

**WORCESTER COUNTY ELECTRICAL BOARD**  
**MEETING MINUTES**  
**January 14, 2025**

The Worcester County Electrical Board met on January 14, 2025 in the meeting room of the Government Center Building, One West Market Street Room 1102, Snow Hill, MD 21863. Members present were Kenny Lambertson, Chairman, Jeffrey Novak, Roy Case, Carl Smith, Steve Kolarik, Duane Duncan, Members. As well as Jennifer Keener Director of Development Review and Permitting, Matthew Laike, Deputy Director, Rosco Leslie, County attorney and Deborah Mooney, License Permit Clerk III.

The meeting was called to order by Kenny Lambertson chairman, at 3:00 PM.

The minutes of the last meeting held on November 21, 2024 and the agenda for this meeting were reviewed. A motion was made by Duane Duncan to accept, and Steve Kolarik seconded the motion. It was unanimously carried to approve the minutes and agenda, as presented.

The following is the Treasurer's Report to be included in the minutes:

November:

58 permits were issued in December \$1450.00 for electrical permits, and \$400.00 for electrical registrations/exam. Total for December is \$1850.00. Subject to confirmation by department.

December:

66 permits were issued in December \$1650.00 for electrical permits, and \$425.00 for electrical registrations/exam. Total for October is \$2075.00. Subject to confirmation by department.

Kenny asked how the permits were making out online and Matt Laike informed Kenny that our website now has a section just for electrical permits and registrations. Matt Laike will be working on getting the maps on there aswell to help with addresses and tax map and parcels.

The Board reviewed Michael Riffey's Inspectors exam. Mr. Riffey did not have a passing score. The Board signed off on the test. Deborah Mooney had sent Mr Riffey a letter informing him that he did not have a satisfactory score and could take the test in another six months.

Next, the Board nominated Steve Kolarik and Roy Case to be vic chairmen for the electrical board. Duane Duncan made a motion to approve the nominations and Carl Smith second the motion. It was unanimously carried to approve the nominations.

Next, the Board nominated Kenny Lambertson to continue as the electrical board chairman. Duane Duncan motioned to approve the nomination and JT Novak seconded the motion. It was unanimously approved for Kenny Lambertson to remain chairman.

There being no other old or new business to discuss Steve Kolarik motioned to adjourn the meeting and JT Novak seconded the motion. The vote was unanimous and the meeting adjourned at 3:16.

Respectfully Submitted,  
Deborah Mooney, License Permit Clerk III, Electrical Board