	Private
2403018547	11128 Ocean Gtwy	Berlin	Wastewater	Pump Station 5	0.32	Operate	
2403143430	11334 River Run Ln	Berlin	Wastewater	River Run Pump Station	0.08	Operate	Private
2403166686	Racetrack Rd	Berlin	Wastewater	Approved for Wastewater Treatment	19.84	Own	Private
2410769143	8518 Stephen Decatur Hwy	Berlin	Wastewater	Frontiertown Pump Station	0.06	Operate	Private
2410769833	Lewis Rd	Berlin	Water	Lewis Road Utility Lot	0.129	Own	Private
2405003822	12500 Shell Mill Rd	Bishopville	Boat Ramp	Shell Mill Boat Ramp	1.81	Own	Public
2405011930	13070 Saint Martins Neck Road	Bishopville	Office	Isle of Wight Center	2.87	Own	Public
2405003733	10638 Bishopville Rd	Bishopville	Park	Bishopville Park at Bridge (Bergey Bldg)	0.25	Own	
2405003830	10602 Bishopville Rd	Bishopville	Park	Bishopville Park	5	Own	Public
2405003873	10641 Bishopville Rd	Bishopville	Park	Bishopville Park at Bridge (Bishopville Store)	0.098	Own	
2405011175	13236 Rollie Road E	Bishopville	Park	Weidman Nature Park	574.18	Own	Public
2405004195	9945 Bishopville Road	Bishopville	Recycling Station	Bishopville Transfer Station	1.99	Own	Public
2405011906	Saint Martins Neck Rd	Bishopville	Vacant	Vacant	1	Own	
2405032342	13419 Worchester Hwy	Bishopville	Vacant	Vacant - remnants of US Route 113	0.327	Own	
2410354943	12534 W Torquay Rd	Cape Isle of Wight	Water & Wastewater	Cape Isle of Wight Pump Station & Well	0.4	Operate	Private
2402015307	6636 Taylor Landing Rd	Girdletree	Boat Ramp	Taylor Landing Boat Ramp	1.01	Own	Public
2408002045	5841 Box Iron Rd	Girdletree	Park	Girdletree Park	3	Own	Public
2402015315	6636 Taylor Landing Rd	Girdletree	Vacant	Vacant	0	Own	
2410343046	12500 Nature Park Dr	Herring Landing	Park	Herring Landing Park	43.55	Own	Public
2410357454	Nature Park Dr	Herring Landing	Sign	Herring Landing - Sign	0.2	Own	Public
2405021189	12809 Heathland Dr	Lighthouse Sound	Wastewater	Lighthouse Sound - Pump Station	43.51	Own	Private
2405021189	12516 Saint Martins Neck Rd	Lighthouse Sound	Wastewater	Lighthouse Sound Wastewater Treatment Plant	43.51	Own	Private
2410313546	3-1 East Wind Dr	Mystic Harbor	Wastewater	Mystic Harbor -Pump Station	0.05	Own	Private
2410313554	28-1 Anchor Way Dr	Mystic Harbor	Wastewater	Mystic Harbor - Pump Station C	0.209	Own	Private
2410367573	25 Coastal Dr	Mystic Harbor	Wastewater	Mystic Harbor Pump Station	1.12	Own	Private
2410384702	20 Mystic Harbour Blvd	Mystic Harbor	Wastewater	Mystic Harbour Lift Station D	12.48	Operate	Private
2410384702	43 Blue Heron Cir	Mystic Harbor	Wastewater	Mystic Harbour Lift Station F	12.48	Operate	Private
2410313538	19-1 East Wind Dr	Mystic Harbor	Water	Mystic Habor - Well 1 and 3	0.884	Own	Private
2410768579	9624-1 Stephen Decatur Hwy	Mystic Harbor	Water & Wastewater	Mystic Harbor Elevated Water Tank	9.29	Own	Private
2410768579	9624-3 Stephen Decatur Hwy	Mystic Harbor	Water & Wastewater	Mystic Harbor Wastewater Treatment Plant	9.29	Own	Private
2410768579	9624-5 Stephen Decatur Hwy	Mystic Harbor	Water & Wastewater	Mystic Harbor Wastewater Treatment Plant	9.29	Own	Private
2410768579	9624-6 Stephen Decatur Hwy	Mystic Harbor	Water & Wastewater	Mystic Harbor Wastewater Treatment Plant	9.29	Own	Private
2410768579	9624-2 Stephen Decatur Hwy	Mystic Harbor	Water & Wastewater	Mystic Harbor Water Treatment Plant	9.29	Own	Private
2404003411	9100 Marshall Creek Rd	Newark	Boat Ramp	Marshall Creek Boat Ramp	0.268	Own	Public
2404003012	6743 Central Site Lane	Newark	Fire	Fire Training Station	12.1	Own	Private
2404006135	7091 Central Site Ln	Newark	Landfill & Recycling Station	Central Landfill Facility	719.58	Own	Private
2404007670	7091 Central Site Ln	Newark	Landfill & Recycling Station	Central Landfill Facility	1	Own	Public
2404003594	9200 Langmaid Rd	Newark	Law Enforcement	Firing Range	94	Own	Private
2404005686	9200 Langmaid Rd	Newark	Law Enforcement	Firing Range	235	Own	Private
2404006836	8332 Newark Road	Newark	Park	Newark Park	4.2	Own	Public
2404001079	8250 Patey Woods Road	Newark	Telecommuications	Telecommunications Tower	1.5	Own	Private

2404006321	6841 Central Site Ln	Newark	Telecommuications	MIMS Telecommuications Tower	1.8	Own	Private
2404000846	8677 Newark Rd	Newark	Wastewater	Newark Spray Irrigation Field	2	Own	Private
2404000854	8677 Newark Rd	Newark	Wastewater	Newark Spray Irrigation Field	40.93	Own	Private
2404004744	7025 Worcester Hwy	Newark	Wastewater	Newark Water & Wastewater Treament Plant	4.19	Own	Private
2404004752	7025 Worcester Hwy	Newark	Wastewater	Newark Water & Wastewater Treament Plant	0.085	Own	Private
2404006801	7214 Mill St	Newark	Water	Newark Elevated Water Tank	0.724	Own	Private
2410749174	10003 Coastal Hwy	Ocean City	Library	Library - Ocean City	0.589	Own	Public
2410340381	13445 Madison Ave	Ocean City	Wastewater	Nantucket Point - Pump Station 6	0.088	Own	Private
2410340993	13491 Madison Ave	Ocean City	Water	Water Treatment Plant	0.218	Own	Private
2403150682	Bluewater Ct	Ocean Pines	Environmental	Wetland Restoration	5.94	Own	Private
2403150690	Sunrise Ct	Ocean Pines	Environmental	Wetland Restoration	2.05	Own	Private
2403143864	11107 Cathell Road	Ocean Pines	Library	Library Ocean Pines	5.02	Own	Public
2403086232	7 Edgewood Dr	Ocean Pines	Residential	Worcester Co Commission on Aging ?	0.224	Own	Public
2403136949	1333 Ocean Pkwy	Ocean Pines	Vacant	Ocean Pines -Pump Station O	0.1	Own	Private
2403138771	Ocean Pkwy	Ocean Pines	Vacant	Vacant	1.13	Own	
2403138836	Ocean Pkwy	Ocean Pines	Vacant	Vacant	0.669	Own	
2403068978	265 Ocean Pkwy	Ocean Pines	Wastewater	Ocean Pines - Pump Staton A	0.277	Own	Private
2403068986	903-1 Ocean Pkwy	Ocean Pines	Wastewater	Ocean Pines - Pump Staton J	2.94	Own	Private
2403068994	265 Ocean Pkwy	Ocean Pines	Wastewater	Ocean Pines - Pump Station A	0.277	Own	Private
2403069001	78 White Horse Dr	Ocean Pines	Wastewater	Ocean Pines - Vacant	0.331	Own	Private
2403069044	137 Pinehurst Rd	Ocean Pines	Wastewater	Ocean Pines - Pump Station C	0.224	Own	Private
2403069060	47 Clubhouse Dr	Ocean Pines	Wastewater	Ocean Pines - Pump Station F	0.344	Own	Private
2403069079	22 Battersea Rd	Ocean Pines	Wastewater	Ocean Pines - Pump Station E	0.311	Own	Private
2403069109	72 Tail Of The Fox Dr	Ocean Pines	Wastewater	Ocean Pines - Pump Station I	0.301	Own	Private
2403069125	3 Belle View Dr	Ocean Pines	Wastewater	Ocean Pines - Pump Station Q and R	0.139	Own	Private
2403069141	903-1 Ocean Pkwy	Ocean Pines	Wastewater	Ocean Pines - Pump Station J	0.467	Own	Private
2403069168	1000 Shore Lane	Ocean Pines	Wastewater	Ocean Pines Wastewater Treatment Plant	35.6	Own	Private
2403112403	9 Bramblewood Dr	Ocean Pines	Wastewater	Ocean Pines Vacuum Collection Station G	0.23	Operate	Private
2403112454	38 Birdnest Dr	Ocean Pines	Wastewater	Ocean Pines Pumping Station	0	Operate	Private
2403112470	11545 Beauchamp Rd	Ocean Pines	Wastewater	Ocean Pines Pump Station B And Y	0.99	Operate	Private
2403112527	1236 Ocean Pkwy	Ocean Pines	Wastewater	Ocean Pines Vacuum Collection Station N	1.35	Operate	Private
2403131394	1181 Ocean Pkwy	Ocean Pines	Wastewater	Ocean Pines - Pump Station M	0.934	Own	Private
2403131394	1181 Ocean Pkwy	Ocean Pines	Wastewater	Ocean Pines - Pump Station U	0.934	Own	Private
2403138798	511 Yacht Club Dr	Ocean Pines	Wastewater	Ocean Pines -Pump Station S	0.184	Own	Private
2403138801	1015 Ocean Pkwy	Ocean Pines	Wastewater	Ocean Pines -Pump Station T	0.28	Own	Private
2403138828	27 Long Point Ct	Ocean Pines	Wastewater	Ocean Pines -Pump Station V	0.469	Own	Private
2403141004	30-1 Boatswain Dr	Ocean Pines	Wastewater	Ocean Pines Pumping Station H	0.1	Own	Private
2403141349	3-1 Sand Trap Ct	Ocean Pines	Wastewater	Ocean Pines - Pump Station P	0.148	Own	Private
2403143899	11115 Cathell Rd	Ocean Pines	Wastewater	Ocean Pines Pump Station K	0.07	Operate	Private
2403168913	1057 Ocean Pkwy	Ocean Pines	Wastewater	Ocean Pines Vacuum Collection Station L	0.07	Operate	Private
	115-1 Pinehurst Rd	Ocean Pines	Wastewater	Ocean Pines - Pump Station / Well	0.24	Own	Private
2403069028	95-1 Ocean Pkwy	Ocean Pines	Water	Ocean Pines - Well 3	0.229	Own	Private
2403069036	114-1 Sandyhook Rd	Ocean Pines	Water	Ocean Pines - Well 2	0.229	Own	Private
2403069052	115-1 Pinehurst Rd	Ocean Pines	Water	Ocean Pines - Well 4	0.246	Own	Private

2403069087	30 Sandyhook Rd	Ocean Pines	Water	Ocean Pines - Water Tank & Well 10	0.353	Own	Private
2403069095	4 Admiral Ave	Ocean Pines	Water	Ocean Pines - Well 5	0.279	Own	Private
2403069117	17-1 Fairway Ln	Ocean Pines	Water	Ocean Pines - Well 6	0.33	Own	Private
2403069133	3-1 Little John Ct	Ocean Pines	Water	Ocean Pines - Well 2	0.268	Own	Private
2403104400	90-1 Nottingham Ln	Ocean Pines	Water	Ocean Pines - Well 3	0.184	Own	Private
2403114996	1126-1 Ocean Pkwy	Ocean Pines	Water	Ocean Pines - Water Tank & Well 9	0.314	Own	Private
2403131394	1181 Ocean Pkwy	Ocean Pines	Water	Ocean Pines Elevated Water Tank	0.934	Own	Private
2410375959	12526 Ocean Reef Dr	Ocean Reef	Wastewater	Mystic Harbor - Pump Station E	0.23	Own	Private
2410365112	Oyster Harbor	Oyster Harbor	Road Right-of-way	Oyster Harbor Road R/W	2.28	Own	Public
2410325919	10275 Broken Sound Blvd	Oyster Harbor	Wastewater	Oyster Harbor - Pump Station	0.048	Own	Private
2410365295	12647 Whisper Trace Dr	Oyster Harbor	Water	Oyster Harbor Water Treament Plant	0.493	Own	Private
2403166708	10908 Emory Road	Pennington Commons	Wastewater	Pennington Commons Pump Station W	2.84	Operate	Private
2401012126	200 Cedar Hall Wharf Rd	Pocomoke City	Boat Ramp	Cedar Hall Wharf Boat Ramp	2.84	Own	Public
2401027255	Williams St	Pocomoke City	Boat Ramp	Abandoned Boat Ramp / Launch	0.037	Own	Public
2401021141	400 Walnut St	Pocomoke City	Health	Health Department - Pocomoke	2.17	Own	Public
2401019376	301 Market St	Pocomoke City	Library - Pocomoke	Library - Pocomoke	1.05	Own	Public
2401004093	2001 Groton Road	Pocomoke City	Park	Newtowne Park	60.53	Own	Public
2401005332	2733 Byrd Road	Pocomoke City	Recycling Station	Pocomoke Transfer Station	60	Own	Public
2401004107	2152 Groton Road	Pocomoke City	Roads	County Road - Southern Facility	3.98	Own	Private
2401013378	144 Ocean Hwy	Pocomoke City	Service	Welcome Center	8.26	Own	Public
2401021141	400 Walnut St	Pocomoke City	Service	Pocomoke Senior Center	2.17	Own	Public
2410396131	11994 Man O War	Riddle Farm	Wastewater	Riddle Farm Pump Station 3	0.12	Operate	Private
2410396131	11901 Man O War	Riddle Farm	Wastewater	Riddle Farm Pump Station 4	0.24	Operate	Private
2410396131	11435 Maid At Arms Ln	Riddle Farm	Wastewater	Riddle Farm Pump Station 1	0.7	Operate	Private
2410396131	11668 Maid At Arms Ln	Riddle Farm	Wastewater	Riddle Farm Pump Station 2	0.45	Operate	Private
2403769995	11401 Grays Corner Rd	Riddle Farm	Water and Wastewater	Riddle Farm Wastewater Treatment Plant	0.96	Operate	Private
2403769995	11401-2 Grays Corner Rd	Riddle Farm - Parcel 1	Water and Wastewater	Riddle Farm Elevated Water Tank	1.67	Operate	Private
2403769995	11401-1 Grays Corner Rd	Riddle Farm - Parcel 1	Water and Wastewater	Riddle Farm Water Treatment Plant	0.96	Operate	Private
2403769995	11401-3 Grays Corner Rd	Riddle Farm - Parcel 2	Water and Wastewater	Riddle Farm Wastewater Treatment Lagoon	1.67	Operate	Private
2403769995	11401-4 Grays Corner Rd	Riddle Farm - Parcel 2	Water and Wastewater	Riddle Farm Wastewater Treatment Greenhouse	1..67	Operate	Private
2410769996	11401-5 Grays Corner Rd	Riddle Farm - Parcel 3	Water and Wastewater	Riddle Farm Wastewater Treatment Lagoon	31.65	Operate	Private
2403004899	12901 Fancourt Ln	River Run	Wastewater	River Run Pump Station	0.04	Operate	Private
2403004899	11517 River Run Ln	River Run	Wastewater	River Run Sewage Lagoon / Low Pressure Dosage Areas	192	Operate	Private
2403004899	11606 Masters Ln	River Run	Wastewater	River Run Pump Station 2	0.02	Operate	Private
2403138844	11517 River Run Ln	River Run	Water & Wastewater	River Run Water & Wastewate Treatment Plant	5.95	Operate	Private
2410769350	12427 Sea Oaks Lane	Sea Oaks Village	Wastewater	Sea Oaks Village Pump Station	0.85	Own	Private
2403148599	Worcester Hwy	Showell	Vacant	Vacant	1.49	Own	
2402005948	6207 Timmons Rd	Snow Hill	Animal	Animal Control Building	21	Own	Public
2402007185	5022 Joyner Road	Snow Hill	Correctional	Jail	22.15	Own	Public
2402007193	6040 Public Landing Rd	Snow Hill	Health	Health Department - Snow Hill	88.28	Own	Public
2402027135	5022 Joyner Rd	Snow Hill	Jail	Jail	4	Own	Public
2402005948	6149 Timmons Rd	Snow Hill	Law Enforcement	Star Team Building	21	Own	Private
2402016710	307 N Washington St	Snow Hill	Library	Library - Snow Hill	1.091	Own	Public
2402026279	301 Bank St	Snow Hill	Library	Library - Snow Hill Annex	0.424	Own	Private

2402005921	6064 Worcester Hwy	Snow Hill	Maintenance	Maintenance Storage Building	1.938	Own	Private
2402005948	6113 Timmons Rd	Snow Hill	Maintenance	DPW- Maintenance Division	21	Own	Public
2402005948	6205 Timmons Rd	Snow Hill	Office	Mosquito Control Building	21	Own	Public
2402007193	6022 Public Landing Rd	Snow Hill	Park	Parks Office	88.28	Own	Public
2402007193	6030 Public Landing Rd	Snow Hill	Park	Recreation Center	88.28	Own	Public
2402013223	8303 Public Landing Rd	Snow Hill	Park	Public Landing Pavillion & Parking	2	Own	Public
2402027119	6022 Public Landing Rd	Snow Hill	Park	John Walter Smith Park	49	Own	Public
2402018446	109 Franklin St	Snow Hill	Parking Lot	Franklin Street Parking Lot	0.159	Own	Public
2402018489	111 Franklin St	Snow Hill	Parking Lot	Franklin Street Parking Lot	0.201	Own	Public
2402018500	113 Franklin St	Snow Hill	Parking Lot	Franklin Street Parking Lot	0.143	Own	Public
2402018551	107 Franklin St	Snow Hill	Parking Lot	Franklin Street Parking Lot	0.262	Own	Public
2402018616	N Washington St	Snow Hill	Parking Lot	Washington Street - Proposed Parking Lot	1.33	Own	Public
2402018632	110 N Washington St	Snow Hill	Parking Lot	Washington Street - Proposed Parking Lot	0.252	Own	Public
2402025981	109 N Washington St	Snow Hill	Parking Lot	Government Center - Handicap Parking	0.149	Own	Public
2402029154	4527 Public Landing Wharf Rd	Snow Hill	Parking Lot	Public Landing Marina & Parking	1.2	Own	Public
2402007207	5400 Holly Court	Snow Hill	Recycling Station	Snow Hill Transfer Station	24.62	Own	Public
2402013215	8303 Public Landing Rd	Snow Hill	Recycling Station	Public Landing Parking & Transfer Station	0.45	Own	Public
2402026074	107 N Washington St	Snow Hill	Residential	Dwelling	0.185	Own	Private
2402005948	5764 Worcester Hwy	Snow Hill	Roads	DPW - Roads Division	21	Own	Public
2402022044	100 Belt St	Snow Hill	Service	Board of Elections	0.517	Own	Public
2402025795	4767 Snow Hill Rd	Snow Hill	Service	Charles & Martha Fulton Senior Center	2.33	Own	Public
2402025973	1 W Market St	Snow Hill	Service	Government Center	0.964	Own	Public
2402026007	1 W Market St	Snow Hill	Service	Government Center	0.22	Own	Public
2402026015	1 W Market St	Snow Hill	Service	Government Center	0.037	Own	Public
2402026023	1 W Market St	Snow Hill	Service	Government Center	0.197	Own	Public
2402026090	106 Franklin St	Snow Hill	Service	William Kerbin States Attorney Building	0.086	Own	Public
2402026945	4767 Snow Hill Rd	Snow Hill	Service	Charles & Martha Fulton Senior Center	5.8	Own	Public
2402008343	Worcester Hwy	Snow Hill	Vacant	Vacant	9.09	Own	
2402008351	Worcester Hwy	Snow Hill	Vacant	Vacant - Woodland	27.67	Own	
2402022788	Belt St	Snow Hill	Vacant	Railroad Trail	1.44	Own	Public
2402026864	4549 Public Landing Wharf Rd	Snow Hill	Vacant	Public Landing Marina & Vacant Lands	2.68	Own	Public
2402026864	4527 Public Landing Wharf Rd	Snow Hill	Vacant Lands	Public Landing Marina & Vacant Lands	4.64	Own	Public
2410021480	5820 South Point Rd	South Point	Boat Ramp	South Point Boat Ramp	0.65	Own	Public
2408009074	6800 George Island Landing Rd	Stockton	Boat Ramp	Geore Island Landing Boat Ramp	0.96	Own	Public
2408003882	Bird Hill Rd	Stockton	Environmental	Wetland Restoration	24	Own	
2408009686	Bird Hill Rd	Stockton	Environmental	Wetland Restoration	21	Own	
2408010293	5520 Hursley Rd	Stockton	Park	Stockton Park	3.75	Own	Public
2408008531	Parkers Bay Rd	Stockton	Vacant	Vacant - Wetland	0.21	Own	
2408008566	Parkers Bay Rd	Stockton	Vacant	Vacant - Wetland	0.81	Own	
2408013225	Bird Hill Rd	Stockton	Vacant	Railroad Right-of-way	15.38	Own	
2402029995	Village Trl	Village of Nassawango	Road Right-of-way	Village of Nassawango Road R/Ws	5.53	Own	Public
2410013828	12826 Sunset Ave	West Ocean City	Boat Ramp	West Ocean City Boat Ramp & Parking Lot	2.72	Own	Public
2410422884	13055 Old Bridge Road	West Ocean City	Park	Homer Guldelsky Park	0.98	Own	Public
2410023157	12933 Lake Ave	West Ocean City	Vacant	Vacant - Wetland	0.149	Own	

2410024056	12969 Lake Pl	West Ocean City	Vacant	Vacant	0.149	Own	
2410355257	12923 Lake Pl	West Ocean City	Vacant	Vacant	0.149	Own	
2410355265	12921 Lake Pl	West Ocean City	Vacant	Vacant	0.149	Own	
2410355273	12919 Lake Pl	West Ocean City	Vacant	Vacant	0.149	Own	
2410368995	Sunset Ave	West Ocean City	Vacant	Vacant	0.46	Own	
2410012147	12311 Old Bridge Rd	West Ocean City	Wastewater	West Ocean City Pump Station 3	0.03	Operate	Private
2410276942	12969 Center Dr	West Ocean City	Wastewater	West Ocean City Pump Station 1	0.358	Own	Private
2410292492	9744 Golf Course Rd	West Ocean City	Wastewater	West Ocean City - Well	0.028	Own	Private
2410292492	9744 Golf Course Rd	West Ocean City	Wastewater	West Ocean City Pump Station 4	0.028	Own	Private
2410369010	12803 Sunset Ave	West Ocean City	Wastewater	Mystic Harbor - Pump Station 7	0.06	Own	Private
2410238277	9815-37 Stephen Decatur Hwy	West Ocean City	Water	South Point Village Well Station	1.35	Operate	Private
2410337127	12626 Sunset Ave	West Ocean City	Water	Sunset Village Water Treatment Plant & Well	4.65	Operate	Private
2403001156	11723 Sheppards Crossing Road	Whaleyville	Park	Whaleyville Park	0.966	Own	Public
2403000974	Ocean Gtwy	Whaleyville	Parking Lot	Parking Lot	8.54	Own	Public
2410387752	9811-1 Winding Trail Dr	Whispering Woods	Wastewater	Whispering Woods Pump Station G	0.166	Own	Private
2410021030	Winding Creek Dr	Winding Creek Estates	Roads	Winding Creek Estates Road Right-of-ways	3.18	Own	Public
2410441382	Winding Creek Dr	Winding Creek Estates	Vacant	Vacant - Critial Area Easement	111.46	Own	